

**Academic Council Minutes**  
**The University of Southern Mississippi**  
**September 12, 2016**

The Academic Council met at 3:00 p.m. on September 12, 2016, in Thad Cochran Center room 216 with Ms. Kelly Lester, Chair of the Academic Council, presiding.

The following voting members were present: Dr. Jon Beedle, Dr. Catherine Bomhold, Dr. Sabrina Bryant, Dr. Jeanne Gillespie, Ms. Linda Ginn, Dr. Angel Herring, Dr. Kevin Kuehn, Dr. Tom Lansford, Dr. Sungwook Lee, Ms. Kelly Lester, Dr. Wujian Miao, Dr. Stephen Oshrin, Dr. Karen Rich, Dr. Elizabeth Tinnon, Dr. Denis Wiesenburg, Dr. Gallayanee Yaoyuneyong and Dr. Emily Yowell.

The following voting members were represented by proxies to constitute a quorum: Dr. Tom Lansford for Dr. Lin-Miao Agler, Dr. Jeanne Gillespie for Dr. Sam Bruton, Dr. Gallayanee Yaoyuneyong for Dr. Kim Goodwin and Dr. Steve Oshrin for Dr. Rick Green.

The following non-voting members were present: Dr. Eric Tribunella for Dr. Maureen Ryan, Dr. Diane Fisher for Dr. Ann Blackwell, Dr. Kathy Yadrick for Dr. Mike Forster, Ms. Pepper Ginder, Dr. Steven Moser, Mr. Greg Pierce, Dr. Bill Powell, Mr. Jesse Robinson, Ms. Autumn Sobel, and Dr. Douglas Masterson for Dr. David Hayhurst.

The following guests were present: Ms. Dana Berry, Ms. Leanne Cadigan, Dr. Julie Howdeshell, Mr. Tom Hutchinson, Ms. Kathryn Lowery, Dr. Amy Miller, Ms. Dawn Porter and Dr. Julie Reid.

1.0 Call to Order

The meeting was called to order at 3:00 p.m. with Ms. Kelly Lester presiding.

2.0 Adoption of the Agenda

Ms. Lester presented the agenda for approval. Dr. Oshrin moved and Dr. Bomhold seconded a motion to approve the agenda. The motion passed.

3.0 Approval of the minutes

Ms. Lester presented the May 2, 2016 minutes for the 2015-2016 Academic Council for approval. Dr. Iglesias moved and Dr. Yowell seconded a motion to approve the May 2, 2016 minutes for the 2015-2016 Academic Council for approval. The motion passed.

Ms. Lester presented the May 2, 2016 minutes for the 2015-2016 Academic Council for approval. Dr. Oshrin moved and Dr. Wiesenburg seconded a motion to approve the May 2, 2016 minutes for the 2015-2016 Academic Council for approval. The motion passed.

3.1 Provost Steven Moser

Dr. Moser addressed Council and charged the GEC Committee to investigate the possibility of reducing the GEC by 4 hours to meet the pending mandate from IHL. The IHL mandate will require degree plans to reduce overall hours to degrees to 120 credit hours.

4.0 Proposals

4.1 Old Proposal Business

No business.

## 4.2 New Proposal Business

4.2.1 College of Arts and Letters  
No proposals.

4.2.2 College of Business  
Ms. Lester presented the request to modify the coding in SOAR for all COB 300-400 level courses to show junior standing. Dr. Wiesenburg moved and Dr. Iglesias seconded a motion to approve the modification of the coding in SOAR for all COB 300-400 level courses to show junior standing. The motion passed.

4.2.3 College of Education and Psychology  
No proposals.

4.2.4 College of Health  
No proposals.

4.2.5 College of Nursing  
No proposals.

4.2.6 College of Science and Technology  
No proposals.

5.0 Old Business  
No old business.

## 6.0 New Business

6.1 Modification of Online Policy  
Ms. Lester presented a draft to Council of changes made to the Online Policy. Dr. Oshrin moved and Dr. Kuehn seconded a motion to approve the changes made to the Online Policy. The motion passed.

6.2 Revision of AC/GC Proposal Guidelines  
Ms. Lester presented a draft to Council of changes made to the proposal guidelines. Dr. Yowell moved and Dr. Iglesias seconded a motion to approve the changes made to the AC/GC Proposal Guidelines. The motion passed.

Ms. Lester presented a draft to Council of changes made to the following forms.  
Dr. Oshrin moved and Dr. Yowell seconded a motion to accept the changes made to the AC/GC Proposal forms as a group. The motion passed.

1. Revision of Online Course Proposal form
2. Revision of Online Program Proposal form
3. Revision of Add a Course Proposal form
4. Revision of Modify a Course Proposal form

Dr. Oshrin moved and Dr. Gillespie seconded a motion to approve the changes made to the AC/GC Proposal forms. The motion passed.

6.3 Modification of Academic Integrity Policy  
Ms. Lester presented a draft to Council of changes made to the Academic Integrity policy. Dr. Oshrin moved and Dr. Iglesias seconded a motion to approve the changes made to the Academic Integrity policy. The motion passed.

- 6.4 Modification of the Academic Withdrawal After the Deadline Policy  
Ms. Lester presented a draft to Council of changes made to the Academic Withdrawal After the Deadline policy. Dr. Miao moved and Dr. Oshrin seconded a motion to approve the changes made to the Academic Withdrawal After the Deadline policy. The motion passed.

## 7.0 Reports

- 7.1 Chair Report- Ms. Kelly Lester  
Ms. Lester reported that a listening session for the Academic Affairs Master Plan was conducted. Academic Council members reviewed the document through Infocenter. Academic Leadership Council representatives Kelly Lester, Luis Iglesias, and Linda Ginn offered context for the AMP. Ginn took notes and these will be submitted to the Provost and the Academic Leadership Council for consideration.
- She also reported the course description for SHS 492 was updated to delete the qualification of honors students. This clarifies the differences between SHS 492 and SHS 492H.
- 7.2 Chair-Elect Report – Dr. Luis Iglesias  
No report.
- 7.3 Secretary Report-Ms. Linda Ginn  
No report.
- 7.4 Standing Committees
- 7.4.1 Academic Standards – Dr. Stephen Oshrin  
No report.
- 7.4.2 Bylaws – Dr. Kim Goodwin  
No report.
- 7.4.3 Elections – Dr. Kevin Kuehn  
No report.
- 7.4.4 General Education – Dr. Emily Yowell  
No report.
- 7.4.5 Intercollegiate – Dr. Denis Wiesenburg  
No report.
- 7.4.5 Program Reviews – Dr. Jeanne Gillespie  
No report.
- 7.5 SACS/QEP/Alternative Learning – Dr. Bill Powell/Dr. Julie Howdeshell  
No report.
- 7.6 University Assessment Committee (UAC) Liaison – Ms. Kelly Lester  
No report.
- 7.7 Professional Education Council Liaison Report – Dr. Jon Beedle  
No report.
- 7.8 Online Learning Committee Liaison Report – Dr. Jon Beedle  
No report.

7.9 General Education Curriculum Assessment Committee (GECAC) – Dr. Kathy Masters  
No report.

8.0 Adjourn  
Ms. Lester adjourned the meeting at 3:30 p.m.

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Greg Pierce, Recording Secretary

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Kelly Lester, Chair



ACADEMIC COUNCIL MINUTES SUMMARY  
September 12, 2016

**College of Business**

Modify: Coding in SOAR for all COB 300-400 level courses to show junior standing. (see attached)  
Effective spring 2017.

**Revisions: approved**

- a. Online Policy change at The University of Southern Mississippi
- b. Academic and Graduate Councils Guidelines for Proposals changes
  - 1. Revision of Online Course Proposal form
  - 2. Revision of Online Program Proposal form
  - 3. Revision of Add a Course Proposal form
  - 4. Revision of Modify a Course Proposal form
- c. Academic Integrity Policy change
- d. Academic Withdrawal After the Deadline policy changes

Please note this document contains first-round revisions to the Online at Southern Miss Policy to address immediate, necessary edits. The entire document will be reviewed and updated by the Online Learning Steering Committee in the 2016-2017 Academic Year. A complete revision will be presented to Academic and Graduate Councils in the Spring 2017 Semester.



**Responsible University Administrator:** Provost  
**Responsible Officer:** Director of the ~~Learning Enhancement Center~~ **Office of Online Learning**  
**Origination Date:** 01/31/12  
**Current Revision Date:** ~~11/24/15~~ **2016-2017 Academic Year**  
**Next Review Date:** 11/24/19  
**End of Policy Date:** N/A  
**Policy Number:** ACAF-LEC-001  
**Status:** Effective

## ONLINE at SOUTHERN MISS

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### Policy Statement

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The University of Southern Mississippi began the eLearning Initiative in the spring of 2009. This initiative is focused on developing additional fully online degree programs to increase enrollment, improve student satisfaction, and raise retention and graduation rates at Southern Miss. The project encompasses many aspects of launching a successful online program including marketing and outreach efforts, faculty training and support, course scheduling and development, upgrading program and business processes, and sustaining growth.

We currently have undergraduate programs, graduate programs, hybrid/executive format programs, certificate programs, and a supplemental endorsement. In addition to our online degree programs, we offer a wide variety of fully online classes.

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### Reason for Policy/Purpose

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This policy is required for the effective communication of university policies regarding Online Learning at Southern Miss.

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### Who Needs to Know This Policy

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All members of The University of Southern Mississippi community.

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### Website Address for this Policy

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[www.usm.edu/institutional-policies/policy-acaf-lec-001](http://www.usm.edu/institutional-policies/policy-acaf-lec-001)

## 1.0 Definitions

SACS-COC Definition  
of Distance  
Education

For the purposes of the Commission on College's accreditation review, distance education is a formal education process in which the majority of the instruction (interaction between students and instructors and among students) in a course occurs when students and instructors are not in the same place.

IHL Definition of  
Distance Learning

Distance learning may be defined as "institutionally based formal education where the learning group is separated and where interactive communication systems are used to connect instructors, learners, and resources" (*The Quarterly Reviews of Distance Education*) or "the acquisition of knowledge and skills through mediated information and instruction, encompassing all technologies and other forms of learning at a distance" (*United States Distance Learning Association*).

Presently, a *course* is considered to be a distance learning course when at least fifty (50) percent of the course is available via technology-based instruction while a *program* is considered to be a distance learning program when at least fifty (50) percent of the program is available via technology based instruction.

Undergraduate Fully  
Online Program

All courses listed in the degree plan are available online, either through USM or MSVCC. This includes all GEC categories, major area of study requirements, and any additional requirements. A student would not have to take a face-to-face course to complete this degree. Admission to an undergraduate fully online program may be restricted to a certain cohort. A student who is admitted to a fully *online* program is given an online campus code in the student program panel in SOAR.

Undergraduate  
Hybrid Online Major  
Area of Study

Fifty (50) percent or more of courses listed under Major Area of Study Requirements in the degree plan are available online. Only courses offered by the program's department/school should be listed under major Area of Study Requirements.

Undergraduate Hybrid Online General or College Curriculum	Fifty (50) percent or more of courses listed under a Curriculum Requirement in the degree plan are available online. This includes, but is not limited to, General Education Curriculum, BBSA Requirements, BA Requirements, and Teacher Licensure Requirements.
Graduate Fully Online Program	All courses listed in the program's Plan of Study are available online through USM. A student would not have to take a face-to-face course to complete this degree. A student who is admitted to a fully online program is given an online campus code in the student program panel in SOAR.
Graduate Hybrid Online Plan of Study	Fifty (50) percent or more of courses offered by the program's department/school and listed in the program's Plan of Study are available online.
Graduate Hybrid Online General Curriculum	Fifty (50) percent or more of courses listed under a Curriculum Requirement in the Plan of Study are available online. This includes, but is not limited to, Research Tools and Dissertation Support.
Graduate Executive Format Program	A graduate program developed especially for working executives, managers, and professionals. Executive programs generally require professional work experience for entrance and students may be admitted as a cohort. Courses are delivered through intensive campus meetings (weekends or several full days once a month, for example) and online communications. An Executive Format Program can have fifty (50) percent or more of courses offered online or less than fifty (50) percent of courses offered online.
Graduate Executive Format Program (Online classification)	Fifty (50) percent or more of courses offered by the program's department/school and listed in the program's Plan of Study are available online.
Graduate Executive Format Program (Alternative Delivery classification)	Less than fifty (50) percent of courses offered online.
Undergraduate and Graduate Fully Online Certificate	All courses listed in the certificate's curriculum are available online through Southern Miss. A student would not be required to take a face-to-face course to complete this certificate.

Undergraduate and Graduate Hybrid online Certificate Fifty (50) percent or more of the courses listed in the certificate curriculum is available online.

Executive Format Student A student enrolled in an Executive Format Program.

Web Supplement Course A course with less than fifty (50) percent online component. In SOAR, web supplement courses are coded as follows:  
a) *Campus*-Hattiesburg or Gulf Coast  
b) *Location*-Hattiesburg, Gulf Park, Keesler, Gulf Coast Research Center, Stennis, etc.

**Attribute-** → c) *Instruction Mode-C-5* Web Supplement (Departments do NOT enter the instruction mode for these classes. Instructors complete and submit the Course Supplement Request Form found at: <http://www.usm.edu/clo/csrf/>. Once the request is received in LEC, a course shell is created and the instruction mode is changed and a course attribute of web supplement is added.)

Hybrid Online Course A course with fifty (50) to ninety-nine (99) percent online component. Student must either meet on campus or visit the campus at some point during the semester. In SOAR, hybrid courses are coded as follows:  
a) *Campus*-Hattiesburg or Gulf Coast  
b) *Location*-Online  
c) *Instruction Mode*-C-9  
d) *Class Note*-Online Hybrid

**one** → Fully Online Course A course delivered on hundred (100) percent online. Students are not required to meet on campus or visit the campus at any point during the semester. In SOAR, hybrid online courses are coded as follows:  
a) *Campus*-Online  
b) *Location*-Online  
c) *Instructional Mode*- CO Fully Online  
d) *Class Note*-Online web referral

Fully Online Student A student enrolled in a fully online program.

Hybrid Online Student A student enrolled in a fully online course or a hybrid online course, but is not enrolled in a Fully Online program. A Hybrid Online Student may, in a given semester, be enrolled in all online courses.

Executive Format Student A student enrolled in an Executive Format Program.

**Bold first sentence.**

## 2.0 Infrastructure

Blackboard is the online course management system used to deliver web-based distance learning courses and as a technology supplement for face-to-face taught courses. Through Blackboard, instructors may post course syllabi and other documents; incorporate online engagement tools (ex. Discussion boards, chat, announcements, file exchange, etc.); administer quizzes and exams and post grades.

**Bold first part of sentence.**

2.1 All online course material is delivered exclusively using the Blackboard learning management system, allowing instructors to take full advantage of a variety of technology tools with a user-friendly interface that meets accessibility standards for interoperability and access for learners with special needs. The Provost's Office has compliance responsibility and authority to make sure no other learning management system is used, and monitors learning platforms used.

**Bold first part of sentence.**

2.1.1 Southern Miss has invested and continues to support infrastructure for faculty and students using Blackboard learning support technology. We strive for consistency and quality in the student learning experience, rigorous standards and review, security of student information and grades, as well as maintaining a reasonable cost to support faculty training, instructional design, and course development services. We achieve this by standardizing the institution on a single, core set of e-learning technologies.

2.1.1.1 Compliance with technology standards are demonstrated through institutional indicators shown below:

2.1.1.2 Course Architecture Indicators: Blackboard architecture permits the online teacher to add content, activities and assessments to extend learning opportunities and accommodate traditional and non-traditional schedules.

2.1.1.3 User Interface Indicators: Faculty are expected to utilize the officially endorsed university template within the Blackboard LMS. The purpose of a university-wide template for online courses is to ensure a consistent experience for our students. The template promotes best practices in syllabus requirements, design of instruction, course structure and organization, learner support and resources, learner interaction and collaboration, effective use of course technology, and assessment and evaluation.

2.1.1.4 Faculty may use third party tools as an enhancement to their course, not as a replacement for their course. Faculty choosing to utilize third party tools

**Bold this sentence.**

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(publisher content, course cartridges, etc.) will work with the third party vendor and the Blackboard support staff in the LEC to migrate content directly into the Blackboard course shell or to develop an official portal through the Blackboard course shell to gain access to other content and teaching materials not developed by the instructor. See the institutional policy at (add URL once policy is posted on IR site).

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2.1.1.5 Technology Requirements and Interoperability Indicators for LEC:

2.1.1.5.1 Hardware, Web browser and software requirements are specified.

2.1.1.5.2 Prerequisite skills in the use of technology are identified.

2.1.1.5.3 Appropriate content-specific tools and software are utilized.

2.1.1.5.4 Interoperability technical standards allow sharing content from different learning management systems into the Blackboard platform, which is used exclusively as the USM learning management system.

2.1.1.5.5 Interoperability technical standards ensure sharing of question, assessments and results with others.

2.1.1.6 Accessibility Indicators:

2.1.1.6.1 The course meets universal design principles, Section 508 standards and W3C guidelines to ensure access for all students.

2.1.1.6.2 Online textbooks used in a course meet nationally endorsed standards (NIMAS) for publishers to ensure distribution of accessible, alternative versions of textbooks and other instructional materials.

2.1.1.7 Technical Support Indicators:

2.1.1.7.1 LEC offers the instructors assistance with technical support and course management.

2.1.1.7.2 Student support is provided by BB Student Support Services. Contact information for 24/7 support can be found on the Learning Enhancement Center website at <https://lec.usm.edu/> under Quick Links tab.

2.1.1.7.3 LEC offers orientation, intermediate and advance training.

Proposals presented to Academic and Graduate Council to add or modify online courses or programs must contain a correspondence from the Office of Online Learning

regarding the office's ability to provide any resources that the proposal indicates are necessary and beyond the scope of the unit.

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### 3.0 Online Instructor Professional Development Program

**requires (bold)**  
This edit is needed to comply with NC-SARA requirements. See number 6:  
<http://nc-sara.org/files/docs/C-RAC%20Guidelines.pdf>

The LEC provides an ongoing program of appropriate technical, design, and production support for instructors conducting courses online. The University of Southern Mississippi strongly encourages all online instructors to complete the LEC Blackboard Training Program prior to teaching an online course. Information regarding training and support for online faculty can be found at <https://lec.usm.edu/faculty-help/>. Instructors must demonstrate proficiency in the following areas prior to conducting online instruction:

on the Office of Online Learning's web site.

- 3.1 System Understanding – Instructors are expected to independently manage an online course management system; post course syllabi and other documents; incorporate online engagement tools (ex. Discussion boards, chat, announcements, file exchange, etc.); administer quizzes and exams, and post grades.
- 3.2 Features/Capabilities – Instructors are expected to develop and maintain an awareness and understanding of the basic instructional functions, features, and capabilities of the current online learning management system utilized by The University of Southern Mississippi (Blackboard). Examples of useful functions, features, and capabilities include: Assignment Dropbox, Grade Book, Notes, and Assessment Manager.
  - 3.2.1 Faculty should secure access to high-speed bandwidth connection for all class activities.
  - 3.2.2 It is highly recommended to test all course-related technology prior to the start of the course.
  - 3.2.3 When selecting technology, faculty should understand the purpose of that technology and implement as necessary within the course.
  - 3.2.4 Contact Blackboard support personnel in ~~the Learning Enhancement Center~~ for assistance with any technology related issues.
    - 3.2.4.1 The University of Southern Mississippi professional development for online instructors may include, but is not limited to: learning communities, which allow instructors to work together in pairs or teams with opportunities for follow-up discussions to share information; online training modules; and face-to-face training; technology coaching or mentoring.

Office of Online Learning



3.2.4.2 The online instructor professional development program shall address differences in learning styles and technical abilities. The professional development program shall incorporate collaborative learning activities and model effective teaching in an online environment.

3.2.4.3 Services are offered through the Learning Enhancement Center to:

Office of Online Learning

3.2.4.3.1 Assist departments in the development of online courses and programs by providing high quality instructional design services, training, and marketing and recruiting services for fully online programs.

3.2.4.3.2 Provide adequate and appropriate training opportunities for faculty utilizing online learning tools opportunities for faculty utilizing online learning tools for both fully online and face-to-face courses.

3.2.4.3.3 Support University sanctioned online learning tools.

3.2.4.3.4 Provide a secure location and appropriate process for students to take proctored exams if required by the faculty of record. Proctoring

found on the Office of Online Learning's web site. policies are located at <https://lec.usm.edu/proctoring/>.

3.2.4.3.6 Develop and maintain an online faculty listserv. Communicate critical information through the online faculty listserv in a timely manner regarding changes in technologies, upgrades, outages, and other information affecting access to courses both by faculty and students.

3.2.4.3.7 Maintain a stable and consistent environment for the delivery of online courses in collaboration with iTech and Blackboard.

3.2.4.3.8 Research, review, implement, and support emerging technologies that may prove beneficial to faculty and students utilizing online learning.

3.2.4.3.9 Ensure access to 24/7 support through Blackboard Student Support Services.

### 3.3 Evaluation

3.3.1 Evaluations may include, but are not limited to: diagnostic, formative (ongoing sharing between participant and instructor), and summative (to summarize participant learning).

3.3.2 Online instructor professional development training and support programs are evaluated regularly by the Office of the Provost. Program assessment data are routinely compared to national research in five areas: 1) participant reaction to online professional development, 2) participant learning, 3) organizational support, 4) participant implementation, and 5) student impact.

3.4 Constraints/Compliance – Course developers must create online course materials in accordance with the University of Southern Mississippi’s established requirements and guidelines within this policy.

3.4.1 Online course instruction must satisfy or exceed the various accreditation criteria and policy statements of the Southern Association of Colleges and Schools Commission on Colleges.

3.4.2 Online Courses will also meet the standards established by the Southern Regional Education Board (SREB) for course content, evaluation and management.

3.4.3 Use of the online Learning standard template is required when new courses are developed.




## 4.0 **FACULTY/INSTRUCTOR**

Each department ensures a sufficient number of faculty are qualified to develop, design, and teach online courses/programs. Faculty are expected to create content and features in online courses for which they serve as subject matter experts and which demonstrate comprehension of the distinct characteristics of online instruction including:

4.1 Following the established and published course schedule.

4.2 Having the course developed and ready for student access on the official first day of class.

4.3 Providing a welcome or informational message and/or video for students within the home page of the course.

- 4.4 Developing a comprehensive course syllabus designed around one or more required textbooks or cases, with the course syllabus available on the first day of class.
- 4.5 Adhering to the syllabus including course milestones, due dates, and critical course activities.
- 4.6 Setting forth expectations for both students and instructor in the syllabus to ensure that students understand what is expected of them and what they can expect of the instructor. 
- 4.7 ~~Articulating the academic requirements for the course, including course objectives, assignments, participation requirements, examinations, and evaluation rubrics.~~  **according to guidelines in the Faculty Handbook and provided by the Office of the Provost.**
- 4.8 Developing instructional modules for the course, which include components of theory, practice, and assessment. These modules may be designed as weekly modules, two-week modules, or other appropriate module designs that adequately and appropriately deliver full content of the individual course over the full calendar of the semester. Recognizing the diverse disciplines offered through online learning, faculty may choose a variety of content delivery methods rather than modules or units within the Blackboard LMS. Instructional design assistance is available in **the LEC.** 
- 4.9 Conduct (that is, “teach”) the course within the scheduled time frame.
- 4.10 Developing or providing assessment instruments to measure the academic progress of students using multiple approaches.
- 4.11 Communicating any schedule adjustments.
- 4.12 Identifying and correcting inaccurate course content, confusing information and/or instruction, broken links, and other course design issues.
- 4.13 Using the Blackboard gradebook functions to manage course assignments, assessments, and grade entry. The university does not endorse the use of e-mail or third party software for assignment and assessment submission or documentation of official university records.
- 4.14 Ensuring that all documents posted to the Blackboard course have received appropriate copyright clearance or have been determined to qualify for academic fair use. Assistance for copyright and fair use policies is available through the University Libraries.

## 5.0 Communication and Availability

The faculty are expected to be available to the online learner for the duration of the course. Timely instructor feedback and communication is essential for the online learner in order to manage their learning experience. For this purpose, faculty should employ the email function embedded within the institutionally provided and supported LMS. In addition the instructor is expected to:

- 5.1 Post online office hours and be available during the designated times. The LEC can assist faculty with a variety of tools to make the office hours experience more personal and meaningful to both the faculty and student.
- 5.2 Clearly communicate student expectations.
- 5.3 Communicate instructor class schedule and availability, as well as response times to emails, discussion board activities, and other forms of communication where students will expect a response from the instructor.
- 5.4 Actively participate in course-related discussions, chats, and activities where appropriate. Remember, online learning is an active, engaged process, not an independent study course.
- 5.5 Regularly access the online course. Best practices suggest that faculty access the course at least every 24 to 48 hours.
- 5.6 Give prior notice to students and appropriate administrative/academic units if you are unable to log into the course, if you may be unavailable for an extended period of time, or if you experience any technical issues that would prohibit communication in, or instruction of, the course.
- 5.7 Feedback - Feedback on assignments and assessments is most helpful to students when it is provided promptly and when clear and concise language is used to explain the degree to which relevant course outcomes have been met. The instructor is expected to communicate to students when they can expect to receive graded feedback on assignments and exams, and whenever exceptions to announced and appropriate time frames for feedback occur. .
- 5.8 Provide prompt feedback. Communicated to students when they can expect to receive graded feedback on assignments and exams.
- 5.9 Inform the student of when they can expect a response if the instructor cannot provide a detailed response when originally documented in the class schedule or syllabus.

- 5.10 Provide clear and concise feedback to explain the degree to which the student is achieving the course/lesson outcomes.

## 6.0 Electronic Curriculum and Instruction

Methods change, but standards of quality endure. The important issues are not technical but curriculum-driven and pedagogical. Decisions about such matters are made by qualified professionals and focus on learning outcomes for an increasingly diverse student population and faculty should consider and understand the following:

- 6.1 Quality outcome courses include clearly defined curriculum content, effective and easy-to-use ways for students to interact with and learn the content, and are designed to attract student interest.

6.1.1 Communication and Interaction indicators: The design of the course should provide opportunities for appropriate instructor-student interaction, including timely and frequent feedback about student progress. The course provides opportunities for appropriate student-student interaction to foster mastery and application of the material and a plan for monitoring that interaction.

6.1.2 Resources and Materials Indicators: The course provides opportunities for appropriate student interaction with the content to foster mastery and application of the material. Students have access to resources that enrich the course content.

6.1.3 Instructional Design Service: **LEC** provides instructional design services and online faculty members are encouraged to use these services to maximize delivery of their online course.

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6.1.4 Course Management and Instruction: An effective online course should be examined as to the difference in presentation of learning strategies than used in a face-to-face course. The instructor is responsible for exercising demonstrated best practices in managing and teaching the class from start to finish. (refer to section 3.0 for a complete detailed list)

- 6.2 Consortia Partners and Contractors – Although important elements of a program may be supplied by consortia partners or outsources to other organizations, including contractors who may not be accredited, the responsibility for performance remains with the institution awarding the degree or certificate. It is the institution in which the student is enrolled, not its suppliers nor partners, who has a contract with the student. Therefore, the criteria for selecting consortia partners and contractor, and the means to monitor and evaluate their work, are important aspects of the program plan.

In considering consortia agreements, attention is given to issues such as assuring that enhancing service to students is a primary consideration and that incentives do not compromise the integrity of the institution or of the education program. Consideration is also given to the effect of administrative arraignments and cost-sharing on an institution's decision-making regarding curriculum.

- 6.2.1 Performance expectations are defined in authorized University memoranda of understanding, contracts, and agreements. Conditions for contract termination are also defined.
  - 6.2.2 Adequate quality control and curriculum oversight provisions are included in agreements concerning courseware.
  - 6.2.3 Appropriate system reliability and emergency backup guarantees exist in agreements concerning technology services.
  - 6.2.4 Provision for protection of confidentiality and privacy in services involving personally identifiable information included.
  - 6.2.5 Assurances concerning qualification and training of persons involved in contact with students are defined, ranging from help desk to tutoring or counseling.
  - 6.2.6 Articulation and transfer arrangements are applicable to courses offered via the consortium, which involve specific curricular decisions by the academic structures of the participating institutions.
- 6.3 Student Accessibility – In designing an electronically offered degree or certificate program, the institution provides a coherent plan for the student to access all courses necessary to complete the program, or clearly notifies the students of requirements not included in the electronic offering. Hybrid programs or courses, mixing electronic and on-campus elements, are designed to assure that all students have access to appropriate services.
- 6.3.1 Students are notified of program requirements ~~via Online@Southern Miss.~~ ← by visiting <https://online.usm.edu>
  - 6.3.2 If the institution relies on other University approved providers to offer program-related courses, students are informed of these courses ~~via Eagle Learning Online.~~ ← by visiting <https://online.usm.edu>
  - 6.3.3 The total online program is realistically available to students for whom it is intended. For example, the chosen technology is likely to be

accessible by the target student population and target students meet the parameters of program scheduling.

- 6.3.4 Students with a disability which qualifies under the American with Disabilities Act (ADA) and requires accommodations should contact The University of Southern Mississippi Office for Disability Accommodations (ODA) for information <http://www.usm.edu/oda> to review policies and procedures. Disabilities covered by the ADA may include learning, psychiatric, physical disabilities or chronic health disorders. Students can contact ODA at <http://www.usm.edu/oda> if they are not certain whether a medical condition/disability qualifies.

## 7.0 Student Support

Colleges and universities have learned that the twenty-first century student is different, both demographically and geographically, from students of previous generations. These differences affect everything from admissions policy to library services.

### 7.1 Library and Learning Resources:

- 7.1.1 Students have access to and can effectively use appropriate library resources.
- 7.1.2 Access is provided to laboratories, facilities, and equipment appropriate to the courses or programs.

### 7.2 Student Services:

- 7.2.1 Students have adequate access to the range of services appropriate to support the programs offered through ~~Online @ Southern Miss.~~

- 7.2.2 Students in ~~Online @ Southern Miss~~ programs have an adequate procedure for resolving their complaints, and the institution follows its policies and procedures.

- 7.2.3 Advertising, recruiting, and admissions information adequately and accurately represent the programs, requirements, and services available to students.

- 7.2.4 Documented procedures assure that security of personal information is protected in the conduct of assessments and evaluations and in the dissemination of results.

online

7.2.5 Students enrolled in ~~Online @ Southern Miss~~ courses are able to use the technology employed, have the equipment necessary to succeed, and are provided assistance in using the technology employed.

7.3 The institution recognizes that appropriate services must be available for students of electronically offered programs, using the working assumption that these students will not be physically present on campus. With variations for specific situations and programs, these services, which are possibly coordinated, may include:

7.3.1 Accurate and timely information about the institution, its programs, courses, costs and related policies and requirements.

7.3.2 Pre-registration advising.

7.3.3 Application for admission.

7.3.4 Placement testing.

7.3.5 Enrollment/registration in programs and courses.

7.3.6 Financial aid, including information about policies and limitations, information about available scholarships, processing of applications, and administration of financial aid and scholarship awards.

7.4 A sense of community is important to the success of many students. An ongoing, long-term relationship with ~~Online @ Southern Miss~~ students is beneficial to both student and institution. Strategies and practices to build community are implemented in ~~Online @ Southern Miss~~ programs as appropriate, through such actions as encouraging study groups, providing student directories (with the permission of those listed), including off-campus students in institutional publications and events, including these students in definitions of the academic community through such mechanisms as student government representation, invitations to campus events including graduation ceremonies, and similar strategies of inclusion.

## 8.0 Evaluation & Assessment

Both the assessment of student achievement and evaluation of the overall program take on added importance as new techniques evolve. For example, in asynchronous programs the element of seat time is essentially removed from the equation. For



online

these reasons, the institution conducts sustained, evidence-based and participatory inquiry as to whether ~~Online @ Southern Miss~~ programs are achieving objectives. The results of such inquiries are used to guide curriculum design and delivery, pedagogy, and educational processes, and may affect future policy and budgets and perhaps have implications for the institution's roles and mission.

8.1 The following Southern Association of Colleges and Schools (SACS) Commission on Colleges policy standards apply:

8.1.1 Student Assessment – When examinations are employed (paper, online, demonstrations of competency, etc.), they take place in circumstances that include firm student identification. The institution otherwise seeks to assure the integrity of student work.

Office of Online Learning

8.1.2 Guidelines for examination by proctor are on the ~~Online @ Southern Miss~~ website. Policies and procedures define faculty, student and LEC responsibilities for proctored exams, including but not limited to establishing student identity, assuring security of test instrument, administering the examinations, and assuring secure examinations and prompt evaluation.

8.1.3 If other methods are used to identify those who take the examination, how is identification firmly established? How are the conditions of the examination (security, time limits, etc.) controlled?

8.1.4 Does the institution have in place effective policies and procedures to assure the integrity of student work?

8.2 Institutional Assessment and Reporting.

8.3 Accreditation Measures/Self-Evaluation.

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## Review

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Office of Online Learning

The Director of the ~~Learning Enhancement Center~~ is responsible for the review of this policy every four years (or whenever circumstances require immediate review).

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## Forms/Instructions

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N/A

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## Appendices

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N/A

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## Related Information

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N/A

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## History

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Amendments: Month, Day, Year – summary of changes

01/31/12: Formatted for Institutional Policies website.

02/19/13: Formatted in template. Policy section renumbered. Minor editing of punctuation and usage throughout.

11/24/15: Reviewed and edited

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## Authorization

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RECOMMENDED BY:

  
Responsible University Administrator

Date

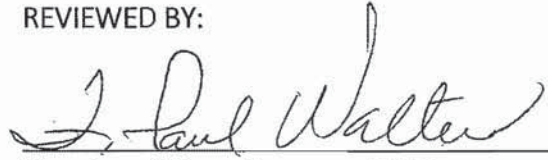
1/26/16

  
Responsible University Officer

Date


26 Jan 16

REVIEWED BY:

  
Director of Compliance and Ethics

Date

1/27/16

  
Office of General Counsel

Date

1/28/16

APPROVED:

  
President

Date

2-1-16

THE UNIVERSITY OF SOUTHERN MISSISSIPPI

20165-20176

GUIDELINES FOR

PROPOSALS

ACADEMIC AND GRADUATE COUNCILS

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[Awareness Page](#)

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## MEETING DATES

The Academic Council meets at 3:00 p.m. on the scheduled Monday of each month during the academic year except for holidays. The Graduate Council will meet at 3:00 p.m. on the third Monday of each month during the academic year except for holidays. The location of the meetings will be announced at the beginning of each academic year.

[Graduate Council Calendar](#)

[Academic Council Calendar](#)

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Field Code Changed

## PROPOSAL DEADLINES

See the [Academic Council Calendar](#) and the [Graduate Council Calendar](#) for the dates proposals are due from colleges in advance of a specific council meeting.

Field Code Changed

### A. COURSE PROPOSALS

The effective date of course proposals submitted to the Academic or Graduate Council shall occur **before students have had a chance to register** for the semester during which the course is to be offered.

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Example:

1. Course proposals to be offered the following summer or fall semester should be approved by the Academic or Graduate Council by the end of February.
2. Courses scheduled for the spring semester should be approved by the Academic or Graduate Council by the end of September.

### B. DEGREE PLAN/PLAN OF STUDY AND CERTIFICATE PROPOSALS

These proposals include Degree Plan/Plan of Study modifications, changes to admissions requirements, and course description modifications (including pre-requisites).

For changes to be reflected in the next year's **Undergraduate Bulletin**, a proposal must be approved prior to or during the **February** meeting.

For changes to be reflected in the next year's **Graduate Bulletin**, a proposal must be approved prior to or during the **April** meeting.

### C. NEW DEGREE PROGRAMS, REORGANIZATIONS OF EXISTING PROGRAMS, & DEGREE PROGRAM NAME CHANGE PROPOSALS

The submission of proposals requiring IHL approval must adhere to the [IHL calendar](#). Contact the Office of the Provost for more information. [The Office of Institutional Effectiveness is also available to assist with IHL form questions.](#)

## DEFINITIONS

**Course Inactivation:** Course is removed from bulletin and SOAR but may be reinstated in the future.

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**Course Deletion:** Course is removed from bulletin and SOAR and is never reinstated. The course number is never used again.

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**Program Suspension of Admission:** Suspension of Admission is a temporary circumstance. Suspension of Admission includes temporary removing the offering at a teaching location or removing a mode of delivery. The Suspension of Admission to an emphasis area, certificate, or minor is an information-only item for the Councils.

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**Program Deletion or Inactivation:** Deletion or Inactivation includes permanently removing an offering, removing the offering at a teaching location, or removing a mode of delivery. A program is first inactivated and then deleted when all enrolled students have completed the program. Program Inactivation requires a teach-out plan. Permanently removing a degree program requires IHL approval. SACSCOC notification or approval may be necessary (see USM Substantive Change policy <http://www.usm.edu/provost/usm-substantive-change-policy>).

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**WHO APPROVES WHAT CHART**

	DC/CC	REG	AC/GC*	PROV#	PRES	IHL
Course Addition/Deletion/Inactivation	X	❖	X	#		
<b>Course Modifications</b>						
CIP Code	X	❖	X	#		
Course Description****	X	❖	X	#		
Course Title	X	❖	X	#		
Credit Hours	X	❖	X	#		
Grading Method	X	❖	X	#		
General Education Curriculum Course Modifications	X	❖	X	#		
Method of Instruction	X	❖	X	#		
Title Abbreviation	X	❖	X	#		
Addition, Deletion, Inactivation, Modification, Relocation, or Expansion of an Academic Minor or Emphasis Area [SACSCOC notification or approval may be necessary]	X	❖	X	X		
Modification, Relocation, or Expansion of a Certificate	X	❖	X	X		
Addition, Deletion, or Inactivation of a Certificate [SACSCOC notification or approval may be necessary]	X	❖	X	X		X**
Program Modification (Degree Plan/Plan of Study change, GPA requirements, admission restrictions as needed)	X	❖	X	X		
Offering an existing degree program by distance learning	X	❖	X	X	X	X**
Changing the CIP code of an existing degree program	X	❖	X	X		X**
New degree program [SACSCOC notification or approval may be necessary]	X	❖	X	X	X	X***
Modification to existing degree program (renaming, consolidation, suspension, inactivation, deletion, relocation, or expansion) [SACSCOC notification or approval may be necessary]	X	❖	X	X	X	X***
Modification to existing academic units (renaming, reorganization, deletion)	X	❖	X	X	X	X***
Offering a program or courses at any location beyond those listed here: Hattiesburg, Gulf Park, Gulf Coast Research Laboratory, Magnolia Speech School, Stennis Space Center. [SACSCOC notification or approval may be necessary]	X	❖	X	X		
Establishing or Terminating a Collaborative, Dual, Joint, or Articulation Agreement/Partnership with an outside Institution [SACSCOC notification or approval may be necessary]	X	❖	X	X		
New or Modified Academic Policies	If applicable	❖	X	X		
New Academic Unit (for information and response)	X	❖	X	X	X	X***

DC/CC=department and college councils; REG=Registrar; AC/GC=Academic and/or Graduate Council; PROV=Provost; PRES=President; IHL= Institutions of Higher Learning

❖ The Registrar reviews all proposals.

\* The Professional Education Council must also approve proposals involving the university's professional education unit.

\*\* IHL notification required. All IHL proposals require submission of an IHL form.

\*\*\* IHL approval required. All IHL proposals require submission of an IHL form.

\*\*\*\* Modification of course descriptions that are limited to adding or deleting pre-requisite or co-requisite from within a college require approval at the college level only. They need not be approved by the Councils. College approval should be forwarded to the Councils in order to assure consistency and accuracy in the Bulletins and in SOAR.

Modification of course descriptions that include class standing, degree GPA, ACT score and other university level criteria will be reviewed by the Councils. Submitting departments should include proposed changes in the Course Description section of the "Modify a Course" form.

Modifications approved by the Councils will be forwarded to the Registrar for implementation. Colleges approving intra-college modifications should forward their paperwork to the Councils. The Chair of the Councils will announce these modifications in their Chair report. Council will forward paperwork to the Registrar. Modifications to course descriptions are implemented in each fall semester when they are published in the University Bulletin. Mid-year changes cannot be accommodated.

# The Provost receives a report on all actions taken by the Academic and Graduate Councils. (See [Faculty Handbook](#) – See Section 2.11.5 and Section 2.11.6)  
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#### GENERAL SUGGESTIONS FOR PREPARING PROPOSALS

1. Proposals affecting the undergraduate curriculum are sent to the Academic Council. Graduate course proposals are sent to the Graduate Council.
2. Identify appropriate Checklist for Proposal (See [Table of Contents](#), [Checklists available on Info Center](#))
3. Departments should take care to check all proposals carefully for completeness and accuracy because even a minor error can delay council action on a proposal. For assistance in preparing proposals to Academic Council, contact the [AC chair](#), and for proposals to Graduate Council, contact the [Graduate School at 601-266-4369](#) [GC chair](#).
4. Be sure to indicate (i.e., check either "yes" or "no") whether an undergraduate proposal is part of the **General Education Curriculum (GEC)**; the GEC includes writing intensive, speaking intensive, ~~computer~~ **competency**, and capstone courses. More information of GEC-related proposals is available [below](#).
5. The Academic Council and/or Graduate Council must approve new degree, program, emphasis area, certificates, [minors](#), and prefix proposals. Supporting documentation must include a rationale, a degree plan/plan of study, an assessment plan, ~~and~~ a statement from the University Librarian related to library/personnel requirements, and, if applicable, a statement from the Office of Online Learning related to resource requirements. IHL Board approval is required for new degrees, ~~and~~ new degree programs, and termination of degree programs.
5. ———
6. Proposals requiring approval by the IHL Board and/or SACSCOC will need more time to clear the system. (See [IHL calendar](#) and USM Substantive Change policy <http://www.usm.edu/provost/usm-substantive-change-policy>). Once the proposal is approved by IHL, the department should work with the Office of the Provost to ensure all appropriate entities are notified of the implementation date.
  - a. Addition or Deletion of a Certificate (notification only)
  - b. Offering an Existing Degree Program by Distance Learning (notification only)
  - c. Changing the CIP Code of an Existing Degree Plan/Plan of Study (notification only)
  - d. Addition of a New Degree Program

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- e. Modification to Existing Degree Program
- f. Modifications to Existing Academic Units
- g. Addition of New Academic Unit

**7. Transmittal of Proposals to the Councils**

Department → College → Dean → [PEC] → Academic/Graduate Council → Provost → President → IHL

(See [Who Approves What Chart](#))

The [Professional Education Council \(PEC\)](#) must approve all proposals related to teacher education courses and programs *before* Academic Council or Graduate Council review. [Please note the PEC has a two-read system.](#)

[Proposals to initiative or modify Academic Policies may originate from an area outside an academic college. These proposals are to be submitted directly to Academic or Graduate Council.](#)

8. All proposals are to be submitted in hard copy and in electronic format to the appropriate Council Chair by the deadline. [\(See Info Center pages for proper procedure.\)](#) College deans must attach and sign one single memorandum summarizing and approving their college council’s action and **are required to submit the signed proposal checklist for each proposal submitted verifying it meets the standards outlined in the Guidelines for Proposals.** A [template for the cover memorandum](#) is available. **A dean’s signature attests that the proposals have gone through the appropriate departmental and college approval processes and are completed correctly.** When submitting electronic materials, please submit each proposal as a separate file saved using a title which corresponds to that proposal as it appears on the memorandum (e.g., Add PSY 123: Proposal Development). Whenever possible, electronic proposal documents should be organized by file folders (e.g., one folder for each proposal which includes the memo, course/ program proposal forms, additional attachments, syllabi. The Academic and Graduate Councils **strongly** recommend that a spokesperson of the department be present at the council meeting when a department’s proposals are being considered.

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**INSTRUCTIONS FOR USING THE COURSE PROPOSAL FORMS**

The new [Course Proposal Forms](#) have features extended to Adobe Reader. These features allow Adobe Professional or Adobe Reader to be used to edit and save these forms. To use with either program, simply open the file, [save the file to your computer, open the document again](#), complete all sections and click ‘save.’ All changes to the document will remain when it is re-opened. [If this feature does not work on your computer, you will need to “print as PDF” before saving.](#) (Click [here](#) to download latest version of Adobe Reader.)

**INSTRUCTIONS FOR EACH COURSE FORM FIELD**

- To:** Choose either the Academic Council or the Graduate Council.
- For 400/500 level courses, use two separate forms, one for the undergraduate number (Academic Council) and another for the graduate (Graduate Council).
- Through:** Choose the name of the college curricular council or committee that approved the proposal.
- From:** Choose the appropriate unit type and specify the department from which the proposal originated.

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**Effective Date:** The semester the proposal is to take effect.

- The summer semester is considered to be at the end of the academic year (e.g., “Summer 2010-2011” meets June through August 2011).
- Departments cannot modify, inactivate, or delete a course for an upcoming semester for which registration has already begun.

**Semester Credit Hours:** Semester credit hours are based on contact hours.

- One credit hour = 12.5 hours (750 minutes) in the classroom
- Three credit hour = 37.5 hours (2,250 minutes) of face-to-face contact with the student, which may include exam time.
- Laboratory contact minutes are at least twice those of lecture courses per credit hour.
- Activity Course contact minutes are at least twice those of lecture courses per credit hour.
- A one-semester hour of lab is at least 25 hours in most departments.
- In the rationale section, address how the credit hour weighting for the course meets the [U.S. Department of Education definition of a Credit Hour](#). See USM [Credit Hour Policy](#).
  - Include both in-class time and out-of-class activities/ study time. Online courses and courses taught in non-traditional formats will need to provide sufficient explanation for how the course will meet the Credit Hour definitions provided.

**Course Prefix:** Council(s) must first approve any new prefix. A rationale must be included in the comments section of the form to explain the need for the new prefix.

**Grading Method:** Select the appropriate grading method.

- 1= grades A through F (the usual method)
- 2= pass/fail
- 3= grades A through F or pass/fail

Graduate courses use the +/- grading system. Please note the usual restrictions on pass/fail courses, especially for graduate credit. (See the [Undergraduate Bulletin](#) or [Graduate Bulletin](#))

Field Code Changed

**CIP Code:** This code refers to the proper section and item of the [Classification of Instructional Programs \(CIP\) manual](#), published by the National Center for Educational Statistics.

**Bulletin Description:** The description of the course must take up no more than **264 spaces** and include all prerequisites or co-requisites.

- Pre-/co-requisites should be listed first
- Every course proposal should include the current Bulletin description, whether it is being modified or not.

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**Abbreviated Title:**

- The course title must be limited strictly to 19 spaces.
- Do not use periods in the abbreviations.
- Since the abbreviated title is the only one given in the Class Schedule Guide and on transcripts, **it must be understandable to students and the public**. The Councils reserve the right to request understandable course abbreviations.
- If course title is to be modified, be sure to change the abbreviated title also.

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**General Education Curriculum:** All forms contain a line asking if the proposal affects the GEC (pertinent to undergraduate courses only). See [GEC section of the guidelines](#) for more information.

**Consent required?** Indicate whether students need to obtain departmental or instructor permission to register for this course.

**May Students Enroll in More Than One Section within a Single Semester?** Some courses, like those numbered 492 or 692, may have different sections represent distinct courses. If students can potentially enroll in more than one section of the course in a given semester, indicate "Yes."

**Recommended Section Size:** Please indicate preferred section size.

**Can This Course be repeated:** A repeatable course can be taken more than once for credit.

- A variable topic course is one example where a course can be taken repeatedly as topics vary.
- Enter a number to limit the number of times the course can be repeated or enter a "U" if the course can be taken unlimited times.

**IHL Method/Mode of Instruction Code:** Designate one or more codes that describe the method of instruction for the course from the [Instruction Mode Code Definitions](#). **Important:** Selecting the most appropriate code affects how the course is presented to students in SOAR and the representation of course student credit hour weighting for reporting purposes.

- Example: A new lecture course that will be offered both on campus and as an online course needs to be coded both **CF** and **CO**.

**Rationale:** In this section, please include your justification to add, modify, inactivate, or delete a course based upon assessment results.

- The justification must include more than a statement such as, "We studied the data and made this decision."
- Please include numbers, statistics, and/or detail when describing the assessment results justifying course inactivation, addition or modification.
- **Include a teach-out plan if inactivating courses required in active degree plans.** Assessment results can include but are not limited to information generated from the following sources:
  - Program-level Assessment Reports
  - GEC Assessment Reports
  - Interviews with students, staff, and faculty about meeting a particular need
  - Curriculum committee decisions based upon overall program assessment
  - Documented poor course/program performance
  - Alumni or employer surveys stating that another course or course modification would be beneficial for the program
  - Documented inquiries (e.g. email, phone, office visit) into whether a particular course or program exists in another department
- A discussion of how the proposed changes meet the need indicated by assessment results would help council members determine the rationale for the proposed change.
- Include other information as needed, such as the rationale for a student credit hour weighting.

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## NEW COURSE PROPOSALS

Proposals to add a course require additional documentation; **a draft syllabus is required**. If this course is to be required in any degree plan, plan of study, certificate, or minor, an accompanying Degree Plan/Plan of Study modification proposal is expected. The second page of the [Add a Course form](#) includes text fields for the following:

1. A brief statement of the course objectives.

2. The nature of the intended student audience (e.g. major-only course, elective course, required course). Please provide justification for course level and include any prerequisites and/or level of preparation required for the course.
3. Titles and publication dates of suggested texts or required reading materials.
4. A list of the major topics and assignments.
5. Methods of testing or evaluation, including the manner of grade determination (e.g., weights attached to specific graded components).
6. If the instructional format differs from the traditional meeting schedule, please include in the rationale a statement on how this course will meet the required contact minutes. (Non-traditional format includes but is not limited to Mini Sessions, Executive Format, and Study Abroad). Provide a rationale for number of credit hours indicated on the course form based on U.S. Department of Education definition of a Credit Hour. Include both in-class time and out-of-class activities/-study time. **Online courses and courses taught in non-traditional formats will need to provide sufficient explanation for how the course will meet the Credit Hour definitions provided.**
7. Graduate courses are to provide additional information related to research and literature. New course forms include the following question: If a graduate course, does this course provide an overview of the literature ( yes/no; if no, then explain how the program meets SACSCOC Comprehensive Standard 3.6.2) AND does this course include a research component (yes/no; if no, then explain how the program meets SACSCOC Comprehensive Standard 3.6.2). Please see [SACSCOC Comprehensive Standard 3.6.2](#) for reference.
8. The responses to the items above must include narrative information on the course (such information can be copied from the accompanying syllabus.)

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Note: For Graduate Council consideration, a 500-level course for which a co-listed 400-level course is available, the proposal must also include a copy of the 400-level syllabus.

Note: Curriculum should reflect differences in rigor across degree programs within the same major.

If the instructional format is to be an online format, please complete the [Online Course Approval Information form](#). This form directs departments to include in the proposal a required correspondence from the Office of Online Learning stating the office is able to provide any resources that the proposal indicates are necessary and beyond the scope of the unit.

Proposals for new courses that require special facilities or additional faculty (or that have other special requirements, such as restricted enrollment, off-campus components, or special laboratory needs) must address each of these issues in enough detail to allow council members to make an informed decision.

Any course overlap must be justified, and evidence of cooperation between the departments, schools, or colleges in which the overlap occurs must be provided.

#### Academic Council New Course Intercollegiate Requirement

The Academic Council Intercollegiate Committee ensures that new courses being proposed do not duplicate existing courses, and that adequate communication occurs between colleges if any proposed changes in courses are made in one college that will affect another college (i.e., increasing enrollment and decreasing enrollment). To

that end, the following are required for proposed course additions presented to AC if any duplicate or similar courses already exist:

- For any course change that affects another college, the chairs/directors and deans of the affected program must be notified of the proposal before the proposal is discussed in AC. A substantive, definitive response from the chairs/directors and/or deans of the programs to the AC chair and the chair of the Academic Council Intercollegiate Committee is required, stating whether the proposed change will have a significant negative effect. Chairs/directors and deans from the affected programs are encouraged to attend the AC meetings on the date the proposed course is being discussed if they have concerns about course duplication. Their presence will allow time and opportunity for discussion and planning before proposed courses are approved by the AC.
- The proposer of courses similar to an existing course shall provide:
  1. Clear and substantive reasons why the proposed course is needed
  2. A rationale differentiating the proposed course from existing similar courses
  3. Response from the chairs/directors and deans (typically an email exchange)

#### COURSE INACTIVATION OR DELETION PROPOSALS

Proposals to delete or inactivate a course require the submission of a [Course Deletion or Inactivation form](#). Note if this course is required in any degree plan, plan of study, certificate, or minor, an accompanying Degree Plan/Plan of Study modification proposal is expected. Adequate communication must occur between colleges if any proposed changes in courses are made in one college that will affect another college.

#### COURSE MODIFICATION PROPOSALS

Proposals to modify a course require the submission of a [Course Modification form](#). If the modification affects any degree plan, plan of study, certificate, or minor, an accompanying Degree Plan/Plan of Study modification proposal is expected. Adequate communication must occur between colleges if any proposed changes in courses are made in one college that will affect another college.

##### 1. COURSE DESCRIPTIONS

Changes in course descriptions for existing courses in the *Bulletin* must be brought before the Academic Council and/or Graduate Council.

Modification of course descriptions that include class standing, degree GPA, ACT score and other university level criteria will be reviewed by the Councils. Submitting departments should include proposed changes in the appropriate section of the [Modify a Course form](#).

Modification of course descriptions that are limited to adding or deleting pre-requisite or co-requisite from within a college require approval at the college level only. They need not be approved by the Councils. Completed forms and College approval should be forwarded to the Councils in order to assure consistency and accuracy in the Bulletins and in SOAR. The council chair will report these edits in the Chair Report in order to assure consistency and accuracy in the Minutes, Bulletins and in SOAR.

~~The Registrar implements Course Modifications after approved by the Council approval. s will be forwarded to the Registrar for implementation. Colleges approving intra-college modifications should forward their paperwork to the Councils. The Chair of the Councils will announce these modifications in their Chair report. The Council will forward paperwork to the Registrar.~~ Modifications to course descriptions are implemented in each fall semester when they are published in the University Bulletin. Mid-year changes cannot be accommodated.

2. COURSE NUMBER CHANGES

Before submitting a course number change proposal, programs should first contact the Registrar's Office to receive a list of available course numbers. Inactive courses are not listed in the bulletin, but the numbers are not available for new courses.

3. COURSE PREFIX CHANGES

When changing a course prefix, a memorandum must be attached to explain the need for the new prefix. The appropriate council must first approve new prefixes. If prefix changes are occurring on a large scale (i.e., departmental name change), attach a list of all courses.

4. METHOD/MODE OF INSTRUCTION MODIFICATION

Use the [Modify a Course form](#) to modify or add a Method/Mode of Instruction Code (MIC) for a course.

Note: ~~Online delivery of existing courses must be approved by the Councils. To request the option that an established course have online sections, a department must indicate the appropriate MIC code and use the [Online Course Information Approval form](#). This form directs departments to include in the proposal a required correspondence from the Office of Online Learning stating the office is able to provide any resources that the proposal indicates are necessary and beyond the scope of the unit. Departments must also indicate acknowledgement that all faculty teaching online must complete training and adhere to the [Online at Southern Miss policy](#). The accompanying Checklist to this proposal also requires programs to provide the number of program credit hours that can be completed by Distance Education/Online delivery.~~

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5. CREDIT HOUR CHANGES

When changing the credit hour weight for a course, provide a rationale for the change based on [U.S. Department of Education definition of a Credit Hour](#). Include both in-class time and out-of-class activities/study time. Online courses and courses taught in non-traditional formats will need to provide sufficient explanation for how the course will meet the Credit Hour definitions provided.

6. ADDITIONAL COURSE MODIFICATIONS

Additional Course Modifications include changes to CIP Code, Course Title, and Grading Method.



## GENERAL EDUCATION CURRICULUM PROPOSALS (UNDERGRADUATE COURSES ONLY)

All requests for changes in the General Education Curriculum (GEC), including computer competency, writing intensive, speaking intensive, and capstone, should be addressed to the membership of the Academic Council after the college curriculum committee, the dean, and if necessary, the PEC, approve the proposals. The council chair will refer these items to the General Education Committee for review before their presentation to the full Council.

Departments should review both the rationale and the structure of the GEC ([GEC narrative](#) and [GEC Handbook](#)) before submitting a GEC course proposal.

### GEC 01-0~~65~~ GUIDELINES

The General Education Curriculum (GEC) of The University of Southern Mississippi is the result of a major revision that came after an intensive three-year study by the faculty. The General Education Curriculum was adopted in spring 2002 and went into effect fall 2003. The curriculum is designed to equip graduates with a broad range of knowledge and skills. Thus, while the degree program provides students depth in a given discipline, the general education curriculum should provide students with breadth among many disciplines. Another important component of the courses that comprise GEC 01-0~~65~~ is that of a common experience. All students take ENG 101 and 102 (the first- year composition sequence), ENG 203 (World Literature), and HIS 101 or 102 (World Civilization) and choose from a focused list of options in science and mathematics, humanities, aesthetics, and social and behavioral sciences. In addition, courses in GEC 01-0~~65~~ do not narrowly focus on skills, techniques, or procedures specific to a particular occupation or profession. In submitting a proposal for a course within GEC 01-0~~65~~, proposers should be mindful of this philosophy.

In addition to philosophical considerations, assessment data supporting the need for the course (e.g., student learning outcome data, survey data, findings from the Periodic Assessment Review of the GEC Category) should be included in the proposal. The proposer should contact the [Chair of the General Education Curriculum Assessment Committee](#) to review the most recent Periodic Assessment Review of the category.

The GEC committee accepts submission for new courses into GEC 01-05 on a rotating schedule. New course proposals are accepted in the fall semester following completion of the periodic assessment review of the category.

### GEC SCHEDULE OF ACCEPTANCE OF PROPOSALS

GEC Category	Fall 2012	Fall 2013	Fall 2014	Fall 2015	Fall 2016	Fall 2017
GEC 01 – Written Communication	X			X		
GEC 02 – Natural Science <del>and</del> <del>Mathematics</del>		X			X	
GEC 03 – Humanities			X			X
GEC 04 – Aesthetic Values	X			X		
GEC 05 – Social and Behavioral Sciences		X			X	
GEC 06 – Mathematics					X	

All proposals to add a course to GEC 01-0~~65~~ should include a memo which states:

- a. The proposed GEC 01-0~~65~~ Category

- b. A brief rationale for including this course in the GEC category
- c. Assessment data supporting the need for the course (e.g., student learning outcome data, survey data, findings from the Periodic Assessment Review of the GEC Category)
- d. The GEC student learning outcomes addressed in the course and a plan for assessing those outcomes
- e. A sample syllabus to include:
  - i. The content and objectives of the course
  - ii. A few examples of course requirements, teaching approaches (methods), and learning activities that relate to the appropriate general education student learning outcomes
  - iii. The extent and nature of the reading, speaking, and/or writing requirements for this course. (Note specific GEC requirements for each category in GEC Narrative.)
  - iv. The type of tests and other devices (e.g., homework, themes, papers, notebooks, recitation) that will be used to evaluate students in this course. Include weights attached to specific graded components for the purpose of student edification
- f. The equivalent [Mississippi Junior College/Community College course](#) for articulation agreements

### New Courses

A department wishing to submit a new course for the GEC must complete the [New Course Proposal Form](#) and submit a memorandum and supporting documentation that addresses a-f above.

### Existing Courses

A department wishing to add a course already in existence to the GEC should submit a memorandum and supporting documentation that addresses a-f above.

## GEC 076-09 GUIDELINES

The University of Southern Mississippi employs a vertical, integrated general education model, in that the general education curriculum extends into upper-division courses and into a student's degree program. Specifically, students complete courses designated by their degree programs in the areas of ~~computer competency (GEC 06)~~, writing-intensive (GEC 07), speaking-intensive (GEC 08), and capstone (GEC 09). Proposers should include findings from the last periodic assessment review and/or the last annual review of the category in their proposal.

The GEC committee annually accepts new course submission into GEC 076-09. (See [Proposal Deadlines](#).)

All proposals to add a course to GEC 076-09 should include a memo which states:

- a. The proposed GEC 076-09 category
- b. A brief rationale for including this course in the GEC category
- c. Assessment data supporting the need for the course (e.g., student learning outcome data, survey data, findings from the Annual or Periodic Assessment Review of the GEC Category)

- d. The GEC student learning outcomes addressed in the course and a plan for assessing those outcomes
- e. A sample syllabus to include:
  - i. The content and objectives of the course
  - ii. A few examples of course requirements, teaching approaches (methods), and learning activities that relate to the appropriate general education student learning outcomes
  - iii. The extent and nature of the reading, speaking, and/or writing requirements for this course. (Note specific GEC requirements for each category in GEC Narrative.)
  - iv. The type of tests and other devices (e.g., homework, themes, papers, notebooks, recitation) that will be used to evaluate students in this course. Include weights attached to specific graded components for the purpose of student edification
- f. The equivalent [Mississippi Junior College/Community College course](#) for articulation agreements
- g. If this course is to replace an existing GEC ~~076~~-09 course, the teach-out plan for students following previous and current bulletins

#### **New Courses**

A department wishing to submit a new course for GEC ~~076~~-09 should complete the [Add a Course form](#) and submit a memorandum and supporting documentation that addresses a-g above.

#### **Existing Courses**

A department wishing to add to GEC ~~076~~-09 a course already in existence should submit a memorandum and supporting documentation that addresses a-g above.

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## PROPOSALS FOR DEGREE PROGRAMS, EMPHASIS AREAS, CERTIFICATES, AND MINORS

The addition, deletion, suspension, and modification of degree programs, emphasis areas, certificates, and minors should be handled through a memorandum and supporting documentation to the members of the proper council(s), explaining in as much detail as necessary the reasons for, and nature of the action. Any addition, deletion, suspension, or modification of a Teacher Education Program must be approved by the [Professional Educational Council \(PEC\)](#) prior to submission to Academic Council or Graduate Council. SACSCOC notification may be required (see USM Substantive Change policy <http://www.usm.edu/provost/usm-substantive-change-policy>).

### New Degree Programs

The approval process for developing new programs requires three steps:

1. Contact the Office of the Provost for the "IHL Intent to Offer a New Degree Program Form."
2. After receiving Provost and IHL approval to offer a new degree program, then supporting documentation listed below should be submitted to Academic or Graduate Council, and Professional Education Council, if required.
3. After receiving Council approvals, the proposal is sent to the Provost and President to be submitted to IHL for final approval.

Supporting documentation for new degree programs must include:

1. A copy of the [IHL New Degree Program Proposal form](#). (Note the emphasis name should not be included as part of the program name on any IHL form.)
2. The official name of the program. Please note the naming convention: Program (Emphasis) Degree
3. The effective date (e.g., "Fall Semester 20xx-20xx"). (See Proposal Deadlines)
4. The program assessment plan, including proposed student learning outcomes and assessment measures (contact [je@usm.edu](mailto:je@usm.edu)). The assessment plan should demonstrate differences in rigor across degree programs within the same major.
5. A data-informed rationale for the new degree program to include an evaluation of the program demand
6. Graduate programs should describe (1) how the literature of the discipline will be incorporated into the curriculum requirements and (2) how the students will be engaged in ongoing research or appropriate professional practice and training experiences.
7. The Degree Plan/Plan of Study (Please use the [Degree Plan Template](#) for undergraduate courses and the [Plan of Study Template](#) for graduate courses.)
- 7-8. [For undergraduate degrees, the Semester Guide.](#)
- 8-9. A copy of the [IR Programs, Emphasis Areas, Minors, or Certificates Processing Form](#)
- 9-10. A statement from the University Librarian regarding the impact such a program would have on library acquisitions.
- 10-11. A statement related to personnel and resource requirements, including faculty lines and graduate assistantships
- 11-12. The teaching site(s) where the [face-to-face and/or hybrid](#) program will be offered. **The addition of any new teaching site beyond those listed here must receive prior approval of the Office of the Provost before any courses are offered:** Hattiesburg, Gulf Park, Gulf Coast Research Laboratory, ~~Keesler Air Force Base~~, Stennis Space Center, [Magnolia Speech School](#). SACSCOC notification may be required (see USM Substantive Change policy <http://www.usm.edu/provost/usm-substantive-change-policy>).
13. If the new degree program includes online delivery of 50% or more of the courses, [include the following items.](#) [\(Fifty percent of a program is defined as the availability of 50% or more of the program-](#)

specific/major requirements in an online format, including those required courses that are only offered online by other departments. (See [Eagle Learning Online at Southern Miss Policy Policies and Procedures](#))

- a. submit the [Online Program Proposal form](#). Fifty percent of a program is defined as the availability of 50% or more of the program specific/major requirements in an online format, including those required courses that are only offered online by other departments. (See [Eagle Learning Online Policies and Procedures](#))
- b. The IHL form Declaration of Intent to Offer an Existing Degree Program by Distance Learning
- c. A correspondence from the Office of Online Learning regarding the office's ability to provide any resources that the proposal indicates are necessary and beyond the scope of the unit.
- d. Acknowledgement that all faculty teaching online must complete training and adhere to the Online at Southern Miss policy.
- e. Acknowledgement that all online instruction is to be delivered exclusively using the Blackboard learning management system.
- f. Campus Code(s). The department will indicate all possible campus codes for the program. Please see [Online at Southern Miss Policy](#) for definitions. **Departments are expected to adhere to the campus codes as listed in the IR Active Program Inventory.**

  - i. Online 100%
  - ii. Hybrid Gulf Park (or Stennis or GCRL or Magnolia)
  - iii. Hybrid Hattiesburg
  - iv. Face-to-Face Gulf Park (or Stennis or GCRL or Magnolia)
  - v. Face-to-Face Hattiesburg

12. If the new degree program includes online delivery of 50% or more of the courses, the IHL form Declaration of Intent to Offer an Existing Degree Program by Distance Learning must also accompany the proposal.

## New Emphasis Areas, Certificates, or Minors

New emphasis areas, certificates, or minors do not require IHL approval, but do require approval of the Councils. Supporting documentation includes:

1. The official name of the program with no abbreviations. Please note the naming convention: Program (Emphasis) Degree
2. The effective date (e.g., "Fall Semester 2014-2015"). (See [Proposal Deadlines](#))
3. The emphasis area or certificate assessment plan including proposed student learning outcomes and assessment measures. The assessment plan should demonstrate differences in rigor across degree programs within the same major. If the proposed minor is a stand-alone minor, meaning there is no "parent" degree program, an assessment plan is required. (Contact [je@usm.edu](mailto:je@usm.edu))
4. A data-informed rationale for the new program to include an evaluation of the program demand
5. Graduate programs should describe (1) how the literature of the discipline will be incorporated into the curriculum requirements and (2) how the students will be engaged in ongoing research or appropriate professional practice and training experiences.
6. The Degree Plan/Plan of Study (See links to [Degree Plan Template](#) for undergraduate plans; the [Plan of Study Template](#) for Graduate plans; the [Certificate Template](#); and the [Minor Template](#))
7. For undergraduate emphasis areas, the Semester Guide. (See [Guidelines for Semester Guides](#))

7-8. A statement from the University Librarian regarding the impact such a program would have on library acquisitions.

8-9. The teaching site(s) where the program will be offered. **The addition of any new teaching site beyond those listed here must receive prior approval of the Office of the Provost:** Hattiesburg, Gulf Park, Gulf

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Coast Research Laboratory, ~~Gulf Coast Student Service Center, Keesler Air Force Base~~, Stennis Space Center, ~~Magnolia Speech School~~. SACSCOC notification may be required (see USM Substantive Change policy <http://www.usm.edu/provost/usm-substantive-change-policy>).

10. A statement related to personnel and resource requirements, including faculty lines and graduate assistantships
14. If the new emphasis area, certificate, or minor includes online delivery of 50% or more of the courses, include the following items. (Fifty percent of a program is defined as the availability of 50% or more of the program-specific/major requirements in an online format, including those required courses that are only offered online by other departments. (See [Online at Southern Miss Policy](#)).
- a. The Online Program Proposal form
  - b. The IHL form Declaration of Intent to Offer an Existing Degree Program by Distance Learning
  - c. A correspondence from the Office of Online Learning regarding the office's ability to provide any resources that the proposal indicates are necessary and beyond the scope of the unit.
  - d. Acknowledgement that all faculty teaching online must complete training and adhere to the [Online at Southern Miss policy](#).
  - e. Acknowledgement that all online instruction is to be delivered exclusively using the Blackboard learning management system.
  - f. Campus Code(s). The department will indicate all possible campus codes for the program. Please see [Online Policy](#) for definitions. **Departments are expected to adhere to the campus codes as listed in the IR Active Program Inventory.**
    - i. Online 100%
    - ii. Hybrid Gulf Park (or Stennis or GCRL or Magnolia)
    - iii. Hybrid Hattiesburg
    - iv. Face-to-Face Gulf Park (or Stennis or GCRL or Magnolia)
    - v. Face-to-Face Hattiesburg

9-11.

## Suspending Admission, Inactivating or Deleting Degree Programs, Emphasis Areas, Certificates, or Minors

Suspension of admission to a program includes temporarily removing the offering at a teaching location or removing a mode of delivery. Suspension of Admission does not require Council approval, but should be submitted for inclusion on the council minutes following approval at the college level.

Deletion or Inactivation includes permanently removing an offering; removing the offering at a teaching location; or removing a mode of delivery. Permanently removing an offering requires IHL approval. SACSCOC notification may be necessary (see USM Substantive Change policy <http://www.usm.edu/provost/usm-substantive-change-policy>).

Supporting documentation should include:

1. The official program name. (See [IR Active Program Inventory](#))
2. The teaching site(s) where the program is currently offered.
3. For suspending admission, the date admission to the emphasis area will be suspended and an estimate of the date admission will resume.
4. For inactivating or deleting a degree program, a copy of the materials to be submitted to IHL. (Link to [IHL Delete/Suspend Program form](#). The departments should also contact the Office of the Provost.)
5. A rationale including use of assessment results.
6. A teach-out plan to include the time-frame, the process for notifying students and faculty, for providing courses to allow current students to complete their degrees, and advising students as to their options.

