

PROCUREMENT

Thresholds for Federal Funds (Effective January 1, 2023)

The Uniform Guidance (UG) updates from the Federal Office of Management and Budget set the Micro-purchase procurement method to \$10,000 and increased the Small Purchase Procedures threshold to \$250,000, effective June 20, 2018. Under UG, non-Federal entities must comply with the more restrictive of Federal, state, and entity-level requirements. The following table outlines the procurement methods to be used for the acquisition of goods and services when using **Federal funds**.

Note: Federal and state acquisition thresholds are adjusted periodically.

Procurement Method 2 CFR 200.320	Goods/Supplies	Services	Requirements 2 CFR 200.320
Micro-purchase Informal (No quotes required)	\$5,000 or less Note: Must use more restrictive State threshold instead of the Federal requirements of under \$10,000	Less than \$10,000 (or \$5,000 or less for IT services) Note: Must use more restrictive \$10,000 Federal threshold instead of state	<ul style="list-style-type: none"> • Cost considered to be reasonable. • Distribute equitably among suppliers to the extent practical • Prudent person test

		exemption for services (except for IT services)	
Small Purchase Procedures (Relatively simple and informal)	\$5,000.01 - \$75,000 Note: Must use more restrictive over \$5,000 state threshold	\$10,000 - \$249,999 Note: Must use more restrictive \$10,000 Federal threshold instead of state exemption for services	<ul style="list-style-type: none"> Obtain/document price or rate quotations from a reasonable number of qualified sources (at least two per Miss. Code §31-7-13) Written or documented quotes
Sealed Bids (Formal advertising)	Over \$75,000 Note: Must use more restrictive over \$75,000 state threshold instead of \$250,000 Federal threshold	N/A	<ul style="list-style-type: none"> Bids are publicly solicited Firm fixed price contract awarded to the responsible bidder lowest in price Cost or price analysis for purchases in excess of the Simplified Acquisition Threshold (\$250,000)
Competitive Proposals (Formal RFPs)	N/A	\$250,000 or more Note: Must use more restrictive \$250,000 Federal threshold	<ul style="list-style-type: none"> Conducted with more than one source submitting an offer Price is not used as sole selection criteria. Fixed price or cost-

		instead of state exemption for services	reimbursement type contract is awarded <ul style="list-style-type: none"> • Cost or price analysis for purchases in excess of the Simplified Acquisition threshold
Non-competitive Proposals	Appropriate only when these circumstances apply: <ul style="list-style-type: none"> • Available only from a single source (sole source) • Public exigency or emergency • After soliciting from a number of sources, competition is deemed inadequate 		<ul style="list-style-type: none"> • Solicitation from only one source • Used only when qualifying circumstances apply • Fixed price or cost-reimbursement type contract is awarded