

# Faculty Handbook Committee Minutes

November 11, 2024

3:00 p.m. – 5:00 p.m., JGH 245

**Chair:** Melissa Brooks

**Secretary:** Melinda McLelland

1. **Adopt Agenda:** Motion made to adopt agenda with minor edits (addition of Hyunmin Kim as the College of Nursing and Health Professions member, spelling edit of Procedure, change minutes to agenda in title). Seconded. Approved.
2. **Approve Minutes:** Motion made to approve October meeting minutes. Seconded. Approved.
3. **Officer Reports:**
  - a. President Report: No report.
  - b. Secretary Report: No report.
4. **Old Business**
5. **New Business /Discussion**
  - a. 3.4.2.6 Errant Link: Motion to accept changes, seconded, approved.
6. **Discussion/Decision/Action Items**
  - a. 1.8.2 Council of Directors Language
    - i. Motion made to accept changes, seconded.
    - ii. Vote Result: 9 support, 0 opposed, 0 abstain
  - b. 1.8.6 Ombud
    - i. Motion made to accept changes with addition of a link to the ombuds website, seconded.
    - ii. Vote Result: 8 support, 0 opposed, 1 abstain
  - c. 4.3 Workload Policy Task Force
    - i. Kelly Lester updated committee with task force progress. A proposal will be presented to faculty handbook committee in the spring.
  - d. 6.3.3.3 Censure
    - i. Motion made to accept changes, seconded.
    - ii. Vote Result: 7 support, 0 opposed, 2 abstain
  - e. 6.4.4. Procedure for Termination
    - i. Motion made to accept changes, seconded.
    - ii. Vote Result: 7 support, 1 opposed, 1 abstain
  - f. 7.1, 7.2 Grievance Policy (Discussion)
    - i. Other University Examples
    - ii. Sub-committee shared policies from other universities. The sub-committee requested feedback for direction of policy draft on the following factors: FEC role, university committee vs. college level committee, and what is an applicable grievance for this policy.
7. **Good of the order**
8. **Motion to adjourn; Seconded.**

**Next Meeting:** December 9, 2024, 3:00 p.m.

**Voting Elected Members Group One (September 2024 – August 2027)**

Member of Faculty from the College of Arts and Sciences – **Mac Alford**

Member of Faculty from the College of Nursing and Health Professions – **Hyunmin Kim**

Member of Faculty from the University Libraries – **Melissa Brooks**

**Voting Elected Members Group Two (September 2022 – August 2025)**

Member of Faculty from the College of Business and Economic Development – **Melinda McLelland**

Member of Faculty from the College of Education and Human Sciences – **Lindsay Wright**

At-Large Member of the Gulf Coast Faculty – **Allisa Beck**

**Voting Appointed Members**

Member of the Faculty Senate (Appointed by the FS Executive Committee) – **Matt Donahue**

Member of the Dean's Council (Appointed by the Dean's Council) – **Trent Gould**

Member of the Council of Directors (Appointed by the Council of Directors) – **Joe Peyrefitte**

**Non-Voting Ex-Officio Members**

Representative from the Office of General Counsel – **Subrina Cooper**

Representative from the Office of the Provost – **Kelly Lester**

**Gallery Attendance:**

David Beckett, Kim Smith