

CHECKLIST FOR MEETING WITH YOUR ADVISOR

KNOW YOUR ADVISOR'S NAME

Your advisor's name and contact info are listed in SOAR > Academics > Advisor Information.

REVIEW YOUR DEGREE REQUIREMENTS

Download DPR from SOAR Student Center as a PDF.

CLEAR ACADEMIC & FINANCIAL AGREEMENT

Clear the UGRD Academic & Financial Agreement from SOAR To-Do List.

PLACE CLASSES INTO YOUR SOAR SHOPPING CART

Use the Schedule Builder Tool or manually search for and add classes via the SOAR class information tab.

MAKE A LIST OF QUESTIONS

Write down questions and concerns you want to discuss with your advisor:
Classes • Change of Major/Minor • Graduation Planning • Career Information

GATHER YOUR MATERIALS

Have these materials available during your appointment:
Computer (for enrolling in classes) • Semester Guide/Degree Plan • DPR • Athletics or VA Benefits Intake Form (if applicable)

ARRIVE ON TIME

Plan your route to avoid delays. Aim to arrive 10–15 minutes early.