

Academic Council Minutes
The University of Southern Mississippi
May 7, 2012

The Academic Council met at 3:00 p.m. on May 7, 2012, in Thad Cochran Center room 216 with Ms. Stacy Reischman Fletcher, Chair of the Academic Council, presiding.

The following voting members were present: Dr. Lin-Miao Agler (via conference phone), Dr. David Beckett, Dr. Randy Buchanan, Dr. Cynthia Chatham (via conference phone), Dr. David Daves, Ms. Stacy Reischman Fletcher, Dr. Heath Grames, Dr. Stacey Hall, Dr. David Holt (via conference phone), Dr. Kathleen Masters, Dr. Doug Masterson, Dr. Sarah Morgan, Dr. William Odom, Dr. Louise Perkins, Ms. Peggy Price, Dr. Jennifer Sequeria, Dr. Bill Smith, Dr. W. Robert Smith, Dr. Marek Steedman, Dr. Teresa Welsh, Dr. Kathy Yadrick and Dr. Emily Yowell.

The following guests were present: Ms. Linda Bass, Ms. Evingerlean Blakney, Dr. Susan Hubble Burchell, Ms. Leanne Cirlot, Ms. Kayla DiIorio, Ms. Jamie Lynn Garret, Dr. Kate Greene, Ms. Linda Ginn, Dr. Jeff Hinton, Ms. Julie Howdeshell, Ms. Kathryn Lowery, Dr. Michael Mays, Dr. Richard Mohn, Dr. Melissa Murray, Ms. Dawn Porter, Dr. Kyna Shelley, and Dr. Ellen Weinauer.

1.0 Call to Order

The meeting was called to order at 4:30 p.m. with Ms. Stacy Reischman Fletcher presiding.

2.0 Official Welcome of New Members

Ms. Reischman Fletcher welcomed the new members to Council.

3.0 Election of Officers

3.1 Elect new Chair-Elect.

Ms. Reischman Fletcher nominated Dr. Douglas Masterson. Dr. Daves moved and Dr. Beckett seconded a motion to close nominations. The motion passed.

3.2 Elect new Corresponding Secretary

Ms. Reischman Fletcher nominated Ms. Linda Ginn. Dr. Daves moved and Dr. Beckett seconded a motion to close nominations. The motion passed.

3.3 Other officers

Ms. Reischman Fletcher stated Mr. Greg Pierce and Ms. Dawn Porter will continue as the Recording Secretary.

4.0 Student Representative Appointments

4.1 Hattiesburg student representative (2)

4.2 Gulf Coast student representative (1)

5.0 Other Business

6.0 Adjourn

Ms. Reischman Fletcher adjourned the meeting at 4:45 p.m.

Greg Pierce, Recording Secretary

Stacy Reischman Fletcher, Chair

Academic Council Minutes
The University of Southern Mississippi
September 10, 2012

The Academic Council met at 3:00 p.m. on September 10, 2012, in Thad Cochran Center room 216 with Ms. Stacy Reischman Fletcher, Chair of the Academic Council, presiding.

The following voting members were present: Dr. Lin-Miao Agler (via conference phone), Dr. David Beckett, Dr. Randy Buchanan, Dr. Steven Cloud, Dr. David Daves, Ms. Stacy Reischman Fletcher, Ms. Linda Ginn, Dr. Heath Grames, Dr. David Holt (via conference phone), Dr. Doug Masterson, Dr. Casey Maugh (via conference phone), Dr. James McGuire, Dr. Richard Mohn, Dr. Melissa Murray, Dr. Jennifer Sequeria, Dr. Bill Smith, Dr. W. Robert Smith, Dr. Paula Smithka, Dr. Sharon Vincent, Dr. Ellen Weinauer, Dr. Kathy Yadrick and Dr. Emily Yowell.

The following voting members were represented by proxies to constitute a quorum: Dr. Kathy Yadrick for Dr. Sarah Morgan, Dr. Paula Smithka for Dr. William Odom, and Dr. Allison Abra for Dr. Heather Stur.

The following non-voting members were present: Dr. Diane Fisher for Dr. Ann Blackwell, Dr. Susan Hart for Dr. Katherine Nugent, Dr. Patricia Biesiot for Dr. Joe Whitehead and Dr. Mark Wrighton for Dr. Steven Moser.

The following guests were present: Ms. Linda Bass, Ms. Dana Berry, Dr. Patrick Biber (via conference phone), Ms. Evingerlean Blakney, Ms. Leanne Cirlot, Dr. Julie Howdeshell, Ms. Meghan Lind, Ms. Kathryn Lowery, and Ms. Dawn Porter.

1.0 Call to Order

The meeting was called to order at 3:00 p.m. with Ms. Stacy Reischman Fletcher presiding.

2.0 Adoption of the Agenda

Ms. Reischman Fletcher presented the agenda for approval. Dr. Masterson moved and Dr. Beckett seconded a motion to approve the agenda. The motion passed.

3.0 Approval of the minutes

Ms. Reischman Fletcher presented the May 7, 2012 minutes for approval. Dr. Masterson asked for the General Education Curriculum report to be removed. Dr. Masterson moved and Dr. Yowell seconded a motion to approve the amended May 7, 2012 minutes. The motion passed.

4.0 Proposals

4.1 Old Proposal Business

4.2 New Proposal Business

4.2.1 College of Arts and Letters
No proposals.

4.2.2 College of Business
No proposals.

4.2.3 College of Education and Psychology
No proposals.

4.2.4 College of Health
No proposals.

4.2.5 College of Nursing
No proposals.

4.2.6 College of Science and Technology
Department of Coastal Sciences

Ms. Reischman Fletcher presented the request to add COA 412. Dr. Masterson moved and Dr. Smith seconded a motion to approve the addition of COA 412. Council had concerns regarding the similarities between the Biological Sciences Herpetology course and the proposed Coastal Sciences course. Dr. Beckett also requested the proposed title be changed to better reflect the content of the course. A representative from the department addressed these concerns and approved the title change. Dr. Masterson withdrew his original motion to approve COA 412.

Dr. Beckett moved and Dr. Smith seconded a motion to approve the addition of COA 412 with the modified title. The motion passed.

5.0 Old Business

6.0 New Business

7.0 Reports

7.1 Chair Report- Ms. Stacy Reischman Fletcher

Ms. Reischman Fletcher reported Council will be working on completing the GEC revision this year.

7.2 Chair-Elect Report-Dr. Douglas Masterson

No report.

7.3 Secretary Report-Ms. Linda Ginn

No report.

7.4 Standing Committees

7.4.1 Academic Standards – Dr. David Daves

No report.

7.4.2 Bylaws – Dr. William Odom

No report.

7.4.3 Elections – Dr. David Beckett

No report.

7.4.4 General Education – Dr. Sarah Morgan

1. GEC 01-05 New Course Proposal Acceptance

For the past 3 years, no new course proposals were accepted for GEC 01-05.

The AC voted each year for the last 3 years to not accept new course proposals for GEC 01-05 to allow the GEC committee time to complete revisions to the GEC degree plan template and the GEC assessment template. The moratorium on new course submissions will expire in September 2012. The GEC committee met to discuss this item, and we feel the AC should vote for one of the following three options:

1. Extend the moratorium on new course proposals for one year
2. Allow new course proposals for GEC 01-05 following the guidelines for new course proposals described in the GEC handbook (on the AC website)
3. Allow new course proposals for GEC 01-05 on a rotating schedule. New course proposals would be accepted in the year following completion of the program assessment. For example, GEC 02 and GEC 05 submitted their assessments in the spring 2012. The GECAC will complete their review in fall of 2012. GEC 02 and GEC 05 would then be allowed to submit proposals for new courses in spring of 2013 and fall of 2013. GEC 01 and GEC 04 would be allowed to submit proposals for new courses now (fall of 2012) since they completed assessments last year. This option would allow proposers to include findings from the assessment in their proposal. (see schedule of assessments below)

GEC Category	Spring 2011	Spring 2012	Spring 2013	Spring 2014	Spring 2015	Spring 2016
GEC 01 - Written Communication	x			x		
GEC 02 - Basic Sciences and Mathematics		x			x	
GEC 03 - Global History and Culture			x			x
GEC 04 - Aesthetic Values	x			x		
GEC 05 - Decision Making and Responsibility		x			x	
GEC 06 - Computer Competency			x			x
GEC 07 - Writing-Intensive Requirement	x			x		
GEC 08 - Oral Communication Requirement		x			x	
GEC 09 - Capstone Requirement	x		x			x

Pros and Cons of re-opening GEC 01- 05 for new course proposals:

Pros

- + Allows requests for new, up-to-date courses that may be of interest to students. For example, a new course in “film appreciation” might be proposed for GEC 04.
- + Allows GEC committee to consider requests for new proposals, as there have been multiple requests over the last 3 years
- + Potentially will provide more options for students
- + Provides opportunity for development of GEC courses that address the changing needs of society and might prove more relevant to students
- + Allows new courses to be proposed in concert with implementation of the new GEC curriculum template and assessment template
- + The rotating schedule for new course proposals allows incorporation of assessment findings in the proposal and development of new courses

Cons

- It might be confusing to review new course proposals at the same time as the new GEC assessment template and the new GEC course template are being implemented
- The ten year accreditation report is due to SACS in 2015. It might be difficult to review new course proposals at the same time as we are preparing for SACS assessment.
- There is a concern of making the GEC too large. If there are too many courses students will lose the “common core experience” desired for the GEC.
- We do not yet have data from the new GECAC process, so it will be difficult to make data-based decisions on course proposals.
- The new GEC curriculum template is not yet in place, and it might be difficult to determine in which category a new course proposal should be reviewed or placed.

- New GEC course proposals require review of implications to all degree plans that might be affected by the proposed course.
- GEC may not have enough time to complete current initiatives and review new course proposals simultaneously.

(NOTE – acceptance of new GEC course proposals does not equate to acceptance of new GEC courses. A significant amount of information, including assessment plans and justification of the need for the course, is required for the new GEC course proposal, which is expected to limit the number of new GEC course proposals generated.)

The majority of the GEC committee voted for option 3, although some members felt the moratorium should be extended (option 1).

2. GEC 06 Computer Competency Requirement

The committee had been asked to discuss the necessity of having a computer competency course or examination requirement as part of the GEC. All departments have a course or computer competency examination requirement in place, but one is not required by IHL or SACS.

SACS 3.4.12 on use of technology must be met. Also, the university's Student Learning Outcome #13 on basic technology literacy needs to be measured. Removing GEC 06 and eliminating SLO 13 are linked. Removal of GEC 06 could mean that a number of department's courses that satisfy it would lose many credit hours. Should a course on information literacy replace GEC 06? The GEC committee proposes to schedule a series of listening sessions, followed by a survey, to gather information from faculty. The results from these will be presented to the AC along with a recommendation.

- 7.4.5 Intercollegiate – Dr. Heath Grames
No report.
- 7.4.5 Program Reviews-Dr. Louise Perkins
No report.
- 7.5 SACS/QEP/Alternative Learning – Dr. Bill Powell
No report.
- 7.6 University Assessment Committee (UAC) Liaison – Ms. Stacy Reischman Fletcher
No report.
- 7.7 General Education Curriculum Assessment Committee (GECAC) – Dr. Melissa Murray
Dr. Murray reported the first meeting was held on Monday, September 17th. During this meeting the committee was informed of its duty to review the periodic assessment reports. The review process was discussed and courses were assigned for review. The deadline for submission of reviews is at the next meeting: October 15.
- 7.8 eLearning Committee – Dr. Randy Buchanan
No report.
- 8.0 Adjourn
Ms. Reischman Fletcher adjourned the meeting at 4:00 p.m.

Greg Pierce, Recording Secretary

Stacy Reischman Fletcher, Chair

ACADEMIC COUNCIL MINUTES SUMMARY
September 10, 2012

College of Science and Technology
Department of Coastal Sciences

Add:

COA 412

Field Exercises in Coastal Herpetology. 3 hours.
Effective spring 2013.

Academic Council Minutes
The University of Southern Mississippi
October 8, 2012

The Academic Council met at 3:00 p.m. on October 8, 2012, in Thad Cochran Center room 216 with Ms. Stacy Reischman Fletcher, Chair of the Academic Council, presiding.

The following voting members were present: Dr. Lin-Miao Agler (via conference phone), Dr. Randy Buchanan, Dr. Steven Cloud, Dr. David Daves, Ms. Stacy Reischman Fletcher, Ms. Linda Ginn, Dr. Heath Grames, Dr. Doug Masterson, Dr. Casey Maugh (via conference phone), Dr. Richard Mohn, Dr. Sarah Morgan, Dr. Melissa Murray, Dr. William Odom, Dr. Jennifer Sequeria, Dr. W. Robert Smith, Dr. Paula Smithka, Dr. Heather Stur, Dr. Sharon Vincent, Dr. Ellen Weinauer, and Dr. Emily Yowell.

The following voting members were represented by proxies to constitute a quorum: Dr. Kevin Kuehn for Dr. David Beckett, Dr. Steven Cloud for Dr. James McGuire, and Dr. Sarah Morgan for Dr. Kathy Yadrick.

The following non-voting members were present: Ms. Carolyn Cawthon, Ms. Colette Eubanks, Dr. Diane Fisher for Dr. Ann Blackwell, Dr. Gwen Pate for Dr. Joseph Peyrefitte, Mr. Greg Pierce, Dr. William Powell, and Dr. Mark Wrighton for Dr. Steven Moser.

The following guests were present: Ms. Linda Bass, Ms. Evingerlean Blakney, Ms. Leanne Cirlot, Dr. Leah Fonder-Solano, Dr. Julie Howdeshell, Ms. Kathryn Lowery, Ms. Dawn Porter, and Ms. Delores Williams.

1.0 Call to Order

The meeting was called to order at 3:00 p.m. with Ms. Stacy Reischman Fletcher presiding.

2.0 Adoption of the Agenda

Ms. Reischman Fletcher presented the agenda with the following amendments for approval:

- Add item 4.1 Dr. Beckett appointing a replacement for Fall 2012

Dr. Masterson moved and Dr. Smithka seconded a motion to approve the amended agenda. The motion passed.

3.0 Approval of the minutes

Ms. Reischman Fletcher presented the September 10, 2012 minutes for approval. Dr. Masterson moved and Dr. Odom seconded a motion to approve the September 10, 2012 minutes. The motion passed.

4.0 Provost Wiesenburg

Dr. Wiesenburg has rescheduled to meet with Council for the November meeting.

- 4.1 Dr. David Beckett has appointed Dr. Kevin Kuehn as his replacement on Academic Council for the Fall 2012 semester.

5.0 Proposals

5.1 Old Proposal Business

5.2 New Proposal Business

5.2.1 College of Arts and Letters

Department of Foreign Languages and Literatures

Ms. Reischman Fletcher presented the request to add FRE 441 and SPA 441. Dr. Masterson moved and Dr. Odom seconded a motion to accept these courses as a group. The motion passed. The GEC Committee recommended Council approve the addition of FRE 441 and SPA 441. The motion passed. Dr. Masterson moved and Dr. Morgan seconded a motion to approve these courses with an effective term of spring 2013. The motion passed.

Courses approved as writing-intensive or capstone are required to assess the GEC student learning outcomes established for assessing writing. (Capstone courses assess both writing and speaking.) One of the writing outcomes is as follows: "Students will use Standard English grammar, punctuation, spelling, and usage."

Given that the Department of Foreign Languages and Literatures requires students to use the foreign language of study as part of writing-intensive and capstone courses, the department requested to use an alternative means for assessing whether students in their program are meeting the requirement in relation to the use of Standard English.

Council expressed concern about the alternative means of assessment. A representative from the department addressed this issue.

Ms. Reischman Fletcher presented the request to modify the French (BA) and Spanish (BA) degree plans. Dr. Daves moved and Dr. Odom seconded a motion to accept these modifications as a group. Dr. Odom moved and Dr. Morgan seconded a motion to approve the modification of the French (BA) and Spanish (BA) degree plans. The motion passed.

5.2.2 College of Business

No proposals.

5.2.3 College of Education and Psychology

Department of Child and Family Sciences

Ms. Reischman Fletcher presented the request for the department to suspend admission to the Child Life emphasis. Dr. Masterson moved and Dr. Daves seconded a motion to approve for the department to suspend admission to the Child Life emphasis. The motion passed. The Council also noted that the department needed to ensure that the teach-out requirements are met during the time that the program is suspending admission.

5.2.4 College of Health

School of Social Work

Ms. Reischman Fletcher presented the request to add SWK 415. Dr. Masterson moved and Dr. Yowell seconded a motion to approve the addition of SWK 415. The motion passed. Council had concerns if this course was similar to a Political Science course and they were also concerned with the department's GPA requirement. A representative from the department addressed these concerns.

Ms. Reischman Fletcher presented the request to modify SWK 340 and SWK 341. Dr. Masterson moved and Dr. Smithka seconded a motion to approve these courses as a group. The motion passed. Dr. Masterson moved and Dr. Odom seconded a motion to approve the modification of SWK 340 and SWK 341. The motion passed.

Ms. Reischman Fletcher presented the request to modify the SWKBSW degree plan(program requirements only). Dr. Masterson moved and Dr. Morgan seconded a motion to approve the modification of the SWKBSW degree plan (program requirements only). The motion passed.

5.2.5 College of Nursing
No proposals.

5.2.6 College of Science and Technology
No proposals.

6.0 Old Business

7.0 New Business

7.1 General Education Curriculum committee recommendation on accepting new course proposals for GEC 01-05.

Dr. Morgan presented a document outlining the schedule for accepting new courses for GEC 01-05. She asked Council to review the document and vote to accept at the November meeting.

7.2 MAT 100 memo from CoAL

Ms. Reischman Fletcher presented a document requesting a blanket substitution of MAT 100 for MAT 101 in all degree plans for the College of Arts and Letters. The GEC committee recommended this document for approval. Council approved the recommendation from the GEC Committee.

8.0 Reports

8.1 Chair Report- Ms. Stacy Reischman Fletcher

Ms. Reischman Fletcher reported in addition to the business for this meeting, we have been working on the degree plan template revision. We expect to bring all the degree plans to the AC for approval in early spring 2013.

8.2 Chair-Elect Report-Dr. Douglas Masterson
No report.

8.3 Secretary Report-Ms. Linda Ginn
No report.

8.4 Standing Committees

8.4.1 Academic Standards – Dr. David Daves
No report.

8.4.2 Bylaws – Dr. William Odom
No report.

8.4.3 Elections – Dr. David Beckett

No report.

8.4.4 General Education – Dr. Sarah Morgan

Dr. Morgan submitted a report regarding the GEC Computer Competency Requirement. She asked Council to review the document and to provide input back to the Committee. (See attached report).

8.4.5 Intercollegiate – Dr. Heath Grames

No report.

8.4.6 Program Reviews-Dr. Louise Perkins

No report.

8.5 SACS/QEP/Alternative Learning – Dr. Bill Powell

No report.

8.6 University Assessment Committee (UAC) Liaison – Ms. Stacy Reischman Fletcher

Ms. Stacy Reischman Fletcher reported the first round of academic program assessment report reviews will be complete Nov. 7.

8.7 General Education Curriculum Assessment Committee (GECAC) – Dr. Melissa Murray

No report.

8.8 eLearning Committee – Dr. Randy Buchanan

No report.

9.0 Adjourn

Ms. Reischman Fletcher adjourned the meeting at 4:00 p.m.

Greg Pierce, Recording Secretary

Stacy Reischman Fletcher, Chair

ACADEMIC COUNCIL MINUTES SUMMARY
October 8, 2012

College of Arts and Letters

Department of Foreign Languages and Literatures

- Add: FRE 441 French Capstone Seminar. 3 hours.
Effective spring 2013.
- Add: SPA 441 Spanish Capstone Seminar. 3 hours.
Effective spring 2013.
- Modify: Foreign Languages (French) BA degree plan.
Replace courses in GEC 09 and DEG 02.02
with FRE 441. Effective fall 2013.
- Modify: Foreign Languages (Spanish) BA degree plan.
Replace courses in GEC 09 and DEG 02.02
with SPA 441. Effective fall 2013.

College of Education and Psychology

Department of Child and Family Studies

- Suspend: Admission to the Child Life emphasis program.
Effective spring 2013.

College of Health

School of Social Work

- Add: SWK 415 Human Rights and Social Justice. 3 hours.
Effective spring 2013.
- Modify: SWK 340 Human Behavior and the Social Environment I.
- To: SWK 340 Human Behavior and the Social Environment I:
Transitions in Early Life. Effective Spring 2013.
- Modify: SWK 341 Human Behavior and the Social Environment II:
Social Work, Social Justice and Human Rights.
- To: SWK 341 Human Behavior and the Social Environment II:
Transitions in Adult Life. Effective Spring 2013.
- Modify: Social Work BSW degree plan (program requirements only).
See attached plan. Effective fall 2013.

SOCIAL WORK (BSW)
Degree Plan (SWKBSW)

GENERAL EDUCATION CURRICULUM

GEC 01. Written Communication (6 hours)

- 01. ENG 101
- 02. ENG 102

GEC 02. Natural Science and Mathematics (11 hours minimum)

Science Requirement (8 hours minimum)

- 01. Select 2 courses with labs:

- AST 111/L
- AST 112/L
- BSC 103/L◇
- BSC 110/L◇
- BSC 111/L◇
- BSC 250/L
- BSC 251/L
- CHE 104/L
- CHE 106/L
- CHE 107/L
- GHY 104/L◇
- GHY 105/L◇
- GLY 101/L
- GLY 103/L
- MAR 151/L
- PHY 103/L
- PHY 111/L
- PHY 112/L
- PHY 201/L
- PHY 202/L
- PSC 190/L

Mathematics Requirement (3 hours)

- 02. Select 1 course:

MAT 100***

MAT 101 *no longer requiring STATS*

Higher-level MAT course

GEC 03. Humanities (9 hours)

- 01. ENG 203
- 03. Select 2 courses, 1 History required:
- HIS 101
- HIS 102
- PHI 151
- PHI 171
- REL 131

GEC 04. Aesthetic Values (3 hours)

- 01. Select 1 course:
- ART 130
- DAN 130
- MUS 165
- THE 100

GEC 05. Social and Behavioral Sciences (6 hours)

- 01. Select 2 courses:
- ANT 101
- COH 100
- ECO 101
- GHY 101◇
- PS 101
- PSY 110Ⓢ
- SOC 101**

GEC 06. Computer Competency Requirement (3 hours)

- 01. Select 1 course:
- IT 361 or IT 363 or CSC 100

GEC 07. Writing-Intensive Requirement (Major Area)

- 01. SWK 341 (WI)
- ENG 101 & ENG 102 prerequisites

GEC 08. Speaking-Intensive Requirement (3 hours)

- 01. Select 1 course:
- CMS 111 (SI) or CMS 305 (SI) or CMS 330 (SI)

GEC 09. Capstone Requirement (Major Area)

- 01. SWK 431 (Capstone)
- Must be taken Senior Year; ENG 101 & ENG 102 prerequisites

*This course satisfies both the GEC requirement and a program requirement for this major.

**These GEC courses are recommended by this major.

***This course does not satisfy prerequisites for any other math course.

◇ GEC restrictions apply; see page XXX.

GEC 06 - GEC 09 courses are specific to the major.

For full description of the GEC, see page XXX.

PROGRAM CURRICULUM

DEG 01. Major Area of Study Requirements (51 hours)

- 01. SWK 300
- 02. SWK 301 *54hrs*
- 03. SWK 315
- 04. SWK 329
- 05. SWK 330
- 06. SWK 331
- 07. SWK 340
- 08. SWK 341 (WI)
- 09. SWK 400
- 10. ~~SWK 410 - removing this course~~
- 11. SWK 420
- 12. SWK 430 (9hrs)
- 13. SWK 431 (Capstone)
- 14. SWK Elective *14. SWK 493*
- 15. SWK Elective
- 16. SWK Elective

DEG 02. Additional Requirements (27-33 hours)

- 01. CHS 430 *24-27 hrs*
- ~~02. MAT 101*~~
- 03. PSY 110Ⓢ
- 04. PSY 275
- 05. SPA 101
- 06. SPA 102
- 07. ~~Select 1 course:~~ *removing STATS requirement*
- ~~CHS 440 or CSS 211 or PSY 360~~
- 08. Select 1 course:
- PSY 436 or PSY 450 or PSY 456
- 09. Select 1 course:
- IT 200 or IT 380 or ENG 332 or ENG 333
- 10. Select 2 courses:
- SOC 240 or SOC 301 or SOC 214 or SOC 340 or SOC 415 or SOC 423 or SOC 424 or SOC 450 or SOC 475

DEG 03. Electives

- 01. Choose electives as needed with adviser's approval. (See Hours to Degree below.)

Delores (unclear) 9/26/12

JC 9/26/12

HOURS TO DEGREE

124 hours are needed to graduate with a BS in Social Work. At least 50 percent of the hours applied to a degree at The University of Southern Mississippi must be earned from a senior college, and 45 of these hours must be in courses numbered 300 or above. The last 25 percent of course work must be earned from Southern Miss. The student must earn at least 12 hours in the major area of study from Southern Miss.

September 27, 2012

For the past 3 years, no new course proposals were accepted for GEC 01-05. The Academic Council voted each year for the last 3 years to not accept new course proposals for GEC 01-05 to allow the General Education Curriculum committee time to complete revisions to the GEC degree plan template and the GEC assessment template. The moratorium on new course submissions will expire in September 2012. At this point, the GEC committee recommends accepting submission for new courses into GEC 01-05 on a rotating schedule. New course proposals would be accepted in the year following completion of the program assessment. For example, GEC 02 and GEC 05 submitted their assessments in the spring 2012. The GECAC will complete their review in fall of 2012. GEC 02 and GEC 05 would then be allowed to submit proposals for new courses in spring of 2013 and fall of 2013. GEC 01 and GEC 04 would be allowed to submit proposals for new courses now (fall of 2012) since they completed assessments last year. This option would allow proposers to include findings from the assessment in their proposal. (see schedule of assessments below).

GEC Category	Spring 2011	Spring 2012	Spring 2013	Spring 2014	Spring 2015	Spring 2016
GEC 01 – Written Communication	X			X		
GEC 02 – Basic Science and Mathematics		X			X	
GEC 03 – Global History and Culture			X			X
GEC 04 – Aesthetic Values	X			X		
GEC 05 – Decision Making and Responsibility		X			X	
GEC 06 – Computer Competency			X			X
GEC 07 – Writing Intensive Requirement	X			X		
GEC 08 – Oral Communication Requirement		X			X	
GEC 09 – Capstone Requirement	X		X			X



THE UNIVERSITY OF
SOUTHERN MISSISSIPPI

COLLEGE OF ARTS & LETTERS

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J. Mark Wrighton, Ph.D.

Assoc. Dean, UG Programs & Assessment

Mark.Wrighton@usm.edu

To: Denis Wiesenburg, Ph.D., Provost
From: J. Mark Wrighton, Ph.D., Associate Dean
Re: Substitution of MAT 100 for MAT 101

September 11, 2012

On behalf of the Dean of the College of Arts & Letters, I write today to request your approval of a blanket substitution of MAT 100 for MAT 101 in all degree plans in the College of Arts and Letters.

In 2010, Academic Council approved MAT 100 as a suitable course to satisfy the GEC 02.02 Mathematics requirement in all Arts and Letters degree programs. Since then, Arts and Letters departments have regularly requested – through substitution – that MAT 100 satisfy this requirement for students in *Bulletin* years prior to that change. The GEC Committee and the Provost's Office have accepted all of those requests as a matter of routine.

Given that these substitutions are approved regularly without objections, we request that the College have the authority to make these substitutions for any remaining students covered by a previous *Bulletin*'s GEC 02.02 requirement. The expectation is that the total number of these requests will be small and taper off as more students enroll in USM under degree plans which explicitly require MAT 100 or higher.

COMPUTER COMPETENCY REQUIREMENT

The General Education Committee of the Academic Council would like to receive input from USM faculty, departments, and colleges on the GEC Computer Competency requirement.

Neither SACS nor IHL require a computer or technology requirement *as part of the general education curriculum*. SACS does include a Comprehensive Standard on Technology:

3.4.12. The institution's use of technology enhances student learning and is appropriate for meeting the objectives of its programs. Students have access to and training in the use of technology.
(Technology use) (*SACS Principles of Accreditation*, 2012 Edition, p 29)

USM has had computer competency requirements in place since 2003. In 2008 "GEC 06. Computer Competency Requirement" was implemented as a requirement for all degree plans. Departments meet this requirement in a variety of ways, including discipline-specific courses administered within the department (THE 103, PSC 285), required courses from other departments (CSS 211, PSY 360), or passing an examination (Basic Technology Literature Exam (BTLE)) or IC3 certification, (licensure).