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7. [Programs, Emphasis Areas, Minors or Certificates Processing Form](#) (Contact [ir@usm.edu](mailto:ir@usm.edu))

## Modification of Degree Programs, Emphasis Areas, Certificates, or Minors

### RELOCATION/EXPANSION OF AN EXISTING PROGRAM

Examples of relocating or expanding an existing program include expanding a program to include both campuses; moving a Gulf Coast-only program to the Hattiesburg campus or moving a Hattiesburg-only program to the Gulf Park campus; and expanding a Gulf Park-only program to ~~the Keesler Air Force Base~~another teaching site.

**Important Note: The addition of any new teaching site beyond those listed here must receive prior approval of the Office of the Provost before any courses are offered:** Hattiesburg, Gulf Park, Gulf Coast Research Laboratory, ~~Gulf Coast Student Service Center, Keesler Air Force Base,~~ Stennis Space Center, Magnolia Speech School. SACSCOC notification may be required (see USM Substantive Change policy <http://www.usm.edu/provost/usm-substantive-change-policy>).

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Supporting documentation for relocating/expanding an existing program includes:

1. the [Programs, Emphasis Areas, Minors or Certificates Processing Form](#) (~~Contact~~<https://www.usm.edu/institutional-research-ir@usm.edu>)
2. A data-informed rationale for the new program to include an evaluation of the program demand and current assessment results
3. A statement related to personnel and resource requirements, including faculty lines and graduate assistantships
4. A discussion on proposed timing, frequency, and mode of curriculum offerings at the new site

### OFFERING AN EXISTING PROGRAM BY DISTANCE LEARNING

If the modification of an existing program includes moving at least 50% of the program online, ~~include the following items. {Fifty percent of a program is defined as the availability of 50% or more of the program-specific/major requirements in an online format, including those required courses that are only offered online by other departments. (See [Online at Southern Miss Policy](#) )~~

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- a. [The Online Program Proposal form](#)
- b. [The IHL form Declaration of Intent to Offer an Existing Degree Program by Distance Learning](#)
- c. ~~A correspondence from the Office of Online Learning regarding the office's ability to provide any resources that the proposal indicates are necessary and beyond the scope of the unit.~~
- d. ~~Acknowledgement that all faculty teaching online must complete training and adhere to the Online at Southern Miss policy.~~
- e. ~~Acknowledgement that all online instruction is to be delivered exclusively using the Blackboard learning management system.~~
- f. Campus Code(s). The department will indicate all possible campus codes for the program. Please see [Online Policy](#) for definitions. ~~Departments are expected to adhere to the codes as listed in the IR Active Program Inventory.~~
  - i. [Online 100%](#)
  - ii. [Hybrid Gulf Park \(or Stennis or GCRL or Magnolia\)](#)
  - iii. [Hybrid Hattiesburg](#)
  - iv. [Face-to-Face Gulf Park \(or Stennis or GCRL or Magnolia\)](#)
  - v. [Face-to-Face Hattiesburg](#)

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~~the Online Program Proposal form is submitted. Fifty percent of a program is defined as the availability of 50% or more of the program-specific/major requirements in an online format, including those required courses that are only offered online by other departments. (See [Eagle Learning Online Policies and Procedures](#))~~



In addition to the forms required for the Academic and/or Graduate Councils, the IHL form [Declaration of Intent to Offer a Degree Program by Distance Learning](#) must also be prepared and accompany the proposal.

#### PROGRAM REQUIREMENTS AND PROGRESSION POLICY MODIFICATIONS

Modification of program requirements (including admission requirements) and progression policy require Council approval. These types of policies are typically found in the department's narrative section of the bulletin.

#### RENAMING OR CONSOLIDATING

Proposals to rename or consolidate degree programs require Council and IHL approval. Proposals to rename or consolidate emphasis areas, certificates, or minors require Council approval.

#### DEGREE PLAN/PLAN OF STUDY MODIFICATIONS

The Academic Council and/or Graduate Council must approve modifications to any Degree Plans/Plans of Study [and Semester Guides \(for undergraduate programs\)](#).

1. Supporting documentation must include:

- a. A memo which states a rationale for the changes
- b. The revised Degree Plan/Plan of Study (current Degree Plan/Plan of Study presented with red font markup edits clearly illustrating the proposed changes); include a confirmation of the total number of hours and indicate any changes in total degree hour requirements.

— Undergraduate Degree Plans are found in the current online Undergraduate Bulletin on the Registrar's website. Click the "Print Friendly Page" icon at the top of the degree plan.

— Graduate Plans of Study are found on the Graduate School website.

e.c. Corresponding edits to the **Undergraduate Semester Guide** found in the Undergraduate Bulletin ([see Guidelines for Semester Guides](#)) and the program's **Articulation Plan** found on the IE Info Center.

f.d. Effective date (Undergraduate Degree Plan changes occur once a year to coincide with bulletin publication; normally, Graduate Plan of Study changes occur once a year to coincide with bulletin publication.) For changes to be reflected in the next year's Undergraduate Bulletin, a proposal must be approved prior to or during the **February meeting**. For changes to be reflected in the next year's Graduate Bulletin, a proposal must be approved prior to or during the **April meeting**.

2. Adequate communication must occur between colleges if any proposed changes in courses are made in one college that will affect another college (i.e., increasing/ decreasing enrollment). For any Degree Plan/Plan of Study change that affects another department or college:

- a. The chairs/directors and deans of the affected program must be notified of the proposal (submit email or other correspondence)
- b. A substantive, definitive response from the chairs/directors and/or deans of the program is required as supporting documentation, stating whether the proposed change will have a significant negative effect (submit email or other correspondence).

Chairs/directors and deans from the affected programs are encouraged to attend the AC meetings on the date the proposal is being discussed.

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PROPOSALS FOR OFFERING A PROGRAM OR COURSES AT ANY LOCATION BEYOND THOSE LISTED HERE: HATTIESBURG, GULF PARK, GULF COAST RESEARCH LABORATORY, MAGNOLIA SPEECH SCHOOL, STENNIS SPACE CENTER.

SACSCOC defines a substantive change as “a significant modification or expansion of the nature and scope of an accredited institution.” The most common Substantive Changes at USM include:

- Initiating an off-campus (additional) site (site-based/classroom group instruction)
- Moving an approved off-campus instructional site within the same geographic area to serve essentially the same pool of students.

Link to [USM Substantive Change Policy](#)

(Checklist to be developed)

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## ESTABLISHING OR TERMINATING A COLLABORATIVE, DUAL, JOINT, OR ARTICULATION AGREEMENT/PARTNERSHIP WITH AN OUTSIDE INSTITUTION

The national priority to sharply increase the percentage of Americans holding undergraduate degrees has resulted in a number of creative educational pathways to facilitate accomplishment of that goal. Examples of educational pathways include two-plus-two arrangements, dual admissions, consortia arrangements, degree completion arrangements, state-wide articulation arrangements, credit for work experience arrangements, diploma and certificate credits being converted into degree credits, and the like. Additionally, various “applied” undergraduate degrees are proliferating to meet the needs of career-minded students wishing to enter the work force directly after graduation. These educational pathways must be reviewed and approved by council to ensure quality and integrity and compliance with SACSCOC policy.

Proposals to **initiate or terminate** a collaborative, dual, joint, or articulation agreement/partnership with an outside institution should be presented to council in the form of a memo and should include the agreement and the [Office of the Provost Contract/Consortia Agreement Review Form](#) to include the Renewal Date and signatures of the Director, Dean, and General Counsel. To ensure periodic evaluation of the agreement against the mission of the institution, the Provost will determine if additional council review is necessary at the time of renewal.

Link to SACSCOC Policies:

[THE QUALITY AND INTEGRITY OF UNDERGRADUATE DEGREES](#)

[AGREEMENTS INVOLVING JOINT AND DUAL ACADEMIC AWARDS](#)

(Checklist to be developed)

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## ESTABLISHING OR MODIFYING ACADEMIC POLICIES

The institution publishes academic policies that adhere to principles of good educational practice. These policies are disseminated to students, faculty, and other interested parties through the Undergraduate and Graduate Bulletins. Any additions to or revisions of academic policies must be approved by the Academic or Graduate Councils and the Provost prior to being published in the bulletin.

Proposals for academic policies can be initiated at the following levels: departments, colleges, various standing committees, special ad-hoc committees, student government, university Organizational Chart administrative units, Office of the Provost, Graduate School, Executive Cabinet, Academic Council, or Graduate Council.

Proposals initiated at the department or college level must be approved by college council and Professional Educational Council (if applicable) prior to submission to Academic or Graduate Council. Proposals initiated at other levels may submit proposals directly to Academic or Graduate Council. The council chairs will determine if additional approvals are necessary prior to council acceptance of the proposal. The Academic Standards Committee of the Academic Council reviews and recommends approval of new or revised policies and procedures affecting undergraduate education. The Policies and Procedures Committee of the Graduate Council reviews and recommends approval of new or revised policies and procedures for graduate study.

Academic Policy Proposals should be submitted in the form of a memo with all approval levels clearly identified and signed. Proposals should include a rationale, the proposed implementation date, and documentation to support the policy adheres to good educational practice. Policy revisions should include the current bulletin wording with the proposed edits clearly marked.

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## PROPOSALS FOR ACADEMIC UNITS

Modifications to units include renaming, reorganizing, deleting, and adding new degree-granting units. Council and IHL approval is required for renaming, reorganizing, and deleting degree-granting units. Proposals to add a new unit are presented to Councils for information and response; Provost, President and IHL approval are necessary. The addition, deletion, renaming, or consolidation of academic units should be handled through a memorandum and supporting documentation to the members of the proper council(s), explaining in as much detail as necessary the reasons for, and nature of the action.

Academic Unit proposals should include:

- a. The official unit name
- b. A rationale to include use of assessment results and, if applicable, discussion between colleges and campuses/teaching sites
- c. The effective date (See Proposal Deadlines)
- d. The appropriate IHL form:
  - o [New Academic Unit Proposal](#)
  - o [Modifications to Existing Academic Unit Proposal \(Renaming\)](#)
  - o [Modifications to Existing Academic Unit Proposal \(Reorganization\)](#)
  - o [Modifications to Existing Academic Unit Proposal \(Deletion\)](#)

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## AWARENESS

**Advertising, Student Recruitment, and Representation of Accredited Status** - All publications should represent the official degree names and approved offerings of the university. Official degree names and offerings are posted in the Active Program Inventory found on the Institutional Research webpage. Accredited programs must accurately portray their accreditation status. Programs are not accredited by SACSCOC.

**Homemade Degree Plans and Articulation Agreements** – department web sites should link to the official degree plan and semester guide in the bulletin and the official articulation plan. Homemade degree plans and articulation plans are not to be posted. Note the verbiage “2+2” is outdated and should not be used.

**Major Revisions to Degree Plans** – departments planning major revisions to degree plans should first contact the Council Chairs and Institutional Effectiveness if an undergraduate degree and the Dean of Graduate School if a graduate degree. Proposals for major revisions to undergraduate degrees should be submitted in the fall semester to allow for sufficient time for council evaluation.

# Online Course Approval Information

Please complete this form and attach to the appropriate add or modify course forms. NOTE: This form can be edited and saved with either Adobe Acrobat Professional or Adobe Reader.

Course Prefix & Number

Course Title

Describe the target student audience for this course (take into consideration the online delivery).

Is this course part of the GEC (including capstone, writing-intensive, & oral communication courses)?

Address the appropriateness of online delivery for this course.

Provide information about how this online course will be equivalent to the same or a similar course delivered in a face-to-face, classroom-based format. See explanations [here](#).

Does course involve demonstration of performance-based skills (e.g., laboratory work, clinicals, practica, oral communication, etc.)

If yes, describe methods of content delivery



~~Provide evidence of appropriate training for faculty member teaching this course initially.~~

~~Check all that apply:~~

- ~~Has taught using Blackboard before~~
- ~~Has attended Blackboard training~~
- ~~Has attended Live Classroom training~~
- ~~Will attend Live Classroom training by~~
- ~~Will be mentored by~~
- Other (describe)

Online at Southern Miss Policy requires all online instructors to complete the Office of Online Learning Blackboard Training Program prior to teaching online courses. (Include link to Policy)

Check here to indicate the department agrees to comply with this policy:

Online at Southern Miss Policy requires all online instruction be delivered exclusively using the Blackboard learning management system. No other learning management system is to be used. (Include link to Policy)  
Check here to indicate the department agrees to comply with this policy:

Provide information of how students will access course-related materials, support, and/or resources.

Check all that apply:

- Textbook
- Online Presentations
- paper-based  electronic  both
- Chat Logs
- Electronic reserve
- Discussion Boards
- Physical reserve
- Physical reserve
- Podcasts
- Instructor Notes
- Full-text online journals (For graduate course, provide titles of at least five full-text journals in the field available online)

Online at Southern Miss Policy states that all online courses and programs must first contact the Office of Online Learning. Please include a correspondence with the proposal. (include link)

Other (describe)

Provide information concerning student-instructor and student-student interaction.

Check all that apply:

- Chat
- Telephone /cell phone
- Discussion Boards
- Face-to-Face Sessions
- Email
- Live Classroom
- Online Office Hours
- Whiteboard
- Other (describe)

Collaborate Synchronous Sessions

Describe methods of student assessment/testing.

Check all that apply:

- Proctored quizzes/tests/exams
- Graded discussions
- Timed quizzes/tests/exams
- Presentations
- Open-book quizzes/tests/exams
- Performance-based skills
- Written Projects/Papers
- Participation
- Other (describe)

**Approved  
Graduate Council/Academic Council  
Policy for Evaluation and Proposal of Online Programs**

~~Prior to submission of the request to offer an entire degree program online, all online courses in the proposed (online) degree program must be previously approved by the appropriate faculty within the unit, the respective college curriculum committee(s) and the appropriate University Council (Graduate Council or Academic Council).~~

Courses for online delivery must comply with Rehabilitation Act Section 508.

~~Program approval must follow all IHL requirements for approval including submission of Library impact letter and other IHL forms for new programs/modifications for online delivery.~~

**I. Policy Adherence**

- 1. -Online at Southern Miss Policy requires all online instructors to complete the Office of Online Learning Blackboard Training Program prior to teaching online courses. (Include link to Policy)**

[Check here to indicate the department agrees to comply with this policy:](#)

- 2. Online at Southern Miss Policy requires all online instruction to be delivered exclusively using the Blackboard learning management system. No other learning management system is to be used. (Include link to Policy)**

[Check here to indicate the department agrees to comply with this policy:](#)

**II. Administration**

1. What is the responsible academic unit(s) and college, with identified faculty responsible for administering the degree program?
2. What is the main purpose of offering this distance learning (online) degree program?
3. How does this compare to other similar programs at The University of Southern Miss? In the state? In the region?
4. What changes in faculty/staff are required to administer/teach this program?
5. How will these changes affect the other programs within the unit and college?

**III. Determination of Program Need**

**Formatted:** Numbered + Level: 1 +  
Numbering Style: I, II, III, ... + Start at: 1 +  
Alignment: Left + Aligned at: 0.25" + Indent  
at: 0.75"

1. Describe the process the faculty used to initiate and develop the online program, (include what assessment results have lead to proposing an online degree program).
2. How was it determined (what criteria was used) to offer this program online?
3. How many students must be enrolled to make the online program minimally viable?
4. What faculty/student ratio is anticipated for this online program?
5. How does this faculty/student ratio compare to the existing traditional program offered?
6. Will students be required to visit on campus? If yes, explain:
7. Will students be allowed to combine on-campus (face to face) AND distance learning (online) courses within this degree? If yes, explain:

#### **IV.H. Student Performance and Security**

1. How will student performance on assignments, exams, quizzes and final exams (including comprehensive exams) be administered and evaluated?
  - a. Will students be required to come to campus for exams?
  - b. Will students take online exams and how will they be administered?
  - c. What are the procedures for selecting proctors, establishing student identity, assuring security of test instruments, administering exams, and assuring secure and prompt evaluation?
2. What are the research components of this online degree program?
3. How are research components evaluated?
4. How will the program handle General Education Curriculum requirement, oral communication components, capstone, and writing intensive areas related to the General Education Curriculum.
5. Submit assessment plan for program.

#### **IV. Access and Use of Learning Resources**

1. What mechanisms are in place to provide and assess students' access to and use of appropriate, necessary, and relevant learning resources [facilities, laboratories, libraries, technical expertise, etc.], and how is this communicated to the student?
2. Does the program have the expectation that students may require access to and use of non-online resources to complete the program. Students may need to use physical resources (library or laboratory/clinical setting). If yes, explain:

#### **VI. Faculty/Student Interaction and Mentoring**

1. How will the program assure that each student is appropriately mentored, including advising, instructor-student and student-student interaction, interaction with major professor and other faculty, comprehensive examinations, thesis/research project advisement and oversight, and professional growth?
2. Describe the program that will be available to students online (e.g., program website, student handbook, etc) to furnish essential program information.

### **VII. Milestones of Student Progress**

1. What are the minimal criteria for assessing the progress of students' completion of the online program?
2. What mechanisms and/or procedures will assure that students make reasonable progress toward the completion of the online degree program?
3. What policies/procedures would apply to those students who do not demonstrate minimal progress toward completion of the program?

### **VIII. Faculty and Program Support Services**

1. What are the minimal support services required to make the online program viable?
2. Describe support services available to those faculty members responsible for working directly and indirectly with students in the online program.
3. [Submit Memo from the Office of Online Learning](#)

[Online at Southern Miss Policy states that all online courses and programs must first contact the Office of Online Learning. Please include correspondence with the proposal \(include link\).](#)

Note: Save this form to your computer first. Then open the file using Adobe Reader or Adobe Acrobat Professional to complete and save this form. Instructions for using the course proposal forms are found in the Academic and Graduate Councils Guidelines for Proposals found in [Info Center](#).

## Proposal to Add a Course

To:

Through:  PEC (if indicated)

From:

### Course Information:

Title: (limit to 50 spaces/characters)

Does this request add a course to the General Education Curriculum including ~~computer competency~~, writing intensive, speaking intensive, and capstone requirements?

Yes  No **If yes, mark category:**

The AC chair will refer all GEC items to the General Education Committee for review before presentation to the full Council.

Does this request affect a degree plan? **A modified degree plan must accompany the proposal.**

Yes  No

If yes, please follow the instructions for modifying a degree plan.

Course Prefix:  Course Number:

[CIP Code](#):  Semester Credit Hours:

Grading Method:

Abbreviated Title: (limit to 19 spaces/characters)

Bulletin Description: (limit to 264 spaces/characters)

Effective semester for implementation:

Spring  Fall  Summer

Note: Course must be approved prior to early registration for the semester that the course is to be offered.

Recommended Section Size:

Can this course be repeated for credit?  Yes  No Total number of repeats allowed?

Is consent required for students to take this course?  Yes  No

Is this course equivalent to (may be taken as) any other course(s)?  Yes  No

If yes, specify which course(s):

IHL [Method of Instruction](#) Code(s):

Note: The Online Course Approval Information form must accompany the Add a Course form for all new online courses. Online courses must be approved by the Academic and/or Graduate Councils. Upon approval, the course syllabus must be submitted to IHL via ~~LEC~~ **Office of Online Learning**.

Explain how assessment results were used in the determination of this action.

Explain how credit weighting for the course meets the [U.S. Department of Education](#) definition of a credit hour (include both in-class and out-of-class expectations).

### **Additional Information for Proposal to Add a Course:**

A brief statement of the course objectives:

The nature of the intended student audience:

Does this course require a textbook or other materials that must be purchased? Yes or No \_\_\_\_\_

Titles and publication dates of suggested texts or required reading materials:

Methods of testing or evaluation, including the manner of grade determination (e.g., weights attached to specific components):

A course outline listing major topics to be included in the course:

If a graduate course, does this course provide an overview of the literature?  Yes  No

If no, then explain how the program meets [SACSCOC Comprehensive Standard 3.6.2](#) in the narrative below.

If a graduate course, does this course include a research component?  Yes  No

If no, then explain how the program meets [SACSCOC Comprehensive Standard 3.6.2](#) in the narrative below.

Please expand the "yes" answers in the narrative below

Attach a separate document to proposal if:

A) the new course requires special facilities, additional faculty, or other special requirements and/or

B) proposed course overlaps existing course.

A) Proposal for new course that requires special facilities or additional faculty (or that have other special requirements such as restricted enrollment, off-campus components, or special laboratory needs) must address each of these issues in enough detail to allow council members to make an informed decision.

B) Any course overlap must be justified. Evidence of cooperation between departments, schools, or colleges in which the overlap occurs must be provided.



Note: Save this form to your computer first. Then open the file using Adobe Reader or Adobe Acrobat Professional to complete and save this form. Instructions for using the course proposal forms are found in the Academic and Graduate Councils Guidelines for Proposals found in [Info Center](#).

## Proposal to Modify a Course

To:

Through:  PEC (if indicated)  Yes  No

From:

### Current Course Information:

Title: (limit to 50 spaces/characters)

Course Prefix:  Course Number:

Note: If proposal is to modify course to an online format, please complete the Online Course Approval Form.

Does this request affect a course in the General Education Curriculum including ~~computer competency~~, writing intensive, speaking intensive, and capstone requirements?  Yes  No **If yes, mark category:**

The AC chair will refer all GEC items to the General Education Committee for review before presentation to the full Council.

Does this request affect a degree plan?  Yes  No If yes, please follow the instructions for modifying a degree plan.

Reason for Modification:  **A modified degree plan must accompany the proposal.**

Indicate below **ONLY** the items to be modified:

	Current	Proposed
<b>Semester Credit Hours</b>		
<b>Grading Method</b>	<input type="text" value="Select Grading"/>	<input type="text" value="Select Grading"/>
<b>Course Number</b>		
<b>Course Title</b>		
<b>Abbreviated Title (19 char)</b>		
<b><u>CIP Code</u></b>		
<b>GEC Course</b>	<input type="radio"/> Yes <input type="radio"/> No	<input type="radio"/> Yes <input type="radio"/> No
<b>Course Repeat for Credit</b>	<input type="radio"/> Yes <input type="radio"/> No Total Number of completions <input type="text"/>	<input type="radio"/> Yes <input type="radio"/> No Total number of completions <input type="text"/>
<b><u>Method of Instruction Code</u></b>		
<b>Other</b>		

Effective semester for implementation:  Fall  Spring  Summer

Note: Course modification must be approved prior to early registration for the semester that the course is to be offered.

**Current** Bulletin Description including prerequisites (264 characters)

**Proposed** Bulletin Description including prerequisites (264 characters)

Explain how assessment results were used in the determination of this action.

Explain how credit weighting for the course meets the [U.S. Department of Education](#) definition of a credit hour (include both in-class and out-of-class expectations).

Does this course require a textbook or other materials that must be purchased? Yes or No



# THE UNIVERSITY OF SOUTHERN MISSISSIPPI

*Office of the Provost and Senior Vice President for Academic Affairs*

## MEMORANDUM

TO: Academic Council

FROM: Amy Chasteen Miller, Associate Provost

DATE: July 25, 2017

SUBJECT: Academic Integrity Policy

CC: Dr. Steven R. Moser, Provost and Senior Vice President for Academic Affairs  
Dr. Sam Bruton, Academic Integrity Committee  
Ms. Subrina Cooper, Academic Integrity Committee  
Dr. Andrew Haley, Academic Integrity Committee (and original policy committee)  
Dr. Douglas Masterson, Academic Integrity Committee  
Dr. Julie Reid, Academic Integrity Committee  
Dr. Eric Tribunella, Academic Integrity Committee (and original policy committee)

In early 2015, Dr. Bennett signed the Academic Integrity (AI) Policy, which defines “academic misconduct,” describes possible penalties for such, and outlines appeals processes for students who receive sanctions for alleged violations of the AI Policy. Over the past nine months, an ad hoc committee (including members of the committee who drafted the original policy) has met regularly to review the AI Policy and create a full implementation plan for fall 2016.

In reviewing the policy, we have identified some minor updates that are needed to align the policy with our current organizational, policy, and budgetary realities. Most significantly, the policy calls for the creation of an “Office of Academic Integrity,” which we are not in a position to create. Instead, we propose that the Office of the Provost serve that purpose, managing the AI process in a similar way to the current Grade Review Policy.

Attached you will find the current policy along with requested changes noted. None of these changes substantively alter the policy; we seek only to correct the policy to reflect changes at the institution and how it will be managed in 2016-17.

We request support for these changes from Academic Council before going forward with to the Executive Cabinet.

Thank you for your consideration.



**Responsible University Administrator:** Office of the Provost  
**Responsible Office:** Provost  
**Origination Date:** 11/12/2014  
**Current Revision Date:** N/A  
**Next Review Date:** 11/12/2018  
**End of Policy Date:** N/A  
**Policy Number:** ACAF-PRO-012  
**Status:** Effective

# Academic Integrity Policy

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## Policy Statement

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Academic misconduct involves deception to improve a grade, earn course credit, or complete a degree. It includes cheating, plagiarism, inappropriate acquisition or provision of information, conspiracy to cheat or plagiarize, lying about academic work, stealing academic materials, and unapproved multiple submissions of assignments.

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## Reason for Policy/Purpose

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Academic misconduct is inconsistent with the scholarly mission of The University of Southern Mississippi and is not tolerated. Students who commit acts of academic misconduct as defined in the Academic Integrity Policy will incur academic sanctions as enumerated by the Policy.

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## Who Needs to Know This Policy

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The entire University of Southern Mississippi community.

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## Website Address for this Policy

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<http://www.usm.edu/institutional-policies/policy-acaf-pro-012>

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## Definitions

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**Cheating** - Unauthorized and inappropriate collaboration as defined by the instructor or proctor; giving or receiving (or attempting to give or receive) aid from any source without the consent of the instructor or proctor or in a manner inconsistent with course or program goals.

**Plagiarism** - The use of another person's words or ideas without appropriate quotation or attribution; claiming or submitting for academic credit the work of another person.

**Acquiring Information Inappropriately** - The act of obtaining course assignments or examination questions or answers in ways or from sources not approved by the instructor or proctor (includes, but is not limited to, unauthorized use of the Internet).

**Lying or Falsification of Data** - Any statement of untruth in all matters related to the academic experience, including false claims of authorship; falsification of information, data, or results derived from or related to research or to laboratory experiments; the misrepresentation of information, data, or results by any means with intent to mislead administrators, faculty, or others acting as officials of the University.

**Stealing or Defacing** - The act of intentionally taking, transferring, defacing or destroying, without right or permission, any property related to the academic mission of the University.

**Multiple Submission** - The submission, more than once, without authorization by all instructors involved, of substantial portions of the same work, including oral reports or work submitted for retaken courses.

**Conspiracy** - The act of agreeing or planning with any person to commit a violation of the Academic Integrity Policy.

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## **Policy/Procedures**

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### **1.0 The Agreement**

1.1 In acknowledgement of the integrity policy, students--upon first formal enrollment in the University--must affirm the Integrity Agreement. Thereafter, it shall be understood that enrollment in a course constitutes affirmation of the following agreement:

As a member of the Southern Miss community, I will act with honor and integrity at all times. I will not engage in any act of academic misconduct, and I understand that such acts violate the Academic Integrity Policy and Student Honor Code and undermine the community of trust so important to the integrity of the University.

## 2.0 Imposed Sanctions

2.1 Instructors make the initial determination that the Academic Integrity Policy has been violated. When it is determined that a student has violated the policy, the instructor or proctor may impose the following sanctions based on the circumstances of the case:

2.1.1 Resubmission of work, lowered course grade, or any other course- or exam-related sanction the instructor determines to be appropriate. Faculty are encouraged to recognize that students are involved in a process of learning and not all violations of the Academic Integrity Policy are equal. The instructor may issue a reprimand or require the student to resubmit the assignment, complete an additional or different assignment, or take a new examination. The instructor may also assign a lowered course grade ~~by assigning an "F" or "0" on the assignment or exam, thereby reducing the final grade.~~

If an act of academic misconduct is serious enough to merit an F for the course, regardless of other scores, then the appropriate F in such cases is the "XF."

2.1.2 The XF grade. The instructor may assign an XF for the course. That grade will be recorded on the academic transcript with the notation "failure due to academic misconduct." The XF will be treated as an F for the purpose of calculating grade point average and class standing but cannot be replaced by retaking the course. The student may petition for removal of the "X" notation upon completion of an Academic Integrity Remediation Program specified by the Academic Integrity Officer (see Sections 3.0 and 8.0). In such cases, the XF will be replaced with an F and the student may then retake the course to replace the grade. Only one XF can be removed from the transcript during a six-year period.

2.2 Instructors must make every effort to meet with a student who commits academic misconduct to explain the following:

- the nature of the alleged violation of the Academic Integrity Policy (e.g., plagiarism; looking at another student's work on an exam);
- the basis for believing the student has violated the policy (e.g., a Turnitin originality report, a description of a report made by someone who observed the academic misconduct);
- the penalty to be imposed; and
- the process for appeal, regardless of whether the penalty is a lower grade or an XF grade.

- 2.3 Students should not be disallowed from continuing to attend or participate in any class on the basis of academic misconduct alone before they have an opportunity for appeal. Students who appeal a decision of the instructor may continue to register for and attend classes until the appeal process is completed.

### 3.0 Automatic Sanctions for Undergraduate Students

- 3.1 Academic suspension: Undergraduate students with three XF grades will be placed on academic suspension.

3.1.1 A student placed on academic suspension may not enroll at The University of Southern Mississippi until one semester (fall, spring or summer) has passed.

This section should be struck as the prohibition against taking courses at another institution while on suspension has been lifted.

~~3.1.2 The student may not transfer credits earned at any other university or college without prior written approval of the chair or director of the student's current department or school and the dean of his or her college. Any credits earned contrary to this policy will not count toward graduation requirements at Southern Miss.~~

To gain readmission, the student must complete an Academic Integrity Remediation Program specified by the Academic Integrity Officer in addition to all other University requirements (See the Office of Admissions for details). With permission from the Academic Integrity Officer, the student may complete the Remediation Program during the semester following a suspension. Failure to complete the Program will result in re- suspension the next semester.

~~3.1.3 Readmission after the required suspension period requires reinstatement to the University through "the change of academic status" process initiated with the chair or director of the student's current department or school and the dean of the college in which the student was enrolled as a major.~~

3.1.4 To gain readmission, the student must complete an Academic Integrity Remediation Program specified by the Academic Integrity Officer. With permission from the Academic Integrity Officer, the student may complete the Remediation Program during the semester following a suspension. Failure to complete the Program will result in re- suspension the next semester.

- 3.2 Expulsion: Undergraduate students with four or more XF grades will be expelled from the University.

### 4.0 Sanctions for Academic Misconduct in Graduate Programs

- 4.1 Students enrolled in a graduate program can be dismissed from the program and the University upon receipt of the first XF grade or after any instance in which academic misconduct has taken place.



4.2 Graduate students wishing to appeal a sanction for academic misconduct, including dismissal on the basis of academic misconduct, should file an appeal with the Academic Integrity Appeals Board.

## 5.0 Revocation of Degree

5.1 In egregious instances of academic misconduct, the University reserves the right to revoke a degree if it determines after the student has graduated that academic misconduct occurred in the completion of degree requirements. A former student whose degree is revoked has the same right of appeal as any student who has been assigned an XF grade.

## 6.0 Withholding Honors

6.1 Students with an XF grade at the time of graduation will be disqualified from graduating with academic honors, including Latin Honors.

## 7.0 Offenses Not Associated with a Course

7.1 In case of academic misconduct not directly associated with a course, such as program examinations or defenses of academic projects, the proctor, committee chair, or relevant academic administrator will be responsible for determining whether the Academic Integrity Policy has been violated and the sanction that is to be imposed. The same university representative will serve in the role of the instructor in cases of appeal.

## 8.0 ~~The Academic Integrity Office~~

The Office of the Provost

Office of the Provost

do not overlap with issues related to the Academic Integrity Policy.

report to the Office of the Provost.

the Office of the Provost

The ~~Academic Integrity Office~~ is entrusted with ensuring that the Academic Integrity Policy is publicized and fairly administered. ~~Its jurisdiction is limited to the Academic Integrity Policy and does not extend to issues properly addressed by the Grade Appeals Committee or Student Government Association's Judicial Board. It consists of~~ The Academic Integrity Officer, the Academic Integrity Appeals Board, ~~and any designated staff.~~ and

Because ~~it~~ guarantees that the policy is fairly administered, it may not assume an advocacy role for either students or faculty; however, it may advise participants on how to best secure their rights.

8.1.1 The Academic Integrity Officer is appointed by the Provost and may hold an additional academic or administrative role.



- 8.1.2 In addition to promoting Academic Integrity and disseminating the policy, the Academic Integrity Officer initiates an Academic Integrity Appeal upon submission of an Academic Integrity Appeal form, guarantees that all parties to an appeal have been notified and have access to relevant documents, and monitors the appeal process to ensure that the appropriate procedures have been followed. The Academic Integrity Officer may vacate a decision, but on procedural grounds only.
  - 8.1.3 The Academic Integrity Officer also designates appropriate classes or modules to serve as the Academic Integrity Remediation Program, advises on the content of those classes or modules, and certifies that a student has completed the program. The Academic Integrity Officer may change an XF grade to an F if the student completes the required remediation program.
  - 8.1.4 The Academic Integrity Officer submits annual reports to the Provost on the state of academic integrity at the University.
  - 8.1.5 The Academic Integrity Officer, in consultation with the Academic Integrity Appeals Board, can propose to the Provost revisions or amendments to the Academic Integrity Policy and will seek approval of the changes through the appropriate university committees.
- 8.2 The Academic Integrity Appeals Board is a University Standing Committee composed of two students (one undergraduate and one graduate student) and three faculty members appointed by the Provost after seeking nominations from the Attorney General of the Student Government Association, the President of the Graduate Student Senate, and the President of the Faculty Senate.
- 8.2.1 Student board members serve one-year terms, and faculty board members serve staggered terms of two academic years. The Provost will also identify up to three alternate faculty members to serve as needed when regular faculty board members cannot attend a hearing.
  - 8.2.2 The panel's presiding officer, one of the three faculty members, is also chosen by the Provost.
  - 8.2.3 The Academic Integrity Officer may not be appointed to the Appeals Board.
  - 8.2.4 The primary mission of the Appeals Board is to create a community of trust and responsibility that ensures the highest standards of ethical academic conduct at the University.

8.2.5 All decisions of the Board are made by a majority vote of the quorum. The quorum is defined as at least three members of Board (no fewer than one of whom must be a student); during summer terms, the Provost may temporarily fill Board vacancies.

8.3 Together, the responsibilities of the Academic Integrity Appeals Board and Academic Integrity Officer are to:

- afford each student and faculty member full respect and every reasonable consideration;
- ensure that the facts of a case are given careful attention;
- allow open discussion and case discovery through an orderly but not unduly formal procedure;
- hold students to high standards of behavior; and
- contribute to the educational mission of the University and protect its academic reputation by ensuring integrity in all academic matters brought to its attention.

## 9.0 The Appeal Process

9.1 Students have an absolute right to due process and a fair, speedy appeal.

9.1.1 A student who wishes to appeal a penalty for academic misconduct, including an XF grade, must complete the Academic Integrity Violation Appeal Form and complete the steps described below.

9.1.2 An appeal can occur immediately following notification of a sanction for academic misconduct, but the student must initiate the appeal procedure within 30 school days (excluding Saturday, Sunday, and official student holidays) of the beginning of the semester subsequent to the one in which the grade was awarded, or 120 calendar days after the issuance of spring semester grades, should the student not be enrolled during the summer term.

9.1.3 The appeal procedure is initiated when the student submits the Appeal form ~~to the Academic Integrity Office~~. Students may begin the appeal process as soon as the instructor notifies the student regarding a sanction for academic misconduct. The student can appeal the sanction while the course is still in progress and does not need to wait until the final course grade is posted. (To appeal a grade unrelated to academic misconduct, the student must employ the standard grade appeal process).

Office of the Provost

in person

Students in fully online programs should contact the Office of the Provost regarding the appeal procedure to follow.

Students in fully online programs should contact the Office of the Provost regarding arrangement of these meetings.

9.1.4 The student must meet with the instructor and the chair of the department in which the course was taught to review the facts of the case. If the instructor is not a member of the University faculty at the time of the appeal, the student should meet with the chair.

9.1.5 The student has a right to request written documentation of the Academic Integrity Policy violation. The Academic Integrity Violation Appeal Form should be signed by the instructor and chair to confirm meeting with the student unless the faculty member decides to rescind the XF grade.

9.1.6 The student should then submit the Appeal form to the ~~Academic Integrity Office~~. Within five working days, the ~~Academic Integrity Office~~ should contact all parties informing them that a formal appeal has been initiated. All parties must submit any written materials they intend to present to the Academic Integrity Appeals Board within 30 days of being notified of an appeal.

Office of the Provost

Officer

to the Office of the Provost

9.1.7 An appeal hearing will be scheduled within 90 days of an appeal form being submitted to the ~~Academic Integrity Office~~. All appeals are heard by the Academic Integrity Appeals Board, a University Standing Committee appointed by the Provost.

Office of the Provost

9.1.8 All parties to an appeal have a right to review the written material concerning the appeal that is submitted to the ~~Academic Integrity Office~~. All parties have the right to speak on their own behalf. All parties have the right to seek advice (in accordance with FERPA regulations) and schedule witnesses who may speak in their defense as long as they have direct information pertaining to the Academic Integrity Policy violation. Character witnesses are not permitted and will be dismissed by the Board.

Office of the Provost

9.1.9 Upon hearing the case, the Board, by majority vote of a quorum, must determine if the academic integrity penalty was appropriately assigned based on the preponderance of evidence presented by all parties to the case. If the Board determines that the grade was inappropriately assigned, the Board is authorized to change the grade to an Incomplete and to require the faculty member to reassess the student's academic work and submit a grade change.

9.1.10 The Academic Integrity Officer must inform all parties of the determination of the Academic Integrity Appeals Board within five working days of the hearing. The determination of the Academic Integrity Appeals Board is final and may not be further appealed except on procedural grounds.

- 9.1.11 The Academic Integrity Officer shall monitor the process and proceedings of the Academic Integrity Appeals Board. Either on his or her own initiative or after receiving a complaint from a party involved in an appeals hearing, the Academic Integrity Officer may vacate a decision if proper procedures were not followed and refer it back to the Academic Integrity Appeals Board for a rehearing. Decisions may be vacated only on procedural and not substantive grounds.
- 9.2 The appeal process described in this policy applies for grades earned for academic misconduct.
- 9.3 The Academic Integrity Appeals Board determines whether the charge of academic misconduct and the resulting penalty stand or whether the matter is returned to the faculty member to assign a grade based on the work completed.
- 9.4 Students wishing to appeal a grade that is unrelated to academic misconduct should use the grade appeal procedures described in the Grade Appeal Policy.

Review

## 10.0 Hearing Procedures

- 10.1 Although Board decisions must be based on a full and fair hearing of the preponderance of evidence, Board hearings are not courts of law and do not necessarily follow standard courtroom procedures.
- 10.1.1 Students seeking to appeal an academic integrity violation penalty are encouraged to discuss an allegation with parents, guardians, legal counsel or any appropriate member of the University community.
- 10.1.2 A student's legal counsel or other advisors may also be present at the hearing, and students may consult with them. However, there is no right of the accused to formal legal representation, and attorneys or other advisors may not directly or verbally participate in any enforcement proceedings.
- 10.2 In the event of an incapacitating illness, or some other documentable inability to represent him or herself, the student seeking an appeal or the faculty member whose grade is being appealed may choose, with the permission of the Academic Integrity Officer, another member of the University community as his/her surrogate during the proceedings.
- 10.2.1 A surrogate must be either an employee of the University or a student currently enrolled in the University.

- 10.3 Parties to the appeal may elect not to attend the hearings, but an absence must not impede the progress of a hearing and submitted evidence can still be reviewed.
- 10.4 The panel should attempt to be reasonable in the accommodation of the student or faculty member's schedule and should not proceed in the event of his or her temporary, documented illness, unless a proxy has been appointed.

### **11.0 Duties of the General Faculty**

- 11.1 It is the responsibility of each member of the University faculty to ~~disseminate the~~ Academic Integrity Policy in course syllabi.

include an

statement

### **12.0 Responsibilities of the Entire University Community**

- 12.1 The ultimate success of the Academic Integrity Policy depends on the development of a culture of academic integrity defined by basic values: honesty, trust, fairness, respect, and responsibility. Because the requisite culture and values require considerable time, resources, and effort, the University community must commit to promoting academic integrity as a defining characteristic of this institution.

### **13.0 Student Awareness**

- 13.1 To ensure student awareness of the centrality of academic integrity to scholarship and the learning process, the University will set forth its Academic Integrity Policy in all appropriate official publications and in student and faculty orientation sessions.

### **14.0 Approval**

- 14.1 The University of Southern Mississippi Academic Integrity Policy has been submitted to the following bodies for consideration:

Student Government Association  
Faculty Senate  
Graduate Council  
Academic Council  
Council of Chairs  
Academic deans

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## Review

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The Provost is responsible for the review of this policy every four years (or whenever circumstances require immediate review).

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## Forms/Instructions/Appendices

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Appendix I: Implementation Plan

Appendix II: Academic Integrity Violation Appeal Instructions

Appendix III: Academic Integrity Violation Appeal Form

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## Related Information/References

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Portions of The University of Southern Mississippi Academic Integrity Policy were adapted from the following sources:

- Mississippi State University Student Honor Code:  
<http://www.honorcode.msstate.edu/pdf/honor-code.pdf>.
- University of California-Irvine, Manual of the Irvine Division of the Academic Senate, Part III -- Appendices of the Irvine Division; Appendix VIII UCI Academic Senate Policy on Academic Dishonesty:  
[http://www.senate.uci.edu/senateweb/default2.asp?active\\_page\\_id=754](http://www.senate.uci.edu/senateweb/default2.asp?active_page_id=754).
- The University of Mississippi Student Academic Conduct and Discipline:  
<https://secure4.olemiss.edu/umpolicyopen/ShowDetails.jsp?istatPara=1&policyObjidPara=10817696>.

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## History

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**New Policy Origination Date – November 12, 2014**

**Amendments: N/A**

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## Authorization


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RECOMMENDED BY:

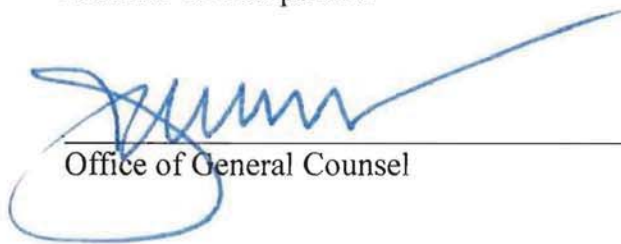
  
Responsible University Administrator

11/13/14  
Date

REVIEWED BY:

  
Director of Compliance

11/17/14  
Date

  
Office of General Counsel

11/17/14  
Date

APPROVED:

  
President

12/2/14  
Date

## **APPENDIX I: IMPLEMENTATION PLAN**

### The Academic Integrity Officer and Appeals Board

The Provost will appoint an Academic Integrity Officer and the five-member Appeals Board. The Board will be a University Standing Committee.

### The Academic Integrity Policy Affirmation in SOAR

The Academic Integrity Officer will work with the University Registrar to develop a mechanism in SOAR to notify all students about the Academic Integrity Policy and to permit students to indicate that they have read and understood the policy when students attempt to enroll for the first time.

### Dissemination of the Academic Integrity Policy and Student Education

The Academic Integrity Officer will work with university personnel and the Student Government Association to ensure that the policy is included in all relevant university publications, to notify new and returning faculty about the policy, to provide support to faculty about how to reinforce academic integrity, and to educate students about the policy and about the importance of the values it represents.

### Academic Integrity Remediation Program

The Academic Integrity Officer will work with Universities Libraries to develop and administer the Academic Integrity Remediation Program. The program will be designed to notify the Academic Integrity Officer when a student successfully completes the training modules.



## APPENDIX II: ACADEMIC INTEGRITY VIOLATION APPEAL INSTRUCTIONS

### Introduction

A student who wishes to appeal a penalty for academic misconduct, including an XF grade, must complete the steps described below. An appeal can occur immediately following notification of a sanction for academic misconduct, but the student must initiate the appeal procedure within 30 school days (excluding Saturday, Sunday, and official student holidays) of the beginning of the semester subsequent to the one in which the grade was awarded, or 120 calendar days after the issuance of spring semester grades, should the student not be enrolled during the summer term. The appeal procedure is initiated when the student submits the Academic Integrity Violation Appeal Form to the ~~Academic Integrity Office~~. (To appeal a grade unrelated to academic misconduct, the student must employ the standard ~~grade appeal~~ process.)

Office of the Provost

### Procedure

Grade Review Council

- [ ] Fill in the information that is requested at the top of the Appeal Form, attached.
- [ ] On a separate page to be attached to the Appeal Form, summarize your reasons for believing that the sanction was imposed in error.
- [ ] Meet with the instructor and the chair of the department in which the course was taught to review the facts of the case. Provide them with a copy of your summary. If the instructor is not a member of the University faculty at the time of the appeal, the student should meet with the chair. The student has a right to request written documentation of the Academic Integrity Policy violation. The Academic Integrity Violation Appeal Form should be signed by the instructor and chair to confirm meeting with the student unless the faculty member decides to rescind the XF grade.
- [ ] Submit the Appeal Form to the ~~Academic Integrity Office~~. Within five working days, the Academic Integrity ~~Office~~ should contact all parties informing them that a formal appeal has been initiated. All parties must submit any written materials they intend to present to the Academic Integrity Appeals Board within 30 days of being notified of an appeal.

Office of the Provost

Officer

Students in fully online degree programs should contact the Office of the Provost regarding how to schedule meetings.

An appeal hearing will be scheduled within 90 days of an Appeal form being submitted to the ~~Academic Integrity Office~~.

Office of the Provost

**APPENDIX III: ACADEMIC INTEGRITY VIOLATION APPEAL FORM**

NAME \_\_\_\_\_ LOCAL TELEPHONE \_\_\_\_\_

EMAIL \_\_\_\_\_ ADDRESS \_\_\_\_\_

CLASS: [ ] Freshman [ ] Sophomore [ ] Junior [ ] Senior [ ] Graduate Student

MAJOR \_\_\_\_\_ ADVISOR \_\_\_\_\_

COURSE \_\_\_\_\_  
(Course Prefix, Section, Title)

SEMESTER FOR WHICH THE SANCTION WAS IMPOSED \_\_\_\_\_

INSTRUCTOR \_\_\_\_\_

SANCTION \_\_\_\_\_

Instructions: The student and instructor should sign the Appeal Form below once they have met to discuss the academic integrity violation penalty. The signatures below only indicate that a meeting has taken place to discuss the penalty. The student and instructor should each attach a summary of the incident leading to the penalty.

The chair should sign the Appeal Form below once he or she has met with the student and instructor. The chair's signature only indicates that the meetings have taken place to discuss the penalty. The chair may attach comments concurring with the imposition of a penalty for violating the Academic Integrity Policy or supporting the student's appeal.

STUDENT SIGNATURE \_\_\_\_\_

INSTRUCTOR SIGNATURE \_\_\_\_\_

CHAIR SIGNATURE \_\_\_\_\_

All changes are in the section called **General Academic Information**

### **Add/Drop/Withdrawal**

Add to bottom:

Students who have violated the Academic Integrity Policy and who have been informed that they will receive an XF grade for the semester are not eligible to withdraw from a class. Instructors will deny ~~requests~~ any request for withdrawal. (See Academic Integrity below.)

### **Grades**

Current:

F — indicates failure and carries no quality points

Revised:

F — indicates failure and carries no quality points

XF -- indicates failure due to academic integrity violation and carries no quality points

### **Computation of Grade Point Averages**

Current:

An undergraduate student will be permitted to repeat courses for a total of twelve semester hours in order to improve his or her grade point average. The first twelve hours used shall stand. The grade for the second attempt will be used in grade point average calculations. This policy does not apply to courses for which a grade was assigned for reasons of academic dishonesty. Courses must be retaken at The University of Southern Mississippi. Students are free to retake additional courses, but all attempts will be included in the calculation of the GPA. Exceptions to this policy must be approved by the provost. Prior to graduation, a request for an excessive repeat must be made by the student and recommended by the department and college dean before being considered by the provost. Excessive repeats will not be considered after graduation.

Revised:

An undergraduate student will be permitted to repeat courses for a total of twelve semester hours in order to improve his or her grade point average. The first twelve hours used shall stand. The grade for the second attempt will be used in grade point average calculations. This

policy does not apply to courses for which an XF grade was assigned for reasons of academic dishonesty. Courses must be retaken at The University of Southern Mississippi. Students are free to retake additional courses, but all attempts will be included in the calculation of the GPA. Exceptions to this policy must be approved by the provost. Prior to graduation, a request for an excessive repeat must be made by the student and recommended by the department and college dean before being considered by the provost. Excessive repeats will not be considered after graduation.

### **Course Repeat and Grade Replacement**

Current:

Grade replacement is not automatic. Some departments and majors have degree progression requirements that prevent students from taking a course multiple times and students may not replace a grade awarded for academic dishonesty. Students who have retaken a class must submit a request to the Registrar's Office to have a grade marked as "Repeated". A successful request does not result in the recalculation of previously issued Dean's and President's Lists.

Revised:

Grade replacement is not automatic. Some departments and majors have degree progression requirements that prevent students from taking a course multiple times and students may not replace an XF grade awarded for academic dishonesty. Students who have retaken a class must submit a request to the Registrar's Office to have a grade marked as "Repeated". A successful request does not result in the recalculation of previously issued Dean's and President's Lists.

### **Academic Suspension**

Add: Students who were suspended as the result of repeated violations of the Academic Integrity Policy are required to attend an Academic Integrity Remediation Program as specified by the Academic Integrity Officer. With permission from the Academic Integrity Officer, the student may complete the Remediation Program during the semester following a suspension. Failure to complete the Program will result in re-suspension the next semester.

### **Academic Honesty**

Current:

When cheating is discovered, the faculty member may give the student an F on the work involved or in the course. If further disciplinary action is deemed appropriate, the student should be reported to the dean of students.

In addition to being a violation of academic honesty, cheating violates the Code of Student Conduct and may be grounds for probation, suspension or expulsion. Academic dishonesty also

includes any submission of false documents such as add/drop forms, substitutions, special requests, etc.

Students on disciplinary suspension may not enroll in any courses offered by The University of Southern Mississippi.

Revised:

I suggest we cut this section and the section on plagiarism that follows and replace it with the new section on Academic Integrity below.

## **Plagiarism**

Current:

Plagiarism is scholarly theft, and it is defined as the unacknowledged use of secondary sources. More specifically, any written or oral presentation in which the writer or speaker does not distinguish clearly between original and borrowed material constitutes plagiarism.

Because students, as scholars, must make frequent use of the concepts and facts developed by other scholars, plagiarism is not the mere use of another's facts and ideas. However, it is plagiarism when students present the work of other scholars as if it were their own work.

Plagiarism is committed in a number of ways:

1. reproducing another author's writing as if it were one's own
2. paraphrasing another author's work without citing the original
3. borrowing from another author's ideas, even though those ideas are reworded, without giving credit
4. copying another author's organization without giving credit

Plagiarism is a serious offense. An act of plagiarism may lead to a failing grade on the paper and in the course, as well as sanctions that may be imposed by the student judicial system.

*\*Taken from Student Handbook*

Revised:

Cut this section and the section on "Academic Honesty" and replace with a new section on Academic Integrity. It should read:

All students at the University of Southern Mississippi are expected to demonstrate the highest levels of academic integrity in all that they do as stated in the university's Academic Integrity Honor Code:

As a member of the Southern Miss community, I will act with honor and integrity at all times. I will not engage in any act of academic misconduct, and I understand that such acts violate the Academic Integrity Policy and Student Honor Code and undermine the community of trust so important to the integrity of the University.

Forms of academic dishonesty include (but are not limited to):

- Cheating (to include copying from others' work)
- Plagiarizing, which includes representing another person's words or ideas as your own and failure to properly cite the source of your information, argument, or concepts
- Falsifying documents
- Disclosing test or other assignment content to another student
- Submitting the same paper or other assignment to more than one class without the explicit approval of all faculty members
- Collaborating with others on work without authorization

Engaging in any of these behaviors or supporting others who do so will result in academic penalties. If a faculty member determines that a student has violated our Academic Integrity Policy, sanctions range from being required to resubmit the work to receiving an "XF" grade for the course. The XF grade will appear on the student's transcript with the notation "Failure due to academic misconduct." Repeated acts of academic misconduct will lead to suspension and ~~exclusion~~expulsion.

Students may petition to remove up to a single XF grade from their transcript by attending the Academic Integrity Remediation Program specified by the Academic Integrity Officer. Students who disagree with the faculty member's determination that the Academic Integrity Policy was violated, may appeal the grade resulting from the violation of the Academic Integrity Policy. An appeal process that balances the rights of students with the University's commitment to maintaining high academic standards has been established. To learn more about the University's Academic Integrity Policy, including the appeals process, see <https://www.usm.edu/institutional-policies/policy-acaf-pro-012>

Students who have questions about how to adhere to the University's Academic Integrity Policy are encouraged to discuss the policy with their instructors and can find more information online at <https://www.usm.edu/success>

# **Academic Integrity Policy Bulletin Edits for 2016-2017**

All changes are in the section called **General Academic Information**

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## Academic Withdrawal After the Deadline (Late Term Withdrawal Without Academic Penalty)

Each semester the University publishes the deadline for withdrawing from classes without academic penalty (typically, the 50th day of the semester – see Academic Calendar), after which a letter grade is assigned for each enrolled course. In rare cases, students may experience extreme personal hardship beyond their control on or after the withdrawal deadline that hinders the continuation of their current class schedule, and they believe their best option is to withdraw from the University or from an individual course after the withdrawal deadline.

Students who seek a late term withdrawal must complete a Petition for Academic Withdrawal After the Deadline form. There are two versions of this form: one form to request **withdrawal from the university** (i.e., withdrawal from all classes for the semester) and another form to request to **drop an individual course with a W**. As part of the petition, a student must provide appropriate documentation, which supports the date and nature of the personal hardship and shows how it prevented successful completion of the semester or an individual course.

**Policy Statement:** This policy applies to the current semester only. Therefore, if a student believes that he/she may qualify for a late term withdrawal, the request should, ideally, be initiated prior to the end of the semester in which the hardship occurred. However, the University acknowledges that some hardships may prevent students from submitting a late term withdrawal request in a timely manner. Therefore, in order to give students a reasonable opportunity to complete the petition with required documentation, requests must be submitted **no later than the last day of classes of the semester immediately following**, regardless of whether or not the student is enrolled during that semester. For example, a student who experiences a hardship after the last day to withdraw without academic penalty during the Fall 2015 term, must submit the request and documentation no later than the last day of classes of the Spring 2016 term.

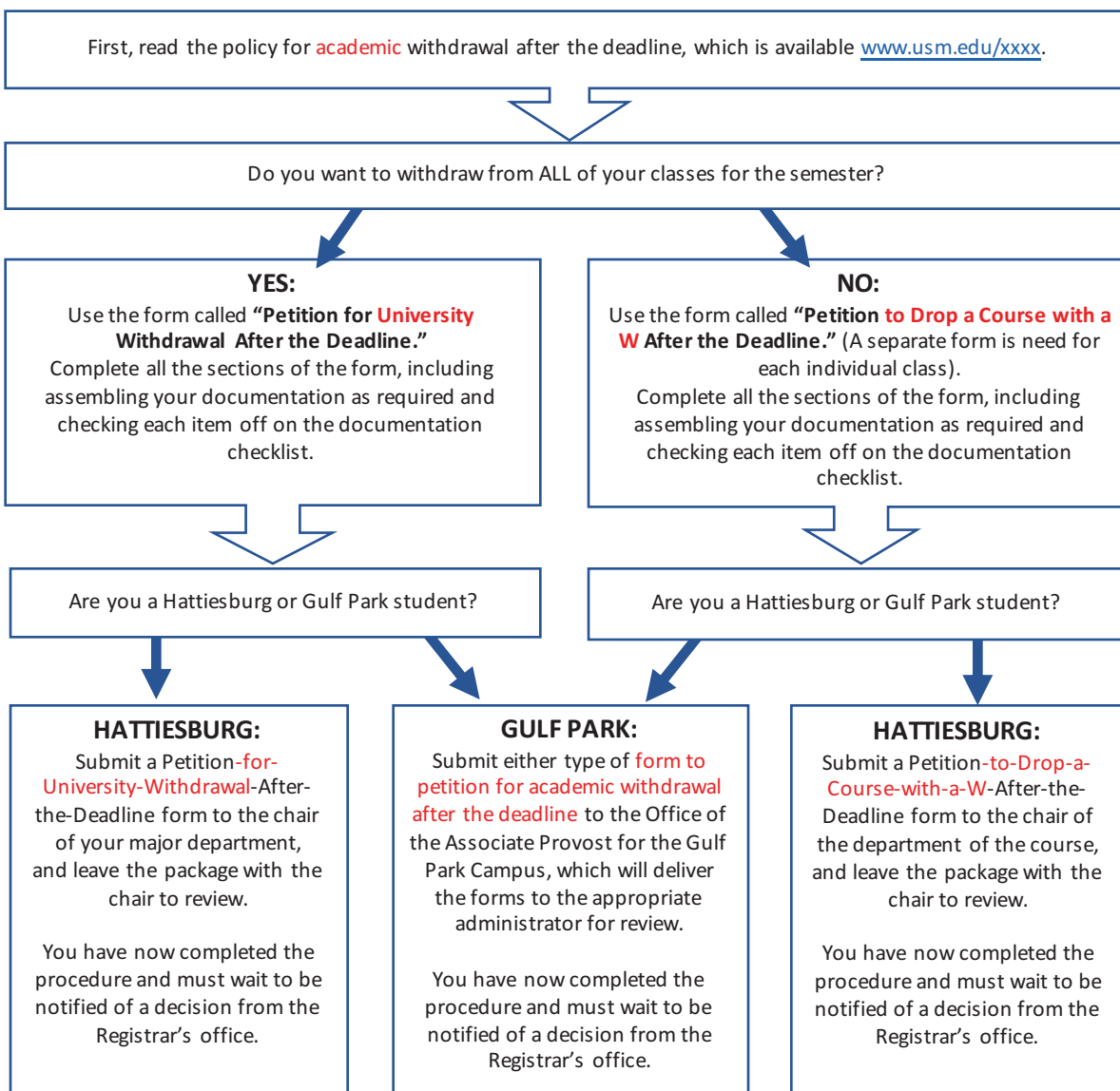
**Before requesting an Academic Withdrawal After the Deadline, students should consider the following:**

1. Students will not receive any refunds for withdrawn courses. Furthermore, withdrawing from a course or the university could affect a student's future financial aid.
2. This policy is intended to assist students who have experienced a hardship that was beyond their control; it is not intended for students who failed to submit assignments or take exams as scheduled, simply chose not to attend class, and/or did not comply with published University dates and other guidelines.
3. Only those petitions that are submitted per the policy guidelines (i.e. received by the appropriate term deadline, completed form with appropriate signatures, documentation, etc.) will be considered.
4. Petitions are not granted automatically; each case is considered individually based on the evidence the student presents. Even if approved, petitions may take a few weeks to process through the various levels. Therefore, students should not expect their petition to have an immediate impact on their GPA or on their current academic status.
5. If the Petition for **University** Withdrawal After the Deadline **from the University** is approved, the student will receive a "W" grade for all courses approved during the term in question, except for those courses completed prior to the hardship or the last day to drop/withdraw without penalty (i.e. mini session, 8W1, etc.). If the Petition to Drop a Course with a W After the Deadline **from a Class** is approved, the student will receive a "W" grade for the individual course in question while grades for courses already completed will remain on the student's transcript.
6. This policy does not apply to semesters or courses previously completed nor does it apply to future semesters or courses. If a student believes that extenuating circumstances existed that prevented their ability to make good grades during a previously completed term; please refer to the Administrative Withdrawal Policy in the Bulletin.
7. This policy does not apply to courses in which the student believes that the final grade in an individual course was incorrect, arbitrary, or assigned unfairly; please refer to the Grade Review Policy.
8. If students are unsure which policy applies to their circumstances, they should consult the Office of the Registrar or the dean's office in their college.

After reviewing the entire policy statement and considerations above, if a student believes that they may qualify for an Academic Withdrawal after the Deadline, they should complete the appropriate petition form along with all required documentation.

- **Hattiesburg students** should submit a **Petition for University Withdrawal After the Deadline** form to the chair of their major department and a **Petition to Drop a Course with a W After the Deadline** form to the chair of department of the course.
- **Gulf Park students** should submit either type of **petition** form to the Office of the Associate Provost for the Gulf Park Campus, who will deliver the forms to the appropriate administrator for review.
- At both campuses, the chair (not the student) should forward the petition to the college dean within 10 business days, and the dean should forward the petition to the Registrar within 10 business days. **The Registrar's office will notify the student by email of the petition's decision.** For more information on academic withdrawal after the deadline, see [\[INSERT WHEN URL IS KNOWN\]](#).

# PROCEDURE FOR PETITION FOR **ACADEMIC** WITHDRAWAL AFTER THE DEADLINE



## TO ASSOCIATE PROVOST FOR THE GULF PARK CAMPUS:

- For **University Withdrawal**, deliver to the department chair (or Gulf Park designee) of the student's major.
- For **Drop a Course with a W**, deliver to the department chair (or Gulf Park designee) of the class from which the student wishes to withdraw.

## TO CHAIR (OR DESIGNEE):

Review the package, sign and indicate your decision on the form, and then forward the package to the Dean of your college within 10 business days. If you wish, you may attach your own statement to be included in the package.

## TO DEAN (OR DESIGNEE):

Review the package, sign and indicate your decision on form, and then forward the package to the Registrar's office within 10 business days. If you wish, you may attach your own statement to be included in the package.

## PETITION TO DROP A COURSE WITH A W AFTER THE DEADLINE

### INSTRUCTIONS

- 1 First, read the entire University policy for Withdrawal After the Deadline, available at [usm.edu/registrar/xxxxxxxx-xxxxxxx](http://usm.edu/registrar/xxxxxxxx-xxxxxxx).
- 2 You will need a separate signed form for each class from which you are petitioning to withdraw. You may attach all forms together with your statement and documentation. If you are attempting withdraw from the university after the deadline (i.e., W in all your classes), do not use this form; use the form called **Petition for University Withdrawal After the Deadline**.
- 3 Complete all parts of the petition described below. (a) If you are a Hattiesburg student, deliver the entire petition package to the department chair of the class from which you wish to withdraw. Leave the package with the chair to review, after which the chair will forward it to the dean. (b) If you are a Gulf Park student, deliver the entire package to the Associate Provost for the Gulf Park campus, who will forward the package to the appropriate administrator. (c) For all students, the Registrar's office will notify you by email when your petition has been decided.

### PERSONAL INFORMATION

Name \_\_\_\_\_ Student ID \_\_\_\_\_ Email \_\_\_\_\_  
Cell Phone \_\_\_\_\_ College \_\_\_\_\_ Major \_\_\_\_\_

### COURSE INFORMATION

Course \_\_\_\_\_ Instructor \_\_\_\_\_ Term \_\_\_\_\_ Year \_\_\_\_\_

### HARDSHIP

- Death of immediate family member Date(s) of Hardship \_\_\_\_\_  
 Accident/illness/hospitalization  
 Other \_\_\_\_\_

### DOCUMENTATION

All requested documentation **MUST** be attached to this form in order for it to be valid. Forms sent to the Dean without proper documentation will be returned to the department.

- Written personal statement detailing nature and circumstances of hardship  
 Third-party evidence which supports nature and circumstances of hardship  
 Current unofficial USM Transcript and Degree Progress Report (DPR)  
 Signed statement or email from the instructor's USM email account indicating the student's progress and participation (i.e., grades, attendance, assignment submission, etc.) prior to the date of hardship. Instructors may provide their statement directly to the chair of the department for the course.  
 Signed statement or email from the advisor's USM email account regarding potential impact of W on the student's academic progression.

### STUDENT SIGNATURE

- By signing, I acknowledge that I have read and understand the instructions on this form and I agree to comply with the procedures therein. I have provided documentation that is accurate, relevant, and complete and I understand that failure to do so voids/nullifies this request. If this request is approved, I understand that I am still responsible for any tuition/fees incurred for the semester in question. I also understand that it is my responsibility to discuss with the Financial Aid Office the impact that an Academic Withdrawal may have on my financial aid.

Student Signature \_\_\_\_\_ Date \_\_\_\_\_

### OFFICIAL SIGNATURES

Chair and/or Dean may attach a statement with additional information on the student's petition if desired.

Course Department Chair \_\_\_\_\_ Date \_\_\_\_\_  SUPPORT  DENY

Course College Dean \_\_\_\_\_ Date \_\_\_\_\_  SUPPORT  DENY

## PETITION FOR UNIVERSITY WITHDRAWAL AFTER THE DEADLINE

### INSTRUCTIONS

- 1 First, read the entire University policy for Withdrawal After the Deadline, available at [usm.edu/registrar/xxxxx-xxxxxxx](http://usm.edu/registrar/xxxxx-xxxxxxx).
- 2 If you are attempting a late withdrawal from one or more classes but are NOT trying to withdraw from all classes, do not use this form. Instead, use the form called Petition to **Drop a Course with a W After the Deadline**.
- 3 Complete all parts of the petition described below. (a) If you are a Hattiesburg student, deliver the entire petition package to the chair of your major department. Leave the package with the chair to review, after which the chair will forward it to the dean. (b) If you are a Gulf Park student, deliver the entire package to the Associate Provost for the Gulf Park campus, who will forward the package to the appropriate administrator. (c) For all students, the Registrar's office will notify you by email when your petition has been decided.

### PERSONAL INFORMATION

Name \_\_\_\_\_ Student ID \_\_\_\_\_ Email \_\_\_\_\_

Cell Phone \_\_\_\_\_ W Request Term \_\_\_\_\_ Year \_\_\_\_\_

Major During Term \_\_\_\_\_ College \_\_\_\_\_

### HARDSHIP

Date(s) of Hardship \_\_\_\_\_

Nature of Hardship  Death of immediate family member  Accident/illness/hospitalization  
 Other \_\_\_\_\_

### DOCUMENTATION

All requested documentation MUST be attached to this form in order for it to be valid. Forms sent to the Dean without proper documentation will be returned to the department.

- Written personal statement detailing nature and circumstances of hardship
- Third-party evidence which supports nature and circumstances of hardship
- Current unofficial USM Transcript and Degree Progress Report (DPR)
- Signed statement from each course instructor (or email from instructor's USM email account) indicating the student's progress and participation (i.e., grades, attendance, assignment submission, etc.) prior to the date of hardship. Instructors may provide their statement directly to the chair of the student's major department.
- Signed statement or email from the advisor's USM email account regarding potential impact of withdrawal on the student's academic progression.

### STUDENT SIGNATURE

- By signing, I acknowledge that I have read and understand the instructions on this form and I agree to comply with the procedures therein. I have provided documentation that is accurate, relevant, and complete and I understand that failure to do so voids/nullifies this request. If this request is approved, I understand that I am still responsible for any tuition/fees incurred for the semester in question. I also understand that it is my responsibility to discuss with the Financial Aid Office the impact that an Academic Withdrawal may have on my financial aid.

Student Signature \_\_\_\_\_ Date \_\_\_\_\_

### OFFICIAL SIGNATURES

Chair and/or Dean may attach a statement with additional information on the student's petition if desired.

Department Chair of Student's Major \_\_\_\_\_ Date \_\_\_\_\_  SUPPORT  DENY

College Dean of Student's Major \_\_\_\_\_ Date \_\_\_\_\_  SUPPORT  DENY

**University of Southern Mississippi**  
**DRAFT - Academic Master Plan (2016 - ) DRAFT for Review**

Strategic Planning Priorities	Academic Master Plan
1. Support student success to foster retention, progression and graduation.	1a. Implement a comprehensive student success and retention effort.
	1b. Provide deliberate intervention for underprepared and/or underperforming students.
	1c. Identify, evaluate, and remove challenges to progression.
	1d. Target recruitment of populations likely to succeed at Southern Miss.
	1e. Promote opportunities to further enhance the quality of students' educational experiences at Southern Miss.
2. Promote teaching, research, and creative excellence.	2a. Expand the depth and breadth of funded research and creative programs.
	2b. Increase the quality and the quantity of scholarly research and creative output.
	2c. Develop infrastructure to promote and reward excellence in teaching.
3. Strategically expand undergraduate and graduate enrollment.	3a. Expand current and new high-interest degree programs with growth potential. 3a.1. Evaluate regularly for demand and potential
	3b. Develop intentional, targeted marketing and recruitment strategies.
	3c. Explore alternative course delivery for instructional flexibility.
	3d. Revise 2009 Strategic Enrollment Plan to inform and implement the new plan.
	3e. Coordinate enrollment and admissions with academic affairs.
4. Strengthen economic and community partnerships.	4a. Grow commercialization activities that move technological research initiatives from the laboratory to the business incubator and ultimately to new businesses in the marketplace.
	4b. Utilize faculty and staff expertise effectively to form community partnerships.
	4c. Promote strategic economic development that will attract businesses to the region and utilize academic research to bolster the local and state economy.
	4d. Promote social capital development by creating and extending community partnerships focused on social, cultural and recreational engagement and opportunity; highlight the university's significant role in improving and enhancing quality of life in Mississippi and local communities.
	4e. Leverage all partnerships to enrich student learning opportunities (internships, job shadowing, etc.)
5. Invest in faculty and staff to maximize their potential.	5a. Identify, invest in, honor and celebrate our academic program strengths.
	5b. Provide and sustain competitive packages to recruit high quality faculty and staff.
	5c. Provide opportunities and infrastructure to retain high quality faculty and staff.



