

The University of Southern Mississippi
Notice of Proposed Sole Source Purchase
SSP 20_019

The University of Southern Mississippi anticipates purchasing the item(s) listed below as a sole source purchase. Anyone objecting to this purchase shall follow the procedures outlined below.

1. Description of the commodity that USM is seeking to procure: **TMA Dashboard Module. Real time work order data metrics to be used by leadership and staff to make more informed decisions.**
2. Explanation of why the commodity is the only one that meets the needs of the agency: **This is the only product guaranteed to work with TMA.**
3. Explanation of why the source is the only source is the only person or entity that can provide the required commodity: **TMA is the only provider of this module.**
4. Explanation of why the amount to be expended for the commodity is reasonable: **Increased efficiencies in work order flow and management will cover the costs of this module.**
5. Efforts that the agency went through to obtain the best possible price for the commodity: **We negotiated with the vendor to come to the best possible price.**

Advertisement Schedule	Date
1st scheduled	1/28/20
2nd scheduled	2/4/20

Any person or entity that objects and proposes that the commodity listed is not sole source and can be provided by another person or entity shall submit a written notice to:

Steve Ballew
Director of Procurement & Contracts

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steve.ballew@usm.edu

Subject Line must read "Sole Source Objection"

The notice shall contain a detailed explanation of why the commodity is not a sole source procurement. Appropriate documentation shall also be submitted if applicable.

If after a review of the submitted notice and documents, USM determines that the commodity in the proposed sole source request can be provided by another person or entity, then USM will withdraw the sole source request publication from the procurement portal website and submit the procurement of the commodity to an advertised competitive bid or selection process.

If USM determines after review that there is only one (1) source for the required commodity, then USM will appeal to the Public Procurement Review Board. USM will have the burden of proving that the commodity is only provided by one (1) source.