The revised student learning outcome (SLO 13) associated with the computer competency requirement was adopted in 2012:

13. Students will demonstrate basic technology literacy and apply knowledge of basic application software to the creation of structured documents and research.

The way in which departments assess SLO 13 varies widely (from being able to send an e-mail with an attachment to being able to write and execute computer programs to evaluate experimental data). Because of this wide variation, it is difficult to draw conclusions related to the SACS Comprehensive Standard on Technology.

Because there is no SACS or IHL computer or technology requirement for the GEC, and because of the wide variation in implementation and assessment within USM, it is under consideration that GEC 06 and SLO 13 be removed from the GEC. If these are eliminated, departmental assessment of performance in relation to the SACS Comprehensive Standard on Technology would be included in annual WEAVE program assessment reports, and this will greatly simplify assessment reporting in a single narrative field. If these are eliminated, departments may choose: 1) to keep the current course requirement, or 2) to eliminate the computer competency course and use the three hours for other classes.

Elimination of the GEC course requirement in no way indicates that computer and technology instruction is not important. In some cases the coursework is necessary and required for the major and will not change. This change simply indicates that the computer competency course will not be included as part of the GEC requirement, but will be specific to the major. It is recognized that elimination of the GEC requirement may negatively impact courses taught by departments outside of the individual discipline (i.e. computer science classes for non-majors).

Please provide input on the following questions:

- What do you view as positive about the current GEC Computer Competency requirement?
- What do you view as negative about the current GEC Computer Competency requirement?
- How will the elimination of GEC 06 and SLO 13 impact your department?
- Is there anything you would like for the Academic Council to consider concerning this recommendation?

Academic Council Minutes
The University of Southern Mississippi
November 12, 2012

The Academic Council met at 3:00 p.m. on November 12, 2012, in Thad Cochran Center room 216 with Ms. Stacy Reischman Fletcher, Chair of the Academic Council, presiding.

The following voting members were present: Dr. Randy Buchanan, Dr. Steven Cloud, Ms. Stacy Reischman Fletcher, Ms. Linda Ginn, Dr. Heath Grames, Dr. Doug Masterson, Dr. Casey Maugh (via conference phone), Dr. James McGuire, Dr. Richard Mohn, Dr. Sarah Morgan, Dr. Melissa Murray, Dr. William Odom, Dr. Jennifer Sequeria, Dr. W. Robert Smith, Dr. Paula Smithka, Dr. Heather Stur, Dr. Sharon Vincent, Dr. Ellen Weinauer, Dr. Kathy Yadrick, and Dr. Emily Yowell.

The following voting members were represented by proxies to constitute a quorum: Dr. Michael Davis for Dr. David Beckett, Dr. Casey Maugh for Dr. Lin-Miao Agler, and Dr. Jennifer Sequeria for Dr. Bill Smith.

The following non-voting members were present: Dr. Patricia Biesiot for Dr. Joe Whitehead, Ms. Colette Eubanks, Dr. Diane Fisher for Dr. Ann Blackwell, Mr. Greg Pierce, Dr. William Powell, and Dr. Mark Wrighton for Dr. Steven Moser.

The following guests were present: Dr. Amy Arrington, Ms. Linda Bass, Ms. Evingerlean Blakney, Ms. Leanne Cirlot, Ms. Claire Hamilton, Dr. Bill Holcomb, Dr. Julie Howdeshell, Ms. Kathryn Lowery, Ms. Dawn Porter, Ms. Amelie Wax and Dr. Teresa Welsh.

1.0 Call to Order

The meeting was called to order at 3:00 p.m. with Ms. Stacy Reischman Fletcher presiding.

2.0 Adoption of the Agenda

Ms. Reischman Fletcher presented the agenda for approval. Dr. Masterson moved and Dr. Yowell seconded a motion to approve the agenda. The motion passed.

3.0 Approval of the minutes

Ms. Reischman Fletcher presented the October 8, 2012 minutes for approval. Dr. Morgan moved and Dr. Weinauer seconded a motion to approve the October 8, 2012 minutes. The motion passed.

4.0 Proposals

4.1 Old Proposal Business

4.2 New Proposal Business

4.2.1 College of Arts and Letters
No proposals.

4.2.2 College of Business
No proposals.

4.2.3 College of Education and Psychology
School of Library and Information Sciences

Ms. Reischman Fletcher presented the request to modify LIS 408, LIS 416 and LIS 491. Dr. Masterson moved and Dr. Morgan seconded a motion to approve these courses as a group. The motion passed. Dr. Yowell moved and Dr. McGuire seconded a motion to approve the modifications of LIS 408, LIS 416 and LIS 491.

4.2.4 College of Health

Department of Community Health Sciences

Ms. Reischman Fletcher presented the request to modify CHS 427. Dr. Masterson moved and Dr. Yadrick seconded a motion to approve the modification of CHS 427. A member of the Council asked if approval would make the program more than 50% online. A representative from the department said it would not make the program more than 50% online.

School of Human Performance and Recreation

Dr. Masterson asked the department to give a history for the suspension of enrollment for the program. Dr. Bill Holcomb stated the program had some problems that have been solved with the hiring of a new program director and new faculty.

Ms. Reischman Fletcher presented the request to modify HPR 219, HPR 354L, HPR 355L, HPR 372L, HPR 374, HPR 374L, HPR 375, HPR 375L, HPR 378L, HPR 454L, HPR 455L, and HPR 456L. Dr. Masterson moved and Dr. Yowell seconded a motion to approve these courses as a group. The motion passed. Dr. Masterson moved and Dr. Yadrick seconded a motion to approve the modifications HPR 219, HPR 354L, HPR 355L, HPR 372L, HPR 374, HPR 374L, HPR 375, HPR 375L, HPR 378L, HPR 454L, HPR 455L, and HPR 456L. The motion passed.

Ms. Reischman Fletcher presented the request to modify HPR 371, HPR 372, HPR 378 and HPR 479. The GEC Committee recommended Council approve the modifications of HPR 371, HPR 372, HPR 378 and HPR 479. The motion passed.

Ms. Reischman Fletcher presented the request to add HPR 472. The Intercollegiate Committee recommended Council approve the addition of HPR 472. The motion passed.

Ms. Reischman Fletcher presented the request to modify the Athletic Training BS degree plan. The GEC and the Intercollegiate Committees recommended Council approve the modifications for the Athletic Training BS degree plan. The motion passed.

4.2.5 College of Nursing

No proposals.

4.2.6 College of Science and Technology

School of Construction

Ms. Reischman Fletcher presented the request to modify the course descriptions for ID 240, ID 242, ID 303, ID 340, and ID 439. Dr. Masterson moved and Dr. Stur seconded a motion to approve these courses as a group. The motion passed. Dr. Masterson moved and Dr. Morgan seconded a motion to approve the modifications of the course descriptions for ID 240, ID 242, ID 303, ID 340, and ID 439. The motion passed. Dr. Masterson asked the department about removing the Art prerequisite and if the Art Department had been notified. A representative stated they had been notified and the Art requirement would be covered in Interior Design (ID) course.

Ms. Reischman Fletcher presented the request to add a minor in Interior Design. Dr. Morgan moved and Dr. Yowell seconded a motion to approve the addition of a minor in Interior Design. The motion passed.

5.0 Old Business

5.1 General Education Curriculum committee recommendation on accepting new course proposals for GEC 01-05.

Ms. Reischman Fletcher asked Council to vote on the document presented to Council at the October meeting outlining the schedule for accepting new courses for GEC 01-05. Dr. Morgan moved and Dr. Yadrick seconded a motion to approve the schedule for accepting new course proposals for GEC 01-05. The motion passed. (See attached)

6.0 New Business

6.1 Recommendation to modify Academic Authority chart.

Ms. Reischman Fletcher presented a draft document that shows the modification of course descriptions are limited to adding or deleting pre-requisite courses from within a college require approval at the college level only. They need not be approved by Academic Council. College approval should be forwarded to the Registrar's office in order to assure consistency and accuracy in the *Undergraduate Bulletin* and in SOAR. (See attached)

6.2 Dr. Cloud: United Way

Dr. Steven Cloud reported that the 2013 Southern Mississippi United Way fundraising campaign is winding down, and the campaign currently is \$20,000.00 short of its \$100,000.00 goal. He asked that Academic Council members report to their respective departments to encourage faculty and staff members to contact their area Team Captains if they would like to contribute to this worthy cause

8.0 Reports

8.1 Chair Report- Ms. Stacy Reischman Fletcher No report.

8.2 Chair-Elect Report-Dr. Douglas Masterson No report.

8.3 Secretary Report-Ms. Linda Ginn No report.

8.4 Standing Committees

8.4.1 Academic Standards – Dr. David Daves No report.

8.4.2 Bylaws – Dr. William Odom No report.

8.4.3 Elections – Dr. David Beckett No report.

8.4.4 General Education – Dr. Sarah Morgan No report.

8.4.5 Intercollegiate – Dr. Heath Grames No report.

8.4.6 Program Reviews-Dr. Louise Perkins No report.

- 8.5 SACS/QEP/Alternative Learning – Dr. Bill Powell
No report.
- 8.6 University Assessment Committee (UAC) Liaison – Ms. Stacy Reischman Fletcher
Ms. Kathryn Lowery reported the University Assessment Committee has begun the second phase of the academic program assessment report review. Reviews will be returned to departments by late December/early January.
- 8.7 General Education Curriculum Assessment Committee (GECAC) – Dr. Melissa Murray
No report.
- 8.8 eLearning Committee – Dr. Randy Buchanan
Dr. Buchanan reported the Online Teaching and Learning Expectations document has been circulated since July to the Deans, Chairs, and eLearning Steering committee. The final (5th edition) . I will be distributed to the Chairs and Directors list and the online faculty listserv for final endorsement. It will then be provided it to the academic governing bodies, Faculty Senate and Council of Chairs for their endorsement.

In an effort to verify online students as who they present themselves to be, the subject of class roster photo ID was discussed. Previously the Committee recommended that all students be required to have photo ID cards but the motion was voted down by the Executive Cabinet. Evidently there are 100's of students (as many as 1200 was discussed), both on campus and online that do not have photo ID's.

- 9.0 Adjourn
Ms. Reischman Fletcher adjourned the meeting at 4:25 p.m.

Greg Pierce, Recording Secretary

Stacy Reischman Fletcher, Chair

ACADEMIC COUNCIL MINUTES SUMMARY

November 12, 2012

College of Education and Psychology

School of Library Sciences

Modify:	LIS 408	<u>School Library Media Centers.</u>
To:	LIS 408	<u>School Libraries.</u> Effective spring 2013.
Modify:	LIS 416	<u>Media Utilization.</u>
To:	LIS 416	<u>Technology in the School Library.</u> Effective spring 2013.
Modify:	LIS 491	<u>The Library Media Center and the School Curriculum.</u>
To:	LIS 491	<u>Library Instruction.</u> Effective spring 2013.

College of Health

Department of Community Health Sciences

Modify:	CHS 427	<u>Health Policy.</u> Face to face format.
To:	CHS 427	<u>Health Policy.</u> Face to face and online correspondence format. Effective spring 2013.

School of Human Performance and Recreation

Modify:	HPR 219	<u>Introduction to Athletic Training.</u> 2 hours.
To:	HPR 219	<u>Introduction to Athletic Training.</u> 3 hours. Effective fall 2013.
Modify:	HPR 354L	<u>Athletic Training Clinical I.</u>
To:	HPR 354L	<u>Introduction to Athletic Training Clinical.</u> Effective summer 2013.
Modify:	HPR 355L	<u>Athletic Training Clinical II.</u> 3 hours.
To:	HPR 355L	<u>Athletic Training Clinical I.</u> 4 hours. Effective fall 2013.

Modify:	HPR 371	<u>Injury Care and Prevention for Athletic Training.</u> Writing Intensive.
To:	HPR 371	<u>Injury Care and Prevention for Athletic Training.</u> Writing Intensive removed. Effective fall 2013.
Modify:	HPR 372	<u>Athletic Therapy Modalities.</u> Speaking Intensive.
To:	HPR 372	<u>Athletic Training Therapeutic Modalities.</u> Speaking Intensive removed. Effective fall 2013.
Modify:	HPR 372L	<u>Athletic Therapy Modalities Laboratory.</u>
To:	HPR 372L	<u>Athletic Training Therapeutic Modalities Laboratory.</u> Effective fall 2013.
Modify:	HPR 374	<u>Evaluation Technique of Athletic Injuries I.</u>
To:	HPR 374	<u>Athletic Training Clinical Examination and Diagnosis I.</u> Effective fall 2013.
Modify:	HPR 374L	<u>Evaluation Technique of Athletic Injuries I Lab.</u>
To:	HPR 374L	<u>Athletic Training Clinical Examination and Diagnosis I Laboratory.</u> Effective fall 2013.
Modify:	HPR 375	<u>Evaluation Technique of Athletic Injuries II.</u>
To:	HPR 375	<u>Athletic Training Clinical Examination and Diagnosis II.</u> Effective fall 2013.
Modify:	HPR 375L	<u>Evaluation Technique of Athletic Injuries II Lab.</u>
To:	HPR 375L	<u>Athletic Training Clinical Examination and Diagnosis II Laboratory.</u> Effective fall 2013.
Modify:	HPR 378	<u>Rehabilitation of Sports Injuries.</u> Speaking Intensive.
To:	HPR 378	<u>Rehabilitative Exercise.</u> Speaking Intensive and Writing Intensive. Effective fall 2013.
Modify:	HPR 378L	<u>Rehabilitation of Sports Injuries Laboratory.</u>
To:	HPR 378L	<u>Rehabilitative Exercise Laboratory.</u> Effective fall 2013.

Modify: HPR 454L Athletic Training Clinical III.

To: HPR 454L Athletic Training Clinical II.
Effective fall 2013.

Modify: HPR 455L Athletic Training Clinical IV. 3 hours.

To: HPR 455L Advanced Athletic Training Clinical I.
4 hours. Effective fall 2013.

Modify: HPR 456L Athletic Training Clinical V.

To: HPR 456L Advanced Athletic Training Clinical II.
Effective fall 2013.

Modify: HPR 479 Athletic Training Seminar I (Capstone).

To: HPR 479 Athletic Training Capstone.
Effective fall 2013.

Add: HPR 472 Pathophysiology & Pharmacology for
Athletic Training. 3 hours.
Effective fall 2013.

Modify: Athletic Training BS degree plan.
See attached plan. Effective fall 2013.

College of Science and Technology

School of Construction

Add: Minor in Interior Design.
18 hours. 6 hours of studio courses (ID 238 and ID 240)
12 hours of lecture (ID 140, ID 232, ID 303 and ID 325)
Effective fall 2013.

ATHLETIC TRAINING (BS)

Degree Plan (ATHTRNGBS)

GENERAL EDUCATION CURRICULUM

GEC 01. Written Communication (6 hours)

- 01. ENG 101
- 02. ENG 102

GEC 02. Natural Science and Mathematics (11 hours minimum)

Science Requirement (8 hours minimum)

- 01. Select 2 courses with labs:

- AST 111/L
- AST 112/L
- BSC 103/L◇
- BSC 110/L◇
- BSC 111/L◇
- BSC 250/L*
- BSC 251/L*
- CHE 104/L
- CHE 106/L
- CHE 107/L
- GHY 104/L◇
- GHY 105/L◇
- GLY 101/L
- GLY 103/L
- MAR 151/L
- PHY 103/L
- PHY 111/L
- PHY 112/L
- PHY 201/L
- PHY 202/L
- PSC 190/L

Mathematics Requirement (3 hours)

- 02. Select 1 course:

- MAT 100***
- MAT 101*
- Higher-level MAT course

GEC 03. Humanities (9 hours)

- 01. ENG 203
- 02. 05. Select 2 courses, 1 History required:
- HIS 101
- HIS 102
- PHI 151
- PHI 171
- REL 131

GEC 04. Aesthetic Values (3 hours)

- 01. Select 1 course:
- ART 130
- DAN 130
- MUS 165
- THE 100

GEC 05. Social and Behavioral Sciences (6 hours)

- 01. Select 2 courses:
- ANT 101
- COH 100
- ECO 101
- GHY 101◇
- PS 101
- PSY 110*
- SOC 101*

GEC 06. Computer Competency Requirement (3 hours)

- 01. ~~CSC 100~~ PSY 360

GEC 07. Writing-Intensive Requirement (Major Area)

- 01. ~~HPR 371 (WI)~~ HPR 378 (SI/WI)
- ENG 101 & ENG 102 prerequisites

GEC 08. Speaking-Intensive Requirement (Major Area)

- 01. ~~HPR 372 (SI)~~
- 01. 02. HPR 378 (SI/WI)

GEC 09. Capstone Requirement (Major Area)

- 01. HPR 479 (Capstone)
- Must be taken Senior Year; ENG 101 & ENG 102 prerequisites

*This course satisfies both the GEC requirement and a program requirement for this major.

**These GEC courses are recommended by this major.

***This course does not satisfy prerequisites for any other math course.

◇ GEC restrictions apply; see page XXX.

GEC 06 - GEC 09 courses are specific to the major.

For full description of the GEC, see page XXX.

PROGRAM CURRICULUM

DEG 01. Prerequisites for Athletic Training (3 hours)

Each course must be completed with a minimum grade of "B" and a 2.8 cumulative GPA is required for application to the Athletic Training program.

- 01. GEC courses: BSC 250/L, BSC 251/L, MAT 101, PSY 110, ~~SOC 101, and CSC 100~~ (Hours included in GEC 02-06)**
- 02. HPR 218
- 03. HPR 219

DEG 02. Major Area of Study Requirements (34 hours)

- 01. HPR 311/L
- 02. HPR 319
- 03. HPR 371 (WI)
- 04. HPR 372/L (SI)
- 05. HPR 374/L
- 06. HPR 375/L
- 07. HPR 378/L (SI/WI)
- 08. HPR 471 472
- 09. HPR 475
- 10. HPR 479 (Capstone)

DEG 03. Clinical Requirements (18 hours)

- 01. HPR 354L
- 02. HPR 355L
- 03. HPR 454L
- 04. HPR 455L
- 05. HPR 456L
- 06. HPR 472L

DEG 04. Additional Requirements (30 hours)

- 01. HPR 301
- 02. Select 1 course: (27-30 hours)
- ~~HPR 303~~
- ~~PSY 360~~
- 02. 05. HPR 308/L
- 03. 04. HPR 409
- 04. 05. HPR 423/L
- 06. MAT 103
- 07. NFS 362
- 08. NSG 467
- 08. 09. PHY 111/L
- 05. Select 1 course:
- HPR 470
- HPR 471

DEG 05. Electives (3 hours)

- 01. Choose electives as needed with adviser's approval. (See Hours to Degree below.)
- 09. SOC 101*

HOURS TO DEGREE

✓ 124 hours are needed to graduate with a BS in Athletic Training. At least 50 percent of the hours applied to a degree at The University of Southern Mississippi must be earned from a senior college, and 45 of these hours must be in courses numbered 300 or above. The last 25 percent of course work must be earned from Southern Miss. The student must earn at least 12 hours in the major area of study from Southern Miss.

November 12, 2012

For the past 3 years, no new course proposals were accepted for GEC 01-05. The Academic Council voted each year for the last 3 years to not accept new course proposals for GEC 01-05 to allow the General Education Curriculum committee time to complete revisions to the GEC degree plan template and the GEC assessment template. The moratorium on new course submissions will expire in September 2012. At this point, the GEC committee recommends accepting submission for new courses into GEC 01-05 on a rotating schedule. New course proposals would be accepted in the year following completion of the program assessment. For example, GEC 02 and GEC 05 submitted their assessments in the spring 2012. The GECAC will complete their review in fall of 2012. GEC 02 and GEC 05 would then be allowed to submit proposals for new courses in spring of 2013 and fall of 2013. GEC 01 and GEC 04 would be allowed to submit proposals for new courses now (fall of 2012) since they completed assessments last year. This option would allow proposers to include findings from the assessment in their proposal. (see schedule of assessments below).

GEC Category	Spring 2011	Spring 2012	Spring 2013	Spring 2014	Spring 2015	Spring 2016
GEC 01 – Written Communication	X			X		
GEC 02 – Basic Science and Mathematics		X			X	
GEC 03 – Global History and Culture			X			X
GEC 04 – Aesthetic Values	X			X		
GEC 05 – Decision Making and Responsibility		X			X	
GEC 06 – Computer Competency			X			X
GEC 07 – Writing Intensive Requirement	X			X		
GEC 08 – Oral Communication Requirement		X			X	
GEC 09 – Capstone Requirement	X		X			X

WHO REVIEWS AND/OR APPROVES WHAT?

	DC/CC	REG	AC/GC*	PROV	PRES	IHL
Course additions/ deletions/inactivation	X	X	X			
Course modifications:						
Credit hours	X	X	X			
Grading method	X	X	X			
CIP code	X	X	X			
Course title	X	X	X			
Title abbreviation	X	X	X			
Course description****	X	X	X			
General Education Curriculum	X	X	X			
Method of Instruction	X	X	X			
Addition, deletion, modification, or relocation of an academic minor or emphasis area [SACS notification or approval may be necessary.]	X	X	X	X		
Modification or relocation of a certificate.	X	X	X	X		
Addition or deletion of a certificate [SACS notification or approval may be necessary.]	X	X	X	X		X
Program modification (degree plan change, CIP code, GPA requirements, admission restrictions as needed)	X	X	X	X		
Offering an existing degree program by distance learning	X	X	X	X	X	X**
New degree program. [SACS notification or approval may be necessary.]	X	X	X	X	X	X***
Modification to existing degree program (renaming, consolidation, suspension, deletion, or relocation) [SACS notification or approval may be necessary.]	X	X	X	X	X	X***
Modifications to existing academic units (renaming, reorganization, deletion)	X	X	X	X	X	X***
New Academic Unit (for information and response)	X	X	X	X	X	X***

DC/CC=department and college councils; REG=Registrar; AC/GC=Academic and/or Graduate Council;
PROV=Provost; PRES=President; IHL=Board of Trustees for the State Institutions of Higher Learning

***The Professional Education Council must also approve proposals involving the university's professional education unit. See [here](#).**

****Offering an existing degree program by distance learning requires IHL notification.**

*****All IHL proposals require submission of an IHL form. Forms can be found [here](#).**

****** Modification of course descriptions that are limited to adding or deleting pre-requisite courses from within a college requires approval at the college level only. They need not be approved by Academic Council. College approval should be forwarded to the Registrar's office in order to assure consistency and accuracy in the Undergraduate Bulletin and in SOAR.**

Academic Council Minutes
The University of Southern Mississippi
December 10, 2012

The Academic Council met at 3:00 p.m. on December 10, 2012, in Thad Cochran Center room 216 with Ms. Stacy Reischman Fletcher, Chair of the Academic Council, presiding.

The following voting members were present: Dr. Lin-Miao Agler (via conference phone), Dr. Randy Buchanan, Dr. Steven Cloud, Dr. David Daves, Ms. Stacy Reischman Fletcher, Ms. Linda Ginn, Dr. Heath Grames, Dr. Doug Masterson, Dr. James McGuire, Dr. Melissa Murray, Dr. William Odom, Dr. Jennifer Sequeria, Dr. Bill Smith, Dr. W. Robert Smith, Dr. Paula Smithka, Dr. Sharon Vincent, Dr. Ellen Weinauer, Dr. Kathy Yadrick, and Dr. Emily Yowell.

The following voting members were represented by proxies to constitute a quorum: Dr. Kevin Kuehn for Dr. David Beckett, Dr. Emily Yowell for Dr. Richard Mohn, and Dr. Emily Yowell for Dr. Sarah Morgan.

The following non-voting members were present: Dr. Diane Fisher for Dr. Ann Blackwell, Mr. Greg Pierce, and Dr. Mark Wrighton for Dr. Steven Moser.

The following guests were present: Dr. Amy Arrington, Ms. Linda Bass, Ms. Evingerlean Blakney, Dr. Cynthia Chatham, Ms. Leanne Cirlot, Ms. Susan Dobson, Dr. Leah Fonder-Solano, Dr. Susan Hart, Dr. Jeff Hinton, Dr. David Holley, Dr. Kathleen Masters, Ms. Dawn Porter, Dr. Jill Rushing, Ms. Cindy Sheffield, and Ms. Delores Williams.

1.0 Call to Order

The meeting was called to order at 3:00 p.m. with Ms. Stacy Reischman Fletcher presiding.

2.0 Adoption of the Agenda

Ms. Reischman Fletcher presented the agenda with the following amendments for approval:

- Remove School of Music items from agenda per department request
- Renumber Department of Philosophy and Religion to 4.2.1.3
- Renumber Department of Child and Family Studies to 4.2.3.1
- Renumber Department of Psychology to 4.2.3.2
- Renumber items under School of Social Work
- Correct number under College of Nursing

Dr. Masterson moved and Dr. Weinauer seconded a motion to approve the amended agenda. The motion passed.

3.0 Approval of the minutes

Ms. Reischman Fletcher presented the November 12, 2012 minutes for approval. Dr. Masterson moved and Dr. Murray seconded a motion to approve the November 12, 2012 minutes. The motion passed.

4.0 Proposals

4.1 Old Proposal Business

4.2 New Proposal Business

4.2.1 College of Arts and Letters

Department of Art and Design

Ms. Reischman Fletcher presented the request to modify the entry requirements for the Art (Drawing and Painting) program. Dr. Masterson moved and Dr. Sequeira seconded a motion to approve the modification of the entry requirements for the Art (Drawing and Painting) program. The motion passed.

Department of Foreign Languages and Literatures

Ms. Reischman Fletcher presented the request to add CHI 321, CHI 313, CHI 340 and CHI 331. Dr. Masterson moved and Dr. Daves seconded a motion to approve these courses as a group. The motion passed. The Intercollegiate Committee recommended Council approve the additions of CHI 321, CHI 313, CHI 340 and CHI 331. The motion passed. Council was concerned with the suggested text and the prerequisites for the courses. A representative from the department addressed these concerns.

Ms. Reischman Fletcher presented the request to add a minor in Chinese. Dr. Masterson moved and Dr. Smith seconded a motion to approve the addition of a minor in Chinese. The motion passed.

Department of Philosophy and Religion

Ms. Reischman Fletcher presented the request to modify the Philosophy BA degree plan and the Religion BA degree plan. Dr. Daves moved and Dr. Smithka seconded a motion to approve these degree plans as a group. The motion passed. Dr. Weinauer moved and Dr. Smithka seconded a motion to approve the modifications of the Philosophy BA degree plan and the Religion BA degree plan. The motion passed.

4.2.2 College of Business

No proposals.

4.2.3 College of Education and Psychology

Department of Child and Family Studies

Ms. Reischman Fletcher presented the request to modify FAM 150. Dr. Daves moved and Dr. Weinauer seconded a motion to approve the modification of FAM 150. The motion passed.

Ms. Reischman Fletcher presented the request to modify the Child and Family Studies (Child Development) BS degree plan and the Child and Family Studies (Family Relations) BS degree plan. Dr. Masterson moved and Dr. Weinauer seconded a motion to approve these degree plans as a group. The motion passed. Dr. Masterson moved and Dr. Grames seconded a motion to approve the modifications of the Child and Family Studies (Child Development) BS degree plan and the Child and Family Studies (Family Relations) BS degree plan. The motion passed. Council wanted to clarify they were only voting on DEG 01 for the Child and Family Studies degree plans and the other departments were notified of the changes to the degree plans. A representative stated the other departments have been notified and are aware of the changes.

Department of Psychology

Ms. Reischman Fletcher presented the request to modify PSY 275 and PSY 312. Dr. Masterson moved and Dr. Odom seconded a motion to approve these courses as a group. The motion passed. Dr. Masterson moved and Dr. Yowell seconded a motion to approve the modifications of PSY 275 and PSY 312. The motion passed.

