

Completing the Academic / Financial Agreement

| | | Action | | | | | |
|----------------------------------|--|--------------------------------------|-----------------|---------------|-----------|---|--|
| 1. | I. After logging into SOAR, click the Tasks tile. | | | | | | |
| | ▼ Student Homepage | | | | | | |
| | | Tasks | Make a Paymer | t | Fina | | |
| | | | | | | | |
| | | 5 To Do's 2 Holds | Current b | alance \$7.00 | | | |
| | | Grades and Transcripts | Student Accourt | nt | Stud | | |
| 2. Click the To Do List . | | | | | | | |
| | | | | | | | |
| | | To Do List | 5 | | | | |
| | | N Holds | 2 | | | | |
| 3. | 3. Click the *XYZ Academic and Financial Agreement option. | | | | | | |
| | | Task | | Due Date | Status | | |
| | | TEACH Grant Not Eligible Major | | Overdue | Initiated | > | |
| | | TEACH Grant Not Eligible Major | | Overdue | Initiated | > | |
| | | Summer App Decision | | Overdue | Initiated | > | |
| | | NEW FAFSA Reminder | | Overdue | Initiated | > | |
| | | UGRD cademic and Financial Agreement | | 10/10/2019 | Assigned | > | |
| | T *This verbiage is dependent on your student / employee status and may look different than the picture. | | | | | | |



| Step | Action |
|------|--|
| 4. | Once you've read the introduction: a. click the Continue button. b. click Next. |
| | UGRD Academic and Financial Agreement |
| | Step 1 of 8: Introduction Continue Undergraduate Program Registration To proceed to the next task, click on the Continue Button Continue To proceed to the next task, click on the Continue Button Continue Next > |
| | Be sure all your information is correct before moving to the next step. Once you have moved to the next step you will be unable to update previous steps during this time. If you made a mistake in entering your contact information, you will need to contact the Registrar's Office at registrar@usm.edu to correct the information. |
| | Fall 2019 Payment Due Date The University will require payment prior to the semester start date of each term. Class schedules for students who fail to meet the payment deadline of August 10, 2019, for the fall 2019 semester will be subject to cancellation. Payment may be fulfilled by one of the following options: (1) payment in full of the student's responsibility (institutional charges minus anticipated |
| | Power has a set of the second operation op |
| | For more information visit www.usm.edu/business-services/payment-policy. |
| 5. | Review the address information: |
| | a. To add an address, click the 🛨 button. |
| | b. Otherwise, click the ^{confirm} button. |
| | c. Click the Next > button. |
| | UGRD Academic and Financial Agreement |
| | Step 2 of 8: Addresses NOTE: Changing your HOME address to an out of state address may result in out of state fees. |
| | + |