**University of Southern Mississippi**  
**DRAFT - Academic Master Plan (2016 - ) DRAFT for Review**

Strategic Planning Priorities	Academic Master Plan
6. Promote a culture of inclusiveness of people and ideas	6a. Hire, retain, and develop strong, diverse faculty and staff whose talents align with institutional priorities. 6a.1. Build development and compensation programs to recruit/retain the best faculty and staff
	6b. Utilize faculty and staff expertise well and foster collaboration.
	6c. Model inclusiveness in and across curriculum and other educational programs, e.g. Honors Forum (intellectual diversity).
7. Enhance physical, technological, and financial infrastructure to support our mission, vision, and values.	7a. Direct resources to initiatives that grow revenue and incentivize that growth.
	7b. Facilitate communication between academic affairs and other units in order to allow academic affairs to drive infrastructural changes, procedure and policy changes, etc.
	7c. Develop technology facilitating a process of continuous quality improvement in academic affairs (e.g. gather qualitative and quantitative data and statistics for program review, support technology that allows for ease in communication and teaching among virtual and physical campuses, etc.).
	7d. Focus on enhancing learning environments and modalities when renovating or modifying existing, and adding new academic facilities.
8. Improve efficiency and effectiveness of institutional processes and systems.	8a. Catalogue practices, procedures, and systems and review for effectiveness.
	8b. Evaluate policies to reduce duplication and improve consistency.
	8c. Provide technology and training to generate savings at all levels.



**Academic Council Minutes**  
**The University of Southern Mississippi**  
**October 3, 2016**

The Academic Council met at 3:00 p.m. on October 3, 2016, in Thad Cochran Center room 216 with Ms. Kelly Lester, Chair of the Academic Council, presiding.

The following voting members were present: Dr. Lin-Miao Agler, Dr. Catherine Bomhold, Dr. Sam Bruton, Dr. Sabrina Bryant, Dr. Westley Follett, Dr. Jeanne Gillespie, Ms. Linda Ginn, Dr. Rick Green, Dr. Angel Herring, Dr. Luis Iglesias, Dr. Kevin Kuehn, Ms. Kelly Lester, Dr. Wujian Miao, Dr. Stephen Oshrin, Dr. Karen Rich, Dr. Elizabeth Tinnon Dr. Denis Wiesenburg, Dr. Gallayanee Yaoyuneyong and Dr. Emily Yowell.

The following voting members were represented by proxies to constitute a quorum: Dr. Gallayanee Yaoyuneyong for Dr. Jon Beedle and Dr. Gallayanee Yaoyuneyong for Dr. Kim Goodwin.

The following non-voting members were present: Dr. Eric Tribunella for Dr. Maureen Ryan, Dr. Diane Fisher for Dr. Ann Blackwell, Dr. Kathy Yadrick for Dr. Mike Forster, Ms. Pepper Ginder, Dr. Bill Powell, Mr. Jesse Robinson, Ms. Autumn Sobel, and Dr. Douglas Masterson for Dr. David Hayhurst.

The following guests were present: Ms. Dana Berry, Ms. Leanne Cadigan, Ms. April Gonzalez, Ms. Gennifer Hicks, Dr. Julie Howdeshell, Dr. Gary Krebs, Ms. Kathryn Lowery, Ms. Lisa Lowery, Ms. Kaycee McMullen, and Ms. Dawn Porter.

1.0 Call to Order

The meeting was called to order at 3:00 p.m. with Ms. Kelly Lester presiding.

2.0 Adoption of the Agenda

Ms. Lester presented the agenda for approval. Dr. Oshrin moved and Dr. Bomhold seconded a motion to approve the agenda. The motion passed.

3.0 Approval of the minutes

Ms. Lester presented the September 12, 2016 minutes for approval. Dr. Iglesias moved and Dr. Yowell seconded a motion to approve the September 12, 2016 minutes for approval. The motion passed.

4.0 GEC 06 Degree Plan Revisions

4.1 College of Arts and Letters

4.1.1 *Department of Anthropology and Sociology*

Ms. Lester presented the request to modify the Anthropology B.A. degree plan. The GEC Committee recommended Council approve the modification of the Anthropology B.A. degree plan. The motion passed.

Ms. Lester presented the request to modify the Sociology B.A. degree plan. The GEC Committee recommended Council approve the modification of the Sociology B.A. degree plan. The motion passed.

Ms. Lester presented the request to modify the Sociology B.S. degree plan. The GEC Committee recommended Council approve the modification of the Sociology B.S. degree plan. The motion passed.

#### 4.1.2 *Department of Art and Design*

Ms. Lester presented the request to modify the Art (Graphic Design) B.F.A. degree plan. The GEC Committee recommended Council approve the modification of the Art (Graphic Design) B.F.A. degree plan. The motion passed.

Ms. Lester presented the request to modify the Art (Sculpting) B.F.A. degree plan. The GEC Committee recommended Council approve the modification of the Art (Sculpting) B.F.A. degree plan. The motion passed.

Ms. Lester presented the request to modify the Art (Drawing and Painting) B.F.A. degree plan. The GEC Committee recommended Council approve the modification of the Art (Drawing and Painting) B.F.A. degree plan. The motion passed.

Ms. Lester presented the request to modify the Art B.A. degree plan. The GEC Committee recommended Council approve the modification of the Art B.A. degree plan. The motion passed.

#### 4.1.3 *Department of Communication Studies*

Ms. Lester presented the request to modify the Communication Studies B.S. degree plan. The GEC Committee recommended Council approve the modification of the Communication Studies B.S. degree plan. The motion passed.

Ms. Lester presented the request to modify the Communication Studies B.A. degree plan. The GEC Committee recommended Council approve the modification of the Communication Studies B.A. degree plan. The motion passed..

#### 4.1.4 *Department of Dance*

Ms. Lester presented the request to modify the Dance (Dance Education Licensure) B.F.A. degree plan. The PEC Committee and the GEC Committee recommended Council approve the modification of the Dance (Dance Education Licensure) B.F.A. degree plan. The motion passed.

Ms. Lester presented the request to modify the Dance (Performance and Choreography) B.F.A. degree plan. The GEC Committee recommended Council approve the modification of the Dance (Performance and Choreography) B.F.A. degree plan. The motion passed.

#### 4.1.5 *Department of English*

Ms. Lester presented the request to modify the English B.A. degree plan. The GEC Committee recommended Council approve the modification of the English B.A. degree plan. The motion passed.

Ms. Lester presented the request to modify the English (Licensure) B.A. degree plan. The PEC Committee and the GEC Committee recommended Council approve the modification of the English (Licensure) B.A. degree plan. The motion passed.

#### 4.1.6 *Department of Foreign Languages and Literatures*

Ms. Lester presented the request to modify the Foreign Languages (Licensure) B.A. degree plan. The PEC Committee and the GEC Committee recommended Council approve the modification of the Foreign Languages (Licensure) B.A. degree plan. The motion passed.

Ms. Lester presented the request to modify the Foreign Languages (French) B.A. degree plan. The GEC Committee recommended Council approve the modification of the Foreign Languages (French) B.A. degree plan. The motion passed.

Ms. Lester presented the request to modify the Foreign Languages (Spanish) B.A. degree plan. The GEC Committee recommended Council approve the modification of the Foreign Languages (Spanish) B.A. degree plan. The motion passed.

Ms. Lester presented the request to modify the Foreign Languages (Two Languages) B.A. degree plan. The GEC Committee recommended Council approve the modification of the Foreign Languages (Two Languages) B.A. degree plan. The motion passed.

#### 4.1.7 *Department of History*

Ms. Lester presented the request to modify the History B.A. degree plan. The GEC Committee recommended Council approve the modification of the History B.A. degree plan. The motion passed.

Ms. Lester presented the request to modify the History (Licensure) B.A. degree plan. The PEC Committee and the GEC Committee recommended Council approve the modification of the History (Licensure) B.A. degree plan. The motion passed.

Ms. Lester presented the request to modify the International Studies B.A degree plan. The GEC Committee recommended Council approve the modification of the International Studies B.A. degree plan. The motion passed.

Ms. Lester presented the request to modify the International Studies (Comparative Americas) B.A. degree plan. The GEC Committee recommended Council approve the modification of the International Studies (Comparative Americas) B.A. degree plan. The motion passed.

#### 4.1.8 *Department of Interdisciplinary Studies*

Ms. Lester presented the request to modify the Interdisciplinary Studies B.I.S. degree plan. The GEC Committee recommended Council approve the modification of the Interdisciplinary Studies B.I.S. degree plan. The motion passed.

Ms. Lester presented the request to modify the Interdisciplinary Studies (Land Management) B.I.S. degree plan. The GEC Committee recommended Council approve the modification of the Interdisciplinary Studies (Land Management) B.I.S. degree plan. The motion passed.

Ms. Lester presented the request to modify the Liberal Studies B.I.S. degree plan. The GEC Committee recommended Council approve the modification of the Liberal Studies B.I.S. degree plan. The motion passed.

#### 4.1.9 *School of Mass Communication and Journalism*

Ms. Lester presented the request to modify the Advertising B.A. degree plan. The GEC Committee recommended Council approve the modification of the Advertising B.A. degree plan. The motion passed.

Ms. Lester presented the request to modify the Entertainment Industry (Media Production) B.A. degree plan. The GEC Committee recommended Council approve the modification of the Entertainment Industry (Media Production) B.A. degree plan. The motion passed.

Ms. Lester presented the request to modify the Entertainment Industry (Film) B.A. degree plan. The GEC Committee recommended Council approve the modification of the Entertainment Industry (Film) B.A. degree plan. The motion passed.

Ms. Lester presented the request to modify the Journalism (Broadcast Journalism) B.A. degree plan. The GEC Committee recommended Council approve the modification of the Journalism (Broadcast Journalism) B.A. degree plan. The motion passed.

Ms. Lester presented the request to modify the Journalism (News-Editorial) B.A. degree plan. The GEC Committee recommended Council approve the modification of the Journalism (News-Editorial) B.A. degree plan. The motion passed.

Ms. Lester presented the request to modify the Journalism (Photojournalism) B.A. degree plan. The GEC Committee recommended Council approve the modification of the Journalism (Photojournalism) B.A. degree plan. The motion passed.

Ms. Lester presented the request to modify the Journalism (Public Relations) B.A. degree plan. The GEC Committee recommended Council approve the modification of the Journalism (Public Relations) B.A. degree plan. The motion passed.

Ms. Lester presented the request to modify the Entertainment Industry (Recording Industry Management) B.A. degree plan. The GEC Committee recommended Council approve the modification of the Entertainment Industry (Recording Industry Management) B.A. degree plan. The motion passed.

Ms. Lester presented the request to modify the Entertainment Industry (Recording Industry Production) B.A. degree plan. The GEC Committee recommended Council approve the modification of the Entertainment Industry (Recording Industry Production) B.A. degree plan. The motion passed.

#### 4.1.10 *School of Music*

Ms. Lester presented the request to modify the Music B.A. degree plan. The GEC Committee recommended Council approve the modification of the Music B.A. degree plan. The motion passed.

Ms. Lester presented the request to modify the Music (History and Literature) B.M. degree plan. The GEC Committee recommended Council approve the modification of the Music (History and Literature) B.M. degree plan. The motion passed.

Ms. Lester presented the request to modify the Music (Jazz Studies) B.M. degree plan. The GEC Committee recommended Council approve the modification of the Music (Jazz Studies) B.M. degree plan. The motion passed.

Ms. Lester presented the request to modify the Music (Performance-Percussion) B.M. degree plan. The GEC Committee recommended Council approve the modification of the Music (Performance-Percussion) B.M. degree plan. The motion passed.

Ms. Lester presented the request to modify the Music (Performance-Piano) B.M. degree plan. The GEC Committee recommended Council approve the modification of the Music (Performance-Piano) B.M. degree plan. The motion passed.

Ms. Lester presented the request to modify the Music (Performance-Strings) B.M. degree plan. The GEC Committee recommended Council approve the modification of the Music (Strings) B.M. degree plan. The motion passed.

Ms. Lester presented the request to modify the Music (Performance-Voice) B.M. degree plan. The GEC Committee recommended Council approve the modification of the Music (Performance-Voice) B.M. degree plan. The motion passed.

Ms. Lester presented the request to modify the Music (Performance-Winds) B.M. degree plan. The GEC Committee recommended Council approve the modification of the Music (Performance-Winds) B.M. degree plan. The motion passed.

Ms. Lester presented the request to modify the Music Education (Choral Licensure) B.M.Ed. degree plan. The PEC Committee and the GEC Committee recommended Council approve the modification of the Music Education (Choral Licensure) B.M.Ed. degree plan. The motion passed.

Ms. Lester presented the request to modify the Music Education (Instrumental Licensure) B.M.Ed. degree plan. The PEC Committee and the GEC Committee recommended Council approve the modification of the Music Education (Instrumental Licensure) B.M.Ed. degree plan. The motion passed.

#### 4.1.11 *Department of Philosophy and Religion*

Ms. Lester presented the request to modify the Philosophy (Pre-law) B.A. degree plan. The GEC Committee recommended Council approve the modification of the Philosophy (Pre-law) B.A. degree plan. The motion passed.

Ms. Lester presented the request to modify the Philosophy B.A. degree plan. The GEC Committee recommended Council approve the modification of the Philosophy B.A. degree plan. The motion passed.

Ms. Lester presented the request to modify the Religion B.A. degree plan. The GEC Committee recommended Council approve the modification of the Religion B.A. degree plan. The motion passed.

#### 4.1.12 *Department of Political Science, International Development and International Affairs*

Ms. Lester presented the request to modify the American Studies B.A. degree plan. The GEC Committee recommended Council approve the modification of the American Studies B.A. degree plan. The motion passed.

Ms. Lester presented the request to modify the Economics (Mathematics) B.A. degree plan. The GEC Committee recommended Council approve the modification of the Economics (Mathematics) B.A. degree plan. The motion passed.

Ms. Lester presented the request to modify the Economics (Social Science) B.A. degree plan. The GEC Committee recommended Council approve the modification of the Economics (Social Science) B.A. degree plan. The motion passed.

Ms. Lester presented the request to modify the Paralegal Studies (Pre-law) B.A. degree plan. The GEC Committee recommended Council approve the modification of the Paralegal Studies (Pre-law) B.A. degree plan. The motion passed.

Ms. Lester presented the request to modify the Paralegal Studies B.A. degree plan. The GEC Committee recommended Council approve the modification of the Paralegal Studies B.A. degree plan. The motion passed.

Ms. Lester presented the request to modify the Political Science (Pre-law) B.A. degree plan. The GEC Committee recommended Council approve the modification of the Political Science (Pre-law) B.A. degree plan. The motion passed.

Ms. Lester presented the request to modify the Political Science (Pre-law) B.A. degree plan. The GEC Committee recommended Council approve the modification of the Political Science (Pre-law) B.A. degree plan. The motion passed.

#### 4.1.13 *Department of Theatre*

Ms. Lester presented the request to modify the Theatre B.A. degree plan. The GEC Committee recommended Council approve the modification of the Theatre B.A. degree plan. The motion passed.

Ms. Lester presented the request to modify the Theatre (Design and Technology) B.A. degree plan. The GEC Committee recommended Council approve the modification of the Theatre (Design and Technology) B.A. degree plan. The motion passed.

Ms. Lester presented the request to modify the Theatre (Acting) B.A. degree plan. The GEC Committee recommended Council approve the modification of the Theatre (Acting) B.A. degree plan. The motion passed.

## 4.2 College of Business

### 4.2.1 *School of Accountancy*

Ms. Lester presented the request to modify the Accounting B.S.B.A. degree plan. The GEC Committee recommended Council approve the modification of the Accounting B.S.B.A. degree plan. The motion passed.

### 4.2.2 *Department of Economic Development, Tourism and Sport Management*

Ms. Lester presented the request to modify the Tourism (Casino & Resort Management) B.S.B.A. degree plan. The GEC Committee recommended Council approve the modification of the Tourism (Casino & Resort Management) B.S.B.A. degree plan. The motion passed.

Ms. Lester presented the request to modify the Tourism (Tourism Management) B.S.B.A. degree plan. The GEC Committee recommended Council approve the modification of the Tourism (Tourism Management) B.S.B.A. degree plan. The motion passed.

Ms. Lester presented the request to modify the Hotel, Restaurant & Tourism Management B.S.B.A. degree plan. The GEC Committee recommended Council approve the modification of the Hotel, Restaurant & Tourism Management B.S.B.A. degree plan. The motion passed.



Ms. Lester presented the request to modify the Sport Management B.S. degree plan. The GEC Committee recommended Council approve the modification of the Sport Management B.S. degree plan. The motion passed. (Pending IHL approval for BSBA)

4.2.3 *Department of Finance, Real Estate and Business Law*

Ms. Lester presented the request to modify the Finance (Banking & Finance) B.S.B.A. degree plan. The GEC Committee recommended Council approve the modification of the Finance (Banking & Finance) B.S.B.A. degree plan. The motion passed.

Ms. Lester presented the request to modify the Finance (Real Estate) B.S.B.A. degree plan. The GEC Committee recommended Council approve the modification of the Finance (Real Estate) B.S.B.A. degree plan. The motion passed.

4.2.4 *Department of Management and International Business*

Ms. Lester presented the request to modify the Business Administration (General Business) B.S.B.A. degree plan. The GEC Committee recommended Council approve the modification of the Business Administration (General Business) B.S.B.A. degree plan. The motion passed.

Ms. Lester presented the request to modify the Business Administration (Entrepreneurship) B.S.B.A. degree plan. The GEC Committee recommended Council approve the modification of the Business Administration (Entrepreneurship) B.S.B.A. degree plan. The motion passed.

Ms. Lester presented the request to modify the International Business B.S.B.A. degree plan. The GEC Committee recommended Council approve the modification of the International Business B.S.B.A. degree plan. The motion passed.

Ms. Lester presented the request to modify the Management (Business Administration) B.S.B.A. degree plan. The GEC Committee recommended Council approve the modification of the Management (Business Administration) ( B.S.B.A. degree plan. The motion passed.

Ms. Lester presented the request to modify the Management (Human Resource Management) B.S.B.A. degree plan. The GEC Committee recommended Council approve the modification of the Management (Human Resource Management) B.S.B.A. degree plan. The motion passed.

4.2.5 *Department of Marketing and Merchandising*

Ms. Lester presented the request to modify the Healthcare Marketing B.S.B.A. degree plan. The GEC Committee recommended Council approve the modification of the Healthcare Marketing B.S.B.A. degree plan. The motion passed.

Ms. Lester presented the request to modify the Marketing B.S.B.A. degree plan. The GEC Committee recommended Council approve the modification of the Marketing B.S.B.A. degree plan. The motion passed.

Ms. Lester presented the request to modify the Merchandising B.S.B.A. degree plan. The GEC Committee recommended Council approve the modification of the Merchandising B.S.B.A. degree plan. The motion passed.

### 4.3 College of Education and Psychology

#### 4.3.1 *Department of Child and Family Studies*

Ms. Lester presented the request to modify the Child & Family Studies (Child Development) B.S. degree plan. The GEC Committee recommended Council approve the modification of the Child & Family Studies (Child Development) B.S. degree plan. The motion passed.

Ms. Lester presented the request to modify the Child & Family Studies (Family Relations) B.S. degree plan. The GEC Committee recommended Council approve the modification of the Child & Family Studies (Family Relations) B.S. degree plan. The motion passed.

#### 4.3.2 *Department of Curriculum, Instruction and Special Education*

Ms. Lester presented the request to modify the Elementary Education (Licensure) B.S. degree plan. The PEC Committee and the GEC Committee recommended Council approve the modification of the Elementary Education (Licensure) B.S. degree plan. The motion passed.

Ms. Lester presented the request to modify the Elementary Education/Special Education (Dual Licensure) B.S. degree plan. The PEC Committee and the GEC Committee recommended Council approve the modification of the Elementary Education/Special Education Dual (Licensure) B.S. degree plan. The motion passed.

Ms. Lester presented the request to modify the Special Education (K-12) B.S. degree plan. The PEC Committee and the GEC Committee recommended Council approve the modification of the Special Education (K-12) B.S. degree plan. The motion passed.

#### 4.3.3 *School of Library and Information Science*

Ms. Lester presented the request to modify the Library and Information Science B.S. degree plan. The GEC Committee recommended Council approve the modification of the Library and Information Science B.S. degree plan. The motion passed.

#### 4.3.4 *Department of Psychology*

Ms. Lester presented the request to modify the Psychology B.A. degree plan. The GEC Committee recommended Council approve the modification of the Psychology B.A. degree plan. The motion passed.

Ms. Lester presented the request to modify the Psychology B.S. degree plan. The GEC Committee recommended Council approve the modification of the Psychology B.S. degree plan. The motion passed.

### 4.4 College of Health

#### 4.4.1 *Department of Public Health*

Ms. Lester presented the request to modify the Allied Health B.S. degree plan. The GEC Committee recommended Council approve the modification of the Allied Health B.S. degree plan. The motion passed.

Ms. Lester presented the request to modify the Public Health (Health Policy and Administration) B.S. degree plan. The GEC Committee recommended Council approve the modification of the Public Health (Health Policy and Administration) B.S. degree plan. The motion passed.



Ms. Lester presented the request to modify the Public Health (Health Promotion) B.S. degree plan. The GEC Committee recommended Council approve the modification of the Public Health (Health Promotion) B.S. degree plan. The motion passed.

#### 4.4.2 *School of Kinesiology*

Ms. Lester presented the request to modify the Athletic Training B.S. degree plan. The GEC Committee recommended Council approve the modification of the Athletic Training B.S. degree plan. The motion passed.

Ms. Lester presented the request to modify the Kinesiology (Exercise Science) B.S. degree plan. The GEC Committee recommended Council approve the modification of the Kinesiology (Exercise Science) B.S. degree plan. The motion passed.

Ms. Lester presented the request to modify the Kinesiology (K-12 Physical Education Licensure) B.S. degree plan. The GEC Committee recommended Council approve the modification of the Kinesiology (K-12 Physical Education Licensure) B.S. degree plan. The motion passed. (Pending PEC approval)

Ms. Lester presented the request to modify the Kinesiology (K-12 Physical Education Licensure/Sport Coaching Education) (Dual Licensure) B.S. degree plan. The GEC Committee recommended Council approve the modification of the Kinesiology (K-12 Physical Education Licensure/Sport Coaching Education) (Dual Licensure) B.S. degree plan. The motion passed. (Pending PEC approval)

Ms. Lester presented the request to modify the Kinesiology (Kinesiotherapy) B.S. degree plan. The GEC Committee recommended Council approve the modification of the Kinesiology (Kinesiotherapy) B.S. degree plan. The motion passed.

Ms. Lester presented the request to modify the Recreation (Therapeutic Recreation) B.S. degree plan. The GEC Committee recommended Council approve the modification of the Recreation (Therapeutic Recreation) B.S. degree plan. The motion passed.

Ms. Lester presented the request to modify the Sport Coaching Education B.S. degree plan. The GEC Committee recommended Council approve the modification of the Sport Coaching Education B.S. degree plan. The motion passed.

#### 4.4.3 *Department of Medical Laboratory Science*

Ms. Lester presented the request to modify the Medical Laboratory Science B.S. degree plan. The GEC Committee recommended Council approve the modification of the Medical Laboratory Science B.S. degree plan. The motion passed.

Ms. Lester presented the request to modify the Medical Laboratory Science (MLT to MLS Completion) B.S. degree plan. The GEC Committee recommended Council approve the modification of the Medical Laboratory Science (MLT to MLS Completion) B.S. degree plan. The motion passed.

#### 4.4.4 *Department of Nutrition and Food Systems*

Ms. Lester presented the request to modify the Nutrition and Dietetics (Community Nutrition) B.S. degree plan. The GEC Committee recommended Council approve the modification of the Nutrition and Dietetics (Community Nutrition) B.S. degree plan. The motion passed.

Ms. Lester presented the request to modify the Nutrition and Dietetics (Didactic Program in Dietetics) B.S. degree plan. The GEC Committee recommended Council approve the modification of the Nutrition and Dietetics (Didactic Program in Dietetics) B.S. degree plan. The motion passed.

Ms. Lester presented the request to modify the Nutrition and Dietetics (Nutrition and Food Systems Management) B.S. degree plan. The GEC Committee recommended Council approve the modification of the Nutrition and Dietetics (Nutrition and Food Systems Management) B.S. degree plan. The motion passed.

Ms. Lester presented the request to modify the Nutrition and Dietetics (Nutrition Science) B.S. degree plan. The GEC Committee recommended Council approve the modification of the Nutrition and Dietetics (Nutrition Science) B.S. degree plan. The motion passed.

#### 4.3.5 *Department of Speech and Hearing Sciences*

Ms. Lester presented the request to modify the Speech Pathology and Audiology B.A. degree plan. The GEC Committee recommended Council approve the modification of the Speech Pathology and Audio B.A. degree plan. The motion passed.

Ms. Lester presented the request to modify the Education of the Deaf (Licensure) B.A. degree plan. The GEC Committee recommended Council approve the modification of the Education of the Deaf (Licensure) B.A. degree plan. The motion passed.  
(Pending PEC approval)

#### 4.3.6 *School of Social Work*

Ms. Lester presented the request to modify the Social Work B.S.W. degree plan. The GEC Committee recommended Council approve the modification of the Social Work B.S.W. degree plan. The motion passed.

#### 4.5 College of Nursing

##### 4.5.1 *Department of Collaborative Nursing Care*

Ms. Lester presented the request to modify the Nursing B.S.N. degree plan. The GEC Committee recommended Council approve the modification of the Nursing B.S.N. degree plan. The motion passed.

Ms. Lester presented the request to modify the Nursing (RN-BSN) B.S.N. degree plan. The GEC Committee recommended Council approve the modification of the Nursing (RN-BSN) B.S.N. degree plan. The motion passed.

#### 4.6 College of Science and Technology

##### 4.6.1 *Department of Biological Sciences*

Ms. Lester presented the request to modify the Biological Sciences (Licensure) B.S. degree plan. The PEC Committee and the GEC Committee recommended Council approve the modification of the Biological Sciences (Licensure) B.S. degree plan. The motion passed.

Ms. Lester presented the request to modify the Biological Sciences (Environmental Biology) B.S. degree plan. The GEC Committee recommended Council approve the modification of the Biological Sciences (Environmental Biology) B.S. degree plan. The motion passed.

Ms. Lester presented the request to modify the Biological Sciences (Microbiology) B.S. degree plan. The GEC Committee recommended Council approve the modification of the Biological Sciences (Microbiology) B.S. degree plan. The motion passed.

Ms. Lester presented the request to modify the Biological Sciences (Molecular Biology) B.S. degree plan. The GEC Committee recommended Council approve the modification of the Biological Sciences (Molecular Biology) B.S. degree plan. The motion passed.

Ms. Lester presented the request to modify the Biological Sciences B.S. degree plan. The GEC Committee recommended Council approve the modification of the Biological Sciences B.S. degree plan. The motion passed.

Ms. Lester presented the request to modify the Marine Biology B.S. degree plan. The GEC Committee recommended Council approve the modification of the Marine Biology B.S. degree plan. The motion passed.

#### 4.6.2 *Department of Chemistry and Biochemistry*

Ms. Lester presented the request to modify the Chemistry (Licensure) B.S. degree plan. The PEC Committee and the GEC Committee recommended Council approve the modification of the Chemistry (Licensure) B.S. degree plan. The motion passed.

Ms. Lester presented the request to modify the Chemistry (ACS-Certified Biochemistry) B.S. degree plan. The GEC Committee recommended Council approve the modification of the Chemistry (ACS-Certified Biochemistry) B.S. degree plan. The motion passed.

Ms. Lester presented the request to modify the Chemistry (ACS-Certified Chemistry) B.S. degree plan. The GEC Committee recommended Council approve the modification of the Chemistry (ACS-Certified Chemistry) B.S. degree plan. The motion passed.

Ms. Lester presented the request to modify the Chemistry (Biochemistry) B.S. degree plan. The GEC Committee recommended Council approve the modification of the Chemistry (Biochemistry) B.S. degree plan. The motion passed.

Ms. Lester presented the request to modify the Chemistry (Chemistry) B.S. degree plan. The GEC Committee recommended Council approve the modification of the Chemistry (Chemistry) B.S. degree plan. The motion passed.

#### 4.6.3 *School of Computing*

Ms. Lester presented the request to modify the Computer Engineering Technology B.S. degree plan. The GEC Committee recommended Council approve the modification of the Computer Engineering Technology B.S. degree plan. The motion passed.

Ms. Lester presented the request to modify the Computer Science B.S. degree plan. The GEC Committee recommended Council approve the modification of the Computer Science B.S. degree plan. The motion passed.

Ms. Lester presented the request to modify the Computer Science (Applied Computer Science) B.S. degree plan. The GEC Committee recommended Council approve the modification of the Computer Science (Applied Computer Science) B.S. degree plan. The motion passed.

Ms. Lester presented the request to modify the Electronics Engineering Technology B.S. degree plan. The GEC Committee recommended Council approve the modification of the Electronics Engineering Technology B.S. degree plan. The motion passed.

Ms. Lester presented the request to modify the Information Technology (Developer) B.S. degree plan. The GEC Committee recommended Council approve the modification of the Information Technology (Developer) B.S. degree plan. The motion passed.

Ms. Lester presented the request to modify the Information Technology (Networking) B.S. degree plan. The GEC Committee recommended Council approve the modification of the Information Technology (Networking) B.S. degree plan. The motion passed.

#### 4.6.4 *School of Construction*

Ms. Lester presented the request to modify the Architectural Engineering Technology B.S. degree plan. The GEC Committee recommended Council approve the modification of the Architectural Engineering Technology B.S. degree plan. The motion passed.

Ms. Lester presented the request to modify the Construction Engineering Technology B.S. degree plan. The GEC Committee recommended Council approve the modification of the Construction Engineering Technology B.S. degree plan. The motion passed.

Ms. Lester presented the request to modify the Industrial Engineering Technology (Logistics) B.S. degree plan. The GEC Committee recommended Council approve the modification of the Industrial Engineering Technology (Logistics) B.S. degree plan. The motion passed.

Ms. Lester presented the request to modify the Industrial Engineering Technology B.S. degree plan. The GEC Committee recommended Council approve the modification of the Industrial Engineering Technology B.S. degree plan. The motion passed.

Ms. Lester presented the request to modify the Interior Design B.S. degree plan. The GEC Committee recommended Council approve the modification of the Interior Design B.S. degree plan. The motion passed.

#### 4.6.5 *School of Criminal Justice*

Ms. Lester presented the request to modify the Criminal Justice (Juvenile Justice) B.A. degree plan. The GEC Committee recommended Council approve the modification of the Criminal Justice (Juvenile Justice) B.A. degree plan. The motion passed.

Ms. Lester presented the request to modify the Criminal Justice B.A. degree plan. The GEC Committee recommended Council approve the modification of the Criminal Justice B.A. degree plan. The motion passed.

Ms. Lester presented the request to modify the Forensics (Anthropology) B.S. degree plan. The GEC Committee recommended Council approve the modification of the Forensics (Anthropology) B.S. degree plan. The motion passed.

Ms. Lester presented the request to modify the Forensics (Biological Sciences) B.S. degree plan. The GEC Committee recommended Council approve the modification of the Forensics (Biological Sciences) B.S. degree plan. The motion passed.

Ms. Lester presented the request to modify the Forensics (Chemistry and Biochemistry) B.S. degree plan. The GEC Committee recommended Council approve the modification of the Forensics (Chemistry and Biochemistry) B.S. degree plan. The motion passed.

Ms. Lester presented the request to modify the Forensics (Criminal Justice) B.S. degree plan. The GEC Committee recommended Council approve the modification of the Forensics (Criminal Justice) B.S. degree plan. The motion passed.

Ms. Lester presented the request to modify the Forensics (Physics) B.S. degree plan. The GEC Committee recommended Council approve the modification of the Forensics (Physics) B.S. degree plan. The motion passed.

Ms. Lester presented the request to modify the Forensics (Polymer Science) B.S. degree plan. The GEC Committee recommended Council approve the modification of the Forensics (Polymer Science) B.S. degree plan. The motion passed.

#### 4.6.6 *Department of Geography and Geology*

Ms. Lester presented the request to modify the Geography (Geographic Information Technology) B.S. degree plan. The GEC Committee recommended Council approve the modification of the Geography (Geographic Information Technology) B.S. degree plan. The motion passed.

Ms. Lester presented the request to modify the Geography (Sustainable Development) B.S. degree plan. The GEC Committee recommended Council approve the modification of the Geography (Sustainable Development) B.S. degree plan. The motion passed.

Ms. Lester presented the request to modify the Geography B.S. degree plan. The GEC Committee recommended Council approve the modification of the Geography B.S. degree plan. The motion passed.

Ms. Lester presented the request to modify the Geology (Environmental) B.S. degree plan. The GEC Committee recommended Council approve the modification of the Geology (Environmental) B.S. degree plan. The motion passed.

Ms. Lester presented the request to modify the Geology (Marine) B.S. degree plan. The GEC Committee recommended Council approve the modification of the Geology (Marine) B.S. degree plan. The motion passed.

Ms. Lester presented the request to modify the Geology B.S. degree plan. The GEC Committee recommended Council approve the modification of the Geology B.S. degree plan. The motion passed.

4.6.7 *Department of Human Capital Development*

Ms. Lester presented the request to modify the Applied Technology B.S. degree plan. The GEC Committee recommended Council approve the modification of the Applied Technology B.S. degree plan. The motion passed.

4.6.8 *School of Ocean Science and Technology*

Ms. Lester presented the request to modify the Marine Science (Hydrography) B.S. degree plan. The GEC Committee recommended Council approve the modification of the Marine Science (Hydrography) B.S. degree plan. The motion passed.

Ms. Lester presented the request to modify the Marine Science B.S. degree plan. The GEC Committee recommended Council approve the modification of the Marine Science B.S. degree plan. The motion passed.

4.6.9 *Department of Physics and Astronomy*

Ms. Lester presented the request to modify the Physics B.S. degree plan. The GEC Committee recommended Council approve the modification of the Physics B.S. degree plan. The motion passed.

Ms. Lester presented the request to modify the Physics (Licensure) B.S. degree plan. The PEC Committee and the GEC Committee recommended Council approve the modification of the Physics (Licensure) B.S. degree plan. The motion passed.

4.6.10 *Department of Mathematics*

Ms. Lester presented the request to modify the Mathematics B.S. degree plan. The GEC Committee recommended Council approve the modification of the Mathematics B.S. degree plan. The motion passed.

Ms. Lester presented the request to modify the Mathematics (Licensure) B.S. degree plan. The PEC Committee and the GEC Committee recommended Council approve the modification of the Mathematics (Licensure) B.S. degree plan. The motion passed.

5.0 Old Business  
No old business.

6.0 New Business  
No new business.

7.0 Reports

7.1 Chair Report- Ms. Kelly Lester

Ms. Lester reported the Academic Leadership Council is continuing its work on the Academic Master Plan and is reviewing comments received during the listening sessions.

7.2 Chair-Elect Report – Dr. Luis Iglesias  
No report.

7.3 Secretary Report-Ms. Linda Ginn  
No report.



- 7.4 Standing Committees
  - 7.4.1 Academic Standards – Dr. Stephen Oshrin  
No report.
  - 7.4.2 Bylaws – Dr. Kim Goodwin  
No report.
  - 7.4.3 Elections – Dr. Kevin Kuehn  
No report.
  - 7.4.4 General Education – Dr. Emily Yowell  
Dr. Yowell reported that during the September AC meeting, Provost Moser requested that the GEC Committee consider how a reduction in degree plans could occur within the GEC due to the anticipated IHL mandate that all undergraduate degree programs be limited to 120 hours. The GEC Committee voted to approve the attached proposal regarding this issue and sought approval from the full Academic Council. Along with facts and implications of any changes, four options to reduce degree plans to 120 hours are in the proposal document with the GEC's recommended option 1, which involves including the recent dissolution of GEC 06: Computer Competency as a 3 hour reduction in the GEC to be combined with a 1 hour DEG reduction. This proposal was presented to the AC during the October meeting and plans to vote on the proposal have been made for the November AC meeting.
  - 7.4.5 Intercollegiate – Dr. Denis Wiesenburg  
No report.
  - 7.4.5 Program Reviews – Dr. Jeanne Gillespie  
No report.
- 7.5 SACS/QEP/Alternative Learning – Dr. Bill Powell/Dr. Julie Howdeshell  
Pathways Director April Gonzalez was introduced to Academic Council and presented the upcoming initiatives for the QEP Pathways component, including grants for departments and scholarships for students for their internships.
- 7.6 University Assessment Committee (UAC) Liaison – Ms. Kelly Lester  
No report.
- 7.7 Professional Education Council Liaison Report – Dr. Jon Beedle  
No report.
- 7.8 Online Learning Committee Liaison Report – Dr. Jon Beedle  
No report.
- 7.9 General Education Curriculum Assessment Committee (GECAC) – Dr. Beth Tinnon  
No report.

8.0 Adjourn  
Ms. Lester adjourned the meeting at 4:00 p.m.

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Greg Pierce, Recording Secretary

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Kelly Lester, Chair



# ACADEMIC COUNCIL MINUTES SUMMARY

October 3, 2016

## College of Arts and Letters

### *Department of Anthropology and Sociology*

- Modify: Anthropology BA degree plan.  
Remove Mathematics Requirement from GEC 02 and add to GEC 06.  
Remove LIS 201, SOC 460 and SOC 462 from GEC 06.  
Add 3 hours to DEG 04 Electives. Effective fall 2017.
- Modify: Sociology BA degree plan.  
Remove Mathematics Requirement from GEC 02 and add to GEC 06.  
Remove SOC 462 from GEC 06. Effective fall 2017.
- Modify: Sociology BS degree plan.  
Remove Mathematics Requirement from GEC 02 and add to GEC 06.  
Remove SOC 462 from GEC 06. Effective fall 2017.

### *Department of Art and Design*

- Modify: Art (Graphic Design) BFA degree plan.  
Remove Mathematics Requirement from GEC 02 and add to GEC 06.  
Remove ART 311 from GEC 06. Effective fall 2017.
- Modify: Art (Sculpting) BFA degree plan.  
Remove Mathematics Requirement from GEC 02 and add to GEC 06.  
Remove ART 361 from GEC 06. Effective fall 2017.
- Modify: Art (Drawing and Painting) BFA degree plan.  
Remove Mathematics Requirement from GEC 02 and add to GEC 06.  
Remove CSC 100, IT 201 and LIS 201 from GEC 06.  
Add CSC 100 to DEG 02; Change heading and hours to  
Additional Requirements (3 hours). Add DEG 03 Electives category.  
Effective fall 2017.
- Modify: Art BA degree plan.  
Remove Mathematics Requirement from GEC 02 and add to GEC 06.  
Remove CSC 100, IT 201 and LIS 201 from GEC 06.  
Add CSC 100, IT 201 and LIS 201 to DEG 02. Change heading and  
hours to Additional Requirements (12 hours). Effective fall 2017.

### *Department of Communication Studies*

- Modify: Communication Studies BA degree plan.  
Remove Mathematics Requirement from GEC 02 and add to GEC 06.  
Remove LIS 201 from GEC 06. Add 3 hours to DEG 03 Electives.  
Effective fall 2017.

Modify: Communication Studies BS degree plan.  
Remove Mathematics Requirement from GEC 02 and add to GEC 06.  
Remove LIS 201 from GEC 06. Add 3 hours to DEG 03 Electives.  
Effective fall 2017.

*Department of Dance*

Modify: Dance (Dance Education Licensure) BFA degree plan.  
Remove Mathematics Requirement from GEC 02 and add to GEC 06.  
Remove DAN 491 from GEC 06. Effective fall 2017.

Modify: Dance (Performance and Choreography) BFA degree plan.  
Remove Mathematics Requirement from GEC 02 and add to GEC 06.  
Remove DAN 491 from GEC 06. Effective fall 2017.

*Department of English*

Modify: English BA degree plan.  
Remove Mathematics Requirement from GEC 02 and add to GEC 06.  
Remove IT 201, LIS 201, ENG 365 and IT 365 from GEC 06.  
Add 3 hours to DEG 03 Electives. Effective fall 2017.

Modify: English (Licensure) BA degree plan.  
Remove Mathematics Requirement from GEC 02 and add to GEC 06.  
Remove IT 201, LIS 201, ENG 365 and IT 365 from GEC 06.  
Add 3 hours to DEG 03 Electives. Effective fall 2017.

*Department of Foreign Languages and Literatures*

Modify: Foreign Languages (Licensure) BA degree plan.  
Remove Mathematics Requirement from GEC 02 and add to GEC 06.  
Remove IC3 certification from degree plan and LIS 201 from GEC 06.  
Add LIS 201 and IT 365 to DEG 02; Change hours to Additional Requirements (12 hours). Effective fall 2017.

Modify: Foreign Languages (French) BA degree plan.  
Remove Mathematics Requirement from GEC 02 and add to GEC 06.  
Remove LIS 201 from GEC 06.  
Add LIS 201 to DEG 02; Change hours to Additional Requirements (12 hours). Effective fall 2017.

Modify: Foreign Languages (Spanish) BA degree plan.  
Remove Mathematics Requirement from GEC 02 and add to GEC 06.  
Remove LIS 201 from GEC 06.  
Add LIS 201 to DEG 02; Change hours to Additional Requirements (12 hours). Effective fall 2017.

Modify: Foreign Languages (Two Languages) BA degree plan.  
Remove Mathematics Requirement from GEC 02 and add to GEC 06.  
Remove LIS 201 from GEC 06.  
Add LIS 201 to DEG 02; Change hours to Additional Requirements (12 hours). Effective fall 2017.

### *Department of History*

- Modify: History (Licensure) BA degree plan.  
Remove Mathematics Requirement from GEC 02 and add to GEC 06.  
Remove HIS 300 from GEC 06. Effective fall 2017.
- Modify: History BA degree plan.  
Remove Mathematics Requirement from GEC 02 and add to GEC 06.  
Remove HIS 300 from GEC 06. Effective fall 2017.
- Modify: International Studies (Comparative Americas) BA degree plan.  
Remove Mathematics Requirement from GEC 02 and add to GEC 06.  
Remove HIS 300 from GEC 06. Effective fall 2017.
- Modify: International Studies BA degree plan.  
Remove Mathematics Requirement from GEC 02 and add to GEC 06.  
Remove HIS 300 from GEC 06. Effective fall 2017.

### *Department of Interdisciplinary Studies*

- Modify: Interdisciplinary Studies BIS degree plan.  
Remove Mathematics Requirement from GEC 02 and add to GEC 06.  
Remove CSC 100, LIS 201 and PSY 360 from GEC 06.  
Add 3 hours to DEG 03 Electives. Effective fall 2017.
- Modify: Interdisciplinary Studies (Land Management) BIS degree plan.  
Remove Mathematics Requirement from GEC 02 and add to GEC 06.  
Remove CSC 100, LIS 201 and PSY 360 from GEC 06.  
Add 3 hours to DEG 03 Electives. Effective fall 2017.
- Modify: Liberal Studies BLS degree plan.  
Remove Mathematics Requirement from GEC 02 and add to GEC 06.  
Remove CSC 100, LIS 201 and PSY 360 from GEC 06.  
Add 3 hours to DEG 03 Electives. Effective fall 2017.

### *School of Mass Communication and Journalism*

- Modify: Advertising BA degree plan.  
Remove Mathematics Requirement from GEC 02 and add to GEC 06.  
Remove MCJ 200 from GEC 06. Effective fall 2017.
- Modify: Entertainment Industry (Film) BA degree plan. (Gulf Park campus)  
Remove Mathematics Requirement from GEC 02 and add to GEC 06.  
Remove FLM 485 from GEC 06. Effective fall 2017.
- Modify: Entertainment Industry (Media Production) BA degree plan.  
Remove Mathematics Requirement from GEC 02 and add to GEC 06.  
Remove MCJ 200 from GEC 06. Effective fall 2017.

- Modify: Journalism (Broadcast Journalism) BA degree plan.  
Remove Mathematics Requirement from GEC 02 and add to GEC 06.  
Remove MCJ 200 from GEC 06. Effective fall 2017.
- Modify: Journalism (News-Editorial) BA degree plan.  
Remove Mathematics Requirement from GEC 02 and add to GEC 06.  
Remove MCJ 200 from GEC 06. Effective fall 2017.
- Modify: Journalism (Photojournalism) BA degree plan.  
Remove Mathematics Requirement from GEC 02 and add to GEC 06.  
Remove MCJ 200 from GEC 06. Effective fall 2017.
- Modify: Journalism (Public Relations) BA degree plan.  
Remove Mathematics Requirement from GEC 02 and add to GEC 06.  
Remove MCJ 200 from GEC 06. Effective fall 2017.
- Modify: Entertainment Industry (Recording Industry Management)  
BA degree plan.  
Remove Mathematics Requirement from GEC 02 and add to GEC 06.  
Remove MCJ 200 from GEC 06. Effective fall 2017.
- Modify: Entertainment Industry (Recording Industry Production)  
BA degree plan.  
Remove Mathematics Requirement from GEC 02 and add to GEC 06.  
Remove MCJ 200 from GEC 06. Effective fall 2017.

*School of Music*

- Modify: Music BA degree plan.  
Remove Mathematics Requirement from GEC 02 and add to GEC 06.  
Remove MUS 440, MUS 441, MUS 442 and MUS 446 from GEC 06.  
Effective fall 2017.
- Modify: Music (History and Literature) BM degree plan.  
Remove Mathematics Requirement from GEC 02 and add to GEC 06.  
Remove MUS 102 from GEC 06. Effective fall 2017.
- Modify: Music (Jazz Studies) BM degree plan.  
Remove Mathematics Requirement from GEC 02 and add to GEC 06.  
Remove MUS 470 from GEC 06. Effective fall 2017.
- Modify: Music (Performance-Percussion) BM degree plan.  
Remove Mathematics Requirement from GEC 02 and add to GEC 06.  
Remove MUS 446 from GEC 06. Effective fall 2017.
- Modify: Music (Performance-Piano) BM degree plan.  
Remove Mathematics Requirement from GEC 02 and add to GEC 06.  
Remove MUS 442 from GEC 06. Effective fall 2017.
- Modify: Music (Performance-Strings) BM degree plan.  
Remove Mathematics Requirement from GEC 02 and add to GEC 06.  
Remove MUS 446 from GEC 06. Effective fall 2017.

- Modify: Music (Performance-Voice) BM degree plan.  
Remove Mathematics Requirement from GEC 02 and add to GEC 06.  
Remove MUS 440 from GEC 06. Effective fall 2017.
- Modify: Music (Performance-Winds) BM degree plan.  
Remove Mathematics Requirement from GEC 02 and add to GEC 06.  
Remove MUS 446 from GEC 06. Effective fall 2017.
- Modify: Music Education (Choral Licensure) BMed degree plan.  
Remove Mathematics Requirement from GEC 02 and add to GEC 06.  
Remove MED 199 from GEC 06. Effective fall 2017.
- Modify: Music Education (Instrumental Licensure) BMed degree plan.  
Remove Mathematics Requirement from GEC 02 and add to GEC 06.  
Remove MED 199 from GEC 06. Effective fall 2017.

*Department of Philosophy and Religion*

- Modify: Philosophy (Pre-Law) BA degree plan.  
Remove Mathematics Requirement from GEC 02 and add to GEC 06.  
Remove PHI 480 from GEC 06. Effective fall 2017.
- Modify: Philosophy BA degree plan.  
Remove Mathematics Requirement from GEC 02 and add to GEC 06.  
Remove PHI 480 from GEC 06. Effective fall 2017.
- Modify: Religion BS degree plan.  
Remove Mathematics Requirement from GEC 02 and add to GEC 06.  
Remove Religion 480 from GEC 06. Effective fall 2017.

*Department of Political Science, International Development and International Affairs*

- Modify: American Studies BA degree plan.  
Remove Mathematics Requirement from GEC 02 and add to GEC 06.  
Remove LIS 201 from GEC 06. Add 3 hours to DEG 03 Electives.  
Effective fall 2017.
- Modify: Economics (Mathematics) BA degree plan.  
Remove Mathematics Requirement from GEC 02 and add to GEC 06.  
Remove CSC 100, LIS 201 and MIS 300 from GEC 06.  
Add 3 hours to DEG 03 Electives. Effective fall 2017.
- Modify: Economics (Social Science) BA degree plan.  
Remove Mathematics Requirement from GEC 02 and add to GEC 06.  
Remove CSC 100, LIS 201 and MIS 300 from GEC 06.  
Add 3 hours to DEG 03 Electives. Effective fall 2017.
- Modify: Paralegal Studies (Pre-Law) BA degree plan.  
Remove Mathematics Requirement from GEC 02 and add to GEC 06.  
Remove LIS 201 and PLS 385 from GEC 06.  
Add 3 hours to DEG 04 Electives.

Effective fall 2017.

Modify: Paralegal Studies BA degree plan.  
Remove Mathematics Requirement from GEC 02 and add to GEC 06.  
Remove LIS 201 and PLS 385 from GEC 06.  
Effective fall 2017.

Modify: Political Science (Pre-Law) BA degree plan.  
Remove Mathematics Requirement from GEC 02 and add to GEC 06.  
Remove LIS 201 from GEC 06. Add 3 hours to DEG 04 Electives.  
Effective fall 2017.

Modify: Political Science BA degree plan.  
Remove Mathematics Requirement from GEC 02 and add to GEC 06.  
Remove LIS 201 from GEC 06. Add 3 hours to DEG 04 Electives.  
Effective fall 2017.

Modify: Political Science BS degree plan.  
Remove Mathematics Requirement from GEC 02 and add to GEC 06.  
Remove LIS 201 from GEC 06. Add 3 hours to DEG 04 Electives.  
Effective fall 2017.

#### *Department of Theatre*

Modify: Theatre BA degree plan.  
Remove Mathematics Requirement from GEC 02 and add to GEC 06.  
Remove THE 103 from GEC 06.  
Effective fall 2017.

Modify: Theatre (Acting) BA degree plan.  
Remove Mathematics Requirement from GEC 02 and add to GEC 06.  
Remove THE 103 from GEC 06.  
Effective fall 2017.

Modify: Theatre (Design and Technology) BA degree plan.  
Remove Mathematics Requirement from GEC 02 and add to GEC 06.  
Remove THE 103 from GEC 06.  
Effective fall 2017.

#### **College of Business**

##### *School of Accountancy*

Modify: Accounting BSBA degree plan.  
Remove Mathematics Requirement from GEC 02 and add to GEC 06.  
Remove MIS 300 from GEC 06. Effective fall 2017.

#### *Department of Economic Development, Tourism and Sport Management*

Modify: Tourism (Casino and Resort Management) BSBA degree plan.  
Remove Mathematics Requirement from GEC 02 and add to GEC 06.  
Remove MIS 300 from GEC 06. Effective fall 2017.



- Modify: Tourism (Tourism Management) BSBA degree plan.  
Remove Mathematics Requirement from GEC 02 and add to GEC 06.  
Remove MIS 300 from GEC 06. Effective fall 2017.
- Modify: Hotel, Restaurant and Tourism Management) BSBA degree plan.  
Remove Mathematics Requirement from GEC 02 and add to GEC 06.  
Remove IT 361 and IT 363 from GEC 06.  
Add 6 hours to DEG 03 Electives. Effective fall 2017.
- Modify: Sport Management BS degree plan.  
**Pending IHL approval for BSBA change.**

*Department of Finance, Real Estate and Business Law*

- Modify: Finance (Banking and Finance) BSBA degree plan.  
Remove Mathematics Requirement from GEC 02 and add to GEC 06.  
Remove MIS 300 from GEC 06. Effective fall 2017.
- Modify: Finance (Real Estate) BSBA degree plan.  
Remove Mathematics Requirement from GEC 02 and add to GEC 06.  
Remove MIS 300 from GEC 06. Effective fall 2017.

*Department of Management and International Business*

- Modify: Business Administration (General Business) BSBA degree plan.  
Remove Mathematics Requirement from GEC 02 and add to GEC 06.  
Remove MIS 300 from GEC 06. Effective fall 2017.
- Modify: Business Administration (Entrepreneurship) BSBA degree plan.  
Remove Mathematics Requirement from GEC 02 and add to GEC 06.  
Remove MIS 300 from GEC 06. Effective fall 2017.
- Modify: International Business BSBA degree plan.  
Remove Mathematics Requirement from GEC 02 and add to GEC 06.  
Remove MIS 300 from GEC 06. Effective fall 2017.
- Modify: Management (Business Administration) BSBA degree plan.  
Remove Mathematics Requirement from GEC 02 and add to GEC 06.  
Remove MIS 300 from GEC 06. Effective fall 2017.
- Modify: Management (Human Resource Management) BSBA degree plan.  
Remove Mathematics Requirement from GEC 02 and add to GEC 06.  
Remove MIS 300 from GEC 06. Effective fall 2017.

*Department of Marketing and Merchandising*

- Modify: Healthcare Marketing BSBA degree plan.  
Remove Mathematics Requirement from GEC 02 and add to GEC 06.  
Remove MIS 300 from GEC 06. Effective fall 2017.

Modify: Marketing BSBA degree plan.  
Remove Mathematics Requirement from GEC 02 and add to GEC 06.  
Remove MIS 300 from GEC 06. Effective fall 2017.

Modify: Merchandising BSBA degree plan.  
Remove Mathematics Requirement from GEC 02 and add to GEC 06.  
Remove MIS 300 from GEC 06. Effective fall 2017.

### **College of Education and Psychology**

#### *Department of Child and Family Studies*

Modify: Child and Family Studies (Child Development) BS degree plan.  
Remove Mathematics Requirement from GEC 02 and add to GEC 06.  
Remove CSC 100, IT 361, IT 363 and LIS 201 from GEC 06.  
Change the hours and add FAM 200 to DEG 01 Major Area of Study Requirements (70 hours)  
Add 2 hours to DEG 03 Electives. Effective fall 2017.

Modify: Child and Family Studies (Family Relations) BS degree plan.  
Remove Mathematics Requirement from GEC 02 and add to GEC 06.  
Remove CSC 100, IT 361, IT 363 and LIS 201 from GEC 06.  
Change the hours and add FAM 200 to DEG 01 Major Area of Study Requirements (70 hours)  
Add 2 hours to DEG 03 Electives. Effective fall 2017.

#### *Department of Curriculum, Instruction and Special Education*

Modify: Elementary Education (Licensure) BS degree plan.  
Remove Mathematics Requirement from GEC 02 and add to GEC 06.  
Remove IT 365 from GEC 06. Effective fall 2017.

Modify: Elementary Education/Special Education (Dual Licensure) BS degree plan.  
Remove Mathematics Requirement from GEC 02 and add to GEC 06.  
Remove IT 365 from GEC 06. Effective fall 2017.

Modify: Special Education (K-12) BS degree plan.  
Remove Mathematics Requirement from GEC 02 and add to GEC 06.  
Remove IT 365 from GEC 06. Effective fall 2017.

#### *School of Library and Information Science*

Modify: Library and Information Science BS degree plan.  
Remove Mathematics Requirement from GEC 02 and add to GEC 06.  
Remove LIS 201 from GEC 06. Effective fall 2017.

#### *Department of Psychology*

Modify: Psychology BA degree plan.  
Remove Mathematics Requirement from GEC 02 and add to GEC 06.  
Remove PSY 360 from GEC 06. Effective fall 2017.



Modify: Psychology BS degree plan.  
Remove Mathematics Requirement from GEC 02 and add to GEC 06.  
Remove PSY 360 from GEC 06. Effective fall 2017.

### **College of Health**

#### *Department of Public Health*

Modify: Allied Health BS degree plan.  
Remove Mathematics Requirement from GEC 02 and add to GEC 06.  
Remove CSC 100 and LIS 201 from GEC 06.  
Change the hours and add CSC 100 and LIS 201 to DEG 02  
Additional Requirements (3-6 hours). Effective fall 2017.

Modify: Public Health (Health Policy and Administration) BS degree plan.  
Remove Mathematics Requirement from GEC 02 and add to GEC 06.  
Remove LIS 201 from GEC 06.  
Change the hours and add LIS 201 to DEG 02 Additional Requirements  
(8-14 hours). Effective fall 2017.

Modify: Public Health (Health Promotion) BS degree plan.  
Remove Mathematics Requirement from GEC 02 and add to GEC 06.  
Remove LIS 201 from GEC 06.  
Change the hours and add LIS 201 to DEG 02 Additional Requirements  
(11-17 hours). Effective fall 2017.

#### *School of Kinesiology*

Modify: Athletic Training BS degree plan.  
Remove Mathematics Requirement from GEC 02 and add to GEC 06.  
Remove PSY 360 from GEC 06.  
Change the hours and add PSY 360 to DEG 02  
Additional Requirements (6-23 hours). Effective fall 2017.

Modify: Kinesiology (Exercise Science) BS degree plan.  
Remove Mathematics Requirement from GEC 02 and add to GEC 06.  
Remove CSC 100 and PSY 360 from GEC 06.  
Effective fall 2017.

Modify: Kinesiology (K-12 Physical Education Licensure) BS degree plan.  
Remove Mathematics Requirement from GEC 02 and add to GEC 06.  
Remove IT 365 from GEC 06.  
Change the hours and add IT 365 to DEG 02 Additional Requirements  
(9-13 hours). Effective fall 2017. **Pending PEC approval.**

Modify: Kinesiology (K-12 Physical Education Licensure/Sport Coaching  
Education) BS degree plan.  
Remove Mathematics Requirement from GEC 02 and add to GEC 06.  
Remove IT 365 from GEC 06.  
Change the hours and add IT 365 to DEG 02 Additional Requirements  
(9-13 hours). Effective fall 2017. **Pending PEC approval.**

Modify: Kinesiology (Kinesiotherapy) BS degree plan.  
Remove Mathematics Requirement from GEC 02 and add to GEC 06.  
Remove CSC 100 and PSY 360 from GEC 06.  
Remove KIN 301 and PSY 360 from DEG 01.  
Change the hours to DEG 01 Major Area of Study Requirements (68-70 hours)  
Change the hours and add PSY 360 to DEG 02 Additional Requirements (15-26 hours). Effective fall 2017.

Modify: Recreation (Therapeutic Recreation) BS degree plan.  
Remove Mathematics Requirement from GEC 02 and add to GEC 06.  
Remove CSC 100 from GEC 06.  
Change the hours and add IT 361 and PSY 360 to DEG 02 Additional Requirements (18-32 hours). Effective fall 2017.

Modify: Sport Coaching Education BS degree plan.  
Remove Mathematics Requirement from GEC 02 and add to GEC 06.  
Remove CSC 100 from GEC 06.  
Change the hours and add IT 365 to DEG 02 Additional Requirements (3-16 hours). Effective fall 2017.

#### *Department of Medical Laboratory Science*

Modify: Medical Laboratory Science BS degree plan.  
Remove Mathematics Requirement from GEC 02 and add to GEC 06.  
Remove MLS 301/L from GEC 06. Effective fall 2017.

Modify: Medical Laboratory Science (MLT to MLS Completion) BS degree plan.  
Remove Mathematics Requirement from GEC 02 and add to GEC 06.  
Remove CSC 100 from GEC 06.  
Change the hours and add CSC 100 to DEG 02 Additional Requirements (11-22 hours). Effective fall 2017.

#### *Department of Nutrition and Food Systems*

Modify: Nutrition and Dietetics (Community Nutrition) BS degree plan.  
Remove Mathematics Requirement from GEC 02 and add to GEC 06.  
Remove NFS 445 from GEC 06. Effective fall 2017.

Modify: Nutrition and Dietetics (Didactic Program in Dietetics) BS degree plan.  
Remove Mathematics Requirement from GEC 02 and add to GEC 06.  
Remove NFS 445 from GEC 06. Effective fall 2017.

Modify: Nutrition and Dietetics (Nutrition and Food Systems Management) BS degree plan.  
Remove Mathematics Requirement from GEC 02 and add to GEC 06.  
Remove NFS 445 from GEC 06. Effective fall 2017.

Modify: Nutrition and Dietetics (Nutrition Science) BS degree plan.  
Remove Mathematics Requirement from GEC 02 and add to GEC 06.  
Remove CSC 100, IT 201 and LIS 201 from GEC 06.  
Add 3 hours to DEG 02 “Select no less than 12 hours from the following:” and change hours “Select no less than 15 hours from the following:”  
Change the hours to DEG 02 Additional Requirements (52-66 hours).  
Effective fall 2017.

#### *Department of Speech and Hearing Sciences*

Modify: Speech Pathology and Audiology BA degree plan.  
Remove Mathematics Requirement from GEC 02 and add to GEC 06.  
Remove SHS 308 from GEC 06. Effective fall 2017.

Modify: Education of the Deaf (Licensure) BA degree plan.  
Remove Mathematics Requirement from GEC 02 and add to GEC 06.  
Remove Successful completion of IC3 from GEC 06.  
Remove SHS 308 from DEG 01.  
Add Select 1 course: CSC 100, IT 365 and LIS 201 and change the hours to DEG 02 Additional Requirements (50-65 hours).  
Effective fall 2017. **Pending PEC approval.**

#### *School of Social Work*

Modify: Social Work BSW degree plan.  
Remove Mathematics Requirement from GEC 02 and add to GEC 06.  
Remove CSC 100, IT 361, and IT 363 from GEC 06.  
Add Select 1 course: CSC 100, IT 361 and IT 363 and change the hours to DEG 02 Additional Requirements (24-31 hours).  
Effective fall 2017.

#### **College of Nursing**

##### *Department of Collaborative Nursing Care*

Modify: Nursing BSN degree plan.  
Remove Mathematics Requirement from GEC 02 and add to GEC 06.  
Remove NSG 337 from GEC 06. Effective fall 2017.

Modify: Nursing (RN-BSN) BSN degree plan.  
Remove Mathematics Requirement from GEC 02 and add to GEC 06.  
Remove NSG 332 from GEC 06. Effective fall 2017.

#### **College of Science and Technology**

##### *Department of Biological Sciences*

Modify: Biological Sciences (Licensure) BS degree plan.  
Remove Mathematics Requirement from GEC 02 and add to GEC 06.  
Remove IT 365 from GEC 06.  
Change the hours and add IT 365 to DEG 03 Teacher Licensure Requirements (30-42 hours). Effective fall 2017.

- Modify: Biological Sciences (Environmental Biology) BS degree plan.  
Remove Mathematics Requirement from GEC 02 and add to GEC 06.  
Remove CSS 211, CSS 240, CSS 330, CSS 333 and PSY 360 from GEC 06.  
Add Select 1 course: PSY 360 or BSC 494 and change the hours to DEG 02 Additional Requirements (27-30 hours).  
Effective fall 2017.
- Modify: Biological Sciences (Microbiology) BS degree plan.  
Remove Mathematics Requirement from GEC 02 and add to GEC 06.  
Remove CSS 211, CSS 240, CSS 330, CSS 333 and PSY 360 from GEC 06.  
Add 3 hours to DEG 03 Electives. Effective fall 2017.
- Modify: Biological Sciences (Molecular Biology) BS degree plan.  
Remove Mathematics Requirement from GEC 02 and add to GEC 06.  
Remove CSS 211, CSS 240, CSS 330, CSS 333 and PSY 360 from GEC 06.  
Add 3 hours to DEG 03 Electives. Effective fall 2017.
- Modify: Biological Sciences BS degree plan.  
Remove Mathematics Requirement from GEC 02 and add to GEC 06.  
Remove CSS 211, CSS 240, CSS 330, CSS 333 and PSY 360 from GEC 06.  
Add Select 1 course: PSY 360 or BSC 494 and change the hours to DEG 02 Additional Requirements (27-30 hours).  
Effective fall 2017.
- Modify: Marine Biology BS degree plan.  
Remove Mathematics Requirement from GEC 02 and add to GEC 06.  
Remove CSS 211, CSS 240, CSS 330, CSS 333 and PSY 360 from GEC 06.  
Add Select 1 course: PSY 360 or BSC 494 and change the hours to DEG 02 Additional Requirements (37-40 hours).  
Effective fall 2017.

*Department of Chemistry and Biochemistry*

- Modify: Chemistry (Licensure) BS degree plan.  
Remove Mathematics Requirement from GEC 02 and add to GEC 06.  
Remove Successful completion of the BTLE or IC3 certification from GEC 06. Effective fall 2017.
- Modify: Chemistry (ACS-Certified Biochemistry) BS degree plan.  
Remove Mathematics Requirement from GEC 02 and add to GEC 06.  
Remove CSC 101, CSS 211, CSS 240, CSS 333 and PSY 360 from GEC 06.  
Add 3 hours to DEG 03 Electives. Effective fall 2017.

Modify: Chemistry (ACS-Certified Chemistry) BS degree plan.  
Remove Mathematics Requirement from GEC 02 and add to GEC 06.  
Remove CSC 101, CSS 211, CSS 240, CSS 333 and PSY 360  
from GEC 06.  
Add 3 hours to DEG 03 Electives. Effective fall 2017.

Modify: Chemistry (Biochemistry) BS degree plan.  
Remove Mathematics Requirement from GEC 02 and add to GEC 06.  
Remove CSC 101, CSS 211, CSS 240, CSS 333 and PSY 360  
from GEC 06.  
Add 3 hours to DEG 03 Electives. Effective fall 2017.

Modify: Chemistry (Chemistry) BS degree plan.  
Remove Mathematics Requirement from GEC 02 and add to GEC 06.  
Remove CSC 101, CSS 211, CSS 240, CSS 333 and PSY 360  
from GEC 06.  
Add 3 hours to DEG 03 Electives. Effective fall 2017.

### *School of Computing*

Modify: Computer Engineering Technology BS degree plan.  
Remove Mathematics Requirement from GEC 02 and add to GEC 06.  
Remove CSS 333 from GEC 06. Effective fall 2017.

Modify: Computer Science BS degree plan.  
Remove Mathematics Requirement from GEC 02 and add to GEC 06.  
Remove CSC 101/L from GEC 06. Effective fall 2017.

Modify: Computer Science (Applied Computer Science) BS degree plan.  
Remove Mathematics Requirement from GEC 02 and add to GEC 06.  
Remove CSC 101/L from GEC 06. Effective fall 2017.

Modify: Electronics Engineering Technology BS degree plan.  
Remove Mathematics Requirement from GEC 02 and add to GEC 06.  
Remove CSS 333 from GEC 06. Effective fall 2017.

Modify: Information Technology (Developer) BS degree plan.  
Remove Mathematics Requirement from GEC 02 and add to GEC 06.  
Remove CSC 101/L and CSC 102 from GEC 06. Effective fall 2017.

Modify: Information Technology (Networking) BS degree plan.  
Remove Mathematics Requirement from GEC 02 and add to GEC 06.  
Remove CSC 101/L and CSC 102 from GEC 06. Effective fall 2017.

### *School of Construction*

Modify: Architectural Engineering Technology BS degree plan.  
Remove Mathematics Requirement from GEC 02 and add to GEC 06.  
Remove ACT 401 from GEC 06. Effective fall 2017.

- Modify: Construction Engineering Technology BS degree plan.  
Remove Mathematics Requirement from GEC 02 and add to GEC 06.  
Remove ACT 401 from GEC 06. Effective fall 2017.
- Modify: Industrial Engineering Technology (Logistics) BS degree plan.  
Remove Mathematics Requirement from GEC 02 and add to GEC 06.  
Remove IET 400 from GEC 06. Effective fall 2017.
- Modify: Industrial Engineering Technology BS degree plan.  
Remove Mathematics Requirement from GEC 02 and add to GEC 06.  
Remove IET 400 from GEC 06. Effective fall 2017.
- Modify: Interior Design BS degree plan.  
Remove Mathematics Requirement from GEC 02 and add to GEC 06.  
Remove ID 490 from GEC 06. Effective fall 2017.

### *School of Criminal Justice*

- Modify: Criminal Justice (Juvenile Justice) BA degree plan.  
Remove Mathematics Requirement from GEC 02 and add to GEC 06.  
Remove CJ 420 from GEC 06. Effective fall 2017.
- Modify: Criminal Justice BA degree plan.  
Remove Mathematics Requirement from GEC 02 and add to GEC 06.  
Remove CJ 420 from GEC 06. Effective fall 2017.
- Modify: Forensics (Anthropology) BS degree plan.  
Remove Mathematics Requirement from GEC 02 and add to GEC 06.  
Remove FSC 445/L from GEC 06. Effective fall 2017.
- Modify: Forensics (Biological Sciences) BS degree plan.  
Remove Mathematics Requirement from GEC 02 and add to GEC 06.  
Remove FSC 445/L from GEC 06. Effective fall 2017.
- Modify: Forensics (Chemistry and Biochemistry) BS degree plan.  
Remove Mathematics Requirement from GEC 02 and add to GEC 06.  
Remove FSC 445/L from GEC 06. Effective fall 2017.
- Modify: Forensics (Criminal Justice) BS degree plan.  
Remove Mathematics Requirement from GEC 02 and add to GEC 06.  
Remove FSC 445/L from GEC 06. Effective fall 2017.
- Modify: Forensics (Physics) BS degree plan.  
Remove Mathematics Requirement from GEC 02 and add to GEC 06.  
Remove FSC 445/L from GEC 06. Effective fall 2017.
- Modify: Forensics (Polymer Science) BS degree plan.  
Remove Mathematics Requirement from GEC 02 and add to GEC 06.  
Remove FSC 445/L from GEC 06. Effective fall 2017.