4.2.4 College of Health

Department of Community Health Sciences

Ms. Reischman Fletcher presented the request to modify the Community Health Sciences (Health Promotion) BS degree plan and modify the Community Health Sciences (Health Policy and Administration) BS degree plan. Dr. Masterson moved and Dr. McGuire seconded a motion to approve these degree plans as a group. The motion passed. The GEC Committee recommended Council approve the modifications of the Community Health Sciences (Health Promotion) BS degree plan and modify the Community Health Sciences (Health Policy and Administration) BS degree plan. The motion passed.

Ms. Reischman Fletcher presented the request to modify the department name for Community Health Sciences. Dr. Yadrick moved and Dr. Daves seconded a motion to approve the modification of the department name for Community Health Sciences. The motion passed.

Ms. Reischman Fletcher presented the request to modify the course prefix for Community Health Sciences. Dr. Masterson moved and Dr. Yadrick seconded a motion to approve the modification of the course prefix for Community Health Sciences. The motion passed.

School of Social Work

Ms. Reischman Fletcher presented the request to modify the *Bulletin* description about SWK program admission requirements. Dr. Yadrick moved and Dr. Vincent seconded a motion to approve the modification of the *Bulletin* description about SWK program admission requirements. The motion passed.

Ms. Reischman Fletcher presented the request to modify the course description for SWK 329. Dr. Masterson moved and Dr. Yowell seconded a motion to approve the modification of the course description for SWK 329. The motion passed.

Ms. Reischman Fletcher presented the request to modify the course description for SWK 340. Dr. Masterson moved and Dr. Yadrick seconded a motion to approve the modification of the course description for SWK 340. The motion passed.

Ms. Reischman Fletcher presented the request to modify the course description for SWK 341. The GEC Committee recommended Council approve the modification of the course description for SWK 341. The motion passed.

Ms. Reischman Fletcher presented the request to modify the course description for SWK 400. Dr. Vincent moved and Dr. Yadrick seconded a motion to approve the modification of the course description for SWK 400. The motion passed.

Ms. Reischman Fletcher presented the request to modify the course description for SWK 415. Dr. Masterson moved and Dr. Grames seconded a motion to approve the modification of the course description for SWK 415. The motion passed.

Ms. Reischman Fletcher presented the request to modify the course description for SWK 420. Dr. Masterson moved and Dr. Yadrick seconded a motion to approve the modification of the course description for SWK 420. The motion passed.

Ms. Reischman Fletcher presented the request to modify the course description for SWK 493. Dr. Masterson moved and Dr. Yadrick seconded a motion to approve the modification of the course description for SWK 493. The motion passed.

Department of Nutrition and Food Systems

Ms. Reischman Fletcher presented the request to add NFS 481 and NFS 482. Dr. Daves moved and Dr. Yowell seconded a motion to approve these courses as a group. The motion passed. The Intercollegiate Committee recommended Council approve the additions of NFS 481 and NFS 482. The motion passed.

Ms. Reischman Fletcher presented the request to modify the *Bulletin* description for NFS certificate plan of study. Dr. Yadrick moved and Dr. Masterson seconded a motion to approve the modification of the *Bulletin* description for NFS certificate plan of study. The motion passed.

Department of Medical Laboratory Science

Ms. Reischman Fletcher presented the request to modify the course description for MLS 301L. The GEC Committee recommended Council approve the modification of the course description for MLS 301L. The motion passed.

School of Human Performance and Recreation

Ms. Reischman Fletcher presented the request to add HPR 108. The Intercollegiate Committee recommended Council approve the addition of HPR 108. The motion passed.

Department of Speech and Hearing Sciences

Ms. Reischman Fletcher presented the request to modify SHS 432. Dr. Masterson moved and Dr. Daves seconded a motion to approve the modification of SHS 432. The motion passed.

4.2.5 College of Nursing

Department of Collaborative Care Nursing

Ms. Reischman Fletcher presented the request to add NSG 311, NSG 321, NSG 321L, NSG 333, NSG 333L, NSG 338, NSG 338L, NSG 341, NSG 371, NSG 371L, NSG 407, NSG 407L, NSG 417, NSG 418, NSG 432, NSG 432L, NSG 434, NSG 446, NSG 446L, NSG 472, NSG 472L, and NSG 486. Dr. Yadrick moved and Dr. Murray seconded a motion to approve these courses as a group. The motion passed.

The Intercollegiate Committee recommended Council approve the additions of NSG 311, NSG 321, NSG 321L, NSG 333, NSG 333L, NSG 338, NSG 338L, NSG 341, NSG 371, NSG 371L, NSG 407, NSG 407L, NSG 417, NSG 418, NSG 432, NSG 432L, NSG 434, NSG 446, NSG 446L, NSG 472, NSG 472L, and NSG 486. The motion passed.

Ms. Reischman Fletcher presented the request to add NSG 337 and NSG 488. Dr. Yadrick moved and Dr. Vincent seconded a motion to approve these courses as a group. The motion passed.

The GEC and Intercollegiate Committees recommended Council approve the additions of NSG 337 and NSG 488. The motion passed. Council was concerned NSG 337 would meet the requirements for a speaking intensive course. A representative for the department addressed these concerns and assured Council the course would meet the requirements.

Ms. Reischman Fletcher presented the request to modify the Nursing (Baccalaureate) BSN degree plan. Dr. Yadrick moved and Dr. Daves seconded a motion to approve the modification of the Nursing (Baccalaureate) BSN degree plan. The motion passed.

4.2.6 College of Science and Technology
No proposals.

5.0 Old Business

5.1 Recommendation to modify Academic Authority chart.

Ms. Reischman Fletcher presented a second draft document showing the modification of course descriptions are limited to adding or deleting pre-requisite courses from within a college require approval at the college level only. They need not be approved by Academic Council. College approval should be forwarded to the Registrar's office in order to assure consistency and accuracy in the *Undergraduate Bulletin* and in SOAR. (See attached)

6.0 New Business

No new business.

7.0 Reports

7.1 Chair Report – Ms. Stacy Reischman Fletcher
No report.

7.2 Chair-Elect Report – Dr. Douglas Masterson
No report.

7.3 Secretary Report – Ms. Linda Ginn
No report.

7.4 Standing Committees

7.4.1 Academic Standards – Dr. David Daves
No report.

7.4.2 Bylaws – Dr. William Odom
No report.

7.4.3. Elections – Dr. David Beckett
No report.

7.4.4. General Education – Dr. Sarah Morgan
No report.

7.4.5 Intercollegiate – Dr. Heath Grames
No report.

- 7.4.5. Program Reviews-Dr. Louise Perkins
No report.
- 7.5 SACS/QEP/Alternative Learning – Dr. Bill Powell
No report.
- 7.6 University Assessment Committee (UAC) Liaison – Ms. Stacy Reischman Fletcher
The University Assessment Committee has completed the second round “review of reviews” of program assessment reports.
- 7.7 General Education Curriculum Assessment Committee (GECAC) – Dr. Melissa Murray
No report.
- 7.8 eLearning Committee – Dr. Randy Buchanan
Dr. Buchanan reported the Online Teaching and Learning Expectations document is currently being reviewed by the Faculty Senate Teaching Committee and is currently unavailable for review by the Academic Council.
- 8.0 Adjourn
Ms. Reischman Fletcher adjourned the meeting at 4:30 p.m.

Greg Pierce, Recording Secretary

Stacy Reischman Fletcher, Chair

ACADEMIC COUNCIL MINUTES SUMMARY

December 10, 2012

College of Arts and Letters

Department of Art and Design

Modify: Entry requirements for the Art (Drawing and Painting) program. Students must complete ART 202, ART 323 and the presentation of a portfolio to a faculty committee in the drawing and painting area. Additional requirements include a 2.5 GPA in the emphasis area. Effective fall 2013.

Department of Foreign Languages and Literatures

Add: CHI 313 Grammar Review. 3 hours.
Effective fall 2013.

Add: CHI 321 Intermediate Conversation. 3 hours.
Effective fall 2013.

Add: CHI 331 Chinese Daily Life. 3 hours.
Effective fall 2013.

Add: CHI 340 Reading in Chinese. 3 hours.
Effective fall 2013.

Add: Minor in Chinese.
18 hours of CHI coursework with at least 6 hours at the 300-level or above. The 300-level course options will be CHI 321, CHI 313, CHI 340 and CHI 331. Effective fall 2013.

Department of Philosophy and Religion

Modify: Philosophy (BA) degree plan. (See attached)
Effective fall 2013.

Modify: Religion (BA) degree plan. (See attached)
Effective fall 2013.

College of Education and Psychology

Department of Child and Family Studies

Modify: FAM 150 Social and Professional Development.
2 hours.

To: FAM 150 Social and Professional Development.
3 hours. Effective fall 2013.

Modify: Child and Family Studies (Child Development) BS degree plan.
See attached plan. Effective fall 2013.

Modify: Child and Family Studies (Family Relations) BS degree plan.
See attached plan. Effective fall 2013.

Department of Psychology

Modify: PSY 275 Developmental Psychology.
Face to face format.

To: PSY 275 Developmental Psychology. Face to face and
Online correspondence format.
Effective summer 2013.

Modify: PSY 312 Counseling Theory and Practice.
Face to face format.

To: PSY 312 Counseling Theory and Practice.
Face to face and online correspondence format.
Effective summer 2013.

College of Health

Department of Community and Health Sciences

Modify: Community Health Science (Health Promotion) BS degree plan.
See attached plan. Effective fall 2013.

Modify: Community Health Science (Health Policy and Administration)
BS degree plan. See attached plan. Effective fall 2013.

Modify: CHS Department of Community Health Sciences.

To: DPH Department of Public Health.
Effective fall 2013.

School of Social Work

Modify: Program admission requirements. Complete all but six to nine hours of
the School of Social Work's core and the university's General Education
Curriculum requirements (must complete CHS 430, MAT 100 or higher,
and PSY 275. Complete Social Work BSW major requirements:
SWK 300, 301 and 315. Effective fall 2013.

Department of Nutrition and Food Systems

Add: NFS 481 Financial Management in Child
Nutrition Programs.

Add: NFS 482 Food Production Management in
Child Nutrition Programs.

School of Human Performance and Recreation

Add: HPR 108 Beginning Sailing. 1 hour.
Effective fall 2013.

Department of Speech and Hearing Sciences

Modify: SHS 432 Habilitation of Oral and Written Language Disorder. Face to face format.

To: SHS 432 Habilitation of Oral and Written Language Disorder.. Face to face and online correspondence format. Effective summer 2013.

College of Nursing

Department of Collaborative Care Nursing

Add: NSG 311 Pathophysiology. 3 hours.
Effective fall 2013.

Add: NSG 321 Introduction to Clinical Nursing Practice.
3 hours. Effective fall 2013.

Add: NSG 321L Introduction to Clinical Nursing Practice Lab.
2 hours. Effective fall 2013.

Add: NSG 333 Health Promotion and Assessment.
3 hours. Effective fall 2013.

Add: NSG 333L Health Promotion and Assessment Lab.
1 hour. Effective fall 2013.

Add: NSG 337 Professional Nursing Concepts I. 3 hours.
Effective fall 2013.

Add: NSG 338 Chronic Conditions Across the Lifespan.
5 hours. Effective fall 2013.

Add: NSG 338L Chronic Conditions Across the Lifespan Lab.
3 hours. Effective fall 2013.

Add: NSG 341 Nursing Pharmacology.
3 hours. Effective fall 2013.

Add: NSG 371 Mental Health Across the Lifespan.
3 hours. Effective fall 2013.

Add: NSG 371L Mental Health Across the Lifespan Lab.
1 hour. Effective fall 2013.

Add: NSG 407 Population-Focused Nursing.
3 hours. Effective fall 2013.

Add:	NSG 407L	<u>Population-Focused Nursing Lab.</u> 1 hour. Effective fall 2013.
Add:	NSG 417	<u>Health Care Systems.</u> 3 hours. Effective fall 2013.
Add:	NSG 418	<u>Evidence-Based Practice.</u> 3 hours. Effective fall 2013.
Add:	NSG 432	<u>Acute Conditions Across the Lifespan.</u> 5 hours. Effective fall 2013.
Add:	NSG 432L	<u>Acute Conditions Across the Lifespan Lab.</u> 3 hours. Effective fall 2013.
Add:	NSG 434	<u>Professional Nursing Concepts II.</u> 3 hours. Effective fall 2013.
Add:	NSG 446	<u>Childbearing Families.</u> 3 hours. Effective fall 2013.
Add:	NSG 446L	<u>Childbearing Families Clinical.</u> 1 hour. Effective fall 2013.
Add:	NSG 472	<u>Complex Conditions Across the Lifespan.</u> 5 hours. Effective fall 2013.
Add:	NSG 472L	<u>Complex Conditions Across the Lifespan Lab.</u> 3 hours. Effective fall 2013.
Add:	NSG 486	<u>Knowledge for Transition into Nursing Practice.</u> 3 hours. Effective fall 2013.
Add:	NSG 488	<u>Leadership.</u> 3 hours. Effective fall 2013.
Modify:	Nursing (Baccalaureate) BSN degree plan. (See attached) Effective fall 2013.	

**PHILOSOPHY (BA)
Degree Plan (PHILBA)**

GENERAL EDUCATION CURRICULUM

GEC 01. Written Communication (6 hours)

- 01. ENG 101
- 02. ENG 102

GEC 02. Basic Science and Mathematics (11 hours minimum)

Science Requirement (8 hours minimum)

- 01. Select 2 courses with labs:

- AST 111/L
- AST 112/L
- BSC 103/L◇
- BSC 110/L
- BSC 111/L
- BSC 250/L
- BSC 251/L
- CHE 104/L
- CHE 106/L
- CHE 107/L
- GHY 104/L
- GHY 105/L
- GLY 101/L
- GLY 103/L
- MAR 151/L
- PHY 103/L
- PHY 111/L
- PHY 112/L
- PHY 201/L
- PHY 202/L
- PSC 190/L

Mathematics Requirement (3 hours)

- 02. MAT 100 or higher Mathematics

GEC 03. Global History and Culture (12 hours)

Social Sciences Requirement (3 hours)

- 01. Select 1 course:

- ANT 101
- GHY 101◇
- SOC 101

Humanities Requirement (9 hours)

- 02. ENG 203
- 03. Select 2 courses, 1 History required:
HIS 101*
HIS 102*

GEC 04. Aesthetic Values (3 hours)

- 01. Select 1 course:

- ART 130
- DAN 130
- MUS 165
- THE 100

GEC 05. Decision-Making and Responsibility (3 hours)

- 01. Select 1 course:

- COH 100
- ECO 101
- FIN 200
- PHI 171
- PS 101
- PSY 110

GEC 06. Computer Competency Requirement* (Major Area)

- 01. PHI 480 (Capstone)

GEC 07. Writing-Intensive Requirement* (3 hours)

- 01. Any upper-level writing-intensive (WI) course
ENG 101 & ENG 102 prerequisites

GEC 08. Oral Communication Requirement* (3 hours)

- 01. Select 1 course:
CMS 111 (SI) or CMS 305 (SI) or CMS 320 (SI) or
CMS 330 (SI)

GEC 09. Capstone Requirement* (Major Area)

- 01. PHI 480 (Capstone)

Must be taken Senior Year; ENG 101 & ENG 102 prerequisites

*This particular GEC course is required for this major.

◇ GEC restrictions apply; see page 61.

For full description of the GEC, see page 59.

PROGRAM CURRICULUM

DEG 01. Bachelor of Arts Requirements (12 hours minimum)

- 01. Select 1 course:

REL 131***

- 02. Select 1 course:

~~ENG 200 or ENG 201 or ENG 202 or HIS 201 or
HIS 202 or FLM 170 or WS 301~~

- 03. Select 1 course not selected in GEC 03:

~~ANT 101 or GHY 101 or PS 201 or SOC 101~~

03.

- 04. Foreign Language Requirement:

12 hours in a single foreign language; fewer hours may suffice, but course level 202 must be completed.

~~***This particular BA course is required for this major.~~

DEG 02. Major Area of Study Requirements (30 hours)

- 01. PHI 151*

- 02. PHI 253

- 03. PHI 356 (WI)

- 04. PHI 410

- 05. PHI 412

- 06. PHI 480 (Capstone)

- 07. Select 12 additional hours from PHI, or select 9 additional hours from PHI and 3 upper-level hours from REL.

DEG 03. Electives

- 01. Choose electives as needed.
(See Hours to Degree below.)

02. Select 6 hours from ENG or HIS or REL at the 300 level or above.

(9-21 hours)

(27-30 hours)

HOURS TO DEGREE

124 hours are needed to graduate with a BA in Philosophy. At least 50 percent of the hours applied to a degree at The University of Southern Mississippi must be earned from a senior college, and 45 of these hours must be in courses numbered 300 or above. The last 25 percent of course work must be earned from Southern Miss. The student must earn at least 12 hours in the major area of study from Southern Miss.

**RELIGION (BA)
Degree Plan (RELBA)**

GENERAL EDUCATION CURRICULUM

GEC 01. Written Communication (6 hours)

- 01. ENG 101
- 02. ENG 102

GEC 02. Basic Science and Mathematics (11 hours minimum)

Science Requirement (8 hours minimum)

- 01. Select 2 courses with labs:

- AST 111/L
- AST 112/L
- BSC 103/L◇
- BSC 110/L
- BSC 111/L
- BSC 250/L
- BSC 251/L
- CHE 104/L
- CHE 106/L
- CHE 107/L
- GHY 104/L
- GHY 105/L
- GLY 101/L
- GLY 103/L
- MAR 151/L
- PHY 103/L
- PHY 111/L
- PHY 112/L
- PHY 201/L
- PHY 202/L
- PSC 190/L

Mathematics Requirement (3 hours)

- 02. MAT 100 or higher Mathematics

GEC 03. Global History and Culture (12 hours)

Social Sciences Requirement (3 hours)

- 01. Select 1 course:

- ANT 101
- GHY 101◇
- SOC 101

Humanities Requirement (9 hours)

- 02. ENG 203
- 03. Select 2 courses, 1 History required:
HIS 101*
HIS 102*

GEC 04. Aesthetic Values (3 hours)

- 01. Select 1 course:

- ART 130
- DAN 130
- MUS 165
- THE 100

GEC 05. Decision-Making and Responsibility (3 hours)

- 01. Select 1 course:

- COH 100
- ECO 101
- FIN 200
- PHI 171
- PS 101
- PSY 110

GEC 06. Computer Competency Requirement* (Major Area)

- 01. REL 480 (Capstone)

GEC 07. Writing-Intensive Requirement* (3 hours)

- 01. Any upper-level writing-intensive (WI) course
ENG 101 & ENG 102 prerequisites

GEC 08. Oral Communication Requirement* (3 hours)

- 01. Select 1 course:
CMS 111 (SI) or CMS 305 (SI) or CMS 320 (SI) or
CMS 330 (SI)

GEC 09. Capstone Requirement* (Major Area)

- 01. REL 480 (Capstone)
Must be taken Senior Year; ENG 101 & ENG 102 prerequisites

*This particular GEC course is required for this major.

◇ GEC restrictions apply; see page 61.

For full description of the GEC, see page 59.

PROGRAM CURRICULUM

DEG 01. Bachelor of Arts Requirements (12 hours minimum)

- 01. ~~Select 1 course:~~
PHI 151***
- 02. ~~Select 1 course:~~
~~ENG 200 or ENG 201 or ENG 202 or HIS 201 or
HIS 202 or FLM 170 or WS 301~~
- 03. ~~Select 1 course not selected in GEC 03:~~
~~ANT 101 or GHY 101 or PS 201 or SOC 101~~
- 04. Foreign Language Requirement:
12 hours in a single foreign language; fewer hours may
suffice, but course level 202 must be completed.

***This particular BA course is required for this major.

DEG 02. Major Area of Study Requirements (30 hours)

- 01. REL 131 *
- 02. PHI 372
- 03. Select 1 course in a western religion tradition:
REL 303 or REL 304 or REL 333 or REL 334 or REL 335 or
REL 341 or REL 352 or REL 445 or REL 446 or REL 499 or
ANT 335 or HIS 326 or HIS 425 or HIS 457
- 04. Select 1 course in an eastern religion tradition:
REL 303 or REL 320 (WI) or REL 430 or REL 445 or
REL 446 or REL 499
- 05. REL 480 (Capstone)
- 06. Select 15 hours from REL or designated Religion courses in
other departments.

02. Select 6 hours
from ENG or HIS
or PHI at the 300
level or above.

(9-21 hours)

(27-30 hours)

an Abrahamic religious

or REL 403

REL 336

non-Abrahamic religious

or REL 322 or REL 326

HOURS TO DEGREE

124 hours are needed to graduate with a BA in Religion. At least 50 percent of the hours applied to a degree at The University of Southern Mississippi must be earned from a senior college, and 45 of these hours must be in courses numbered 300 or above. The last 25 percent of course work must be earned from Southern Miss. The student must earn at least 12 hours in the major area of study from Southern Miss.

CHILD AND FAMILY STUDIES (CHILD DEVELOPMENT) (BS)
Degree Plan (CHFMSTCDBS)

GENERAL EDUCATION CURRICULUM

GEC 01. Written Communication (6 hours)

- 01. ENG 101
- 02. ENG 102

GEC 02. Basic Science and Mathematics (11 hours minimum)

Science Requirement (8 hours minimum)

- 01. Select 2 courses with labs:

AST 111/L
AST 112/L
BSC 103/L◇
BSC 110/L
BSC 111/L
BSC 250/L
BSC 251/L
CHE 104/L
CHE 106/L
CHE 107/L
GHY 104/L
GHY 105/L
GLY 101/L
GLY 103/L
MAR 151/L
PHY 111/L
PHY 112/L
PHY 201/L
PHY 202/L
PSC 190/L

Mathematics Requirement (3 hours)

- 02. MAT 100 or higher Mathematics

GEC 03. Global History and Culture (12 hours)

Social Sciences Requirement (3 hours)

- 01. Select 1 course:

ANT 101
GHY 101◇
SOC 101

Humanities Requirement (9 hours)

- 02. ENG 203
- 03. Select 2 courses, 1 History required:
HIS 101
HIS 102
PHI 151
REL 131

GEC 04. Aesthetic Values (3 hours)

- 01. Select 1 course:

ART 130
DAN 130
MUS 165
THE 100

GEC 05. Decision-Making and Responsibility (3 hours)

- 01. Select 1 course:
PSY 110*

GEC 06. Computer Competency Requirement* (3 hours)

- 01. CSC 100 or higher CSC course

GEC 07. Writing-Intensive Requirement* (Major Area)

- 01. ~~FAM 455 (WI)~~ **FAM 401 (WI)** AC approved May 2012
ENG 101 & ENG 102 prerequisites for 13-14 bulletin

GEC 08. Oral Communication Requirement* (3 hours)

- 01. Select 1 course:
CMS 111 (SI) or CMS 330 (SI) (Recommended)

GEC 09. Capstone Requirement* (Major Area)

- 01. FAM 475 (Capstone)
Must be taken Senior Year; ENG 101 & ENG 102 prerequisites

*This particular GEC course is required for this major.

◇ GEC restrictions apply; see page 61.

For full description of the GEC, see page 59.

PROGRAM CURRICULUM

DEG 01. Major Area of Study Requirements (66 hours)

Minimum grade of "C" required in all Major Area of Study courses.

- 01. CD 350
- 02. CD 351
- 03. CD 352/L
- 04. CD 450
- 05. CD 451/L
- 06. CD 452/L
- 07. CD 453/L
- 08. CD 455
- 09. CD 477

~~10. FAM 101~~ December 2012 proposal for 13-14 bulletin

renumber

- 11. FAM 150
- 12. FAM 151
- 13. FAM 351
- 14. FAM 352
- 15. FAM 442
- 16. FAM 450
- 17. FAM 452
- 18. FAM 453
- 19. FAM 455 (WI)
- 20. FAM 475 (Capstone)

14. FAM 401 (WI) AC approved May 2012
for 13-14 bulletin

~~21. FCS 401~~ AC approved May 2012 for 13-14 bulletin

DEG 02. Additional Requirements (11 hours)

- 01. HPR 109
- 02. LIS 417
- 03. PSY 374
- 04. Select 1 course:
SPE 405
SPE 498

DEG 03. Electives

- 01. Choose electives as needed with adviser's approval.
(See Hours to Degree below.)

HOURS TO DEGREE

124 hours are needed to graduate with a BS in Child and Family Studies with an emphasis in Child Development. At least 50 percent of the hours applied to a degree at The University of Southern Mississippi must be earned from a senior college, and 45 of these hours must be in courses numbered 300 or above. The last 25 percent of course work must be earned from Southern Miss. The student must earn at least 12 hours in the major area of study from Southern Miss.

CHILD AND FAMILY STUDIES (FAMILY RELATIONS) (BS)
Degree Plan (CHFMSTFRBS)

GENERAL EDUCATION CURRICULUM

GEC 01. Written Communication (6 hours)

01. ENG 101
02. ENG 102

GEC 02. Basic Science and Mathematics (11 hours minimum)

Science Requirement (8 hours minimum)

01. Select 2 courses with labs:

AST 111/L
AST 112/L
BSC 103/L◇
BSC 110/L
BSC 111/L
BSC 250/L
BSC 251/L
CHE 104/L
CHE 106/L
CHE 107/L
GHY 104/L
GHY 105/L
GLY 101/L
GLY 103/L
MAR 151/L
PHY 111/L
PHY 112/L
PHY 201/L
PHY 202/L
PSC 190/L

Mathematics Requirement (3 hours)

02. MAT 100 or higher Mathematics

GEC 03. Global History and Culture (12 hours)

Social Sciences Requirement (3 hours)

01. Select 1 course:

ANT 101
GHY 101◇
SOC 101 (Recommended)
Humanities Requirement (9 hours)

02. ENG 203

03. Select 2 courses, 1 History required:

HIS 101
HIS 102
PHI 151
REL 131

GEC 04. Aesthetic Values (3 hours)

01. Select 1 course:

ART 130
DAN 130
MUS 165
THE 100

GEC 05. Decision-Making and Responsibility (3 hours)

01. Select 1 course:
PSY 110*

GEC 06. Computer Competency Requirement* (3 hours)

01. CSC 100 or higher CSC course

GEC 07. Writing-Intensive Requirement* (Major Area)

01. ~~FAM 455 (WI)~~ **FAM 401 (WI)** AC approved May 2012
ENG 101 & ENG 102 prerequisites for 13-14 bulletin

GEC 08. Oral Communication Requirement* (3 hours)

01. Select 1 course:
CMS 111 (SI) or CMS 330 (SI) (Recommended)

GEC 09. Capstone Requirement* (Major Area)

01. FAM 475 (Capstone)
Must be taken Senior Year; ENG 101 & ENG 102 prerequisites

*This particular GEC course is required for this major.

◇ GEC restrictions apply; see page 61.

For full description of the GEC, see page 59.

PROGRAM CURRICULUM

DEG 01. Major Area of Study Requirements (54 hours)

Minimum grade of "C" required in all Major Area of Study courses.

01. CD 350
02. CD 351
03. CD 352/L
04. CD 450
05. CD 451/L
06. CD 477
- ~~07. FAM 101~~ December 2012 proposal for 13-14 bulletin
08. FAM 150
09. FAM 151
10. FAM 351
11. FAM 352 **11. FAM 401 (WI)** AC approved May 2012
for 13-14 bulletin
12. FAM 442
13. FAM 450
14. FAM 452
15. FAM 453
16. FAM 455 (WI)
17. FAM 475 (Capstone)
18. FAM 490 (3 hours)
- ~~19. FCS 401~~ AC approved May 2012 for 13-14 bulletin

renumber

DEG 02. Additional Requirements (17-18 hours)

01. PSY 330
02. PSY 360
03. PSY 436
04. Select 1 course:
CHS 422
PSY 435
05. Select 2 courses:
CHS 436 or FAM 456 or HPR 109 or PSY 312 or
PSY 361 (WI) or PSY 423 or SWK 315

DEG 03. Electives

01. Choose electives as needed with adviser's approval.
(See Hours to Degree below.)

HOURS TO DEGREE

124 hours are needed to graduate with a BS in Child and Family Studies with an emphasis in Family Relations. At least 50 percent of the hours applied to a degree at The University of Southern Mississippi must be earned from a senior college, and 45 of these hours must be in courses numbered 300 or above. The last 25 percent of course work must be earned from Southern Miss. The student must earn at least 12 hours in the major area of study from Southern Miss.

