

The University of Southern Mississippi
Notice of Proposed Sole Source Purchase
SSP 21_015

The University of Southern Mississippi anticipates purchasing the item(s) listed below as a sole source purchase. Anyone objecting to this purchase shall follow the procedures outlined below.

1. Description of the commodity that USM is seeking to procure: One Button Studio Plus.
The university requires that the recording studios be as simple as possible to operate in order to maximize the likelihood of use while increasing the quality of recorded instructional content.
2. Explanation of why the commodity is the only one that meets the needs of the agency:
The hardware and software are matched for compatibility, so there is no need for special integration between the components.
3. Explanation of why the source is the only source is the only person or entity that can provide the required commodity: There is no other vendor that provides an integrated recording studio solution in one package.
4. Explanation of why the amount to be expended for the commodity is reasonable: The cost of the sum of the individual parts is equal to or more than the quoted price of the recording studio solution. .
5. Efforts that the agency went through to obtain the best possible price for the commodity: USM received significant discounts. The recording studio hardware and software was included in a larger classroom technology bid that recently closed. No vendors were able to bid a complete package that would suffice for a complete recording studio.

Advertisement Schedule	Date
1st scheduled	10/10/2020

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2nd scheduled	10/17/2020
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Any person or entity that objects and proposes that the commodity listed is not sole source and can be provided by another person or entity shall submit a written notice to:

Steve Ballew
Director of Procurement & Contracts
steve.ballew@usm.edu

Subject Line must read "Sole Source Objection"

The notice shall contain a detailed explanation of why the commodity is not a sole source procurement. Appropriate documentation shall also be submitted if applicable.

If after a review of the submitted notice and documents, USM determines that the commodity in the proposed sole source request can be provided by another person or entity, then USM will withdraw the sole source request publication from the procurement portal website and submit the procurement of the commodity to an advertised competitive bid or selection process.

If USM determines after review that there is only one (1) source for the required commodity, then USM will appeal to the Public Procurement Review Board. USM will have the burden of proving that the commodity is only provided by one (1) source.