

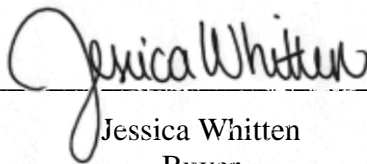


# THE UNIVERSITY OF SOUTHERN MISSISSIPPI

March 23, 2021

## ADDENDUM 3 TO RFP 21-49

This addendum provides answers to questions submitted by prospective bidders. The University's answers are shown in **RED**.



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Jessica Whitten  
Buyer

1. In reading USM's RFP, it does not have a list or show a list of product, other than "Software" requiring a price for bid. Is this the intent of the RFP, to get a "Software" price and verifying that the "Software" meets the Requirement's Description?

The "Software" **DOES** require a yearly Technical Support Fee, however there is no mention or listing of that, that I could see in the RFP. Would that also be included in the price that USM is seeking?

**Section L. Additional Requirements, states**

**The University acknowledges that the specifications within this RFP are not exhaustive. Rather, they reflect the known requirements that must be met by the proposed system. Vendors must specify, here, what additional components may be needed and are proposed to complete each configuration.**

**If applicable, in the event there is an incumbent vendor, the cost of converting the existing system to a new system will be required in the analysis of final costs.**

**Section C. Length of agreement, states**

**C. Length of Agreement The University of Southern Mississippi is seeking a five (5) year agreement. Please include pricing in bid response.**

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**Regarding the Technical Support Fee, we have asked for that pricing in Section C “Length of Agreement” indicating that the bid response needs to include pricing for 5 years... ANY fees would be included there.**

In Appendix C, Requirement # 43 states

The vendor must present a Service Level Agreement (SLA) for review by The University. The SLA will include a service plan designed to respond to and resolve all service calls within a mutually-agreed upon timeframe given the priority of the service call. The SLA must include a timeframe for service engagement to ensure resolution of service calls within the specified time and escalation process and procedures in the event that service calls are not answered in the agreed upon timeframe.

**If the Service Level Agreement or the service plan to support the software must include a technical support fee that is separate and different from the software cost, the cost of the support fee must be included to reflect the total cost of the solution.**

2. Is this project open to any manufacturer of access control systems, or is this a sole-source project that requires integration into the current VertX HID system?

In Appendix C, requirement ID # 66 we state that the solution “should” work with our existing VertX HID system. If your system does not work with these devices, you should provide the cost of change that would be required to implement your proposed solution. The requirement is listed below:

The solution should work with existing Vertex offline and online controllers. If your solution does not work with all current Vertex controllers, the cost of replacing the controllers and door locks must be itemized and included in your proposal response.

3. If this project is open to all manufacturers who can meet the specifications, are you leaving the manufacturer type up to the integrator to specify the access control manufacturer?

If your solution can meet the specifications, the integrator can specify the access control manufacturer. The cost of replacing existing devices and reconfiguring our infrastructure including software, hardware, networking, and labor must be factored into the total cost of the solution.

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4. On your "Independent Contractor Status Determination and Documentation Form" Section 1: C, Entity Type: last question. Will payment be made to an Individual? If NO-Stop and complete a Personal Services Agreement, with W9 and original invoice:

Is the USM Service Contract and the Personal Service Agreement one in the same? If NOT, could you please forward to my attention a copy of the Personal Service Agreement? **This form does not need to be completed until an award is made.**

5. The University of Southern Mississippi "Separate Contracts":  
Since this is "NOT" Consultive work does this form need to be filled out by me or my company? **This form does not need to be completed until an award is made.**

6. Workers Compensation, Comprehensive general Liability and Errors and Omission Liability:  
These Certificates are not required, at this time, for this RFP are will only be required at issuance of Purchase Order and Prior to start of services. Is this correct? **Yes, that is correct.**

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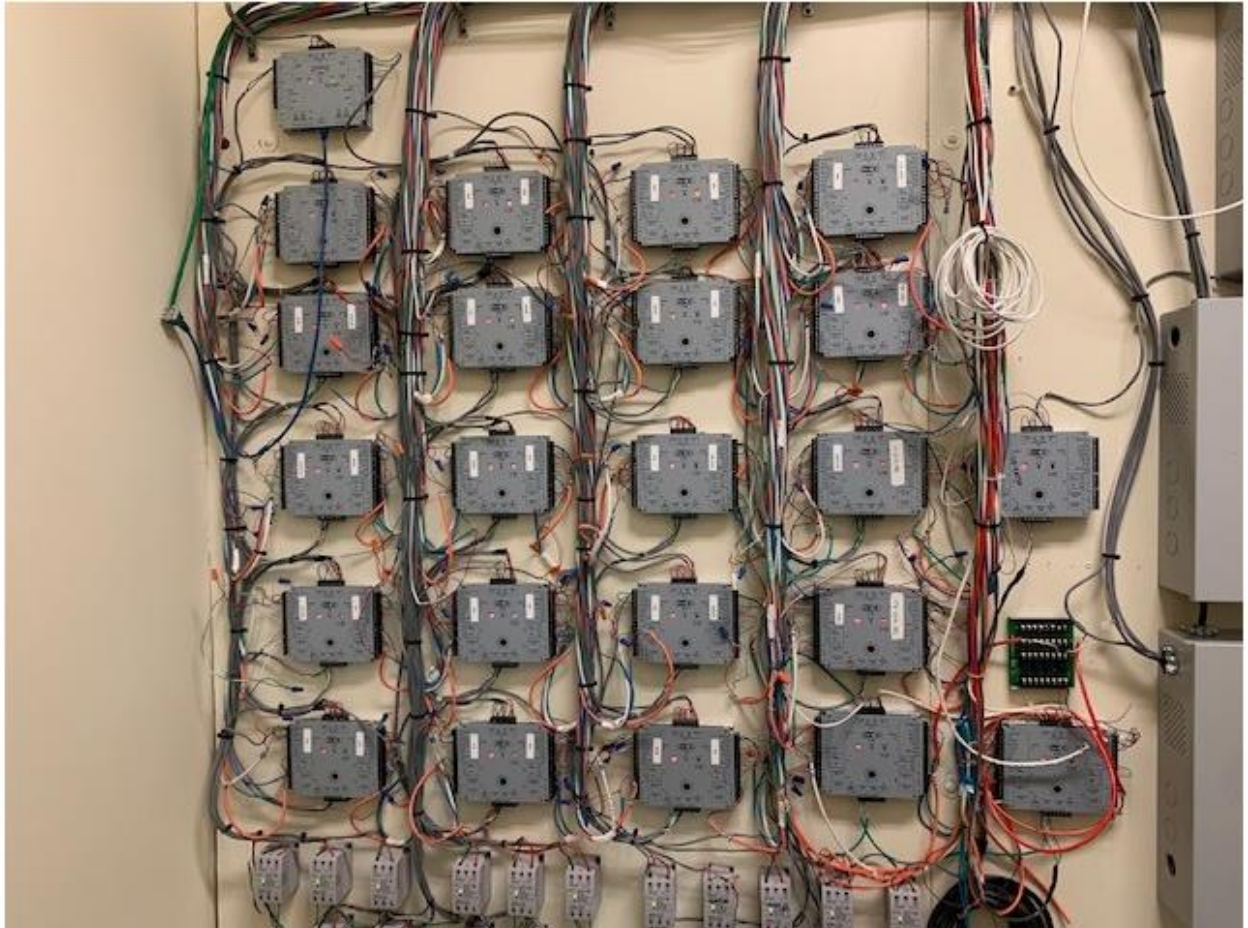
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Photo of the Communications Room from site visit:



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