**NURSING (BSN)
Degree Plan (NSGHBSN)**

GENERAL EDUCATION CURRICULUM

PROGRAM CURRICULUM

GEC 01. ~~DEG 01. Major Area of Study Requirements (69 hours)~~

- 01. 01. NSG 311
- 02. 02. NSG 321/L
- GEC 02. 03. NSG 333/L
- 04. NSG 337 (SI) (WI)
- 01. S 05. NSG 338/L
- E 06. NSG 341
- E 07. NSG 371/L
- M 08. NSG 407/L
- 02. M 09. NSG 417
- GEC 03. C 10. NSG 418
- S 11. NSG 432/L
- 01. S 12. NSG 434
- S 13. NSG 446/L
- H 14. NSG 472/L
- 02. E 15. NSG 486
- 03. S 16. NSG 488 (Capstone)
- H
- H

GEC 04. A

- 01. S
- A
- D
- N
- T

GEC 05. I

- 01. S
- P

GEC 06. Computer Competency Requirement* (Major Area)

- 01. NSG 316 (WI) **NSG 337 (SI) (WI)**

GEC 07. Writing-Intensive Requirement* (Major Area)

- 01. NSG 316 (WI) **NSG 337 (SI) (WI)**
ENG 101 & EN

GEC 08. Oral Communication Requirement* (3 hours) (Major Area)

- 01. CMS 320 (SI) **NSG 337 (SI) (WI)**

GEC 09. Capstone Requirement* (Major Area)

- 01. NSG 441 (Capstone) **NSG 488 (Capstone)**
Must be taken Senior Year

DEG 01. Major Area of Study Requirements (~~66 hours~~)

- 01. NSG 316 (WI)
- 02. NSG 322/L
- 03. NSG 325/L
- 04. NSG 329
- 05. NSG 331
- 06. NSG 335/L
- 07. NSG 340
- 08. NSG 353/L
- 09. NSG 400
- 10. NSG 409
- 11. NSG 416/L
- 12. NSG 425/L
- 13. NSG 426/L
- 14. NSG 441 (Capstone)
- 15. NSG 445/L
- 16. NSG 458L
- 17. Select 1 advisor-approved NSG or health-related elective (3 hours)

DEG 02. Additional Requirements (~~24 hours~~)

- 01. Select 1 course with lab:
BSC 107/L
BSC 110/L
- 02. Select 1 course with lab:
BSC 380/L
BSC 381/L
- 03. Select 1 course with lab:
CHE 106/L
CHE 110/L
- 04. NFS 362
- 05. PSY 275
- 06. PSY 360
- 07. SOC 214

DEG 02. Additional Requirements (24-41 hours)

- 01. Select 1 course with lab:
BSC 107/L
BSC 110/L
- 02. BSC 250/L
- 03. BSC 251/L
- 04. Select 1 course with lab:
BSC 380/L
BSC 381/L
- 05. Select 1 course with lab:
CHE 106/L
CHE 110/L
- 06. MAT 101
- 07. NFS 362
- 08. PSY 110
- 09. PSY 275
- 10. PSY 360
- 11. SOC 101
- 12. SOC 214

*This particular GEC course is required for this major.
For full description of the GEC, see page 59.

HOURS TO DEGREE

128 hours are needed to graduate with a BSN in Nursing (Baccalareate). At least 50 percent of the hours applied to a degree at The University of Southern Mississippi must be earned from a senior college, and 45 of these hours must be in courses numbered 300 or above. The last 25 percent of course work must be earned from Southern Miss. The student must earn at least 12 hours in the major area of study from Southern Miss.

COMMUNITY HEALTH SCIENCES (HEALTH PROMOTION) (BS)

Degree Plan (HLTHEDHPBS)

GENERAL EDUCATION CURRICULUM

GEC 01. Written Communication (6 hours)

- 01. ENG 101
- 02. ENG 102

GEC 02. Natural Science and Mathematics (11 hours minimum)

Science Requirement (8 hours minimum)

- 01. Select 2 courses with labs:

- AST 111/L
- AST 112/L
- BSC 103/L◇
- BSC 110/L◇
- BSC 111/L◇
- BSC 250/L**
- BSC 251/L**
- CHE 104/L
- CHE 106/L
- CHE 107/L
- GHY 104/L◇
- GHY 105/L◇
- GLY 101/L
- GLY 103/L
- MAR 151/L
- PHY 103/L
- PHY 111/L
- PHY 112/L
- PHY 201/L
- PHY 202/L
- PSC 190/L

Mathematics Requirement (3 hours)

- 02. Select 1 course:

- MAT 100***
- MAT 101*
- Higher-level MAT course

GEC 03. Humanities (9 hours)

- 01. ENG 203
- 03. Select 2 courses, 1 History required
- HIS 101
- HIS 102
- PHI 151
- PHI 171
- REL 131

GEC 04. Aesthetic Values (3 hours)

- 01. Select 1 course:
- ART 130
- DAN 130
- MUS 165
- THE 100

GEC 05. Social and Behavioral Sciences (6 hours)

- 01. Select 2 courses:
- ANT 101
- COH 100
- ECO 101
- GHY 101◇
- PS 101
- PSY 110*
- SOC 101

GEC 06. Computer Competency Requirement (3 hours)

~~01. CSC 100~~ LIS 201

GEC 07. Writing-Intensive Requirement (3 hours)

- 01. ENG 333 (WI)
- ENG 101 & ENG 102 prerequisites

GEC 08. Speaking-Intensive Requirement (3 hours)

- 01. CMS 320 (SI)

GEC 09. Capstone Requirement (Major Area)

- 01. CHS 408 (Capstone)
- Must be taken Senior Year; ENG 101 & ENG 102 prerequisites

*This course satisfies both the GEC requirement and a program requirement for this major.

**These GEC courses are recommended by this major.

***This course does not satisfy prerequisites for any other math course.

◇ GEC restrictions apply, see page XXX.

GEC 06 - GEC 09 courses are specific to the major.

For full description of the GEC, see page XXX.

PROGRAM CURRICULUM

DEG 01. Major Area of Study Requirements (18 hours)

- 01. CHS 101
- 02. CHS 210
- 03. CHS 408 (Capstone)
- 04. CHS 420
- 05. CHS 422
- 06. NFS 362

DEG 02. Health Promotion Emphasis Requirements (48 hours)

- 01. CHS 321
- 02. CHS 347
- 03. CHS 409
- 04. CHS 412
- 05. CHS 425
- 06. CHS 427
- 07. CHS 432
- 08. CHS 438
- 09. CHS 440
- 10. CHS 485
- 11. CHS 493
- 12. PSY 432
- 13. PSY 450
- 13. MKT 300
- 14. Choose 6 additional hours of CHS electives (2 courses)

DEG 03. Additional Requirements (0-6 hours)

- 01. MAT 101*
- 02. PSY 110*

DEG 04. Electives

- 01. Choose electives as needed with adviser's approval.
(See Hours to Degree below.)

HOURS TO DEGREE

124 hours are needed to graduate with a BS in Community Health Sciences with an emphasis in Health Promotion. At least 50 percent of the hours applied to a degree at The University of Southern Mississippi must be earned from a senior college, and 45 of these hours must be in courses numbered 300 or above. The last 25 percent of course work must be earned from Southern Miss. The student must earn at least 12 hours in the major area of study from Southern Miss.

COMMUNITY HEALTH SCIENCES (HEALTH POLICY AND ADMINISTRATION) (BS)
Degree Plan (CHSHPABS)

GENERAL EDUCATION CURRICULUM

GEC 01. Written Communication (6 hours)

- 01. ENG 101
- 02. ENG 102

GEC 02. Natural Science and Mathematics (11 hours minimum)

Science Requirement (8 hours minimum)

- 01. Select 2 courses with labs:

- AST 111/L
- AST 112/L
- BSC 103/L◇
- BSC 110/L◇
- BSC 111/L◇
- BSC 250/L**
- BSC 251/L**
- CHE 104/L
- CHE 106/L
- CHE 107/L
- GHY 104/L◇
- GHY 105/L◇
- GLY 101/L
- GLY 103/L
- MAR 151/L
- PHY 103/L
- PHY 111/L
- PHY 112/L
- PHY 201/L
- PHY 202/L
- PSC 190/L

Mathematics Requirement (3 hours)

- 02. Select 1 course:

- MAT 100***
- MAT 101*
- Higher-level MAT course

GEC 03. Humanities (9 hours)

- 01. ENG 203
- 03. Select 2 courses, 1 History required:
 - HIS 101
 - HIS 102
 - PHI 151
 - PHI 171
 - REL 131

GEC 04. Aesthetic Values (3 hours)

- 01. Select 1 course:
 - ART 130
 - DAN 130
 - MUS 165
 - THE 100

GEC 05. Social and Behavioral Sciences (6 hours)

- 01. Select 2 courses:
 - ANT 101
 - COH 100
 - ECO 101
 - GHY 101◇
 - PS 101
 - PSY 110
 - SOC 101

GEC 06. Computer Competency Requirement (3 hours)

~~01. CSC 100~~ LIS 201

GEC 07. Writing-Intensive Requirement (3 hours)

- 01. ENG 333 (WI)
- ENG 101 & ENG 102 prerequisites

GEC 08. Speaking-Intensive Requirement (3 hours)

- 01. CMS 320 (SI)

GEC 09. Capstone Requirement (Major Area)

- 01. CHS 433 (Capstone)
- Must be taken Senior Year; ENG 101 & ENG 102 prerequisites

*This course satisfies both the GEC requirement and a program requirement for this major.

**These GEC courses are recommended by this major.

***This course does not satisfy prerequisites for any other math course.

◇ GEC restrictions apply, see page XXX.

GEC 06 - GEC 09 courses are specific to the major.

For full description of the GEC, see page XXX.

PROGRAM CURRICULUM

DEG 01. Major Area of Study Requirements (18 hours)

- 01. CHS 101
- 02. CHS 210
- ~~03. CHS 408~~
- 03. 04. CHS 420
- 04. 05. CHS 422
- 05. 06. NFS 362

DEG 02. Health Policy and Administration Emphasis Requirements (48 hours)

- 01. ACC 200
- 02. CHS 321
- 03. CHS 347
- 04. CHS 425
- 05. CHS 427
- 06. CHS 428
- 07. CHS 432
- 08. CHS 433 (Capstone)
- 09. CHS 440
- 10. CHS 457
- 11. CHS 470
- 12. CHS 485
- 13. CHS 493
- 14. ECO 201

15. Choose 3 additional hours of CHS electives (1 course)
Students interested in careers in long-term care should take CHS 460 (Long Term Care Policy and Administration)

DEG 03. Additional Requirements (0-3 hours)

- 01. MAT 101*

DEG 04. Electives

- 01. Choose electives as needed with adviser's approval.
(See Hours to Degree below.)

HOURS TO DEGREE

124 hours are needed to graduate with a BS in Community Health Sciences with an emphasis in Health Policy and Administration. At least 50 percent of the hours applied to a degree at The University of Southern Mississippi must be earned from a senior college, and 45 of these hours must be in courses numbered 300 or above. The last 25 percent of course work must be earned from Southern Miss. The student must earn at least 12 hours in the major area of study from Southern Miss.

Academic Council Minutes
The University of Southern Mississippi
February 4, 2013

The Academic Council met at 3:00 p.m. on February 4, 2013, in Thad Cochran Center room 216 with Ms. Stacy Reischman Fletcher, Chair of the Academic Council, presiding.

The following voting members were present: Dr. Lin-Miao Agler (via conference phone), Dr. David Beckett, Dr. Randy Buchanan, Dr. Steven Cloud, Dr. David Daves, Ms. Stacy Reischman Fletcher, Ms. Linda Ginn, Dr. Heath Grames, Dr. David Holt (via conference phone), Dr. Doug Masterson, Dr. Casey Maugh, Dr. Richard Mohn, Dr. Sarah Morgan, Dr. Melissa Murray, Dr. William Odom, Dr. Louise Perkins (via conference phone), Dr. Jennifer Sequeria, Dr. Bill Smith, Dr. Paula Smithka, Dr. Heather Stur, Dr. Sharon Vincent, Dr. Kathy Yadrick, and Dr. Emily Yowell.

The following voting members were represented by proxies to constitute a quorum: Dr. Heath Grames for Dr. W. Robert Smith, and Dr. Paula Smithka for Dr. Ellen Weinauer.

The following non-voting members were present: Ms. Carolyn Cawthon, Dr. Joesph Peyrefitte, Mr. Greg Pierce, Dr. Bill Powell, Dr. Joe Whitehead and Dr. Denis Wiesenberg.

The following guests were present: Ms. Linda Bass, Dr. Patricia Biesiot, Dr. Susan Hubble Burchell, Ms. Leanne Cirlot, Dr. Skeeter Dixon, Dr. Franklin, Heitmuller, Dr. J. Taylor Hightower, Dr. Julie Howdeshell, Ms. Kathryn Lowery, Dr. Mark Miller, Ms. Dawn Porter, Mr. Jerry Purvis, and Ms. Delores Williams.

1.0 Call to Order

The meeting was called to order at 3:00 p.m. with Ms. Stacy Reischman Fletcher presiding.

2.0 Adoption of the Agenda

Ms. Reischman Fletcher presented the agenda for approval. Dr. Masterson moved and Dr. Yowell seconded a motion to approve the agenda. The motion passed.

3.0 Approval of the minutes

Ms. Reischman Fletcher presented the December 10, 2012 minutes for approval. Dr. Morgan moved and Dr. Masterson seconded a motion to approve the December 10, 2012 minutes. The motion passed.

4.0 Proposals

4.1 Old Proposal Business

4.2 New Proposal Business

4.2.1 College of Arts and Letters

School of Mass Communication and Journalism

Ms. Reischman Fletcher presented the request to modify MCJ 421. Dr. Odom moved and Dr. Yowell seconded a motion to approve the modification of MCJ 421. The motion passed. Council had concerns about how much of the course is going to be offered online and how the tests will be proctored. A representative from the department addressed these concerns. Dr. Masterson requested the graduate wording also be removed from the online proposal form. The department will comply with this request.

School of Music

Ms. Reischman Fletcher presented the request to modify MUP 474. Dr. Odom moved and Dr. Yowell seconded a motion to approve the modification of MUP 474. The motion passed. Council asked why audition requirements were being removed. A representative from the department explained they were no longer needed.

4.2.2 College of Business

Department of Casino, Hospitality, and Tourism Management

Ms. Reischman Fletcher presented the request to merge the Economic Development program and the Department of Casino, Hospitality, and Tourism Management and rename to the Department of Economic Development and Tourism. Ms. Reischman Fletcher also presented the request to take the item under the College of Science and Technology as a packet with the item under the College of Business. Dr. Yadrick moved and Dr. Sequeira seconded a motion to take 5.2.2.2 and 5.2.6.1 as a packet. The motion passed. Dr. Smith moved and Dr. Grames seconded a motion to approve the merger of the Economic Development program and the Department of Casino, Hospitality, and Tourism Management and rename to the Department of Economic Development and Tourism. The motion passed.

4.2.3 College of Education and Psychology

No proposals.

4.2.4 College of Health

School of Social Work

Ms. Reischman Fletcher presented the request to modify the SWK program admission requirements. Dr. Yadrick moved and Dr. Daves seconded a motion to approve the modification of the SWK program admission requirements. The motion passed.

Ms. Reischman Fletcher presented the request to modify the Social Work (BSW) degree plan. Dr. Yadrick moved and Dr. Smithka seconded a motion to approve the modification of the Social Work (BSW) degree plan. The motion passed.

School of Human Performance and Recreation

Ms. Reischman Fletcher presented the request to modify HPR 378 and HPR 378L. Dr. Daves moved and Dr. Masterson seconded a motion to approve these courses as a group. The motion passed. Dr. Yadrick moved and Dr. Masterson seconded a motion to approve the modifications of HPR 378 and HPR 378L. The motion passed.

Ms. Reischman Fletcher presented the request to add HPR 377. The General Education and Intercollegiate Committees recommended Council approve the addition of HPR 377. The motion passed.

Ms. Reischman Fletcher presented the request to modify the Sport Coaching Education (BS) degree plan. The Intercollegiate Committee recommended Council approve the modification to the Sport Coaching Education (BS) degree plan. The motion passed.

Ms. Reischman Fletcher presented the request to modify the Sport Coaching Education (BS) program admission requirements. Dr. Masterson moved and Dr. Murray seconded a motion to approve the modification of the Sport Coaching Education (BS) program admission requirements. The motion passed.

Ms. Reischman Fletcher presented the request to modify the course description for HPR 409. Dr. Yadrick moved and Dr. Morgan seconded a motion to approve the modification of the course description for HPR 409. The motion passed.

Ms. Reischman Fletcher presented the request to modify the course description for HPR 470. Dr. Yadrick moved and Dr. Grames seconded a motion to approve the modification of the course description for HPR 470. The motion passed.

Ms. Reischman Fletcher presented the request to add THY 422. The Intercollegiate Committee recommended Council approve the addition of THY 422. The motion passed.

Ms. Reischman Fletcher presented the request to modify THY 411. Dr. Yadrick moved and Dr. Vincent seconded a motion to approve the modification of THY 411. The motion passed.

Ms. Reischman Fletcher presented the request to modify THY 413. The General Education Committee recommended Council approve the modification of THY 413. The motion passed.

Ms. Reischman Fletcher presented the request to modify THY 451. The General Education Committee recommended Council approve the modification of THY 451. The motion passed.

Ms. Reischman Fletcher presented the request to modify the Human Performance (Kinesiotherapy) (BS) degree plan. Dr. Masterson moved and Dr. Murray seconded a motion to approve the modification of the Human Performance (Kinesiotherapy) (BS) degree plan. The motion passed.

4.2.5 College of Nursing
No proposals.

4.2.6 College of Science and Technology
Department of Economic and Workforce Development

Ms. Reischman Fletcher presented the request to rename the Department of Economic and Workforce Development to the Department of Human Capital Development. The Applied Technology BS program will be moved from the department and administered by the College of Science and Technology Dean's Office. Ms. Reischman Fletcher also presented the request to take the item under the College of Science and Technology as a packet with the item under the College of Business. Dr. Yadrick moved and Dr. Sequeira seconded a motion to take 5.2.2.2 and 5.2.6.1 as a packet. The motion passed. Dr. Smith moved and Dr. Grames seconded a motion to approve the request to rename the Department of Economic and Workforce Development to the Department of Human Capital Development. The Applied Technology BS program will be moved from the department and administered by the College of Science and Technology Dean's Office. The motion passed.

Department of Geography and Geology

Ms. Reischman Fletcher presented the request to modify GLY 101 and GLY 101L. Dr. Masterson moved and Dr. Vincent seconded a motion to approve these courses as a group. The motion passed. The General Education Committee recommended Council approve the modifications of GLY 101 and GLY 101L. The motion passed.

5.0 Old Business

5.1 Recommendation to modify Academic Authority chart.

Ms. Reischman Fletcher presented a second draft document showing the modification of course descriptions are limited to adding or deleting pre-requisite courses from within a college require approval at the college level only. They need not be approved by Academic Council. College approval should be forwarded to Academic Council in order to assure consistency and accuracy in the *Undergraduate Bulletin* and in SOAR. (See attached)

6.0 New Business

6.1 Administrative Withdrawal Policy

Ms. Reischman Fletcher presented a draft document of the administrative withdrawal policy. She asked Council to review and any suggestions or changes should be sent to Dr. David Daves. (See attached)

7.0 Reports

7.1 Chair Report – Ms. Stacy Reischman Fletcher No report.

7.2 Chair-Elect Report – Dr. Douglas Masterson No report.

7.3 Secretary Report – Ms. Linda Ginn No report.

7.4 Standing Committees

7.4.1 Academic Standards – Dr. David Daves No report.

7.4.2 Bylaws – Dr. William Odom No report.

7.4.3 Elections – Dr. David Beckett No report.

7.4.4 General Education – Dr. Sarah Morgan No report.

7.4.5 Intercollegiate – Dr. Heath Grames No report.

7.4.5 Program Reviews -Dr. Louise Perkins No report.

7.5 SACS/QEP/Alternative Learning – Dr. Bill Powell No report.

7.6 University Assessment Committee (UAC) Liaison – Ms. Stacy Reischman Fletcher No report.

7.7 General Education Curriculum Assessment Committee (GECAC) – Dr. Melissa Murray No report.

7.8 eLearning Committee – Dr. Randy Buchanan
No report.

8.0 Adjourn
Ms. Reischman Fletcher adjourned the meeting at 4:55 p.m.

Greg Pierce, Recording Secretary

Stacy Reischman Fletcher, Chair

ACADEMIC COUNCIL MINUTES SUMMARY
February 4, 2013

College of Arts and Letters

School of Mass Communication and Journalism

- Modify: MCJ 421 Public Relations.
Face to face format.
- To: MCJ 421 Public Relations. Face to face and
Online correspondence format.
Effective summer 2013.

School of Music

- Modify: MUP 474 Studio Ensemble.
Course Description. Effective fall 2013.

College of Business

Department of Casino, Hospitality, and Tourism Management

- Modify: Department name – Department of Casino, Hospitality, and Tourism
Management
- To: Department name – Department of Economic Development and Tourism.
Effective fall 2013. **Pending IHL approval.**
- Move: Economic Development M.S. in the College of Science and Technology
Department of Economic and Workforce Development
- To: Department of Economic Development and Tourism. Effective fall 2013.
Pending IHL approval.

College of Health

School of Social Work

- Modify: Program admission requirements. Complete SWK 300, SWK 301,
SWK 315, CHS 430, PSY 275 and MAT 100 (or higher). Complete all
but 6-9 hours of the remaining GEC and Social Work program
curriculum requirements listed in DEG02 and DEG03.
Effective fall 2013.
- Modify: Social Work (BSW) degree plan. (See attached)
Effective fall 2013.

School of Human Performance and Recreation

Modify:	HPR 378	<u>Rehabilitative Exercise.</u> Course Description. Effective fall 2013.
Modify:	HPR 378L	<u>Rehabilitative Exercise Laboratory.</u> Course Description. Effective fall 2013.
Add:	HPR 377	<u>Social Foundations and Issues in Sports Coaching.</u> 3 hours. Face to face and online correspondence. Writing Intensive. Effective fall 2013.
Modify:	Sport Coaching Education (BS) degree plan. (See attached) Effective fall 2013.	
Modify:	Sport Coaching Education (BS) program admission requirements (1.) Pursue a dual degree in K-12 Physical Education Licensure and Sport Coaching Education. Students interested in pursuing the dual degree program should consult the K-12 Physical Education Licensure program requirements in this narrative. (2.) In preparation for alternate route certification, complete a minor in a PRAXIS II specialty subject area. Students interested in alternate route certification should contact the Mississippi Department of Education for current licensure requirements. (3.) Declare and complete a second major in a teacher education program. Students interested in completing a standard licensure program should consult the College of Education and Psychology for programs and licensure requirements. Students in this program must also obtain a grade of C or better in: <ul style="list-style-type: none">• All major area of study requirements.• BSC 250 and BSC 250L.• HPR 377 prior to taking HPR 474	
Modify:	HPR 409	<u>Sport Psychology.</u> Course Description. Effective fall 2013.
Modify:	HPR 470	<u>Development of Strength and Conditioning Programs.</u> Course Description. Effective fall 2013.
Add:	THY 422	<u>Evaluation and Assessment of Physical Trauma.</u> 3 hours. Effective summer 2013.
Modify:	THY 411	<u>Introduction to Kinesiotherapy.</u>
To:	THY 300	<u>Introduction to Kinesiotherapy.</u> Course Description. Effective fall 2013.

- Modify: THY 413 Kinesiotherapy II.
Writing Intensive.
- To: THY 413 Kinesiotherapy II.
Remove WI and change Course Description.
Effective fall 2013.
- Modify: THY 451 Neurological and Pathological Fundamentals
of Kinesiotherapy.
- To: THY 451 Neurological and Pathological Fundamentals
of Kinesiotherapy.
Add WI designation and change
Course Description. Effective fall 2013.
- Modify: Human Performance (Kinesiotherapy) (BS) degree plan. (See attached)
Effective fall 2013.

College of Science and Technology

Department of Economic and Workforce Development

- Modify: Department name – Department of Economic and Workforce
Development
- To: Department name – Department of Human Capital Development.
Effective fall 2013. **Pending IHL approval.**
- Move: Applied Technology B.S. in the Department of Economic and Workforce
Development
- To: The College of Science and Technology Office of the Dean.
Effective fall 2013. **Pending IHL approval.**

Department of Geography and Geology

- Modify: GLY 101 Physical Geology.
Face to face format.
- To: GLY 101 Physical Geology.
Face to face and mini session format.
Effective summer 2013.
- Modify: GLY 101L Physical Geology Lab.
Face to face format.
- To: GLY 101L Physical Geology Lab.
Face to face and mini session format.
Effective summer 2013.

Proposed Administrative Withdrawal Policy and Procedures

A university transcript is a legal document that provides a true and accurate account of academic performance. Therefore, any alteration to a student's history of academic performance as reflected by a university transcript should be done only if there is a compelling rationale for doing so.

On rare occasions, academic performance is severely affected by some emotional or personal tragedy or circumstance beyond the control of the student. If a timely withdrawal was impossible or overlooked, a procedure known as an **administrative withdrawal (AW)** may be an option. This policy does **not** apply to situations where the student simply stopped attending classes, performed poorly after transferring to the University of Southern Mississippi from another academic institution, or wishes to make "minor adjustments" to his or her transcript. Administrative withdrawals are intended specifically for students who were negatively affected by some extenuating circumstance that was beyond their control (e.g. the death of an *immediate* family member, a severe illness or incapacitation, a debilitating accident). **Immediate** family member will be defined using current federal guidelines, and the student may be asked to provide proof (i.e. tax records, court documents, etc.) that a familial relationship exists.

A student who requests an administrative withdrawal (AW) should be aware of the following stipulations:

- a. The student's academic record indicates that the student was consistently in good academic standing (based on University GPA guidelines) prior to and subsequent to the semester in question. The student must successfully complete at least two (2) consecutive additional semesters (earn a term GPA ≥ 2.00 on at least nine hours in fall or spring or at least six hours in summer) beyond the semester for which the administrative withdrawal is being requested. Specific exceptions apply to first semester freshmen (who do not have a prior academic term) and graduating seniors (who will not have two consecutive academic terms remaining); students must consult the University Academic Advising Coordinator for eligibility details.
- b. The student must be currently enrolled at the University of Southern Mississippi, and the petition for administrative withdrawal is filed prior to his or her graduation. Likewise, once a degree is awarded, all prior terms are ineligible for an AW, regardless of the student's current enrollment status.
- c. The problem encountered by the student was debilitating, beyond his or her control, and prevented the student from returning to or properly withdrawing from school in a timely manner.
- d. The student is able to document the nature and extent of the problem; the dates of the extenuating circumstance(s) must coincide with the dates of the semester for which the AW is being requested. Third party documentation must be official (i.e. police reports, filed/stamped copies of court documents, medical records/physician's statements, etc.) and must include specifics (i.e. treatment dates, circumstances, etc.) related to the circumstances that prevented the student from returning to or properly withdrawing from school in a timely manner.
- e. The student cannot use AW for the semester in which he or she is currently enrolled.
- f. An Administrative Withdrawal can be used only **once** during a student's academic career.
- g. Semesters in which the student earned a term GPA ≥ 2.00 do not qualify for an Administrative Withdrawal.
- h. Because of the academic policies of some external accrediting bodies, certain programs do not permit AW under any circumstances. It is the student's responsibility to check with your department/school and college to determine eligibility.
- i. Due to the official altering of transcripts, all parties involved in the decision-making process will have an educational interest in the documents according to the University FERPA policy.
- j. If the AW request is ultimately denied, the decision is **final** and the student cannot reapply for an Administrative Withdrawal at a later date for a previous semester which was denied.

- k. If the AW request is approved, the designation of AW is assigned to **all** courses taken during the semester in question, including mini sessions and other alternative-delivery courses for which grades may have already been posted to the student's transcript.
- l. If the AW request is approved, the student understands that this policy only applies to his/her academic record for the semester in question. The student is still responsible for any tuition/fees for the term, and it is the student's responsibility to discuss the impact that an AW may have on his/her financial aid status with the Financial Aid Office.

The Process

The student initiates the Administrative Withdrawal process by providing the following documentation:

- Administrative Withdrawal Request Form,
- A concise, but thorough, written statement detailing the circumstances regarding the poor academic performance,
- Third party documentation which supports the claims made in the petition (see Item d on page 1), and
- A current USM transcript verifying all college-level course work.