*Department of Geography and Geology*

- Modify: Geography (Geographic Information Technology) BS degree plan.  
Remove Mathematics Requirement from GEC 02 and add to GEC 06.  
Remove GHY 315 from GEC 06. Effective fall 2017.
- Modify: Geography (Sustainable Development) BS degree plan.  
Remove Mathematics Requirement from GEC 02 and add to GEC 06.  
Remove GHY 315 from GEC 06. Effective fall 2017.
- Modify: Geography BS degree plan.  
Remove Mathematics Requirement from GEC 02 and add to GEC 06.  
Remove GHY 315 from GEC 06. Effective fall 2017.
- Modify: Geology (Environmental) BS degree plan.  
Remove Mathematics Requirement from GEC 02 and add to GEC 06.  
Remove CSC 101/L and CSS 330 from GEC 06.  
Decrease total hours to degree by 3 hours for a total of 121 hours.  
Effective fall 2017.
- Modify: Geology (Marine) BS degree plan.  
Remove Mathematics Requirement from GEC 02 and add to GEC 06.  
Remove CSC 101/L and CSS 330 from GEC 06.  
Decrease total hours to degree by 3 hours for a total of 121 hours.  
Effective fall 2017.
- Modify: Geology BS degree plan.  
Remove Mathematics Requirement from GEC 02 and add to GEC 06.  
Remove CSC 101/L and CSS 330 from GEC 06.  
Decrease total hours to degree by 3 hours for a total of 121 hours.  
Effective fall 2017.

*Department of Human Capital Development*

- Modify: Applied Technology BS degree plan.  
Remove Mathematics Requirement from GEC 02 and add to GEC 06.  
Effective fall 2017.

*School of Ocean Science and Technology*

- Modify: Marine Science (Hydrography) BS degree plan.  
Remove Mathematics Requirement from GEC 02 and add to GEC 06.  
Remove MAR 413 from GEC 06. Effective fall 2017.
- Modify: Marine Science BS degree plan.  
Remove Mathematics Requirement from GEC 02 and add to GEC 06.  
Remove MAR 413 from GEC 06. Effective fall 2017.



*Department of Physics and Astronomy*

Modify: Physics BS degree plan.  
Remove Mathematics Requirement from GEC 02 and add to GEC 06.  
Remove MAR 413 from GEC 06. Effective fall 2017.

Modify: Physics (Licensure) BS degree plan.  
Remove Mathematics Requirement from GEC 02 and add to GEC 06.  
Remove Successful completion of the BTLE or IC3 certification from GEC 06. Effective fall 2017.

*Department of Mathematics*

Modify: Mathematics BS degree plan.  
Remove Mathematics Requirement from GEC 02 and add to GEC 06.  
Remove CSC 101/L from GEC 06.  
Add Select 1 option: CSC 101/L, CSS 240, CSS 330 or CSS 345 and change the hours to DEG 02 Additional Requirements (3-9 hours).  
Effective fall 2017.

Modify: Mathematics (Licensure) BS degree plan.  
Remove Mathematics Requirement from GEC 02 and add to GEC 06.  
Remove CSC 101/L from GEC 06.  
Add MAT 305 and change the hours to DEG 01 Major Area of Study (45-48 hours).  
Add 1 hour to DEG 04 Electives. Effective fall 2017.



**Academic Council Minutes**  
**The University of Southern Mississippi**  
**November 7, 2016**

The Academic Council met at 3:00 p.m. on November 7, 2016, in Thad Cochran Center room 216 with Ms. Kelly Lester, Chair of the Academic Council, presiding.

The following voting members were present: Dr. Jon Beedle, Dr. Catherine Bomhold, Dr. Sam Bruton, Dr. Sabrina Bryant, Dr. Jeanne Gillespie, Dr. Rick Green, Dr. Luis Iglesias, Dr. Kevin Kuehn, Dr. Wujian Miao, Dr. Stephen Oshrin, Dr. Elizabeth Tinnon Dr. Denis Wiesenburg, and Dr. Emily Yowell.

The following voting members were represented by proxies to constitute a quorum: Dr. Kelley Stricklin for Dr. Lin-Miao Agler, Dr. Tom Lansford for Dr. Karen Rich, Dr. Pat Sims for Dr. Angel Herring and Dr. Jon Beedle for Dr. Gallayanee Yaoyuneyong.

The following non-voting members were present: Dr. Eric Tribunella for Dr. Maureen Ryan, Dr. Ann Blackwell, Dr. Kathy Yadrick for Dr. Mike Forster, Dr. Bill Powell and Dr. Douglas Masterson for Dr. David Hayhurst.

The following guests were present: Ms. Linda Bass, Ms. Dana Berry, Ms. Leanne Cadigan, Dr. Jennifer Courts, Dr. Jayme Foster, Dr. Susan Hart, Ms. Gennifer Hicks, Dr. Julie Howdeshell, Dr. Ann Marie Kinnell, Dr. Gary Krebs, Ms. Kathryn Lowery, Ms. Lisa Lowery, Dr. Mary Lux, Dr. Michael Madson, Ms. Laura Malone, Ms. Kaycee McMullen, Dr. Elaine Molaison, Ms. Dawn Porter, Dr. Jennifer Regan, Dr. Tim Rehner, Dr. Ward Sayre, Dr. Jeremy Scott, Ms. Cindy Sheffield, Dr. Marek Steedman, Dr. Heather Stur, Mr. Christian Sweatt, Dr. Ellen Weinauer and Dr. Chris Winstead.

1.0 Call to Order

The meeting was called to order at 3:00 p.m. with Ms. Kelly Lester presiding.

2.0 Adoption of the Agenda

Ms. Lester presented the agenda for approval. Dr. Gillespie moved and Dr. Wiesenburg seconded a motion to approve the agenda. The motion passed.

3.0 Approval of the minutes

Ms. Lester presented the October 3, 2016 minutes for approval. Dr. Gillespie moved and Dr. Bruton seconded a motion to approve the October 3, 2016 minutes for approval. The motion passed.

4.0 Course Proposals

4.1 College of Arts and Letters

4.1.1 *Department of Anthropology and Sociology*

Ms. Lester presented the request to add ANT 202. Dr. Gillespie moved and Dr. Bruton seconded a motion to approve the addition of ANT 202. The motion passed.

Ms. Lester presented the request to modify ANT 231, ANT 301, ANT 416 and ANT 436. Dr. Oshrin moved and Dr. Gillespie seconded a motion to accept these courses as a group. The motion passed.

Dr. Bruton moved and Dr. Oshrin seconded a motion to approve the modifications of ANT 231, ANT 301, ANT 416 and ANT 436. The motion passed.

Ms. Lester presented the request to modify the Anthropology B.A. degree plan. Dr. Gillespie moved and Dr. Oshrin seconded a motion to approve the modification of the Anthropology B.A. degree plan. The motion passed.

4.1.2 *Department of Art and Design*

Ms. Lester presented the request to add ART 401 and ART 402. Dr. Gillespie moved and Dr. Iglesias seconded a motion to accept these courses as a group. The motion passed. The GEC Committee recommended Council approve the additions of ART 401 and ART 402. The motion passed.

Ms. Lester presented the request to modify the Art B.A. degree plan. Dr. Wiesenburg moved and Dr. Gillespie seconded a motion to approve the modification of the Art B.A. degree plan. The motion passed.

4.1.3 *Department of Interdisciplinary Studies*

Ms. Lester presented the request to add UNV 112. Dr. Gillespie moved and Dr. Yowell seconded a motion to approve the addition of UNV 112. The motion passed.

Ms. Lester presented the request to delete GS 301. Dr. Gillespie moved and Dr. Wiesenburg seconded a motion to approve the addition of UNV 112. The motion passed.

Ms. Lester presented the request to inactivate UNV 120 and UNV 122. Dr. Gillespie moved and Dr. Yowell seconded a motion to accept these courses as a group. The motion passed. Dr. Gillespie moved and Dr. Oshrin seconded a motion to approve the inactivation of UNV 120 and UNV 122. The motion passed.

Ms. Lester presented the request to modify LS 102. Dr. Gillespie moved and Dr. Oshrin seconded a motion to approve the modification of LS 102. The motion passed.

Ms. Lester presented the request to modify LS 250. Dr. Yowell moved and Dr. Gillespie seconded a motion to approve the modification of LS 250. The motion passed.

Ms. Lester presented the request to modify GS 100. Dr. Gillespie moved and Dr. Iglesias seconded a motion to approve the modification of GS 100. The motion passed.

Ms. Lester presented the request to modify UNV 101. Dr. Gillespie moved and Dr. Green seconded a motion to approve the modification of UNV 101. The motion passed.

Ms. Lester presented the request to modify UNV 451. Dr. Gillespie moved and Dr. Oshrin seconded a motion to approve the modification of UNV 451. The motion passed.

4.2 College of Business

4.2.1 *Department of Marketing and Merchandising*

Ms. Lester presented the request to modify MER 121. Dr. Gillespie moved and Dr. Oshrin seconded a motion to approve the modification of MER 121. The motion passed.

Ms. Lester presented the request to modify MER 300, MER 335, MER 435 and MER 436. Dr. Gillespie moved and Dr. Oshrin seconded a motion to accept these courses as a group. The motion passed.

Dr. Gillespie moved and Dr. Iglesias seconded a motion to approve the modifications of MER 300, MER 335, MER 435 and MER 436. The motion passed.

Ms. Lester presented the request to modify the Merchandising B.S.B.A. degree plan. Dr. Gillespie moved and Dr. Bryant seconded a motion to approve the modification of the Merchandising B.S.B.A. degree plan. The motion passed.

#### 4.3 College of Education and Psychology

##### 4.3.1 *Department of Child and Family Studies*

Ms. Lester presented the request to modify FAM 200 and FAM 201. Dr. Gillespie moved and Dr. Oshrin seconded a motion to accept these courses as a group. The motion passed.

Dr. Gillespie moved and Dr. Iglesias seconded a motion to approve the modifications of FAM 200 and FAM 201. The motion passed.

Ms. Lester presented the request to modify CD 352, CD 451, CD 452 and CD 453. Dr. Gillespie moved and Dr. Iglesias seconded a motion to accept these courses as a group. The motion passed.

Dr. Gillespie moved and Dr. Yowell seconded a motion to approve the modifications of CD 352, CD 451, CD 452 and CD 453. The motion passed.

Ms. Lester presented the request to inactivate CD 352L, CD 451L, CD 452L and CD 453L. Dr. Gillespie moved and Dr. Oshrin seconded a motion to accept these courses as a group. The motion passed.

Dr. Yowell moved and Dr. Oshrin seconded a motion to approve the inactivations of CD 352L, CD 451L, CD 452L and CD 453L. The motion passed.

Ms. Lester presented the request to modify the Child & Family Studies (Family Relations) B.S. degree plan. Dr. Yowell moved and Dr. Gillespie seconded a motion to approve the modification of the Child & Family Studies (Family Relations) B.S. degree plan. The motion passed.

Ms. Lester presented the request to modify the Child & Family Studies (Child Development) B.S. degree plan. Dr. Gillespie moved and Dr. Iglesias seconded a motion to approve the modification of the Child & Family Studies (Child Development) B.S. degree plan. The motion passed.

##### 4.3.2 *Department of Curriculum, Instruction and Special Education*

Ms. Lester presented the request to modify IT 451. Dr. Gillespie moved and Dr. Oshrin seconded a motion to approve the modification of IT 451. The motion passed.

Ms. Lester presented the request to modify IT 456. Dr. Gillespie moved and Dr. Iglesias seconded a motion to approve the modification of IT 456. The motion passed.

Ms. Lester presented the request to delete IT 102, IT 332 and IT 452. Dr. Gillespie moved and Dr. Bruton seconded a motion to accept these courses as a group. The motion passed.

Dr. Gillespie moved and Dr. Wiesenburg seconded a motion to approve the deletions of IT 102, IT 332 and IT 452. The motion passed.

Ms. Lester presented the request to suspend admission to the Instructional Technology (Business Technology Education) B.S. degree plan. Dr. Oshrin moved and Dr. Gillespie seconded a motion to approve the request to suspend admission to the Instructional Technology (Business Technology Education) B.S. degree plan. The motion passed.

#### 4.3.3 *School of Library and Information Science*

Ms. Lester presented the request to modify LIS 415. Dr. Gillespie moved and Dr. Bruton seconded a motion to approve the modification of LIS 415. The motion passed.

#### 4.3.4 *Department of Psychology*

Ms. Lester presented the request to modify PSY 385. Dr. Gillespie moved and Dr. Oshrin seconded a motion to approve the modification of PSY 385. The motion passed.

Ms. Lester presented the request to modify PSY 456. Dr. Iglesias moved and Dr. Yowell seconded a motion to approve the modification of PSY 456. The motion passed.

### 4.4 College of Health

#### 4.4.1 *School of Kinesiology*

Ms. Lester presented the request to modify KIN 109, KIN 204, KIN 301, KIN 302, KIN 306, KIN 324, KIN 325, KIN 327, KIN 328, KIN 340, KIN 341, KIN 377, KIN 403, KIN 405, KIN 406, KIN 407, KIN 409, KIN 416, KIN 418, KIN 419, KIN 423L, KIN 427, KIN 428, KIN 429, KIN 431, KIN 452, KIN 470, KIN 474 and KIN 495. Dr. Iglesias moved and Dr. Gillespie seconded a motion to accept these courses as a group. The motion passed.

Dr. Iglesias moved and Dr. Yowell seconded a motion to approve the modifications of KIN 109, KIN 204, KIN 301, KIN 302, KIN 306, KIN 324, KIN 325, KIN 327, KIN 328, KIN 340, KIN 341, KIN 377, KIN 403, KIN 405, KIN 406, KIN 407, KIN 409, KIN 416, KIN 418, KIN 419, KIN 423L, KIN 427, KIN 428, KIN 429, KIN 431, KIN 452, KIN 470, KIN 474 and KIN 495. The motion passed.

Ms. Lester presented the request to modify the Kinesiology (K-12 Physical Education Licensure) B.S. degree plan. Dr. Gillespie moved and Dr. Wiesenburg seconded a motion to approve the modification of the Kinesiology (K-12 Physical Education Licensure) B.S. degree plan. The motion passed.

Ms. Lester presented the request to modify the Kinesiology (K-12 Physical Education Licensure/Sport Coaching Education) (Dual Licensure) B.S. degree plan. Dr. Iglesias moved and Dr. Gillespie seconded a motion to approve the modification of the Kinesiology (K-12 Physical Education Licensure/Sport Coaching Education) (Dual Licensure) B.S. degree plan. The motion passed.

Ms. Lester presented the request to add a student group for the Kinesiology (K-12 Physical Education Licensure/Sport Coaching Education) (Dual Licensure) B.S. degree plan. Dr. Gillespie moved and Dr. Yowell seconded a motion to table the request to add a student group for the Kinesiology (K-12 Physical Education Licensure/Sport Coaching Education) (Dual Licensure) B.S. degree plan. The motion passed. Council requested more information from the department as to how the students would be organized in the student group. The department is working with the Registrar's Office to find a solution.

Ms. Lester presented the request to modify the Kinesiology (Exercise Science) B.S. degree plan. Dr. Iglesias moved and Dr. Gillespie seconded a motion to approve the modification of the Kinesiology (Exercise Science) B.S. degree plan. The motion passed.

Ms. Lester presented the request to modify the Recreation (Therapeutic Recreation) B.S. degree plan. Dr. Iglesias moved and Dr. Wiesenburg seconded a motion to approve the modification of the Recreation (Therapeutic Recreation) B.S. degree plan. The motion passed.

#### 4.4.2 *Department of Nutrition and Food Systems*

Ms. Lester presented the request to modify the Management of Child Nutrition undergraduate certificate. Dr. Gillespie moved and Dr. Iglesias seconded a motion to approve the modification Management of Child Nutrition undergraduate certificate. The motion passed.

4.5 College of Nursing  
No proposals.

#### 4.6 College of Science and Technology

##### 4.6.1 *Department of Biological Sciences*

Ms. Lester presented the request to modify BSC 455L. The GEC Committee recommended Council approve the modification of BSC 455L. The motion passed.

Ms. Lester presented the request to inactivate the Biological Sciences (Molecular Biology) B.S. degree plan. Dr. Iglesias moved and Dr. Gillespie seconded a motion to approve the inactivation of the Biological Sciences (Molecular Biology) B.S. degree plan. The motion passed.

##### 4.6.2 *Department of Chemistry and Biochemistry*

Ms. Lester presented the request to modify CHE 331. Dr. Iglesias moved and Dr. Yowell seconded a motion to approve the modification of CHE 331. The motion passed.

Ms. Lester presented the request to add CHE 331L. Dr. Oshrin moved and Dr. Gillespie seconded a motion to approve the addition of CHE 331L. The motion passed.

Ms. Lester presented the request to inactivate CHE 431L. Dr. Bryant moved and Dr. Iglesias seconded a motion to approve the inactivation of CHE 431L. The motion passed.

Ms. Lester presented the request to inactivate the Chemistry (ACS-Certified Biochemistry) B.S. degree plan. Dr. Gillespie moved and Dr. Yowell seconded a motion to approve the inactivation of the Chemistry (ACS-Certified Biochemistry) B.S. degree plan. The motion passed.

Ms. Lester presented the request to modify the Chemistry (Chemistry) B.S. degree plan. Dr. Oshrin moved and Dr. Bruton seconded a motion to approve the inactivation of the Chemistry (Chemistry) B.S. degree plan. The motion passed.

#### 4.6.3 *Department of Physics and Astronomy*

Ms. Lester presented the request to modify PHY 111. The GEC Committee recommended Council approve the modification of PHY 111. The motion passed.

Ms. Lester presented the request to modify PHY 112. The GEC Committee recommended Council approve the modification of PHY 112. The motion passed.

#### 4.6.4 *School of Construction*

Ms. Lester presented the request to modify ID 303. Dr. Tinnon moved and Dr. Gillespie seconded a motion to approve the modification of ID 303. The motion passed.

Ms. Lester presented the request to modify ACT 234, BCT 258, BCT 365, ACT 380, ACT 450 and BCT 478. Dr. Gillespie moved and Dr. Yowell seconded a motion to accept these courses as a group. The motion passed.

Dr. Gillespie moved and Dr. Iglesias seconded a motion to approve the modifications of ACT 234, BCT 258, BCT 365, ACT 380, ACT 450 and BCT 478. The motion passed.

Ms. Lester presented the request to modify the Architectural Engineering Technology B.S. degree plan. Dr. Oshrin moved and Dr. Gillespie seconded a motion to approve the modification of the Architectural Engineering Technology B.S. degree plan. The motion passed.

Ms. Lester presented the request to modify the Construction Engineering Technology B.S. degree plan. Dr. Bruton moved and Dr. Wiesenburg seconded a motion to approve the modification of the Construction Engineering Technology B.S. degree plan. The motion passed.

Ms. Lester presented the request to implement the Articulation Agreement with Delgado Community College and the Interior Design program. Dr. Iglesias moved and Dr. Beedle seconded a motion to approve the request to implement the Articulation Agreement with Delgado Community College and the Interior Design program. The motion passed.

#### 4.6.4 *School of Ocean Science and Technology*

Ms. Lester presented the request to add COA 445. Dr. Bruton moved and Dr. Iglesias seconded a motion to approve the addition of COA 445. The motion passed.



## 4.7 Honors College

### 4.7.1 *Honors College*

Ms. Lester presented the request to modify HON 111. Dr. Iglesias moved and Dr. Bruton seconded a motion to approve the modification of HON 111. The motion passed.

Ms. Lester presented the request to modify HON 300. Dr. Iglesias moved and Dr. Wiesenburg seconded a motion to approve the modification of HON 300. The motion passed.

Ms. Lester presented the request to modify HON 301. Dr. Iglesias moved and Dr. Wiesenburg seconded a motion to approve the modification of HON 301. The motion passed.

Ms. Lester presented the request to modify HON 403. Dr. Bruton moved and Dr. Wiesenburg seconded a motion to approve the modification of HON 403. The motion passed.

Ms. Lester presented the request to modify the Honors College curriculum. Dr. Bruton moved and Dr. Iglesias seconded a motion to approve the request to modify the Honors College curriculum. The motion passed.

## 5.0 Old Business

### 5.1 GEC Committee 120 Hour Options Proposal

In the discussion of Old Business and the anticipated 120 hour mandate, Dr. Yowell summarized the continued discussion of this issue from the most recent GEC Committee meeting in which the committee continued to endorse Option 1 of the related proposal. Several members of the USM community, including most college's Associate Deans were in attendance to voice their opinion on the related proposal. There were endorsements of Options 1, 2, and 3 from those that spoke. Given the diversity of opinion and the far-reaching implications of a reduction in credit hours to degree, Dr. Bruton moved and Dr. Tinnon seconded a motion to table this issue to allow for more discussion time throughout the university as well as additional clarification on the charge from the Provost. The motion passed. This issue will be addressed again in future AC agendas.

## 6.0 New Business

### 6.1 Modification to Residence Hours Requirements in Bulletin

Dr. Powell presented the request to modify the wording for the Residence Hours requirements in the Bulletin for service members. Dr. Bruton moved and Dr. Iglesias seconded a motion to approve the modification of the wording for the Residence Hours requirements in the Bulletin for service members. The motion passed.

## 7.0 Reports

### 7.1 Chair Report- Ms. Kelly Lester

Ms. Lester reported the course description for DPH 408 was updated to delete DPH 321 and an additional 15 hours of DPH coursework, the course descriptions for HYD 304 and HYD 405 added permission of the instructor to the prerequisites.

She also reported the Academic Master Plan has been revised based on the last listening session. Please review current version and email feedback to Kelly Lester.

- 7.2 Chair-Elect Report – Dr. Luis Iglesias  
No report.
- 7.3 Secretary Report-Ms. Linda Ginn  
No report.
- 7.4 Standing Committees
- 7.4.1 Academic Standards – Dr. Stephen Oshrin  
No report.
- 7.4.2 Bylaws – Dr. Kim Goodwin  
No report.
- 7.4.3 Elections – Dr. Kevin Kuehn  
No report.
- 7.4.4 General Education – Dr. Emily Yowell  
Dr. Yowell reported that the Provost’s Office sought a recommendation from the GEC Committee regarding several substitution requests for GEC Course THE 100 to be substituted for native USM students with THE 103. In line with the GEC Committee’s recent resolution to limit regular or standard GEC substitutions for native students, the committee recommended not to make THE 103 a standard/regular substitution for THE 100.
- 7.4.5 Intercollegiate – Dr. Denis Wiesenburg  
No report.
- 7.4.5 Program Reviews – Dr. Jeanne Gillespie  
No report.
- 7.5 SACS/QEP/Alternative Learning – Dr. Bill Powell/Dr. Julie Howdeshell  
No report.
- 7.6 University Assessment Committee (UAC) Liaison – Ms. Kelly Lester  
No report.
- 7.7 Professional Education Council Liaison Report – Dr. Jon Beedle  
No report.
- 7.8 Online Learning Committee Liaison Report – Dr. Jon Beedle  
No report.
- 7.9 General Education Curriculum Assessment Committee (GECAC) – Dr. Beth Tinnon  
No report.
- 8.0 Adjourn  
Ms. Lester adjourned the meeting at 4:00 p.m.



ACADEMIC COUNCIL MINUTES SUMMARY

November 7, 2016

**College of Arts and Letters**

*Department of Anthropology and Sociology*

Add:	ANT 202	<u>Proseminar in Anthropology.</u> 1 hour. P/F grading basis. Effective fall 2017.
Modify:	ANT 231	<u>Introduction to Archaeology and Physical Anthropology.</u>
To:	ANT 231	<u>Introduction to Archaeology and Biological Anthropology.</u> Course description. Effective fall 2017.
Modify:	ANT 301	<u>History of Anthropology.</u>
To:	ANT 301	<u>History of Anthropological Theory.</u> Course description. Effective fall 2017.
Modify:	ANT 416	<u>Ethnographic Field Methods.</u> 1-6 hours.
To:	ANT 416	<u>Ethnographic Field Methods.</u> 3-6 hours Effective fall 2017.
Modify:	ANT 436	<u>Archaeology Field Methods.</u> 1-6 hours.
To:	ANT 436	<u>Archaeology Field Methods.</u> 3-6 hours. Effective fall 2017.
Modify:	Anthropology BA degree plan. (see attached). Effective fall 2017.	

*Department of Art and Design*

Add:	ART 401	<u>Arts of Asia.</u> 3 hours. Effective fall 2017.
Add:	ART 402	<u>Arts of Asia.</u> 3 hours. Effective fall 2017.
Modify:	Art BA degree plan. (see attached). Effective fall 2017.	

*Department of Interdisciplinary Studies*

Add:	UNV 112	<u>College Success for PASS Scholars.</u> 2 hours. Effective fall 2017.
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Delete:	GS 301	<u>College Survival.</u> Effective fall 2017.
Inactivation:	UNV 120	<u>Leadership Seminar.</u> Effective fall 2017.
Inactivation:	UNV 122	<u>Luckyday Citizenship Seminar.</u> Effective fall 2017.
Modify:	LS 102	<u>Academic Support II.</u>
To:	UNV 102	<u>Academic Support II.</u> Effective fall 2017.
Modify:	LS 250	<u>Strategic Learning.</u>
To:	UNV 250	<u>Strategic Learning.</u> Effective fall 2017.
Modify:	GS 100	<u>Orientation.</u> Face to face format.
To:	GS 100	<u>Orientation.</u> Face to face and online correspondence format. Course description. Effective fall 2017.
Modify:	UNV 101	<u>University 101.</u> Face to face format.
To:	UNV 110	<u>University Studies.</u> Face to face and online correspondence format. Course description. Effective fall 2017.
Modify:	UNV 451	<u>McNair Scholars Research Seminar II.</u> 1-6 hours.
To:	UNV 451	<u>McNair Scholars Research Seminar II.</u> 3 hours. Effective summer 2017.

**College of Business**

*Department of Marketing and Merchandising*

Modify:	MER 121	<u>Principles of Merchandising.</u> Face to face format.
To:	MER 300	<u>Principles of Merchandising.</u> Face to face and online correspondence format. Effective fall 2017.

Modify:	MER 335	<u>History of Appeal.</u> Face to face format.
To:	MER 335	<u>History of Appeal.</u> Face to face and online correspondence format. Effective spring 2017.
Modify:	MER 435	<u>International Policy and Retail Strategy.</u> Face to face format.
To:	MER 435	<u>International Policy and Retail Strategy.</u> Face to face and online correspondence format. Effective spring 2017.
Modify:	MER 436	<u>Retail Buying and Assortment Planning.</u> Face to face format.
To:	MER 436	<u>Retail Buying and Assortment Planning.</u> Face to face and online correspondence format. Effective spring 2017.
Modify:	Merchandising BSBA degree plan. Replace MER 121 with MER 300 under DEG 01. Effective fall 2017.	

**College of Education and Psychology**  
*Department of Child and Family Studies*

Modify:	FAM 200	<u>Introduction to Child and Family Studies.</u> Face to face format.
To:	FAM 200	<u>Introduction to Child and Family Studies.</u> Face to face and online correspondence format. Effective spring 2017.
Modify:	FAM 201	<u>CFS Success Course.</u> Face to face format.
To:	FAM 201	<u>CFS Success Course.</u> Face to face and online correspondence format. Effective spring 2017.
Modify:	CD 352	<u>Behavior and Guidance of the Young Child.</u> 2 hours.
To:	CD 352	<u>Behavior and Guidance of the Young Child.</u> 3 hours. Course description. Effective fall 2017.

Modify:	CD 451	<u>Infant Development.</u> 2 hours.
To:	CD 451	<u>Infant Development.</u> 3 hours. Course description. Effective fall 2017.
Modify:	CD 452	<u>Child Development Methods and Materials.</u> 2 hours.
To:	CD 452	<u>Child Development Methods and Materials.</u> 3 hours. Course description. Effective fall 2017.
Modify:	CD 453	<u>Curriculum Activities for Young Children.</u> 2 hours.
To:	CD 453	<u>Curriculum Activities for Young Children.</u> 3 hours. Course description. Effective fall 2017.
Inactivation:	CD 352L	<u>Behavior Guidance of the Young Child Laboratory.</u> Effective fall 2017.
Inactivation:	CD 451L	<u>Infant Development Laboratory.</u> Effective fall 2017.
Inactivation:	CD 452L	<u>Child Development Methods and Materials Laboratory.</u> Effective fall 2017.
Inactivation:	CD 453L	<u>Curriculum Activities for Young Children Laboratory.</u> Effective fall 2017.
Modify:	Child and Family Studies (Family Relations) BS degree plan. Add FAM 200 to DEG 01 Major Area of Study Requirements; change hours from 54 to 55 hours in DEG 01. Change hours from 16-22 hours to 18 hours in DEG 02. Add 3 hours to DEG 03. Electives. Effective fall 2017.	
Modify:	Child and Family Studies (Child Development) BS degree plan. Add FAM 200 to DEG 01 Major Area of Study Requirements; change hours from 69 to 70 hours in DEG 01. Reduce hours from 12-15 hours to 12 hours in DEG 02. Add 4 hours to DEG 03. Electives. Effective fall 2017.	

*Department of Curriculum, Instruction and Special Education*

Modify:	IT 451	<u>Teaching Skill-Based Subjects in Business Education.</u> Face to face format.
To:	IT 451	<u>Teaching Skill-Based Subjects in Business Education.</u> Face to face and online correspondence format. Effective fall 2017.
Modify:	IT 456	<u>Methods in General &amp; Career/Tech Business Education.</u> Face to face format.
To:	IT 456	<u>Methods in General &amp; Career/Tech Business Education.</u> Face to face and online correspondence format. Effective fall 2017.
Delete:	IT 102	<u>Keyboarding and Introduction to Word Processing.</u> Effective summer 2017.
Delete:	IT 332	<u>Professional Presence and Influence.</u> Effective spring 2017.
Delete:	IT 452	<u>History and Philosophy of Career and Technical Education.</u> Effective spring 2017.
Suspend:	Admission to the Instructional Technology (Business Technology Education) BS degree plan. (see attached). Effective spring 2017. (NOTE: Once all students have graduated, program will be deleted.)	

*School of Library and Information Science*

Modify:	LIS 415	<u>Public Libraries.</u>
To:	LIS 415	<u>Rural and Small Libraries.</u> Course description. Effective fall 2017.

*Department of Psychology*

Modify:	PSY 385	<u>Applied Behavior Analysis.</u> Face to face format.
To:	PSY 385	<u>Applied Behavior Analysis.</u> Face to face and online correspondence format. Effective summer 2017.
Modify:	PSY 456	<u>Psychology of Aging and Dying.</u>
To:	PSY 456	<u>Adult Development and Successful Aging.</u> Course description. Effective fall 2017.

**College of Health**  
*School of Kinesiology*

Modify:	KIN 109	<u>First Aid.</u> 2 hours.
To:	KIN 109	<u>First Aid.</u> 1 hour. Effective fall 2017.
Modify:	KIN 204	<u>Introduction to Sport Coaching/Technology.</u>
To:	KIN 204	<u>Introduction to Sport Coaching.</u> Effective spring 2017.
Modify:	KIN 301	<u>Kinesiology.</u>
To:	KIN 301	<u>Kinesiology.</u> Course description. (prerequisites) Effective spring 2017.
Modify:	KIN 302	<u>Exercise Testing and Prescription.</u> 4 hours.
To:	KIN 302	<u>Exercise Testing and Prescription.</u> 3 hours. Course description. (prerequisites)Effective fall 2017.
Modify:	KIN 306	<u>Sport Pedagogy.</u>
To:	KIN 306	<u>Sport Pedagogy.</u> Course description. (prerequisites) Effective spring 2017.
Modify:	KIN 324	<u>Coaching Football.</u>
To:	KIN 324	<u>Coaching Football.</u> Course description. (prerequisites) Effective spring 2017.
Modify:	KIN 325	<u>Coaching Basketball.</u>
To:	KIN 325	<u>Coaching Basketball.</u> Course description. (prerequisites) Effective spring 2017.
Modify:	KIN 327	<u>Coaching Volleyball.</u>
To:	KIN 327	<u>Coaching Volleyball.</u> Course description. (prerequisites) Effective spring 2017.

Modify:	KIN 328	<u>Coaching Softball.</u>
To:	KIN 328	<u>Coaching Softball.</u> Course description. (prerequisites) Effective spring 2017.
Modify:	KIN 340	<u>Coaching Golf.</u>
To:	KIN 340	<u>Coaching Golf.</u> Course description. (prerequisites) Effective spring 2017.
Modify:	KIN 341	<u>Coaching Tennis.</u>
To:	KIN 341	<u>Coaching Tennis.</u> Course description. (prerequisites) Effective spring 2017.
Modify:	KIN 377	<u>Social Foundations and Issues in Sports Coaching.</u>
To:	KIN 377	<u>Social Foundations and Issues in Sports Coaching.</u> Course description. (prerequisites) Effective spring 2017.
Modify:	KIN 403	<u>Coaching the Female Athlete.</u>
To:	KIN 403	<u>Coaching the Female Athlete.</u> Course description. (prerequisites) Effective spring 2017.
Modify:	KIN 405	<u>Governing Agencies in Sport.</u>
To:	KIN 405	<u>Governing Agencies in Sport.</u> Course description. (prerequisites) Effective spring 2017.
Modify:	KIN 406	<u>Physiology of Aging and Chronic Disease Management.</u> 4 hours.
To:	KIN 406	<u>Physiology of Aging and Chronic Disease Management.</u> 3 hours. Course description. (prerequisites) Effective fall 2017.
Modify:	KIN 407	<u>Competitive Sports for Youth.</u>
To:	KIN 407	<u>Competitive Sports for Youth.</u> Course description. (prerequisites) Effective spring 2017.

Modify:	KIN 409	<u>Sport Psychology.</u>
To:	KIN 409	<u>Sport Psychology.</u> Course description. (prerequisites) Effective spring 2017.
Modify:	KIN 416	<u>Advanced Techniques of Coaching Basketball.</u>
To:	KIN 416	<u>Advanced Techniques of Coaching Basketball.</u> Course description. (prerequisites) Effective spring 2017.
Modify:	KIN 418	<u>Advanced Techniques of Coaching Football.</u>
To:	KIN 418	<u>Advanced Techniques of Coaching Football.</u> Course description. (prerequisites) Effective spring 2017.
Modify:	KIN 419	<u>Practicum in Coaching Education.</u> 2-10 hours.
To:	KIN 419	<u>Practicum in Coaching Education.</u> 3 hours. Course description. (prerequisites) Effective spring 2017.
Modify:	KIN 423L	<u>Biomechanics Laboratory.</u>
To:	KIN 423L	<u>Biomechanics Laboratory.</u> Course description. (prerequisites) Effective spring 2017.
Modify:	KIN 427	<u>Coaching Track and Field.</u>
To:	KIN 427	<u>Coaching Track and Field.</u> Course description. (prerequisites) Effective spring 2017.
Modify:	KIN 428	<u>Coaching Soccer.</u>
To:	KIN 428	<u>Coaching Soccer.</u> Course description. (prerequisites) Effective spring 2017.
Modify:	KIN 429	<u>Coaching Baseball.</u>
To:	KIN 429	<u>Coaching Baseball</u> Course description. (prerequisites) Effective spring 2017.



Modify:	KIN 431	<u>Techniques of Officiating Sports.</u>
To:	KIN 431	<u>Techniques of Officiating Sports.</u> Course description. (prerequisites) Effective spring 2017.
Modify:	KIN 452	<u>Recreation Programs for Older Adults.</u>
To:	KIN 452	<u>Therapeutic Recreation for Older Adults.</u> Course description. (prerequisites) Effective fall 2017.
Modify:	KIN 470	<u>Development of Strength and Conditioning Programs.</u>
To:	KIN 470	<u>Development of Strength and Conditioning Programs.</u> Course description. (prerequisites) Effective spring 2017.
Modify:	KIN 474	<u>Senior Capstone Experience.</u>
To:	KIN 474	<u>Senior Capstone Experience.</u> Course description. (prerequisites) Effective spring 2017.
Modify:	KIN 495	<u>Internship.</u> 9 hours.
To:	KIN 495	<u>Internship.</u> 12 hours. Effective fall 2017.
Modify:	Kinesiology (K-12 Physical Education Licensure) BS degree plan. Under DEG 03 Teacher Licensure Requirements, remove CIE 302 and CIS 302 under Select 1 course; replace with CIS 303. Effective fall 2017.	
Modify:	Kinesiology (K-12 Physical Education Licensure/Sport Coaching Education) BS degree plan. Under DEG 03 Teacher Licensure Requirements, remove CIE 302 and CIS 302 under Select 1 course; replace with CIS 303. Effective fall 2017.	
Add:	Sport Coaching Education: Student Group designation in SOAR as prerequisite for coursework. Effective fall 2017.	
<b>Tabled:</b>	<b>K-12 Physical Education Licensure/Sport Coaching Education: Student Group designation in SOAR as prerequisite for coursework. Effective fall 2017.</b>	
Modify:	Kinesiology (Exercise Science) BS degree plan. (see attached). Effective fall 2017.	

Modify: Kinesiology (Therapeutic Recreation) BS degree plan.  
(see attached). Effective fall 2017.

*Department of Nutrition and Food Systems*

Modify: Undergraduate certificate in Management of Child Nutrition program  
Reduce credit hours (18 to 12). Remove NFS 362 and NFS 490 from  
program requirements.  
Effective spring 2017.

*Department of Public Health*

Modify: DPH 408 Health Education Methods.

To: DPH 408 Health Education Methods.  
Course description. (prerequisites)  
Effective spring 2017.

**College of Science and Technology**

*Department of Biological Sciences*

Modify: BSC 455L Animal Behavior Laboratory.

To: BSC 455L Animal Behavior Laboratory.  
GEC designation added (WI).  
Effective spring 2017.

Inactivate: Biological Sciences (Molecular Biology) BS degree plan.  
Effective spring 2017.

*Department of Chemistry and Biochemistry*

Modify: CHE 331 Descriptive Inorganic Chemistry.  
2 hours.

To: CHE 331 Descriptive Inorganic Chemistry.  
3 hours. Course description.  
Effective fall 2017.

Add: CHE 331L Principles of Inorganic Chemistry Laboratory.  
1 hour. A/F grading basis.  
Effective fall 2017.

Inactivate: CHE 431L Inorganic Chemistry Laboratory.  
Effective spring 2018.

Inactivate: Chemistry (ACS-Certified Biochemistry) BS degree plan.  
Effective spring 2017.

Inactivate: Chemistry (Chemistry) BS degree plan.  
Effective spring 2017.

*Department of Physics and Astronomy*

Modify:	PHY 111	<u>General Physics I.</u> Face to face format.
To:	PHY 111	<u>General Physics I.</u> Face to face and online correspondence format. Effective summer 2017.
Modify:	PHY 112	<u>General Physics II.</u> Face to face format.
To:	PHY 112	<u>General Physics II.</u> Face to face and online correspondence format. Effective fall 2017.

*School of Construction*

Modify:	ID 303	<u>Interior Systems.</u> Face to face format.
To:	ID 303	<u>Interior Systems.</u> Face to face and online correspondence format. Effective spring 2017.
Modify:	ACT 234	<u>Architectural CADD.</u>
To:	AEC 234	<u>Architectural CADD.</u> Effective spring 2017.
Modify:	BCT 258	<u>Construction Planning and Scheduling.</u>
To:	AEC 258	<u>Construction Planning and Scheduling.</u> Effective spring 2017.
Modify:	BCT 365	<u>Estimating II.</u>
To:	AEC 365	<u>Estimating II.</u> Effective spring 2017.
Modify:	ACT 380	<u>Specifications and Contract Documents.</u>
To:	AEC 380	<u>Specifications and Contract Documents.</u> Effective spring 2017.
Modify:	ACT 450	<u>Building Information Modeling.</u>
To:	AEC 450	<u>Building Information Modeling.</u> Effective spring 2017.

Modify:	BCT 478	<u>Applications of Construction Law.</u>
To:	AEC 478	<u>Applications of Construction Law.</u> Effective spring 2017.
Modify:	Architectural Engineering Technology BS degree plan. Under DEG 01 Major Area of Study Requirements, change prefixes for courses ACT 234, ACT 380, ACT 450, BCT 258, BCT 365 and BCT 478 to the AEC prefix. Effective fall 2017.	
Modify:	Construction Engineering Technology BS degree plan. Under DEG 01 Major Area of Study Requirements, change prefixes for courses ACT 234, ACT 380, ACT 450, BCT 258, BCT 365 and BCT 478 to the AEC prefix. Effective fall 2017.	
Initiate:	Articulation agreement with Delgado Community College. (see attached). Effective spring 2017.	

*School of Ocean Science and Technology*

Add:	COA 445	<u>Sirenian Biology.</u> 3 hours. Joint lecture/laboratory instruction mode. Effective spring 2017.
Modify:	HYD 304	<u>3D Positioning.</u>
To:	HYD 304	<u>3D Positioning.</u> Course description. (prerequisites) Effective spring 2017.
Modify:	HYD 405	<u>Electronic Charting and Navigation.</u>
To:	HYD 405	<u>Electronic Charting and Navigation.</u> Course description. (prerequisites) Effective spring 2017.

**Honors College**

Modify:	HON 111	<u>Honors Colloquium.</u>
To:	HON 111	<u>Honors Colloquium.</u> Course description. Effective fall 2017.
Modify:	HON 300	<u>Research Forum.</u>
To:	HON 300	<u>Developing the Honors Thesis I.</u> Course description. Effective fall 2017.

Modify:	HON 301	<u>Prospectus Writing.</u> 3 hours.
To:	HON 301	<u>Developing the Honors Thesis II.</u> 1 hour. GEC designation removal (WI). Course description. Effective fall 2017.
Modify:	HON 403	<u>Honors Seminar.</u>
To:	HON 303	<u>Honors Seminar.</u> Effective fall 2017.
Modify:	Honors Curriculum for <i>Undergraduate Bulletin</i> . (see attached). Effective fall 2017.	

**Revisions:**

- a. GEC Committee 120 Hour Options proposal (**tabled 11-7-2016**)
- b. Modification to Residence Hours Requirements in bulletin (see attached)

Student ID: _____ Student Name: _____ Adviser Name: _____	Bulletin: 2016-2017 Undergraduate Bulletin Program: Anthropology, B.A. Degree Requirements Minimum Credits Required: _____
<b>Anthropology, B.A. Degree Requirements</b>	
<b>Degree Plan (ANTHROBA)</b>	
<b>General Education Curriculum</b>	
<b>GEC 01. Written Communication (6 hours)</b>	
<b>Course Name</b>	<b>Hours</b>
ENG 101 - Composition One	3 hrs.
ENG 102 - Composition Two	3 hrs.
<b>GEC 02. Natural Science and Mathematics (11 hours minimum)</b>	
<b>Science Requirement (8 hours minimum)</b>	
Select 2 courses with labs:	
<b>Course Name</b>	<b>Hours</b>
AST 111 - General Astronomy I AND	3 hrs.
AST 111L - General Astronomy I Laboratory	1 hr.
AST 112 - General Astronomy II AND	3 hrs.
AST 112L - General Astronomy II Laboratory	1 hr.
BSC 103 - Biology and Society ◊ AND	3 hrs.
BSC 103L - Biology and Society Laboratory ◊	1 hr.
BSC 110 - Principles of Biological Science I AND	3 hrs.
BSC 110L - Principles of Biological Science I Laboratory	1 hr.
BSC 111 - Principles of Biological Science II AND	3 hrs.
BSC 111L - Principles of Biological Science II Laboratory	1 hr.
BSC 250 - Human Anatomy and Physiology I AND	3 hrs.
BSC 250L - Human Anatomy and Physiology I Laboratory	1 hr.
BSC 251 - Human Anatomy and Physiology II AND	3 hrs.
BSC 251L - Human Anatomy and Physiology II Laboratory	1 hr.
CHE 104 - Chemistry and Our Environment AND	3 hrs.
CHE 104L - Chemistry and Our Environment Laboratory	1 hr.
CHE 106 - General Chemistry I AND	3 hrs.
CHE 106L - General Chemistry I Laboratory	1 hr.
CHE 107 - General Chemistry II AND	3 hrs.
CHE 107L - General Chemistry II Laboratory	1 hr.
GHY 104 - Weather and Climate AND	3 hrs.
GHY 104L - Weather and Climate Laboratory	1 hr.
GHY 105 - Landforms, Hydrology and Biogeography AND	3 hrs.
GHY 105L - Landforms, Hydrology and Biogeography Laboratory	1 hr.
GLY 101 - Physical Geology AND	3 hrs.
GLY 101L - Physical Geology Laboratory	1 hr.
GLY 103 - Historical Geology AND	3 hrs.
GLY 103L - Historical Geology Laboratory	1 hr.
MAR 151 - Introduction to Ocean Science AND	3 hrs.
MAR 151L - Introduction to Ocean Science Laboratory	1 hr.
PHY 103 - Introductory Physics AND	3 hrs.
PHY 103L - Introductory Physics Laboratory	1 hr.
PHY 111 - General Physics I AND	3 hrs.
PHY 111L - General Physics I Laboratory	1 hr.
PHY 112 - General Physics II AND	3 hrs.
PHY 112L - General Physics II Laboratory	1 hr.
PHY 201 - General Physics I with Calculus AND	4 hrs.
PHY 201L - General Physics I with Calculus Laboratory	1 hr.
PHY 202 - General Physics II with Calculus AND	4 hrs.
PHY 202L - General Physics II with Calculus Laboratory	1 hr.
PSC 190 - Living in a Material World AND	3 hrs.
PSC 190L - Lab for Living in a Material World	1 hr.
<b>Mathematics Requirement (3 hours)</b>	
Select 1 course:	
<b>Course Name</b>	<b>Hours</b>
MAT 100 - Quantitative Reasoning ***	3 hrs.
MAT 101 - College Algebra	3 hrs.
Higher level MAT course	
<b>GEC 03. Humanities (9 hours)</b>	
<b>Course Name</b>	<b>Hours</b>
ENG 203 - World Literature	3 hrs.
<b>Select 2 courses, 1 History required:</b>	

Course Name	Hours
HIS 101 - World Civilizations: Beginnings to 1500 C.E.	3 hrs.
HIS 102 - World Civilizations: 1500 to the present	3 hrs.
PHI 151 - Introduction to Philosophy	3 hrs.
PHI 171 - Ethics and Good Living	3 hrs.
REL 131 - Comparative Religion	3 hrs.

**GEC 04. Aesthetic Values (3 hours)**

Select 1 course:

Course Name	Hours
ART 130 - Art Appreciation	3 hrs.
DAN 130 - Dance Appreciation	3 hrs.
MUS 165 - The Enjoyment of Music	3 hrs.
THE 100 - Theatrical Expressions	3 hrs.

**GEC 05. Social and Behavioral Sciences (6 hours)**

Select 2 courses:

Course Name	Hours
ANT 101 - The Human Experience: A Global Perspective on Human Diversity	3 hrs.
COH 100 - Concepts of Wellness	3 hrs.
ECO 101 - Basic Economics	3 hrs.
GHY 101 - World Geography: Dynamics of a Changing Earth	3 hrs.
PS 101 - American Government	3 hrs.
PSY 110 - General Psychology	3 hrs.
SOC 101 - Understanding Society: Principles of Sociology	3 hrs.

**GEC 06. Computer Competency Requirement (3 hours)**

Select 1 course:

Course Name	Hours
<del>LIS 201 - Introduction to Information Literacy</del>	<del>3 hrs.</del>
<del>SOC 460 - Quantitative Methods</del>	<del>3 hrs.</del>
<del>SOC 462 - Methods of Social Research</del>	<del>3 hrs.</del>

**GEC 07. Writing-Intensive Requirement (Major Area)**

Course Name	Hours
ANT 301 - History of Anthropology (WI)	3 hrs.
<i>ENG 101 &amp; ENG 102 prerequisites</i>	

**GEC 08. Speaking Intensive Requirement (3 hours)**

Select 1 course:

Course Name	Hours
CMS 111 - Oral Communication (SI)	3 hrs.
or	
CMS 305 - Interpersonal Communication (SI)	3 hrs.
or	
CMS 320 - Business and Professional Speaking (SI)	3 hrs.
or	
CMS 330 - Small-Group Communication (SI)	3 hrs.

**GEC 09. Capstone Requirement (Major Area)**

Course Name	Hours
ANT 401 - Senior Seminar in Anthropology (Capstone)	3 hrs.
<i>Must be taken Senior Year; ENG 101 &amp; ENG 102 prerequisites</i>	

**Note:**  
 \*This course satisfies both the GEC requirement and a program requirement for this major.  
 \*\*This particular GEC course is required for this major.  
 \*\*\*This course does not satisfy prerequisites for any other math course.  
 ♦ GEC restrictions apply; see here.  
 GEC 06 - GEC 09 courses are specific to the major.  
 For full description of the GEC, see here.

**Program Curriculum**

**DEG 01. Major Area of Study Requirements (33 hours) (33-34 hours)**

Course Name	Hours	Select two courses:
ANT 221 - Introduction to Cultural & Linguistic Anthropology	3 hrs.	
ANT 231 - Introduction to Archaeology and <del>Physical Anthropology</del> Biological Anthropology	3 hrs.	ANT 331: Survey of Archaeological Methods 3hrs
ANT 301 - <del>History of Anthropology</del> (WI) History of Anthropological Theory	3 hrs.	
ANT 401 - Senior Seminar in Anthropology (Capstone)	3 hrs.	ANT 342: Forensic Anthropology 3 hrs
<del>Select 21 hours of ANT courses</del> Complete additional ANT electives so total major hours are a minimum of 33 hours		ANT 416: Ethnographic Field Methods 3-6hrs

**DEG 02. Additional Requirements (12-24 hours) (9-18 hours)**

*Bachelor of Arts Requirements*  
 Analysis Laboratory 1 hr.

**Select 1 course not selected in GEC 05:**

Course Name	Hours	ANT 436: Archaeology Field Methods 3-6 hrs
ANT 101 - The Human Experience: A Global Perspective on Human Diversity	3 hrs.	ANT 461: Visual Ethnography 3hrs
or		
GHY 101 - World Geography: Dynamics of a Changing Earth <i>Add:</i>	3 hrs.	SOC 460: Quantitative Methods 3hrs
or		
PS 201 - Great Issues of Politics	3 hrs.	SOC 462 Method of Social Research 3hrs
or		
SOC 101 - Understanding Society: Principles of Sociology	3 hrs.	SOC 464: Qualitative Research Methods 3 hrs

**Select 1 course:** *Select one course not selected in GEC 03*

Course Name	Hours
ENG 200 - Introduction to Drama	3 hrs.
or	
ENG 201 - Introduction to Fiction	3 hrs.
or	
ENG 202 - Introduction to Poetry	3 hrs.
or	

FLM 170 - Introduction to Film Studies	3 hrs.
or	
HIS 201 - Survey of United States History to 1877	3 hrs.
or	
HIS 202 - Survey of United States History since 1877	3 hrs.
or	
WGS 301 - Introduction to Women's and Gender Studies	3 hrs.
<b>Select 1 option:</b>	
<del>a. Select remaining history course not selected in GEC 03:</del>	
<b>Course Name</b>	<b>Hours</b>
HIS 101 - World Civilizations: Beginnings to 1500 C.E.	3 hrs.
or	
HIS 102 - World Civilizations: 1500 to the present	3 hrs.
<del>b. If both history courses selected in GEC 03, select 1 course:</del>	
<b>Course Name</b>	<b>Hours</b>
PHI 151 - Introduction to Philosophy	3 hrs.
or	
PHI 171 - Ethics and Good Living	3 hrs.
or	
REL 131 - Comparative Religion	3 hrs.
<b>Foreign Language Requirement:</b>	
12 hours in a single foreign language, fewer hours may suffice, but course level 202 must be completed.	
<b>DEG 03. Required Minor (18 hours)</b>	
Students must fulfill requirements to receive a minor in another discipline	
<b>DEG 04. Electives</b>	
Choose electives as needed with advisor's approval. (See Hours to Degree below.)	
<b>Hours to Degree</b>	
124 hours are needed to graduate with a BA in Anthropology. At least 50 percent of the hours applied to a degree at The University of Southern Mississippi must be earned from a senior college, and 45 of these hours must be in courses numbered 300 or above. The student must earn at least 21 of the last 30 hours of course work <u>and</u> at least 12 hours in the major area of study from Southern Miss. See Residence Hour Requirements for more information.	
<b>Notes:</b>	



**University of Southern Mississippi**  
**Anthropology, B.A. Degree Requirements**

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**Degree Plan (ANTHROBA)**

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**General Education Curriculum**

**~~GEC 06. Computer Competency Requirement (3 hours)~~**

~~Select 1 course:~~

- ~~• LIS 201 - Introduction to Information Literacy 3 hrs.~~
  - ~~• or~~
  - ~~• SOC 460 - Quantitative Methods 3 hrs.~~
  - ~~• or~~
  - ~~• SOC 462 - Methods of Social Research 3 hrs.~~
- 

**Program Curriculum**

**DEG 01. Major Area of Study Requirements (~~33 hours~~) (33-34 hours)**

- ANT 201 - Proseminar in Anthropology 1 hr.
- ANT 221 - Introduction to Cultural & Linguistic Anthropology 3 hrs.
- ANT 231 - Introduction to Archaeology and **Biological Anthropology** 3 hrs.
- ANT 301 - **History of Anthropological Theory** 3 hrs. (WI)
- ANT 401 - Senior Seminar in Anthropology 3 hrs. (Capstone)
- ~~Select 21 hours of ANT courses~~ **Complete additional ANT electives so total major hours are a minimum of 33 hrs.**

**Select 2 courses:**

- ANT 331 – Survey of Archaeology Methods 3 hrs.
- ANT 342 – Forensic Anthropology 3 hrs.
- ANT 416 – Ethnographic Field Methods 3-6 hrs
- ANT 431 – Advanced Prehistoric Analysis 3 hrs. coreq. ANT 431L Advanced Prehistoric Analysis Laboratory 1 hr.
- ANT 436 – Archaeology Field Methods 3-6 hrs
- ANT 461 – Visual Ethnography 3 hrs.
- SOC 460 - Quantitative Methods 3 hrs.
- SOC 462 – Methods of Social Research 3 hrs.

- SOC 464 – Qualitative Research Methods 3 hrs.
- 

**DEG 02. Additional Requirements (~~12-24 hours~~) (9-18 hours)**

*Bachelor of Arts Requirements*

**Select 1 course (course should not be selected in GEC 05):**

- ANT 101 - The Human Experience: A Global Perspective on Human Diversity 3 hrs.
- or
- COH 100 - Concepts of Wellness 3 hrs.
- or
- ECO 101 - Basic Economics 3 hrs
- or
- GHY 101 - World Geography: Dynamics of a Changing Earth 3 hrs.
- or
- PS 101 - American Government 3 hrs.
- or
- PS 201 - Great Issues of Politics 3 hrs.
- or
- PSY 110 - General Psychology 3 hrs.
- or
- SOC 101 - Understanding Society: Principles of Sociology 3 hrs.

**Select 1 course (course should not be selected in GEC 03):**

- ENG 200 - Introduction to Drama 3 hrs.
- or
- ENG 201 - Introduction to Fiction 3 hrs.
- or
- ENG 202 - Introduction to Poetry 3 hrs.
- or
- FLM 170 - Introduction to Film Studies 3 hrs.
- or
- HIS 101 - World Civilizations: Beginnings to 1500 C.E. 3 hrs.
- or
- HIS 102 - World Civilizations: 1500 to the present 3 hrs.
- or
- HIS 201 - Survey of United States History to 1877 3 hrs.
- or
- HIS 202 - Survey of United States History since 1877 3 hrs.
- or
- PHI 151 - Introduction to Philosophy 3 hrs.
- or

- PHI 171 - Ethics and Good Living 3 hrs.
- or
- REL 131 - Comparative Religion 3 hrs.
- or
- WGS 301 - Introduction to Women's and Gender Studies 3 hrs.

**Select 1 option:**

**~~a. Select remaining history course not selected in GEC 03:~~**

- ~~• HIS 101 - World Civilizations: Beginnings to 1500 C.E. 3 hrs.~~
- ~~• or~~
- ~~• HIS 102 - World Civilizations: 1500 to the present 3 hrs.~~

**~~b. If both history courses selected in GEC 03, select 1 course:~~**

- ~~• PHI 151 - Introduction to Philosophy 3 hrs.~~
- ~~• or~~
- ~~• PHI 171 - Ethics and Good Living 3 hrs.~~
- ~~• or~~
- ~~• REL 131 - Comparative Religion 3 hrs.~~

**Foreign Language Requirement:**

12 hours in a single foreign language, fewer hours may suffice, but course level 202 must be completed.

**DEG 03. Required Minor (18 hours)**

Students must fulfill requirements to receive a minor in another discipline

**DEG 04. Electives**

Choose electives as needed with advisor's approval. (See Hours to Degree below.)

Student ID: \_\_\_\_\_  
 Student Name: \_\_\_\_\_  
 Adviser Name: \_\_\_\_\_

Bulletin: 2016-2017 Undergraduate Bulletin  
 Program: Art, B.A. Degree Requirements  
 Minimum Credits Required: \_\_\_\_\_

## Art, B.A. Degree Requirements

### Degree Plan (ARTBA)

### General Education Curriculum

#### GEC 01. Written Communication (6 hours)

Course Name	Hours
ENG 101 - Composition One	3 hrs.
ENG 102 - Composition Two	3 hrs.

#### GEC 02. Natural Science and Mathematics (11 hours minimum)

##### Science Requirement (8 hours minimum)

Select 2 courses with labs:

Course Name	Hours
AST 111 - General Astronomy I AND	3 hrs.
AST 111L - General Astronomy I Laboratory	1 hr.
AST 112 - General Astronomy II AND	3 hrs.
AST 112L - General Astronomy II Laboratory	1 hr.
BSC 103 - Biology and Society $\diamond$ AND	3 hrs.
BSC 103L - Biology and Society Laboratory $\diamond$	1 hr.
BSC 110 - Principles of Biological Science I AND	3 hrs.
BSC 110L - Principles of Biological Science I Laboratory	1 hr.
BSC 111 - Principles of Biological Science II AND	3 hrs.
BSC 111L - Principles of Biological Science II Laboratory	1 hr.
BSC 250 - Human Anatomy and Physiology I AND	3 hrs.
BSC 250L - Human Anatomy and Physiology I Laboratory	1 hr.
BSC 251 - Human Anatomy and Physiology II AND	3 hrs.
BSC 251L - Human Anatomy and Physiology II Laboratory	1 hr.
CHE 104 - Chemistry and Our Environment AND	3 hrs.
CHE 104L - Chemistry and Our Environment Laboratory	1 hr.
CHE 106 - General Chemistry I AND	3 hrs.
CHE 106L - General Chemistry I Laboratory	1 hr.
CHE 107 - General Chemistry II AND	3 hrs.
CHE 107L - General Chemistry II Laboratory	1 hr.
GHY 104 - Weather and Climate AND	3 hrs.
GHY 104L - Weather and Climate Laboratory	1 hr.
GHY 105 - Landforms, Hydrology and Biogeography AND	3 hrs.
GHY 105L - Landforms, Hydrology and Biogeography Laboratory	1 hr.

GLY 101 - Physical Geology AND	3 hrs.
GLY 101L - Physical Geology Laboratory	1 hr.
GLY 103 - Historical Geology AND	3 hrs.
GLY 103L - Historical Geology Laboratory	1 hr.
MAR 151 - Introduction to Ocean Science AND	3 hrs.
MAR 151L - Introduction to Ocean Science Laboratory	1 hr.
PHY 103 - Introductory Physics AND	3 hrs.
PHY 103L - Introductory Physics Laboratory	1 hr.
PHY 111 - General Physics I AND	3 hrs.
PHY 111L - General Physics I Laboratory	1 hr.
PHY 112 - General Physics II AND	3 hrs.
PHY 112L - General Physics II Laboratory	1 hr.
PHY 201 - General Physics I with Calculus AND	4 hrs.
PHY 201L - General Physics I with Calculus Laboratory	1 hr.
PHY 202 - General Physics II with Calculus AND	4 hrs.
PHY 202L - General Physics II with Calculus Laboratory	1 hr.
PSC 190 - Living in a Material World AND	3 hrs.
PSC 190L - Lab for Living in a Material World	1 hr.

### Mathematics Requirement (3 hours)

Select 1 course:

Course Name	Hours
MAT 100 - Quantitative Reasoning ***	3 hrs.
MAT 101 - College Algebra	3 hrs.
Higher-level MAT course	

### GEC 03. Humanities (9 hours)

Course Name	Hours
ENG 203 - World Literature	3 hrs.

Select 2 courses, 1 History required:

Course Name	Hours
HIS 101 - World Civilizations: Beginnings to 1500 C.E.	3 hrs.
HIS 102 - World Civilizations: 1500 to the present	3 hrs.
PHI 151 - Introduction to Philosophy	3 hrs.
PHI 171 - Ethics and Good Living	3 hrs.
REL 131 - Comparative Religion	3 hrs.

### GEC 04. Aesthetic Values (3 hours)

Select 1 course:

Course Name	Hours
ART 130 - Art Appreciation	3 hrs.
DAN 130 - Dance Appreciation **	3 hrs.
MUS 165 - The Enjoyment of Music **	3 hrs.
THE 100 - Theatrical Expressions **	3 hrs.

### GEC 05. Social and Behavioral Sciences (6 hours)

Select 2 courses:

Course Name	Hours
ANT 101 - The Human Experience: A Global Perspective on	3 hrs.

Human Diversity	
COH 100 - Concepts of Wellness	3 hrs.
ECO 101 - Basic Economics	3 hrs.
GHY 101 - World Geography: Dynamics of a Changing Earth	3 hrs.
PS 101 - American Government	3 hrs.
PSY 110 - General Psychology	3 hrs.
SOC 101 - Understanding Society: Principles of Sociology	3 hrs.

**GEC 06. Computer Competency Requirement (3 hours)**

Select 1 course:

Course Name	Hours
CSC 100 - Introduction to Computing	3 hrs.
IT 201 - Introduction to Educational Technology	3 hrs.
LIS 201 - Introduction to Information Literacy	3 hrs.

**GEC 07. Writing-Intensive Requirement (Major Area)**

- See DEG. 02 (WI)  
ENG 101 & ENG 102 prerequisites

**GEC 08. Speaking Intensive Requirement (3 hours)**

Select 1 course:

Course Name	Hours
CMS 111 - Oral Communication (SI)	3 hrs.
CMS 305 - Interpersonal Communication (SI)	3 hrs.
CMS 320 - Business and Professional Speaking (SI)	3 hrs.
CMS 330 - Small-Group Communication (SI)	3 hrs.

**GEC 09. Capstone Requirement (Major Area)**

Course Name	Hours
ART 418 - Capstone for BA in Art (Capstone)	3 hrs.
<i>Must be taken Senior Year; ENG 101 &amp; ENG 102 prerequisites</i>	

**Note:**

\*This course satisfies both the GEC requirement and a program requirement for this major.

\*\*This particular GEC course is recommended by this major.

\*\*\*This course does not satisfy prerequisites for any other math course.

◇ GEC restrictions apply; see here.

GEC 06 - GEC 09 courses are specific to this major.

For full description of the GEC, see here.

**Program Curriculum**

**DEG 01. Major Area of Study Requirements (63-66 hours)**

(57-60 hours)

Course Name	Hours
ART 418 - Capstone for BA in Art (Capstone)	3 hrs.
<ul style="list-style-type: none"> <li>• Select 1 Art Studio course</li> <li>• Select 1 Art elective course</li> </ul>	

**Foundations Program Requirements**

Course Name	Hours
ART 101 - Drawing I	3 hrs.
ART 102 - Drawing II	3 hrs.
ART 111 - Design I	3 hrs.
ART 112 - Design II	3 hrs.
ART 113 - Three-Dimensional Design	3 hrs.

**Emphasis Area Requirements**

Course Name	Hours
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<del>ART 201 - Figure Drawing I</del>	3 hrs.	] Remove 6 hours.
<del>ART 202 - Figure Drawing II</del>	3 hrs.	
ART 332 - History of Art I	3 hrs.	
ART 334 - History of Art II	3 hrs.	

**Select 2 sequences**

Course Name	Hours
ART 301 - Drawing AND	3 hrs.
ART 302 - Drawing AND	3 hrs.
ART 303 - Drawing	3 hrs.
ART 311 - Digital Visualization AND	3 hrs.
ART 312 - Digital Page Layout AND	3 hrs.
ART 313 - Digital Imaging	3 hrs.
ART 321 - Painting I AND	3 hrs.
ART 322 - Painting II AND	3 hrs.
ART 323 - Painting III	3 hrs.
ART 341 - Graphic Design I/Production AND	3 hrs.
ART 342 - Graphic Design II/Typography AND	3 hrs.
ART 343 - Graphic Design III/Presentation	3 hrs.
ART 351 - Ceramics I AND	3 hrs.
ART 352 - Ceramics II AND	3 hrs.
ART 353 - Ceramics III	3 hrs.
ART 361 - Sculpture I AND	3 hrs.
ART 362 - Sculpture II AND	3 hrs.
ART 363 - Sculpture III	3 hrs.
ART 371 - Printmaking I AND	3 hrs.
ART 372 - Printmaking II AND	3 hrs.
ART 373 - Printmaking III.	3 hrs.

**Select 3 Art History courses; at least 1 must be a WI course:**

Course Name	Hours
ART 400 - The Art of Italy	3 hrs.
ART 415 - Graphic Design History	3 hrs.
ART 431 - Ancient Art History (WI)	3 hrs.
ART 432 - Medieval Art History (WI)	3 hrs.
ART 433 - Northern Renaissance Art History (WI)	3 hrs.
ART 434 - Italian Renaissance Art History (WI)	3 hrs.
ART 435 - Baroque and Rococo Art History (WI)	3 hrs.
ART 436 - Nineteenth Century Art History (WI)	3 hrs.
ART 437 - Art 1900-1940 (WI)	3 hrs.
ART 438 - Art 1940-Present (WI)	3 hrs.
ART 498 - British Studies, Art History	3-6 hrs.

**DEG 02. Foreign Language Requirement (12 hours)**

*Additional Requirements (9-18 hours)*  
 • 12 hours in a single foreign language; fewer hours may suffice, but course level 202 must be completed. *(3-12 hours)*  
 • *3 hours of 300/400-level humanities (ENG, HIS, PHIL, REL)*

**DEG 03. Electives**

Choose electives as needed with adviser's approval. (See Hours to Degree below.)

**Hours to Degree**

124 hours are needed to graduate with a BA in Art. At least 50 percent of the hours applied to a degree at The University of Southern Mississippi must be earned from a senior college, and 45 of these hours must be in courses numbered 300 or above. The student must

• *3 hours of 300/400-level social science (ANT, COH, ECO, GHY, PSY, SOC)*

## College of Education and Psychology

**TO:** Academic council

**VIA:** College Curriculum Committee  
College of Education & Psychology  
Dr. Diane Fisher, Chair

**FROM:** Dr. Mary Ariail, Department Chair  
Curriculum, Instruction, and Special Education

**DATE:** June 15, 2016

**SUBJECT:** Suspension of admission to the Instructional Technology (Business Technology Education) B.S.

Due to declining enrollment, the Department of Curriculum, Instruction, and Special Education seeks approval to suspend admission to the Instructional Technology (Business Technology Education) B.S. effective Spring 2017. This program is offered on the Hattiesburg campus only.

There are nine students remaining in this plan of study. Four of the students have been unable to pass the Praxis CORE or obtain passing ACT scores and, therefore, have not been admitted to professional education. One student is a double major who has not met the GPA requirements for teacher education. These students will be advised that they must obtain a passing score on the Praxis CORE or ACT by Fall 2016 to continue in the program. Otherwise they will be advised to pursue another degree program at the university. The teach-out plan for the IT/BTE students is as follows:

- Three students will enroll in course sequences to be on track to graduate Spring 2017.
- One student will enroll in course sequences to be on track to graduate Spring 2018.
- Four students will be admitted to professional education in the Fall of 2016 and enroll in course sequences to complete degree requirements by Spring 2018.
- One student will be advised out of the program.

Once all students have graduated from the program, the degree will be deleted. No faculty are affected by the suspension or deletion of this degree program.



Department of Nutrition and Food Systems  
Proposal to Modify the Undergraduate Certificate in Management of Child Nutrition Programs  
September 7, 2016

We propose to modify the online Undergraduate Certificate in Management of Child Nutrition Programs

- Modify program requirements by reducing the number of hours for certificate completion from 18 credit hours to 12 credit hours

Rationale

The decision to reduce the number of hours in the certificate program is motivated by increasing resource constraints. In the future, we will be in a better position to support delivery of a 12 credit hour program than one requiring 18 hours. We vetted this proposal with our advisory board, which includes professionals in the field of child nutrition/school nutrition (to which the program is targeted) from our region and across the country. They were supportive of the reduction in hours, and of the retention of the four specific courses that we are proposing to retain.

Teaching site

This program is offered from the Hattiesburg campus, and is fully online.

Effective date

We would like to make the effective date spring 2017. We will update information on our website such that applicants are informed of these changes. We typically talk with each applicant by phone to insure that s/he understands fully what the focus of the program is, and to help with discernment of the best program option for his/her circumstances.

Proposed Certificate Program Requirements

NFS 481 – 3 hours  
NFS 482 – 3 hours  
NFS 425 – 3 hours  
NFS 473 – 3 hours

We will be removing NFS 362 and NFS 490 as program requirements.

Revised Bulletin Narrative

This certificate program is targeted toward individuals currently working in school nutrition and food service programs, as employees of state or local school districts and education agencies, or those seeking such employment. The program is open to both resident degree candidates and to practitioners who need to update and formalize their knowledge pertaining to management of child nutrition programs. Resident students are advised that course requirements include applied assignments that must be carried out in the school nutrition setting. Applicants must comply with either traditional or nontraditional admission requirements of the university as specified elsewhere in this *Bulletin*. Students may complete the certificate program with or without being admitted to a specific degree program.

Students must declare their intent to complete the certificate program in a letter to the Department of Nutrition and Food Systems before completing six credit hours of the courses required for the certificate.