| 6. | Review the physical address | | | | | |
|-----|---|--|--|--|--|--|
| ••• | a. Click the Edit Address link. UGRD Academic and Financial Agreement | | | | | |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| | Step 3 of 8: Physical Address | | | | | |
| | Confirm | | | | | |
| | Name | | | | | |
| | Please list the physical address (including state and country) in which you will be located while taking courses at The University of Southern Mississippi. You must click on the Edit Address link below to enter your address. | | | | | |
| | Country USA Q United States | | | | | |
| | Address Edit Address | | | | | |
| | Loft Address No I verify that the above address is my physical address while taking courses at The University of Southern Mississippi. | | | | | |
| | | | | | | |
| | | | | | | |
| | Save | | | | | |
| | | | | | | |
| | b. Enter the correct physical address. | | | | | |
| | c. Click the OK button. | | | | | |
| | | | | | | |
| | Edit Address | | | | | |
| | Country United States | | | | | |
| | Change Country | | | | | |
| | Address 1 123 Main Street | | | | | |
| | Address 2 Suite 2D | | | | | |
| | Address 3 | | | | | |
| | City Sumrall | | | | | |
| | | | | | | |
| | State MS Q | | | | | |
| | Postal 39482 | | | | | |
| | C County | | | | | |
| | | | | | | |
| | OK | | | | | |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| | {process continues on next page} | | | | | |
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| d. Slide the bar to "Yes."e. Click the "Save" button. | | | |
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| | | | |
| | | | |
| f. Click the "Confirm" button. | | | |
| g. Click the "Next" button. | Click the "Next" button. | | |
| | | | |
| UGRD Academic and Financial Agreement | UGRD Academic and Financial Agreement | | |
| < Previous Next > | < Previous Next > | | |
| | | | |
| Step 3 of 8: Physical Address | | | |
| ID | | | |
| Name Please list the physical address (including state and country) in which you will be located while taking courses at The University of Southern Mississippi. You must click on the Edit Address link below to enter your address. | | | |
| f Country USA Q | | | |
| United States 123 Main Street | | | |
| Address Suite 2D Sumrail, MS 39482 d | | | |
| Yes Yes I verify that the above address is my physical address while taking courses at The University of Southern Mississippi. | | | |
| | | | |
| Save | | | |
| 7. Review the email and phone information: | | | |
| a. To add an email or phone, click the + button. | | | |
| b. Otherwise, click the Confirm button. | | | |
| c. Click the Next > button. | | | |
| | | | |
| UGRD Academic and Financial Agreement | - | | |
| < Previous Next > | _ | | |
| Step 4 of 8: Contact Details Confirm | b | | |
| Email | | | |
| + a | | | |
| 8. Review the emergency information: | | | |
| a. To add an emergency contact, click the + button. | | | |
| b. Otherwise, click the Confirm button. | | | |
| c. Click the Next > button. | | | |
| UGRD Academic and Financial Agreement | | | |
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| Step 5 of 8: Emergency Contacts Confirm | J | | |
| + a | | | |



| Step | Action | | | | | |
|------|--|---|--|--|--|--|
| 9. | Once you have read the Academic Agreement: a. Click the Agree button. b. Click the Next > button. | | | | | |
| | | | | | | |
| | | | | | | |
| | UGRD Academic and Financial Agreement | | | | | |
| | < Previous Next | | | | | |
| | Step 6 of 8: Academic Agreement University of Southern Mississippi Undergraduate Academ | Agree a | | | | |
| | You must read and agree to the Undergraduate Academ | mic Agreement before you can register for classes. | | | | |
| | | Academic Agreement | | | | |
| 10. | Once you have read the Financial Responsibility Agreement: | | | | | |
| | a. Click the Agree button. | a. Click the Agree button. | | | | |
| | b. Click the Next > button | | | | | |
| | UGRD Academic and | Financial Agreement : | | | | |
| | | < Previous Next > | | | | |
| | Step 7 of 8: Student Financial Responsit | | | | | |
| | University of Southern Mississippi Financial Agreement You must read and agree to the Student Financial Resp | ponsibility before registering for classes. | | | | |
| | Student Financial Responsibility | | | | | |
| | PAYMENT OF FEES/PROMISE TO PAY I understand that when I register for any class at Th | e University of Southern Mississippi or receive any service from The University of Southern | | | | |
| 11. | Click the Submit button. | | | | | |
| | Click the batton. | | | | | |
| | UGRD Academic and Financial Agreement | | | | | |
| | | Submit | | | | |
| | Step 8 of 8: Finish | | | | | |
| | Thank you for signing the Academic and Financial Agreements. Please click the Submit button submit button to finalize your changes. Click the Exit button in the upper left to exit the form. | | | | | |
| 12. | 12. Click the 🗴 Exit button. | | | | | |
| | | | | | | |
| | | UGRD | | | | |
| | 944460 | | | | | |
| | 1 Introduction Complete | Step 7 of 7: Submit | | | | |
| | 2 Addresses | Thank you for signing the Acade Please click Submit to finalize yo | | | | |