To complete the Administrative Withdrawal process:

1. The process begins with the student meeting with his/her advisor. The advisor may consult with the department chair prior to taking further action regarding the administrative withdrawal. The advisor and chair may consult with the Office of Student Oriented Services regarding the student's request for administrative withdrawal if they (the advisor and/or the chair) wish to do so. The request for Administrative Withdrawal will either be approved or denied by the advisor and then the chair or director of the student's current department via their signatures and a letter (or letters) stating their rationales for approving or denying the request.
2. Regardless of whether the petition is approved or denied by the advisor and the chair it shall then be forwarded to the Office of Student Oriented Services for review, verification, and procedural compliance. The *Administrative Withdrawal Request* form will be completed by the Office of Student Oriented Services and will serve as the cover page for the remainder of the administrative withdrawal process.
3. The petition shall then be forwarded to the Dean's Office of the student's **current** major. The dean (or the dean's designee) shall be responsible for verifying that the request meets Administrative Withdrawal criteria and will write and attach a letter of support/denial which should contain the reason(s) for the decision and any additional relevant information pertaining to the student's petition. The Dean's Office shall also provide a copy of this letter to all appropriate parties as noted in the process (advisor, chair, and/or undergraduate program coordinator).

Note: If the student was a major in a different college at any time during the semester for which the Administrative Withdrawal is being requested, the petition and all documents shall then be forwarded to the chair of the student's **former** major, who will forward a letter of support/denial to the dean of the student's former major. The dean shall then be responsible for writing and attaching a letter of support/denial, which should contain the reason(s) for the decision and any additional relevant information pertaining to the student's petition. The Dean's Office shall also provide a copy of this letter to the appropriate parties as mentioned in this section (advisor, chair, and/or undergraduate program coordinator).

4. The petition, accompanied with the decisions and letters from one or both deans will then be forwarded to the Provost for disposition (regardless of whether the petition is approved or denied by the dean(s)). The Provost shall communicate his/her decision in writing to the student, the appropriate Dean's Office(s), and the Registrar's Office. The Dean's Office shall be responsible for communicating the decision of the Provost to all appropriate parties within the college(s) (advisor, chair, and/or undergraduate program coordinator). If the request is approved, the Administrative

Withdrawal will be noted on the student's official transcript by the Registrar's Office. All documents (regardless of the final disposition) will become a part of the student's permanent electronic academic record.

Appeals Procedure

Students are afforded the opportunity for orderly due process. If the AW request is denied by the Provost and the student wishes to appeal this decision the student must initiate the appeal procedure through the Office of the Provost; the Provost will direct the appeal to the University Grade Review Council. The student must initiate the appeal procedure within 45 calendar days following the date of the letter of decision from the Provost. If the student appeals the Provost's decision the members of the University Grade Review Council will be provided with the student's entire administrative withdrawal packet including the information from the Office of Student Oriented Offices. The decision of the University Grade Review Council is final and is not appealable to the Provost, the University President or the IHL.

SOCIAL WORK (BSW)
Degree Plan (SWKBSW)

GENERAL EDUCATION CURRICULUM

GEC 01. Written Communication (6 hours)

- 01. ENG 101
- 02. ENG 102

GEC 02. Natural Science and Mathematics (11 hours minimum)

Science Requirement (8 hours minimum)

- 01. Select 2 courses with labs:

- AST 111/L
- AST 112/L
- BSC 103/L◇
- BSC 110/L◇
- BSC 111/L◇
- BSC 250/L
- BSC 251/L
- CHE 104/L
- CHE 106/L
- CHE 107/L
- GHY 104/L◇
- GHY 105/L◇
- GLY 101/L
- GLY 103/L
- MAR 151/L
- PHY 103/L
- PHY 111/L
- PHY 112/L
- PHY 201/L
- PHY 202/L
- PSC 190/L

Mathematics Requirement (3 hours)

- 02. Select 1 course:

- MAT 100***
- MAT 101~~X~~
- Higher-level MAT course

GEC 03. Humanities (9 hours)

- 01. ENG 203
- 03. Select 2 courses, 1 History required:
 - HIS 101
 - HIS 102
 - PHI 151
 - PHI 171
 - REL 131

GEC 04. Aesthetic Values (3 hours)

- 01. Select 1 course:
 - ART 130
 - DAN 130
 - MUS 165
 - THE 100

GEC 05. Social and Behavioral Sciences (6 hours)

- 01. Select 2 courses:

- ANT 101
- COH 100
- ECO 101
- GHY 101◇
- PS 101
- PSY 110*
- SOC 101**

GEC 06. Computer Competency Requirement (3 hours)

- 01. Select 1 course:
 - IT 361 or IT 363 or CSC 100

GEC 07. Writing-Intensive Requirement (Major Area)

- 01. SWK 341 (WI)
 - ENG 101 & ENG 102 prerequisites

GEC 08. Speaking-Intensive Requirement (3 hours)

- 01. Select 1 course:
 - CMS 111 (SI) or CMS 305 (SI) or CMS 330 (SI)

GEC 09. Capstone Requirement (Major Area)

- 01. SWK 431 (Capstone)
 - Must be taken Senior Year; ENG 101 & ENG 102 prerequisites

*This course satisfies both the GEC requirement and a program requirement for this major.

**These GEC courses are recommended by this major.

***This course does not satisfy prerequisites for any other math course.

◇ GEC restrictions apply; see page XXX.

GEC 06 - GEC 09 courses are specific to the major.

For full description of the GEC, see page XXX.

PROGRAM CURRICULUM

DEG 01. Major Area of Study Requirements (51 hours)

- 01. SWK 300
- 02. SWK 301 (54 hours)
- 03. SWK 315
- 04. SWK 329
- 05. SWK 330
- 06. SWK 331
- 07. SWK 340
- 08. SWK 341 (WI)
- 09. SWK 400
- 10. ~~SWK 410~~ removing this requirement
- 11. SWK 420 11
- 12. SWK 430 12
- 13. SWK 431 (Capstone) 13
- 14. SWK Elective 15
- 15. SWK Elective 16
- 19. SWK 493

10. SWK 415
(new course)

DEG 02. Additional Requirements (27-33 hours)

- 01. ~~CHS 430~~ select 1 course: CHS 430 or BSC 250/L
- 02. ~~MAT 101*~~
- 03. PSY 110*
- 04. PSY 275 or BSC 251/L
- 05. SPA 101
- 06. SPA 102
- 07. Select 1 course: remove this requirement
~~CHS 440 or CSS 211 or PSY 360~~
- 08. Select 1 course:
PSY 436 or PSY 450 or PSY 456
- 09. Select 1 course:
IT 200 or IT 380 or ENG 332 or ENG 333
- 10. Select 2 courses:
SOC 240 or SOC 301 or SOC 214 or SOC 340 or SOC 415
or SOC 423 or SOC 424 or SOC 450 or SOC 475

DEG 03. Electives

- 01. Choose electives as needed with adviser's approval.
(See Hours to Degree below.)

HOURS TO DEGREE

124 hours are needed to graduate with a BS in Social Work. At least 50 percent of the hours applied to a degree at The University of Southern Mississippi must be earned from a senior college, and 45 of these hours must be in courses numbered 300 or above. The last 25 percent of course work must be earned from Southern Miss. The student must earn at least 12 hours in the major area of study from Southern Miss.

HUMAN PERFORMANCE (KINESIOTHERAPY) (BS)
Degree Plan (HUMPHKBS)

GENERAL EDUCATION CURRICULUM

GEC 01. Written Communication (6 hours)

- 01. ENG 101
- 02. ENG 102

GEC 02. Basic Science and Mathematics (11 hours)

Science Requirement (8 hours)

- 01. Select 2 courses with labs:
BSC 250/L*
BSC 251/L*

Mathematics Requirement (3 hours)

- 02. MAT 101 or higher Mathematics

GEC 03. Global History and Culture (12 hours)

Social Sciences Requirement (3 hours)

- 01. Select 1 course:

ANT 101
GHY 101
SOC 101

Humanities Requirement (9 hours)

- 02. ENG 203
- 03. Select 2 courses, 1 History required:
HIS 101
HIS 102
PHI 151
REL 131

GEC 04. Aesthetic Values (3 hours)

- 01. Select 1 course:
ART 130
DAN 130
MUS 165
THE 100

GEC 05. Decision-Making and Responsibility (3 hours)

- 01. Select 1 course:
PSY 110*

GEC 06. Computer Competency Requirement* (3 hours)

- 01. CSC 100

GEC 07. Writing-Intensive Requirement* (Major Area)

- 01. THY 413 (WI)
ENG 101 & ENG 102 prerequisites

GEC 08. Oral Communication Requirement* (3 hours)

- 01. CMS 111 (SI)

GEC 09. Capstone Requirement* (Major Area)

- 01. THY 421 (Capstone)♦
Must be taken Senior Year; ENG 101 & ENG 102 prerequisites

*This particular GEC course is required for this major.
For full description of the GEC, see page 59.

PROGRAM CURRICULUM

DEG 01. Major Area of Study Requirements (73 hours)

- 01. HPR 301
- 02. HPR 302
- 03. Select 1 course:
HPR 303
PSY 360
- 04. HPR 370
- 05. ~~HPR 373~~
- 06. HPR 308/L
- 07. HPR 401
- 08. HPR 404
- 09. HPR 406
- 10. HPR 423/L
- 11. HPR 471
- 12. THY 411 ³⁰⁰
- 13. THY 412
- 14. THY 413 (WI)
- 15. THY 421 (Capstone)♦
- 16. THY 451 (WI)
- 17. THY 460
- 18. THY 470

Add: THY 422

DEG 02. Additional Requirements (10 hours)

- 01. CHE 106/L
- 02. PSY 426
- 03. PSY 436

DEG 03. CPR Certification Requirement

Students must be CPR Certified before they are eligible to enroll in Internship.

♦THY 421 (Capstone) is a 2-hour course that is taken twice; concurrently with Clinical Experience I (THY 460) and Clinical Experience II (THY 470).

HOURS TO DEGREE

124 hours are needed to graduate with a BS in Human Performance with an emphasis in Kinesiotherapy. At least 50 percent of the hours applied to a degree at The University of Southern Mississippi must be earned from a senior college, and 45 of these hours must be in courses numbered 300 or above. The last 25 percent of course work must be earned from Southern Miss. The student must earn at least 12 hours in the major area of study from Southern Miss.

SPORT COACHING EDUCATION (BS)
Degree Plan (SPTCEDBS)

GENERAL EDUCATION CURRICULUM

GEC 01. Written Communication (6 hours)

- 01. ENG 101
- 02. ENG 102

GEC 02. Basic Science and Mathematics (11 hours minimum)

Science Requirement (8 hours minimum)

- 01. Select 2 courses with labs:
 - AST 111/L
 - AST 112/L
 - BSC 103/L◇
 - BSC 110/L
 - BSC 111/L
 - BSC 250/L* (Required for this major)
 - BSC 251/L
 - CHE 104/L
 - CHE 106/L
 - CHE 107/L
 - GHY 104/L
 - GHY 105/L
 - GLY 101/L
 - GLY 103/L
 - MAR 151/L
 - PHY 103/L
 - PHY 111/L
 - PHY 112/L
 - PHY 201/L
 - PHY 202/L
 - PSC 190/L

Mathematics Requirement (3 hours)

- 02. MAT 101 or higher Mathematics

GEC 03. Global History and Culture (12 hours)

Social Sciences Requirement (3 hours)

- 01. Select 1 course:

- ANT 101
- GHY 101◇
- SOC 101

Humanities Requirement (9 hours)

- 02. ENG 203
- 03. Select 2 courses, 1 History required:
 - HIS 101
 - HIS 102
 - PHI 151
 - REL 131

GEC 04. Aesthetic Values (3 hours)

- 01. Select 1 course:

- ART 130
- DAN 130
- MUS 165
- THE 100

GEC 05. Decision-Making and Responsibility (3 hours)

- 01. Select 1 course:

- COH 100
- ECO 101
- FIN 200
- PHI 171
- PS 101
- PSY 110

GEC 06. Computer Competency Requirement* (3 hours)
01. CSC 100

GEC 07. Writing-Intensive Requirement* (3 hours)

- 01. ENG 333 (WI)
- ENG 101 & ENG 102 prerequisites*

GEC 08. Oral Communication Requirement* (3 hours)

- 01. Select 1 course:
 - CMS 111 (SI) or CMS 305 (SI) or CMS 320 (SI) or CMS 330 (SI)

GEC 09. Capstone Requirement* (Major Area)

- 01. HPR 474 (Capstone)
- Must be taken Senior Year; ENG 101 & ENG 102 prerequisites*

*This particular GEC course is required for this major.

◇ GEC restrictions apply; see page 61.

For full description of the GEC, see page 59.

PROGRAM CURRICULUM

DEG 01. Major Area of Study Requirements (54-57 hours)

- 01. HPR 109
- 02. HPR 204 (57-60)
- 03. HPR 301
- 04. HPR 306
- 05. HPR 351
- 06. HPR 370 Add: HPR 377 (07)
- 08 07. HPR 405
- 09 08. HPR 409
- 10 09. HPR 419 (6-9 hours)
- 11 10. HPR 423/L
- 12 11. HPR 468
- 13 12. HPR 470
- 14 13. HPR 474 (Capstone)
- 15 14. Select 12 hours (Coaching Methodology):
 - HPR 273
 - HPR 304
 - HPR 308/L
 - HPR 324
 - HPR 325
 - HPR 327
 - HPR 328
 - HPR 340
 - HPR 341
 - HPR 403
 - HPR 404
 - HPR 407
 - HPR 416
 - HPR 418
 - HPR 427
 - HPR 428
 - HPR 429
 - HPR 431

DEG 02. Required Minor (18 hours minimum)

- 01. Students must fulfill the requirements for a minor in a Praxis II specialty subject area. (See narrative for details.)

DEG 03. Electives

- 01. Choose electives as needed with adviser's approval. (See Hours to Degree below.)

HOURS TO DEGREE

124 hours are needed to graduate with a BS in Sport Coaching Education. At least 50 percent of the hours applied to a degree at The University of Southern Mississippi must be earned from a senior college, and 45 of these hours must be in courses numbered 300 or above. The last 25 percent of course work must be earned from Southern Miss. The student must earn at least 12 hours in the major area of study from Southern Miss.

Recommendation to modify the Academic Authority Chart

Modification of course descriptions that are limited to adding or deleting pre-requisite or co-requisite from within a college require approval at the college level only. They need not be approved by Academic Council. College approval should be forwarded to the Academic Council in order to assure consistency and accuracy in the *Undergraduate Bulletin* and in SOAR. Modification of course descriptions that include class standing, degree GPA, ACT score and other university level criteria will be reviewed by Academic Council. Submitting departments should include proposed changes in the comments/explanations/rationale section of the "Modify a Course" form.

Modifications approved by the Academic Council will be forwarded to the Registrar for implementation. Colleges approving intra-college modifications should forward their paperwork to the Academic Council. The Chair of the Academic Council will announce these modifications in their Chair report. Academic Council will forward paperwork to the Registrar. Modifications to course descriptions are implemented in each Fall semester when they are published in the *University Bulletin*. Mid-year changes cannot be accommodated.

Proposed Administrative Withdrawal Policy and Procedures

A university transcript is a legal document that provides a true and accurate account of academic performance. Therefore, any alteration to a student's history of academic performance as reflected by a university transcript should be done only if there is a compelling rationale for doing so.

On rare occasions, academic performance is severely affected by some emotional or personal tragedy or circumstance beyond the control of the student. If a timely withdrawal was impossible or overlooked, a procedure known as an **administrative withdrawal (AW)** may be an option. This policy does **not** apply to situations where the student simply stopped attending classes, performed poorly after transferring to the University of Southern Mississippi from another academic institution, or wishes to make "minor adjustments" to his or her transcript. Administrative withdrawals are intended specifically for students who were negatively affected by some extenuating circumstance that was beyond their control (e.g. the death of an *immediate* family member, a severe illness or incapacitation, a debilitating accident). Immediate family member will be defined using current federal guidelines, and the student may be asked to provide proof (i.e. tax records, court documents, etc.) that a familial relationship exists.

A student who requests an administrative withdrawal (AW) should be aware of the following stipulations:

- a. The student's academic record indicates that the student was consistently in good academic standing (based on University GPA guidelines) prior to and subsequent to the semester in question. The student must successfully complete at least two (2) consecutive additional semesters (earn a term GPA ≥ 2.00 on at least nine hours in fall or spring or at least six hours in summer) beyond the semester for which the administrative withdrawal is being requested. Specific exceptions apply to first semester freshmen (who do not have a prior academic term) and graduating seniors (who will not have two consecutive academic terms remaining); students must consult the University Academic Advising Coordinator for eligibility details.
- b. The student must be currently enrolled at the University of Southern Mississippi, and the petition for administrative withdrawal is filed prior to his or her graduation. Likewise, once a degree is awarded, all prior terms are ineligible for an AW, regardless of the student's current enrollment status.
- c. The problem encountered by the student was debilitating, beyond his or her control, and prevented the student from returning to or properly withdrawing from school in a timely manner.
- d. The student is able to document the nature and extent of the problem; the dates of the extenuating circumstance(s) must coincide with the dates of the semester for which the AW is being requested. Third party documentation must be official (i.e. police reports, filed/stamped copies of court documents, medical records/physician's statements, etc.) and must include specifics (i.e. treatment dates, circumstances, etc.) related to the circumstances that prevented the student from returning to or properly withdrawing from school in a timely manner.
- e. The student cannot use AW for the semester in which he or she is currently enrolled.
- f. An Administrative Withdrawal can be used only **once** during a student's academic career.
- g. Semesters in which the student earned a term GPA ≥ 2.00 do not qualify for an Administrative Withdrawal.
- h. Because of the academic policies of some external accrediting bodies, certain programs do not permit AW under any circumstances. It is the student's responsibility to check with your department/school and college to determine eligibility.
- i. Due to the official altering of transcripts, all parties involved in the decision-making process will have an educational interest in the documents according to the University FERPA policy.
- j. If the AW request is ultimately denied, the decision is **final** and the student cannot reapply for an Administrative Withdrawal at a later date for a previous semester which was denied.
- k. If the AW request is approved, the designation of AW is assigned to **all** courses taken during the semester in question, including mini sessions and other alternative-delivery courses for which grades may have already been posted to the student's transcript.

1. If the AW request is approved, the student understands that this policy only applies to his/her academic record for the semester in question. The student is still responsible for any tuition/fees for the term, and it is the student's responsibility to discuss the impact that an AW may have on his/her financial aid status with the Financial Aid Office.

The Process

The student initiates the Administrative Withdrawal process by providing the following documentation:

- Administrative Withdrawal Request Form,
- A concise, but thorough, written statement detailing the circumstances regarding the poor academic performance,
- Third party documentation which supports the claims made in the petition (see Item d on page 1), and
- A current USM transcript verifying all college-level course work.

To complete the Administrative Withdrawal process:

1. The process begins with the student meeting with his/her advisor. The advisor may consult with the department chair prior to taking further action regarding the administrative withdrawal. The advisor and chair may consult with the Office of Student Oriented Services regarding the student's request for administrative withdrawal if they (the advisor and/or the chair) wish to do so. The request for Administrative Withdrawal will either be approved or denied by the advisor and then the chair or director of the student's current department via their signatures and a letter (or letters) stating their rationales for approving or denying the request.
2. Regardless of whether the petition is approved or denied by the advisor and the chair it shall then be forwarded to the Office of Student Oriented Services for review, verification, and procedural compliance. The *Administrative Withdrawal Request* form will be completed by the Office of Student Oriented Services and will serve as the cover page for the remainder of the administrative withdrawal process.
3. The petition shall then be forwarded to the Dean's Office of the student's **current** major. The dean (or the dean's designee) shall be responsible for verifying that the request meets Administrative Withdrawal criteria and will write and attach a letter of support/denial which should contain the reason(s) for the decision and any additional relevant information pertaining to the student's petition. The Dean's Office shall also provide a copy of this letter to all appropriate parties as noted in the process (advisor, chair, and/or undergraduate program coordinator).

Note: If the student was a major in a different college at any time during the semester for which the Administrative Withdrawal is being requested, the petition and all documents shall then be forwarded to the chair of the student's **former** major, who will forward a letter of support/denial to the dean of the student's former major. The dean shall then be responsible for writing and attaching a letter of support/denial, which should contain the reason(s) for the decision and any additional relevant information pertaining to the student's petition. The Dean's Office shall also provide a copy of this letter to the appropriate parties as mentioned in this section (advisor, chair, and/or undergraduate program coordinator).

4. The petition, accompanied with the decisions and letters from one or both deans will then be forwarded to the Provost for disposition (regardless of whether the petition is approved or denied by the dean(s)). The Provost shall communicate his/her decision in writing to the student, the appropriate Dean's Office(s), and the Registrar's Office. The Dean's Office shall be responsible for communicating the decision of the Provost to all appropriate parties within the college(s) (advisor, chair, and/or undergraduate program coordinator). If the request is approved, the Administrative Withdrawal will be noted on the student's official transcript by the Registrar's Office. All documents (regardless of the final disposition) will become a part of the student's permanent electronic academic record.

Appeals Procedure

Students are afforded the opportunity for orderly due process. If the AW request is denied by the Provost and the student wishes to appeal this decision the student must initiate the appeal procedure through the Office of the Provost; the Provost will direct the appeal to the University Grade Review Council. The student must initiate the appeal procedure within 45 calendar days following the date of the letter of decision from the Provost. If the student appeals the Provost's decision the members of the University Grade Review Council will be provided with the student's entire administrative withdrawal packet including the information from the Office of Student Oriented Offices. The decision of the University Grade Review Council is final and is not appealable to the Provost, the University President or the IHL.

Academic Council Minutes
The University of Southern Mississippi
March 18, 2013

The Academic Council met at 3:00 p.m. on March 18, 2013, in Thad Cochran Center room 216 with Ms. Stacy Reischman Fletcher, Chair of the Academic Council, presiding.

The following voting members were present: Dr. Lin-Miao Agler (via conference phone), Dr. David Beckett, Dr. Randy Buchanan, Dr. Steven Cloud, Dr. David Daves, Ms. Stacy Reischman Fletcher, Dr. Heath Games, Dr. David Holt (via conference phone), Dr. Doug Masterson, Dr. Casey Maugh, Dr. Richard Mohn, Dr. Sarah Morgan, Dr. Melissa Murray, Dr. William Odom, Dr. Louise Perkins, Dr. Jennifer Sequeria, Dr. Paula Smithka, Dr. Heather Stur, Dr. Sharon Vincent, Dr. Ellen Weinauer, and Dr. Emily Yowell.

The following voting members were represented by proxies to constitute a quorum: Dr. Jennifer Sequeria for Dr. Bill Smith, Dr. Heath Games for Dr. W. Robert Smith, and Dr. Melissa Murray for Dr. Kathy Yadrick.

The following non-voting members were present: Dr. Gwen Pate for Dr. Joseph Peyrefitte, Mr. Greg Pierce, Dr. Bill Powell, and Dr. Patricia Biesiot for Dr. Joe Whitehead.

The following guests were present: Ms. Linda Bass, Ms. Leanne Cirlot, Ms. Jamie Garrett, Dr. Elizabeth Hays, Dr. Julie Howdeshell, Dr. Luis Iglesias, Ms. Kathryn Lowery, Dr. Ngoc Phan, Ms. Dawn Porter, Dr. Ward Sayre, Dr. Marek Steedman, Dr. Eric Tribunella and Dr. Teresa Welsh.

1.0 Call to Order

The meeting was called to order at 3:00 p.m. with Ms. Stacy Reischman Fletcher presiding.

2.0 Adoption of the Agenda

Ms. Reischman Fletcher presented the agenda with the following amendments for approval:

- Item 3.0 change from December 2012 minutes to February 2013 minutes
- Item 4.2.1.2 change MUS 461 to MCJ 461
- Item 4.2.1.3 change word from Policies to Politics in title
- Add item 6.2 Online Courses/Grade Review

Dr. Masterson moved and Dr. Murray seconded a motion to approve the amended agenda. The motion passed.

3.0 Approval of the minutes

Ms. Reischman Fletcher presented the February 4, 2013 minutes for approval. Dr. Masterson moved and Dr. Buchanan seconded a motion to approve the February 4, 2013 minutes. The motion passed.

4.0 Proposals

4.1 Old Proposal Business

4.2 New Proposal Business

4.2.1 College of Arts and Letters

Department of English

Ms. Reischman Fletcher presented the request to add ENG 314. The Intercollegiate Committee recommended Council approve the addition of ENG 314. The motion passed.

School of Mass Communication and Journalism

Ms. Reischman Fletcher presented the request to modify MCJ 461. Dr. Masterson moved and Dr. Odom seconded a motion to approve the modification of MCJ 461. The motion passed.

Department of Political Science, International Development, and International Affairs

Ms. Reischman Fletcher presented the request to add PS 306. The Intercollegiate Committee recommended Council approve the addition of PS 306. The motion passed. Council had concerns regarding the same course description for PS 306 and PS 410. A representative from the department verified the correct description for PS 306.

Ms. Reischman Fletcher presented the request to add PS 410. Dr. Masterson moved and Dr. Beckett seconded a motion to table the addition of PS 410. The motion passed. Council is requesting clarification on the course number and course description. The Intercollegiate Committee is waiting on documentation from the Psychology department addressing the content of the course and if there is any duplication.

Ms. Reischman Fletcher presented the request to modify PS 405 and WS 420. Dr. Murray moved and Dr. Weinauer seconded a motion to take these courses as a group. The motion passed. The General Education Committee recommended Council approve the modifications of PS 405 and WS 420. The motion passed.

Ms. Reischman Fletcher presented the request to modify ECO 444. The Intercollegiate and General Education Committee recommended Council approve the modification of ECO 444. The motion passed.

Ms. Reischman Fletcher presented the request to modify ECO 305. The General Education Committee recommended Council approve the modification of ECO 305. The motion passed.

Ms. Reischman Fletcher presented the request to modify the Economics (Social Science) BA degree plan. The Intercollegiate Committee recommended Council approve the modification of the Economics (Social Science) BA degree plan. The motion passed.

Ms. Reischman Fletcher presented the request to modify the American Studies BA degree plan. Dr. Masterson moved and Dr. Beckett seconded a motion to approve the modification of the American Studies degree plan. The motion passed.

4.2.2 College of Business

Ms. Reischman Fletcher presented the request to modify FIN 320. Dr. Masterson moved and Dr. Odom seconded a motion to approve the modification of FIN 320. The motion passed.

Ms. Reischman Fletcher presented the request to modify the Business Administration (Entrepreneurship) BSBA degree plan, the Business Administration (General Business) BSBA degree plan, the Fashion Merchandising and Apparel Studies BS degree plan, the Healthcare Marketing BSBA degree plan, the Management (Business Administration Management) BSBA degree plan, the Management (Human Resource Management) BSBA degree plan, the Management (Supply Chain Management) BSBA

degree plan, the Marketing BSBA degree plan, modify the Tourism (Casino/Resort Management) BSBA degree plan, and the Tourism BSBA degree plan. Dr. Masterson moved and Dr. Daves seconded a motion to take these degree plans as a group. The motion passed.

The Intercollegiate Committee recommended Council approve the modifications of the Business Administration (Entrepreneurship) BSBA degree plan, the Business Administration (General Business) BSBA degree plan, the Fashion Merchandising and Apparel Studies BS degree plan, the Healthcare Marketing BSBA degree plan, the Management (Business Administration Management) BSBA degree plan, the Management (Human Resource Management) BSBA degree plan, the Management (Supply Chain Management) BSBA degree plan, the Marketing BSBA degree plan, modify the Tourism (Casino/Resort Management) BSBA degree plan, and the Tourism BSBA degree plan. The motion passed.

Council questioned the reasoning behind adding BA 310 along with PHI 300. Dr. Gwen Pate addressed this issue stating PHI 300 (Business Ethics) has not been taught on a consistent basis for the past year due to a miscommunication between departments. She also stated this was a required course for all College of Business majors and the department has had to use BA 310 (Professional Ethics) as a substitution. The College would like to be able to offer students a choice until PHI 300 can be more readily available.

Ms. Reischman Fletcher presented the request to modify the Accounting BSBA degree plan, the Finance (Banking and Finance) BSBA degree plan, the Finance (Personal Financial Planning) BSBA degree plan, and the Finance (Real Estate) BSBA degree plan. Dr. Masterson moved and Dr. Morgan seconded a motion to take these degree plans as a group. The motion passed.