To earn the certificate, students are required to complete 12 credit hours including [NFS 425](#), [NFS 473](#), [NFS 481](#), and [NFS 482](#), all with grades of C or better. A 3-credit general nutrition course is also required as a prerequisite prior to enrolling in NFS 425. Students may complete NFS 362, or an equivalent course at an accredited higher education institution, verified by an official transcript.

University of Southern  
Mississippi

2017-2018  
~~2016-2017~~ Undergraduate Bulletin

## Kinesiology (Exercise Science), B.S. Degree Requirements

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### Degree Plan (HUMPHEBS)

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#### General Education Curriculum

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##### GEC 01. Written Communication (6 hours)

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- [ENG 101 - Composition One](#) 3 hrs.
- [ENG 102 - Composition Two](#) 3 hrs.

##### GEC 02. Natural Science and Mathematics (11 minimum hours)

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##### Science Requirement (8 hours)

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Select 2 courses with labs:

- [AST 111 - General Astronomy I](#) 3 hrs. AND
- [AST 111L - General Astronomy I Laboratory](#) 1 hr.
  
- [AST 112 - General Astronomy II](#) 3 hrs. AND
- [AST 112L - General Astronomy II Laboratory](#) 1 hr.
  
- [BSC 103 - Biology and Society](#) 3 hrs. ◊AND
- [BSC 103L - Biology and Society Laboratory](#) 1 hr ◊
  
- [BSC 110 - Principles of Biological Science I](#) 3 hrs. ◊AND \*
- [BSC 110L - Principles of Biological Science I Laboratory](#) 1 hr. ◊ \*
  
- [BSC 111 - Principles of Biological Science II](#) 3 hrs. ◊AND \*
- [BSC 111L - Principles of Biological Science II Laboratory](#) 1 hr. ◊ \*
  
- [BSC 250 - Human Anatomy and Physiology I](#) 3 hrs. \* AND
- [BSC 250L - Human Anatomy and Physiology I Laboratory](#) 1 hr. \*

- [BSC 251 - Human Anatomy and Physiology II](#) 3 hrs. \* AND
- [BSC 251L - Human Anatomy and Physiology II Laboratory](#) 1 hr. \*
  
- [CHE 104 - Chemistry and Our Environment](#) 3 hrs. AND
- [CHE 104L - Chemistry and Our Environment Laboratory](#) 1 hr.
  
- [CHE 106 - General Chemistry I](#) 3 hrs. \*AND
- [CHE 106L - General Chemistry I Laboratory](#) 1 hr. \*
  
- [CHE 107 - General Chemistry II](#) 3 hrs. \*AND
- [CHE 107L - General Chemistry II Laboratory](#) 1 hr. \*
  
- [GHY 104 - Weather and Climate](#) 3 hrs. AND
- [GHY 104L - Weather and Climate Laboratory](#) 1 hr.
  
- [GHY 105 - Landforms, Hydrology and Biogeography](#) 3 hrs. AND
- [GHY 105L - Landforms, Hydrology and Biogeography Laboratory](#) 1 hr.
  
- [GLY 101 - Physical Geology](#) 3 hrs. AND
- [GLY 101L - Physical Geology Laboratory](#) 1 hr.
  
- [GLY 103 - Historical Geology](#) 3 hrs. AND
- [GLY 103L - Historical Geology Laboratory](#) 1 hr.
  
- [MAR 151 - Introduction to Ocean Science](#) 3 hrs. AND
- [MAR 151L - Introduction to Ocean Science Laboratory](#) 1 hr.
  
- [PHY 103 - Introductory Physics](#) 3 hrs. AND
- [PHY 103L - Introductory Physics Laboratory](#) 1 hr.
  
- [PHY 111 - General Physics I](#) 3 hrs. \*
- [PHY 111L - General Physics I Laboratory](#) 1 hr. \*
  
- [PHY 112 - General Physics II](#) 3 hrs. \*AND
- [PHY 112L - General Physics II Laboratory](#) 1 hr. \*
  
- [PHY 201 - General Physics I with Calculus](#) 4 hrs. AND
- [PHY 201L - General Physics I with Calculus Laboratory](#) 1 hr.
  
- [PHY 202 - General Physics II with Calculus](#) 4 hrs. AND
- [PHY 202L - General Physics II with Calculus Laboratory](#) 1 hr.
  
- [PSC 190 - Living in a Material World](#) 3 hrs. AND
- [PSC 190L - Lab for Living in a Material World](#) 1 hr.

### Mathematics Requirement (3 hours)

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- MAT 100 - Quantitative Reasoning 3 hrs. \*\*\*
- MAT 101 - College Algebra 3 hrs. \*  
Higher-level MAT course\*

### GEC 03. Humanities (9 hours)

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- ENG 203 - World Literature 3 hrs.

#### Select 2 courses, 1 History required:

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- HIS 101 - World Civilizations: Beginnings to 1500 C.E. 3 hrs.
- HIS 102 - World Civilizations: 1500 to the present 3 hrs.
- PHI 151 - Introduction to Philosophy 3 hrs.
- PHI 171 - Ethics and Good Living 3 hrs.
- REL 131 - Comparative Religion 3 hrs.

### GEC 04. Aesthetic Values (3 hours)

---

Select 1 course:

- ART 130 - Art Appreciation 3 hrs.
- DAN 130 - Dance Appreciation 3 hrs.
- MUS 165 - The Enjoyment of Music 3 hrs.
- THE 100 - Theatrical Expressions 3 hrs.

### GEC 05. Social and Behavioral Sciences (6 hours)

---

Select 2 courses:

- ANT 101 - The Human Experience: A Global Perspective on Human Diversity 3 hrs.
- COH 100 - Concepts of Wellness 3 hrs.
- ECO 101 - Basic Economics 3 hrs.
- GHY 101 - World Geography: Dynamics of a Changing Earth 3 hrs.
- PS 101 - American Government 3 hrs.
- PSY 110 - General Psychology 3 hrs. \*
- SOC 101 - Understanding Society: Principles of Sociology 3 hrs. \*\*

### ~~GEC 06. Computer Competency Requirement (3 hours or Additional Requirements)~~ Delete

---

Select 1 course:

- ~~CSC 100 - Introduction to Computing 3 hrs.~~
- ~~PSY 360 - Introduction to Statistics for the Behavioral Sciences 3 hrs. \*~~

Approved by  
AC  
Delete

### GEC 07. Writing-Intensive Requirement (Major Area)

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- KIN 310 - Pre-Internship in Exercise Science 2 hrs. (WI)  
*ENG 101 & ENG 102 prerequisites*

### GEC 08. Speaking Intensive Requirement (3 hours)

---

Select 1 course:

- CMS 111 - Oral Communication 3 hrs. (SI)
- CMS 305 - Interpersonal Communication 3 hrs. (SI)
- CMS 320 - Business and Professional Speaking 3 hrs. (SI)
- CMS 330 - Small-Group Communication 3 hrs. (SI)

### GEC 09. Capstone Requirement (Major Area)

---

- KIN 496 - Internship in Exercise Science 9-12 hrs. (Capstone)  
*Must be taken Senior Year; ENG 101 & ENG 102 prerequisites*

### Note:

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\*This course satisfies both the GEC requirement and a program requirement for this major.

\*\*This particular GEC course is recommended by this major.

\*\*\*This course does not satisfy prerequisites for any other math course.

◇ GEC restrictions apply; see [here](#).

GEC 06 - GEC 09 courses are specific to this major.

For full description of the GEC, see [here](#).

## Program Curriculum

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### DEG 01. Major Area of Study Requirements (<sup>45-46</sup>~~53-60~~ hours)

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- ~~KIN 100 - Aerobics 1 hr.~~ *Delete*
- ~~KIN 101 - Weight Training 1 hr.~~ *Delete*
- KIN 202 - Introduction to Exercise Science 1 hr.
- KIN 301 - Kinesiology 3 hrs.
- KIN 302 - Exercise Testing and Prescription <sup>3</sup>~~4~~ hrs.
- KIN 304 - Nutrition and Human Performance 3 hrs.
  
- KIN 308 - Exercise Physiology 3 hrs. AND
- KIN 308L - Exercise Physiology Laboratory 1 hr.
  
- KIN 310 - Pre-Internship in Exercise Science 2 hrs. (WI)



- KIN 402 - Exercise Physiology II 3 hrs.
- KIN 406 - Physiology of Aging and Chronic Disease Management 3 hrs.
- KIN 423 - Biomechanics 3 hrs. AND
- KIN 423L - Biomechanics Laboratory 1 hr.
- KIN 471 - Physiological Principles of Resistance Training 3 hrs.
- KIN 496 - Internship in Exercise Science 9-12 hrs. (Capstone) (9 or 12 hours)

Add

*KIN 404 - Motor Development 3hrs.*

Add

*KIN 476 - Exercise Psychology 3hrs.*

**Select 1 course:**

- KIN 109 - First Aid 1 hr.
- CHE 107 - General Chemistry II 3 hrs. AND \*
- CHE 107L - General Chemistry II Laboratory 1 hr. \*

**Select 1 course:**

- KIN 411 - Adapted Activities and Techniques for Therapeutic Recreation 3 hrs.
- PHY 111 - General Physics I 3 hrs. AND \*
- PHY 111L - General Physics I Laboratory 1 hr. \*

**Select 1 course:**

- KIN 420 - Practicum 2-10 hrs. (3 hours)
- PHY 112 - General Physics II 3 hrs. AND \*
- PHY 112L - General Physics II Laboratory 1 hr. \*

**Select 1 course:**

- KIN 476 - Exercise Psychology 3 hrs.
- PSY 275 - Developmental Psychology 3 hrs.

*Delete this section*

**DEG 02. Additional Requirements (20-37 hours)**

- BSC 110 - Principles of Biological Science I 3 hrs. AND \*
- BSC 110L - Principles of Biological Science I Laboratory 1 hr. \*
- BSC 111 - Principles of Biological Science II 3 hrs. AND \*
- BSC 111L - Principles of Biological Science II Laboratory 1 hr. \*
- BSC 250 - Human Anatomy and Physiology I 3 hrs. \*AND
- BSC 250L - Human Anatomy and Physiology I Laboratory 1 hr. \*

- [BSC 251 - Human Anatomy and Physiology II](#) 3 hrs. \*AND
- [BSC 251L - Human Anatomy and Physiology II Laboratory](#) 1 hr. \*
  
- [CHE 106 - General Chemistry I](#) 3 hrs. AND \*
- [CHE 106L - General Chemistry I Laboratory](#) 1 hr. \*
  
- [MLS 201 - Medical Terminology](#) 2 hr.
- [NFS 362 - Nutrition](#) 3 hrs.
- [PSY 110 - General Psychology](#) 3 hrs. \*
- [PSY 360 - Introduction to Statistics for the Behavioral Sciences](#) 3 hrs. \*

**Select 1 course,**

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[MAT 103](#) required for pre-professional track ♦;

- [MAT 101 - College Algebra](#) 3 hrs. \*
- [MAT 103 - Plane Trigonometry](#) 3 hrs. \*

**Note:**

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♦ Pre-professional students may enter [MAT 103](#) directly if Math ACT sub score is 24 or higher. If Math ACT sub score is less than 24, [MAT 101](#) and [MAT 103](#) must be completed.

**DEG 03. Electives** *(Minimum of 15 hours)*

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Choose electives as needed with advisor's approval. (See Hours to Degree below.)

**Hours to Degree**

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<sup>120</sup>~~124~~ hours are needed to graduate with a BS in Kinesiology with an emphasis in Exercise Science. At least 50 percent of the hours applied to a degree at The University of Southern Mississippi must be earned from a senior college, and 45 of these hours must be in courses numbered 300 or above. The student must earn at least 21 of the last 30 hours of course work and at least 12 hours in the major area of study from Southern Miss. See [Residence Hour Requirements](#) for more information.

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University of Southern <sup>2017-2018</sup>~~2016-2017~~ Undergraduate Bulletin  
Mississippi

## Recreation (Therapeutic Recreation), B.S. Degree Requirements

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### Degree Plan (RECTRBS)

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#### General Education Curriculum

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##### GEC 01. Written Communication (6 hours)

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- [ENG 101 - Composition One](#) 3 hrs.
- [ENG 102 - Composition Two](#) 3 hrs.

##### GEC 02. Natural Science and Mathematics (11 minimum hours)

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##### Science Requirement (8 hours)

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Select 2 courses with labs:

- [AST 111 - General Astronomy I](#) 3 hrs. AND
- [AST 111L - General Astronomy I Laboratory](#) 1 hr.
  
- [AST 112 - General Astronomy II](#) 3 hrs. AND
- [AST 112L - General Astronomy II Laboratory](#) 1 hr.
  
- [BSC 103 - Biology and Society](#) 3 hrs. ◇AND
- [BSC 103L - Biology and Society Laboratory](#) 1 hr ◇
  
- [BSC 110 - Principles of Biological Science I](#) 3 hrs. ◇AND
- [BSC 110L - Principles of Biological Science I Laboratory](#) 1 hr. ◇
  
- [BSC 111 - Principles of Biological Science II](#) 3 hrs. ◇AND
- [BSC 111L - Principles of Biological Science II Laboratory](#) 1 hr. ◇
  
- [BSC 250 - Human Anatomy and Physiology I](#) 3 hrs. \* AND

- [BSC 250L - Human Anatomy and Physiology I Laboratory](#) 1 hr. \*
  
- [BSC 251 - Human Anatomy and Physiology II](#) 3 hrs. \* AND
- [BSC 251L - Human Anatomy and Physiology II Laboratory](#) 1 hr. \*
  
- [CHE 104 - Chemistry and Our Environment](#) 3 hrs. AND
- [CHE 104L - Chemistry and Our Environment Laboratory](#) 1 hr.
  
- [CHE 106 - General Chemistry I](#) 3 hrs. AND
- [CHE 106L - General Chemistry I Laboratory](#) 1 hr.
  
- [CHE 107 - General Chemistry II](#) 3 hrs. AND
- [CHE 107L - General Chemistry II Laboratory](#) 1 hr.
  
- [GHY 104 - Weather and Climate](#) 3 hrs. AND
- [GHY 104L - Weather and Climate Laboratory](#) 1 hr.
  
- [GHY 105 - Landforms, Hydrology and Biogeography](#) 3 hrs. AND
- [GHY 105L - Landforms, Hydrology and Biogeography Laboratory](#) 1 hr.
  
- [GLY 101 - Physical Geology](#) 3 hrs. AND
- [GLY 101L - Physical Geology Laboratory](#) 1 hr.
  
- [GLY 103 - Historical Geology](#) 3 hrs. AND
- [GLY 103L - Historical Geology Laboratory](#) 1 hr.
  
- [MAR 151 - Introduction to Ocean Science](#) 3 hrs. AND
- [MAR 151L - Introduction to Ocean Science Laboratory](#) 1 hr.
  
- [PHY 103 - Introductory Physics](#) 3 hrs. AND
- [PHY 103L - Introductory Physics Laboratory](#) 1 hr.
  
- [PHY 111 - General Physics I](#) 3 hrs. AND
- [PHY 111L - General Physics I Laboratory](#) 1 hr.
  
- [PHY 112 - General Physics II](#) 3 hrs. AND
- [PHY 112L - General Physics II Laboratory](#) 1 hr.
  
- [PHY 201 - General Physics I with Calculus](#) 4 hrs. AND
- [PHY 201L - General Physics I with Calculus Laboratory](#) 1 hr.
  
- [PHY 202 - General Physics II with Calculus](#) 4 hrs. AND
- [PHY 202L - General Physics II with Calculus Laboratory](#) 1 hr.
  
- [PSC 190 - Living in a Material World](#) 3 hrs. AND

- PSC 190L - Lab for Living in a Material World 1 hr.

### Mathematics Requirement (3 hours)

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- MAT 100 - Quantitative Reasoning 3 hrs. \*\*\*
- MAT 101 - College Algebra 3 hrs.  
Higher-level MAT course

### GEC 03. Humanities (9 hours)

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- ENG 203 - World Literature 3 hrs.

#### Select 2 courses, 1 History required:

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- HIS 101 - World Civilizations: Beginnings to 1500 C.E. 3 hrs.
- HIS 102 - World Civilizations: 1500 to the present 3 hrs.
- PHI 151 - Introduction to Philosophy 3 hrs.
- PHI 171 - Ethics and Good Living 3 hrs.
- REL 131 - Comparative Religion 3 hrs.

### GEC 04. Aesthetic Values (3 hours)

---

Select 1 course:

- ART 130 - Art Appreciation 3 hrs.
- DAN 130 - Dance Appreciation 3 hrs.
- MUS 165 - The Enjoyment of Music 3 hrs.
- THE 100 - Theatrical Expressions 3 hrs.

### GEC 05. Social and Behavioral Sciences (6 hours)

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Select 2 courses:

- ANT 101 - The Human Experience: A Global Perspective on Human Diversity 3 hrs.
- COH 100 - Concepts of Wellness 3 hrs.
- ECO 101 - Basic Economics 3 hrs.
- GHY 101 - World Geography: Dynamics of a Changing Earth 3 hrs.
- PS 101 - American Government 3 hrs.
- PSY 110 - General Psychology 3 hrs. \*
- SOC 101 - Understanding Society: Principles of Sociology 3 hrs. \*

### ~~GEC 06. Computer Competency Requirement (3 hours)~~

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- ~~• CSC 100 - Introduction to Computing 3 hrs.~~

*Delete*  
*Approved AC*

### GEC 07. Writing-Intensive Requirement (3 hours)

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- [ENG 333 - Technical Writing](#) 3 hrs. (WI)  
[ENG 101](#) & [ENG 102](#) prerequisites

### GEC o8. Speaking Intensive Requirement (3 hours)

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Select 1 course:

- [CMS 111 - Oral Communication](#) 3 hrs. (SI)
- [CMS 305 - Interpersonal Communication](#) 3 hrs. (SI)
- [CMS 330 - Small-Group Communication](#) 3 hrs. (SI)

### GEC o9. Capstone Requirement (Major Area)

---

- [KIN 495 - Internship](#) 9-12 hrs. (Capstone) (12 hours required)  
*Must be taken Senior Year; [ENG 101](#) & [ENG 102](#) prerequisites*

#### Note:

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\*This course satisfies both the GEC requirement and a program requirement for this major.

\*\*This particular GEC course is recommended by this major.

\*\*\*This course does not satisfy prerequisites for any other math course.

◇ GEC restrictions apply; see [here](#).

GEC o6 - GEC o9 courses are specific to this major.

For full description of the GEC, see [here](#).

## Program Curriculum

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### DEG o1. Major Area of Study Requirements (~~63~~<sup>59-60</sup> 64 hours)

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- [KIN 109 - First Aid](#) ~~2 hrs.~~
- [KIN 200 - Leisure and Recreation in Society](#) 3 hrs.
- [KIN 201 - Leisure Skills Development](#) 3 hrs.
- [KIN 210 - Practicum](#) 1 hr. (3 hours)
- [KIN 322 - Recreation Program Planning](#) 3 hrs.
- [KIN 323 - Recreation Leadership](#) 3 hrs.
- [KIN 350 - Introduction to Therapeutic Recreation](#) 3 hrs.
- [KIN 351 - Inclusive Recreation and Sport for a Diverse Society](#) 3 hrs.
- [KIN 400 - Seminar in Recreation](#) 3 hrs.
- [KIN 411 - Adapted Activities and Techniques for Therapeutic Recreation](#) 3 hrs.
- [KIN 413 - Organization and Administration of Recreation I](#) 3 hrs.
- ~~[KIN 417 - Legal Aspects of Recreation and Leisure Services](#) 3 hrs.~~ Delete
- [KIN 433 - Organization and Administration of Recreation II](#) 3 hrs.
- ~~[KIN 434 - Facility Design and Maintenance](#) 3 hrs.~~ Delete



- KIN 450 - Procedures in Therapeutic Recreation 3 hrs.
- KIN 451 - Assessment and Documentation in Therapeutic Recreation 3 hrs.
- KIN 453 - Professional Issues in Therapeutic Recreation 3 hrs.
- KIN 495 - Internship 12 hrs. (Capstone) (12 hours required)

**ADD** KIN 452 - Recreation Programs for older Adults

Select 1 course:

- KIN 218 - Athletic Training and Therapeutic Terminology 1 hr.
- MLS 201 - Medical Terminology 2 hr.

### DEG 02. Additional Requirements (15-29 hours)

- BSC 250 - Human Anatomy and Physiology I 3 hrs. \*AND
- BSC 250L - Human Anatomy and Physiology I Laboratory 1 hr. \*
  
- BSC 251 - Human Anatomy and Physiology II 3 hrs. \*AND
- BSC 251L - Human Anatomy and Physiology II Laboratory 1 hr. \*
  
- PSY 110 - General Psychology 3 hrs. \*
- PSY 275 - Developmental Psychology 3 hrs.
- PSY 331 - Medical Aspects of Rehabilitation 3 hrs.
- PSY 436 - Abnormal Psychology 3 hrs.
- SOC 101 - Understanding Society: Principles of Sociology 3 hrs. \*

PSY 360 - Introduction to Statistics for the Behavioral Sciences  
3 hrs  
IT 361 - Computer Applications in Business Technology I  
3 hrs.  
Approved by AC

**ADD** Select 1 course!

With advisor's approval, select 6 hours from the following courses:

- ~~DPH 425 - Health Administration 3 hrs.~~ Delete
- ~~DPH 427 - Health Policy 3 hrs.~~ Delete
- DPH 460 - Long-Term Care Policy and Administration 3 hrs.
- ~~KIN 452 - Recreation Programs for Older Adults 3 hrs.~~ moved to Deg 01
- ~~KIN 477 - Developmental Disabilities in Early Childhood 3 hrs.~~ Delete
- PSY 312 - Counseling Theory and Practice 3 hrs.
- PSY 435 - Alcoholism and Drug Abuse Intervention 3 hrs.
- SOC 450 - Social Psychology 3 hrs.

Add as options

PSY 372 - Adolescent Psychology 3 hrs  
PSY 413 - Multicultural Counseling 3 hrs  
PSY 423 - Group Procedures 3 hrs.  
PSY 432 - Behavioral Interventions 3 hrs

### DEG 03. Electives

Choose electives as needed with advisor's approval. (See Hours to Degree below.)

### Hours to Degree

120  
~~124~~ hours are needed to graduate with a BS in Recreation with an emphasis in Therapeutic Recreation. At least 50 percent of the hours applied to a degree at The University of Southern Mississippi must be earned from a senior college, and 45 of these hours must be in courses numbered 300 or above. The student must

earn at least 21 of the last 30 hours of course work and at least 12 hours in the major area of study from Southern Miss. See [Residence Hour Requirements](#) for more information.

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# University of Southern Mississippi

## Draft 2017-2018 Undergraduate Bulletin

### Honors College

(current)

- [Honors Foundations](#)
- [Honors Keystone](#)
- [The University Forum](#)

#### Ellen Weinauer, Dean

601.266.4533

The University of Southern Mississippi offered its first Honors classes in 1965. In 1971, the university established the Honors Program, named in honor of George R. Olliphant, and in 1976, the program became a full-fledged Honors College.

Today's Honors College provides a stimulating education for high-ability students from all of the university's academic disciplines, rewards and recognizes excellence, and prepares students for entry into the most prestigious national and international graduate schools and the workforce. From their freshman year, students are taught in small classes by experienced professors and are introduced to the practical applications of knowledge as well as to its theoretical foundations. In their junior and senior years, Honors College students work closely with faculty mentors to develop original thesis projects. Throughout the curriculum, Honors scholars are strongly encouraged to serve as contributing members of the campus community and to participate in study-abroad programs in order to widen their cultural and intellectual horizons.

The curriculum of the Honors College consists of two phases: Honors Foundations (for freshmen and sophomores) and Honors Keystone (for juniors and seniors).

### Honors Foundations

To enter the College as freshmen, students compete with other applicants on the basis of high school grades, scores on the American College Test (or the Scholastic Aptitude Test), essays, and letters of support. Students may also be asked to come to the campus for a personal interview. The typical applicant will have an ACT score of 27 or above and an unweighted high school GPA of 3.5 or higher.

In addition to completing the curricular requirements of their major and/or minor, students in Honors Foundations must:

1. Complete a minimum of 20 Honors Hours, to include 2 hours of Honors Forum ([HON 321](#)); typically, students will complete the remaining 18 hours in Honors-only sections of General Education courses)
2. Take Honors hours each semester (typically 5-6).
3. Maintain a cumulative GPA of 3.25 or above to remain in good standing; for information about policies with regard to probation and suspension, please consult the Honors College Student Handbook, available at [www.usm.edu/hc](http://www.usm.edu/hc).

### Honors Keystone

Students who have completed the Honors Foundations curriculum will automatically advance to Honors Keystone. Students seeking admission to the Honors College as Keystone students must meet the following requirements: (1) a cumulative grade point average of 3.25 on at least 40 hours of undergraduate work; (2) a recommendation from one professor; (3) resumé/list of honors and activities; (4) a sample of written work; and (5) transcripts.

### Honors Keystone Curriculum

The Honors Keystone curriculum is designed to enhance students' intellectual curiosity and research skills through completion of an Honors thesis, under the guidance of a faculty advisor. This thesis must be completed in the student's major, unless previously approved by the Honors College Dean. The keystone curriculum is structured incrementally, with the thesis project typically developing over four semesters. (For more information about thesis requirements, please consult the Honors College Student Handbook, available at [www.usm.edu/hc](http://www.usm.edu/hc).)  
Keystone curriculum requirements are as follows:

1. HON 300
2. HON 301
3. Honor Thesis hours (3 hours, taken as 492H in the department of the student's major, or in a course equivalent, i.e. CHE 496H, PHY 499H, PSC 490H/ PSC 490LH and PSC 491H/PSC 491LH)
4. Comprehensive Examination in the student's major, to be completed no later than four weeks prior to the expected graduation date.
5. Students must maintain a cumulative GPA of 3.25 or above to remain in good standing in the Honors College; for information about policies with regard to probation and suspension, please consult the Honors College Student Handbook, available at [www.usm.edu/hc](http://www.usm.edu/hc).

At graduation, all students who complete Honors Keystone with the required GPA of 3.25 or above will receive the special recognition denoted by the Latin designations *summa cum laude* (3.8 or higher), *magna cum laude* (3.50-3.79) or *cum laude* (3.25-3.49).

## Financial Assistance

Students enrolled in the Honors College may apply for financial aid through the Office of Financial Aid on the same basis as any other student. Scholarships available only to Honors students are listed below.

1. **Honors College Achievement Scholarships:** Each year, the Honors College will designate a select group of incoming Honors freshmen as **Presidential** and **Discovery Scholars**. Applicants are expected to have high ACT or SAT scores and superior grades, and to embody the principles of curiosity, intellectual motivation, and leadership that the Honors College represents. The value of the Presidential Scholarship is equal to tuition, on-campus housing/board, and a book stipend for a four-year period. The value of the Discovery Scholarship is equal to tuition for four years, on campus housing for the freshman year, a one-time study broad stipend and a one-time research stipend. Presidential and Discovery Scholars are required to maintain at least a 3.25 GPA, remain in good standing in the Honors College, and complete all Honors College requirements in order to retain their award. The **Schilling-Baird Scholarships**, **O.L. and Marie Sims Scholarship**, the **Pulley, Pulley, Pulley and Gough Scholarship**, the **Lee Cornelius and Vera B. Burns Scholarship**, the **Drs. William G and Hannelore Giles Scholarships**, the **J. Lloyd Milam Scholarship**, the **C. Spire Scholarship**, the **George R. Olliphant Scholarship**, and others are awarded from special Honors College endowments.

## The University Forum

The University Forum is a special series of lectures and programs open to all students, faculty and townspeople. Students who attend the forum lectures and designated films, concerts, plays and other activities may receive an hour of credit on a pass/fail basis by enrolling in **HON 321** and completing course requirements. This course may be repeated by any Southern Miss student for up to eight hours of credit.



# Honors College

**Ellen Weinauer, Dean**  
**601.266.4533**

The University of Southern Mississippi offered its first Honors classes in 1965. In 1971, the university established the Honors Program, named in honor of George R. Olliphant, and in 1976, the program became a full-fledged Honors College.

Today's Honors College provides a stimulating education for high-performing students from all of the university's academic disciplines. The Honors College rewards and recognizes excellence, provides opportunities for leadership and professional development, and prepares students for success in graduate/professional schools and the workforce. From their freshman year, students are taught in small classes by experienced professors and are introduced to the principles of academic inquiry and scholarly investigation. In their junior and senior years, Honors College students work closely with faculty mentors to develop original research projects and creative scholarship. Throughout the curriculum, Honors scholars are strongly encouraged to serve as contributing members of the campus community and to participate in study-abroad programs in order to widen their cultural and intellectual horizons.

The curriculum of the Honors College consists of two phases: Honors Foundations (for freshmen and sophomores) and Honors Keystone (for juniors and seniors). Students who have completed the Honors Foundations curriculum will automatically advance to Honors Keystone. Alternatively, Students may join the Honors College as part of the Honors Keystone program. For admission requirements for both Foundations and Keystone, please consult the Honors College website.

## **Honors Foundations**

In addition to completing the curricular requirements of their major and/or minor, students in Honors Foundations must:

1. Complete a minimum of 16 Honors Hours, to include:
  - HON 321 (Honors Forum), 4 hours;
  - HON 111 and HON 112 (Honors Colloquium), 6 hours, taken in the freshman year;
  - HON 303 (Honors Seminar), 6 hours, taken in the sophomore year
2. Satisfy co-curricular and extracurricular enrichment requirements, as stipulated in the Honors College Student Handbook.
3. Maintain a cumulative GPA of 3.25 or above and remain in good standing; for information about policies with regard to probation and suspension, please consult the Honors College

Student Handbook, available at the Honors College website.

## Honors Keystone

The Honors Keystone curriculum is designed to enhance students' intellectual curiosity and advance their critical and communication abilities through the completion of an Honors thesis project. Working closely with a faculty advisor, students will design and execute an original project of research or creative scholarship. This project is typically completed in the student's major; out-of-major projects must be approved by the Honors College Dean. The curriculum is structured incrementally, with the thesis project typically developing over four semesters. (For more information about thesis requirements, please consult the Honors College Student Handbook, available at the Honors College website.)

In addition to completing the curricular requirements of their major and/or minor, students in Honors Keystone must complete the following requirements:

1. HON 300 ("Developing the Honors Thesis I"), 1 hour
2. HON 301 ("Developing the Honors Thesis II"), 1 hour
3. Thesis Hours (3 hours, taken as 492H in the department of the student's major, or in a course equivalent as approved by the Honors College)
4. Comprehensive Examination in the student's major, to be completed no later than four weeks prior to the expected graduation date.
5. Satisfy co-curricular and extracurricular enrichment requirements, as stipulated in the Honors College Student Handbook.
6. Students must maintain a cumulative GPA of 3.25 or above and remain in good standing; for information about policies with regard to probation and suspension, please consult the Honors College Student Handbook, available at the Honors College website.

At graduation, all students who complete Honors Keystone with the required GPA of 3.25 or above will receive the special recognition denoted by the Latin designations *summa cum laude* (3.8 or higher), *magna cum laude* (3.50-3.79) or *cum laude* (3.25-3.49).

Students who have completed the Honors Foundations curriculum will automatically advance to Honors Keystone. Alternatively, Students may join the Honors College as part of the Honors Keystone program. To be eligible, students must have a cumulative grade point average of 3.25 on at least 40 hours of undergraduate work and must have a minimum of four semesters remaining at USM. The application requires such materials as letters of recommendation, a resumé/list of honors and activities, a sample of written work, and transcripts.

## Office of the Provost

## Contract/Consortia Agreement Review Form

This form should accompany all contractual and consortia agreements entered into by any department, school and/or college at The University of Southern Mississippi. Any contracts that are being renewed with changes must be submitted with this form and have the changes indicated on the submitted document. Once forms are completed and signed, they will be returned to the dean.

\*\*Please see the Procedure for Contract/Consortia Agreement Forms from the Office of the Provost website.

Date 9/1/16  Initial Approval\*  Renewal (No Revisions)\*  Renewal (With Revisions)\*

College Science and Technology Department/School School of Construction

Contract Agency/University Delgado Community College Contact Person Patrice Moore

Consortia Agency/University \_\_\_\_\_ Contact Person \_\_\_\_\_

Contract/Consortia Initial Agreement Date \_\_\_\_\_ Renewal Date \_\_\_\_\_

We are entering into a contractual or consortia agreement with the above agency or university for the following reason(s):

- 1) To provide an Articulation Agreement with Interior Design program at Delgado Community College as outlined in the attachment.
- 2) To provide a Council for Interior Design Accreditation (CIDA) accredited degree to those wanting to sit for the National Council for Interior Design Qualifications (NCIDQ) exam, ultimately allowing a pathway to earn a state license.
- 3) To provide an opportunity to grow the Interior Design program's enrollment.

Our signatures below affirm that we have reviewed this contractual or consortia agreement and that it complies with all university requirements.

\_\_\_\_\_  
Department/School Chair/Director)Date  
Print Name Dr. Erich Connell

\_\_\_\_\_  
Academic or Graduate Council Chair\* (if necessary)Date  
Print Name Kelly Lester

\_\_\_\_\_  
Dean Date  
Print Name Dr. David Hayhurst

\_\_\_\_\_  
General Counsel\* (if necessary)Date  
Print Name \_\_\_\_\_

\_\_\_\_\_  
Provost Date  
Print Name Steven Moser

\*Proposals to initiate offering educational programs or courses through consortia relationships or contractual agreements with an outside institution (collaborative, dual, joint, or articulation agreements/partnerships) should first be presented to Academic or Graduate Council with this form to include signatures of the Director, Dean, and General Counsel if necessary. Renewal materials should include minutes or other types of documentation that could identify the institutions met periodically to review stated responsibilities and outcomes. To ensure periodic evaluation of the agreement against the mission of the institution, the Provost will determine if additional council review is necessary at the time of renewal. Note SACSCOC Notification and/or Approval may be required prior to initiating the agreement or at the time of renewal.

**The University of Southern Mississippi**  
**College of Science and Technology – School of Construction**  
**Interior Design BS**

Articulation Agreement with Delgado Community College (Interior Design Program)  
 Effective September 1, 2016 – August 15, 2019

**Common GEC Courses Accepted by USM (26 hours)**

Delgado	USM	USM Title	Credit Hours
ENGL 101	ENG 101	Composition One	3
ENGL 102	ENG 102	Composition Two	3
MAT 120	MAT 100	Quantitative Reasoning	3
SOCI 151 or POLI 180	SOC 101 or PS 101	Principles of Sociology American Government	3
PSYC 127	PSY 110	General Psychology	3
FNAR 125	ART 130	Art Appreciation	3
BIOL 101/107 BIOL 102/108 CHEM 101/107 GEOL 101/103 GEOL 102/104	BIO 110/L BIO 111/L CHE 106/L GLY 101/L GLY 103/L	Principles of Biological Science I with Lab Principles of Biological Science II with Lab General Chemistry I with Lab Physical Geology with Lab Historical Geology with Lab	8 (2 lab sciences)

**Common Degree Courses Accepted by USM (44 hours)**

Delgado	USM	Title	Credit Hours
ARCH 180	ACT 321	Architectural History I	3
INTD 268	ID 232	Interior Materials and Installation Methods	3
INTD 274	ID 303	Interior Systems	3
INTD 111/INTD 161	ID 325	History of Int. Furn. and Decorative Arts	3
INTD 286	ID 441	Prof. Practices and Procedures	3
INTD 141	ID 140	Interior Design I	3
INTD 242	ID 210	Intro. To CAD	3
INTD 125	ID 238	Visual Comm. In Interior Design	3
INTD 201	ID 240	Interior Design II	3
INTD 292	ID 242	Special Studies and Portfolio	2
INTD 243	ID 311	BIM for Interior Design	3
FNAR 126 or INTD 297	ART 334 or ID 497	ART History II or British Housing and Interiors	3
FNAR 103	ART 101	Drawing I	3
INTD 131	ART 111	Design I	3
INTD 260	ART 112	Design II	3

## USM Semester by Semester Guide – 2 Year Plan (60 hours)

Fall Semester (15 hours)			Spring Semester ( 15 hours)		
ID 320	Des. Presentation Media	3	ID 340	Residential I**	3
ID 339	Interior Design III	3	ID 439	Contract Design I**	3
ID 178	Spec. Topics: Human Factors	3	ACT 322	Architectural History II	3
MER 330	Textile Industrial Complex	3	Choose 1	PHI 151, PHI 171 or REL 131	3
Choose 1	HIS 101 or HIS 102 World Civ.	3	CMS 320	Bus. And Prof. Speaking	3
Summer Semester (4 hours)					
ID 442	Interior Design Internship**	4			
Fall Semester (13 hours)			Spring Semester ( 13 Hours)		
FAM 332	Prof. Presence and Influence *	3	MKT 330	Professional Selling*	3
MKT 300	Principles of Marketing*	3	ENG 203	World Lit	3
ID 342	Residential Design II	3	GHY 331	Cultural Systems (WI)	3
ID 440	Contract Design II	3	ID 490	Adv. Application of Des. Theory	3
ID 438	Portfolio Presentation	1		Elective	1

\*Recommended elective needed to reach 300/400 hour requirement of 45 hours. Alternate electives may be approved on an individual basis.

\*\* **ID 442 Interior Design Internship (4 hours)** is completed in the summer following successful completion of ID 340 and ID 439 with a “C” or better.

**NOTE:** Students are required to complete 45 credit hours of 300/400 level courses to graduate with a BS degree in Interior Design.

### Approved by:

\_\_\_\_\_ Date: \_\_\_\_\_  
 Dr. David Hayhurst  
 Dean, College of Science and Technology

\_\_\_\_\_ Date: \_\_\_\_\_  
 Dr. Steven Moser  
 Provost and Senior Vice President for Academic Affairs

\_\_\_\_\_ Date: \_\_\_\_\_  
 University General Counsel

# Interior Design Course Descriptions

## **FNAR 103 - Beginning Drawing**

Introduction to elements, vocabulary and principles of drawing through various media; drawing from observation; includes composition, perspective, spatial organization, line, value and gesture.

**ART 101 - Drawing I Studio.** A study of the possibilities of drawing as the expression of a variety of ways of seeing and thinking. (CC 1313)

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**INTD 131 - Two-Dimensional Design** Fundamentals of two-dimensional design. Same course as VISC 131.

**ART 111 - Design I Studio.** A study of the basic elements and principles of design and the ordering of them toward expression. (CC 1413)

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## **INTD 111 - History of Interior Design I**

Interiors, interior architecture, furnishings, and cultural influences from ancient times through the 18th century.

## **INTD 161 - History of Interior Design II**

Interiors, interior architecture, furnishings, and cultural influences from Early American through Contemporary.

**ID 325 - History of Interior Furnishings and Decorative Arts** A study of the historical relationships between the decorative arts, period furniture and interior design as revealed in European, Oriental and American furniture styles and domestic interiors from antiquity through the 20th century

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## **INTD 125 - Drafting for Interior Design**

Studies interior spaces, furniture and furnishings through drafting problems related to interiors; beginning drafting techniques

**ID 238 - Visual Communications in Interior Design** Studio/lecture. Corequisite(s): Should be taken concurrently with ID 210 . An introduction to visual communication in interior design with emphasis on orthographic and free-hand drawing and visual design terminology.

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## **INTD 141 - Interior Design I**

Principles of interior design profession. Prerequisite(s): INTD 131 and 125

**ID 140 - Interior Design I** Prerequisite(s): MS Word/PP competency. An introduction to the field of interior design with emphasis on processes and resources of the designer.

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**INTD 242 - Computers for Interior Design**

Methods of using the computer to solve problems related to interior spaces. Prerequisite(s): INTD 125.

**ID 210 - CAD for Interior Design** Studio/Lecture. Prerequisite(s): ID 140 . Corequisite(s): Should be taken concurrently with ID 238 . An exploration of computer-aided design software as utilized in the interior design profession through a variety of projects.

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**INTD 243 - Computers for Interior Design II**

Study of computer applications as related to the practice of Interior Design. The goal of the course is for students to develop a working knowledge of Computer Aided Drafting (CAD) and design-related software to produce Interior Design-related documents and drawings.

Prerequisite(s): INTD 125

**ID 311 - BIM for Interior Design** Studio/lecture. Prerequisite(s): ID 210 or permission of the instructor. Corequisite(s): Should be taken concurrently with ID 240 . An exploration of advanced computer-aided design and building information modeling software as utilized in the interior design profession through a variety of projects.

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**INTD 260 - Color for Interior Space**

Nature of color, theories of color, and application of color in interior design.

**ART 112 - Design II** Studio. Prerequisite(s): ART 111 . A continuation of the study of design with color theory and practice. (CC 1423)

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**INTD 268 - Interior Materials, Finishes and Furnishings**

Types and sources of materials, finishes and furnishings used in interior spaces.

**ID 232 - Interior Materials and Installation Methods** Prerequisite(s): ID 140 or \*. A study of architectural materials for interiors with an emphasis on selection, cost, installation, construction supervision and code/standards requirements.

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**INTD 274 - Interior Construction Systems**

Building systems and construction methods and code requirements for interiors. Prerequisite(s): INTD 131

**ID 303 - Interior Systems** lecture. Prerequisite(s): ID 140 , ID 232 , ID 240 , MAT 100 or \*. Corequisite(s): (May be taken concurrently with ID 232 , ID 238 and/or ID 240 .) Design aspects of interior systems that affect human sensory response, behavior, productivity and well-being with an emphasis on lighting, acoustics, plumbing and HVAC.



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**INTD 292 - Special Studies and Portfolio**

Advanced work in an area of specialization and development of a professional portfolio.

Prerequisite(s): INTD  
151.

**ID 242 - Portfolio Development** Prerequisite(s): ID 140 or permission of instructor.

Specifically equipped personal laptop computer required. Specification available through the ID Office; (May be taken concurrently with ID 140 and ID 238.) An introduction to various portfolio techniques, documentation methods and career planning for the interior design profession.

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**INTD 286 - Professional Practices for Interior Design** Preparation for practical situations in business of interior design. Includes standard practices and procedures, designer-client relations, design contracts, office management, team projects, professional ethics, coordination and supervision of services, and subcontractors. Prerequisite(s): INTD 131.

**ID 441 - Professional Practices and Procedures** Prerequisite(s): ID 240 or \*\*. Application of the aspects of business to the interior design profession.

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**INTD 297 - European Interiors** Travel course involving study and observation of European interiors.

**ID 497 - British Housing and Interior** Studies abroad: a series of lectures and tours by English authorities on interior design topics.

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**ARCH 180 - History and Theory of Architecture**

From early ages to the present.

**ACT 321 - Architectural History I** Analysis and evaluation of social, cultural, and political factors and their influence on the evolution of architectural design, Ancient to 1500 CE.

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**FNAR 126 - Art History II**

Chronological survey of Renaissance to modern art.

**ART 334 - History of Art II** A lecture course surveying Renaissance through contemporary art.

Prerequisite(s): [ENG 101](#) , [ENG 102](#)

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## General Education Core

### **FNAR 125 - Art History I**

Chronological survey of art: prehistoric, Near-Eastern, Greek, Roman, and medieval art.

**ART 130 - Art Appreciation** An introductory survey of visual arts themes, forms, and history for understanding and enjoyment of the medium.

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### **SOCI 151 - Introduction to Sociology**

Introduction to major subject areas, theoretical perspectives, basic research methods, culture, socialization, social organization, institutions, inequality, and social change

**SOC 101 - Understanding Society: Principles of Sociology** Designed to give a general overview of the perspectives, concepts and methodology of sociology. (CC 2113)

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### **POLI 180 - Introduction to American Government**

The principles, institutions, processes, and functions of the government of the United States, and American political behavior

**PS 101 - American Government** An introduction to American national government and politics. (CC 1113, 1153)

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### **PSYC 127 - Introduction to Psychology**

Overview of the scientific study of behavior and mental processes.

**PSY 110 - General Psychology** An introduction to the scientific study of human behavior and experience.

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### **ENGL 061 - Developmental Composition I**

Basic writing course focusing on grammar and mechanics as they relate to the development of well-constructed sentences and paragraphs. This is a skills improvement course that may not be used as credit towards an associate degree or certificate program. Prerequisite(s): COMPASS Placement Test

**ENG 101 - Composition One** Stresses clear, effective writing with special attention to syntactical and organizational skills. (CC 1113, 1213)

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### **ENGL 062 - Developmental Composition II**

Basic writing course focusing on grammar and mechanics as they relate to the development of well-constructed paragraphs and essays. This is a skills improvement course that may not be used as credit towards an associate degree or certificate program. Prerequisite(s): COMPASS Placement Test Score 46-70 or "C" or higher in ENGL 060 or ENGL 061

**ENG 102 - Composition Two** Prerequisite(s): [ENG 101](#) . Refines compositional skills and stresses additional rhetorical and research methods. (CC 1123, 1223)

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**MATH 120 - Contemporary Math**

Introduction to topics in contemporary mathematics. Topics may include the theory of finance, perspective and symmetry in art, formal Aristotelian logic, graph theory, probability and odds, statistics, elementary number theory, optimization, numeracy in the real world, and historical topics in mathematics that have influenced contemporary mathematics. (Topics will vary). Prerequisite(s): "C" or better in MATH 093 or a score of 40-100 on the COMPASS Algebra Placement Test or a score of 0-45 on the COMPASS College Algebra Placement Test, or 19 on the ACT.

**MAT 100 - Quantitative Reasoning** Prerequisite(s): ACT Math subscore  $\geq 20$  or C or higher in [MAT 99](#) . Logic, probability, finance.

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**BIOL 101 - General Biology I (non-science majors)**

Broad biological principles for non-science majors: scientific method; biological molecules, cell structure and function; genetics and evolution.

**BSC 110 - Principles of Biological Science I** Corequisite(s): [BSC 110L](#) . Introduction to biological science, emphasizing cellular organization, genetics, ecology and evolution, satisfies the general education requirement for laboratory science, cannot be taken in combination with [BSC 103](#) to meet the general education curriculum requirement. **Note:** Course which may be counted toward program requirements in the Department of Biological Sciences

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**BIOL 107 - General Biology I Lab (non-science majors)**

Laboratory designed to supplement General Biology I for non-science majors.

**BSC 110L - Principles of Biological Science I Laboratory** Corequisite(s): [BSC 110](#) . **Note:** Course which may be counted toward a major in biological sciences

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**BIOL 102 - General Biology II (non-science majors)**

Broad biological principles for non-science majors: evolution and biological diversity. Topics may vary.

**BSC 111 - Principles of Biological Science II** Corequisite(s): [BSC 111L](#) . Introduction to biological science, emphasizing diversity, organisms and organ systems, satisfies the general education requirement for laboratory science, cannot be taken in combination with [BSC 103](#) to meet the general education curriculum requirement. (CC 1141) **Note:** Course may be counted toward program requirements in the Department of Biological Sciences.

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**BIOL 108 - General Biology II Lab (non-science majors)**

Laboratory designed to supplement General Biology II for non-science majors.

**BSC 111L - Principles of Biological Science II Laboratory** Corequisite(s): [BSC 111](#) . **Note:** Course which may be counted toward a major in biological sciences

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**CHEM 101 - Chemistry I (non-science majors)** Introduction to nomenclature; atomic structure; chemical equations and stoichiometry; gas laws; bonding. Quantitative problem solving. Energy relationships, and solutions. Students without high school chemistry may use this course to prepare for more rigorous CHEM 141. Prerequisite(s): MATH 099 or higher and eligibility for ENGL 101.

**CHE 106 - General Chemistry I** Corequisite(s): [CHE 106L](#) . Focus on basic chemical concepts including: SI units, chemical reactions, stoichiometry, enthalpy, atoms, molecules, structure, bonding, and states of matter

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**CHEM 107 - Chemistry I Lab (non-science majors)** Safety; basic laboratory techniques (to include data collection and interpretation; introduction to laboratory reporting/record keeping) related to the topics in Chemistry I. Corequisite(s): CHEM 101

**CHE 106L - General Chemistry I Laboratory** Corequisite(s): [CHE 106](#) . Designed to reinforce the concepts of CHE 106. Focus on: safety, keeping a notebook, calculations, equation manipulation, data collection & analysis, and the use of general lab equipment

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### **GEOL 101 - Physical Geology**

Study of the physical processes of the Earth, including such topics as minerals, the rock cycle, volcanoes, earthquakes, weathering, plate tectonics, and rivers.

**GLY 101 - Physical Geology** Corequisite(s): [GLY 101L](#) . An introductory course emphasizing the origin and nature of earth materials and processes affecting the earth's surface and interior

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### **GEOL 103 - Physical Geology Lab**

Hands on investigation of the topics in physical geology, especially common minerals, igneous rocks, metamorphic rocks and sedimentary rocks. Corequisite(s): GEOL 101.

**GLY 101L - Physical Geology Laboratory** Pre- or corequisite: [GLY 101](#) . An elementary study of rocks, minerals and maps. (CC 1111)

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### **GEOL 102 - Historical Geology**

Study of the origin and history of the Earth and the development of life on Earth as revealed in the rocks and fossils.

**GLY 103 - Historical Geology** Corequisite(s): [GLY 103L](#) . A study of earth history as revealed in the character and fossil content of rocks.

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### **GEOL 104 - Historical Geology Lab**

Hands on investigation of the topics in Historical Geology, especially fossils, correlation, ordering geologic events and ancient environments. Corequisite(s): GEOL 102

**GLY 103L - Historical Geology Laboratory** Pre- or corequisite: [GLY 103](#) . Introduction to the study of fossils and interpretation of geologic maps. (CC 1121)



THE UNIVERSITY OF  
**SOUTHERN MISSISSIPPI.**

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SCHOOL OF CONSTRUCTION

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TO: Academic Council

FROM: Dr. Erich Connell, Director  
School of Construction

THROUGH: Dr. David Hayhurst, Dean  
College of Science and Technology

DATE: September 1, 2016

RE: Articulation Agreement with Delgado Community College  
Interior Design Program

The Interior Design Program in the School of Construction has developed an articulation agreement with the Interior Design Program at Delgado Community College in New Orleans LA.

Attached to this memo are:

- 1) Proposed Articulation Agreement
- 2) Contract/Consortia Agreement Review Form

The School of Construction is seeking approval of this agreement so the Interior Design Program can begin to recruit students to the program. This contract will allow the Delgado students and graduates an opportunity to earn an accredited BS degree in two years that will allow them to take the National Council for Interior Design Qualification exam to become a licensed designer in their state.

## *Inter-Office Correspondence*



# THE UNIVERSITY OF SOUTHERN MISSISSIPPI

Office of the Provost and Senior Vice President for Academic Affairs

TO: Academic Council

FROM: Bill Powell, Associate Provost 

RE: Rewording of Residence Hour Requirements section in Undergraduate Bulletin

DATE: October 31, 2016

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Due to a restructuring of the Servicemember's Opportunity College (SOC), the University, along with other institutions, has been requested to remove all references to SOC from its publications.

Below please find the current wording for the Residence Hours Requirements in the Bulletin, followed by proposed rewording of the section referring to the SOC for review by Academic Council. The proposed wording has also been reviewed by Greg Pierce, University Registrar, and Jeff Hammond, director of Veteran and Military Student Services.

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### Current Wording in Bulletin

#### **Residence Hour Requirements**

For graduation purposes, "residence hour" include all credit hours earned through any University of Southern Mississippi teaching site, USM online or other distance education course work, and USM-sponsored study abroad programs.

To become eligible for a bachelor's degree at The University of Southern Mississippi, a student must:

1. **earn at least 25 percent of the credit hours needed for the degree from The University of Southern Mississippi.\*** There are no exceptions to this requirement.
2. **earn at least 21 of the last 30 hours of course work from The University of Southern Mississippi.** This policy applies to all students, including transfer students from other colleges and universities. The transfer student must meet the quality point requirements for work undertaken at The University of Southern Mississippi that apply to all the regular students;
3. **earn at least 12 hours at the 300-400 course level, including the capstone course required in the student's degree plan, in the major area of study from Southern Miss; *Special Note: The College of Business requires 50 percent of all business courses required for the Bachelor of Science in Business Administration to be completed through Southern Miss.***

Any exceptions to Requirements 2 and 3 must be approved in advance by the department and dean of the student's major and the Office of the Provost.

#### Rewording of Residence Hour Requirements section in Undergraduate Bulletin

A degree-seeking, active-duty servicemember and his/her adult family members (spouse and college-age children) who enroll at Southern Miss as outlined in the "Servicemembers Opportunity Colleges (SOC) Principles and Criteria" will be exempt from Requirements 2 & 3, according to conditions outlined in a plan of study developed with the student's academic department and dean and approved by the Office of the Provost. In general, academic residency requirements for a SOC-affiliated student can be completed at any time during the student's enrollment at Southern Miss, subject to stated requirements in specific course areas such as majors. Reservists and National Guardsmen who enroll in Southern Miss and are on active duty are also covered in the same manner. For those programs covered by membership in the SOC Degree Network System (DNS), Student Agreements will be issued per the requirements of the "SOC DNS Handbooks." Former servicemembers who began their studies at Southern Miss while serving on active duty may also be similarly exempt from Requirements 2 & 3.

- a. *\*Southern Miss will not require SOC-affiliated students to complete more than 25% of their degree requirements through USM, subject to stated requirements in specific course areas such as majors. For fully online programs, students may be required to complete 30% of their degree requirements through USM.*

#### Proposed Change to highlighted section

A degree-seeking, active-duty servicemember and his/her adult family members (spouse and college-age children) who enroll at Southern Miss will be exempt from Requirements 2 & 3, according to conditions outlined in a plan of study developed with the student's academic department and dean and approved by the Office of the Provost. Former servicemembers and their spouses who began their studies at Southern Miss while serving on active duty may also be similarly exempt from Requirements 2 & 3. In general, academic residency requirements for such a student can be completed at any time during the student's enrollment at Southern Miss, subject to stated requirements in specific course areas such as majors.



**Academic Council Minutes**  
**The University of Southern Mississippi**  
**November 28, 2016**

The Academic Council met at 3:00 p.m. on November 28, 2016, in Thad Cochran Center room 216 with Ms. Kelly Lester, Chair of the Academic Council, presiding.

The following voting members were present: Dr. Lin-Miao Agler, Dr. Catherine Bomhold, Dr. Sam Bruton, Dr. Jeanne Gillespie, Ms. Linda Ginn, Dr. Rick Green, Dr. Angel Herring, Dr. David Holt, Dr. Luis Iglesias, Dr. Kevin Kuehn, Dr. Tom Lansford, Dr. Wujian Miao, Dr. Karen Rich, Dr. Denis Wiesenburg, Dr. Gallayanee Yaoyuneyong and Dr. Emily Yowell.

The following voting members were represented by proxies to constitute a quorum: Dr. Emily Yowell for Dr. Jon Beedle, Dr. Mary Lux for Dr. Sabrina Bryant, Dr. Gallayanee Yaoyuneyong for Dr. Kim Goodwin and Dr. Rick Green for Dr. Stephen Oshrin.

The following non-voting members were present: Dr. Eric Tribunella for Dr. Maureen Ryan, Dr. Diane Fisher for Dr. Ann Blackwell, Dr. Kathy Yadrick for Dr. Mike Forster, Ms. Pepper Ginder, Dr. Bill Powell, Mr. Jesse Robinson and Dr. Douglas Masterson for Dr. David Hayhurst.

The following guests were present: Dr. Luisa Baez, Ms. Leanne Cadigan, Dr. Stacey Hall, Dr. David Holley, Dr. Julie Howdeshell, Dr. Sungsoo Kim, Dr. Gary Krebs, Ms. Kathryn Lowery, Ms. Lisa Lowery, Ms. Kaycee McMullen, Dr. Joseph Peyrefitte, Ms. Dawn Porter, Dr. Susan Ross, and Mr. Christian Sweatt.

1.0 Call to Order

The meeting was called to order at 3:00 p.m. with Ms. Kelly Lester presiding.

2.0 Adoption of the Agenda

Ms. Lester presented the agenda for approval. Dr. Gillespie moved and Dr. Wiesenburg seconded a motion to approve the agenda. The motion passed.

3.0 Approval of the minutes

Ms. Lester presented the November 7, 2016 minutes for approval. Dr. Gillespie moved and Dr. Bruton seconded a motion to approve the November 7, 2016 minutes for approval. The motion passed.

4.0 Course Proposals

4.1 College of Arts and Letters

4.1.1 *Department of Art and Design*

Ms. Lester presented the request to modify the Art (Painting and Drawing) B.F.A. degree plan, the Art (Graphic Design) B.F.A. degree plan, and the Art (Sculpture) B.F.A. degree plan. Dr. Gillespie moved and Dr. Yowell seconded a motion to accept these plans as a group. The motion passed. Dr. Bomhold moved and Dr. Wiesenburg seconded a motion to approve the modifications of Art (Painting and Drawing) B.F.A. degree plan, the Art (Graphic Design) B.F.A. degree plan, and the Art (Sculpture) B.F.A. degree plan. The motion passed.

4.1.2 *Department of Foreign Languages and Literature*

Ms. Lester presented the request to add SPA 440. Dr. Gillespie moved and Dr. Iglesias seconded a motion to approve the addition of SPA 440. The motion passed.

Ms. Lester presented the request to modify ITA 101, ITA 102, ITA 201 and ITA 202. Dr. Gillespie moved and Dr. Wiesenburg seconded a motion to accept these courses as a group. The motion passed.

Dr. Gillespie moved and Dr. Wiesenburg seconded a motion to approve the modifications of ITA 101, ITA 102, ITA 201 and ITA 202. The motion passed.

#### 4.1.3 *Department of Interdisciplinary Studies*

Ms. Lester presented the request to modify LS 101. Dr. Gillespie moved and Dr. Yowell seconded a motion to approve the modification of LS 101. The motion passed.

Ms. Lester presented the request to modify the Women's and Gender Studies minor. Dr. Iglesias moved and Dr. Gillespie seconded a motion to approve the modification of Women's and Gender Studies minor. The motion passed.

Ms. Lester presented the request to modify WS 421. Dr. Wiesenburg moved and Dr. Yowell seconded a motion to approve the modification of WS 421. The motion passed.

#### 4.1.4 *Department of Philosophy and Religion*

Ms. Lester presented the request to suspend/delete the Religion B.A. degree plan. Dr. Gillespie moved and Dr. Iglesias seconded a motion to approve the request to suspend/delete the Religion B.A. degree plan. The motion passed.

Ms. Lester presented the request to modify the Philosophy B.A. degree plan. Dr. Iglesias moved and Dr. Bomhold seconded a motion to approve the modification of the Philosophy B.A. degree plan. The motion passed.

#### 4.1.5 *Department of Political Science, International Development and International Affairs*

Ms. Lester presented the request to modify PS 428. Dr. Iglesias moved and Dr. Yowell seconded a motion to approve the modification of PS 428. The motion passed.

### 4.2 College of Business

#### 4.2.1 *College of Business*

Ms. Lester presented the request to modify BA 400, MKT 428, MGT 400, SM 465 and TM 494. Dr. Gillespie moved and Dr. Bomhold seconded a motion to approve the modifications of BA 400, MKT 428, MGT 400, SM 465 and TM 494. The motion passed.

#### 4.2.2 *Department of Management and International Business*

Ms. Lester presented the request to inactivate the Management (Business Administration Management) B.S.B.A. degree plan. Dr. Iglesias moved and Dr. Herring seconded a motion to approve the inactivation of the Management (Business Administration Management) B.S.B.A. degree plan. The motion passed.

Ms. Lester presented the request to inactivate the Management (Human Resources) B.S.B.A. degree plan. Dr. Iglesias moved and Dr. Bomhold seconded a motion to approve the inactivation of the Management (Human Resources) B.S.B.A. degree plan. The motion passed.

Ms. Lester presented the request to add the Management B.S.B.A. degree plan. Dr. Gillespie moved and Dr. Bryant seconded a motion to approve the addition of the Management B.S.B.A. degree plan. The motion passed.



#### 4.2.3 *Department of Economic Development, Tourism and Sport Management*

Ms. Lester presented the request to rename the Tourism (Tourism Management) B.S.B.A. degree plan. Dr. Gillespie moved and Dr. Bryant seconded a motion to approve the request to rename the Tourism (Tourism Management) B.S.B.A. degree plan. The motion passed.

Ms. Lester presented the request to modify the TM prefix. Dr. Gillespie moved and Dr. Oshrin seconded a motion to approve the modification of the TM prefix. The motion passed.

Ms. Lester presented the request to modify TM 100, TM 340, TM 345, TM 358, TM 368, TM 375, TM 377, TM 378, TM 385, TM 441, TM 442, TM 445, TM 457, TM 467, TM 472, TM 479 and TM 494. Dr. Gillespie moved and Dr. Iglesias seconded a motion to accept these courses as a group. The motion passed.

Dr. Gillespie moved and Dr. Yowell seconded a motion to approve the modifications of TM 100, TM 340, TM 345, TM 358, TM 368, TM 375, TM 377, TM 378, TM 385, TM 441, TM 442, TM 445, TM 457, TM 467, TM 472, TM 479 and TM 494. The motion passed.

Ms. Lester presented the request to modify the Tourism (Tourism Management) B.S.B.A. degree plan. Dr. Gillespie moved and Dr. Bryant seconded a motion to approve the modification of the Tourism (Tourism Management) B.S.B.A. degree plan. The motion passed.

Ms. Lester presented the request to modify the Tourism Management minor. Dr. Gillespie moved and Dr. Bryant seconded a motion to approve the modification of the Tourism Management minor. The motion passed.

Ms. Lester presented the request to modify the Casino Management certificate. Dr. Gillespie moved and Dr. Bryant seconded a motion to approve the modification of the Casino Management certificate. The motion passed.

Ms. Lester presented the request to suspend admission to the Hotel, Restaurant, and Tourism Management B.S.B.A. degree plan. Dr. Wiesenburg moved and Dr. Gillespie seconded a motion to approve the request to suspend admission to the Hotel, Restaurant, and Tourism Management B.S.B.A. degree plan. The motion passed.

Ms. Lester presented the request to inactivate the Tourism (Casino and Resort Management) B.S.B.A. degree plan. Dr. Gillespie moved and Dr. Bryant seconded a motion to approve the inactivation of the Tourism (Casino and Resort Management) B.S.B.A. degree plan. The motion passed.

#### 4.3 College of Education and Psychology

No proposals.

#### 4.4 College of Health

##### 4.4.1 *School of Kinesiology*

Ms. Lester presented the request to add a student group for the Kinesiology (K-12 Physical Education Licensure/Sport Coaching Education) (Dual Licensure) B.S. degree plan. Dr. Gillespie moved and Dr. Yowell seconded a motion to untable the request to add a student group for the Kinesiology (K-12 Physical Education Licensure/Sport Coaching Education) (Dual Licensure) B.S. degree plan. The motion passed. Dr. Gillespie moved and Dr. Yowell seconded a motion to approve the request to add a student group for the Kinesiology (K-12 Physical Education Licensure/Sport Coaching Education) (Dual Licensure) B.S. degree plan. The motion passed.

##### 4.4.2 *Department of Nutrition and Food Systems*

Ms. Lester presented the request to modify NFS 476. Dr. Wiesenburg moved and Dr. Iglesias seconded a motion to approve the modification of NFS 476. The motion passed.

Ms. Lester presented the request to modify NFS 476L. Dr. Gillespie moved and Dr. Wiesenburg seconded a motion to approve the modification of NFS 476L. The motion passed.

Ms. Lester presented the request to modify NFS 463. Dr. Gillespie moved and Dr. Bruton seconded a motion to approve the modification of NFS 463. The motion passed.

Ms. Lester presented the request to modify the Nutrition and Dietetics (Didactic Program in Dietetics) BS degree plan. Dr. Gillespie moved and Dr. Yowell seconded a motion to approve the modification of the Nutrition and Dietetics (Didactic Program in Dietetics) BS degree plan. The motion passed.

Ms. Lester presented the request to modify the Nutrition and Dietetics (Nutrition and Food Systems Management) BS degree plan. Dr. Gillespie moved and Dr. Iglesias seconded a motion to approve the modification of the Nutrition and Dietetics (Nutrition and Food Systems Management) BS degree plan. The motion passed.

#### 4.5 College of Nursing

No proposals.

#### 4.6 College of Science and Technology

##### 4.6.1 *Department of Biological Sciences*

Ms. Lester presented the request to modify BSC 370. Dr. Iglesias moved and Dr. Gillespie seconded a motion to approve the modification of BSC 370. The motion passed.

Ms. Lester presented the request to modify the Biological Sciences (Licensure) B.S. degree plan, the Biological Sciences (Microbiology) B.S. degree plan, the Biological Sciences B.S. degree plan and the Marine Biology B.S. degree plan. Dr. Gillespie moved and Dr. Yowell seconded a motion to accept these plans as a group. The motion passed. Dr. Gillespie moved and Dr. Kuehn seconded a motion to approve the modifications of Biological Sciences (Licensure) B.S. degree plan, the Biological Sciences (Microbiology) B.S. degree plan, the Biological Sciences B.S. degree plan and the Marine Biology B.S. degree plan. The motion passed.

#### 4.6.2 *Department of Geography and Geology*

Ms. Lester presented the request to inactivate GLY 444. Dr. Gillespie moved and Dr. Iglesias seconded a motion to approve the inactivation of GLY 444. The motion passed.

Ms. Lester presented the request to inactivate GLY 444L. Dr. Gillespie moved and Dr. Wiesenburg seconded a motion to approve the inactivation of GLY 444L. The motion passed.

Ms. Lester presented the request to modify GLY 443. Dr. Gillespie moved and Dr. Wiesenburg seconded a motion to approve the modification of GLY 443. The motion passed.

Ms. Lester presented the request to modify GLY 443L. Dr. Gillespie moved and Dr. Green seconded a motion to approve the modification of GLY 443L. The motion passed.

#### 4.6.3 *Department of Mathematics*

Ms. Lester presented the request to modify the Mathematics (Licensure) B.S. degree plan. The GEC Committee recommended Council approve the modification of the Mathematics (Licensure) B.S. degree plan. The motion passed.

#### 4.6.4 *School of Computing*

Ms. Lester presented the request to modify the Electronics Engineering Technology B.S. degree plan. Dr. Wiesenburg moved and Dr. Gillespie seconded a motion to approve the modification of the Electronics Engineering Technology B.S. degree plan. The motion passed.

#### 5.0 Old Business

No old business.

#### 6.0 New Business

No new business.

#### 7.0 Reports

##### 7.1 Chair Report- Ms. Kelly Lester

Ms. Lester reported that the Academic Master Plan now includes a Preamble and some further edits. It will be circulated to the faculty.

Ms. Lester also reported that the Provost offered an extension for the GEC reduction to meet 120 hour mandate anticipated from IHL. The Provost requests a recommendation by the end of the Academic Year.

##### 7.2 Chair-Elect Report – Dr. Luis Iglesias

No report.

##### 7.3 Secretary Report-Ms. Linda Ginn

No report.

- 7.4 Standing Committees
  - 7.4.1 Academic Standards – Dr. Stephen Oshrin  
No report.
  - 7.4.2 Bylaws – Dr. Kim Goodwin  
No report.
  - 7.4.3 Elections – Dr. Kevin Kuehn  
No report.
  - 7.4.4 General Education – Dr. Emily Yowell  
No report.
  - 7.4.5 Intercollegiate – Dr. Denis Wiesenburg  
No report.
  - 7.4.5 Program Reviews – Dr. Jeanne Gillespie  
No report.
- 7.5 SACS/QEP/Alternative Learning – Dr. Bill Powell/Dr. Julie Howdeshell  
No report.
- 7.6 University Assessment Committee (UAC) Liaison – Ms. Kelly Lester  
The UAC committee completed the first round of reviews. The second round of reviews are in progress.
- 7.7 Professional Education Council Liaison Report – Dr. Jon Beedle  
No report.
- 7.8 Online Learning Committee Liaison Report – Dr. Jon Beedle  
No report.
- 7.9 General Education Curriculum Assessment Committee (GECAC) – Dr. Beth Tinnon  
No report.
- 8.0 Adjourn  
Ms. Lester adjourned the meeting at 3:45 p.m.

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Greg Pierce, Recording Secretary

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Kelly Lester, Chair

ACADEMIC COUNCIL MINUTES SUMMARY  
November 28, 2016

**College of Arts and Letters**

*Department of Art and Design*

- Modify: Art (Drawing and Painting) BFA degree plan.  
Add ART 401 and ART 402 to DEG 01- Select 2 Art History courses.  
Effective fall 2017.
- Modify: Art (Graphic Design) BFA degree plan.  
Add ART 401 and ART 402 to DEG 01- Select 1 Art History course.  
Effective fall 2017.
- Modify: Art (Sculpture) BFA degree plan.  
Add ART 401 and ART 402 to DEG 01- Select 6 hours.  
Effective fall 2017.

*Department of Foreign Languages and Literature*

- Add: SPA 440                      Survey of Latin American Literature.  
3 hours. Face to face and online correspondence  
format. Effective fall 2017.
- Modify: ITA 101                      Beginning Italian I.  
Face to face format.
- To: ITA 101                      Beginning Italian I.  
Face to face and online correspondence format.  
Effective fall 2017.
- Modify: ITA 102                      Beginning Italian II.  
Face to face format.
- To: ITA 102                      Beginning Italian II.  
Face to face and online correspondence format.  
Effective fall 2017.
- Modify: ITA 201                      Intermediate Italian I.  
Face to face format.
- To: ITA 201                      Intermediate Italian I.  
Face to face and online correspondence format.  
Effective fall 2017.
- Modify: ITA 202                      Intermediate Italian II.  
Face to face format.
- To: ITA 202                      Intermediate Italian II.  
Face to face and online correspondence format.  
Effective fall 2017.

*Department of Interdisciplinary Studies*

Modify:	LS 101	<u>Academic Support I.</u> Pass/Fail grading basis.
To:	UNV 101	<u>Academic Support I.</u> A-F grading basis. Effective fall 2017.
Modify:	Women and Gender Studies minor. Add FAM 450. Effective fall 2017.	
Modify:	WS 421	<u>Women and the Law.</u>
To:	WGS 421	<u>Women and the Law.</u> Effective spring 2017.

