

## Office of the Provost

## Contract/Consortia Agreement Review Form

This form should accompany all contractual and consortia agreements entered into by any department, school and/or college at The University of Southern Mississippi. Any contracts that are being renewed with changes must be submitted with this form and have the changes indicated on the submitted document. Once forms are completed and signed, they will be returned to the dean.

\*\*Please see the Procedure for Contract/Consortia Agreement Forms from the Office of the Provost website.

Date  Initial Approval\*  Renewal (No Revisions)\*  Renewal (With Revisions)\*

College \_\_\_\_\_ Department/School \_\_\_\_\_

Contract Agency/University \_\_\_\_\_ Contact Person \_\_\_\_\_

Consortia Agency/University \_\_\_\_\_ Contact Person \_\_\_\_\_

Contract/Consortia Initial Agreement Date \_\_\_\_\_ Renewal Date \_\_\_\_\_

We are entering into a contractual or consortia agreement with the above agency or university for the following reason(s):

Our signatures below affirm that we have reviewed this contractual or consortia agreement and that it complies with all university requirements.

\_\_\_\_\_  
Department/School Chair/Director)Date

Print Name \_\_\_\_\_

\_\_\_\_\_  
Academic or Graduate Council Chair\* (if necessary)Date

Print Name \_\_\_\_\_

\_\_\_\_\_  
Dean Date

Print Name \_\_\_\_\_

\_\_\_\_\_  
General Counsel\* (if necessary)Date

Print Name \_\_\_\_\_

\_\_\_\_\_  
Provost Date

Print Name Gordon Cannon

\*Proposals to initiate offering educational programs or courses through consortia relationships or contractual agreements with an outside institution (collaborative, dual, joint, or articulation agreements/partnerships) should first be presented to Academic or Graduate Council with this form to include signatures of the Director, Dean, and General Counsel if necessary. Renewal materials should include minutes or other types of documentation that could identify the institutions met periodically to review stated responsibilities and outcomes. To ensure periodic evaluation of the agreement against the mission of the institution, the Provost will determine if additional council review is necessary at the time of renewal. Note SACSCOC Notification and/or Approval may be required prior to initiating the agreement or at the time of renewal.