The Intercollegiate Committee recommended Council approve the modifications of the Accounting BSBA degree plan, the Finance (Banking and Finance) BSBA degree plan, the Finance (Personal Financial Planning) BSBA degree plan, and the Finance (Real Estate) BSBA degree plan. The motion passed.

Ms. Reischman Fletcher presented the request to modify the International Business BSBA degree plan. The Intercollegiate Committee recommended Council approve the modification of the International Business BSBA degree plan. The motion passed.

4.2.3 College of Education and Psychology

School of Library and Information Science

Ms. Reischman Fletcher presented the request to modify LIS 433 and LIS 458. Dr. Daves moved and Dr. Masterson seconded a motion to take these courses as a group. The motion passed. Dr. Daves moved and Dr. Yowell seconded a motion to approve the modifications of LIS 433 and LIS 458. The motion passed.

Ms. Reischman Fletcher presented the request to modify LIS 458. Dr. Odom moved and Dr. Yowell seconded a motion to approve the modification of LIS 458. The motion passed.

Ms. Reischman Fletcher presented the request to modify the minor in Library Science. Dr. Daves moved and Dr. Masterson seconded a motion to approve the modification of the minor in Library Science. The motion passed.

4.2.4 College of Health

Department of Nutrition and Food Systems

Ms. Reischman Fletcher presented the request to modify NFS 410. Dr. Masterson moved and Dr. Maugh seconded a motion to approve the modification of NFS 410. The motion passed.

Ms. Reischman Fletcher presented the request to modify the admission restriction for the Nutrition and Dietetics (Didactic Program in Dietetics) BS and the Nutrition and Dietetics (Nutrition Science) BS degree plans. Dr. Masterson moved and Dr. Morgan seconded a motion to approve the modification of the admission restriction for the Nutrition and Dietetics (Didactic Program in Dietetics) BS and the Nutrition and Dietetics (Nutrition Science) BS degree plans. The motion passed.

4.2.5 College of Nursing

No proposals.

4.2.6 College of Science and Technology

Department of Physics and Astronomy

Ms. Reischman Fletcher presented the request to modify PHY 111. The General Education Committee recommended Council approve the modification of PHY 111. The motion passed.

5.0 Old Business

5.1 Administrative Withdrawal Policy.

Ms. Reischman Fletcher presented the administrative withdrawal policy given to Council at the February meeting for a vote. By a vote of 3-16-1, it was not approved.

6.0 New Business

6.1 Student Evaluation of Teaching Instrument modification (AC endorsement)

Ms. Reischman Fletcher presented a draft document of the student evaluation of teaching instrument for Council's endorsement. The council recommended to Dr. Steedman (who was in attendance) that the modified instrument not be implemented Spring 2013 so that the committee can continue to look at the categories from a quantitative perspective as well as revise some language to categories 1 and 2, and review that all questions in category 4 belong in that category.

6.2 Online Course/Grade Review

Dr. Beckett presented concerns about course submissions in online courses. Reischman Fletcher determined that the issue should be shared with the eLearning committee.

7.0 Reports

7.1 Chair Report – Ms. Stacy Reischman Fletcher No report.

7.2 Chair-Elect Report – Dr. Douglas Masterson No report.

7.3 Secretary Report – Ms. Linda Ginn

No report.

7.4 Standing Committees

7.4.1 Academic Standards – Dr. David Daves

No report.

7.4.2 Bylaws – Dr. William Odom

Dr. Odom distributed the bylaws and constitution with some amendments made in red, specifically to reflect the formation of the General Education Curriculum Assessment Committee. They will be voted on at the next meeting. (see attached)

7.4.3 Elections – Dr. David Beckett

No report.

7.4.4 General Education – Dr. Sarah Morgan

Dr. Morgan presented changes for the Handbook regarding GEC substitutions. (see attached)

7.4.5 Intercollegiate – Dr. Heath Grames

No report.

7.4.6 Program Reviews-Dr. Louise Perkins

Ms. Reischman Fletcher asked for one volunteer to serve on the committee for a month to complete the work of the committee. Dr. Ellen Weinauer volunteered.

7.5 SACS/QEP/Alternative Learning – Dr. Bill Powell

No report.

7.6 University Assessment Committee (UAC) Liaison – Ms. Stacy Reischman Fletcher

No report.

7.7 General Education Curriculum Assessment Committee (GECAC) – Dr. Melissa Murray

Dr. Murray reported the committee has approved bylaws which are currently under review by the Committee on Committees. Of the 42 courses undergoing periodic review, 21 courses have been placed on remediation because of failure to submit reports. The Deans in these departments have been notified.

7.8 eLearning Committee – Dr. Randy Buchanan

No report.

8.0 Adjourn

Ms. Reischman Fletcher adjourned the meeting at 5:15 p.m.

Greg Pierce, Recording Secretary

Stacy Reischman Fletcher, Chair

ACADEMIC COUNCIL MINUTES SUMMARY
March 18, 2013

College of Arts and Letters

Department of English

Add: ENG 314 Popular and Genre Fiction.
3 hours. Effective summer 2013.

School of Mass Communication and Journalism

Modify: MCJ 461 History of the Mass Media.
Face to face format.

To: MCJ 461 History of the Mass Media. Face to face and
Online correspondence format.
Effective summer 2013.

Department of Political Science, International Development, and International Affairs

Add: PS 306 Racial and Ethnic Politics.
3 hours. Effective fall 2013.

Tabled: **PS 410** **Political Psychology.**

Modify: PS 405 Women and Politics.

To: PS 405 Women and Politics. Prerequisite of
junior or senior status added.
Effective fall 2013.

Modify: WS 420 Women and Politics.

To: WS 420 Women and Politics. Prerequisite of
junior or senior status added.
Effective fall 2013.

Add: ECO 444 Economics of Health Care.
3 hours. Effective summer 2013.

Modify: ECO 305 Economic Issues.

To: ECO 305 Economic Issues. Writing Intensive.
Effective summer 2013.

Modify: Economics (Social Science) (BA) degree plan. (See attached)
Effective fall 2013.

Modify: American Studies (BA) degree plan. (See attached)
Effective fall 2013.

College of Business

Modify: FIN 320 Personal Financial Planning.

To: FIN 320 Retirement Planning.
Effective fall 2013.

Modify: Business Administration (Entrepreneurship) BSBA degree plan.
Effective fall 2013. (See attached)

Modify: Business Administration (General Business) BSBA degree plan.
Effective fall 2013. (See attached)

Modify: Fashion Merchandising and Apparel Studies BS degree plan.
Effective fall 2013. (See attached)

Modify: Healthcare Marketing BSBA degree plan.
Effective fall 2013. (See attached)

Modify: Management (Business Administration Management)
BSBA degree plan. Effective fall 2013. (See attached)

Modify: Management (Human Resource Management)
BSBA degree plan. Effective fall 2013. (See attached)

Modify: Management (Supply Chain Management)
BSBA degree plan. Effective fall 2013. (See attached)

Modify: Marketing BSBA degree plan.
Effective fall 2013. (See attached)

Modify: Tourism (Casino/Resort Management)
BSBA degree plan. Effective fall 2013. (See attached)

Modify: Tourism BSBA degree plan. Effective fall 2013. (See attached)

Modify: Accounting BSBA degree plan. Effective fall 2013. (See attached)

Modify: Finance (Banking and Finance) BSBA degree plan.
Effective fall 2013. (See attached)

Modify: Finance (Personal Financial Planning) BSBA degree plan.
Effective fall 2013. (See attached)

Modify: Finance (Real Estate) BSBA degree plan.
Effective fall 2013. (See attached)

Modify: International Business BSBA degree plan.
Effective fall 2013. (See attached)

College of Education and Psychology
School of Library and Information Science

Modify: LIS 433 Icons of Power: The Evolution of the Book.

To: LIS 433 The History of the Book.
Effective fall 2013.

Modify: LIS 458 Internet Resources and Applications for Librarians and Informationalists.

To: LIS 458 Internet Resources and Applications.
Effective fall 2013.

Modify: Minor in Library and Information Science.
Replace LIS 417 and LIS 418 with LIS 457, LIS 458 and LIS 416.
Effective fall 2013.

College of Health
Department of Nutrition and Food Systems

Modify: NFS 410 Macronutrient Metabolism.
Course Description. Effective fall 2013.

Modify: Remove admission restriction for the Nutrition and Dietetics (Didactic Program in Dietetics) BS and the Nutrition and Dietetics (Nutrition Science) BS degree plans. Department will now allow ANT 101 to be taken by students as well as SOC 101.

College of Science and Technology
Department of Physics and Astronomy

Modify: PHY 111 General Physics I.
Course Description. Effective fall 2013.

Draft March 6, 2013

Substitutions for GEC 01-05

The GEC course substitution and waiver process is intentionally broad enough to allow for interpretation and flexibility and specific enough to allow for decision making. In addition to this Handbook, another source of information about GEC substitutions in general is the document, "Advisement from a GEC Perspective" which can be found at: [Advisement from a GEC Perspective](#)

The substitution procedure for courses in sections 01-05 of the General Education Curriculum can be found in the *Undergraduate Bulletin*. In considering substitutions with GEC categories 01-05, it is important to remember that these courses must meet General Education Curriculum Student Learning Outcomes and curricular guidelines in accordance with the GEC philosophy such as writing requirements, scope and breadth of courses and level, etc. as determined by USM, SACS, and IHL. USM Student Learning Outcomes can be found on the Academic Council website as well as in the *Undergraduate Bulletin* at: [GEC Student Learning Outcomes](#) and [Undergraduate Bulletin](#). IHL "core curriculum policies and bylaws" can be found on the Academic Council website at: [IHL Policies and Bylaws](#). SACS "general education requirements" can be found on the Academic Council website at: [SACS General Education Requirements](#)

General Education student learning outcomes are in the Undergraduate Bulletin (and include a link to the Bulletin page of the Registrar) and that information regarding SACS and IHL requirements is available on the Academic Council website.

These are main factors used to determine if a proposed course is an equivalent and appropriate substitution. Because the General Education Curriculum is under the purview of the GEC subcommittee of Academic Council, the GEC committee acts upon requests for course waivers and substitutions.

The University Registrar determines which courses are transferrable into GEC and degree requirements when a student transfers into USM. <http://www.usm.edu/admissions/transfer-requirements> Any courses not accepted into GEC categories by the Registrar must be routed through the proper GEC substitution channels.

Policy and Process

It is essential to understand the general education component of the degree program within the context of the institution's mission and within the expectations of a college-level institution. Through general education, students encounter the basic content and methodology of the principal areas of knowledge: humanities and fine arts, social and behavioral sciences, and natural sciences and mathematics. Courses in each of these specific areas introduce a breadth of knowledge and reinforce cognitive skills and affective learning opportunities for each student. As stated in SACS-COC Core requirement 2.7.3, it is important that courses selected by students "do not focus on skills, techniques, and procedures specific to that student's occupation or profession." See SACS-COC Core requirement 2.7.3 at [SACS CR 2.7.3](#)

The process for individual student substitution requests is stated in the section titled “Alternative Credit for the General Education Curriculum” in the *Undergraduate Bulletin* at

<http://www.usm.edu/registrar/undergraduate-bulletins>. As stated in the *Undergraduate Bulletin*:

Additional requests for exemptions and substitutions for the requirements of the General Education Curriculum should be addressed to the provost.

Individual student requests are handled in the following manner:

1. The student’s department (adviser, then chair/director) signs and then forwards the request to the dean of their major.
2. The major dean then forwards the request to the accepting department.
3. The accepting department forwards the request to the dean of its college.
4. The request is then forwarded to the provost.
5. The Provost forwards the request to the GEC committee for recommendation as appropriate.

This process applies to all sites and program modes of delivery.

The form can be found here: [GEC Course Substitution Form](#)

The Provost’s office will seek the recommendations on the GEC committee as necessary on a case by case basis.

Will it be approved?

The most acceptable rationale for a GEC 01-05 substitution is that the proposed course meets the USM GEC Student Learning Outcomes and curricular guidelines in accordance with the GEC philosophy (<http://www.usm.edu/undergraduate/general-education-curriculum>). The evaluation of substitution requests will include such items as such as scope and breadth of courses and inclusion of writing requirements as they relate to the USM course for which the substitution is being requested, both of which are described in the original USM course proposal for inclusion in the GEC as determined by USM, IHL and SACS. USM Student Learning Outcomes can be found at [GEC Student Learning Outcomes](#) IHL “core curriculum policies and bylaws” can be found at [IHL Policies and Bylaws](#) SACS “general education requirements” can be found at [SACS General Education Requirements](#)

It is important to note that courses substitutions are not based on course prefix or title. That a course is of a higher level and of the same prefix for an approved GEC course is not an acceptable rationale. Courses in the General Education Curriculum are purposefully introductory in level and broad in scope. As mentioned above, general education curriculum courses “do not narrowly focus on those skills, techniques, and procedures specific to a particular occupation or profession.”

Substitutions and courses in the Articulation Agreement

The Articulation Agreement indicates which courses are accepted as transfer courses into GEC categories 01-05 from junior colleges in the state. The Articulation Agreement can be found at:

http://www.mississippi.edu/cjc/downloads/articulation_agreement.pdf Course substitution paperwork need never be submitted in such cases. However, students who transfer from institutions not under the Articulation Agreement need to seek approval for GEC course substitutions.

Courses covered in the Articulation Agreement may be extended to similar courses from other institutions. This happens when a student transfers from another institution. Consideration is given to courses completed to meet the general education requirements at another institution and then transferred to USM. Paperwork will need to be submitted in these cases.

Standing Approvals for GEC 01-05 substitutions

There are some GEC course substitutions which are regular and expected and as such have “standing approval” to be substituted. These courses are substituted without the submission of paperwork and are dealt with in the Registrar’s Office. These courses do not need to be reviewed by the GEC committee. The reason for having standard approvals in place are to: 1) accommodate returning students who took coursework at USM in the past when it did meet certain GEC requirements and such courses are now not offered, 2) accommodate that the undergraduate curriculum has no limit on time of coursework and that credits earned do not expire after a certain date. The basis of standing approval is course content.

The following course substitutions are granted standing approval:

Courses approved for substitution for in GEC categories 01-05: (these substitutions do not need paperwork and will be re-evaluated every three years starting in 2013)

1. AA 100 for GEC 04: Aesthetic Values requirement (returning students)
2. ECO 201 or ECO 202 for GEC 05: ECO 101 (transfer students)
3. HIS 201 for GEC 03: HIS 101 (transfer students only)
4. HIS 202 for GEC 03: HIS 102 (transfer students only)
5. American Lit I or II for GEC 03: ENG 203 (transfer only)
6. British/English Lit I or II for GEC 03: ENG 203 (transfer only)
7. FS 104 for GEC 02 (lecture and lab). (returning students)
8. FS 105 for GEC 02 (lecture and lab). (returning students)
9. FS 106 for GEC 02 (lecture and lab). (returning students)
10. FS 107 for GEC 02 (lecture and lab). (returning students)
11. HIS 140 for GEC 03: HIS 101 (returning students)
12. HIS 141 for GEC 03: HIS 102 (returning students)
13. Architectural Appreciation for GEC 04: Aesthetic Values requirement (transfer students)

The above list of approved standing substitutions will be reaffirmed every three years by the General Education Curriculum committee.

Timeline for substitutions

As stated above, the University Registrar determines which courses are transferrable into GEC and degree requirements when a student transfers into USM. Any courses not accepted into GEC categories at this point must be approved for substitution. These substitutions must be submitted within two semesters of transferring. For students who enter USM as first-time freshmen and who do not have any course credits to transfer, substitutions and waivers are extremely rare. Any substitution or waiver should be completed as early as possible in a student’s career. Substitutions and waivers submitted at the time of application for graduation cannot be assured and could possibly delay graduation.

The GEC committee recognizes the linkages between proper academic advisement, the need for substitutions and waivers and the ability of students to graduate on time. This is explained in a document

entitled, “Advisement and the General Education Curriculum: Best Practices from the GEC Committee of Academic Council” which can be found at: [Advisement Best Practices](#)

Any appeals should be submitted to the Office of the Provost. <http://www.usm.edu/institutional-effectiveness/student-grievance-appeal-procedures>

MARKETING BSBA
Degree Plan (MRKTBSBA)

GENERAL EDUCATION CURRICULUM

GEC 01. Written Communication (6 hours)

- 01. ENG 101
- 02. ENG 102

GEC 02. Natural Science and Mathematics (11 hours minimum)

Science Requirement (8 hours minimum)

- 01. Select 2 courses with labs:

- AST 111/L
- AST 112/L
- BSC 103/L◇
- BSC 110/L◇
- BSC 111/L◇
- BSC 250/L
- BSC 251/L
- CHE 104/L
- CHE 106/L
- CHE 107/L
- GHY 104/L
- GHY 105/L
- GLY 101/L
- GLY 103/L
- MAR 151/L
- PHY 103/L
- PHY 111/L
- PHY 112/L
- PHY 201/L
- PHY 202/L
- PSC 190/L

Mathematics Requirement (3 hours)

- 02. Select 1 course:

- MAT 100***
- MAT 101**
- Higher-level MAT course*

GEC 03. Humanities (9 hours)

- 01. ENG 203
- 03. Select 2 courses, 1 History required
- HIS 101
- HIS 102
- PHI 151
- PHI 171
- REL 131

GEC 04. Aesthetic Values (3 hours)

- 01. Select 1 course:
- ART 130
- DAN 130
- MUS 165
- THE 100

GEC 05. Social and Behavioral Sciences (6 hours)

- 01. Select 2 courses:
- ANT 101
- COH 100
- ECO 101
- GHY 101
- PS 101
- PSY 110
- SOC 101

GEC 06. Computer Competency Requirement (Major Area)

- 01. MIS 300

GEC 07. Writing-Intensive Requirement (Major Area)

- 01. IT 380 (WI)
- ENG 101 & ENG 102 prerequisites*

GEC 08. Speaking-Intensive Requirement (3 hours)

- 01. CMS 111 (SI) or CMS 320 (SI) or CMS 330 (SI)

GEC 09. Capstone Requirement (Major Area)

- 01. MGT 400 (Capstone)
- Must be taken Senior Year; ENG 101 & ENG 102 prerequisites*

*This course satisfies both the GEC requirement and a program requirement for this major.

**This GEC course is recommended by this major.

***This course does not satisfy prerequisites for any other math course.

◇ GEC restrictions apply; see page XXX.

GEC 06 - GEC 09 courses are specific to the major.

For full description of the GEC, see page XXX.

PROGRAM CURRICULUM

DEG 01. Major Area of Study Requirements (24 hours)

- 01. MKT 322
- 02. MKT 330
- 03. MKT 365
- 04. MKT 424
- 05. MKT 428
- 06. Select 3 courses:
MKT 355 or MKT 370 or MKT 380 or MKT 400 or MKT 430 or MKT 444 or MKT 458 or MKT 480 or MKT 495

DEG 02. Additional Requirements (58-61 hours)

College of Business Core Courses

- 01. ACC 200/L
- 02. ACC 220
- 03. BA 200
- 04. BA 201
- 05. BA 250
- 06. ECO 201
- 07. ECO 202
- 08. Select any approved College of Business international course
- 09. FIN 300
- 10. MGT 300
- 11. MGT 325
- 12. MGT 400 (Capstone)
- 13. MIS 300
- 14. MKT 300

Additional BSBA Requirements

- 15. Select 1 course:
ANT 221 or ANT 311 or ~~FL 401~~ or GHY 331 or GHY 341 or HIS 424 or PS 350 or Single foreign language course not used in BSBA Requirement #16 ³³¹
- 16. Select 1 course:
ENG 301 or IT 200 or IT 361 or Single foreign language course
- 17. IT 380 (WI)
- 18. Select 2 courses, MAT 102 required:
MAT 101** or MAT 102* or approved higher-level MAT course
- 19. PHI 300
- Additional Program Requirements*
- 20. Select 1 course:
ENG 332 or ENG 333 (WI) or PHI 253

BA 310 or

HOURS TO DEGREE

12X hours are needed to graduate with a BX in XXXX. At least 50 percent of the hours applied to a degree at The University of Southern Mississippi must be earned from a senior college, and 45 of these hours must be in courses numbered 300 or above. The last 25 percent of course work must be earned from Southern Miss. The student must earn at least 12 hours in the major area of study from Southern Miss.

TOURISM (CASINO/RESORT MANAGEMENT) BSBA
Degree Plan (TOUCRMBSBA)

GENERAL EDUCATION CURRICULUM

GEC 01. Written Communication (6 hours)

- 01. ENG 101
- 02. ENG 102

GEC 02. Natural Science and Mathematics (11 hours minimum)

Science Requirement (8 hours minimum)

- 01. Select 2 courses with labs:

- AST 111/L
- AST 112/L
- BSC 103/L◇
- BSC 110/L◇
- BSC 111/L◇
- BSC 250/L
- BSC 251/L
- CHE 104/L
- CHE 106/L
- CHE 107/L
- GHY 104/L
- GHY 105/L
- GLY 101/L
- GLY 103/L
- MAR 151/L
- PHY 103/L
- PHY 111/L
- PHY 112/L
- PHY 201/L
- PHY 202/L
- PSC 190/L

Mathematics Requirement (3 hours)

- 02. Select 1 course:

- MAT 100***
- MAT 101**
- Higher-level MAT course*

GEC 03. Humanities (9 hours)

- 01. ENG 203
- 03. Select 2 courses, 1 History required
 - HIS 101
 - HIS 102
 - PHI 151
 - PHI 171
 - REL 131

GEC 04. Aesthetic Values (3 hours)

- 01. Select 1 course:
 - ART 130
 - DAN 130
 - MUS 165
 - THE 100

GEC 05. Social and Behavioral Sciences (6 hours)

- 01. Select 2 courses:
 - ANT 101
 - COH 100
 - ECO 101
 - GHY 101
 - PS 101
 - PSY 110
 - SOC 101

GEC 06. Computer Competency Requirement (Major Area)

- 01. MIS 300

GEC 07. Writing-Intensive Requirement (Major Area)

- 01. IT 380 (WI)
ENG 101 & ENG 102 prerequisites

GEC 08. Speaking-Intensive Requirement (3 hours)

- 01. CMS 111 (SI) or CMS 320 (SI) or CMS 330 (SI)

GEC 09. Capstone Requirement (Major Area)

- 01. MGT 400 (Capstone)
Must be taken Senior Year; ENG 101 & ENG 102 prerequisites

*This course satisfies both the GEC requirement and a program requirement for this major.

**This GEC course is recommended by this major.

***This course does not satisfy prerequisites for any other math course.

◇ GEC restrictions apply; see page XXX.

GEC 06 - GEC 09 courses are specific to the major.

For full description of the GEC, see page XXX.

PROGRAM CURRICULUM

DEG 01. Major Area of Study Requirements (27 hours)

- 01. TM 340
- 02. TM 378
- 03. TM 471
- 04. TM 472
- 05. TM 475
- 06. TM 476
- 07. Select 3 courses:
 - TM 345 or TM 358 or TM 457 or TM 478 or TM 479 or TM 492 or TM 494

DEG 02. Additional Requirements (55 hours)

College of Business Core Courses

- 01. ACC 200/L
- 02. ACC 220
- 03. BA 200
- 04. BA 201
- 05. BA 250
- 06. ECO 201
- 07. ECO 202
- 08. Select any approved College of Business international course
- 09. FIN 300
- 10. MGT 300
- 11. MGT 325
- 12. MGT 400 (Capstone)
- 13. MIS 300
- 14. MKT 300
- Additional BSBA Requirements*
- 15. Select 1 course:
 - ANT 221 or ANT 311 or ~~FL 401~~ or GHY 331 or GHY 341 or HIS 424 or PS 350 or Single foreign language course not used in BSBA Requirement #16 ³³¹
- 16. Select 1 course:
 - ENG 301 or IT 200 or IT 361 or Single foreign language course
- 17. IT 380 (WI)
- 18. Select 2 courses, MAT 102 required:
 - MAT 101** or MAT 102* or approved higher-level MAT course
- 19. PHI 300

BA 310

HOURS TO DEGREE

12X hours are needed to graduate with a BX in XXXX. At least 50 percent of the hours applied to a degree at The University of Southern Mississippi must be earned from a senior college, and 45 of these hours must be in courses numbered 300 or above. The last 25 percent of course work must be earned from Southern Miss. The student must earn at least 12 hours in the major area of study from Southern Miss.

TOURISM BSBA
Degree Plan (TOUTMBSBA)

GENERAL EDUCATION CURRICULUM

GEC 01. Written Communication (6 hours)

- 01. ENG 101
- 02. ENG 102

GEC 02. Natural Science and Mathematics (11 hours minimum)

Science Requirement (8 hours minimum)

- 01. Select 2 courses with labs:

- AST 111/L
- AST 112/L
- BSC 103/L◇
- BSC 110/L◇
- BSC 111/L◇
- BSC 250/L
- BSC 251/L
- CHE 104/L
- CHE 106/L
- CHE 107/L
- GHY 104/L
- GHY 105/L
- GLY 101/L
- GLY 103/L
- MAR 151/L
- PHY 103/L
- PHY 111/L
- PHY 112/L
- PHY 201/L
- PHY 202/L
- PSC 190/L

Mathematics Requirement (3 hours)

- 02. Select 1 course:

- MAT 100***
- MAT 101**
- Higher-level MAT course*

GEC 03. Humanities (9 hours)

- 01. ENG 203
- 03. Select 2 courses, 1 History required
- HIS 101
- HIS 102
- PHI 151
- PHI 171
- REL 131

GEC 04. Aesthetic Values (3 hours)

- 01. Select 1 course:
- ART 130
- DAN 130
- MUS 165
- THE 100

GEC 05. Social and Behavioral Sciences (6 hours)

- 01. Select 2 courses:
- ANT 101
- COH 100
- ECO 101
- GHY 101
- PS 101
- PSY 110
- SOC 101

GEC 06. Computer Competency Requirement (Major Area)

- 01. MIS 300

GEC 07. Writing-Intensive Requirement (Major Area)

- 01. IT 380 (WI)
- ENG 101 & ENG 102 prerequisites*

GEC 08. Speaking-Intensive Requirement (3 hours)

- 01. CMS 111 (SI) or CMS 320 (SI) or CMS 330 (SI)

GEC 09. Capstone Requirement (Major Area)

- 01. MGT 400 (Capstone)
- Must be taken Senior Year; ENG 101 & ENG 102 prerequisites*

*This course satisfies both the GEC requirement and a program requirement for this major.

**This GEC courses is recommended by this major.

***This course does not satisfy prerequisites for any other math course.

◇ GEC restrictions apply; see page XXX.

GEC 06 - GEC 09 courses are specific to the major.

For full description of the GEC, see page XXX.

PROGRAM CURRICULUM

DEG 01. Major Area of Study Requirements (24 hours)

- 01. TM 100
- 02. TM 340
- 03. TM 358
- 04. TM 368
- 05. TM 445
- 06. Select 3 courses:
TM 345 or TM 375 or TM 378 or TM 441 or TM 442 or TM 457
or TM 458 or TM 467 or TM 468 or TM 478 or TM 479 or
TM 492 or TM 494

DEG 02. Additional Requirements (55-58 hours)

College of Business Core Courses

- 01. ACC 200/L
- 02. ACC 220
- 03. BA 200
- 04. BA 201
- 05. BA 250
- 06. ECO 201
- 07. ECO 202
- 08. Select any approved College of Business international course
- 09. FIN 300
- 10. MGT 300
- 11. MGT 325
- 12. MGT 400 (Capstone)
- 13. MIS 300
- 14. MKT 300

Additional BSBA Requirements

- 15. Select 1 course:
ANT 221 or ANT 311 or ~~FL 401~~ or GHY 331 or GHY 341 or
HIS 424 or PS 350 or Single foreign language course not used in
BSBA Requirement #16 **331**
- 16. Select 1 course:
ENG 301 or IT 200 or IT 361 or Single foreign language course
- 17. IT 380 (WI)
- 18. Select 2 courses, MAT 102 required:
MAT 101** or MAT 102* or approved higher-level MAT course
- 19. PHI 300

BA310 or

DEG 03. Electives

- 01. Choose electives as needed with adviser's approval.
Non-business courses recommended.
(See Hours to Degree below.)