*Department of Philosophy and Religion*

Suspend/Delete:	Religion BA degree plan. Effective spring 2017. ( <b>Pending IHL approval</b> )	
Modify:	Philosophy BA degree plan. (see attached). Effective fall 2017.	

*Department of Political Science, International Development and International Affairs*

Modify:	PS 428	<u>Special Topics in Political Philosophy.</u>
To:	PS 428	<u>Special Topics in Political Science.</u> Course description. Effective fall 2017.

**College of Business**

Modify:	Coding in SOAR for BA 400, MKT 428, MGT 400, SM 465 and TM 494 to show senior standing. (see attached) Effective spring 2017.	
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*Department of Management and International Business*

Inactivate:	Management (Business Administration Management) BSBA degree plan. Effective fall 2017.	
Inactivate:	Management (Human Resources) BSBA degree plan. Effective fall 2017.	
Modify:	Management (Business Administration Management) BSBA degree plan. (Plan Code MGTBABSBA)	
To:	Management BSBA degree plan. (Plan Code MGMTBSBA) Effective fall 2017. (see attached)	

*Department of Economic Development, Tourism and Sport Management*

Modify:	Tourism (Tourism Management) BSBA degree plan.	
To:	Hospitality and Tourism Management BSBA degree plan. Effective fall 2017. ( <b>Pending IHL approval</b> )	
Modify:	TM prefix.	
To:	HTM prefix. Effective fall 2017.	
Modify:	TM 100	<u>Introduction to Hospitality and Tourism.</u>
To:	HTM 100	<u>Introduction to Hospitality and Tourism.</u> Course description. Effective fall 2017.
Modify:	TM 340	<u>Global Tourism.</u>
To:	HTM 340	<u>Global Tourism.</u> Course description. Effective fall 2017.
Modify:	TM 345	<u>Customer Service Management.</u>
To:	HTM 345	<u>Customer Service Management.</u> Course description. Effective fall 2017.
Modify:	TM 358	<u>Food and Beverage Operations.</u>
To:	HTM 358	<u>Food Service Management.</u> Course description. Effective fall 2017.
Modify:	TM 375	<u>Beverage Control and Service.</u>
To:	HTM 375	<u>Beverage Management.</u> Course description. Effective fall 2017.
Modify:	TM 377	<u>E-Commerce in Tourism.</u>
To:	HTM 377	<u>E-Commerce in Hospitality and Tourism.</u> Course description. Effective fall 2017.
Modify:	TM 378	<u>Casino and Resort Operations.</u>
To:	HTM 378	<u>Casino and Resort Operations.</u> Effective fall 2017.
Modify:	TM 385	<u>Introduction to the Convention Industry.</u>
To:	HTM 385	<u>Introduction to the Convention Industry.</u> Course description. Effective fall 2017.

Modify:	TM 441	<u>Legal Aspects of Hospitality and Tourism.</u>
To:	HTM 441	<u>Legal Aspects of Hospitality and Tourism.</u> Effective fall 2017.
Modify:	TM 442	<u>Hotel and Restaurant Marketing.</u>
To:	HTM 442	<u>Hotel and Restaurant Marketing.</u> Effective fall 2017.
Modify:	TM 445	<u>Financial Aspects of Hospitality Operations.</u> Face to face format.
To:	HTM 445	<u>Revenue Management in Hospitality Operations.</u> Face to face and online correspondence format. Effective fall 2017.
Modify:	TM 457	<u>Catering and Buffet Management.</u> Face to face format.
To:	HTM 457	<u>Catering and Banquet Operations.</u> Joint lecture/laboratory instruction format. Course description. Effective fall 2017.
Modify:	TM 467	<u>Conventions and Meetings Management.</u>
To:	HTM 467	<u>Conventions and Meetings Management.</u> Course description. Effective fall 2017.
Modify:	TM 471	<u>Regulatory Legal Security Aspects of Casino Operations.</u>
To:	HTM 471	<u>Regulatory Legal Security Aspects of Casino Operations.</u> Effective fall 2017.
Modify:	TM 472	<u>Casino and Resort Marketing.</u>
To:	HTM 472	<u>Casino and Resort Marketing.</u> Effective fall 2017.
Modify:	TM 494	<u>Strategic Destination Analysis.</u>
To:	HTM 494	<u>Strategic Destination Analysis.</u> Course description. Effective fall 2017.
Modify:	Tourism (Tourism Management) BSBA degree plan. Effective fall 2017.	
Modify:	Tourism Management minor. (see attached). Effective fall 2017.	



- Modify: Casino Management certificate (online).  
Change TM prefix to HTM prefix for all courses.  
Effective fall 2017.
- Suspend/Delete: Hotel, Restaurant and Tourism Management BS degree plan.  
(see attached). Effective fall 2017.
- Inactivate: Tourism (Casino and Resort Management BSBA degree plan).  
Effective fall 2017.

**College of Health**  
*School of Kinesiology*

- Modify: K-12 Physical Education Licensure/Sport Coaching Education:  
Student Group designation in SOAR as prerequisite for  
coursework. Effective fall 2017.

*Department of Nutrition and Food Systems*

- Modify: NFS 476                      Food Production Management II.  
1 hour.
- To: NFS 476                      Food Production Management II.  
2 hours. Effective fall 2017.
- Modify: NFS 476L                      Food Production Management II Laboratory.  
2 hours.
- To: NFS 476L                      Food Production Management II Laboratory.  
1 hour. Effective fall 2017.
- Modify: NFS 463                      Community Nutrition.
- To: NFS 463                      Community Nutrition.  
Course description. (corequisite removed)  
Effective fall 2017.
- Modify: Nutrition and Dietetics (Didactic Program in Dietetics) BS degree plan.  
Under DEG 01 Major Area of Study Requirements, change hours for  
courses NFS 476 and NFS 476L. Effective fall 2017.
- Modify: Nutrition and Dietetics (Nutrition and Food Systems Management)  
BS degree plan.  
Under DEG 01 Major Area of Study Requirements, change hours for  
courses NFS 476 and NFS 476L. Effective fall 2017.

## College of Science and Technology

### *Department of Biological Sciences*

Modify:	BSC 370	<u>Genetics.</u> 4 hours.
To:	BSC 370	<u>Genetics.</u> 3 hours. Course description. Effective summer 2017.
Modify:	Biological Sciences (Licensure) BS degree plan. (see attached). Effective fall 2017.	
Modify:	Biological Sciences (Microbiology) BS degree plan. (see attached). Effective fall 2017.	
Modify:	Biological Sciences BS degree plan. (see attached). Effective fall 2017.	
Modify:	Marine Biology BS degree plan. (see attached). Effective fall 2017.	

### *Department of Geography and Geology*

Inactivate:	GLY 444	<u>Siliceous Micropaleontology.</u> Effective fall 2017.
Inactivate:	GLY 444L	<u>Siliceous Micropaleontology Laboratory.</u> Effective fall 2017.
Modify:	GLY 443	<u>Calcareous Micropaleontology.</u>
To:	GLY 443	<u>Marine Micropaleontology.</u> Course description. Effective fall 2017.
Modify:	GLY 443L	<u>Calcareous Micropaleontology Laboratory.</u>
To:	GLY 443L	<u>Marine Micropaleontology Laboratory.</u> Course description. Effective fall 2017.

### *Department of Mathematics*

Modify:	Mathematics (Licensure) BS degree plan. (see attached). Effective fall 2017.	
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### *School of Computing*

Modify:	Electronics Engineering Technology BS degree plan. (see attached). Effective fall 2017.	
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THE UNIVERSITY OF  
SOUTHERN MISSISSIPPI

## Degree plan

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### General Education Curriculum

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#### GEC 01. Written Communication (6 hours)

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- ENG 101 – Composition One 3 hrs.
- ENG 102 – Composition Two 3 hrs.

#### GEC 02. Natural Science and Mathematics (11 hours minimum)

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##### Science Requirement (8 hours minimum)

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Select 2 courses with labs:

- AST 111 – General Astronomy I 3 hrs. AND
- AST 111L – General Astronomy I Laboratory 1 hr.
- AST 112 – General Astronomy II 3 hrs. AND
- AST 112L – General Astronomy II Laboratory 1 hr.
- BSC 103 – Biology and Society 3 hrs. ◊ AND
- BSC 103L – Biology and Society Laboratory 1 hr ◊
- BSC 110 – Principles of Biological Science I 3 hrs. AND
- BSC 110L – Principles of Biological Science I Laboratory 1 hr.
- BSC 111 – Principles of Biological Science II 3 hrs. AND
- BSC 111L – Principles of Biological Science II Laboratory 1 hr.
- BSC 250 – Human Anatomy and Physiology I 3 hrs. AND
- BSC 250L – Human Anatomy and Physiology I Laboratory 1 hr.
- BSC 251 – Human Anatomy and Physiology II 3 hrs. AND
- BSC 251L – Human Anatomy and Physiology II Laboratory 1 hr.
- CHE 104 – Chemistry and Our Environment 3 hrs. AND
- CHE 104L – Chemistry and Our Environment Laboratory 1 hr.
- CHE 106 – General Chemistry I 3 hrs. AND
- CHE 106L – General Chemistry I Laboratory 1 hr.
- CHE 107 – General Chemistry II 3 hrs. AND
- CHE 107L – General Chemistry II Laboratory 1 hr.
- GHY 104 – Weather and Climate 3 hrs. AND
- GHY 104L – Weather and Climate Laboratory 1 hr.

- GHY 105 – Landforms, Hydrology and Biogeography 3 hrs.  
AND
- GHY 105L – Landforms, Hydrology and Biogeography  
Laboratory 1 hr.
  
- GLY 101 – Physical Geology 3 hrs. AND
- GLY 101L – Physical Geology Laboratory 1 hr.
  
- GLY 103 – Historical Geology 3 hrs. AND
- GLY 103L – Historical Geology Laboratory 1 hr.
  
- MAR 151 – Introduction to Ocean Science 3 hrs. AND
- MAR 151L – Introduction to Ocean Science Laboratory 1 hr.
  
- PHY 103 – Introductory Physics 3 hrs. AND
- PHY 103L – Introductory Physics Laboratory 1 hr.
  
- PHY 111 – General Physics I 3 hrs. AND
- PHY 111L – General Physics I Laboratory 1 hr.
  
- PHY 112 – General Physics II 3 hrs. AND
- PHY 112L – General Physics II Laboratory 1 hr.
  
- PHY 201 – General Physics I with Calculus 4 hrs. AND
- PHY 201L – General Physics I with Calculus Laboratory 1 hr.
  
- PHY 202 – General Physics II with Calculus 4 hrs. AND
- PHY 202L – General Physics II with Calculus Laboratory 1 hr.
  
- PSC 190 – Living in a Material World 3 hrs. AND
- PSC 190L – Lab for Living in a Material World 1 hr.

#### Mathematics Requirement (3 hours)

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- MAT 100 – Quantitative Reasoning 3 hrs. \*\*\*
- MAT 101 – College Algebra 3 hrs.
- Higher-level MAT course

#### GEC 03. Humanities (9 hours)

---

- ENG 203 – World Literature 3 hrs.

##### Select 2 courses, 1 History required:

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- HIS 101 – World Civilizations: Beginnings to 1500 C.E. 3 hrs.
- HIS 102 – World Civilizations: 1500 to the present 3 hrs.
- PHI 151 – Introduction to Philosophy 3 hrs. \*
- PHI 171 – Ethics and Good Living 3 hrs.
- REL 131 – Comparative Religion 3 hrs. \*

#### GEC 04. Aesthetic Values (3 hours)

---

##### Select 1 course:

- ART 130 – Art Appreciation 3 hrs.
- DAN 130 – Dance Appreciation 3 hrs.
- MUS 165 – The Enjoyment of Music 3 hrs.
- THE 100 – Theatrical Expressions 3 hrs.

**GEC 05. Social and Behavioral Sciences (6 hours)**

Select 2 courses:

- ANT 101 – The Human Experience: A Global Perspective on Human Diversity 3 hrs.
- COH 100 – Concepts of Wellness 3 hrs.
- ECO 101 – Basic Economics 3 hrs.
- GHY 101 – World Geography: Dynamics of a Changing Earth 3 hrs.
- PS 101 – American Government 3 hrs.
- PSY 110 – General Psychology 3 hrs.
- SOC 101 – Understanding Society: Principles of Sociology 3 hrs.

**GEC 06. Computer Competency Requirement (Major Area)**

- PHI 480 – Philosophical Discourse 3 hrs. (Capstone)

**GEC 07. Writing-Intensive Requirement (Major Area or 3 hours)**

- Any upper-level writing-intensive (WI) course  
*ENG 101 & ENG 102 prerequisites*

**GEC 08. Speaking Intensive Requirement (3 hours)**

Select 1 course:

- CMS 111 – Oral Communication 3 hrs. (SI)
- CMS 305 – Interpersonal Communication 3 hrs. (SI)
- CMS 320 – Business and Professional Speaking 3 hrs. (SI)
- CMS 330 – Small-Group Communication 3 hrs. (SI)

**GEC 09. Capstone Requirement (Major Area)**

- PHI 480 – Philosophical Discourse 3 hrs. (Capstone)
- *Must be taken Senior Year; ENG 101 & ENG 102 prerequisites*

**Note:**

\*This course satisfies both the GEC requirement and a program requirement for this major.

\*\*This particular GEC course is recommended by this major.

\*\*\*This course does not satisfy prerequisites for any other math course.

◇ GEC restrictions apply; see [here \(http://catalog.usm.edu/preview\\_program.php?catoid=14&poid=6551\)](http://catalog.usm.edu/preview_program.php?catoid=14&poid=6551).

GEC 06 – GEC 09 courses are specific to this major.

For full description of the GEC, see [here \(http://catalog.usm.edu/preview\\_program.php?catoid=14&poid=6551\)](http://catalog.usm.edu/preview_program.php?catoid=14&poid=6551).

**Program Curriculum****DEG 01. Major Area of Study Requirements (30–33 hours)**

- PHI 151 – Introduction to Philosophy 3 hrs. \*
- PHI 253 – Logic 3 hrs.
- PHI 356 – Ethics 3 hrs. (WI)
- PHI 410 – Classical Philosophy 3 hrs. *or PHI 412 – Modern Philosophy 3 hrs.*
- ~~PHI 412 – Modern Philosophy 3 hrs.~~
- PHI 480 – Philosophical Discourse 3 hrs. (Capstone)
- REL 131 – Comparative Religion 3 hrs. \*

~~Select 1 option.~~

- a. Select <sup>15</sup> 12 additional hours from PHI **or REL**
- b. Select 9 additional hours from PHI and 3 upper-level hours from REL

#### DEG 02. Additional Requirements (9–18 hours)

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Select 6 hours from ENG or HIS or REL at the 300 level or above.

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Select 6 hours from ENG or HIS or REL at the 300 level or above.

##### Foreign Language Requirement:

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- 12 hours in a single foreign language; fewer hours may suffice, but course level 202 must be completed.

#### DEG 03. Electives

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Choose electives as needed. (See Hours to Degree below.)

#### Hours to Degree

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124 hours are needed to graduate with a BA in Philosophy. At least 50 percent of the hours applied to a degree at The University of Southern Mississippi must be earned from a senior college, and 45 of these hours must be in courses numbered 300 or above. The student must earn at least 21 of the last 30 hours of course work and at least 12 hours in the major area of study from Southern Miss. See **Residence Hour Requirements** ([http://catalog.usm.edu/content.php?catoid=14&navoid=838#Residence\\_Hour\\_Requirements](http://catalog.usm.edu/content.php?catoid=14&navoid=838#Residence_Hour_Requirements)) for more information.



THE UNIVERSITY OF  
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College of Business Undergraduate Student Services

118 College Drive #5021 | Hattiesburg, MS 39406-5091

Phone: 601-266-4663 | Fax: 601-266-6900 | [brigitte.burgess@usm.edu](mailto:brigitte.burgess@usm.edu) | [www.usm.edu](http://www.usm.edu)

To: Kelly Lester, Chair, Academic Council  
Greg Pierce, Registrar  
From: Brigitte Burgess, Associate Dean, Undergraduate Academic Services  
College of Business  
Date: October 31, 2016  
Re: Reconciliation between the *Bulletin* and SOAR

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The CoB requests that SOAR coding be changed to senior standing for the courses listed below so that it is consistent with the *Bulletin*. The requirement for these courses is senior standing. Currently, SOAR allows students with junior standing to enroll in these courses.

BA 400-Business Administration Senior Seminar  
MKT 428-Marketing Management  
MGT 400-Global Managerial Policy and Strategy  
SM 465-Internship in Sport Management  
TM 494-Strategic Destination Analysis

Additionally, we request that the CoB student group requirement be reinstated for MGT 400, to prevent students from enrolling until they are applied to a CoB graduation student group (ABFA, ABSP, ABSU, ABFE, ABFO, ABSE, ABSO, ABUE, ABUO). This is the CoB capstone course, and students are not allowed to enroll until their last semester.



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## Academic Bulletin

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University of Southern Mississippi Gulf Coast

Course Descriptions

## Management (~~Business Administration Management~~), B.S.B.A. Degree Requirements



[Return to: College of Business](#)

*MGMT BSBA*

### Degree Plan (~~MGTBABSBA~~)

#### General Education Curriculum

##### GEC 01. Written Communication (6 hours)

- ENG 101 - Composition One 3 hrs.
- ENG 102 - Composition Two 3 hrs.

##### GEC 02. Natural Science and Mathematics (41 minimum hours)

##### Science Requirement (8 minimum hours)

Select 2 courses with labs:

- AST 111 - General Astronomy I 3 hrs. AND
- AST 111L - General Astronomy I Laboratory 1 hr.
  
- AST 112 - General Astronomy II 3 hrs. AND
- AST 112L - General Astronomy II Laboratory 1 hr.
  
- BSC 103 - Biology and Society 3 hrs. ◊ AND
- BSC 103L - Biology and Society Laboratory 1 hr ◊
  
- BSC 110 - Principles of Biological Science I 3 hrs. AND
- BSC 110L - Principles of Biological Science I Laboratory 1 hr.
  
- BSC 111 - Principles of Biological Science II 3 hrs. AND
- BSC 111L - Principles of Biological Science II Laboratory 1 hr.
  
- BSC 250 - Human Anatomy and Physiology I 3 hrs. AND
- BSC 250L - Human Anatomy and Physiology I Laboratory 1 hr.



Emeritus Faculty

Administration and Faculty

Bulletin User Guide

- BSC 251 - Human Anatomy and Physiology II 3 hrs. AND
- BSC 251L - Human Anatomy and Physiology II Laboratory 1 hr.
  
- CHE 104 - Chemistry and Our Environment 3 hrs. AND
- CHE 104L - Chemistry and Our Environment Laboratory 1 hr.
  
- CHE 106 - General Chemistry I 3 hrs. AND
- CHE 106L - General Chemistry I Laboratory 1 hr.
  
- CHE 107 - General Chemistry II 3 hrs. AND
- CHE 107L - General Chemistry II Laboratory 1 hr.
  
- GHY 104 - Weather and Climate 3 hrs. AND
- GHY 104L - Weather and Climate Laboratory 1 hr.
  
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- GHY 105L - Landforms, Hydrology and Biogeography Laboratory 1 hr.
  
- GLY 101 - Physical Geology 3 hrs. AND
- GLY 101L - Physical Geology Laboratory 1 hr.
  
- GLY 103 - Historical Geology 3 hrs. AND
- GLY 103L - Historical Geology Laboratory 1 hr.
  
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- MAR 151L - Introduction to Ocean Science Laboratory 1 hr.
  
- PHY 103 - Introductory Physics 3 hrs. AND
- PHY 103L - Introductory Physics Laboratory 1 hr.
  
- PHY 111 - General Physics I 3 hrs. AND
- PHY 111L - General Physics I Laboratory 1 hr.
  
- PHY 112 - General Physics II 3 hrs. AND
- PHY 112L - General Physics II Laboratory 1 hr.
  
- PHY 201 - General Physics I with Calculus 4 hrs. AND
- PHY 201L - General Physics I with Calculus Laboratory 1 hr.
  
- PHY 202 - General Physics II with Calculus 4 hrs. AND
- PHY 202L - General Physics II with Calculus Laboratory 1 hr.
  
- PSC 190 - Living in a Material World 3 hrs. AND
- PSC 190L - Lab for Living in a Material World 1 hr.

#### **Mathematics Requirement (3 hours)**

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- MAT 100 - Quantitative Reasoning 3 hrs. \*\*\*
- MAT 101 - College Algebra 3 hrs. \*\*  
Higher-level MAT course\*

#### **GEC 03. Humanities (9 hours)**

---

- ENG 203 - World Literature 3 hrs.

**Select 2 courses, 1 History required:**

- HIS 101 - World Civilizations: Beginnings to 1500 C.E. 3 hrs.
- HIS 102 - World Civilizations: 1500 to the present 3 hrs.
- PHI 151 - Introduction to Philosophy 3 hrs.
- PHI 171 - Ethics and Good Living 3 hrs.
- REL 131 - Comparative Religion 3 hrs.

#### GEC 04. Aesthetic Values (3 hours)

---

Select 1 course:

- ART 130 - Art Appreciation 3 hrs.
- DAN 130 - Dance Appreciation 3 hrs.
- MUS 165 - The Enjoyment of Music 3 hrs.
- THE 100 - Theatrical Expressions 3 hrs.

#### GEC 05. Social and Behavioral Sciences (6 hours)

---

Select 2 courses:

- ANT 101 - The Human Experience: A Global Perspective on Human Diversity 3 hrs.
- COH 100 - Concepts of Wellness 3 hrs.
- ECO 101 - Basic Economics 3 hrs.
- GHY 101 - World Geography: Dynamics of a Changing Earth 3 hrs.
- PS 101 - American Government 3 hrs.
- PSY 110 - General Psychology 3 hrs.
- SOC 101 - Understanding Society: Principles of Sociology 3 hrs.

#### GEC 06. Computer Competency Requirement (Major Area)

---

- ~~MIS 300 - Management Information Systems 3 hrs.~~

Mathematic Requirement

MAT 100

#### GEC 07. Writing-Intensive Requirement (Major Area)

---

Select 1 course:

- ENG 333 - Technical Writing 3 hrs. (WI)
  - IT 380 - Organizational Communication 3 hrs. (WI)
- ENG 101 & ENG 102 prerequisites

MAT 101

Higher level

#### GEC 08. Speaking Intensive Requirement (3 hours)

---

Select 1 course:

- CMS 111 - Oral Communication 3 hrs. (SI)
- CMS 305 - Interpersonal Communication 3 hrs. (SI)
- CMS 320 - Business and Professional Speaking 3 hrs. (SI)
- CMS 330 - Small-Group Communication 3 hrs. (SI)

#### GEC 09. Capstone Requirement (Major Area)

---

- MGT 400 - Global Managerial Policy and Strategy 3 hrs. (Capstone)
- Must be taken Senior Year; ENG 101 & ENG 102 prerequisites

#### Note:

---

\*This course satisfies both the GEC requirement and a program requirement for this major.

\*\*This particular GEC course is recommended by this major.

\*\*\*This course does not satisfy prerequisites for any other math course.

◇ GEC restrictions apply; see here.

GEC 06 - GEC 09 courses are specific to this major.

For full description of the GEC, see here.

## Program Curriculum

### DEG 01. Major Area of Study Requirements (21 hours)

- MGT 364 - Human Resource Management 3 hrs.
- MGT 454 - Organizational Behavior 3 hrs.
- MGT 455 - Organization Theory 3 hrs.
- ~~MGT 375 - Introduction to Entrepreneurship 3 hrs.~~
- ~~MGT 495 - International Management 3 hrs.~~

#### Select 2 courses:

- MGT 465 - Production and Operations Management 3 hrs.
  - MGT 468 - Compensation Administration & Performance Management 3 hrs.
  - MGT 470 - Organizational Staffing & Development 3 hrs.
  - MGT 472 - Advanced Human Resource Management 3 hrs.
  - MGT 474 - Current Topics in Management 3 hrs.
  - MGT 480 - Leadership 3 hrs.
  - MGT 482 - Small Business Consulting 3 hrs.
- Handwritten notes:*
- MGT 375 Intro. to Entre
  - MGT 495 International Mgt.
  - MGT 475 New Venture

### DEG 02. Additional Requirements (55-58 hours)

#### College of Business Core Courses

- ACC 200 - Introduction to Financial Accounting 3 hrs. AND
- ACC 200L - Introduction to Financial Accounting Lab 0
  
- ACC 220 - Managerial Accounting 3 hrs.
- BA 200 - The Legal Environment of Business 3 hrs.
- BA 201 - Managerial Statistics I 3 hrs.
- BA 250 - Introduction to Business Analytics 1 hr.
- ECO 201 - Principles of Macroeconomics 3 hrs.
- ECO 202 - Principles of Microeconomics 3 hrs.
- Select any approved College of Business international course
- FIN 300 - Principles of Finance 3 hrs.
- MGT 300 - Management for Organizations 3 hrs.
- MGT 325 - Operations Management 3 hrs.
- MGT 400 - Global Managerial Policy and Strategy 3 hrs. (Capstone)
- MIS 300 - Management Information Systems 3 hrs.
- MKT 300 - Principles of Marketing 3 hrs.

#### Select 1:

- BA 310 - Professional Ethics 3 hrs.
- PHI 300 - Business Ethics 3 hrs.

#### Additional BSBA Requirements

#### Select 1 course:

- ENG 333 - Technical Writing 3 hrs. (WI)
- IT 380 - Organizational Communication 3 hrs. (WI)

**Select 1 course:**

---

- IT 200 - Introduction to Business Communication 3 hrs.
- IT 361 - Computer Applications in Business Technology I 3 hrs.
- ENG 301 - English Grammar 3 hrs.
- Single foreign language course

**Select 1 course:**

---

- ANT 221 - Introduction to Cultural & Linguistic Anthropology 3 hrs.
- ANT 311 - World Cultures 3 hrs.
- GHY 331 - Cultural Systems in the Environment 3 hrs.
- GHY 341 - Geography and World Political Affairs 3 hrs.
- HIS 424 - The World in the 20th Century 3 hrs.
- PS 331 - World Politics 3 hrs.
- Single foreign language course not used in BSBA Requirement #17

**Select 2 courses, MAT 102 required**

---

- MAT 101 - College Algebra 3 hrs. \*\*
  - MAT 102 - Brief Applied Calculus 3 hrs. \*
- Approved higher-level MAT course

**DEG 03. Electives**

---

Choose electives as needed with adviser's approval. Non-business courses recommended. (See Hours to Degree below.)

**Hours to Degree**

---

120 hours are needed to graduate with a BSBA in Management ~~with an emphasis in Business Administration Management~~. At least 50 percent of the hours applied to a degree at The University of Southern Mississippi must be earned from a senior college, and 45 of these hours must be in courses numbered 300 or above. The student must earn at least 21 of the last 30 hours of course work and at least 12 hours in the major area of study from Southern Miss. See Residence Hour Requirements for more information.

[Return to: College of Business](#)



**Appendix 9c: Modifications to Existing Degree Program Proposal  
(Suspension or Deletion)  
(Submit Appendix 9c in both PDF and Word Document Formats)**

<b>Institution: The University of Southern Mississippi</b>		
<b>Date of Implementation:</b>	<b>Number of Students Presently Enrolled:</b>	<b>Number of Faculty Affected:</b>
Fall 2017	65	0
<b>Program Title as Appears on Academic Program Inventory, Diploma, and Transcript:</b>		<b>Six Digit CIP Code:</b>
Hotel, Restaurant, & Tourism Management (HRT)		52.0904
<b>Degree(s) Awarded:</b>	<b>Credit Hour Requirements:</b>	
Bachelor of Science (B.S.)	124	
<b>List any institutions within the state offering similar programs:</b>		
University of Mississippi offers a B.S. degree in Hospitality Management.		
<b>Responsible Academic Unit(s):</b>	<b>Institutional Contact:</b>	
College of Business Department of Economic Development, Tourism, and Sport Management	Faye Gilbert, Ph.D., Dean College of Business; Stacy Hall, Ph.D. Chair of Department; Sungsoo Kim, Ph.D. Hospitality and Tourism Management	
<b>Reason for Request:</b>		
The current B.S. degree plan is designed to develop students' skill set in the areas of hotel, restaurant, and tourism, which don't cover all aspects of hospitality and tourism fields. In other words, the education they receive from the B.S. degree only provides the capability for careers in specific industry segments at entry-level positions. Therefore, by providing additional leadership and analytical skills, which can apply to the hospitality and tourism industry, graduates with a B.S.B.A. degree in Hospitality and Tourism Management will be more competitive with skill-sets required to pursue a management career in the industry.		
<b>Effect on Institutional Role and Mission:</b>		
Suspension of the B.S. degree in HRT has the potential to better define our program's (competitive) edge. The initiative to focus on the B.S.B.A. degree will enhance competitiveness for college placements, as well as the value and rigor of the current B.S.B.A. degree program. It will also align the program with other College of Business programs at the Southern Miss. Discontinuing the B.S. degree in HRT serves as part of the restructuring plan that will result in a better focus on the existing tourism B.S.B.A. degree program, which will be replaced with the hospitality and tourism management B.S.B.A. degree program.		
_____ <b>Chief Academic Officer Signature</b>		_____ <b>Date</b>
_____ <b>Institutional Executive Officer Signature</b>		_____ <b>Date</b>

Academic Program, Emphasis Area, Minor or Certificate Processing Form

Please complete this form to process teaching locations of approved programs, emphasis areas, minors or certificates. Return the form with signatures to Institutional Research, Box 5167. Academic/Graduate Council should have been notified of the changes requested below.

The designated location of an academic program or emphasis area is based on the teaching site where students can earn 50% or more of their degree. All departments must conduct assessments by site if students can earn 50% or more of their degree at a teaching site. Establishment of new teaching sites must be approved by the Provost. In addition, the Office of the Provost must be informed of any course offering at locations that are not recognized teaching sites.

Date: October 21, 2016

Department Name: Economic Development, Tourism, and Sport Management

Contact Person: Stacy Hall

Email: stacey.a.hall@usm.edu

Have the changes requested below been submitted to Academic/Graduate Council? [X] Yes [ ] No

[X] Program (Emphasis)

[ ] Minor

[ ] Certificate

Title AND Degree: Hotel, Restaurant, & Tourism Management, B.S. Degree CIP Code (6 digits): 52.0904

For Certificates: # Hours for Completion: [ ] Cert. Level: [ ] UGRD [ ] GRAD Post-Baccalaureate [ ] GRAD Post-Masters

Offer the Program, Emphasis Area, Minor or Certificate at the checked locations listed below (check ALL the locations where the program/emphasis/minor/certificate listed above will NOW be offered):

[ ] Hattiesburg [ ] Gulf Park 100% [ ] Gulf Park (50-99%) [ ] GCRL [ ] Stennis
[ ] Online 100% [ ] Online (51-99%) [ ] Meridian [ ] Jackson, MS [ ] Keesler

Is the program/emphasis/minor/certificate a NCATE major? [ ] Yes [X] No

If Online 100% is checked, are all courses available online at this time? [ ] Yes [X] No

Inactivate/Suspend the Program/ Emphasis Area/ Minor/Certificate listed above at ALL locations:

Last semester student can be admitted (e.g. Fall 2014): [ ] Spring 2017 [ ]

Additional Instructions/Comments:

Signatures for Approval

Chair/Director: [Signature]

Date: 10/31/16

Dean: [Signature]

Date: 11/1/16

**Appendix 9a: Modifications to Existing Degree Program Proposal  
(Renaming)  
(Submit Appendix 9a in both PDF and Word Document Formats)**

<b>Institution: The University of Southern Mississippi</b>			
<b>Date of Implementation:</b>	<b>Present Six Digit CIP Code(s):</b>	<b>New Six Digit CIP Code:</b>	
Fall 2017	52.0999	52.0999	
<b>Present Program Title(s) as Appear(s) on Academic Program Inventory, Diploma, and Transcript:</b>		<b>New Program Title as will Appear on Academic Program Inventory, Diploma, and Transcript:</b>	
Tourism ( <del>Tourism Management</del> )		Hospitality and Tourism Management ( <del>Tourism Management</del> )	
<b>Degree(s) to be Awarded:</b>		<b>Credit Hour Requirements:</b>	
Bachelor of Science in Business Administration (B.S.B.A)		120 hours	
<b>List any institutions within the state offering similar programs:</b>			
University of Mississippi offers a B.S. degree in Hospitality Management.			
<b>Responsible Academic Unit(s):</b>		<b>Institutional Contact:</b>	
College of Business Department of Economic Development, Tourism, and Sport Management		Faye Gilbert, Ph.D., Dean College of Business; Stacy Hall, Ph.D. Chair of Department; Sungsoo Kim, Ph.D. Hospitality and Tourism Management	
<b>Number of Students Enrolled in Last Six Years:</b>		<b>Number of Graduates Expected in Next Six Years:</b>	
<b>Year One</b>	2015-2016: 18	<b>Year One</b>	2015-2016: 5-10
<b>Year Two</b>	2014-2015: 18	<b>Year Two</b>	2016-2017: 10
<b>Year Three</b>	2013-2014: 24	<b>Year Three</b>	2017-2018: 10
<b>Year Four</b>	2012-2013: 24	<b>Year Four</b>	2018-2019: 20
<b>Year Five</b>	2011-2012: 36	<b>Year Five</b>	2019-2020: 20
<b>Year Six</b>	2010-2011: NA	<b>Year Six</b>	2020-2021: 20
<b>Total</b>	120	<b>Total</b>	85-90
<b>Program Summary:</b>			
The Hospitality and Tourism Management B.S.B.A. program cultivates students' professional skills and operational capabilities in the areas of hospitality and tourism. Students are prepared for careers with managerial positions at the regional and national levels to lead the hospitality and tourism industry.			
_____		_____	
<b>Chief Academic Officer Signature</b>		<b>Date</b>	
_____		_____	
<b>Institutional Executive Officer Signature</b>		<b>Date</b>	
<b>Institution:</b>			



1. Describe how the proposed modification fits within the mission of the institution.

The new hospitality and tourism management (HTM) BSBA program focuses on decision-making, financial, and strategic management skills appropriate for careers in tourism, casino, resort, and hospitality industries. Students develop an understanding of the stakeholders and industry practices necessary for success in entry-level managerial positions in these industries or other general business sectors.

2. Is this modification unnecessarily duplicative of other programs within the System?

No other programs offer a similar degree within the system. Hospitality and Tourism Management BSBA program strives for preparing students with understanding of business core concepts and skills for successful management careers in the hospitality and tourism industry.

3. Describe the anticipated institutional impact including any research efforts associated with this program.

Changing in program name has potentials to strengthen the identity of the program in the College of Business and among peer institutions. It showcases HTM faculty's specialized discipline, which enable them with a network of cohorts beyond the department, the college, and the university.

4. Are there any anticipated budget savings associated with the proposed modification?

We anticipate budget savings on hiring adjunct faculty teaching courses that was previously required as major requirements in the HTM BSBA degree program. There is also a potential saving in terms of classroom arrangements and resources along with the course requirement change.

5. Are there any changes to the educational objectives of the degree program associated with the proposed modification?

There will be no changes to the educational objectives of the degree program associated with the proposed modification. Hospitality and Tourism Management BSBA program represents a broader spectrum in the hospitality and tourism business sectors, including hotel, restaurant, casino, and tourism industry.

6. Are there any changes to the curriculum of the degree program associated with the proposed modification?

Yes, proposal on modification of current Tourism (Tourism Management) BSBA degree plan is included in the memo of a separate file. One hundred and twenty (120) hours are needed to graduate with a BSBA degree in HTM program. Students must earn twenty-four (24) hours of course work in the major and take additional 55-58 hours in the college of business core courses. More specifically, students are required to take five (5) courses under major requirements, two (2) courses under one of three tracks: Hotel, Casino, Resort Management track, Food and Beverage Management track, and Event Management track, and one (1) from elective courses.

7. Describe how the proposed modification will affect program faculty.

As the proposed changes reflect what is currently offered no additional faculty will be required given the current enrollment. Renaming HTM degree program results in current HTM faculty's orientation for closer connections with destination governmental officials as well as hospitality business professionals.

8. Describe the evaluation process which led to the request for the proposed modification.

The faculties review the program name and curriculum at peer institutions. Changing the degree program name can bring the edge to the program and attract more prospective students who plan for a career path in the hospitality and tourism industry.



**Hospitality and Tourism Management****~~Tourism (Tourism Management)~~, B.S.B.A. Degree Requirements****HTM****Degree Plan (~~TOUTMBSBA~~)****General Education Curriculum****GEC 01. Written Communication (6 hours)**

- [ENG 101 - Composition One](#) 3 hrs.
- [ENG 102 - Composition Two](#) 3 hrs.

**GEC 02. Natural Science ~~and Mathematics (11 minimum hours)~~ (8 minimum hours)****Science Requirement (8 minimum hours)**

Select 2 courses with labs:

- [AST 111 - General Astronomy I](#) 3 hrs. AND
- [AST 111L - General Astronomy I Laboratory](#) 1 hr.
  
- [AST 112 - General Astronomy II](#) 3 hrs. AND
- [AST 112L - General Astronomy II Laboratory](#) 1 hr.
  
- [BSC 103 - Biology and Society](#) 3 hrs. ◇ AND
- [BSC 103L - Biology and Society Laboratory](#) 1 hr ◇
  
- [BSC 110 - Principles of Biological Science I](#) 3 hrs. AND
- [BSC 110L - Principles of Biological Science I Laboratory](#) 1 hr.
  
- [BSC 111 - Principles of Biological Science II](#) 3 hrs. AND
- [BSC 111L - Principles of Biological Science II Laboratory](#) 1 hr.
  
- [BSC 250 - Human Anatomy and Physiology I](#) 3 hrs. AND
- [BSC 250L - Human Anatomy and Physiology I Laboratory](#) 1 hr.
  
- [BSC 251 - Human Anatomy and Physiology II](#) 3 hrs. AND
- [BSC 251L - Human Anatomy and Physiology II Laboratory](#) 1 hr.

- [CHE 104 - Chemistry and Our Environment](#) 3 hrs. AND
- [CHE 104L - Chemistry and Our Environment Laboratory](#) 1 hr.
  
- [CHE 106 - General Chemistry I](#) 3 hrs. AND
- [CHE 106L - General Chemistry I Laboratory](#) 1 hr.
  
- [CHE 107 - General Chemistry II](#) 3 hrs. AND
- [CHE 107L - General Chemistry II Laboratory](#) 1 hr.
  
- [GHY 104 - Weather and Climate](#) 3 hrs. AND
- [GHY 104L - Weather and Climate Laboratory](#) 1 hr.
  
- [GHY 105 - Landforms, Hydrology and Biogeography](#) 3 hrs. AND
- [GHY 105L - Landforms, Hydrology and Biogeography Laboratory](#) 1 hr.
  
- [GLY 101 - Physical Geology](#) 3 hrs. AND
- [GLY 101L - Physical Geology Laboratory](#) 1 hr.
  
- [GLY 103 - Historical Geology](#) 3 hrs. AND
- [GLY 103L - Historical Geology Laboratory](#) 1 hr.
  
- [MAR 151 - Introduction to Ocean Science](#) 3 hrs. AND
- [MAR 151L - Introduction to Ocean Science Laboratory](#) 1 hr.
  
- [PHY 103 - Introductory Physics](#) 3 hrs. AND
- [PHY 103L - Introductory Physics Laboratory](#) 1 hr.
  
- [PHY 111 - General Physics I](#) 3 hrs. AND
- [PHY 111L - General Physics I Laboratory](#) 1 hr.
  
- [PHY 112 - General Physics II](#) 3 hrs. AND
- [PHY 112L - General Physics II Laboratory](#) 1 hr.
  
- [PHY 201 - General Physics I with Calculus](#) 4 hrs. AND
- [PHY 201L - General Physics I with Calculus Laboratory](#) 1 hr.
  
- [PHY 202 - General Physics II with Calculus](#) 4 hrs. AND
- [PHY 202L - General Physics II with Calculus Laboratory](#) 1 hr.
  
- [PSC 190 - Living in a Material World](#) 3 hrs. AND
- [PSC 190L - Lab for Living in a Material World](#) 1 hr.

~~Mathematics Requirement (3 hours)~~

---

- ~~[MAT 100 - Quantitative Reasoning](#) 3 hrs. \*\*\*~~
- ~~[MAT 101 - College Algebra](#) 3 hrs. \*\*~~
- ~~Higher level MAT course\*~~

## GEC 03. Humanities (9 hours)

---

- [ENG 203 - World Literature](#) 3 hrs.

Select 2 courses, 1 History required:

---

- [HIS 101 - World Civilizations: Beginnings to 1500 C.E.](#) 3 hrs.
- [HIS 102 - World Civilizations: 1500 to the present](#) 3 hrs.
- [PHI 151 - Introduction to Philosophy](#) 3 hrs.
- [PHI 171 - Ethics and Good Living](#) 3 hrs.
- [REL 131 - Comparative Religion](#) 3 hrs.

## GEC 04. Aesthetic Values (3 hours)

---

Select 1 course:

- [ART 130 - Art Appreciation](#) 3 hrs.
- [DAN 130 - Dance Appreciation](#) 3 hrs.
- [MUS 165 - The Enjoyment of Music](#) 3 hrs.
- [THE 100 - Theatrical Expressions](#) 3 hrs.

## GEC 05. Social and Behavioral Sciences (6 hours)

---

Select 2 courses:

- [ANT 101 - The Human Experience: A Global Perspective on Human Diversity](#) 3 hrs.
- [COH 100 - Concepts of Wellness](#) 3 hrs.
- [ECO 101 - Basic Economics](#) 3 hrs.
- [GHY 101 - World Geography: Dynamics of a Changing Earth](#) 3 hrs.
- [PS 101 - American Government](#) 3 hrs.
- [PSY 110 - General Psychology](#) 3 hrs.
- [SOC 101 - Understanding Society: Principles of Sociology](#) 3 hrs.

### Mathematics (3 hours)

## GEC 06. ~~Computer Competency Requirement (Major Area)~~

---

- ~~[MIS 300 - Management Information Systems](#) 3 hrs.~~

[MAT 100 - Quantitative Reasoning](#) 3 hrs. \*\*\*

[MAT 101 - College Algebra](#) 3 hrs.\*\*

Higher-level MAT course\*

## GEC 07. Writing-Intensive Requirement (Major Area)

---

Select 1 course:

- [ENG 333 - Technical Writing](#) 3 hrs. (WI)
  - [IT 380 - Organizational Communication](#) 3 hrs. (WI)
- [ENG 101](#) & [ENG 102](#) prerequisites*

## GEC 08. Speaking Intensive Requirement (3 hours)

---

Select 1 course:

- [CMS 111 - Oral Communication](#) 3 hrs. (SI)

- [CMS 305 - Interpersonal Communication](#) 3 hrs. (SI)
- [CMS 320 - Business and Professional Speaking](#) 3 hrs. (SI)
- [CMS 330 - Small-Group Communication](#) 3 hrs. (SI)

## GEC 09. Capstone Requirement (Major Area)

---

- [MGT 400 - Global Managerial Policy and Strategy](#) 3 hrs. (Capstone)  
*Must be taken Senior Year; [ENG 101](#) & [ENG 102](#) prerequisites*

### Note:

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\*This course satisfies both the GEC requirement and a program requirement for this major.

\*\*This particular GEC course is recommended by this major.

\*\*\*This course does not satisfy prerequisites for any other math course.

◇ GEC restrictions apply; see [here](#).

GEC 06 - GEC 09 courses are specific to this major.

For full description of the GEC, see [here](#).

## Program Curriculum

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### DEG 01. Major Area of Study Requirements (24 hours)

---

- HTM • ~~TM 100 - Introduction to Hospitality and Tourism~~ 3 hrs.
- ~~TM 340 - Global Tourism~~ 3 hrs.     **HTM 377: e-Commerce in Hospitality and Tourism** 3hrs
  - ~~TM 358 - Food and Beverage Operations~~ 3 hrs.     **HTM 442: Hospitality & Tourism Marketing** 3hrs
  - ~~TM 368 - Hotel Operations~~ 3 hrs.     **HTM 445: Revenue Management in Hospitality Operations** 3hrs
  - ~~TM 445 - Financial Aspects of Hospitality Operations~~ 3 hrs.  
**HTM 494: Strategic Destination Analysis** 3hrs

#### Select 3 courses:

#### Select 1 from 3 Tracks:

- |   |  |
|---|--|
| • <del>TM 345 - Customer Services Management</del> 3 hrs.               | Hotel, Casino, & Resort Management Track:                |
| • <del>TM 375 - Beverage Control and Service</del> 3 hrs.               | - HTM 368: Hotel Operations 3hrs                         |
| • <del>TM 378 - Casino and Resort Operations</del> 3 hrs.               | - HTM 378: Casino & Resort Operations 3hrs               |
| • <del>TM 441 - Legal Aspects of Hospitality and Tourism</del> 3 hrs.   | Food & Beverage Management Track:                        |
| • <del>TM 442 - Strategic Hospitality Sales Leadership</del> 3 hrs.     | - HTM 358: Food Service Management 3hrs.                 |
| • <del>TM 457 - Catering and Buffet Management</del> 3 hrs.             | - HTM 457: Catering and Banquet Operations 3hrs.         |
| • <del>TM 458 - Advanced Restaurant Operations Management</del> 3 hrs.  | Event Management Track                                   |
| • <del>TM 467 - Conventions and Meetings Management</del> 3 hrs.        | - HTM 385: Introduction to the Convention Industry 3hrs. |
| • <del>TM 468 - Hotel Operations Management II</del> 3 hrs.             | - HTM 467: Convention & Meeting Management 3hrs.         |
| • <del>TM 478 - Casino and Resort Operations Management II</del> 3 hrs. |  |
| • <del>TM 479 - Internship in Hospitality Management</del> 3 hrs.       | <b>Select 1 course from*:</b>                            |
| • <del>TM 492 - Special Problems</del> 1-6 hrs.                         | - HTM 375: Beverage Management 3hrs.                     |
| • <del>TM 494 - Strategic Destination Analysis</del> 3 hrs.             | - HTM 479: Internship in Hospitality Management 3hrs.    |
|   | - HTM 492: Special Problems 1-6 hrs.                     |

\* students can take one selective course from other tracks or casino management certificate program

### DEG 02. Additional Requirements (55-58 hours)

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## College of Business Core Courses

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- [ACC 200 - Introduction to Financial Accounting](#) 3 hrs. AND
- [ACC 200L - Introduction to Financial Accounting Lab](#) 0
  
- [ACC 220 - Managerial Accounting](#) 3 hrs.
- [BA 200 - The Legal Environment of Business](#) 3 hrs.
- [BA 201 - Managerial Statistics I](#) 3 hrs.
- [BA 250 - Introduction to Business Analytics](#) 1 hr.
- [ECO 201 - Principles of Macroeconomics](#) 3 hrs.
- [ECO 202 - Principles of Microeconomics](#) 3 hrs.
- any approved College of Business international course
- [FIN 300 - Principles of Finance](#) 3 hrs.
- [MGT 300 - Management for Organizations](#) 3 hrs.
- [MGT 325 - Operations Management](#) 3 hrs.
- [MGT 400 - Global Managerial Policy and Strategy](#) 3 hrs. (Capstone)
- [MIS 300 - Management Information Systems](#) 3 hrs.
- [MKT 300 - Principles of Marketing](#) 3 hrs.

## Additional BSBA Requirements

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- [ENG 333 - Technical Writing](#) 3 hrs. or
- [IT 380 - Organizational Communication](#) 3 hrs.
- [MAT 102 - Brief Applied Calculus](#) 3 hrs.
- [PHI 300 - Business Ethics](#) 3 hrs.

### Select 1 course:

---

- [IT 200 - Introduction to Business Communication](#) 3 hrs.
- [IT 361 - Computer Applications in Business Technology I](#) 3 hrs.
- [ENG 301 - English Grammar](#) 3 hrs.
- Single foreign language course

### Select 1 course:

---

- [ANT 101 - The Human Experience: A Global Perspective on Human Diversity](#) 3 hrs.
- [ANT 221 - Introduction to Cultural & Linguistic Anthropology](#) 3 hrs.
- [ANT 311 - World Cultures](#) 3 hrs.
- FL 401
- [GHY 331 - Cultural Systems in the Environment](#) 3 hrs.
- [GHY 341 - Geography and World Political Affairs](#) 3 hrs.
- [HIS 424 - The World in the 20th Century](#) 3 hrs.
- [PS 350 - Political Systems of the Modern World](#) 3 hrs.
- Single foreign language course not used in BSBA Requirement, "Select 1 course", see above

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## DEG 03. Electives

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Choose electives as needed with adviser's approval. Non-business courses recommended. (See Hours to Degree below.)

## Hours to Degree

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### Hospitality and Tourism Management

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120 hours are needed to graduate with a BSBA in ~~Tourism~~. At least 50 percent of the hours applied to a degree at The University of Southern Mississippi must be earned from a senior college, and 45 of these hours must be in courses numbered 300 or above. The student must earn at least 21 of the last 30 hours of course work and at least 12 hours in the major area of study from Southern Miss. See [Residence Hour Requirements](#) for more information.

---

## Tourism Management Minor

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### Requirements for a Minor

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All students pursuing a minor in tourism management must complete 18 hours as follows:

HTM • ~~TM~~ 100 - [Introduction to Hospitality and Tourism](#) 3 hrs.

HTM • ~~TM~~ 340 - [Global Tourism](#) 3 hrs.

#### 12 hours from:

---

HTM • ~~TM~~ 345 - [Customer Services Management](#) 3 hrs.

• ~~TM 358 - Food and Beverage Operations~~ 3 hrs. HTM 358: [Food Service Management](#)

HTM • ~~TM~~ 368 - [Hotel Operations](#) 3 hrs.

• ~~TM 375 - Beverage Control and Service~~ 3 hrs.

• ~~TM 377 - E-Commerce in Tourism~~ 3 hrs.

HTM • ~~TM~~ 378 - [Casino and Resort Operations](#) 3 hrs.

HTM • ~~TM~~ 385 - [Introduction to the Convention Industry](#) 3 hrs.

HTM • ~~TM~~ 441 - [Legal Aspects of Hospitality and Tourism](#) 3 hrs.

• ~~TM 442 - Strategic Hospitality Sales Leadership~~ 3 hrs. HTM 442: [Hospitality & Tourism Marketing](#)

• ~~TM 445 - Financial Aspects of Hospitality Operations~~ 3 hrs. HTM 445: [Revenue Management in Hospitality Operations](#)

HTM • ~~TM~~ 467 - [Conventions and Meetings Management](#) 3 hrs.

HTM • ~~TM~~ 471 - [Regulatory Legal Security Aspects of Casino Operations](#) 3 hrs.

HTM • ~~TM~~ 472 - [Casino and Resort Marketing](#) 3 hrs.

• ~~TM 475 - Casino and Resort Financial Analysis~~ 3 hrs.

• ~~TM 478 - Casino and Resort Operations Management II~~ 3 hrs.

HTM • ~~TM~~ 479 - [Internship in Hospitality Management](#) 3 hrs.

HTM • ~~TM~~ 492 - [Special Problems](#) 1-6 hrs.

HTM • ~~TM~~ 494 - [Strategic Destination Analysis](#) 3 hrs.

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## Mathematics (Licensure), B.S. Degree Requirements



### Degree Plan (MATHLBS)

#### General Education Curriculum

##### GEC 01. Written Communication (6 hours)

- [ENG 101 - Composition One](#) 3 hrs.
- [ENG 102 - Composition Two](#) 3 hrs.

[GEC 02 becomes the science requirement.]

##### GEC 02. ~~Basic Science and Mathematics (11 hours minimum)~~

##### Science Requirement (8 hours minimum)

Select 2 courses with labs:

- [AST 111 - General Astronomy I](#) 3 hrs. \*\* AND
- [AST 111L - General Astronomy I Laboratory](#) 1 hr. \*\*
- [AST 112 - General Astronomy II](#) 3 hrs. \*\* AND
- [AST 112L - General Astronomy II Laboratory](#) 1 hr. \*\*
- [BSC 103 - Biology and Society](#) 3 hrs. ◊\*\* AND
- [BSC 103L - Biology and Society Laboratory](#) 1 hr ◊\*\*
- [BSC 110 - Principles of Biological Science I](#) 3 hrs. ◊\*\* AND
- [BSC 110L - Principles of Biological Science I Laboratory](#) 1 hr. ◊\*\*
- [BSC 111 - Principles of Biological Science II](#) 3 hrs. ◊\*\* AND
- [BSC 111L - Principles of Biological Science II Laboratory](#) 1 hr. ◊\*\*
- [BSC 250 - Human Anatomy and Physiology I](#) 3 hrs. \*\* AND
- [BSC 250L - Human Anatomy and Physiology I Laboratory](#) 1 hr. \*\*
- [BSC 251 - Human Anatomy and Physiology II](#) 3 hrs. \*\* AND
- [BSC 251L - Human Anatomy and Physiology II Laboratory](#) 1 hr. \*\*
- [CHE 104 - Chemistry and Our Environment](#) 3 hrs. \*\* AND
- [CHE 104L - Chemistry and Our Environment Laboratory](#) 1 hr. \*\*
- [CHE 106 - General Chemistry I](#) 3 hrs. \*\* AND
- [CHE 106L - General Chemistry I Laboratory](#) 1 hr. \*\*



- CHE 107 - General Chemistry II 3 hrs. \*\* AND
- CHE 107L - General Chemistry II Laboratory 1 hr. \*\*
  
- GHY 104 - Weather and Climate 3 hrs. ◊AND
- GHY 104L - Weather and Climate Laboratory 1 hr. ◊
  
- GHY 105 - Landforms, Hydrology and Biogeography 3 hrs. ◊AND
- GHY 105L - Landforms, Hydrology and Biogeography Laboratory 1 hr. ◊
  
- GLY 101 - Physical Geology 3 hrs. \*\* AND
- GLY 101L - Physical Geology Laboratory 1 hr. \*\*
  
- GLY 103 - Historical Geology 3 hrs. \*\* AND
- GLY 103L - Historical Geology Laboratory 1 hr. \*\*
  
- MAR 151 - Introduction to Ocean Science 3 hrs. \*\* AND
- MAR 151L - Introduction to Ocean Science Laboratory 1 hr. \*\*
  
- PHY 103 - Introductory Physics 3 hrs. AND
- PHY 103L - Introductory Physics Laboratory 1 hr.
  
- PHY 111 - General Physics I 3 hrs. AND
- PHY 111L - General Physics I Laboratory 1 hr.
  
- PHY 112 - General Physics II 3 hrs. AND
- PHY 112L - General Physics II Laboratory 1 hr.
  
- PHY 201 - General Physics I with Calculus 4 hrs. \* (Required for this major) AND
- PHY 201L - General Physics I with Calculus Laboratory 1 hr. \* (Required for this major)
  
- PHY 202 - General Physics II with Calculus 4 hrs. \*\* AND
- PHY 202L - General Physics II with Calculus Laboratory 1 hr. \*\*
  
- PSC 190 - Living in a Material World 3 hrs. AND
- PSC 190L - Lab for Living in a Material World 1 hr.

**Mathematics Requirement (3 hours)**

[This entry to be moved to GEC 06.]

- 
- ~~• MAT 100 - Quantitative Reasoning 3 hrs. \*\*\*~~
  - ~~• MAT 101 - College Algebra 3 hrs.~~
- Higher-level MAT course\*

**GEC 03. Humanities (9 hours)**

- 
- ENG 203 - World Literature 3 hrs.

**Select 2 courses, 1 History required:**

- 
- HIS 101 - World Civilizations: Beginnings to 1500 C.E. 3 hrs. \*
  - HIS 102 - World Civilizations: 1500 to the present 3 hrs. \*
  - PHI 151 - Introduction to Philosophy 3 hrs.
  - PHI 171 - Ethics and Good Living 3 hrs.
  - REL 131 - Comparative Religion 3 hrs.

**GEC 04. Aesthetic Values (3 hours)**

Select 1 course:

- 
- ART 130 - Art Appreciation 3 hrs.
  - DAN 130 - Dance Appreciation 3 hrs.
  - MUS 165 - The Enjoyment of Music 3 hrs.
  - THE 100 - Theatrical Expressions 3 hrs.

**GEC 05. Social and Behavioral Sciences (6 hours)**

Select 2 courses:

- [ANT 101 - The Human Experience: A Global Perspective on Human Diversity](#) 3 hrs. \*
- [COH 100 - Concepts of Wellness](#) 3 hrs.
- [ECO 101 - Basic Economics](#) 3 hrs.
- [GHY 101 - World Geography: Dynamics of a Changing Earth](#) 3 hrs. \*
- [PS 101 - American Government](#) 3 hrs.
- [PSY 110 - General Psychology](#) 3 hrs. \*
- [SOC 101 - Understanding Society: Principles of Sociology](#) 3 hrs. \*

**GEC 06. Mathematics Requirement (3 hours)**

- [MAT 100 - Quantitative Reasoning](#) 3 hrs. \*\*\*
- [MAT 101 - College Algebra](#) 3 hrs.  
Higher level MAT course \*

~~**GEC 06. Computer Competency Requirement (4 hours)**~~

- ~~• [CSC 101 - Computer Science I](#) 3 hrs.~~
- ~~• [CSC 101L - Computer Science I Laboratory](#) 1 hr.~~

**GEC 07. Writing-Intensive Requirement (Major Area)**

- [MAT 481 - History of Mathematics](#) 3 hrs. (WI)  
*ENG 101 & ENG 102 prerequisites*

**GEC 08. Speaking Intensive Requirement (3 hours)**

- [CMS 111 - Oral Communication](#) 3 hrs. (SI) [Keep CMS 111 and add the other three.]

Select 1 course:

- [CMS 305 - Interpersonal Communication](#) 3 hrs. (SI)
- [CMS 320 - Business and Professional Speaking](#) 3 hrs. (SI)
- [CMS 330 - Small-Group Communication](#) 3 hrs. (SI)

**GEC 09. Capstone Requirement (Major Area)**

- [MAT 489 - Student Teaching in Mathematics I](#) 6 hrs. (Capstone)
- [MAT 490 - Student Teaching in Mathematics II](#) 6 hrs. (Capstone)  
*Must be taken Senior Year; ENG 101 & ENG 102 prerequisites*

**Note:**

\*This course satisfies both the GEC requirement and a program requirement for this major.

\*\*This particular GEC course is recommended by this major.

\*\*\*This course does not satisfy prerequisites for any other math course.

◊ GEC restrictions apply; see [here](#).

GEC 06 - GEC 09 courses are specific to this major.

For full description of the GEC, see [here](#).

**Program Curriculum**

**(36-39 hours)**

**DEG 01. Major Area of Study Requirements (42 hours) ~~(39 hours)~~**

[add to the list in DEG 01]

- [MAT 305 Mathematical Computing I](#) 3hrs.

[Note: MAT 309, 315 and 370 are being moved to DEG 02]

- [MAT 167 - Calculus I with Analytic Geometry](#) 3 hrs. ♦\*
- [MAT 168 - Calculus II with Analytic Geometry](#) 3 hrs.
- [MAT 169 - Calculus III with Analytic Geometry](#) 3 hrs.
- [MAT 280 - Calculus IV with Analytic Geometry](#) 3 hrs.
- [MAT 285 - Introduction to Differential Equations I](#) 3 hrs.
- ~~• [MAT 309 - Mathematics for Elementary Teachers II](#) 3 hrs.~~
- ~~• [MAT 315 - Technology in Secondary Mathematics Teaching](#) 3 hrs.~~
- [MAT 320 - Probability and Mathematical Statistics I](#) 3 hrs.
- [MAT 326 - Introduction to Linear Algebra](#) 3 hrs.
- [MAT 340 - Discrete Mathematics](#) 3 hrs.
- ~~• [MAT 370 - Introductory Geometry](#) 3 hrs.~~
- [MAT 420 - Probability and Mathematical Statistics II](#) 3 hrs.
- [MAT 423 - Modern Algebra I](#) 3 hrs.
- [MAT 481 - History of Mathematics](#) 3 hrs. (Capstone)

Select 3 hours from Department of Mathematics courses except

- MAT 90 - Developmental Mathematics 3 hrs.
- MAT 99 - Intermediate Algebra 3 hrs.
- MAT 100 - Quantitative Reasoning 3 hrs.
- MAT 101 - College Algebra 3 hrs.
- MAT 101E - Explorations in College Algebra 3 hrs.
- MAT 102 - Brief Applied Calculus 3 hrs.
- MAT 103 - Plane Trigonometry 3 hrs.
- MAT 128 - Precalculus Mathematics 3 hrs.
- MAT 167 - Calculus I with Analytic Geometry 3 hrs.
- MAT 210 - Mathematics for Elementary Teachers I 3 hrs.
- MAT 220 - Explorations in the Mathematics Classroom 1 hr.
- MAT 308 - Mathematics for Early Childhood Education 3 hrs.
- MAT 310 - Mathematics for Elementary Teachers III 3 hrs.
- MAT 114 - Calculus for the Arts and Sciences 3 hrs.
- MAT 410 - Mathematics for Teachers of Junior High School Mathematics 3 hrs.
- MAT 430 - Advanced Engineering Mathematics I 3 hrs.
- MAT 431 - Advanced Engineering Mathematics II 3 hrs.
  
- MAT 457 - Methods in Mathematics-Secondary 3 hrs. AND
- MAT 457L - Methods in Mathematics-Secondary Laboratory 1 hr.
  
- MAT 489 - Student Teaching in Mathematics I 6 hrs.
- MAT 490 - Student Teaching in Mathematics II 6 hrs.

03

[add to the list in DEG 02]

- MAT 309 - Mathematics for Elementary Teachers II 3hrs.
- MAT 315 - Technology in Secondary Mathematics Teaching 3 hrs.
- MAT 370 - Introductory Geometry 3hrs.

• Teacher education majors are required to pass the Praxis II content and PLT tests at the level required for licensure in the state of Mississippi. Passing is required before graduation and recommended before student teaching is started.

**DEG 02. Additional Requirements (5 hours) (14 hours) (0-5 hours)**

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- PHY 201 - General Physics I with Calculus 4 hrs. \*AND
- PHY 201L - General Physics I with Calculus Laboratory 1 hr. \*

**DEG 03. Teacher Licensure Requirements (35-44 hours) (44 - 53 hours)**

---

Certain courses are restricted; Gold Card required.

- CIS 302 - Classroom Management 3 hrs.
- CIS 313 - Principles of Teaching High School 3 hrs.
- HIS 101 - World Civilizations: Beginnings to 1500 C.E. 3 hrs. \*
- HIS 102 - World Civilizations: 1500 to the present 3 hrs. \*
- MAT 220 - Explorations in the Mathematics Classroom 1 hr.
- MAT 457 - Methods in Mathematics-Secondary 3 hrs. AND
- MAT 457L - Methods in Mathematics-Secondary Laboratory 1 hr.
- MAT 489 - Student Teaching in Mathematics I 6 hrs. (Capstone)
- MAT 490 - Student Teaching in Mathematics II 6 hrs. (Capstone)
- PSY 110 - General Psychology 3 hrs. \*
- PSY 374 - Educational Psychology 3 hrs.
- REF 400 - Public Education in the United States 3 hrs.
- REF 469 - Tests and Measurements 3 hrs.
- SPE 400 - Psychology & Education of Exceptional Children 3 hrs.
- ~~Teacher education majors are required to take Praxis II content and PLT tests and have scores reported to Southern Miss (code #1479) prior to graduation.~~

**DEG 04. Electives**

---

Choose electives as needed. (See Hours to Degree below.)

**Note:**

---

♦ Calculus is required for this major. Students may enter MAT 167 directly if Math ACT sub score is 26 or higher. If Math ACT sub score is 24-25, MAT 103 must be completed. If Math ACT sub score is less than 24, MAT 101 and MAT 103 must be completed.

**Hours to Degree**

---

124 hours are needed to graduate with a BS in Mathematics (Licensure). At least 50 percent of the hours applied to a degree at The University of Southern Mississippi must be earned from a senior college, and 45 of these hours must be in courses numbered 300 or above. The student must earn at least 21 of the last 30 hours of course work and at least 12 hours in the major area of study from Southern Miss. See [Residence Hour Requirements](#) for more information.

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## Academic Bulletin

2016-2017 Undergraduate Bulletin

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## Mathematics (Licensure), B.S. Semester-by-semester Guide



### Freshmen

#### 1st semester (16 hours)

- [ENG 101 - Composition One](#) 3 hrs.
- [HIS 101 - World Civilizations: Beginnings to 1500 C.E.](#) 3 hrs. or
- [HIS 102 - World Civilizations: 1500 to the present](#) 3 hrs.
- [MAT 167 - Calculus I with Analytic Geometry](#) 3 hrs.
- [Science and Lab](#) 4 hrs.
- [MAT 340 - Discrete Mathematics](#) 3 hrs.

#### 2nd semester (15 hours)

- [ENG 102 - Composition Two](#) 3 hrs.
- [HIS 101 - World Civilizations: Beginnings to 1500 C.E.](#) 3 hrs. or
- [HIS 102 - World Civilizations: 1500 to the present](#) 3 hrs.
- [MAT 168 - Calculus II with Analytic Geometry](#) 3 hrs.
- [MAT 326 - Introduction to Linear Algebra](#) 3 hrs.

#### Select 1:

- [ANT 101 - The Human Experience: A Global Perspective on Human Diversity](#) 3 hrs.
- [GHY 101 - World Geography: Dynamics of a Changing Earth](#) 3 hrs.
- [SOC 101 - Understanding Society: Principles of Sociology](#) 3 hrs.

### Sophomore

#### 1st semester (15 hours)

- [MAT 169 - Calculus III with Analytic Geometry](#) 3 hrs.
- [ENG 203 - World Literature](#) 3 hrs. • **Electives 3 hrs.**
- [PSY 110 - General Psychology](#) 3 hrs.
- ~~CSC 101 - Computer Science I 3 hrs. AND~~
- ~~CSC 101L - Computer Science I Laboratory 1 hr.~~

#### Select 1:

- CMS 111 - Oral Communication 3 hrs.
- CMS 305 - Interpersonal Communication 3 hrs.
- CMS 320 - Business and Professional Speaking 3 hrs.
- CMS 330 - Small-Group Communication 3 hrs.

**2nd semester (15 hours)**

- MAT 220 - Explorations in the Mathematics Classroom 1 hr.
- MAT 280 - Calculus IV with Analytic Geometry 3 hrs.
- MAT 285 - Introduction to Differential Equations I 3 hrs.
- PHY 201 - General Physics I with Calculus 4 hrs.
- PHY 201L - General Physics I with Calculus Laboratory 1 hr.

**Select 1:**

- ART 130 - Art Appreciation 3 hrs.
- DAN 130 - Dance Appreciation 3 hrs.
- MUS 165 - The Enjoyment of Music 3 hrs.
- THE 100 - Theatrical Expressions 3 hrs.

**Junior**

**18**

**1st semester (15 hours)**

- MAT 315 - Technology in Secondary Mathematics Teaching 3 hrs.
- MAT 320 - Probability and Mathematical Statistics I 3 hrs.
- MAT 370 - Introductory Geometry 3 hrs.
- PSY 374 - Educational Psychology 3 hrs.
- REF 469 - Tests and Measurements 3 hrs.

• MAT 305 - Mathematical Computing I 3 hrs.

**2nd semester (18 hours)**

- MAT 309 - Mathematics for Elementary Teachers II 3 hrs.
- MAT 420 - Probability and Mathematical Statistics II 3 hrs.
- MAT 423 - Modern Algebra I 3 hrs.
- MAT 481 - History of Mathematics 3 hrs.
- ~~CIS 302 - Classroom Management 3 hrs.~~
- CIS 313 - Principles of Teaching High School 3 hrs.

• SPE 400 - Psychology and Education of Exceptional Children 3 hrs.

**Senior**

**15**

**1st semester (17 hours)**

- MAT 457 - Methods in Mathematics-Secondary 3 hrs.
- MAT 457L - Methods in Mathematics-Secondary Laboratory 1 hr.
- REF 400 - Public Education in the United States 3 hrs.
- ~~SPE 400 - Psychology & Education of Exceptional Children 3 hrs.~~
- Select 3 hours from MAT 3 hrs.
- Electives 4 hrs. **2 hrs.**

• CIS 302 Classroom Management 3 hrs.

**2nd semester (12 hours)**

- MAT 489 - Student Teaching in Mathematics I 6 hrs.
- MAT 490 - Student Teaching in Mathematics II 6 hrs.

# University of Southern Mississippi 2016-2017 Undergraduate Bulletin

## Electronics Engineering Technology, B.S. Degree Requirements

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### Degree Plan (EETBS)

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#### General Education Curriculum

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##### GEC 01. Written Communication (6 hours)

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- [ENG 101 - Composition One](#) 3 hrs.
- [ENG 102 - Composition Two](#) 3 hrs.

##### GEC 02. Natural Science ~~and Mathematics~~ (11 hours minimum)

---

8 hours minimum

##### Science Requirement (8 hours minimum)

---

Select 2 courses with labs:

- [AST 111 - General Astronomy I](#) 3 hrs. AND
- [AST 111L - General Astronomy I Laboratory](#) 1 hr.
  
- [AST 112 - General Astronomy II](#) 3 hrs. AND
- [AST 112L - General Astronomy II Laboratory](#) 1 hr.
  
- [BSC 103 - Biology and Society](#) 3 hrs. ◇AND
- [BSC 103L - Biology and Society Laboratory](#) 1 hr ◇
  
- [BSC 110 - Principles of Biological Science I](#) 3 hrs. ◇AND
- [BSC 110L - Principles of Biological Science I Laboratory](#) 1 hr. ◇
  
- [BSC 111 - Principles of Biological Science II](#) 3 hrs. ◇AND
- [BSC 111L - Principles of Biological Science II Laboratory](#) 1 hr. ◇
  
- [BSC 250 - Human Anatomy and Physiology I](#) 3 hrs. AND
- [BSC 250L - Human Anatomy and Physiology I Laboratory](#) 1 hr.
  
