***Nomination Process for the University of Southern Mississippi (USM) Senior Army ROTC Hall of Fame***

1. Requirements:

a. The nominee must be an alumnus of the University of Southern Mississippi.

b. The nominee must have served or be serving at the field grade level in either good standing or with an honorable character of service if retired.

c. the nominee must have demonstrated, in a significant capacity, dedicated support and substantive contributions to the University and the USM Golden Eagle ROTC Battalion.

d. It is not required that ROTC be nominee’s commissioning source.

2. Nomination Process.

a. Use Attachment 1 (USM Army ROTC Hall of Fame Nomination Form) to formally submit a nomination. The nomination may be submitted by any party with an interest in seeing that a deserving individual is properly recognized. Prepare a memorandum for the University of Southern Mississippi Senior Army ROTC Battalion in accordance with Army Regulation 25-50 if additional comments are required beyond the space provided in number 7 of Attachment 1.

b. Substantiating Documentation.

(1) The nominees Officer Record Brief (ORB) or Service Record Brief (SRB).

(2) The officer’s DD Form 214 if retired.

(3) The general officer biography if nominee is current or retired general officer.

c. Submit Attachment 1 with all substantiating documents via email to the USM SROTC Professor of Military Science, LTC Walker Nordan at [walker.nordan@usm.edu](mailto:walker.nordan@usm.edu) and Ms. Missy McIntyre at [melissa.mcintyre@usm.edu](mailto:melissa.mcintyre@usm.edu).

***Attachment 1***

***USM Army ROTC Hall of Fame Nomination Form***

1. Name & Title of Individual Submitting the Nomination:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

2. Contact Data of Individual Submitting (Phone/Email):\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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3. Name & Rank of Officer Nominated:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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4. Title (current or last official) of Officer Nominated:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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5. USM Alumni Class of Officer Nominated:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

6. Degrees Held (Level, Type, University or School) of Officer Nominated:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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7. Detailed Description of Nominee’s Dedicated Support and Contributions to the University and USM SROTC BN: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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8. Substantiating Documents Attached (Check all that Apply):

* Officer Record Brief (ORB) or Service Record Brief (SRB)
* DD Form 214
* General Officer’s Biography Form