HOURS TO DEGREE

12X hours are needed to graduate with a BX in XXXX. At least 50 percent of the hours applied to a degree at The University of Southern Mississippi must be earned from a senior college, and 45 of these hours must be in courses numbered 300 or above. The last 25 percent of course work must be earned from Southern Miss. The student must earn at least 12 hours in the major area of study from Southern Miss.

ACCOUNTING BSBA
Degree Plan (ACCTBSBA)

GENERAL EDUCATION CURRICULUM

GEC 01. Written Communication (6 hours)

- 01. ENG 101
- 02. ENG 102

GEC 02. Natural Science and Mathematics (11 hours minimum)

Science Requirement (8 hours minimum)

- 01. Select 2 courses with labs:

- AST 111/L
- AST 112/L
- BSC 103/L◇
- BSC 110/L◇
- BSC 111/L◇
- BSC 250/L
- BSC 251/L
- CHE 104/L
- CHE 106/L
- CHE 107/L
- GHY 104/L
- GHY 105/L
- GLY 101/L
- GLY 103/L
- MAR 151/L
- PHY 103/L
- PHY 111/L
- PHY 112/L
- PHY 201/L
- PHY 202/L
- PSC 190/L

Mathematics Requirement (3 hours)

- 02. Select 1 course:

- MAT 100***
- MAT 101**
- Higher-level MAT course*

GEC 03. Humanities (9 hours)

- 01. ENG 203
- 03. Select 2 courses, 1 History required
- HIS 101
- HIS 102
- PHI 151
- PHI 171
- REL 131

GEC 04. Aesthetic Values (3 hours)

- 01. Select 1 course:

- ART 130
- DAN 130
- MUS 165
- THE 100

GEC 05. Social and Behavioral Sciences (6 hours)

- 01. Select 2 courses:

- ANT 101
- COH 100
- ECO 101
- GHY 101
- PS 101
- PSY 110
- SOC 101

GEC 06. Computer Competency Requirement (Major Area)

- 01. MIS 300

GEC 07. Writing-Intensive Requirement (Major Area)

- 01. IT 380 (WI)
- ENG 101 & ENG 102 prerequisites*

GEC 08. Speaking-Intensive Requirement (3 hours)

- 01. CMS 111 (SI) or CMS 320 (SI) or CMS 330 (SI)

GEC 09. Capstone Requirement (Major Area)

- 01. MGT 400 (Capstone)
- Must be taken Senior Year; ENG 101 & ENG 102 prerequisites*

*This course satisfies both the GEC requirement and a program requirement for this major.

**This GEC course is recommended by this major.

***This course does not satisfy prerequisites for any other math course.

◇ GEC restrictions apply; see page XXX.

GEC 06 - GEC 09 courses are specific to the major.

For full description of the GEC, see page XXX.

PROGRAM CURRICULUM

DEG 01. Major Area of Study Requirements (27 hours)

A minimum of a "C" is required in each Major Area of Study course to graduate.

- 01. ACC 309
- 02. ACC 320
- 03. ACC 325
- 04. ACC 327
- 05. ACC 330
- 06. ACC 401
- 07. ACC 407
- 08. ACC 409
- 09. ACC 480

DEG 02. Additional Requirements (55-58 hours)

College of Business Core Courses

- 01. ACC 200/L
- 02. ACC 220
- 03. BA 200
- 04. BA 201
- 05. BA 250
- 06. ECO 201
- 07. ECO 202
- 08. Select any approved College of Business international course
- 09. FIN 300
- 10. MGT 300
- 11. MGT 325
- 12. MGT 400 (Capstone)
- 13. MIS 300
- 14. MKT 300

Additional BSBA Requirements

- 15. Select 1 course:
ANT 221 or ANT 311 or ~~FL 401~~ or GHY 331 or GHY 341 or HIS 424 or PS 350 or Single foreign language course not used in BSBA Requirement #16 ~~331~~
- 16. Select 1 course:
ENG 301 or IT 200 or IT 361 or Single foreign language course
- 17. IT 380 (WI)
- 18. Select 2 courses, MAT 102 required:
MAT 101** or MAT 102* or approved higher-level MAT course
- 19. ~~PHI 300~~ BA 310

HOURS TO DEGREE

12X hours are needed to graduate with a BX in XXXX. At least 50 percent of the hours applied to a degree at The University of Southern Mississippi must be earned from a senior college, and 45 of these hours must be in courses numbered 300 or above. The last 25 percent of course work must be earned from Southern Miss. The student must earn at least 12 hours in the major area of study from Southern Miss.

FINANCE (BANKING AND FINANCE) BSBA
Degree Plan (FINBKFSBA)

GENERAL EDUCATION CURRICULUM

GEC 01. Written Communication (6 hours)

- 01. ENG 101
- 02. ENG 102

GEC 02. Natural Science and Mathematics (11 hours minimum)

Science Requirement (8 hours minimum)

01. Select 2 courses with labs:

- AST 111/L
- AST 112/L
- BSC 103/L◇
- BSC 110/L◇
- BSC 111/L◇
- BSC 250/L
- BSC 251/L
- CHE 104/L
- CHE 106/L
- CHE 107/L
- GHY 104/L
- GHY 105/L
- GLY 101/L
- GLY 103/L
- MAR 151/L
- PHY 103/L
- PHY 111/L
- PHY 112/L
- PHY 201/L
- PHY 202/L
- PSC 190/L

Mathematics Requirement (3 hours)

02. Select 1 course:

- MAT 100***
- MAT 101**
- Higher-level MAT course*

GEC 03. Humanities (9 hours)

- 01. ENG 203
- 03. Select 2 courses, 1 History required
- HIS 101
- HIS 102
- PHI 151
- PHI 171
- REL 131

GEC 04. Aesthetic Values (3 hours)

- 01. Select 1 course:
- ART 130
- DAN 130
- MUS 165
- THE 100

GEC 05. Social and Behavioral Sciences (6 hours)

- 01. Select 2 courses:
- ANT 101
- COH 100
- ECO 101
- GHY 101
- PS 101
- PSY 110
- SOC 101

GEC 06. Computer Competency Requirement (Major Area)

- 01. MIS 300

GEC 07. Writing-Intensive Requirement (Major Area)

- 01. IT 380 (WI)
- ENG 101 & ENG 102 prerequisites*

GEC 08. Speaking-Intensive Requirement (3 hours)

- 01. CMS 111 (SI) or CMS 320 (SI) or CMS 330 (SI)

GEC 09. Capstone Requirement (Major Area)

- 01. MGT 400 (Capstone)
- Must be taken Senior Year; ENG 101 & ENG 102 prerequisites*

*This course satisfies both the GEC requirement and a program requirement for this major.

**This GEC course is recommended by this major.

***This course does not satisfy prerequisites for any other math course.

◇ GEC restrictions apply; see page XXX.

GEC 06 - GEC 09 courses are specific to the major.

For full description of the GEC, see page XXX.

PROGRAM CURRICULUM

DEG 01. Major Area of Study Requirements (27 hours)

- 01. FIN 301
- 02. FIN 310
- 03. Select 2 courses:
FIN 320 or FIN 392 or FIN 462 or REI 325 or REI 330 or ACC 330
- 04. FIN 350
- 05. FIN 352
- 06. Select 1 course:
FIN 472 or FIN 498
- 07. REI 432
- 08. REI 434

DEG 02. Additional Requirements (55-58 hours)

College of Business Core Courses

- 01. ACC 200/L
- 02. ACC 325****
- 03. BA 200
- 04. BA 201
- 05. BA 250
- 06. ECO 201
- 07. ECO 202
- 08. Select any approved College of Business international course
- 09. FIN 300
- 10. MGT 300
- 11. MGT 325
- 12. MGT 400 (Capstone)
- 13. MIS 300
- 14. MKT 300

Additional BSBA Requirements

- 15. Select 1 course:
ANT 221 or ANT 311 or ~~FL 401~~ or GHY 331 or GHY 341 or HIS 424 or PS 350 or Single foreign language course not used in BSBA Requirement #16 ~~331~~
- 16. Select 1 course:
ENG 301 or IT 200 or IT 361 or Single foreign language course
- 17. IT 380 (WI)
- 18. Select 2 courses, MAT 102 required:
MAT 101** or MAT 102* or approved higher-level MAT course
- 19. ~~PHI 300~~ ~~BA 310~~

****This particular BSBA course is required for this major.

HOURS TO DEGREE

12X hours are needed to graduate with a BX in XXXX. At least 50 percent of the hours applied to a degree at The University of Southern Mississippi must be earned from a senior college, and 45 of these hours must be in courses numbered 300 or above. The last 25 percent of course work must be earned from Southern Miss. The student must earn at least 12 hours in the major area of study from Southern Miss.

FINANCE (PERSONAL FINANCIAL PLANNING) BSBA
Degree Plan (FINPFPBSBA)

GENERAL EDUCATION CURRICULUM

GEC 01. Written Communication (6 hours)

- 01. ENG 101
- 02. ENG 102

GEC 02. Natural Science and Mathematics (11 hours minimum)

Science Requirement (8 hours minimum)

- 01. Select 2 courses with labs:

- AST 111/L
- AST 112/L
- BSC 103/L◇
- BSC 110/L◇
- BSC 111/L◇
- BSC 250/L
- BSC 251/L
- CHE 104/L
- CHE 106/L
- CHE 107/L
- GHY 104/L
- GHY 105/L
- GLY 101/L
- GLY 103/L
- MAR 151/L
- PHY 103/L
- PHY 111/L
- PHY 112/L
- PHY 201/L
- PHY 202/L
- PSC 190/L

Mathematics Requirement (3 hours)

- 02. Select 1 course:

- MAT 100***
- MAT 101**
- Higher-level MAT course*

GEC 03. Humanities (9 hours)

- 01. ENG 203
- 03. Select 2 courses, 1 History required
 - HIS 101
 - HIS 102
 - PHI 151
 - PHI 171
 - REL 131

GEC 04. Aesthetic Values (3 hours)

- 01. Select 1 course:
 - ART 130
 - DAN 130
 - MUS 165
 - THE 100

GEC 05. Social and Behavioral Sciences (6 hours)

- 01. Select 2 courses:
 - ANT 101
 - COH 100
 - ECO 101
 - GHY 101
 - PS 101
 - PSY 110
 - SOC 101

GEC 06. Computer Competency Requirement (Major Area)

- 01. MIS 300

GEC 07. Writing-Intensive Requirement (Major Area)

- 01. IT 380 (WI)
ENG 101 & ENG 102 prerequisites

GEC 08. Speaking-Intensive Requirement (3 hours)

- 01. CMS 111 (SI) or CMS 320 (SI) or CMS 330 (SI)

GEC 09. Capstone Requirement (Major Area)

- 01. MGT 400 (Capstone)
Must be taken Senior Year; ENG 101 & ENG 102 prerequisites

*This course satisfies both the GEC requirement and a program requirement for this major.

**These GEC courses are recommended by this major.

***This course does not satisfy prerequisites for any other math course.

◇ GEC restrictions apply; see page XXX.

GEC 06 - GEC 09 courses are specific to the major.

For full description of the GEC, see page XXX.

PROGRAM CURRICULUM

DEG 01. Major Area of Study Requirements (24 hours)

- 01. FIN 301
- 02. FIN 310
- 03. FIN 320
- 04. FIN 352
- 05. FIN 392
- 06. FIN 462
- 07. REI 325
- 08. Select 1 course:
REI 330 or REI 432 or REI 434 or FIN 498 or MKT 330

DEG 02. Additional Requirements (58-61 hours)

College of Business Core Courses

- 01. ACC 200/L
- 02. ACC 220
- 03. BA 200
- 04. BA 201
- 05. BA 250
- 06. ECO 201
- 07. ECO 202
- 08. Select any approved College of Business international course
- 09. FIN 300
- 10. MGT 300
- 11. MGT 325
- 12. MGT 400 (Capstone)
- 13. MIS 300
- 14. MKT 300

Additional BSBA Requirements

- 15. Select 1 course:
ANT 221 or ANT 311 or ~~FL 401~~ or GHY 331 or GHY 341 or
HIS 424 or PS 350 or Single foreign language course not used in
BSBA Requirement #16 **331**
- 16. Select 1 course:
ENG 301 or IT 200 or IT 361 or Single foreign language course
- 17. IT 380 (WI)
- 18. Select 2 courses, MAT 102 required:
MAT 101** or MAT 102* or approved higher-level MAT course
- 19. ~~PHI 300~~ **BA 310**
Additional Program Requirement
- 20. ACC 330

HOURS TO DEGREE

12X hours are needed to graduate with a BX in XXXX. At least 50 percent of the hours applied to a degree at The University of Southern Mississippi must be earned from a senior college, and 45 of these hours must be in courses numbered 300 or above. The last 25 percent of course work must be earned from Southern Miss. The student must earn at least 12 hours in the major area of study from Southern Miss.

FINANCE (PERSONAL FINANCIAL PLANNING) BSBA
Degree Plan (FINPFPBSBA)

GENERAL EDUCATION CURRICULUM

GEC 01. Written Communication (6 hours)

- 01. ENG 101
- 02. ENG 102

GEC 02. Natural Science and Mathematics (11 hours minimum)

Science Requirement (8 hours minimum)

- 01. Select 2 courses with labs:

- AST 111/L
- AST 112/L
- BSC 103/L◇
- BSC 110/L◇
- BSC 111/L◇
- BSC 250/L
- BSC 251/L
- CHE 104/L
- CHE 106/L
- CHE 107/L
- GHY 104/L
- GHY 105/L
- GLY 101/L
- GLY 103/L
- MAR 151/L
- PHY 103/L
- PHY 111/L
- PHY 112/L
- PHY 201/L
- PHY 202/L
- PSC 190/L

Mathematics Requirement (3 hours)

- 02. Select 1 course:

- MAT 100***
- MAT 101**
- Higher-level MAT course*

GEC 03. Humanities (9 hours)

- 01. ENG 203
- 03. Select 2 courses, 1 History required
 - HIS 101
 - HIS 102
 - PHI 151
 - PHI 171
 - REL 131

GEC 04. Aesthetic Values (3 hours)

- 01. Select 1 course:
 - ART 130
 - DAN 130
 - MUS 165
 - THE 100

GEC 05. Social and Behavioral Sciences (6 hours)

- 01. Select 2 courses:
 - ANT 101
 - COH 100
 - ECO 101
 - GHY 101
 - PS 101
 - PSY 110
 - SOC 101

GEC 06. Computer Competency Requirement (Major Area)

- 01. MIS 300

GEC 07. Writing-Intensive Requirement (Major Area)

- 01. IT 380 (WI)
ENG 101 & ENG 102 prerequisites

GEC 08. Speaking-Intensive Requirement (3 hours)

- 01. CMS 111 (SI) or CMS 320 (SI) or CMS 330 (SI)

GEC 09. Capstone Requirement (Major Area)

- 01. MGT 400 (Capstone)
Must be taken Senior Year; ENG 101 & ENG 102 prerequisites

*This course satisfies both the GEC requirement and a program requirement for this major.

**These GEC courses are recommended by this major.

***This course does not satisfy prerequisites for any other math course.

◇ GEC restrictions apply; see page XXX.

GEC 06 - GEC 09 courses are specific to the major.

For full description of the GEC, see page XXX.

PROGRAM CURRICULUM

DEG 01. Major Area of Study Requirements (24 hours)

- 01. FIN 301
- 02. FIN 310
- 03. FIN 320
- 04. FIN 352
- 05. FIN 392
- 06. FIN 462
- 07. REI 325
- 08. Select 1 course:
REI 330 or REI 432 or REI 434 or FIN 498 or MKT 330

DEG 02. Additional Requirements (58-61 hours)

College of Business Core Courses

- 01. ACC 200/L
- 02. ACC 220
- 03. BA 200
- 04. BA 201
- 05. BA 250
- 06. ECO 201
- 07. ECO 202
- 08. Select any approved College of Business international course
- 09. FIN 300
- 10. MGT 300
- 11. MGT 325
- 12. MGT 400 (Capstone)
- 13. MIS 300
- 14. MKT 300

Additional BSBA Requirements

- 15. Select 1 course:
ANT 221 or ANT 311 or ~~FL 401~~ or GHY 331 or GHY 341 or
HIS 424 or PS 350 or Single foreign language course not used in
BSBA Requirement #16 **331**
- 16. Select 1 course:
ENG 301 or IT 200 or IT 361 or Single foreign language course
- 17. IT 380 (WI)
- 18. Select 2 courses, MAT 102 required:
MAT 101** or MAT 102* or approved higher-level MAT course
- 19. ~~PHI 300~~ **BA 310**
Additional Program Requirement
- 20. ACC 330

HOURS TO DEGREE

12X hours are needed to graduate with a BX in XXXX. At least 50 percent of the hours applied to a degree at The University of Southern Mississippi must be earned from a senior college, and 45 of these hours must be in courses numbered 300 or above. The last 25 percent of course work must be earned from Southern Miss. The student must earn at least 12 hours in the major area of study from Southern Miss.

FINANCE (REAL ESTATE) BSBA
Degree Plan (FINRLEBSBA)

GENERAL EDUCATION CURRICULUM

GEC 01. Written Communication (6 hours)

- 01. ENG 101
- 02. ENG 102

GEC 02. Natural Science and Mathematics (11 hours minimum)

Science Requirement (8 hours minimum)

- 01. Select 2 courses with labs:

- AST 111/L
- AST 112/L
- BSC 103/L◇
- BSC 110/L◇
- BSC 111/L◇
- BSC 250/L
- BSC 251/L
- CHE 104/L
- CHE 106/L
- CHE 107/L
- GHY 104/L
- GHY 105/L
- GLY 101/L
- GLY 103/L
- MAR 151/L
- PHY 103/L
- PHY 111/L
- PHY 112/L
- PHY 201/L
- PHY 202/L
- PSC 190/L

Mathematics Requirement (3 hours)

- 02. Select 1 course:

- MAT 100***
- MAT 101**
- Higher-level MAT course*

GEC 03. Humanities (9 hours)

- 01. ENG 203
- 03. Select 2 courses, 1 History required
- HIS 101
- HIS 102
- PHI 151
- PHI 171
- REL 131

GEC 04. Aesthetic Values (3 hours)

- 01. Select 1 course:
- ART 130
- DAN 130
- MUS 165
- THE 100

GEC 05. Social and Behavioral Sciences (6 hours)

- 01. Select 2 courses:
- ANT 101
- COH 100
- ECO 101
- GHY 101
- PS 101
- PSY 110
- SOC 101

GEC 06. Computer Competency Requirement (Major Area)

- 01. MIS 300

GEC 07. Writing-Intensive Requirement (Major Area)

- 01. IT 380 (WI)
- ENG 101 & ENG 102 prerequisites*

GEC 08. Speaking-Intensive Requirement (3 hours)

- 01. CMS 111 (SI) or CMS 320 (SI) or CMS 330 (SI)

GEC 09. Capstone Requirement (Major Area)

- 01. MGT 400 (Capstone)
- Must be taken Senior Year; ENG 101 & ENG 102 prerequisites*

*This course satisfies both the GEC requirement and a program requirement for this major.

**This GEC course is recommended by this major.

***This course does not satisfy prerequisites for any other math course.

◇ GEC restrictions apply; see page XXX.

GEC 06 - GEC 09 courses are specific to the major.

For full description of the GEC, see page XXX.

PROGRAM CURRICULUM

DEG 01. Major Area of Study Requirements (27 hours)

- 01. FIN 301
- 02. FIN 310
- 03. Select 1 course:
FIN 320 or FIN 350 or FIN 462 or FIN 498 or ACC 330 or
MKT 330
- 04. FIN 352
- 05. REI 325
- 06. REI 330
- 07. REI 340
- 08. REI 432
- 09. REI 434

DEG 02. Additional Requirements (55-58 hours)

College of Business Core Courses

- 01. ACC 200/L
- 02. ACC 220
- 03. BA 200
- 04. BA 201
- 05. BA 250
- 06. ECO 201
- 07. ECO 202
- 08. Select any approved College of Business international course
- 09. FIN 300
- 10. MGT 300
- 11. MGT 325
- 12. MGT 400 (Capstone)
- 13. MIS 300
- 14. MKT 300

Additional BSBA Requirements

- 15. Select 1 course:
ANT 221 or ANT 311 or ~~FL 401~~ or GHY 331 or GHY 341 or
HIS 424 or PS ~~350~~ or Single foreign language course not used in
BSBA Requirement #16 **331**
- 16. Select 1 course:
ENG 301 or IT 200 or IT 361 or Single foreign language course
- 17. IT 380 (WI)
- 18. Select 2 courses, MAT 102 required:
MAT 101** or MAT 102* or approved higher-level MAT course
- 19. ~~PHI 300*~~ **BA 310**

HOURS TO DEGREE

12X hours are needed to graduate with a BX in XXXX. At least 50 percent of the hours applied to a degree at The University of Southern Mississippi must be earned from a senior college, and 45 of these hours must be in courses numbered 300 or above. The last 25 percent of course work must be earned from Southern Miss. The student must earn at least 12 hours in the major area of study from Southern Miss.

INTERNATIONAL BUSINESS BSBA
Degree Plan (INLBUSBSBA)

GENERAL EDUCATION CURRICULUM

GEC 01. Written Communication (6 hours)

- 01. ENG 101
- 02. ENG 102

GEC 02. Natural Science and Mathematics (11 hours minimum)

Science Requirement (8 hours minimum)

- 01. Select 2 courses with labs:

- AST 111/L
- AST 112/L
- BSC 103/L◇
- BSC 110/L◇
- BSC 111/L◇
- BSC 250/L
- BSC 251/L
- CHE 104/L
- CHE 106/L
- CHE 107/L
- GHY 104/L
- GHY 105/L
- GLY 101/L
- GLY 103/L
- MAR 151/L
- PHY 103/L
- PHY 111/L
- PHY 112/L
- PHY 201/L
- PHY 202/L
- PSC 190/L

Mathematics Requirement (3 hours)

- 02. Select 1 course:

- MAT 100***
- MAT 101**
- Higher-level MAT course*

GEC 03. Humanities (9 hours)

- 01. ENG 203
- 03. Select 2 courses, 1 History required
 - HIS 101
 - HIS 102
 - PHI 151
 - PHI 171
 - REL 131

GEC 04. Aesthetic Values (3 hours)

- 01. Select 1 course:
 - ART 130
 - DAN 130
 - MUS 165
 - THE 100

GEC 05. Social and Behavioral Sciences (6 hours)

- 01. Select 2 courses:
 - ANT 101
 - COH 100
 - ECO 101
 - GHY 101
 - PS 101
 - PSY 110
 - SOC 101

GEC 06. Computer Competency Requirement (Major Area)

- 01. MIS 300

GEC 07. Writing-Intensive Requirement (Major Area)

- 01. IT 380 (WI)
ENG 101 & ENG 102 prerequisites

GEC 08. Speaking-Intensive Requirement (3 hours)

- 01. CMS 111 (SI) or CMS 320 (SI) or CMS 330 (SI)

GEC 09. Capstone Requirement (Major Area)

- 01. MGT 400 (Capstone)
Must be taken Senior Year; ENG 101 & ENG 102 prerequisites

*This course satisfies both the GEC requirement and a program requirement for this major.

**This GEC course is recommended by this major.

***This course does not satisfy prerequisites for any other math course.

◇ GEC restrictions apply; see page XXX.

GEC 06 - GEC 09 courses are specific to the major.

For full description of the GEC, see page XXX.

PROGRAM CURRICULUM

DEG 01. Major Area of Study Requirements (12 hours)

- 01. IB 300
- 02. IB 472
- 03. Select 1 course:
 - IB 498 or FIN 498
- 04. MGT 495

DEG 02. Additional Requirements (70-73 hours)

College of Business Core Courses

- 01. ACC 200/L
- 02. ACC 220
- 03. BA 200
- 04. BA 201
- 05. BA 250
- 06. ECO 201
- 07. ECO 202
- 08. ECO 336
- 09. FIN 300
- 10. MGT 300
- 11. MGT 325
- 12. MGT 400 (Capstone)
- 13. MIS 300
- 14. MKT 300
- Additional BSBA Requirements*****
- 15. IT 380 (WI)
- 16. Select 2 courses, MAT 102 required:
 - MAT 101** or MAT 102* or approved higher-level MAT course
- 17. PHI 300
Additional Program Requirement
- 18. FIN 472
- 19. MKT 495
- 20. Select any approved 400-level business course
- 21. Select 12 hours of any single Foreign Language other than the student's native language.

BA 310 or

****International Business BSBA requirements differ from other BSBA degree plans.

HOURS TO DEGREE

12X hours are needed to graduate with a BX in XXXX. At least 50 percent of the hours applied to a degree at The University of Southern Mississippi must be earned from a senior college, and 45 of these hours must be in courses numbered 300 or above. The last 25 percent of course work must be earned from Southern Miss. The student must earn at least 12 hours in the major area of study from Southern Miss.

ECONOMICS (SOCIAL SCIENCE) (BA) Degree Plan (ECONLASSBA)

GENERAL EDUCATION CURRICULUM

GEC 01. Written Communication (6 hours)

01. ENG 101
02. ENG 102

GEC 02. Basic Science and Mathematics (11 hours minimum)

Science Requirement (8 hours minimum)

01. Select 2 courses with labs:

AST 111/L
AST 112/L
BSC 103/L
BSC 110/L
BSC 111/L
BSC 250/L
BSC 251/L
CHE 104/L
CHE 106/L
CHE 107/L
GHY 104/L
GHY 105/L
GLY 101/L
GLY 103/L
MAR 151/L
PHY 103/L
PHY 111/L
PHY 112/L
PHY 201/L
PHY 202/L
PSC 190/L

Mathematics Requirement (3 hours)

02. MAT 100 or higher Mathematics

GEC 03. Global History and Culture (12 hours)

Social Sciences Requirement (3 hours)

01. Select 1 course:

ANT 101
GHY 1010
SOC 101

Humanities Requirement (9 hours)

02. ENG 203
 03. Select 2 courses, 1 History required:
- HIS 101
HIS 102
PHI 151
REL 131

GEC 04. Aesthetic Values (3 hours)

01. Select 1 course:

ART 130
DAN 130
MUS 165
THE 100

GEC 05. Decision-Making and Responsibility (3 hours)

01. Select 1 course:

COH 100
ECO 101
FIN 200
PHI 171
PS 101
PSY 110

GEC 06. Computer Competency Requirement* (3 hours)

01. MIS 300 **ADD LIS 201**

GEC 07. Writing-Intensive Requirement* (3 hours)

01. ~~LL 380 (WD)~~ **Delete** **ADD: ECO 305**
ENG 101 & ENG 102 prerequisites **ECO 444**

GEC 08. Oral Communication Requirement* (3 hours)

01. Select 1 course:
CMS 111 (SI) or CMS 305 (SI) or CMS 330 (SI)

GEC 09. Capstone Requirement* (Major Area)

01. ECO 493 (Capstone)

Must be taken Senior Year; ENG 101 & ENG 102 prerequisites

*This particular GEC course is required for this major.

∅ GEC restrictions apply; see page 61.

For full description of the GEC, see page 59.

PROGRAM CURRICULUM

DEG 01. Bachelor of Arts Requirements (9 hours minimum)

01. Select 1 course:

ENG 200 or ENG 201 or ENG 202 or HIS 201 or
HIS 202 or FLM 170 or WS 301

02. Select 1 course not selected in GEC 03:

ANT 101 or GHY 101 or PS 201 or SOC 101

03. Foreign Language Requirement:

12 hours in a single foreign language; fewer hours may
suffice, but course level 202 must be completed.

DEG 02. Major Area of Study Requirements (36 hours)

01. ECO 101
02. ECO 201
03. ECO 202
04. ECO 336
05. ECO 340
06. ECO 345
07. ECO 493 (Capstone)
08. PS 311
09. Select 12 hours:

ECO 305 or ECO 436 or ECO 440 or ECO 450 or ECO 470
or ECO 492 or PS 331 or PS 370 or PS 375 or PS 474

ADD ECO 444

DEG 03. Additional Requirements (15 hours)

01. Select 15 hours:

ANT 423 or BA 200 or AJ 470 or GHY 341 or GHY 350 or
GHY 440 or GHY 451 or PS 473 or SOC 301 or SOC 475 or
Study Abroad courses approved by advisor

DEG 04. Electives

01. Choose electives as needed with adviser's approval.
(See Hours to Degree below.)

HOURS TO DEGREE

120 hours are needed to graduate with a BA in Economics with an emphasis in Social Science. At least 50 percent of the hours applied to a degree at The University of Southern Mississippi must be earned from a senior college, and 45 of these hours must be in courses numbered 300 or above. The last 25 percent of course work must be earned from Southern Miss. The student must earn at least 12 hours in the major area of study from Southern Miss.

