BCC: Auto-generated account holders, Amazon CA, CSM

Send Date:

From: University of Southern Mississippi PM

#### **Email Subject Line**

Join University of Southern Mississippi Amazon Business account today

### **Email Body**

# Join our account amazon business



# **Launch Announcement**

University of Southern Mississippi Central Amazon Business Account for Amazon Purchases

#### What is launching?

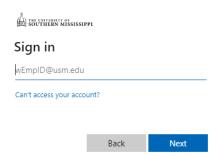
Following up on our announcement on 6/13/2024, the University of Southern Mississippi Amazon Business account with Business Prime is available for you to start using today.

#### What are the next steps?

Please complete the following action items below.

#### Join University of Southern Mississippi's Account

All that you have to do is navigate to <a href="https://www.amazon.com/businessprime">https://www.amazon.com/businessprime</a> from your web browser and login with your University of Southern Mississippi email address and password. When logging in, because we are using University of Southern Mississippi's enterprise single sign on (SSO) application, you will be authenticated using your University of Southern Mississippi enterprise login credentials (screenshot below). You may be prompted to create your account on your first login.



#### **Alternate Account Setup**

USM Procurement can send an email invite prompting employees to join University of Southern Mississippi's Amazon Business Account. Email procurement@usm.edu for assistance.

#### How can I learn more?

Review the Amazon Business Buyer Guide for more information about purchasing through the Amazon Business account.

#### **Need Help Joining the Account?**

If additional assistance is needed when joining University of Southern Mississippi's Amazon Business account, <u>Click Here</u> or call (833) 972-6630 to speak with a dedicated support team to walk you through the process.

## **Need Help with Orders?**

For inquiries relating to an order, transaction, charge, or shipment, contact Amazon Business Customer Support online or by phone at (866) 486-2360. For university policy related questions, please contact procurement@usm.edu.

Thank you,
USM Procurement and Contract Services

