

Faculty Handbook Committee Meeting Minutes

10 January 2018

Conference Room, 5th Floor, International Building

Flemming Education Center 306 (IVN)

Meeting Start 1:00 PM

Meeting End 2:05 PM

Agenda

1. Election of New Chair:
 - a. David Holt Elected.
 - b. Max Grivno resigned from the committee
 - c. Holt presided the remainder of the meeting
2. Progressive Disciplinary Action (committee of the whole)
 - a. Need to clear up inconsistencies between Faculty Handbook and Employee Handbook
 - b. Faculty are Employees but do have different circumstances
 - c. What triggers disciplinary action?
 - d. How to handle post-tenure review? Only immediate supervisor can initiate after 2 poor annual reviews
 - e. Need more action items, but language needs to come to the FHC not fully drafted by the FHC
 - f. State of the committee is to ask the provost to form a committee to draft language for the handbook. That committee needs to have representation from all stakeholders.
 - g. Consensus of the committee was for there to be Progressive Disciplinary Action added to the FH.
3. Pre-planning for Spring Handbook Changes (committee of the whole) (Provost announcement due on Friday)
 - a. General discussion about possible approaches
 - b. Need formal charge from the president about what and how changes will occur
 - c. Need to know who will draft the new language (committee's job is to review language proposed)
 - d. Need to prioritize what needs to change first, probably structure, tenure, annual review first
 - e. Do we need rules suspended to speed up the process or for governance bodies to meet more than monthly in Spring?
 - f. How does the funneling of language reach the FHC – will be good to establish a protocol
4. Next Meeting called January 24 (Moved to Feb 14) at 1 PM in the same locations
5. Charges: Meet with Provost about a PDA committee

Roll Call (All present)

Group One (August 2016 – August 2019)

Present: Voting Ex-officio – Assistant or Associate Provost – Doug Masterson (2017-2019)

Present: Non-Member of Faculty Senate (FS Appointed) – Leisa Flynn (2017-2019)

Present: Member of Faculty (President Appointed) – Jonathan Barron (2018-2019)

Present: Voting Elected member from Council of Chairs – Tish Zelner (2013) (2016-2019)

Present: Member of Faculty at Large (FS Appointed) – David Cochran (2018-2019)

Group Two (August 2017- August 2020)

Present: Voting Ex-officio – Assistant or Associate VP for Research – Sam Bruton (2013) (2017-2020)

Present: Member of Faculty Senate (FS Appointed) – Sharron Rouse (2017-2020)

Present: Voting Elected member from Dean – Dean Faye Gilbert (2017-2020)

Present: Member of Gulf Coast Faculty (FS Appointed) – David Holt (2017-2020)

Present: Non-voting Ex-officio General Counsel: Subrina Cooper (2010) (2017-2020)

Gallery: None Attending