- [BSC 251 - Human Anatomy and Physiology II](#) 3 hrs. AND
- [BSC 251L - Human Anatomy and Physiology II Laboratory](#) 1 hr.
  
- [CHE 104 - Chemistry and Our Environment](#) 3 hrs. AND
- [CHE 104L - Chemistry and Our Environment Laboratory](#) 1 hr.

- [CHE 106 - General Chemistry I](#) 3 hrs. \*AND
- [CHE 106L - General Chemistry I Laboratory](#) 1 hr. \*
  
- [CHE 107 - General Chemistry II](#) 3 hrs. AND
- [CHE 107L - General Chemistry II Laboratory](#) 1 hr.
  
- [GHY 104 - Weather and Climate](#) 3 hrs. AND
- [GHY 104L - Weather and Climate Laboratory](#) 1 hr.
  
- [GHY 105 - Landforms, Hydrology and Biogeography](#) 3 hrs. AND
- [GHY 105L - Landforms, Hydrology and Biogeography Laboratory](#) 1 hr.
  
- [GLY 101 - Physical Geology](#) 3 hrs. AND
- [GLY 101L - Physical Geology Laboratory](#) 1 hr.
  
- [GLY 103 - Historical Geology](#) 3 hrs. AND
- [GLY 103L - Historical Geology Laboratory](#) 1 hr.
  
- [MAR 151 - Introduction to Ocean Science](#) 3 hrs. AND
- [MAR 151L - Introduction to Ocean Science Laboratory](#) 1 hr.
  
- [PHY 103 - Introductory Physics](#) 3 hrs. AND
- [PHY 103L - Introductory Physics Laboratory](#) 1 hr.
  
- [PHY 111 - General Physics I](#) 3 hrs. AND
- [PHY 111L - General Physics I Laboratory](#) 1 hr.
  
- [PHY 112 - General Physics II](#) 3 hrs. AND
- [PHY 112L - General Physics II Laboratory](#) 1 hr.
  
- [PHY 201 - General Physics I with Calculus](#) 4 hrs. \* AND
- [PHY 201L - General Physics I with Calculus Laboratory](#) 1 hr. \*
  
- [PHY 202 - General Physics II with Calculus](#) 4 hrs. \* AND
- [PHY 202L - General Physics II with Calculus Laboratory](#) 1 hr. \*
  
- [PSC 190 - Living in a Material World](#) 3 hrs. AND
- [PSC 190L - Lab for Living in a Material World](#) 1 hr.

### ~~Mathematics Requirement (3 hours)~~

---

- ~~[MAT 100 - Quantitative Reasoning](#) 3 hrs. \*\*\*~~
- ~~[MAT 101 - College Algebra](#) 3 hrs.~~  
~~Higher-level MAT course\*~~

### GEC 03. Humanities (9 hours)

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- [ENG 203 - World Literature](#) 3 hrs.



**Select 2 courses, 1 History required:**

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- [HIS 101 - World Civilizations: Beginnings to 1500 C.E.](#) 3 hrs.
- [HIS 102 - World Civilizations: 1500 to the present](#) 3 hrs.
- [PHI 151 - Introduction to Philosophy](#) 3 hrs.
- [PHI 171 - Ethics and Good Living](#) 3 hrs.
- [REL 131 - Comparative Religion](#) 3 hrs.

**GEC 04. Aesthetic Values (3 hours)**

---

Select 1 course:

- [ART 130 - Art Appreciation](#) 3 hrs.
- [DAN 130 - Dance Appreciation](#) 3 hrs.
- [MUS 165 - The Enjoyment of Music](#) 3 hrs.
- [THE 100 - Theatrical Expressions](#) 3 hrs.

**GEC 05. Social and Behavioral Sciences (6 hours)**

---

Select 2 courses:

- [ANT 101 - The Human Experience: A Global Perspective on Human Diversity](#) 3 hrs.
- [COH 100 - Concepts of Wellness](#) 3 hrs.
- [ECO 101 - Basic Economics](#) 3 hrs.
- [GHY 101 - World Geography: Dynamics of a Changing Earth](#) 3 hrs.
- [PS 101 - American Government](#) 3 hrs.
- [PSY 110 - General Psychology](#) 3 hrs.
- [SOC 101 - Understanding Society: Principles of Sociology](#) 3 hrs.

**GEC 06. ~~Computer Competency Requirement (Major Area)~~**

---

- ~~[CSS 333 - Problem Solving Using C, I](#) 3 hrs.~~

Mathematics  
MAT 100 - Quantitative Reasoning 3hrs\*\*\*  
MAT 101 - College Algebra 3hrs  
Higher Level MAT course\*

**GEC 07. Writing-Intensive Requirement (3 hours)**

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- [ENG 333 - Technical Writing](#) 3 hrs. (WI)  
*ENG 101 & ENG 102 prerequisites*

**GEC 08. Speaking Intensive Requirement (3 hours)**

---

- [CMS 320 - Business and Professional Speaking](#) 3 hrs. (SI)

**GEC 09. Capstone Requirement (Major Area)**

---

- [EET 400 - Senior Project](#) 2 hrs. (Capstone)
- [EET 401 - Senior Project](#) 2 hrs. (Capstone)  
*Must be taken Senior Year; ENG 101 & ENG 102 prerequisites*

**Note:**

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\*This course satisfies both the GEC requirement and a program requirement for this major.

\*\*This particular GEC course is recommended by this major.

\*\*\*This course does not satisfy prerequisites for any other math course.

◇ GEC restrictions apply; see [here](#).

GEC 06 - GEC 09 courses are specific to this major.

For full description of the GEC, see [here](#).

## Program Curriculum

71

### DEG 01. Major Area of Study Requirements (~~65~~ hours)

- [CET 240 - Introduction to Digital Electronics](#) 3 hrs. AND
- [CET 240L - Digital Electronics Laboratory](#) 1 hr.
  
- [CET 301 - Logic Circuit Design](#) 3 hrs. AND
- [CET 301L - Logic Circuits Design Laboratory](#) 1 hr.
  
- [CET 302 - Microprocessor Architecture and Applications](#) 3 hrs. AND
- [CET 302L - Microprocessor Laboratory](#) 1 hr.
  
- [CET 316 - Digital Communications and Computer Networks](#) 2 hrs. AND
- [CET 316L - Digital Communications Laboratory](#) 1 hr.
  
- [CSS 333 - Problem-Solving Using C, I](#) 3 hrs.
- [EET 100 - Seminar in Engineering](#) 1 hr.
  
- [EET 101 - Introductory Electronics](#) 2 hrs. AND
- [EET 101L - Introductory Electronics Laboratory](#) 1 hr.
  
- [EET 110 - Introduction to Electric Circuits](#) 3 hrs. AND
- [EET 110L - Electric Circuits Laboratory](#) 1 hr.
  
- [EET 111 - Analysis of Alternating Current \(AC\) Circuits](#) 3 hrs. AND
- [EET 111L - AC Analysis Laboratory](#) 1 hr.
  
- [EET 200 - Electronics Assembly and Fabrication Practices](#) 1 hr. AND
- [EET 200L - Assembly and Fabrication Laboratory](#) 1 hr.
  
- [EET 230 - Electronic Instrumentation](#) 1 hr. AND
- [EET 230L - Electronic Instrumentation Laboratory](#) 1 hr.
  
- [EET 311 - Applications of Semiconductor Devices I](#) 3 hrs. AND
- [EET 311L - Applications of Semiconductor Devices I Laboratory](#) 1 hr.
  
- [EET 312 - Applications of Semiconductor Devices II](#) 3 hrs. AND
- [EET 312L - Applications of Semiconductor Devices II Laboratory](#) 1 hr.
  
- [EET 315 - Communication Systems](#) 3 hrs. AND
- [EET 315L - Communication Systems Laboratory](#) 1 hr.

- [EET 323 - Advanced Analytical Methods](#) 3 hrs.
- [EET 400 - Senior Project](#) 2 hrs. (Capstone)
- [EET 401 - Senior Project](#) 2 hrs. (Capstone)
  
- [EET 412 - Advanced Circuit Analysis](#) 2 hrs. AND
- [EET 412L - Advanced Circuit Analysis Laboratory](#) 1 hr.
  
- [EET 477 - Control Systems](#) 3 hrs. AND
- [EET 477L - Control Systems Laboratory](#) 1 hr.

**Select 5 hours:** 11 hours

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- [EET 461 - Electrical Power](#) 3 hrs.
  
- [EET 478 - Digital Control Systems](#) 2 hrs. AND
- [EET 478L - Digital Control Systems Laboratory](#) 1 hr.

• ~~Approved Technical Elective~~ Approved Electives including Technical Electives

**DEG 02. Additional Requirements (~~16-29~~ hours)** 10-23

---

- [MAT 167 - Calculus I with Analytic Geometry](#) 3 hrs. ♦\*
- [MAT 168 - Calculus II with Analytic Geometry](#) 3 hrs.
- ~~[MAT 169 - Calculus III with Analytic Geometry](#) 3 hrs.~~
- ~~[MAT 280 - Calculus IV with Analytic Geometry](#) 3 hrs.~~
- [MAT 285 - Introduction to Differential Equations I](#) 3 hrs.
  
- [CHE 106 - General Chemistry I](#) 3 hrs. \*AND
- [CHE 106L - General Chemistry I Laboratory](#) 1 hr. \*
  
- [PHY 201 - General Physics I with Calculus](#) 4 hrs. \*AND
- [PHY 201L - General Physics I with Calculus Laboratory](#) 1 hr. \*
  
- [PHY 202 - General Physics II with Calculus](#) 4 hrs. \*AND
- [PHY 202L - General Physics II with Calculus Laboratory](#) 1 hr. \*

Delete MAT 169 and MAT 280

**Note:**

---

♦ Calculus is required for this major. Students may enter MAT 167 directly if Math ACT sub score is 26 or higher. If Math ACT sub score is 24-25, MAT 103 must be completed. If Math ACT sub score is less than 24, MAT 101 and MAT 103 must be completed.

## Hours to Degree

---

124 hours are needed to graduate with a BS in Electronics Engineering Technology. At least 50 percent of the hours applied to a degree at The University of Southern Mississippi must be earned from a senior college, and 45 of these hours must be in courses numbered 300 or above. The student must earn at least 21 of the last 30 hours of course work and at least 12 hours in the major area of study from Southern Miss. See [Residence Hour Requirements](#) for more information.

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# University of Southern Mississippi 2016-2017 Undergraduate Bulletin

## Electronics Engineering Technology, B.S. Semester-by-semester Guide

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### Freshmen

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#### 1st semester (15 hours)

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- [ENG 101 - Composition One](#) 3 hrs.
- [EET 100 - Seminar in Engineering](#) 1 hr.
  
- [EET 101 - Introductory Electronics](#) 2 hrs. AND
- [EET 101L - Introductory Electronics Laboratory](#) 1 hr.
  
- [MAT 167 - Calculus I with Analytic Geometry](#) 3 hrs.
- [Technical Elective](#) 2 hrs.

#### Select 1:

---

- [ART 130 - Art Appreciation](#) 3 hrs.
- [DAN 130 - Dance Appreciation](#) 3 hrs.
- [MUS 165 - The Enjoyment of Music](#) 3 hrs.
- [THE 100 - Theatrical Expressions](#) 3 hrs.

#### 2nd semester (17 hours)

---

- [ENG 102 - Composition Two](#) 3 hrs.
  
- [EET 110 - Introduction to Electric Circuits](#) 3 hrs. AND
- [EET 110L - Electric Circuits Laboratory](#) 1 hr.
  
- [CHE 106 - General Chemistry I](#) 3 hrs. AND
- [CHE 106L - General Chemistry I Laboratory](#) 1 hr.
  
- [MAT 168 - Calculus II with Analytic Geometry](#) 3 hrs.

#### Select 1:

---

- [HIS 101 - World Civilizations: Beginnings to 1500 C.E.](#) 3 hrs.
- [HIS 102 - World Civilizations: 1500 to the present](#) 3 hrs.
- [PHI 151 - Introduction to Philosophy](#) 3 hrs.
- [PHI 171 - Ethics and Good Living](#) 3 hrs.
- [REL 131 - Comparative Religion](#) 3 hrs.

## Sophomore

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### 1st semester (16 hours)

---

- [CET 240 - Introduction to Digital Electronics](#) 3 hrs. AND
- [CET 240L - Digital Electronics Laboratory](#) 1 hr.
  
- [EET 111 - Analysis of Alternating Current \(AC\) Circuits](#) 3 hrs. AND
- [EET 111L - AC Analysis Laboratory](#) 1 hr.
  
- [EET 200 - Electronics Assembly and Fabrication Practices](#) 1 hr. AND
- [EET 200L - Assembly and Fabrication Laboratory](#) 1 hr.
  
- [MAT 285 - Introduction to Differential Equations I](#) 3 hrs.
- ~~[MAT 169 - Calculus III with Analytic Geometry](#)~~ 3 hrs.

Approved elective

### 2nd semester (15 hours)

---

- [CET 301 - Logic Circuit Design](#) 3 hrs. AND
- [CET 301L - Logic Circuits Design Laboratory](#) 1 hr.
  
- [EET 311 - Applications of Semiconductor Devices I](#) 3 hrs. AND
- [EET 311L - Applications of Semiconductor Devices I Laboratory](#) 1 hr.
  
- [EET 230 - Electronic Instrumentation](#) 1 hr. AND
- [EET 230L - Electronic Instrumentation Laboratory](#) 1 hr.
  
- [PHY 201 - General Physics I with Calculus](#) 4 hrs. AND
- [PHY 201L - General Physics I with Calculus Laboratory](#) 1 hr.

## Junior

---

### 1st semester (16 hours)

---

- [CET 302 - Microprocessor Architecture and Applications](#) 3 hrs. AND
- [CET 302L - Microprocessor Laboratory](#) 1 hr.
  
- [EET 312 - Applications of Semiconductor Devices II](#) 3 hrs. AND
- [EET 312L - Applications of Semiconductor Devices II Laboratory](#) 1 hr.
  
- [PHY 202 - General Physics II with Calculus](#) 4 hrs. AND
- [PHY 202L - General Physics II with Calculus Laboratory](#) 1 hr.
  
- [EET 323 - Advanced Analytical Methods](#) 3 hrs.

### 2nd semester (16 hours)

---

- [ENG 333 - Technical Writing](#) 3 hrs. or
- [ENG 332 - Advanced Composition](#) 3 hrs.
  
- [CSS 333 - Problem-Solving Using C, I](#) 3 hrs.
  
- [EET 315 - Communication Systems](#) 3 hrs. AND
- [EET 315L - Communication Systems Laboratory](#) 1 hr.
  
- ~~[MAT 280 - Calculus IV with Analytic Geometry](#)~~ 3 hrs.

Approved elective

### Select 1:

---

- [ANT 101 - The Human Experience: A Global Perspective on Human Diversity](#) 3 hrs.
- [COH 100 - Concepts of Wellness](#) 3 hrs.
- [ECO 101 - Basic Economics](#) 3 hrs.
- [GHY 101 - World Geography: Dynamics of a Changing Earth](#) 3 hrs.
- [PS 101 - American Government](#) 3 hrs.
- [PSY 110 - General Psychology](#) 3 hrs.
- [SOC 101 - Understanding Society: Principles of Sociology](#) 3 hrs.

## Senior

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### 1st semester (15 hours)

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- [EET 400 - Senior Project](#) 2 hrs.
  
- [CET 316 - Digital Communications and Computer Networks](#) 2 hrs. AND
- [CET 316L - Digital Communications Laboratory](#) 1 hr.
  
- [EET 461 - Electrical Power](#) 3 hrs.
- or
- [EET 478 - Digital Control Systems](#) 2 hrs. AND
- [EET 478L - Digital Control Systems Laboratory](#) 1 hr.
  
- [EET 477 - Control Systems](#) 3 hrs. AND
- [EET 477L - Control Systems Laboratory](#) 1 hr.
  
- [HIS 101 - World Civilizations: Beginnings to 1500 C.E.](#) 3 hrs. or
- [HIS 102 - World Civilizations: 1500 to the present](#) 3 hrs.

### 2nd semester (14 hours)

---

- [EET 401 - Senior Project](#) 2 hrs.
  
- [EET 412 - Advanced Circuit Analysis](#) 2 hrs. AND
- [EET 412L - Advanced Circuit Analysis Laboratory](#) 1 hr.
  
- [CMS 320 - Business and Professional Speaking](#) 3 hrs.
- [ENG 203 - World Literature](#) 3 hrs.

**Select 1:**

---

- [ANT 101 - The Human Experience: A Global Perspective on Human Diversity](#) 3 hrs.
  - [COH 100 - Concepts of Wellness](#) 3 hrs.
  - [ECO 101 - Basic Economics](#) 3 hrs.
-

**Academic Council Minutes**  
**The University of Southern Mississippi**  
**February 6, 2017**

The Academic Council met at 3:00 p.m. on February 6, 2017, in Thad Cochran Center room 216 with Ms. Kelly Lester, Chair of the Academic Council, presiding.

The following voting members were present: Dr. Jon Beedle, Dr. Catherine Bomhold, Dr. Sam Bruton, Ms. Linda Ginn, Dr. Kim Goodwin, Dr. Rick Green, Dr. John Harris, Dr. Angel Herring, Dr. Luis Iglesias, Dr. Kevin Kuehn, Dr. Tom Lansford, Dr. Sungwook Lee, Dr. Wujian Miao, Dr. Stephen Oshrin, Dr. Karen Rich, Dr. Elizabeth Tinnon, Dr. Gallayanee Yaoyuneyong and Dr. Emily Yowell.

The following voting members were represented by proxies to constitute a quorum: Dr. Tom Lansford for Dr. Lin-Miao Agler, Dr. Mary Lux for Dr. Sabrina Bryant, Dr. Luis Iglesias for Dr. Jeanne Gillespie, and Dr. Stephen Oshrin for Dr. Denis Wiesenburg.

The following non-voting members were present: Dr. Amy Miller for Dr. Steven Moser, Dr. Maureen Ryan, Dr. Ann Blackwell, Dr. Kathy Yadrick for Dr. Trent Gould, Mr. Greg Pierce, Dr. Bill Powell, Mr. Jesse Robinson and Dr. Douglas Masterson for Dr. David Hayhurst.

The following guests were present: Dr. Jill Abney, Dr. Allison Abra, Dr. Wendy Atkins-Sayre, Ms. Dana Berry, Ms. Leanne Cadigan, Dr. Dan Capper, Dr. Matthew Casey, Dr. Douglas Chambers, Dr. Erich Connell, Dr. Amer Dawoud, Dr. Dan DeMott, Dr. Janet Donaldson, Dr. Diane Fisher, Dr. Monika Gehlawat, Dr. Monty Graham, Dr. Joshua Haynes, Dr. Julie Howdeshell, Dr. Tamara Hurst, Dr. Joyce Inman, Dr. Nicolle Jordan, Dr. Gary Krebs, Dr. Brian LaPierre, Dr. Jameela Lares, Ms. Kathryn Lowery, Ms. Kaycee McMullen, Dr. Bo Morgan, Ms. Dawn Porter, Dr. Mark Puckett, Dr. Andrew Ross, Dr. Ward Sayre, Dr. Paula Smithka, Dr. Marek Steedman, Dr. Heather Stur, Dr. Charles Sumner, Dr. Andrew Sung, Mr. Christian Sweatt, Dr. Eric Tribunella, Dr. Rebecca Tuuri, Dr. Andrew Wiest, Dr. Jerry Wiggert, Ms. Delores Williams and Dr. Kyle Zelner.

1.0 Call to Order

The meeting was called to order at 3:00 p.m. with Ms. Kelly Lester presiding.

2.0 Adoption of the Agenda

Ms. Lester presented the agenda for approval. Dr. Iglesias moved and Dr. Oshrin seconded a motion to approve the agenda. The motion passed.

3.0 Approval of the minutes

Ms. Lester presented the November 28, 2016 minutes for approval. Dr. Iglesias moved and Dr. Yowell seconded a motion to approve the November 28, 2016 minutes for approval. The motion passed.

4.0 Guest speaker Dr. Amy Miller, Vice Provost for Academic Affairs

Dr. Miller, Acting Provost, attended the Academic Council meeting to answer questions about the Provost's charge to reduce the GEC by 4 hours (given in Sept. 2016), and the university's reorganization plan.



## 5.0 Course Proposals

### 5.1 College of Arts and Letters

#### 5.1.1 *Department of History*

Ms. Lester presented the request to inactivate the International Studies (Comparative Americas) B.A. degree plan. Dr. Oshrin moved and Dr. Iglesias seconded a motion to approve the request to the inactivation of the International Studies (Comparative Americas) B.A. degree plan. The motion passed.

#### 5.1.2 *Department of Interdisciplinary Studies*

Ms. Lester presented the request to add IDS 460. Dr. Kuehn moved and Dr. Iglesias seconded a motion to approve the addition of IDS 460. The motion passed.

#### 5.1.3 *School of Music*

Ms. Lester presented the request to modify MUS 361. The Music department requested this item be withdrawn from the agenda pending approval by the PEC committee. It will be brought back to the March 2017 meeting.

#### 5.1.4 *Department of Philosophy and Religion*

Ms. Lester presented the request to modify the bulletin statement for the Religion minor. Dr. Bruton moved and Dr. Iglesias seconded a motion to approve the request to modify the bulletin statement for the Religion minor. The motion passed.

#### 5.1.5 *Department of Political Science, International Development and International Affairs*

Ms. Lester presented the request to suspend/delete the American Studies B.A. degree plan. Dr. Oshrin moved and Dr. Bomhold seconded a motion to approve the request to suspend/delete the American Studies B.A. degree plan. The motion passed.

Ms. Lester presented the request to modify PS 471, PLS 386, PLS 387, and PLS 402. Dr. Kuehn moved and Dr. Oshrin seconded a motion to accept these courses as a group. The motion passed.

Dr. Iglesias moved and Dr. Yowell seconded a motion to approve the modifications of PS 471, PLS 386, PLS 387, and PLS 402. The motion passed.

Ms. Lester presented the request to modify PLS 492 and ECO 492. Dr. Iglesias moved and Dr. Yowell seconded a motion to accept these courses as a group. The motion passed. Dr. Yowell moved and Dr. Bruton seconded a motion to approve the modifications of PLS 492 and ECO 492. The motion passed.

### 5.2 College of Business

#### 5.2.1 *Department of Economic Development, Tourism and Sport Management*

Ms. Lester presented the request to modify the Sport Management B.S.B.A. degree plan. The GEC Committee recommended Council approve the modification of Sport Management B.S.B.A. degree plan. The motion passed.

#### 5.2.2 *Department of Finance, Real Estate and Business Law*

Ms. Lester presented the request to add FIN 302. Dr. Iglesias moved and Dr. Bomhold seconded a motion to approve the addition of FIN 302. The motion passed.

Ms. Lester presented the request to modify the Finance (Banking and Finance) B.S.B.A. degree plan. Dr. Kuehn moved and Dr. Oshrin seconded a motion to approve the modification of the Finance (Banking and Finance) B.S.B.A. degree plan. The motion passed.

Ms. Lester presented the request to inactivate the Finance (Real Estate) B.S.B.A. degree plan. Dr. Iglesias moved and Dr. Tinnon seconded a motion to approve the inactivation of the Finance (Real Estate) B.S.B.A. degree plan. The motion passed.

5.3 College of Education and Psychology  
No proposals.

5.4 College of Health

5.4.1 *School of Kinesiology*

Ms. Lester presented the request to inactivate the Physical Education minor. Dr. Bruton moved and Dr. Beedle seconded a motion to approve the inactivation of the Physical Education minor. The motion passed.

Ms. Lester presented the request to inactivate the Recreation minor. Dr. Iglesias moved and Dr. Yowell seconded a motion to approve the inactivation of the Recreation minor. The motion passed by majority vote. There were 4 nay votes.

Ms. Lester presented the request to inactivate the Sport Coaching Education minor. Dr. Iglesias moved and Dr. Yowell seconded a motion to approve the inactivation of the Sport Coaching Education minor. The motion passed.

Ms. Lester presented the request to modify the degree repeat policy for all programs in the School of Kinesiology. Dr. Oshrin moved and Dr. Beedle seconded a motion to table the request to modify the degree repeat policy for all programs in the School of Kinesiology. The motion passed.

Ms. Lester presented the request to modify the Academic Probation/Dismissal policy for the Kinesiology (Exercise Science) B.S. degree plan. Dr. Yowell moved and Dr. Iglesias seconded a motion to modify the Academic Probation/Dismissal policy for the Kinesiology (Exercise Science) B.S. degree plan. The motion passed.

5.4.2 *Department of Nutrition and Food Systems*

Ms. Lester presented the request to modify NFS 480. This item did not require Council approval.

5.4.3 *School of Social Work*

Ms. Lester presented the request to add the Child Advocacy Studies minor. The Academic Standards committee recommended approval of the addition of the Child Advocacy Studies minor. The motion passed.

5.5 College of Nursing  
No proposals.

5.6 College of Science and Technology

5.6.1 *Department of Biological Sciences*

Ms. Lester presented the request to add the Biological Sciences (Biomedical Sciences) B.S. emphasis area. Dr. Kuehn moved and Dr. Lee seconded a motion to approve the addition of the Biological Sciences (Biomedical Sciences) B.S. emphasis area. The motion passed.

### 5.6.2 *School of Computing*

Ms. Lester presented the request to add the Computer Engineering (CE) prefix.

Dr. Yowell moved and Dr. Iglesias seconded a motion to approve the addition of the Computer Engineering (CE) prefix. The motion passed.

Ms. Lester presented the request to add CE 101, CE 210, CE 220, CE 230, CE 240, CE 250, CE 310, CE 320, CE 330, CE 340, CE 350, CE 410, CE 420 and CE 450.

Dr. Yowell moved and Dr. Iglesias seconded a motion to approve these courses as a group. Dr. Yowell moved and Dr. Iglesias seconded a motion to approve the addition of CE 101, CE 210, CE 220, CE 230, CE 240, CE 250, CE 310, CE 320, CE 330, CE 340, CE 350, CE 410, CE 420 and CE 450. The motion passed.

Ms. Lester presented the request to add CE 430. The GEC Committee recommended Council approve the addition of CE 430. The recommendation passed.

Ms. Lester presented the request to add the Computer Engineering B.S. degree plan. Dr. Iglesias moved and Dr. Yowell seconded a motion to approve the addition of the Computer Engineering B.S. degree plan. The motion passed.

### 5.6.3 *School of Construction*

Ms. Lester presented the request to modify ACT 336, ACT 363, ACT 364, AEC 204, AEC 300, AEC 315, AEC 496, BCT 205 and inactivate AEC 204L, AEC 315L, and BCT 205L. Dr. Yowell moved and Dr. Beedle seconded a motion to approve these courses as a group. Dr. Yowell moved and Dr. Oshrin seconded a motion to approve the modification of ACT 336, ACT 363, ACT 364, AEC 204, AEC 300, AEC 315, AEC 496, BCT 205 and inactivation of AEC 204L, AEC 315L, and BCT 205L. The motion passed.

Ms. Lester presented the request to modify BCT 445. Dr. Yowell moved and Dr. Bruton seconded a motion to approve the modification of BCT 445. The motion passed.

Ms. Lester presented the request to modify BCT 445L. Dr. Iglesias moved and Dr. Yowell seconded a motion to approve the modification of BCT 445L. The motion passed.

Ms. Lester presented the request to modify the Architectural Engineering Technology B.S. degree plan. Dr. Oshrin moved and Dr. Iglesias seconded a motion to approve the modification of the Architectural Engineering Technology B.S. degree plan. The motion passed.

Ms. Lester presented the request to modify the Construction Engineering Technology B.S. degree plan. Dr. Yowell moved and Dr. Bruton seconded a motion to approve the modification of the Construction Engineering Technology B.S. degree plan. The motion passed.

Ms. Lester presented the request to add a computer requirement to the Architectural Engineering Technology and the Construction Engineering Technology B.S. degree programs. Dr. Iglesias moved and Dr. Lux seconded a motion to approve the addition of a computer requirement to the Architectural Engineering Technology and the Construction Engineering Technology B.S. degree programs. The motion passed.

#### 5.6.4 *Department of Geography and Geology*

Ms. Lester presented the request to modify GHY 105. The GEC Committee recommended Council approve the modification of GHY 105. The recommendation passed.

Ms. Lester presented the request to modify GHY 105L. The GEC Committee recommended Council approve the modification of GHY 105L. The recommendation passed.

Ms. Lester presented the request to modify GHY 217. Dr. Kuehn moved and Dr. Beedle seconded a motion to approve the modification of GHY 217. The motion passed.

Ms. Lester presented the request to modify GHY 217L. Dr. Iglesias moved and Dr. Oshrin seconded a motion to approve the modification of GHY 217L. The motion passed.

Ms. Lester presented the request to modify the Geology B.S. degree plan. Dr. Yowell moved and Dr. Tinnon seconded a motion to approve the modification of the Geology B.S. degree plan. The motion passed.

#### 5.6.5 *School of Ocean Science and Technology*

Ms. Lester presented the request to add the Ocean Engineering (OE) prefix. Dr. Yowell moved and Dr. Iglesias seconded a motion to approve the addition of the Ocean Engineering (OE) prefix. The motion passed.

Ms. Lester presented the request to add OE 210, OE 227, OE 321, OE 326, OE 391, OE 468, OE 493 and OE 494. Dr. Iglesias moved and Dr. Tinnon seconded a motion to approve these courses as a group. Dr. Yowell moved and Dr. Iglesias seconded a motion to approve the addition OE 210, OE 227, OE 321, OE 326, OE 391, OE 468, OE 493 and OE 494. The motion passed.

Ms. Lester presented the request to add OE 417. The GEC Committee recommended Council approve the addition of OE 417. The recommendation passed.

Ms. Lester presented the request to add OE 489. The GEC Committee recommended Council approve the addition of OE 489. The recommendation passed.

Ms. Lester presented the request to add OE 497. The GEC Committee recommended Council approve the addition of OE 497. The recommendation passed.

Ms. Lester presented the request to add the Ocean Engineering B.S. degree plan. Dr. Iglesias moved and Dr. Yowell seconded a motion to approve the addition of the Ocean Engineering B.S. degree plan. The motion passed.

## 6.0 Old Business

### 6.1 GEC reduction options

Dr. Emily Yowell, chair of the GEC Committee, presented Council with an endorsed option for a reduction in hours to the GEC in all degree plans. (see attached) A long and passionate discussion of the GEC Committee endorsed option and other relevant factors ensued with written, reaction statements from the Departments of English and History. (see attached) No vote on the GEC Committee endorsed proposal was called. Suggestions to delay an endorsed proposal or vote until further clarification on reorganization plans were also made.

## 7.0 New Business

No new business.

## 8.0 Reports

### 8.1 Chair Report- Ms. Kelly Lester

Ms. Lester reported the course description for NFS 480 was updated to delete NFS 485 and NFS 485L and add NFS 463 to the prerequisites.

### 8.2 Chair-Elect Report – Dr. Luis Iglesias

No report.

### 8.3 Secretary Report-Ms. Linda Ginn

No report.

### 8.4 Standing Committees

#### 8.4.1 Academic Standards – Dr. Stephen Oshrin

No report.

#### 8.4.2 Bylaws – Dr. Kim Goodwin

No report.

#### 8.4.3 Elections – Dr. Kevin Kuehn

No report.

#### 8.4.4 General Education – Dr. Emily Yowell

No report.

#### 8.4.5 Intercollegiate – Dr. Denis Wiesenburg

No report.

#### 8.4.6 Program Reviews – Dr. Jeanne Gillespie

No report.

### 8.5 SACS/QEP/Alternative Learning – Dr. Bill Powell/Dr. Julie Howdeshell

No report.

### 8.6 University Assessment Committee (UAC) Liaison – Ms. Kelly Lester

No report.

### 8.7 Professional Education Council Liaison Report – Dr. Jon Beedle

No report.

8.8 Online Learning Committee Liaison Report – Dr. Jon Beedle

No report.

8.9 General Education Curriculum Assessment Committee (GECAC) – Dr. Beth Tinnon

No report.

9.0 Adjourn

Ms. Lester adjourned the meeting at 5:30 p.m.

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Greg Pierce, Recording Secretary

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Kelly Lester, Chair

ACADEMIC COUNCIL MINUTES SUMMARY  
February 6, 2017

**College of Arts and Letters**

*Department of History*

Inactivate: International Studies (Comparative Americas) BA degree plan.  
Effective fall 2017.

*Department of Interdisciplinary Studies*

Add: IDS 460 Hacking for Defense (H4D).  
3 hours. Effective summer 2017.

*Department of Philosophy and Religion*

Modify: Religion minor.  
Add bulletin statement: Credit for religion courses counted toward a  
philosophy major cannot also be counted toward a religion minor.  
Effective fall 2017.

*Department of Political Science, International Development and International Affairs*

Suspend/Delete: American Studies BA degree plan.  
Effective fall 2017. (**Pending IHL approval**)

Modify: PS 471 Public Personnel Administration.

To: PS 471 Politics and Business.  
Course description. Effective fall 2017.

Modify: PLS 386 Equity Practice.  
Face to face format.

To: PLS 386 Equity Practice.  
Face to face and online correspondence format.  
Effective summer 2017.

Modify: PLS 387 Title Searching and Loan Document Preparation.  
Face to face format.

To: PLS 387 Title Searching and Loan Document Preparation.  
Face to face and online correspondence format.  
Effective summer 2017.

Modify:	PLS 402	<u>Legal Rhetoric.</u> Face to face format.
To:	PLS 402	<u>Legal Rhetoric.</u> Face to face and online correspondence format. Effective summer 2017.
Modify:	PLS 492	<u>Special Problems in Paralegal Studies.</u> Total of 3 repeats allowed.
To:	PLS 492	<u>Special Problems in Paralegal Studies.</u> Maximum repeats allowed. Effective spring 2017.
Modify:	ECO 492	<u>Special Problems in Economics.</u> Total of 6 repeats allowed.
To:	ECO 492	<u>Special Problems in Economics.</u> Maximum repeats allowed. Effective spring 2017.

### **College of Business**

#### *Department of Economic Development, Tourism and Sport Management*

Modify:	Sport Management BSBA degree plan. Remove Mathematics Requirement from GEC 02 and add to GEC 06. Remove MIS 300 from GEC 06. Effective fall 2017.
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#### *Department of Finance, Real Estate and Business Law*

Add:	FIN 302	<u>Short-Term Financial Management</u> 3 hours. Effective fall 2017.
Modify:	Finance (Real Estate) BSBA degree plan. Add ECO 450 and FIN 302 to DEG 01 under Select 2 courses. Effective fall 2017.	
Inactivate:	Finance (Real Estate) BSBA degree plan. Effective fall 2017.	

### **College of Health**

#### *School of Kinesiology*

Inactivate:	Physical Education minor. Effective fall 2017.
Inactivate:	Recreation minor. Effective fall 2017.
Inactivate:	Sport Coaching Education minor. Effective fall 2017.



**Tabled:** **Course repeat policy for all programs in School of Kinesiology. Effective fall 2017. (Pending PEC approval)**

Modify: Academic Probation /Dismissal policy for Kinesiology (Exercise Science) B.S. degree plan. Effective fall 2017. (see attached)

*Department of Nutrition and Food Systems*

Modify: NFS 480 Current Issues in Nutrition and Food Systems.

To: NFS 480 Current Issues in Nutrition and Food Systems.  
Course description. (prerequisite changed)  
Effective spring 2018.

*School of Social Work*

Add: Child Advocacy Studies minor. (see attached)  
Effective fall 2017.

**College of Science and Technology**

*Department of Biological Sciences*

Add: Biological Sciences (Biomedical Sciences) BS degree plan.  
(see attached). Effective fall 2017.

*School of Computing*

Add: CE (Computer Engineering) course prefix.  
Effective fall 2017.

Add: CE 101 Introduction to Computer Engineering.  
3 hours. Effective fall 2017.

Add: CE 210 Digital Logic.  
3 hours. Effective fall 2017.

Add: CE 220 Electric Circuit Analysis.  
4 hours. Effective fall 2017.

Add: CE 230 Computer Systems.  
3 hours. Effective fall 2017.

Add: CE 240 Linear Signals and Systems Analysis.  
3 hours. Effective fall 2017.

Add: CE 250 Mathematical Methods for Engineering.  
3 hours. Effective fall 2017.

Add: CE 310 Digital Electronics.  
4 hours. Effective fall 2017.

Add:	CE 320	<u>Embedded System Design.</u> 4 hours. Effective fall 2017.
Add:	CE 330	<u>Analog Electronics.</u> 3 hours. Effective fall 2017.
Add:	CE 340	<u>Digital System Design.</u> 4 hours. Effective fall 2017.
Add:	CE 350	<u>Wireless Software Engineering.</u> 3 hours. Effective fall 2017.
Add:	CE 410	<u>Fundamentals of Internet of Things.</u> 3 hours. Effective fall 2017.
Add:	CE 420	<u>Computer Networks.</u> 3 hours. Effective fall 2017.
Add:	CE 430	<u>Senior Design Project.</u> 3 hours. Effective fall 2017.
Add:	CE 450	<u>Wireless and Mobile Networks.</u> 3 hours. Effective fall 2017.
Add:	Computer Engineering BS degree plan. (see attached). Effective fall 2017.	

*School of Construction*

Modify:	ACT 336	<u>Construction Documents.</u> 4 hours.
To:	ACT 336	<u>Construction Documents.</u> 3 hours. Effective fall 2017.
Modify:	ACT 363	<u>Architectural Studio I.</u> 4 hours.
To:	ACT 363	<u>Architectural Studio I.</u> 3 hours. Effective fall 2017.
Modify:	ACT 364	<u>Architectural Studio II.</u> 4 hours.
To:	ACT 364	<u>Architectural Studio II.</u> 3 hours. Effective fall 2017.

Modify:	AEC 204	<u>Materials and Methods of Construction.</u>
To:	AEC 204	<u>Materials and Methods of Construction.</u> Course description. (corequisite removed) Effective fall 2017.
Inactivate:	AEC 204L	<u>Materials and Methods of Construction Laboratory.</u> Effective fall 2017.
Modify:	AEC 300	<u>Seminar.</u> 1 hour.
To:	AEC 300	<u>Seminar.</u> 3 hours. Effective fall 2017.
Modify:	AEC 315	<u>Mechanical, Electrical and Plumbing Systems.</u>
To:	AEC 315	<u>Mechanical, Electrical and Plumbing Systems.</u> Course description. (corequisite removed) Effective fall 2017.
Inactivate:	AEC 315L	<u>Mechanical, Electrical and Plumbing Systems Laboratory.</u> Effective fall 2017.
Modify:	AEC 496	<u>Industrial Internship.</u> 1-6 hours.
To:	AEC 496	<u>Industrial Internship.</u> 1 hour. Effective fall 2017.
Modify:	BCT 205	<u>Surveying.</u>
To:	BCT 205	<u>Surveying.</u> Course description. (corequisite removed) Effective fall 2017.
Inactivate:	BCT 205L	<u>Surveying Laboratory.</u> Effective fall 2017.
Modify:	BCT 445	<u>Soils and Foundations.</u>
To:	BCT 445	<u>Soils and Foundations.</u> Course description. (corequisite removed) Effective fall 2017.
Inactivate:	BCT 445L	<u>Soils and Foundations Laboratory.</u> Effective fall 2017.
Modify:	Architectural Engineering Technology BS degree plan. (see attached). Effective fall 2017.	

Modify: Construction Engineering Technology BS degree plan.  
(see attached). Effective fall 2017.

*Department of Geography and Geology*

Modify: GHY 105 Landforms, Hydrography, and Biogeography.  
Face to face format.

To: GHY 105 Landforms, Hydrography, and Biogeography.  
Face to face and online correspondence format.  
Effective fall 2017.

Modify: GHY 105L Landforms, Hydrography, and Biogeography  
Laboratory. Face to face format.

To: GHY 105L Landforms, Hydrography, and Biogeography  
Laboratory. Face to face and online  
correspondence format. Effective fall 2017.

Modify: GHY 217 Introduction to Geographic Information Systems.

To: GHY 217 Introduction to Geographic Information Systems.  
Course description. (corequisite added)  
Effective fall 2017.

Modify: GHY 217L Introduction to Geographic Information Systems  
Laboratory.

To: GHY 217L Introduction to Geographic Information Systems  
Laboratory. Course description.  
(corequisite added) Effective fall 2017.

Modify: Geology BS degree plan. (see attached).  
Effective fall 2017.

*School of Ocean Science and Technology*

Add: OE (Ocean Engineering) course prefix.  
Effective fall 2017.

Add: OE 101 Introduction to Marine Science and Engineering.  
3 hours. Effective fall 2017.

Add: OE 227 Ocean Engineering Analysis Methods.  
3 hours. Effective fall 2017.

Add: OE 321 Coastal Engineering and Nearshore Processes.  
3 hours. Effective fall 2017.

Add: OE 326 Fundamentals of Ocean Mechanics.  
3 hours. Effective fall 2017.

Add:	OE 391	<u>Ocean Engineering Research Internship.</u> 3 hours. Effective fall 2017.
Add:	OE 417	<u>Engineering Ethics and Safety Culture.</u> 3 hours. Effective fall 2017.
Add:	OE 468	<u>Engineering Fluid Mechanics.</u> 3 hours. Effective fall 2017.
Add:	OE 489	<u>Ocean Engineering Seminar.</u> 1 hour. Effective fall 2017.
Add:	OE 493	<u>Ocean Engineering Projects &amp; Design I.</u> 4 hours. Effective fall 2017.
Add:	OE 494	<u>Ocean Engineering Projects &amp; Design II.</u> 4 hours. Effective fall 2017.
Add:	OE 497	<u>Ocean Engineering Capstone.</u> 2 hours. Effective fall 2017.
Add:		Ocean Engineering BS degree plan. (see attached). Effective fall 2017.



THE UNIVERSITY OF  
**SOUTHERN MISSISSIPPI**

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COLLEGE OF HEALTH

School of Kinesiology  
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39406-0001  
Phone: 601.266.5386 | Fax: 601.266.4445 |  
[www.usm.edu/kin](http://www.usm.edu/kin)

TO: COH Curriculum Committee

FROM: Dr. Gary Krebs, Assistant Director  
School of Kinesiology, College of Health

DATE: November 2, 2016

RE: School of Kinesiology Curriculum Proposals

The Kinesiology faculty has approved the following curriculum modifications and program proposals in accordance with all curriculum approval processes established in this unit:

**Program Proposals**

- 1.) Add the following School-wide curriculum changes into the appropriate sections of the 2017-2018 Undergraduate Bulletin:
  - All Kinesiology courses numbered 200 level or higher may be repeated only one time unless the course description specifically states that the course is repeatable. A student may use a grade replacement for a course but the course can be taken no more than twice. KIN 145, 146, 147, and 148 (Developmental Skills Series) within the Physical Education curriculum will follow same the restriction.

- 2.) Remove the following policy requirements listed in the undergraduate bulletin description under **Academic Probation/Dismissal** for the B.S. Kinesiology (Exercise Science) degree:

Delete:

- A student earning a grade of less than C in a KIN core or program specialization course will be placed on program probation for one semester.
- A student on program probation earning a grade less than C in a KIN core or program specialization course that is being repeated will be dismissed from the program.
- A student earning a grade of less than C in two KIN core or program specialization courses will be dismissed from the exercise science program.
- A student on program probation who fails to achieve a cumulative USM GPA of 2.5 will be dismissed from the exercise science program.
- A student may be on probation only two times (non-consecutive semesters) after which the student will be dismissed from the program.

- 3.) Modify the following policy requirements listed in the undergraduate bulletin description under **Academic Probation/Dismissal** for the B.S. Kinesiology (Exercise Science) degree:

- "A student not maintaining a cumulative USM GPA of 2.5 will be placed on program probation for one semester".

Modify to read:

"A student not maintaining a cumulative USM GPA of 2.5 will be placed on program probation and will remain on probation until the cumulative USM GPA is equal to or greater than 2.5".

- "A student on program probation will not be allowed to enroll in KIN 420 –Practicum, KIN 310 –Pre-Internship in Exercise Science or KIN 496 – Internship in Exercise Science".

Modify to read:

"A student on program probation will not be allowed to enroll in KIN 302, KIN 304, KIN 310, KIN 402, KIN 406, KIN 471, KIN 476, or KIN 496".

Rationale:

Management of these policies became difficult and arbitrary in their enforcement. It is our intent to use the cumulative USM GPA which can be easily determined through SOAR as our method to identify and track probationary students. A Kinesiology (Exercise Science) student may not graduate without at least a cumulative USM GPA of 2.5. Our intention is for probationary students to be unable to progress through the degree program unless their academic performance significantly improves. It should be a rare if not impossible case for a student to be near graduation and somehow not have the GPA to graduate.

## Bulletin Description

### Requirements for a Minor in Social Work Child Advocacy Studies (SWKCASTMNR)

Eighteen (18) Hours Required. Students must maintain a 2.50 Cumulative GPA and earn a minimum grade of C in each course within the minor. Additionally, students must complete an application. After completion of the CAST minor courses, students must also complete self-report measure. Students must complete SWK 490 and SWK 494 (or CJ 364) and an additional twelve (12) hours, of which nine (9) hours must be from at least two (2) different disciplines and cannot be shared with the student's major or other minor requirements, if applicable.

- 1) SWK 490 - Child Maltreatment and Advocacy: CAST
- 2) SWK 494 - Social Work Practice w/Children and Families: CAST 1  
or CJ 364 - Child Abuse and the Law\*
- 3) Choose twelve (12) hours from the following courses. Restrictions apply; see description above.

### Psychosocial and Physical Development of Children and Adolescents

- CD 350 - Child Development
- CD 471/L – Infant Development
- CD 477 - Developmental Disabilities in Early Childhood  
or PSY 477 - Developmental Disabilities in Early Childhood
- PSY 372 - Adolescent Psychology
- PSY 446 - Abnormal Child and Adolescent Psychology
- PSY 482 - Moral Development in Childhood and Adolescence
- SWK 496 - Social Work Practice in Schools

### Substance Abuse and Intervention (Students may select only one course from this group)

- CJ 445 - Drugs and Society
- DPH 422 - Drugs and the Whole Person
- PSY 435 - Alcoholism and Drug Abuse Intervention

### Family, Marriage, and Parent-Child Relationships

- DPH 430 - Human Sexuality
- FAM 351 - Marital and Family Relationships
- FAM 452 - Parenthood
- SOC 414 - Issues in the Family

### Domestic Violence and Family Law

- CJ 463 - Family Law
- SWK 497 - Social Work Practice and Family Violence: CAST 2  
or CJ 464 - Family Violence, Investigation and Deterrence

### Criminal and Deviant Behavior

- PSY 432 - Behavioral Interventions
- SOC 340 - Deviant Behavior
- SOC 341 - Criminology
- SOC 444 - Juvenile Delinquency

### The Court System, Social Justice, and Crisis Intervention

- CJ 480 - Seminar in Criminal Justice (Variable Topic)
- SWK 499 - Forensic Social Work



- SWK 415 - Human Rights and Social Justice  
*or* PS 459 - Human Rights
- SWK 493 - Crisis Intervention: CAST 3

Case Management, Rehabilitative Services, Behavior Analysis

- PSY 330 – Principles and Processes of Case Management
- PSY 331 – Medical Aspects of Rehabilitation
- PSY 385 – Applied Behavior Analysis

## BIOLOGICAL SCIENCES BS

(Biomedical Sciences)

### GENERAL EDUCATION CURRICULUM

#### GEC 01. Written Communication (6 hours)

01. ENG 101 3 hrs.
02. ENG 102 3 hrs.

#### GEC 02. Natural Science and Mathematics (8 hours minimum)

##### 01. Select 2 courses with labs:

- AST 111/L 3/1 hrs.
- AST 112/L 3/1 hrs.
- BSC 103/L◇ 3/1 hrs.
- BSC 110/L◇ 3/1 hrs.\*
- BSC 111/L◇ 3/1 hrs.\*
- BSC 250/L 3/1 hrs.
- BSC 251/L 3/1 hrs.
- CHE 104/L 3/1 hrs.
- CHE 106/L 3/1 hrs.\*
- CHE 107/L 3/1 hrs.\*
- GHY 104/L 3/1 hrs.
- GHY 105/L 3/1 hrs.
- GLY 101/L 3/1 hrs.
- GLY 103/L 3/1 hrs.
- MAR 151/L 3/1 hrs.
- PHY 103/L 3/1 hrs.
- PHY 111/L 3/1 hrs.\*
- PHY 112/L 3/1 hrs.\*
- PHY 201/L 3/1 hrs.
- PHY 202/L 3/1 hrs.
- PSC 190/L 3/1 hrs.

#### GEC 03. Humanities (9 hours)

01. ENG 203 3 hrs.
02. Select 2 courses, 1 History required
  - HIS 101 3 hrs.
  - HIS 102 3 hrs.
  - PHI 151 3 hrs.
  - PHI 171 3 hrs.
  - REL 131 3 hrs.

#### GEC 04. Aesthetic Values (3 hours)

01. Select 1 course:
  - ART 130 3 hrs.
  - DAN 130 3 hrs.
  - MUS 165 3 hrs.
  - THE 100 3 hrs.

#### GEC 05. Social and Behavioral Sciences (6 hours)

01. Select 2 courses:
  - ANT 101 3 hrs.
  - COH 100 3 hrs.
  - ECO 101 3 hrs.
  - GHY 101 3 hrs.
  - PS 101 3 hrs.
  - PSY 110 3 hrs.\*
  - SOC 101 3 hrs.\*

#### GEC 06. Mathematics Requirement (3 hours)

01. Select 1 course:◆
  - MAT 100 3 hrs.\*\*
  - MAT 101 3 hrs.
  - Higher level MAT course\*

#### GEC 07. Writing-Intensive Requirement (3 hours)

01. Select 1 course:
    - ENG 332 (WI) 3 hrs.
    - ENG 333 (WI) 3 hrs.
    - Any upper level WI class
- ENG 101 & ENG 102 prerequisites*

#### GEC 08. Speaking-Intensive Requirement (3 hours)

01. Select 1 course:
  - CMS 111 3 hrs.
  - CMS 305 3 hrs.
  - CMS 320 3 hrs.
  - CMS 330 3 hrs.

#### GEC 09. Capstone Requirement (Major Area)

01. BSC 497 (Capstone) 1 hr.
- Must be taken Senior Year; ENG 101 & ENG 102 prerequisites*

\*This course satisfies both the GEC requirement and a program requirement for this major.

\*\*This GEC course is recommended by this major.

\*\*\*This course does not satisfy prerequisites for any other math course.

◇ GEC restrictions apply.

GEC 06 - GEC 09 courses are specific to the major.

For full description of the GEC, see here.

### PROGRAM CURRICULUM

#### DEG 01. Major Area of Study Requirements (40-43 hours)

*Total BSC hours must equal a minimum of 41 hours, including BSC 110/L, BSC 111/L, and BSC497. Students must also complete an elective laboratory-based BSC course at the 300-400 level to attain the required 3 upper-level laboratory-based course requirement.*

01. BSC 110/L 3/1 hrs.\*
02. BSC 111/L 3/1 hr.\*
03. BSC 197 1 hr.
04. BSC 201/L 3/1 hrs.
05. BSC 305 3 hrs.
06. BSC 360 3 hrs.
07. BSC 370 3 hrs.
08. BSC 380/L 3/1 hrs.
09. BSC 486/L 3/1 hrs.
10. BSC 497 1 hr. (Capstone)

#### 11. Select 1 course (Technology Elective):

- BSC 476 3 hrs.
- BSC 478/L 3/1 hrs.
- BSC 491/L 3/1 hrs.

#### 12. Select 1 course (Systems Elective):

- BSC 361/L 3/1 hrs.
- BSC 407/L 3/1 hrs.
- BSC 450 3 hrs.
- BSC 451 3 hrs.
- BSC 455/L 3/1 hrs. (WI)
- BSC 461/L 3/1 hrs.
- BSC 469/L 3/1 hrs.
- BSC 472 3 hrs.

#### 13. Select 1 course (Pathophysiology and Microbiology Elective):

- BSC 410/L 3/1 hrs.
- BSC 412/L 3/1hrs.

### HOURS TO DEGREE

124 hours are needed to graduate with a BS in Biological Sciences. At least 50 percent of the hours applied to a degree at The University of Southern Mississippi must be earned from a senior college, and 45 of these hours must be in courses numbered 300 or above. The student must earn at least 21 of the last 30 hours of course work and at least 12 hours in the major area of study from Southern Miss. See Residence Hour Requirements for more information.

BSC 463 3 hrs.  
BSC 477/L 3/1 hrs.  
BSC 481 3 hrs.  
BSC 484/L 3/1 hrs.  
BSC 485 3 hrs.  
BSC 487/L 3/1 hrs.

**DEG 02. Additional Requirements (27-41 hours)**

01. CHE 106/L 3/1 hrs.\*
02. CHE 107/L 3/1 hrs.\*
03. CHE 255/L 3/1 hrs.
04. CHE 256/L 3/1 hrs.
05. CHE 420/L 3/1 hrs. or CHE 421/L 3/2 hrs.
06. PHY 111/L 3/1 hrs.\*
07. PHY 112/L 3/1 hrs.\*
08. PSY 110 3 hrs.\*
09. SOC 101 3 hrs.\*
10. **Select 1 course:**
  - PSY 360 3 hrs.
  - BSC 494 3 hrs.
  - DPH 440 3 hrs.
11. **Select 1 course:** ♦
  - MAT 114 3 hrs. \*\*
  - MAT 167 3 hrs. \*

**DEG 03. Electives**

*Choose electives as needed with adviser's approval.  
(See Hours to Degree below.)*

Recommended electives:

01. MLS 201 2 hrs.
02. PHI 452 3 hrs.
03. Recommended to choose one of the following:
  - CHE 422 3 hrs.
  - CHE 424 3 hrs.
  - CHE 451 3 hrs.
  - CHE 460 3 hrs.
  - CHE 470 3 hrs.

**NOTES:**

♦ Calculus is required for this major. Students may enroll in MAT 114 if their ACT mathematics subtest score is 24 or higher. Students enrolling in MAT 167 must have an ACT mathematics subtest score of 26 or higher. Students entering USM with an ACT mathematics subtest score of 20 to 23 must complete MAT 101 with a C or better before taking MAT 114. Students entering USM with an ACT mathematics subtest score of less than or equal to 19 must take MAT 099 during their first semester and earn at least a C prior to enrolling in MAT 101 (which must also be completed satisfactorily prior to enrolling in MAT 114). MAT 103 (Trigonometry) is recommended for students lacking a good background in mathematics.

Online courses and AP credit for required courses are not accepted by some medical schools. For the latter, a course may be repeated, earning a grade at the university *or* a higher level course in the same department may be taken. See particular school for entrance requirements.

Computer Engineering BS  
Degree Plan (CEBS)

GENERAL EDUCATION CURRICULUM

**GEC 01. Written Communication (6 hours)**

- 01. ENG 101
- 02. ENG 102

**GEC 02. Natural Science (8 hours minimum)**

Select 2 courses with labs:

- AST 111/L
- AST 112/L
- BSC 103/L
- BSC 110/L
- BSC 111/L
- BSC 250/L
- BSC 251/L
- CHE 104/L
- CHE 106/L\*
- CHE 107/L
- GHY 104/L
- GHY 105/L
- GLY 101/L
- GLY 103/L
- MAR 151/L
- PHY 103/L
- PHY 111/L
- PHY 112/L
- PHY 201/L\*
- PHY 202/L\*
- PSC 190/L

**GEC 03. Humanities (9 hours)**

- 01. ENG 203
- 02. Select 2 courses, 1 History required
  - HIS 101
  - HIS 102
  - PHI 151
  - PHI 171\*
  - REL 131

**GEC 04. Aesthetic Values (3 hours)**

- 01. Select 1 course:
  - ART 130
  - DAN 130
  - MUS 165
  - THE 100

**GEC 05. Social and Behavioral Sciences (6 hours)**

- 01. Select 2 courses:
  - ANT 101
  - COH 100
  - ECO 101
  - GHY 101
  - PS 101
  - PSY 110
  - SOC 101

**GEC 06. Mathematics Requirement (3 hours)**

- MAT 100 – Quantitative Reasoning 3 hrs. \*\*\*
- MAT 101 – College Algebra 3hrs.
- Higher-level MAT course\*

**GEC 07. Writing-Intensive Requirement (Major Area)**

- 01. CSC 309: Computers and Society 3hr. (WI)  
*ENG 101 & ENG 102 prerequisites*

**GEC 08. Speaking-Intensive Requirement (Major Area)**

- 01. CSC 309: Computers and Society 3hr. (SI)

**GEC 09. Capstone Requirement (Major Area)**

- 01. CE 430: Senior Design Projects 3hr. (Capstone)

*Must be taken Senior Year; ENG 101 & ENG 102 prerequisites*

\*This course satisfies both the GEC requirement and a program requirement for this major.

\*\*This GEC course is recommended by this major.

\*\*\*This course does not satisfy prerequisites for any other math course.

GEC 06 - GEC 09 courses are specific to the major.

For full description of the GEC, see undergraduate Bulletin.

PROGRAM CURRICULUM

**DEG 01. Major Area of Study Requirements (69 hours)**

- 01. CE 101 – Introduction to Computer Engineering 3hr.
- 02. CE 210 – Digital Logic 3hr.
- 03. CE 220 – Electric Circuit Analysis 4hr.
- 04. CE 230 – Computer Systems 3hr
- 05. CE 240 – Linear Signals and Systems Analysis 3hr.
- 06. CE 250 – Mathematical Methods for Engineering 3hr.
- 07. CE 310 – Digital Electronics 4hr.
- 08. CE 320 – Embedded System Design 4hr.
- 09. CE 330 – Analog Electronics 3hr.
- 10. CE 340 – Digital System Design 4hr.
- 11. CE 350 – Wireless Software Engineering 3hr.
- 12. CE 410 – Fundamentals of Internet of Things 3hr.
- 13. CE 420 – Computer Networks 3hr.
- 14. CE 430 – Senior Design Projects 3hr
- 15. CE 450 – Wireless and Mobile Networks 3hr.
- 16. CSC 101 – Computer Science I 3hr.
- 17. CSC 101L – Computer Science I Laboratory 1 hr.
- 18. CSC 102 – Computer Science II 4hr.
- 19. CSC 306 – Operating Systems and Computer Architecture 3hr.
- 20. CSC 307 – Data Structures and Algorithm Analysis 3hr.
- 21. CSC 309 – Computers and Society 3hr.
- 22. CSC 414 – Software Design and Development 3hr.

**DEG 02. Additional Requirements (16-32 hours)**

- 01. AEC 390 – Engineering Economics 3hr.
- 02. CHE 106 – General Chemistry I 3hr.\*
- 03. CHE 106L – General Chemistry I Laboratory 1 hr.
- 04. MAT 167 – Calculus I with Analytic Geometry 3hr.\*
- 05. MAT 168 – Calculus II with Analytic Geometry 3hr.
- 06. MAT 169 – Calculus III with Analytic Geometry 3hr.
- 07. MAT 285 – Introduction to Differential Equations I 3hr.
- 08. PHY 201 – General Physics I with Calculus 4hr.\*
- 09. PHY 201L – General Physics I with Calculus Laboratory 1hr.\*
- 10. PHY 202 – General Physics II with Calculus 4hr.\*
- 11. PHY 202L – General Physics II with Calculus Laboratory 1 hr.\*
- 12. PHI 171 – Ethics and Good Living 3hr.\*

**DEG 03. Electives**

- 01. Choose electives as needed with adviser's approval.  
(4 hrs. minimum)

HOURS TO DEGREE

126 hours are needed to graduate with a BS in Computer Engineering. At least 50 percent of the hours applied to a degree at The University of Southern Mississippi must be earned from a senior college, and 45 of these hours must be in courses numbered 300 or above. The student must earn at least 21 of the last 30 hours of course work and at least 12 hours in the major area of study from Southern Miss. See Residence Hour Requirements for more information.

## Computer Engineering B.S. Degree Plan

<i>Freshman (31)</i>			
<i>Fall</i>	Hrs	<i>Spring</i>	Hrs
English Composition I (ENG 101)	3	English Composition II (ENG 102)	3
Computer Science I (CSC 101/L)	4	General Physics I with Calculus (PHY 201/L)	5
Calculus I (MAT 167)	3	Computer Science II (CSC 102)	4
Aesthetic Values (GEC 04)	3	Calculus II (MAT 168)	3
Introduction to Computer Engineering (CE 101)	3		
<b>Total</b>	<b>16</b>	<b>Total</b>	<b>15</b>
<i>Sophomore (30)</i>			
<i>Fall</i>	Hrs	<i>Spring</i>	Hrs
Calculus III (MAT 169)	3	Mathematical Methods for Engineering (CE 250)	3
Data Structure and Algorithm Analysis(CSC 307)	3	Electric Circuit Analysis (CE 220)	4
Digital Logic (CE 210)	3	Computer Systems (CE 230)	3
General Physics II with Calculus (PHY 202/L)	5	Operating Systems and Computer Architecture (CSC 306)	3
		Introduction to Differential Equations I (MAT 285)	3
<b>Total</b>	<b>14</b>	<b>Total</b>	<b>16</b>
<i>Junior (34)</i>			
<i>Fall</i>	Hrs	<i>Spring</i>	Hrs
History I or II (HIS 101/ 102) (GEC 03)	3	Computers and Society (CSC 309) (SI/WI)	3
Software Design and Development (CSC 414)	3	Wireless Software Engineering (CE 350)	3
Linear Signals and Systems Analysis (CE 240)	3	Embedded System Design (CE 320)	4
Digital Electronics (CE 310)	4	Analog Electronics (CE 330)	3
General Chemistry I (CHE 106/L)	4	Digital System Design (CE 340)	4
<b>Total</b>	<b>17</b>	<b>Total</b>	<b>17</b>
<i>Senior (31)</i>			
<i>Fall</i>	Hrs	<i>Spring</i>	Hrs
World literature (ENG 203)	3	Electives	4
Engineering Economics (AEC 390)	3	Senior Design Projects (CE 430)	3
Fundamentals of Internet of Things (CE 410)	3	Social Sciences (GEC 05)	3
Computer Networks (CE 420)	3	PHI 171 (GEC 03)	3
Social Sciences (GEC 05)	3	Wireless and Mobile Networks (CE 450)	3
<b>Total</b>	<b>15</b>	<b>Total</b>	<b>16</b>

**Total: 126 hours**

**Appendix 8: New Degree Program Proposal  
(Submit Appendix 8 in both PDF and Word Document Formats)**

**Institution: The University of Southern Mississippi**

<b>Date of Implementation:</b> Jan 01, 2017	<b>Six Year Cost of Implementation:</b> \$1,438,740	<b>Per Student Cost of Implementation:</b> \$6,851.14
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<b>Program Title as will Appear on Academic Program Inventory, Diploma, and Transcript:</b> Computer Engineering	<b>Six Digit CIP Code:</b> 14.0901
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<b>Degree(s) to be Awarded:</b> Bachelor of Science	<b>Credit Hour Requirements:</b> 128
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**List any institutions within the state offering similar programs:**

- Mississippi State University
- Jackson State University
- University of Mississippi (offers B.S. in Electrical Engineering with Computer Engineering Emphasis)

<b>Responsible Academic Unit(s):</b> School of Computing	<b>Institutional Contact:</b> Andrew H. Sung
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**Check one of the boxes below related to SACS COC Substantive Changes.**

<input type="checkbox"/> <b>Proposed Program is <u>Not</u> a Substantive Change</b>	<input checked="" type="checkbox"/> <b>Proposed Program is <u>a</u> Substantive Change</b>
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<b>Number of Students Expected to Enroll in First Six Years:</b>		<b>Number of Graduates Expected in First Six Years:</b>	
<b>Year One</b>	20	<b>Year One</b>	0
<b>Year Two</b>	30	<b>Year Two</b>	0
<b>Year Three</b>	30	<b>Year Three</b>	4
<b>Year Four</b>	30	<b>Year Four</b>	6
<b>Year Five</b>	30	<b>Year Five</b>	15
<b>Year Six</b>	40	<b>Year Six</b>	25
<b>Total</b>	210 (new students)	<b>Total</b>	50

**Program Summary:**

Computer Engineering concerns the design, implementation, and maintenance of components or subsystems responsible for the compute, control, and communication that are required in systems of all sizes (e.g., aircrafts, vessels, automobiles, medical instrumentation, telecommunication systems, factory automation systems, robots, cell phones). The demand for computer engineers will continue to grow with the ever expanding use of computers in all facets of human activity. The program is designed to produce graduates to serve the needs of various industries in Mississippi and the region.

\_\_\_\_\_  
**Chief Academic Officer Signature**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Institutional Executive Officer Signature**

\_\_\_\_\_  
**Date**

**Academic Program, Emphasis Area, Minor or Certificate  
Processing Form**

Please complete this form to process teaching locations of approved programs, emphasis areas, minors or certificates. Return the form with signatures to **Institutional Research, Box 5167**. Academic/Graduate Council should have been notified of the changes requested below.

The designated location of an academic program or emphasis area is based on the teaching site where students can earn 50% or more of their degree. All departments must conduct assessments by site if students can earn 50% or more of their degree at a teaching site. Establishment of new teaching sites must be approved by the Provost. In addition, the Office of the Provost **must** be informed of any course offering at locations that are not recognized teaching sites.

**Date:** Dec 07, 2016

**Department Name:** School of Computing

**Contact Person:** Andrew Sung

**Email:** Andrew.sung@usm.edu

Have the changes requested below been submitted to Academic/Graduate Council?  Yes  No

**Program (Emphasis)**

**Minor**

**Certificate**

**Title AND Degree:** Computer Engineering, BS **CIP Code (6 digits):** 14.0901

**For Certificates:** # Hours for Completion: **Cert. Level:**  UGRD  GRAD Post-Baccalaureate  GRAD Post-Masters

**Offer** the Program, Emphasis Area, Minor or Certificate at the checked locations listed below (check ALL the locations where the program/emphasis/minor/certificate listed above will NOW be offered):

Hattiesburg  Gulf Park 100%  Gulf Park (50-99%)  GCRL  Stennis

Online 100%  Online (51-99%)  Meridian  Jackson, MS  Keesler

Is the program/emphasis/minor/certificate a NCATE major?  Yes  No

If Online 100% is checked, are all courses available online at this time?  Yes  No

**Inactivate/Suspend** the Program/ Emphasis Area/ Minor/Certificate listed above at ALL locations:

Last semester student can be admitted (e.g. Fall 2014): \_\_\_\_\_

Additional Instructions/Comments:
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**Signatures for Approval**

Chair/Director: *Andrew H. Sung*

Date: 1 / 16 / 2016

Dean: *Douglas S. Masterson*

Date: 1/16/2016



**English Faculty Statement on Proposed GEC changes:  
Literature and the Humanities Need to Remain Mandatory Rather than Optional**

6 February 2017

We, the faculty of the Department of English, wish to affirm the importance of World Literature and a liberal arts core curriculum to the development of USM students, to USM's mission, and to USM's unique contributions to Mississippi's educational landscape.

Our core curriculum is a reflection of our core values, or it should be: our origin as a teacher's college and our evolution as *the* Mississippi university truly committed to the arts situates us squarely within the liberal arts tradition. Since the inception of the General Education Curriculum, the study of literature and the humanities has been foundational, the bedrock of a Bachelor's degree regardless of major or program. As a school that prides itself on being "characterized by history and tradition," the diminishment of the humanities requirement as a core requirement is shockingly uncharacteristic of a comprehensive education. And we do not hold a monopoly on this view. A recent essay in *Inside Higher Ed* makes the strong point that "At its heart, a core curriculum in the liberal arts is meant to provide an intellectually unifying experience through deep and sustained engagement with significant texts and enduring human questions. ... As a result, a core curriculum provides curricular coherence and cultivates a sense of belonging to an intellectual community."<sup>ii</sup>

In fact, one of the reasons students are attracted to USM as opposed to a trade school or a technical college is that there is a quantifiable advantage to earning a 4-year college degree: the more advanced the degree, the higher the salary-- 98% higher with a 4-year degree alone.<sup>ii</sup> Moreover, to graduate with a 4-year college degree means something special, signifying that one has acquired a well-rounded education in the most foundational disciplines necessary to be an informed, engaged citizen. One does not graduate without having been introduced to science, mathematics, history, and literature; one cannot claim to be formally educated yet lack the ability to pen a coherent sentence. Telling students that literature, for example, is merely optional, and that the humanities are "just another requirement," is tantamount to conceding our charter as a comprehensive research institution and a self-proclaimed "haven for the arts," as described on the USM website. A truly comprehensive education creates lifelong readers and learners, regardless of a student's majors or where his/her professional life may lead. For USM to maintain its integrity as an institution of higher learning, we must preserve the humanities as vital, celebrated, and, yes, required in our core curriculum.

Moreover, the humanities have always played a critical role in the development of other technical disciplines, training students how to ask good questions, challenge assumptions, and give purpose and meaning to practical enterprises. The applied sciences tout them as "soft skills." And yet, without a strong foundation in the humanities, a research institution runs the risk of becoming not only a vocational enterprise, but a vessel for private and corporate interests. The humanities and liberal arts offer an important supplement and complement to research in the practical and technical sciences. Students need to learn how to ask questions, analyze and articulate arguments, challenge and reconfigure common narratives, and understand how the humanities and technical sciences have always been intimately entangled in history and narratives. A strong foundation in literature and reading empowers students to self-consciously engage their discipline with critical awareness and creative imagination. These values have never been more important; indeed, the turn toward the digital only reinforces the necessity of the humanities as a core value of higher learning. ENG 203: World Literature, as a critical example, teaches students analytical skills that they can bring to bear on all of the texts they encounter in their other courses, and in their lives beyond USM. For a large portion of USM students, English 203 usually is the only course in which they will read a book from start to finish. Moreover, literature promotes both empathy and imagination in a uniquely powerful way, and stimulates thought about how to respond successfully to a changing and diverse world.

We believe the change to the GEC is a disservice to our students. And while we recognize that there are complicated agendas behind the decisions to cut hours to degree and to the GEC, we cannot stress enough and remind our colleagues and administrators that *at heart* we are a liberal arts institution, one that is in danger of losing sight of our mission. We are an institution that welcomes a diverse group of students, many of whom have not had strong secondary educations. We serve a significant number of first-generation college students who may not have had access to ideas, texts, and narratives that are different from their own in their home lives. If we do not take a stand on the value and necessity of literature, history, and philosophy to an undergraduate education, we believe we are, in some ways, being complicit with a culture that encourages its citizens not to question or critically think about the narratives they encounter or to consider and value the beliefs and perspectives of others.

The prospect of undermining the goal of providing USM students with access to a fully engaged education is untenable to us. We strongly oppose the reduction of the GEC 03: Humanities requirement from 9 down to 6 hours, and we strongly oppose the elimination of World Literature as a core requirement. English 203 is the one and only literature class that is required of our students to graduate. Should we erode the primacy of literary and humanistic study as a mandate and eliminate the World Literature requirement, we will consent to the creation of the new Southern Miss graduate: an alumnus who quite possibly has never read a book. That, we hope, is the kind of graduate that none of us wants.

We, the faculty of the department of English, affirm this statement:

Linda Allen, Associate Professor  
Angela Ball, Professor  
Jonathan Barron, Professor  
Steven Barthelme, Professor  
Erin Boade, Instructor  
Jennifer Brewington, Instructor  
Craig Carey, Assistant Professor  
Katherine Cochran, Associate Professor  
Christopher D. Foley, Assistant Professor  
Damon Franke, Associate Professor  
Christopher Garland, Assistant Professor  
Monika Gehlawat, Associate Professor  
Elizabeth Kay Harris, Associate Professor  
Stanley Hauer, Professor Emeritus

Luis A. Iglesias, Associate Professor  
Joyce Inman, Assistant Professor  
Sherita Johnson, Associate Professor  
Nicolle Jordan, Associate Professor  
Sherry Kinkopf, Instructor  
Jameela Lares, Professor  
Rebecca Powell, Assistant Professor  
Anne Sanow, Visiting Assistant Professor  
Martina Sciolino, Associate Professor  
Kelli Sellers, Instructor  
Emily Stanback, Assistant Professor  
Charles Sumner, Associate Professor  
Alexandra Valint, Assistant Professor  
Ellen Weinauer, Associate Professor

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<sup>i</sup> <https://www.insidehighered.com/views/2017/01/26/disparate-institutions-find-common-core-curriculum-reaps-significant-benefits-essay>

<sup>ii</sup> As of 2012 (<http://www.nytimes.com/2012/02/24/education/census-finds-bachelors-degrees-at-record-level.html>).



# THE UNIVERSITY OF SOUTHERN MISSISSIPPI.

## DEPARTMENT OF HISTORY

118 College Drive #5047 | Hattiesburg, MS 39406-0001

Phone: 601.266.4333 | Fax: 601.266.4334 | [www.usm.edu/history](http://www.usm.edu/history)

### **Revision of the General Education Core Remarks to Academic Council (February 6, 2017) Kyle Zelner, Chair, Department of History**

In a meeting of the Department of History on February 3, 2017, the faculty of the History Department discussed the proposed reduction of the General Education Core Humanities requirement from nine (9) to six (6) hours and the removal of the requirement that students' take at least one section of World Civilization (HIS 101 or HIS 102). The faculty agreed on a statement (below) and it was read by the chair of the department at the Academic Council meeting on February 6, 2017. Please note: other opinions expressed at the Academic Council meeting were those of individual faculty members of the department and they do not, in any way, represent the opinions of the department or its faculty.

Signed,

The Faculty of the Department of History

#### **I. GEC Humanities Standards**

We believe that the CORE should provide students with what they need to succeed in life and that must include a required history class. History is **fundamental** to the language of the GEC Humanities standards and outcomes in terms of both content and skills.

**“General Education Curriculum Mission Statement:** The General Education Curriculum (GEC) of The University of Southern Mississippi is designed to equip its graduates with a broad range of knowledge and skills and the wisdom to deploy them appropriately. In order to build lives of dignity and purpose, university graduates in the 21st century will need to

- analyze and evaluate private, public and professional discourse
- assume leadership roles, making use of effective oral and written communication
- **engage their local, national and global communities as responsible citizens”**
  - **(For more than 150 years, History education has been central to teaching students the lessons of good citizenship)**
- “integrate knowledge across subject matters and disciplines
- approach problems with enthusiasm, energized by a spirit of inquiry
- adapt to professional, technological and social change with flexibility and resourcefulness

- make choices, conscious of intellectual, social and ethical contexts
- **see themselves, their communities and their nation in historical context**
- assess scientific data and conclusions
- appreciate the arts and their contribution to enlarging the human spirit, and
- collaborate with others to create a humane world

**General Education Curriculum Student Learning Outcomes:** The General Education Curriculum is structured for students to attain specific learning outcomes organized around the nine categories of the General Education Curriculum. The General Education Curriculum student learning outcomes are:

1. Students will develop a topic and present ideas through writing in an organized, logical, and coherent form and in a style that is appropriate for the discipline and the situation.
2. Students will use Standard English grammar, punctuation, spelling, and usage.
3. Students will write a coherent analytical essay of a rhetorical situation or through written communication effectively analyze the components of an argument.
4. Students will differentiate the basic concepts in a discipline of science.
5. Students will employ the scientific method, interpret scientific data, and reach a plausible conclusion.
6. Students will demonstrate the ability to work with real world situations involving fundamental math concepts.
7. **Students will evaluate major developments in world history, the historical roots of contemporary global cultures, or the literary, philosophical, or religious contributions of world cultures.**
8. Students will comprehend and proficiently interpret text.
9. Students will understand the influence of art, music, theatre and/or dance on culture.
10. Students will actively provide their own reasoned judgment of art, music, theatre and/or dance.
11. Students will identify theories of human behavior, societal development, human decisionmaking, and group/social processes and apply theories and methodologies to real world situations and current issues and concerns.
12. Students will recognize the effects of diversity among individuals or within/among groups/social systems.
13. Students will demonstrate basic technology literacy and apply knowledge of basic application software to the creation of structured documents and research.
14. Students will find, use, and cite relevant sources of information.
15. Students will use appropriate strategies to speak effectively in professional, social, or personal contexts.”

We believe it will be impossible to fulfill these requirements if History is removed as a required course in the GEC. History coursework is the best (and truly only) way to ensure students understand global historical context. History provides critical thinking skills, global awareness, a true understanding of diversity, and civics lessons at a time when all four are needed. Perhaps most importantly, in an era where we struggle with distinguishing between fake news and real events, history teaches students to evaluate sources and to explain how humans have crafted the world one causal link at a time. We love literature and respect philosophy, but they do not teach the most essential skill required for future citizens: the ability to understand why things happen without prejudice or distraction. (How many of us have lamented the fact over the past three weeks that large portions of the American public can't tell truth from fiction, have little respect for democracy, and no tolerance for cultural differences?) As such, we believe World History uniquely meets the IHL requirement that all consolidation of degree programs “will meet local, state, regional, and national educational, societal, or cultural needs.” To cut the humanities core requirement and to make history optional violates this IHL mandate (IHL Academic Guidelines, “Modification of Existing Degree Programs”).

## II. Student Success Initiatives and World History

For the past several years, the faculty and graduate students of the History Department have worked tirelessly to improve our World Civilizations course sequence and those efforts are already starting to show signs of success--both in terms of our assessment rates as well as our DFIW rate.

Our faculty have taken up the administration's call to change the culture of pedagogy in order to promote student success. We have **broad representation from all academic ranks (Instructor, Assistant, Associate, and Full Professors) on almost all student success initiatives** (JUMP program, ACES, ACUE, PASS, G2C, Student Success Committee, QEP-John Gardner Institute).

In 2015, the History Department applied and was chosen as one of only four departments (and the only one in the Humanities—the only one in the university outside the College of Science and Tech) to participate in the university's new QEP Gateways program. For the past year and a half, our faculty have put in hundreds of hours of work and the university has spent tens of thousands of dollars (\$80,000) to support those efforts. We are only half way through this three-year process.

In this work, we have transformed the way we teach HIS 101 and HIS 102. We have implemented pedagogical tools and techniques – MindTap; Gardner Institute conference participation; a History Lab; a new, more readable textbook; and we have designed and are editing a better primary document reader. We have also transformed the very structure of the courses. We are now offering four different types of world Civilizations class experiences to promote student success for all types of learners:

- Small group, hands-on, discussion-intense flipped classrooms
- Lectures with weekly discussion sections
- Online sections with intensive discussion sections
- Traditional lecture courses

In just one semester, we have already seen a marked increase in student success and a measurable decrease in our DFWI rate. In effect, we have done everything that was asked of us and more to increase student success in these crucial core classes. Now, just as all of this work is really starting to come together, there is a possibility that the required History course will be removed from the core.

### **Conclusion:**

In conclusion, the faculty of the Department of History strongly urges Academic Council to retain the Humanities requirement as it is currently constituted. Those nine hours allow our students to develop the knowledge of historical context and citizenship—AND knowledge of “the literary, philosophical, or religious contributions of world cultures” called for in the guiding principles of Southern Miss's General Education Core; knowledge that is so very important to life in twenty-first century America.

If it is simply not possible to retain the nine (9) hour requirement, we urge you, at the very least, to continue to require at least one World History course in the Core. We believe, given the work that we have done (and continue to do) to improve World Civilization that it is critical to require at least one History course in the GEC. We think that requiring students to take a World History course provides them with the best opportunity to develop the knowledge of civics, geography, religion, philosophy, politics, and economics that World Civ. teaches and they will need to succeed.

XXXXXX BX  
Degree Plan (xxxxxxx)

GENERAL EDUCATION CURRICULUM

**GEC 01. Written Communication (6 hours)**

01. ENG 101
02. ENG 102

**GEC 02. Natural Science (7 hours minimum)**

01. **Select 2 courses, 1 lab is required:**

- AST 111/L
- AST 112/L
- BSC 103/L◇
- BSC 110/L◇
- BSC 111/L◇
- BSC 250/L
- BSC 251/L
- CHE 104/L
- CHE 106/L
- CHE 107/L
- GHY 104/L
- GHY 105/L
- GLY 101/L
- GLY 103/L
- MAR 151/L
- PHY 103/L
- PHY 111/L
- PHY 112/L
- PHY 201/L
- PHY 202/L
- PSC 190/L

**GEC 03. Humanities (6 hours)**

01. Select 2 courses from the options below;  
no more than 1 course per category line a, b, or c.
  - a. ENG 203
  - b. HIS 101 or HIS 102
  - c. PHI 151 or PHI 171 or REL 131

**GEC 04. Aesthetic Values (3 hours)**

01. Select 1 course:
  - ART 130
  - DAN 130
  - MUS 165
  - THE 100

**GEC 05. Social and Behavioral Sciences (6 hours)**

01. Select 2 courses:
  - ANT 101
  - COH 100
  - ECO 101
  - GHY 101
  - PS 101
  - PSY 110
  - SOC 101

**GEC 06. Mathematics (3 hours)**

01. Select 1 course:
  - MAT 100\*\*\*
  - MAT 101
  - Higher-level MAT course

**UNIVERSITY REQUIREMENTS**

**UR 01. Writing-Intensive Requirement (xxxxx)**

01. xxx xxx (WI)  
*ENG 101 & ENG 102 prerequisites*

**UR 02. Speaking-Intensive Requirement (xxxxx)**

01. xxx xxx (SI)

**UR 03. Capstone Requirement (Major Area)**

01. xxx xxx (Capstone)  
*Must be taken Senior Year; ENG 101 & ENG 102 prerequisites*

\*This course satisfies both the GEC/UR requirement and a program requirement for this major.

\*\*These GEC/UR courses are recommended by this major.

\*\*\*This course does not satisfy prerequisites for any other math course.

◇ GEC restrictions apply; see page XXX.

UR 01 – UR 03 courses are specific to the major.

For full description of the GEC, see page XXX.

PROGRAM CURRICULUM

**DEG 01. Courses in the Department**

**DEG 02. Additional Requirements**

- A. This Degree Plan requires the following GEC courses.**  
(Degree plans can only require certain GEC courses if dictated by prerequisites or accreditation. However, with sufficient hours, degree plans can require GEC courses as part of their Program Curriculum. Programs can choose to require additional GEC courses as long as total hours to degree do not exceed 120.)

- B. Courses in Other Departments**

**DEG 03. Electives**

01. Choose electives as needed with adviser's approval.  
(See Hours to Degree below.)

**DEG 04. Required Minor**

HOURS TO DEGREE

120 hours are needed to graduate with a BX in xxxx. At least 50 percent of the hours applied to a degree at The University of Southern Mississippi must be earned from a senior college, and 45 of these hours must be in courses numbered 300 or above. The student must earn at least 21 of the last 30 hours of course work and at least 12 hours in the major area of study from Southern Miss. See Residence Hour Requirements for more information.

**Academic Council Minutes**  
**The University of Southern Mississippi**  
**March 6, 2017**

The Academic Council met at 3:00 p.m. on March 6, 2017, in Thad Cochran Center room 216 with Ms. Kelly Lester, Chair of the Academic Council, presiding.

The following voting members were present: Dr. Catherine Bomhold, Dr. Sam Bruton, Dr. Sabrina Bryant, Dr. Wesley Follett, Dr. Jeanne Gillespie, Ms. Linda Ginn, Dr. Rick Green, Dr. Angel Herring, Dr. Luis Iglesias, Dr. Kevin Kuehn, Dr. Wujian Miao, Dr. Stephen Oshrin, Dr. Karen Rich, Dr. Elizabeth Tinnon, Dr. Denis Wiesenburg, Dr. Gallayanee Yaoyuneyong and Dr. Emily Yowell.

The following voting members were represented by proxies to constitute a quorum: Dr. Wesley Follett for Dr. Lin-Miao Agler.

The following non-voting members were present: Dr. Eric Tribunella for Dr. Maureen Ryan, Dr. Diane Fisher for Dr. Ann Blackwell, Dr. Kathy Yadrick for Dr. Trent Gould, Mr. Greg Pierce, Dr. Bill Powell, and Dr. Douglas Masterson for Dr. David Hayhurst.

The following guests were present: Dr. Anita Boykins, Ms. Dana Berry, Ms. Leanne Cadigan, Dr. Monika Gehlawat, Dr. Susan Hart, Dr. Julie Howdeshell, Dr. Gary Krebs, Ms. Kathryn Lowery, Ms. Lisa Lowery, Ms. Kaycee McMullen, Ms. Dawn Porter, and Mr. Christian Sweatt.

1.0 Call to Order

The meeting was called to order at 3:00 p.m. with Ms. Kelly Lester presiding.

2.0 Adoption of the Agenda

Ms. Lester presented the agenda for approval. Dr. Oshrin moved and Dr. Gillespie seconded a motion to approve the agenda. The motion passed.

3.0 Approval of the minutes

Ms. Lester presented the February 6, 2017 minutes for approval. Dr. Gillespie moved and Dr. Wiesenburg seconded a motion to approve the February 6, 2017 minutes for approval. The motion passed.

4.0 Academic Standards report on Accelerated Masters options

Refer to the Academic Standards report under item 8.4.1.

5.0 Course Proposals

5.1 College of Arts and Letters

5.1.1 *Department of Anthropology and Sociology*

Ms. Lester presented the request to modify ANT 422. Dr. Gillespie moved and Dr. Oshrin seconded a motion to approve the modification of ANT 422. The motion passed.

Ms. Lester presented the request to modify ANT 441. Dr. Gillespie moved and Dr. Oshrin seconded a motion to approve the modification of ANT 441. The motion passed.



- 5.1.2 *Department of English*  
Ms. Lester presented the request to add a delivery pathway for the English (4+1) Accelerated Master's program. Dr. Oshrin moved and Dr. Tinnon seconded a motion to approve the addition of a delivery pathway for the English (4+1) Accelerated Master's program. The motion passed.
- 5.1.3 *School of Music*  
Ms. Lester presented the request to add MUS 457. Dr. Gillespie moved and Dr. Bomhold seconded a motion to approve the addition of MUS 457. The motion passed.
- Ms. Lester presented the request to add MUS 458. Dr. Oshrin moved and Dr. Tinnon seconded a motion to approve the addition of MUS 458. The motion passed.
- 5.2 College of Business
- 5.2.1 *Department of Economic Development, Tourism and Sport Management*  
Ms. Lester presented the request to modify the Sport Management minor. Dr. Oshrin moved and Dr. Yaoyuneyong seconded a motion to approve the modification of the Sport Management minor. The motion passed.
- 5.3 College of Education and Psychology
- 5.3.1 *School of Library and Information Science*  
Ms. Lester presented the request to modify LIS 406. Dr. Miao moved and Dr. Oshrin seconded a motion to approve the modification of LIS 406. The motion passed.
- 5.4 College of Health
- 5.4.1 *School of Kinesiology*  
Ms. Lester presented the request to modify the degree repeat policy for all programs in the School of Kinesiology. This request will remain tabled pending PEC approval.
- Ms. Lester presented the request to modify KIN 471. Dr. Yowell moved and Dr. Bomhold seconded a motion to approve the modification of KIN 471. The motion passed.
- Ms. Lester presented the request to modify KIN 476. Dr. Oshrin moved and Dr. Green seconded a motion to approve the modification of KIN 476. The motion passed.
- 5.5 College of Nursing
- 5.5.1 *Department of Collaborative Nursing Care*  
Ms. Lester presented the request to inactivate the Nursing (Concurrent Enrollment) B.S.N. emphasis area. Dr. Gillespie moved and Dr. Tinnon seconded a motion to approve the inactivation of the Nursing (Concurrent Enrollment) B.S.N. emphasis area. The motion passed.
- Ms. Lester presented the request to inactivate the Nursing (RN-BSN) B.S.N. emphasis area. Dr. Oshrin moved and Dr. Tinnon seconded a motion to approve the inactivation of the Nursing (RN-BSN) B.S.N. emphasis area. The motion passed.
- 5.6 College of Science and Technology  
No proposals.

## 6.0 Old Business

### 6.1 GEC reduction options

The GEC Committee voted to table two proposals submitted this academic year to the Academic Council regarding the Provost's request to reduce the GEC in an effort to reduce degree plans to a maximum of 120 hours from the current 124 hours. Proposal one involved no further reductions to the GEC following a recent dissolution of GEC 06: Computer Competency. The 2<sup>nd</sup> proposal involved a reduction of 3 hours in Humanities and 1 hour in Science. The GEC Committee tables these proposals, neither of which was voted on by AC, as additional information is gathered by the Provost office. The GEC Committee has regularly discussed problems with forming these proposals in light of insufficient information regarding burden of reduction within the DEG area. Representatives of several degree programs that would struggle to reduce within the DEG have been concerned exceptions to 120 hour degree plans would not be granted. Having additional knowledge about the number of degree plans that may require exceptions, would be helpful in moving forward with this Provost's request to determine if reductions in the GEC or DEG would best serve our students.

## 7.0 New Business

No new business.

## 8.0 Reports

### 8.1 Chair Report- Ms. Kelly Lester

Ms. Lester reported the course description for FIN 300 was updated to delete ECO 201 from the prerequisites. She reported the Teachout plan for Personal Financial Planning major is complete and enrollment is verified at zero.

Ms. Lester updated Council on the Reorganization Planning. The Academic Leadership Council (ALC) began the process of reviewing reorganization proposals. The whole council reviewed all proposals. ALC split into two subcommittees, Level #1 and Level #2, to further review proposals. Each subcommittee will submit an executive report to the Provost by Friday March 10. The next steps will include presenting a plan to the university community for a feedback/comment phase.

The Council requested that Provost Moser attend a meeting to discuss the reorganization in more depth. Academic Council Chair, Kelly Lester extended an invitation for Provost Moser to attend the April 6 meeting, and he accepted.

### 8.2 Chair-Elect Report – Dr. Luis Iglesias

No report.

### 8.3 Secretary Report-Ms. Linda Ginn

No report.

### 8.4 Standing Committees

#### 8.4.1 Academic Standards – Dr. Stephen Oshrin

The AC Standards committee presented its recommendations for guidelines for the *Accelerated Masters Option (AMO)* and recommended requirements for academic minors.

#### 8.4.2 Bylaws – Dr. Kim Goodwin

No report.

- 8.4.3 Elections – Dr. Kevin Kuehn  
No report submitted.
- 8.4.4 General Education – Dr. Emily Yowell  
No report.
- 8.4.5 Intercollegiate – Dr. Denis Wiesenburg  
No report.
- 8.4.6 Program Reviews – Dr. Jeanne Gillespie  
No report.
- 8.5 SACS/QEP/Alternative Learning – Dr. Bill Powell/Dr. Julie Howdeshell  
No report.
- 8.6 University Assessment Committee (UAC) Liaison – Ms. Kelly Lester  
No report.
- 8.7 Professional Education Council Liaison Report – Dr. Jon Beedle  
No report.
- 8.8 Online Learning Committee Liaison Report – Dr. Jon Beedle  
No report.
- 8.9 General Education Curriculum Assessment Committee (GECAC) – Dr. Beth Tinnon  
No report.
- 9.0 Adjourn  
Ms. Lester adjourned the meeting at 5:30 p.m.

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Greg Pierce, Recording Secretary

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Kelly Lester, Chair

ACADEMIC COUNCIL MINUTES SUMMARY  
March 6, 2017

**College of Arts and Letters**

*Department of Anthropology and Sociology*

Modify:	ANT 422	<u>Ecological Anthropology.</u>
To:	ANT 422	<u>Environmental Anthropology.</u> Effective spring 2018.
Modify:	ANT 441	<u>Human Variation.</u>
To:	ANT 441	<u>Human Variation and Adaptation.</u> Effective spring 2018.

*Department of English*

Add:	Accelerated BA/MA (4+1) degree option. (see attached) Effective fall 2017.
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*School of Music*

Add:	MUS 457	<u>Collaborative Piano Literature 1.</u> 2 hours. Effective spring 2018.
Add:	MUS 458	<u>Collaborative Piano Literature 2.</u> 2 hours. Effective spring 2018

**College of Business**

*Department of Economic Development, Tourism and Sport Management*

Modify:	Sport Management minor. Remove KIN 405 and add 3 additional hours to electives. Effective fall 2017.
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*Department of Finance, Real Estate and Business Law*

Modify:	FIN 300	<u>Principles of Finance.</u>
To:	FIN 300	<u>Principles of Finance.</u> Course description (prerequisite removed). Effective fall 2017.

**College of Education and Psychology**

*School of Library and Information Science*

Modify:	LIS 406	<u>Advanced Cataloging and Classification.</u>
To:	LIS 406	<u>Cataloging Multimedia Objects.</u> Course description. Effective fall 2017.

**College of Health**

*School of Kinesiology*

Modify:	KIN 471	<u>Physiological Principles of Resistance Training.</u>
To:	KIN 471	<u>Physiological Principles of Resistance Training.</u> Course description. Effective summer 2017.
Modify:	KIN 476	<u>Exercise Psychology.</u>
To:	KIN 476	<u>Exercise Psychology.</u> Course description. Effective summer 2017.

**College of Nursing**

*Department of Collaborative Nursing Care*

Inactivate:	Nursing (Concurrent Enrollment) BSN degree plan. (see attached). Effective fall 2017.
Inactivate:	Nursing (RN-BSN) BSN degree plan. (see attached). Effective fall 2017.



# THE UNIVERSITY OF SOUTHERN MISSISSIPPI

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DEPARTMENT OF ENGLISH

118 College Drive #5037 | Hattiesburg, MS 39406-0001

Phone: 601.266.4319 | Fax: 601.266.5757 | [english@usm.edu](mailto:english@usm.edu) | [www.usm.edu/english](http://www.usm.edu/english)

## Proposal for Accelerated BA/MA (4+1) Degree Option

English Department

Contacts: Dr. Luis Iglesias, Chair ([luis.iglesias@usm.edu](mailto:luis.iglesias@usm.edu))

Dr. Monika Gehlawat, DGS ([monika.gehlawat@usm.edu](mailto:monika.gehlawat@usm.edu))

### Rationale

To recruit strong undergraduate majors for graduate studies, the English department proposes an accelerated BA/MA degree that would enable exceptional students to earn the BA and MA in 5 years. This degree option would also boost undergraduate and graduate enrollment by drawing on a talented student population who would find USM an attractive option for both undergraduate and graduate study.

### Admission Criteria

Applicants will be assessed by the Graduate Admissions Committee alongside all outside applicants to the MA program in the spring semester for fall admission. In the spring of the junior year, the student will apply using the standard MA application form. All admissions requirements will be identical except that the GRE will not be required. The English Department voted to waive the GRE as an assessment tool for admissions since the applicants for the accelerated option would be majors from our own department whose letters of recommendation come from our own faculty.

### Brief Description of the Degree Option

- No changes will be made to the BA and MA degree plans. They are combined for accelerated progress.
- Senior year of the BA, admits take two 500 level courses which count toward undergraduate degree hours.
- Upon graduation from the BA, the Registrar's Office will grant credit for those 6 hours toward the MA degree. (See supporting email attached from Greg Pierce).
- The student will be admitted to the MA program in the summer semester so he/she may take graduate coursework offered that term.
- The remaining required hours for the MA will be fulfilled during the first year in the graduate program.
- The following summer, the student will defend their thesis and take the comprehensive exam.
- The student need *not* complete the BA/MA degree in five years if they need extra time to complete coursework, exams or the thesis.
- The English Department has worked with the Registrar's Office and the Graduate School to ensure that students' transcripts for the BA and the MA will separately reflect required degree credit hours.
- Total degree hours = 150. Breakdown: 120 (BA) + 36 (MA) = 156. Subtracting 6 hours that represent dual enrollment during the senior year leaves **150 total hours** for the accelerated degree option.

## **Detailed Timeline for the Accelerated BA/MA (4+1) Degree Option**

### Fall – Junior Year

Announcement/Information session to introduce all English majors to the degree option.

### Late Spring – Junior Year

Interested majors apply using an internal departmental application form that includes writing sample, statement of purpose, three letters of recommendation, 3.5 min. GPA.

Deadline for applications: June 1 (this late deadline enables students to have the entire junior year to take upper-level English classes and be assessed/recommended on the basis of their work). The admissions committee will notify students of their status by late June.

### Fall – Senior Year

Admitted students take 1 500 level class – registered at the 500 level and counted toward the undergraduate degree – Students are expected to do graduate-level work. Advisement for classes takes place in collaboration with undergraduate advisor and DGS.

### Spring – Senior Year

Admitted students take 1 500 level class (see above)

- Admitted students formally apply to the MA Graduate degree program through the Graduate School's online application system. Deadline to apply May 1.
- If the student plans to take summer classes, Graduate Admissions sets their start date for summer rather than fall semester.
- The DGS requests an "Early Clear" status from the Registrar's Office to expedite awarding of BA degree in May.

### Summer b/w Senior Year and Fall MA

Students may take 3-6 hours of graduate course credit.

### Fall 1<sup>st</sup> year MA

Students take 9 credit hours

After fall advising, DGS sends a memo to Registrar's office requesting that transfer credit be granted toward the MA for 6 hours at the 500 level from coursework taken in the senior year.

### Spring 1<sup>st</sup> year MA

Student takes 9 credit hours

### Summer 1<sup>st</sup> year MA

Student takes 3-6 credit hours. Defends Masters thesis. Total credit hours must equal 36.

In early August, student must take and pass the MA comprehensive exam. Student applies to graduate. Technical graduation date will be December of fall semester though the student will be done with all degree requirements by the end of the summer term.

## **BA/MA Accelerated Degree Option in English Literature**

36 credit hours (27-30 coursework + 6-9 thesis hours)

- ENG 640: Critical Readings and Methods
- ENG 641: Advanced Research and Methods
  
- One course in literary theory (ENG 642, 644, 744)
  
- Four courses in four different distribution areas (American Lit to 1890, British Lit to 1660, British Lit 1660-1890, British and American Lit 1890-1960, Literatures in English after 1960, Non-traditional Literatures in English)
  
- Two electives
  
- ENG 698: Thesis (6-9 hours)

Additional requirements and guidelines:

- Students must demonstrate proficiency in one foreign language. For further information on how to satisfy the foreign language requirement, go to: <https://www.usm.edu/english/foreign-language-requirements>
- At least 6 hours of coursework must be at the 700-level.
- Students must take ENG 690: Teaching Freshman Composition if they hold an assistantship which includes teaching as one of their duties. ENG 690 hours count as part of the required hours for degree completion (one elective).
- Students must pass the Master's Comprehensive Exam in August, after their first year in the MA degree plan. The exam may be retaken once.
- Students must complete a Master's thesis. The Master's thesis is an article-length essay that emerges from a paper produced during the first year of study and that will be revised and developed during the course of ENG 641.





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2016-2017 Undergraduate Bulletin



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College of Science and Technology
Center for International Education
Federal TRiO Programs
Honors College

## Sport Management Minor

[Return to: College of Business](#)

### Requirements for a Minor

Students who wish to earn a minor in sport management must complete

- SM 203 - Introduction to Sport Management 3 hrs.
- ~~KIN 405 - Governing Agencies in Sport 3 hrs.~~ **DELETE**
- SM 466 - Sport Facility and Event Management 3 hrs.
- ~~Nine~~ **Twelve** hours of sport management adviser-approved electives with a grade of C or better.

#### Note:

Additional hours may be required if prescribed courses have prerequisites.

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## ACADEMIC COUNCIL/GRADUATE COUNCIL PROPOSAL MEMORANDUM

### College of Nursing

To: Academic Council

From: Dr. Katherine Nugent, Dean

Dr. Anita Boykins, Associate Dean

Date: February 16, 2017

Re: College Curriculum Proposals

*Department Name: Collaborative Nursing Care*

### Program Proposals

Inactivation Nursing (Concurrent Enrollment) BSN

#### Comments:

The request is to inactivate the emphasis area: Nursing (Concurrent Enrollment) BSN

**Rationale:** In reviewing the University and College of Nursing strategic initiatives along with budget reductions, the plan to inactivate the Concurrent Enrollment (Concurrent Academic Progression in Nursing Pathway [CAPINP]) emphasis area in the BSN program is an effort to support enrollment growth in other areas of the BSN program. Resources utilized in the CAPINP emphasis areas were reallocated to the BSN program on both campuses in the College of Nursing to meet the teaching needs for twice a year admission of students on the Gulf Park campus as well as improve faculty to student ratios.

The CAPINP emphasis area is offered 100% online. Despite curriculum redesign, recruitment, and grant efforts, there was little enrollment growth while other programs in the College of Nursing showed increased growth and the need for additional resources. After careful evaluation of efforts and future strategies to support enrollment growth, student retention, graduation, and positive program outcomes while effectively and efficiently reallocating resources, it was evident that there was an immediate need to suspend admission to the emphasis areas. Based on the student enrollment growth in other College of Nursing program areas and budget reductions, faculty were made aware of the decision to allocate these resources and had opportunities to discuss. Admissions to the CAPINP emphasis area in the BSN program were suspended in Spring 2016.

**Teach out Plan:** The teach-out plan for students in the CAPINP emphasis area is attached with the last students graduating in Summer 2016. The students and interested applicants were notified by email, website, and faculty/staff conferences.

Dean's Signature:

*Anita Boykins, Associate Dean*

Send signed hard copy of this cover memo plus one hardcopy set of all proposal materials to:

Academic Council Box #5026  
Phone number: 266-5016  
International Building 517  
*(Electronic Copy also required)*

Graduate Council Box #5024  
Phone number: 266-4369  
211 McCain Libraries  
*(Electronic Copy also required)*

**Academic Program, Emphasis Area, Minor or Certificate**

**Processing Form**

Please complete this form to process teaching locations of approved programs, emphasis areas, minors or certificates. Return the form with signatures to **Institutional Research, Box 5167**. Academic/Graduate Council should have been notified of the changes requested below.

The designated location of an academic program or emphasis area is based on the teaching site where students can earn 50% or more of their degree. All departments must conduct assessments by site if students can earn 50% or more of their degree at a teaching site. Establishment of new teaching sites must be approved by the Provost. In addition, the Office of the Provost **must** be informed of any course offering at locations that are not recognized teaching sites.

**Date:** February 16, 2017

**Department Name:** Collaborative Nursing Care

**Contact Person:** Anita Boykins

**Email:** Anita.Boykins@usm.edu

Have the changes requested below been submitted to Academic/Graduate Council?  Yes  No

**Program X (Emphasis)**

**Minor**

**Certificate**

**Title AND Degree:** Nursing (Concurrent Enrollment) BSN **CIP Code (6 digits):** 51.3801

**For Certificates:** # Hours for Completion:  **Cert. Level:**  UGRD  GRAD Post-Baccalaureate  
 GRAD Post-Masters

**Offer** the Program, Emphasis Area, Minor or Certificate at the checked locations listed below (check ALL the locations where the program/emphasis/minor/certificate listed above will NOW be offered):

Hattiesburg  Gulf Park 100%  Gulf Park (50-99%)  GCRL  
 Stennis

Online 100%  Online (51-99%)  Meridian  Jackson, MS  Keesler

Is the program/emphasis/minor/certificate a NCATE major?  Yes  No

If Online 100% is checked, are all courses available online at this time?  Yes  No

**Inactivate/Suspend** the Program/ Emphasis Area/ Minor/Certificate listed above at ALL locations:

Last semester student can be admitted (e.g. Fall 2014): Fall 2015

Additional Instructions/Comments: Admissions for the RN-BSN emphasis area was suspended beginning Spring 2016 with all students graduated Summer 2016.

**Signatures for Approval**

Chair/Director: 

Date: 2-16-17

Dean: 

Date: 2-17-17

**CONCURRENT ACADEMIC PROGRESSION IN NURSING PATHWAY (CAPINP)**  
**Bachelor of Science in Nursing**  
**(Effective Fall 2014)**

**NON-NURSING PREREQUISITE COURSES AND CREDITS**

English Composition I .....3	World Literature ..... 3
English Composition II .....3	Marriage and Family (The Family) ..... 3
College Algebra .....3	Human Growth and Development (Developmental Psychology) ..... 3
World Civilization to 1648 AD.....3	* Human Anatomy and Physiology I w/ lab ..... 4
World Civilization since 1648 AD.....3	* Human Anatomy and Physiology II w/ lab ..... 4
General Psychology .....3	* Microbiology w/ lab..... 4
Business and Professional Speaking .....3	* General Chemistry I w/ lab or Fundamentals of General, Organic and Biochemistry w/ lab..... 4
Nutrition.....3	Introduction to Statistics ..... 3
Introduction to Sociology.....3	
Fine Arts Course (Appreciation) .....3	

\*At the time of application, three of the four natural sciences must be completed. Only one natural science may be repeated, one time.

Note: Grade of *C* or better is required in all courses. Successful completion of all non-nursing prerequisite courses is required prior to enrolling in non-clinical RN-BSN courses. Must have earned and maintain at least a 'C' in each nursing course from the A.D.N. program with a minimum nursing GPA of 2.00 on a 4.0 point scale. May repeat/retake only one A.D.N. nurse course one time. Must maintain current enrollment and 'eligible to progress' status in the Associate Degree Nursing Program within the state of Mississippi. Eligible for enrollment in validation courses and clinical courses only after graduation from A.D.N. program and successful completion of NCLEX.

**TOTAL HOURS .....58 credits**

**USM UPPER- DIVISION UNDERGRADUATE COURSES**

**CREDITED COURSES**

Course credit is given in the following areas only after successful completion of the first semester in the nursing program. The student must register for these courses in order to receive credit.

**VALIDATION OF PREVIOUSLY EARNED CREDITS**

NSG 307	Commonalities in Nursing Practice ..... 4
NSG 361	Medical-Surgical Nursing..... 14
NSG 362	Psychiatric Nursing..... 6
NSG 363	Maternal-Child Nursing..... 10

**VALIDATION CREDIT HOURS..... 34**

NSG 357	Pathophysiology..... 3
NSG 330	Health Assessment & Promotion..... 5
NSG 354***	Population Health Nursing..... 5
NSG 464**	Leadership & Management ..... 4
NSG 317	Research for Evidence-Based Practice..... 4
NSG 457***	Translating Research into Practice..... 5
NSG 332**	Role Development as a Nurse Scientist..... 4
NSG 470	Ethics and Critical Thinking..... 3
NSG 438	Health Policy and Economics ..... 3

\*\* Indicates Writing Intensive course.  
 \*\*\* Indicates Clinical course

<b>Hours in RN-BSN Program.....</b>	<b>36</b>
<b>Hours - Validation Credit .....</b>	<b>34</b>
<b>TOTAL HOURS: BSN DEGREE.....</b>	<b>128</b>

Each student has final responsibility to ascertain that he/she has complied with all applicable catalog requirements for graduation. Faculty advisers assist students in developing their programs, but these advisers cannot waive or vary degree requirements as they appear in the *University Bulletin*.

## ACADEMIC COUNCIL/GRADUATE COUNCIL PROPOSAL MEMORANDUM

### College of Nursing

To: Academic Council

From: Dr. Katherine Nugent, Dean <sup>KN</sup>

Dr. Anita Boykins, Associate Dean <sup>AB</sup>

Date: February 16, 2017

Re: College Curriculum Proposals

Department Name: Collaborative Nursing Care

### Program Proposals

Inactivation

Nursing (RN-BSN) BSN

### Comments:

The request is to inactivate the emphasis area: Nursing (RN-BSN) BSN

**Rationale:** In reviewing the University and College of Nursing strategic initiatives along with budget reductions, the plan to inactivate the RN-BSN emphasis area is an effort to support enrollment growth in other areas of the BSN program. Resources utilized in the RN-BSN emphasis area were reallocated to the BSN program on both campuses in the College of Nursing to meet the teaching needs for twice a year admission of students on the Gulf Park campus as well as improve faculty to student ratios.

The RN-BSN emphasis area are offered 100% online. Despite curriculum redesign, recruitment, and grant efforts, enrollment numbers in the RN-BSN emphasis area remained the same or showed a decrease over a five-year period while other programs in the College of Nursing showed increased growth and the need for additional resources. After a careful evaluation of efforts and future strategies to support enrollment growth, student retention, graduation, and positive program outcomes while effectively and efficiently reallocating resources, it was evident that there was an immediate need to suspend admission to the emphasis areas. Based on the student enrollment growth in other College of Nursing program areas and budget reductions, faculty were made aware of the decision to allocate these resources and had opportunities to discuss. Admissions to the RN-BSN emphasis area in the BSN program were suspended in Spring 2016. **Teach out Plan:** The teach-out plan for the students for the RN-BSN emphasis area is attached with the last students graduating in Summer 2016. The students and interested applicants were notified by email, website, and faculty/staff conferences,

Dean's Signature: *Anita Boykins, Associate Dean*

Send signed hard copy of this cover memo plus one hardcopy set of all proposal materials to:

Academic Council Box #5026  
Phone number: 266-5016  
International Building 517  
*(Electronic Copy also required)*

Graduate Council Box #5024  
Phone number: 266-4369  
211 McCain Libraries  
*(Electronic Copy also required)*



**Academic Program, Emphasis Area, Minor or Certificate**

**Processing Form**

Please complete this form to process teaching locations of approved programs, emphasis areas, minors or certificates. Return the form with signatures to **Institutional Research, Box 5167**. Academic/Graduate Council should have been notified of the changes requested below.

The designated location of an academic program or emphasis area is based on the teaching site where students can earn 50% or more of their degree. All departments must conduct assessments by site if students can earn 50% or more of their degree at a teaching site. Establishment of new teaching sites must be approved by the Provost. In addition, the Office of the Provost **must** be informed of any course offering at locations that are not recognized teaching sites.

**Date:** February 16, 2017

**Department Name:** Collaborative Nursing Care

**Contact Person:** Anita Boykins

**Email:** Anita.Boykins@usm.edu

Have the changes requested below been submitted to Academic/Graduate Council?  Yes  No

**Program X (Emphasis)**

**Minor**

**Certificate**

**Title AND Degree:** Nursing (RN-BSN) BSN

**CIP Code (6 digits):** 51.3801

**For Certificates:** # Hours for Completion:  **Cert. Level:**  UGRD  GRAD Post-Baccalaureate  
 GRAD Post-Masters

**Offer the Program, Emphasis Area, Minor or Certificate at the checked locations listed below (check ALL the locations where the program/emphasis/minor/certificate listed above will NOW be offered):**

Hattiesburg  Gulf Park 100%  Gulf Park (50-99%)  GCRL  
 Stennis

Online 100%  Online (51-99%)  Meridian  Jackson, MS  Keesler

Is the program/emphasis/minor/certificate a NCATE major?  Yes  No

If Online 100% is checked, are all courses available online at this time?  Yes  No

**Inactivate/Suspend the Program/ Emphasis Area/ Minor/Certificate listed above at ALL locations:**

Last semester student can be admitted (e.g. Fall 2014): Fall 2015

Additional Instructions/Comments: Admissions for the RN-BSN emphasis area was suspended beginning Spring 2016 with all students graduated Summer 2016.

**Signatures for Approval**

Chair/Director: 

Date: 2-16-17

Dean: 

Date: 2/17/17

**RN – BSN PROGRAM**  
**Bachelor of Science in Nursing**  
*(Effective Fall 2014)*

**NON-NURSING PREREQUISITE COURSES AND CREDITS**

English Composition I .....	3
English Composition II .....	3
College Algebra .....	3
World Civilization to 1648 AD .....	3
World Civilization since 1648 AD.....	3
General Psychology .....	3
Business and Professional Speaking .....	3
Nutrition .....	3
Introduction to Sociology .....	3
Fine Arts Course (Appreciation).....	3

World Literature .....	3
Marriage and Family (The Family).....	3
Human Growth and Development (Developmental Psychology) .....	3
* Human Anatomy and Physiology I w/ lab.....	4
* Human Anatomy and Physiology II w/ lab .....	4
* Microbiology w/ lab .....	3
* General Chemistry I w/ lab or Fundamentals of General, Organic and Biochemistry w/ lab.....	4
Introduction to Statistics .....	3

Note: Grade of C or better is required in all courses.

\*At the time of application, three of the five natural sciences must be completed. Only one natural science may be repeated, one time. Must have earned at least a 'C' in each nursing course from the A.D.N. program with a minimum nursing GPA of 2.00 on a 4.0 point scale. May repeat/retake only one A.D.N. nurse course one time.

**TOTAL HOURS..... 58**

**USM UPPER- DIVISION UNDERGRADUATE COURSES**

Course credit is given in the following areas only after successful completion of the first semester in the nursing program. The student must register for these courses in order to receive credit.

**VALIDATION OF PREVIOUSLY EARNED CREDITS**

NSG 307	Commonalities in Nursing Practice .....	4
NSG 361	Medical-Surgical Nursing.....	14
NSG 362	Psychiatric Nursing .....	6
NSG 363	Maternal-Child Nursing.....	10

**Validation Credit Hours ..... 34**

NSG 357	Pathophysiology .....	3
NSG 330	Health Assessment & Promotion .....	5
NSG 354***	Population Health Nursing.....	5
NSG 464**	Leadership & Management.....	4
NSG 317	Research for Evidence-Based Practice.....	4
NSG 457***	Translating Research into Practice.....	5
NSG 332**	Role Development as a Nurse Scientist.....	4
NSG 470	Ethics and Critical Thinking .....	3
NSG 438	Health Policy and Economics .....	3

\*\* Indicates Writing Intensive course.

\*\*\* Indicates Clinical course

**Hours in RN-BSN Program.....36**  
**Hours - Validation Credit.....34**  
**TOTAL HOURS: BSN DEGREE..... 128**

Each student has final responsibility to ascertain that he/she has complied with all applicable catalog requirements for graduation. Faculty advisers assist students in developing their programs, but these advisers cannot waive or vary degree requirements as they appear in the *University Bulletin*.

## **Accelerated Master's Options at The University of Southern Mississippi (INITIAL PROPOSAL)**

Audience: Highly qualified undergraduate students classified as seniors

Description: An Accelerated Master's Option (AMO) provides students with the possibility of earning both a bachelor's and a master's degree in as few as five years. Students admitted to a pathway can take up to 12 hours of 500 or 600-level graduate credit during their senior year. Such coursework can apply to both an undergraduate and a graduate degree.

Graduate School Admission Requirements: Individual programs should develop internal acceptance forms and policies that may include standardized test scores, the completion of specific undergraduate courses, a higher undergraduate GPA, a statement of educational goals, etc. Students will meet the following criteria:

The student must:

1. have completed or by nearing completion of general education curriculum requirements (GEC 01-06)
2. have completed a minimum of 90 hours of graded undergraduate coursework before beginning the first graduate course (an application can be submitted before the completion of 90 hours)
3. have achieved and must maintain an undergraduate grade point average of 3.50 or higher
4. have completed at least 15 hours of appropriate DEG coursework in the undergraduate major
5. have completed all department specific AMO application forms. A formal application to the graduate school is not required to be enrolled in the AMO.
6. submit the Undergraduate Request to Enroll in Graduate Courses form

A graduate application and payment of the application fee will be required upon completion of the undergraduate degree and prior to be enrolled as a graduate, degree-seeking student. Students completing the AMO are required to complete the same graduate application process as all applicants. Completion of the AMO does not automatically result in admission to the graduate program.

### Additional Information - Students

- Students engaged in an AMO will be charged the undergraduate tuition rate.
- AMO students will retain their eligibility for financial aid at the undergraduate level provided they maintain a full-time student classification.
- AMO students are limited to 15 hours of combined undergraduate/graduate coursework during a semester.
- The accelerated master's option may be available in programs other than the student's undergraduate major.



- Students may opt out of an AMO at any time and complete the required undergraduate degree plan. Any graduate credit earned to that point can be applied to the undergraduate degree plan.
- AMO students retain an undergraduate classification until they have completed all the requirements of their undergraduate degree plan. It is expected that a student will complete the undergraduate degree within two years of being accepted into an Accelerated Master's Option.
- The graduate degree cannot be awarded until an AMO student meets all requirements for the undergraduate degree.
- A graduate course successfully completed to fulfill undergraduate degree requirements will be graded as Pass, which will not affect the student's undergraduate grade point average. The letter grade for the course will be included in the master's program GPA.

#### Additional Information – Academic Programs

- Graduate programs desiring to establish an Accelerated Master's Option will provide the following to the Graduate Council for approval:
  - A memo of request providing the college, department, and program information, to include a rationale for the AMO, including an academic justification for the option, and a proposed date of implementation
  - A sample plan for completing both the undergraduate and the graduate degree including courses which may be included in the AMO
    - For master's programs without a 'lead-in' undergraduate degree, the plan must include how a student would complete an undergraduate degree in a different field.
  - Statements of support from the department chair and college dean, in addition to the normal curricular approval processes
  - Any additional or more stringent admission requirements and a description of admission processes
  - **For an Accelerated Master's Option that would have less than 150 hours of combined undergraduate and graduate coursework, a detailed explanation and an acceptable academic justification for the program length of such combination degrees (SACSCOC).** Implementation of such an AMO could be delayed until SACSCOC approval is received.
  - A revised Undergraduate and Graduate Bulletin narrative that includes an overview of the option for qualified undergraduates

**Academic Council Minutes**  
**The University of Southern Mississippi**  
**April 3, 2017**

The Academic Council met at 3:00 p.m. on April 3, 2017, in Thad Cochran Center room 216 with Ms. Kelly Lester, Chair of the Academic Council, presiding.

The following voting members were present: Dr. Jon Beedle, Dr. Catherine Bomhold, Dr. Sabrina Bryant, Dr. Jeanne Gillespie, Ms. Linda Ginn, Dr. Kim Goodwin, Dr. Rick Green, Dr. John Harris, Dr. Angel Herring, Dr. Luis Iglesias, Dr. Kevin Kuehn, Dr. Tom Lansford, Dr. Wujian Miao, Dr. Stephen Oshrin, Dr. Karen Rich, Dr. Elizabeth Tinnon, Dr. Denis Wiesenburg, Dr. Gallayanee Yaoyuneyong and Dr. Emily Yowell.

The following voting members were represented by proxies to constitute a quorum: Dr. Luis Iglesias for Dr. Sam Bruton.

The following non-voting members were present: Dr. Eric Tribunella for Dr. Maureen Ryan, Dr. Diane Fisher for Dr. Ann Blackwell, Dr. Kathy Yadrick for Dr. Trent Gould, Dr. Steven Moser, Mr. Greg Pierce, Dr. Bill Powell, Mr. Jesse Robinson and Dr. Douglas Masterson for Dr. David Hayhurst.

The following guests were present: Ms. Linda Bass, Ms. Dana Berry, Ms. Leanne Cadigan, Ms. Allison Gillespie, Dr. J. Taylor Hightower, Dr. Gary Krebs, Ms. Kathryn Lowery, Ms. Lisa Lowery, Ms. Kaycee McMullen, Dr. Chris Miles, Ms. Dawn Porter, Dr. Ward Sayre and Mr. Christian Sweatt.

1.0 Call to Order

The meeting was called to order at 3:00 p.m. with Ms. Kelly Lester presiding.

2.0 Adoption of the Agenda

Ms. Lester presented the agenda for approval. Dr. Kuehn moved and Dr. Yowell seconded a motion to approve the agenda. The motion passed.

3.0 Approval of the minutes

Ms. Lester presented the March 6, 2017 minutes for approval. Dr. Oshrin moved and Dr. Bomhold seconded a motion to approve the March 6, 2017 minutes for approval. The motion passed.

4.0 Course Proposals

4.1 College of Arts and Letters

4.1.1 *College of Arts and Letters*

Ms. Lester presented the request to add CAL 360. Dr. Gillespie moved and Dr. Oshrin seconded a motion to approve the addition of CAL 360. The motion passed.

4.1.2 *Department of Foreign Languages and Literatures*

Ms. Lester presented the request to expand the Foreign Language (Spanish) BA offering to the Gulf Park campus. Dr. Gillespie moved and Dr. Tinnon seconded a motion to approve the expansion of the Foreign Language (Spanish) BA offering to the Gulf Park campus. The motion passed.

#### 4.1.3 *School of Music*

Ms. Lester presented the request to modify MUS 361. Dr. Gillespie moved and Dr. Oshrin seconded a motion to untable the request to modify MUS 361. The motion passed. Dr. Gillespie moved and Dr. Iglesias seconded a motion to approve the modification of MUS 361. The motion passed.

Ms. Lester presented the request to modify the Music Education (Choral) BMed degree plan and the Music Education (Instrumental) BMed degree plan. Dr. Gillespie moved and Dr. Oshrin seconded a motion to accept these plans as a group. The motion passed. Dr. Gillespie moved and Dr. Bomhold seconded a motion to approve the modifications of the Music Education (Choral) BMed degree plan and the Music Education (Instrumental) BMed degree plan. The motion passed.

#### 4.1.4 *Department of Political Science, International Development and International Affairs*

Ms. Lester presented the request to expand the Legal Studies (Pre-Law) BA offering to the Gulf Park campus. Dr. Gillespie moved and Dr. Tinnon seconded a motion to approve the expansion of the Legal Studies (Pre-Law) BA offering to the Gulf Park campus. The motion passed.

### 4.2 College of Business

#### 4.2.1 *Department of Marketing and Merchandising*

Ms. Lester presented the request to modify the Marketing BSBA degree plan, the Merchandising BSBA degree plan and the Healthcare Marketing BSBA degree plan. Dr. Gillespie moved and Dr. Bomhold seconded a motion to accept these plans as a group. The motion passed. Dr. Yowell moved and Dr. Iglesias seconded a motion to approve the modifications of the Marketing BSBA degree plan, the Merchandising BSBA degree plan and the Healthcare Marketing BSBA degree plans. The motion passed.

### 4.3 College of Education and Psychology - No proposals

### 4.4 College of Health

#### 4.4.1 *School of Kinesiology*

Ms. Lester presented the request to modify the degree repeat policy for all programs in the School of Kinesiology. Dr. Gillespie moved and Dr. Oshrin seconded a motion to untable the request to modify the degree repeat policy for all programs in the School of Kinesiology. The motion passed. Dr. Oshrin moved and Dr. Iglesias seconded a motion to approve the modification of the degree repeat policy for all programs in the School of Kinesiology. The motion passed.

### 4.5 College of Nursing – No proposals

### 4.6 College of Science and Technology

#### 4.6.1 *Department of Human Capital Development*

Ms. Lester presented the request to approve the Applied Technology Pathway Agreement between USM and Northshore Technical Community College. Ms. Lester tabled this request until the May 2017 meeting.

4.6.2 *School of Ocean Science and Technology*  
*Division of Coastal Sciences*

Ms. Lester presented the request to approve the Affiliate Agreement between USM and Southern Illinois University - Carbondale. Dr. Weisenberg moved and Dr. Gillespie seconded a motion to approve the request for the Affiliate Agreement between USM and Southern Illinois University – Carbondale. The motion passed.

5.0 Guest – Provost Moser

Provost Moser attended the Academic Council meeting to address concerns about the GEC reduction charge and the university reorganization plan.

6.0 Old Business

No old business.

7.0 New Business

No new business.

8.0 Reports

8.1 Chair Report- Ms. Kelly Lester

The Academic Leadership Council received the Comprehensive Plan for Academic Reorganization. The Plan will be shared with the Chairs on Tuesday April 4 at 4PM and thereafter with the campus community. We will have a comment period until April 17. Faculty Senate will hold listening sessions for faculty. Please email any comments you have to the ALC reps or contact us via phone for more conversation.

8.2 Chair-Elect Report – Dr. Luis Iglesias

No report.

8.3 Secretary Report-Ms. Linda Ginn

No report.

8.4 Standing Committees

8.4.1 Academic Standards – Dr. Stephen Oshrin

Dr. presented the guidelines for certificate proposals. Council will review and vote at the May meeting.

8.4.2 Bylaws – Dr. Kim Goodwin

No report.

8.4.3 Elections – Dr. Kevin Kuehn

No report submitted.

8.4.4 General Education – Dr. Emily Yowell

No report.

8.4.5 Intercollegiate – Dr. Denis Wiesenburg

No report.

8.4.6 Program Reviews – Dr. Jeanne Gillespie

No report submitted.

- 8.5 SACS/QEP/Alternative Learning – Dr. Bill Powell/Dr. Julie Howdeshell  
No report.
- 8.6 University Assessment Committee (UAC) Liaison – Ms. Kelly Lester  
No report.
- 8.7 Professional Education Council Liaison Report – Dr. Jon Beedle  
No report.
- 8.8 Online Learning Committee Liaison Report – Dr. Jon Beedle  
No report.
- 8.9 General Education Curriculum Assessment Committee (GECAC) – Dr. Beth Tinnon  
No report.
- 9.0 Adjourn  
Ms. Lester adjourned the meeting at 4:01 p.m.

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Greg Pierce, Recording Secretary

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Kelly Lester, Chair

ACADEMIC COUNCIL MINUTES SUMMARY

April 3, 2017

**College of Arts and Letters**

Add: CAL 360 Career Readiness for Arts and Letters Majors.  
1 hour. Effective spring 2018.

*Department of Foreign Languages and Literatures*

Modify: Expansion of Foreign Languages (Spanish) BA degree plan  
to the Gulf Park campus. (see attached)  
Effective fall 2017.

*School of Music*

Modify: MUS 361 Basic Skill of Music for Elementary Majors.  
MSVCC online format.

To: MUS 361 Basic Skill of Music for Elementary Majors.  
Face to face and online correspondence format  
(Hattiesburg campus). Effective fall 2017.

Modify: Music Education (Choral Licensure) BMed degree plan.  
Remove MED 410 and add 2 hours to electives. Under DEG 02.,  
replace CIS 302 with CIS 303. Effective fall 2017.

Modify: Music Education (Instrumental Licensure) BMed degree plan.  
Remove MED 410 and add 2 hours to electives. Under DEG 02.,  
replace CIS 302 with CIS 303. Effective fall 2017.

*Department of Political Science, International Development and International Affairs*

Modify: Expansion of Legal Studies (Pre-Law) BA degree plan  
to the Gulf Park campus. (see attached)  
Effective fall 2017.

**College of Business**

*Department of Marketing and Merchandising*

Modify: Merchandising BSBA degree plan.  
Add MKT 355 to Select 1 course under DEG 01.  
Effective fall 2017.

Modify: Marketing BSBA degree plan.  
Add MER 337 and MER 478 to Select 3 courses under DEG 01.  
Effective fall 2017.

Modify: Healthcare Marketing BSBA degree plan.  
Change Additional Requirements hours from 65-73 to 61-72;  
Add MLS 201 to Additional Program requirements and remove both  
Select 1 course under Additional Program requirements.  
Effective fall 2017.

**College of Health**

*School of Kinesiology*

Modify: Degree progression policy for all programs in the School of Kinesiology.  
(see attached). Effective fall 2017.

**College of Science and Technology**

*Department of Human Capital Development*

**Tabled: Approval for the Applied Technology Pathway Agreement between  
USM and Northshore Technical Community College.**

Approval: For the Affiliate Agreement between USM and Southern Illinois  
University. (see attached). Effective fall 2017.



Academic Program, Emphasis Area, Minor or Certificate Processing Form

Please complete this form to process teaching locations of approved programs, emphasis areas, minors or certificates. Return the form with signatures to Institutional Research, Box 5167. Academic/Graduate Council should have been notified of the changes requested below.

The designated location of an academic program or emphasis area is based on the teaching site where students can earn 50% or more of their degree. All departments must conduct assessments by site if students can earn 50% or more of their degree at a teaching site. Establishment of new teaching sites must be approved by the Provost. In addition, the Office of the Provost must be informed of any course offering at locations that are not recognized teaching sites.

Date: 2/14/2017 Department Name: Foreign Languages and Literatures

Contact Person: Chris Miles Email: christopher.j.miles@usm.edu

Have the changes requested below been submitted to Academic/Graduate Council? [X] Yes [ ] No

[X] Program (Emphasis) [ ] Minor [ ] Certificate

Title AND Degree: BA Foreign Languages (Spanish)

CIP Code (6 digits): 16.0905

For Certificates: # Hours for Completion: [ ] Cert. Level: [ ] UGRD [ ] GRAD Post-Baccalaureate [ ] GRAD Post-Masters

Offer the Program, Emphasis Area, Minor or Certificate at the checked locations listed below (check ALL the locations where the program/emphasis/minor/certificate listed above will NOW be offered):

[X] Hattiesburg [X] Gulf Park 100% [ ] Gulf Park (50-99%) [ ] GCRL [ ] Stennis

[ ] Online 100% [ ] Online (51-99%) [ ] Meridian [ ] Jackson, MS [ ] Keesler

Is the program/emphasis/minor/certificate a NCATE major? [ ] Yes [X] No

If Online 100% is checked, are all courses available online at this time? [ ] Yes [X] No

Inactivate/Suspend the Program/ Emphasis Area/ Minor/Certificate listed above at ALL locations:

Last semester student can be admitted (e.g. Fall 2014):

Additional Instructions/Comments:

Signatures for Approval

Chair/Director: [Signature]

Date: 2/13/17



Academic Program, Emphasis Area, Minor or Certificate Processing Form

Please complete this form to process teaching locations of approved programs, emphasis areas, minors or certificates. Return the form with signatures to Institutional Research, Box 5167. Academic/Graduate Council should have been notified of the changes requested below.

The designated location of an academic program or emphasis area is based on the teaching site where students can earn 50% or more of their degree. All departments must conduct assessments by site if students can earn 50% or more of their degree at a teaching site. Establishment of new teaching sites must be approved by the Provost. In addition, the Office of the Provost must be informed of any course offering at locations that are not recognized teaching sites.

Date: March 2, 2017 Department Name: Political Science, Int'l Development and Int'l Affairs

Contact Person: Edward Sayre Email: edward.sayre@usm.edu

Have the changes requested below been submitted to Academic/Graduate Council? X Yes No

X Program (Emphasis) Minor Certificate

Title AND Degree: Legal Studies (Pre-Law) BA CIP Code (6 digits): 22.0302

For Certificates: # Hours for Completion: Cert. Level: UGRD GRAD Post-Baccalaureate GRAD Post-Masters

Offer the Program, Emphasis Area, Minor or Certificate at the checked locations listed below (check ALL the locations where the program/emphasis/minor/certificate listed above will NOW be offered):

X Hattiesburg X Gulf Park 100% Gulf Park (50-99%) GCRL Stennis
Online 100% Online (51-99%) Meridian Jackson, MS Keesler

Is the program/emphasis/minor/certificate a NCATE major? Yes No

If Online 100% is checked, are all courses available online at this time? Yes No

Inactivate/Suspend the Program/ Emphasis Area/ Minor/Certificate listed above at ALL locations:

Last semester student can be admitted (e.g. Fall 2014):

Additional Instructions/Comments: With the hire of Angela Burton as full time faculty on the coast, we are now able to support the Pre-law emphasis on the Gulf Park Campus. The proposal is to begin offering this degree emphasis area in the Spring 2018 semester.

Signatures for Approval

Chair/Director: [Signature]

Date: 3/2/2017

Dean:

Date:



THE UNIVERSITY OF  
**SOUTHERN MISSISSIPPI**

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COLLEGE OF HEALTH

School of Kinesiology

1 18 College Drive #5142 Hattiesburg, MS

39406-0001

Phone: 601.266.5386 | Fax: 601.266.4445 |

[www.usm.edu/kin](http://www.usm.edu/kin)

TO: COH Curriculum Committee

FROM: Dr. Gary Krebs, Assistant Director  
School of Kinesiology, College of Health

DATE: November 2, 2016

RE: School of Kinesiology Curriculum Proposals

The Kinesiology faculty has approved the following curriculum modifications and program proposals in accordance with all curriculum approval processes established in this unit:

**Program Proposals**

- 1.) Add the following School-wide curriculum changes into the appropriate sections of the 2017-2018 Undergraduate Bulletin:
  - All Kinesiology courses numbered 200 level or higher may be repeated only one time unless the course description specifically states that the course is repeatable. A student may use a grade replacement for a course but the course can be taken no more than twice. KIN 145, 146, 147, and 148 (Developmental Skills Series) within the Physical Education curriculum will follow same the restriction.

- 2.) Remove the following policy requirements listed in the undergraduate bulletin description under **Academic Probation/Dismissal** for the B.S. Kinesiology (Exercise Science) degree:

Delete:

- A student earning a grade of less than C in a KIN core or program specialization course will be placed on program probation for one semester.
- A student on program probation earning a grade less than C in a KIN core or program specialization course that is being repeated will be dismissed from the program.
- A student earning a grade of less than C in two KIN core or program specialization courses will be dismissed from the exercise science program.
- A student on program probation who fails to achieve a cumulative USM GPA of 2.5 will be dismissed from the exercise science program.
- A student may be on probation only two times (non-consecutive semesters) after which the student will be dismissed from the program.

- 3.) Modify the following policy requirements listed in the undergraduate bulletin description under **Academic Probation/Dismissal** for the B.S. Kinesiology (Exercise Science) degree:

- "A student not maintaining a cumulative USM GPA of 2.5 will be placed on program probation for one semester".

Modify to read:

"A student not maintaining a cumulative USM GPA of 2.5 will be placed on program probation and will remain on probation until the cumulative USM GPA is equal to or greater than 2.5".

- "A student on program probation will not be allowed to enroll in KIN 420 –Practicum, KIN 310 –Pre-Internship in Exercise Science or KIN 496 – Internship in Exercise Science".

Modify to read:

"A student on program probation will not be allowed to enroll in KIN 302, KIN 304, KIN 310, KIN 402, KIN 406, KIN 471, KIN 476, or KIN 496".

Rationale:

Management of these policies became difficult and arbitrary in their enforcement. It is our intent to use the cumulative USM GPA which can be easily determined through SOAR as our method to identify and track probationary students. A Kinesiology (Exercise Science) student may not graduate without at least a cumulative USM GPA of 2.5. Our intention is for probationary students to be unable to progress through the degree program unless their academic performance significantly improves. It should be a rare if not impossible case for a student to be near graduation and somehow not have the GPA to graduate.



THE UNIVERSITY OF  
**SOUTHERN MISSISSIPPI**

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**GULF COAST RESEARCH LABORATORY**

MARINE EDUCATION CENTER

703 East Beach Drive | Ocean Springs, MS 39564

Phone: 228-818-8890 | Fax: 228-818-8894 | [www.usm.edu/gcrl/mec](http://www.usm.edu/gcrl/mec)

**AFFILIATE AGREEMENT**

This AGREEMENT made and entered into this the   9   day of   March  , 2017, by and between The Board of Trustees of Southern Illinois University on behalf of, hereinafter referred to as Affiliate Institution, and The University of Southern Mississippi, for teaching the marine sciences and relate courses to the students of the Affiliate Institution at The University of Southern Mississippi, Division of Coastal Sciences, Gulf Coast Research Laboratory in Ocean Springs, Mississippi.

**THE AFFILIATE INSTITUTION AGREES TO:**

- Pay annually to The University of Southern Mississippi an affiliation fee of \$200, due and payable on December 15 of each year. This payment will be prearranged by the Zoology department at Southern Illinois University Carbondale to be delivered to The University of Southern Mississippi.
- List in its catalog information on the affiliation program with The University of Southern Mississippi, Gulf Coast Research Laboratory.
- Permit qualified Southern Illinois University Carbondale students to enroll and receive transfer credit for credit-generating courses from The University of Southern Mississippi, Gulf Coast Research Laboratory. (A qualified student is defined as a student meeting the admission requirements of The University of Southern Mississippi Gulf Coast Research Laboratory and having the approval of the appropriate department chair of the Affiliate Institution).
- Upon receipt of official transcripts from The University of Southern Mississippi, Southern Illinois University Carbondale students will be awarded Zoology elective credit for those courses taken at The University of Southern Mississippi Gulf Coast Research Laboratory. These credits will be applied toward the requirements of the Zoology major at Southern Illinois University Carbondale.

**THE UNIVERSITY OF SOUTHERN MISSISSIPPI, GULF COAST RESEARCH LABORATORY AGREES TO:**

- Provide descriptive information on The University of Southern Mississippi Gulf Coast Research Laboratory, including a listing of courses offered to Southern Illinois University Carbondale students for articulation purposes.
- Register, Collect, and retain tuition fees from the Affiliate students at the same rate as fees charged Mississippi students.

- Offer room, board, and incidental fees to students of Affiliate Institutions at the same rate as to Mississippi students.
- Provide accommodation and facilities to marine science field trip groups from Affiliate Institutions on the same basis and subject to the same fees as provided similar groups from Mississippi Institution of Higher Learning.

A student's general fitness, the proper prerequisites, etc., shall be determined by the Director or Executive Director of The University of Southern Mississippi, Division of Coastal Sciences, Gulf Coast Research Laboratory, or other professors of the institution in the same way as these matters are determined for state of Mississippi students. It is to be understood that the Director or Executive Director of The University of Southern Mississippi Gulf Coast Research Laboratory has the right to refuse, for the good of the institution, to register any student, and that this right will be in no way curtailed by this AGREEMENT. This AGREEMENT may be terminated on six months' notice by either party.

WITNESS signature this 9 day of March, 2017.

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Steven R. Moser, Provost                      Date  
The University of Southern Mississippi

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Susan Ford, Acting Provost and Vice    Date  
Chancellor for Affairs for Randy J. Dunn,  
President  
Southern Illinois University

## Office of the Provost

### Contract/Consortia Agreement Review Form

This form should accompany all contractual and consortia agreements entered into by any department, school and/or college at The University of Southern Mississippi. Any contracts that are being renewed with changes must be submitted with this form and have the changes indicated on the submitted document. Once forms are completed and signed, they will be returned to the dean.

\*\*Please see the Procedure for Contract/Consortia Agreement Forms from the Office of the Provost website.

Date 3-15-17  Initial Approval\*  Renewal (No Revisions)\*  Renewal (With Revisions)\*

College Science & Technology Department/School SOST

Contract Agency/University The University of Southern Mississippi Contact Person Samuel Clardy

Consortia Agency/University Southern Illinois University Carbondale Contact Person Dr. Ed Heist

Contract/Consortia Initial Agreement Date March 16, 2017 Renewal Date \_\_\_\_\_

We are entering into a contractual or consortia agreement with the above agency or university for the following reason(s):

This agreement will give students at Southern Illinois University - Carbondale (SIUC) a mechanism to attend and take courses at The University of Southern Mississippi (USM) Gulf Coast Research Laboratory's Summer Field Program. The agreement will also provide SIUC students assurance that the USM credits earned through the Summer Field Program will transfer back and count towards their degree at SIUC.

Our signatures below affirm that we have reviewed this contractual or consortia agreement and that it complies with all university requirements.

Joe Griffitt

Department/School Chair/Director/Date

Print Name Robert Griffitt 3-16-17

[Signature] 3/16/17

Dean Date

Print Name David T. Hayhurst

[Signature] 03/16/17

General Counsel\* (if necessary) Date

Print Name Tracy Moberly

Academic or Graduate Council Chair\* (if necessary) Date

Print Name \_\_\_\_\_

Provost Date

Print Name Steven Moser

\*Proposals to initiate offering educational programs or courses through consortia relationships or contractual agreements with an outside institution (collaborative, dual, joint, or articulation agreements/partnerships) should first be presented to Academic or Graduate Council with this form to include signatures of the Director, Dean, and General Counsel if necessary. Renewal materials should include minutes or other types of documentation that could identify the institutions met periodically to review stated responsibilities and outcomes. To ensure periodic evaluation of the agreement against the mission of the institution, the Provost will determine if additional council review is necessary at the time of renewal. Note SACSCOC Notification and/or Approval may be required prior to initiating the agreement or at the time of renewal.