AMERICAN STUDIES (BA) [Proposed]
Degree Plan (AMERSTBA)

GENERAL EDUCATION CURRICULUM

GEC 01. Written Communication (6 hours)

- 01. ENG 101
- 02. ENG 102

GEC 02. Basic Science and Mathematics (11 hours minimum)

Science Requirement (8 hours minimum)

- 01. Select 2 courses with labs:
 - AST 111/L (Recommended)
 - AST 112/L (Recommended)
 - BSC 103/L (Recommended)
 - BSC 110/L
 - BSC 111/L
 - BSC 250/L
 - BSC 251/L
 - CHE 104/L (Recommended)
 - CHE 106/L
 - CHE 107/L
 - GHY 104/L
 - GHY 105/L
 - GLY 101/L (Recommended)
 - GLY 103/L
 - MAR 151/L
 - PHY 103/L
 - PHY 111/L
 - PHY 112/L
 - PHY 201/L
 - PHY 202/L
 - PSC 190/L (Recommended)

Mathematics Requirement (3 hours)

- 02. MAT 100 or higher Mathematics

GEC 03. Global History and Culture (12 hours)

Social Sciences Requirement (3 hours)

- 01. Select 1 course:
 - ANT 101
 - GHY 101
 - SOC 101
- Humanities Requirement (9 hours)*
- 02. ENG 203
- 03. Select 2 courses, 1 History required:
 - HIS 101*
 - HIS 102*

GEC 04. Aesthetic Values (3 hours)

- 01. Select 1 course:
 - ART 130
 - DAN 130
 - MUS 165
 - THE 100

GEC 05. Decision-Making and Responsibility (3 hours)

- 01. Select 1 course:
 - COH 100
 - ECO 101
 - PHI 171
 - PS 101
 - PSY 110

GEC 06. Computer Competency Requirement* (3 hours)

- 01. LIS 201

GEC 07. Writing-Intensive Requirement* (Major Area)

- 01. Students must take one course designated as (WI).
ENG 101 & ENG 102 prerequisites

GEC 08. Oral Communication Requirement* (3 hours)

- 01. Select 1 course:
 - CMS 111 (SI) or CMS 305 (SI) or CMS 320 (SI) or CMS 330 (SI)

GEC 09. Capstone Requirement* (Major Area)

- 01. AMS 403 (Capstone)
Must be taken Senior Year; ENG 101 & ENG 102 prerequisites

*This particular GEC course is required for this major.

◇ GEC restrictions apply; see page 61.

For full description of the GEC, see page 59.

PROGRAM CURRICULUM

DEG 01. Bachelor of Arts Requirements (12 hours minimum)

- 01. Select 1 course:
 - PHI 151 or REL 131
- 02. Select 1 course:
 - ENG 200 or ENG 201 or ENG 202 or HIS 201 or HIS 202 or FLM 170 or WS 301
- 03. Select 1 course not selected in GEC 03:
 - ~~ANT 101 or GHY 101 or PS 201 or SOC 101~~ IDS 301
- 04. Foreign Language Requirement:
 - 12 hours in a single foreign language; fewer hours may suffice, but course level 202 must be completed.

DEG 02. Major Area of Study Requirements (30 hours)

- 01. Select 3 hours: 6
 - ENG 370 or ENG 371 or ENG 372 or ENG 373 or ENG 470 or ENG 471 or ENG 472 or ENG 473 or ENG 474 or ENG 475 or ENG 476 or ENG 477 or ENG 478 or ENG 485 or ENG 489
- 02. Select 3 hours: 6
 - HIS 351 or HIS 360 or HIS 370 or HIS 373 or HIS 374 or HIS 375 or HIS 409 or HIS 413 or HIS 417 or HIS 453 or HIS 454 or HIS 460 through HIS 479
- 03. Select 3 hours: 6
 - PS 304 or PS 305 or PS 321 or PS 330 or PS 375 or PS 380 or PS 401 through PS 409 or PS 480 or PS 481 or PS 484 or PS 488 or PS 489
- 04. Select 9 hours, maximum of 1 course per program:
 - ANT 304 or ANT 404 or ANT 315 or ANT 333 or ANT 334 or ANT 426 or ANT 433 or ANT 360 or ANT 440 or ANT 470 or AD 472 or ECO 305 or ECO 330 or ECO 401 or ESC 301 or FLM 370 or FLM 436 or FLM 473 or FLM 474 or FLM 478 or GHY 370 or GHY 400 or GHY 401 or GHY 402 or GHY 409 or GHY 435 or MCJ 421 or MCJ 424 or MCJ 450 or MCJ 460 or MUS 332 or MUS 366 or MUS 432 or PHI 440 or PSY 450 or PSY 456 or PSY 470 or SOC 214 or SOC 301 or SOC 310 or SOC 311 or SOC 312 or SOC 313 or SOC 415 or SOC 424 or SOC 474 or SOC 477 or SOC 475 or SWK 400
- 05. Select 3 courses from any of the groups above.
 - SOC 240
 - SOC 340
 - SOC 341
 - SOC 343
 - SOC 350
 - SOC 355
 - SOC 425
 - SOC 426
 - SOC 427
- 06. AMS 403 (Capstone)

DEG 03. Additional Requirements (15 hours)
 01. Select any 5 courses from DEG 02 not previously selected. Courses may be taken in a single program.

04. AMS 304
 05. AMS 404

HOURS TO DEGREE

124 hours are needed to graduate with a BA in American Studies. At least 50 percent of the hours applied to a degree at The University of Southern Mississippi must be earned from a senior college, and 45 of these hours must be in courses numbered 300 or above. The last 25 percent of course work must be earned from Southern Miss. The student must earn at least 12 hours in the major area of study from Southern Miss.

BUSINESS ADMINISTRATION (ENTREPRENEURSHIP) BSBA
Degree Plan (BAENTBSBA)

GENERAL EDUCATION CURRICULUM

GEC 01. Written Communication (6 hours)

- 01. ENG 101
- 02. ENG 102

GEC 02. Natural Science and Mathematics (11 hours minimum)

Science Requirement (8 hours minimum)

- 01. Select 2 courses with labs:

- AST 111/L
- AST 112/L
- BSC 103/L◇
- BSC 110/L◇
- BSC 111/L◇
- BSC 250/L
- BSC 251/L
- CHE 104/L
- CHE 106/L
- CHE 107/L
- GHY 104/L
- GHY 105/L
- GLY 101/L
- GLY 103/L
- MAR 151/L
- PHY 103/L
- PHY 111/L
- PHY 112/L
- PHY 201/L
- PHY 202/L
- PSC 190/L

Mathematics Requirement (3 hours)

- 02. Select 1 course:

- MAT 100***
- MAT 101**
- Higher-level MAT course*

GEC 03. Humanities (9 hours)

- 01. ENG 203
- 03. Select 2 courses, 1 History required
 - HIS 101
 - HIS 102
 - PHI 151
 - PHI 171
 - REL 131

GEC 04. Aesthetic Values (3 hours)

- 01. Select 1 course:
 - ART 130
 - DAN 130
 - MUS 165
 - THE 100

GEC 05. Social and Behavioral Sciences (6 hours)

- 01. Select 2 courses:
 - ANT 101
 - COH 100
 - ECO 101
 - GHY 101
 - PS 101
 - PSY 110
 - SOC 101

GEC 06. Computer Competency Requirement (Major Area)

- 01. MIS 300

GEC 07. Writing-Intensive Requirement (Major Area)

- 01. IT 380 (WI)
ENG 101 & ENG 102 prerequisites

GEC 08. Speaking-Intensive Requirement (3 hours)

- 01. CMS 111 (SI) or CMS 320 (SI) or CMS 330 (SI)

GEC 09. Capstone Requirement (Major Area)

- 01. MGT 400 (Capstone)
Must be taken Senior Year; ENG 101 & ENG 102 prerequisites

*This course satisfies both the GEC requirement and a program requirement for this major.

**This GEC course is recommended by this major.

***This course does not satisfy prerequisites for any other math course.

◇ GEC restrictions apply; see page XXX.

GEC 06 - GEC 09 courses are specific to the major.

For full description of the GEC, see page XXX.

PROGRAM CURRICULUM

DEG 01. Major Area of Study Requirements (15 hours)

- 01. Select 1 course:
 - MGT 364 or MGT 465
- 02. MGT 375
- 03. MGT 475
- 04. MGT 482
- 05. Select 1 course:
 - MGT 480 or MKT 370 or MIS 320 or course approved by department chair

DEG 02. Additional Requirements (64-67 hours)

College of Business Core Courses

- 01. ACC 200/L
- 02. ACC 220
- 03. BA 200
- 04. BA 201
- 05. BA 250
- 06. ECO 201
- 07. ECO 202
- 08. Select any approved College of Business international course
- 09. FIN 300
- 10. MGT 300
- 11. MGT 325
- 12. MGT 400 (Capstone)
- 13. MIS 300
- 14. MKT 300

Additional BSBA Requirements

- 15. Select 1 course:
 - ANT 221 or ANT 311 or ~~FL 401~~ or GHY 331 or GHY 341 or HIS 424 or PS 350 or Single foreign language course not used in BSBA Requirement #16 ³³¹
- 16. Select 1 course:
 - ENG 301 or IT 200 or IT 361 or Single foreign language course
- 17. IT 380 (WI)
- 18. Select 2 courses, MAT 102 required:
 - MAT 101** or MAT 102* or approved higher-level MAT course
- 19. PHI 300
- 20. FIN 380
- 21. Select 1 course:
 - MKT 322 or MKT 330
- 22. Select 1 course:
 - MKT 444 or MKT 458

BA 310 or Additional Program Requirements

DEG 03. Electives

- 01. Choose electives as needed with adviser's approval. Non-business courses recommended. (See Hours to Degree below.)

HOURS TO DEGREE

12X hours are needed to graduate with a BX in XXXX. At least 50 percent of the hours applied to a degree at The University of Southern Mississippi must be earned from a senior college, and 45 of these hours must be in courses numbered 300 or above. The last 25 percent of course work must be earned from Southern Miss. The student must earn at least 12 hours in the major area of study from Southern Miss.

BUSINESS ADMINISTRATION (GENERAL BUSINESS) BSBA
Degree Plan (BUSADBSBA)

GENERAL EDUCATION CURRICULUM

GEC 01. Written Communication (6 hours)

- 01. ENG 101
- 02. ENG 102

GEC 02. Natural Science and Mathematics (11 hours minimum)

Science Requirement (8 hours minimum)

- 01. Select 2 courses with labs:

- AST 111/L
- AST 112/L
- BSC 103/L◇
- BSC 110/L◇
- BSC 111/L◇
- BSC 250/L
- BSC 251/L
- CHE 104/L
- CHE 106/L
- CHE 107/L
- GHY 104/L
- GHY 105/L
- GLY 101/L
- GLY 103/L
- MAR 151/L
- PHY 103/L
- PHY 111/L
- PHY 112/L
- PHY 201/L
- PHY 202/L
- PSC 190/L

Mathematics Requirement (3 hours)

- 02. Select 1 course:

- MAT 100***
- MAT 101**
- Higher-level MAT course*

GEC 03. Humanities (9 hours)

- 01. ENG 203
- 03. Select 2 courses, 1 History required
- HIS 101
- HIS 102
- PHI 151
- PHI 171
- REL 131

GEC 04. Aesthetic Values (3 hours)

- 01. Select 1 course:
- ART 130
- DAN 130
- MUS 165
- THE 100

GEC 05. Social and Behavioral Sciences (6 hours)

- 01. Select 2 courses:
- ANT 101
- COH 100
- ECO 101
- GHY 101
- PS 101
- PSY 110
- SOC 101

GEC 06. Computer Competency Requirement (Major Area)

- 01. MIS 300

GEC 07. Writing-Intensive Requirement (Major Area)

- 01. IT 380 (WI)
- ENG 101 & ENG 102 prerequisites*

GEC 08. Speaking-Intensive Requirement (3 hours)

- 01. CMS 111 (SI) or CMS 320 (SI) or CMS 330 (SI)

GEC 09. Capstone Requirement (Major Area)

- 01. MGT 400 (Capstone)
- Must be taken Senior Year; ENG 101 & ENG 102 prerequisites*

*This course satisfies both the GEC requirement and a program requirement for this major.

**This GEC course is recommended by this major.

***This course does not satisfy prerequisites for any other math course.

◇ GEC restrictions apply; see page XXX.

GEC 06 - GEC 09 courses are specific to the major.

For full description of the GEC, see page XXX.

PROGRAM CURRICULUM

DEG 01. Major Area of Study Requirements (21 hours)

- 01. Select 21 hours of 300 or 400 level College of Business courses beyond the College of Business Core with no more than 15 hours from any one discipline.

DEG 02. Additional Requirements (55-58 hours)

College of Business Core Courses

- 01. ACC 200/L
- 02. ACC 220
- 03. BA 200
- 04. BA 201
- 05. BA 250
- 06. ECO 201
- 07. ECO 202
- 08. Select any approved College of Business international course
- 09. FIN 300
- 10. MGT 300
- 11. MGT 325
- 12. MGT 400 (Capstone)
- 13. MIS 300
- 14. MKT 300

Additional BSBA Requirements

- 15. Select 1 course:
ANT 221 or ANT 311 or ~~FL 401~~ or GHY 331 or GHY 341 or HIS 424 or PS 350 or Single foreign language course not used in BSBA Requirement #16-331
- 16. Select 1 course:
ENG 301 or IT 200 or IT 361 or Single foreign language course
- 17. IT 380 (WI)
- 18. Select 2 courses, MAT 102 required:
MAT 101** or MAT 102* or approved higher-level MAT course
- 19. PHI 300

BA 310 or

DEG 03. Electives

- 01. Choose electives as needed with adviser's approval.
Non-business courses recommended.
(See Hours to Degree below.)

HOURS TO DEGREE

12X hours are needed to graduate with a BX in XXXX. At least 50 percent of the hours applied to a degree at The University of Southern Mississippi must be earned from a senior college, and 45 of these hours must be in courses numbered 300 or above. The last 25 percent of course work must be earned from Southern Miss. The student must earn at least 12 hours in the major area of study from Southern Miss.

FASHION MERCHANDISING AND APPAREL STUDIES BS

Degree Plan (FMAPSBS)

GENERAL EDUCATION CURRICULUM

GEC 01. Written Communication (6 hours)

- 01. ENG 101
- 02. ENG 102

GEC 02. Natural Science and Mathematics (11 hours minimum)

Science Requirement (8 hours minimum)

01. Select 2 courses with labs:

- AST 111/L
- AST 112/L
- BSC 103/L◇
- BSC 110/L◇
- BSC 111/L◇
- BSC 250/L
- BSC 251/L
- CHE 104/L
- CHE 106/L
- CHE 107/L
- GHY 104/L
- GHY 105/L
- GLY 101/L
- GLY 103/L
- MAR 151/L
- PHY 103/L
- PHY 111/L
- PHY 112/L
- PHY 201/L
- PHY 202/L
- PSC 190/L

Mathematics Requirement (3 hours)

02. Select 1 course:

- MAT 100***
- MAT 101**
- Higher-level MAT course*

GEC 03. Humanities (9 hours)

- 01. ENG 203
- 03. Select 2 courses, 1 History required
 - HIS 101
 - HIS 102
 - PHI 151
 - PHI 171
 - REL 131

GEC 04. Aesthetic Values (3 hours)

- 01. Select 1 course:
 - ART 130
 - DAN 130
 - MUS 165
 - THE 100

GEC 05. Social and Behavioral Sciences (6 hours)

- 01. Select 2 courses:
 - ANT 101
 - COH 100
 - ECO 101
 - GHY 101
 - PS 101
 - PSY 110
 - SOC 101

GEC 06. Computer Competency Requirement (Major Area)

- 01. MIS 300

GEC 07. Writing-Intensive Requirement (Major Area)

- 01. IT 380 (WI)
ENG 101 & ENG 102 prerequisites

GEC 08. Speaking-Intensive Requirement (3 hours)

- 01. CMS 111 (SI) or CMS 320 (SI) or CMS 330 (SI)

GEC 09. Capstone Requirement (Major Area)

- 01. MGT 400 (Capstone)
Must be taken Senior Year; ENG 101 & ENG 102 prerequisites

*This course satisfies both the GEC requirement and a program requirement for this major.

**This GEC course is recommended by this major.

***This course does not satisfy prerequisites for any other math course.

◇ GEC restrictions apply; see page XXX.

GEC 06 - GEC 09 courses are specific to the major.

For full description of the GEC, see page XXX.

PROGRAM CURRICULUM

DEG 01. Major Area of Study Requirements (24-25 hours)

- 01. FM 121
- 02. FM 330
- 03. Select 1 course:
 - FM 331 or FM 335
- 04. Select 1 course:
 - FM 337 or FM 438
- 05. FM 436
- 06. FM 437
- 07. FM 478
- 08. Select 1 course:
 - FM 439 (3-4 hours) or Any 300 or 400 level course from FM or MKT not previously taken

DEG 02. Additional Requirements (55-58 hours)

College of Business Core Courses

- 01. ACC 200/L
- 02. ACC 220
- 03. BA 200
- 04. BA 201
- 05. BA 250
- 06. ECO 201
- 07. ECO 202
- 08. Select any approved College of Business international course
- 09. FIN 300
- 10. MGT 300
- 11. MGT 325
- 12. MGT 400 (Capstone)
- 13. MIS 300
- 14. MKT 300
- Additional BSBA Requirements*
- 15. Select 1 course:
 - ANT 221 or ANT 311 or ~~FL 401~~ or GHY 331 or GHY 341 or HIS 424 or PS 359 or Single foreign language course not used in BSBA Requirement #16 **331**
- 16. Select 1 course:
 - ENG 301 or IT 200 or IT 361 or Single foreign language course
- 17. IT 380 (WI)
- 18. Select 2 courses, MAT 102 required:
 - MAT 101** or MAT 102* or approved higher-level MAT course
- BA 310 or** 19. PHI 300

DEG 03. Electives

- 01. Choose electives as needed with adviser's approval. Non-business courses recommended. (See Hours to Degree below.)

HOURS TO DEGREE

12X hours are needed to graduate with a BX in XXXX. At least 50 percent of the hours applied to a degree at The University of Southern Mississippi must be earned from a senior college, and 45 of these hours must be in courses numbered 300 or above. The last 25 percent of course work must be earned from Southern Miss. The student must earn at least 12 hours in the major area of study from Southern Miss.

HEALTHCARE MARKETING BSBA
Degree Plan (HCMSBA)

GENERAL EDUCATION CURRICULUM

GEC 01. Written Communication (6 hours)

- 01. ENG 101
- 02. ENG 102

GEC 02. Natural Science and Mathematics (11 hours minimum)

Science Requirement (8 hours minimum)

01. Select 2 courses with labs:

- AST 111/L
- AST 112/L
- BSC 103/L◇
- BSC 110/L◇
- BSC 111/L◇
- BSC 250/L*
- BSC 251/L*
- CHE 104/L
- CHE 106/L*
- CHE 107/L
- GHY 104/L
- GHY 105/L
- GLY 101/L
- GLY 103/L
- MAR 151/L
- PHY 103/L
- PHY 111/L
- PHY 112/L
- PHY 201/L
- PHY 202/L
- PSC 190/L

Mathematics Requirement (3 hours)

02. Select 1 course:

- MAT 100***
- MAT 101**
- Higher-level MAT course*

GEC 03. Humanities (9 hours)

- 01. ENG 203
- 03. Select 2 courses, 1 History required
 - HIS 101
 - HIS 102
 - PHI 151
 - PHI 171
 - REL 131

GEC 04. Aesthetic Values (3 hours)

- 01. Select 1 course:
 - ART 130
 - DAN 130
 - MUS 165
 - THE 100

GEC 05. Social and Behavioral Sciences (6 hours)

- 01. Select 2 courses:
 - ANT 101
 - COH 100
 - ECO 101
 - GHY 101
 - PS 101
 - PSY 110
 - SOC 101

Note BSC 381 has co-requisite BSC 381L and prerequisite BSC 110/L and BSC 111/L. BSC 460 has prerequisites as well.

GEC 06. Computer Competency Requirement (Major Area)

- 01. MIS 300

GEC 07. Writing-Intensive Requirement (Major Area)

- 01. IT 380 (WI)
- ENG 101 & ENG 102 prerequisites*

GEC 08. Speaking-Intensive Requirement (3 hours)

- 01. CMS 111 (SI) or CMS 320 (SI) or CMS 330 (SI)

GEC 09. Capstone Requirement (Major Area)

- 01. MGT 400 (Capstone)
- Must be taken Senior Year; ENG 101 & ENG 102 prerequisites*

*This course satisfies both the GEC requirement and a program requirement for this major.

**This GEC course is recommended by this major.

***This course does not satisfy prerequisites for any other math course.

◇ GEC restrictions apply; see page XXX.

GEC 06 - GEC 09 courses are specific to the major.

For full description of the GEC, see page XXX.

PROGRAM CURRICULUM

DEG 01. Major Area of Study Requirements (21 hours)

- 01. MKT 330
- 02. MKT 392 (3 hours)
- 03. MKT 424
- 04. MKT 471
- 05. MKT 473
- 06. Select 1 course:
 - MKT 322 or MKT 355 or MKT 365
- 07. Select 1 course:
 - MKT 380 or MKT 430

DEG 02. Additional Requirements (65-73 hours)

College of Business Core Courses

- 01. ACC 200/L
- 02. ACC 220
- 03. BA 200
- 04. BA 201
- 05. BA 250
- 06. ECO 201
- 07. ECO 202
- 08. Select any approved College of Business international course
- 09. FIN 300
- 10. MGT 300
- 11. MGT 325
- 12. MGT 400 (Capstone)
- 13. MIS 300
- 14. MKT 300

Additional BSBA Requirements

- 15. Select 1 course:
 - ANT 221 or ANT 311 or ~~FL 401~~ or GHY 331 or GHY 341 or HIS 424 or PS 350 or Single foreign language course not used in BSBA Requirement #18
- 16. Select 1 course:
 - ENG 301 or IT 200 or IT 361 or Single foreign language course
- 17. IT 380 (WI)
- 18. Select 2 courses, MAT 102 required:
 - MAT 101** or MAT 102* or approved higher-level MAT course
- 19. PHI 300

Additional Program Requirements

- 20. BSC 250/L*
- 21. BSC 251/L*
- 22. Select 1 course:
 - BSC 381 or BSC 460 or NSG elective (3 hours)
- 23. CHE 106/L*
- 24. Select 1 course:
 - CHS 321 or CHS 414 or CHS 425 or CHS 427

HOURS TO DEGREE

12X hours are needed to graduate with a BX in XXXX. At least 50 percent of the hours applied to a degree at The University of Southern Mississippi must be earned from a senior college, and 45 of these hours must be in courses numbered 300 or above. The last 25 percent of course work must be earned from Southern Miss. The student must earn at least 12 hours in the major area of study from Southern Miss.

MANAGEMENT (BUSINESS ADMINISTRATION MANAGEMENT) BSBA
Degree Plan (MGTBABSBA)

GENERAL EDUCATION CURRICULUM

GEC 01. Written Communication (6 hours)

- 01. ENG 101
- 02. ENG 102

GEC 02. Natural Science and Mathematics (11 hours minimum)

Science Requirement (8 hours minimum)

- 01. Select 2 courses with labs:

- AST 111/L
- AST 112/L
- BSC 103/L◇
- BSC 110/L◇
- BSC 111/L◇
- BSC 250/L
- BSC 251/L
- CHE 104/L
- CHE 106/L
- CHE 107/L
- GHY 104/L
- GHY 105/L
- GLY 101/L
- GLY 103/L
- MAR 151/L
- PHY 103/L
- PHY 111/L
- PHY 112/L
- PHY 201/L
- PHY 202/L
- PSC 190/L

Mathematics Requirement (3 hours)

- 02. Select 1 course:

- MAT 100***
- MAT 101**
- Higher-level MAT course*

GEC 03. Humanities (9 hours)

- 01. ENG 203
- 03. Select 2 courses, 1 History required
- HIS 101
- HIS 102
- PHI 151
- PHI 171
- REL 131

GEC 04. Aesthetic Values (3 hours)

- 01. Select 1 course:
- ART 130
- DAN 130
- MUS 165
- THE 100

GEC 05. Social and Behavioral Sciences (6 hours)

- 01. Select 2 courses:
- ANT 101
- COH 100
- ECO 101
- GHY 101
- PS 101
- PSY 110
- SOC 101

GEC 06. Computer Competency Requirement (Major Area)

- 01. MIS 300

GEC 07. Writing-Intensive Requirement (Major Area)

- 01. IT 380 (WI)
- ENG 101 & ENG 102 prerequisites*

GEC 08. Speaking-Intensive Requirement (3 hours)

- 01. CMS 111 (SI) or CMS 320 (SI) or CMS 330 (SI)

GEC 09. Capstone Requirement (Major Area)

- 01. MGT 400 (Capstone)
- Must be taken Senior Year; ENG 101 & ENG 102 prerequisites*

*This course satisfies both the GEC requirement and a program requirement for this major.

**This GEC courses is recommended by this major.

***This course does not satisfy prerequisites for any other math course.

◇ GEC restrictions apply; see page XXX.

GEC 06 - GEC 09 courses are specific to the major.

For full description of the GEC, see page XXX.

PROGRAM CURRICULUM

DEG 01. Major Area of Study Requirements (21 hours)

- 01. MGT 364
- 02. MGT 454
- 03. MGT 455
- 04. MGT 375
- 05. MGT 495
- 06. Select 2 courses:
- MGT 465 or MGT 468 or MGT 470 or MGT 472 or MGT 474 or MGT 480 or MGT 482

DEG 02. Additional Requirements (55-58 hours)

College of Business Core Courses

- 01. ACC 200/L
- 02. ACC 220
- 03. BA 200
- 04. BA 201
- 05. BA 250
- 06. ECO 201
- 07. ECO 202
- 08. Select any approved College of Business international course
- 09. FIN 300
- 10. MGT 300
- 11. MGT 325
- 12. MGT 400 (Capstone)
- 13. MIS 300
- 14. MKT 300

Additional BSBA Requirements

- 15. Select 1 course:
- ANT 221 or ANT 311 or ~~FL 401~~ or GHY 331 or GHY 341 or HIS 424 or PS 350 or Single foreign language course not used in BSBA Requirement #16 **331**
- 16. Select 1 course:
- ENG 301 or IT 200 or IT 361 or Single foreign language course
- 17. IT 380 (WI)
- 18. Select 2 courses, MAT 102 required:
- MAT 101** or MAT 102* or approved higher-level MAT course
- BA310** 19. PHI 300

DEG 03. Electives

- 01. Choose electives as needed with adviser's approval.
- Non-business courses recommended.
- (See Hours to Degree below.)

HOURS TO DEGREE

12X hours are needed to graduate with a BX in XXXX. At least 50 percent of the hours applied to a degree at The University of Southern Mississippi must be earned from a senior college, and 45 of these hours must be in courses numbered 300 or above. The last 25 percent of course work must be earned from Southern Miss. The student must earn at least 12 hours in the major area of study from Southern Miss.

MANAGEMENT (HUMAN RESOURCE MANAGEMENT) BSBA
Degree Plan (MGTHRMSBA)

GENERAL EDUCATION CURRICULUM

GEC 01. Written Communication (6 hours)

- 01. ENG 101
- 02. ENG 102

GEC 02. Natural Science and Mathematics (11 hours minimum)

Science Requirement (8 hours minimum)

- 01. Select 2 courses with labs:

- AST 111/L
- AST 112/L
- BSC 103/L◇
- BSC 110/L◇
- BSC 111/L◇
- BSC 250/L
- BSC 251/L
- CHE 104/L
- CHE 106/L
- CHE 107/L
- GHY 104/L
- GHY 105/L
- GLY 101/L
- GLY 103/L
- MAR 151/L
- PHY 103/L
- PHY 111/L
- PHY 112/L
- PHY 201/L
- PHY 202/L
- PSC 190/L

Mathematics Requirement (3 hours)

- 02. Select 1 course:

- MAT 100***
- MAT 101**
- Higher-level MAT course*

GEC 03. Humanities (9 hours)

- 01. ENG 203
- 03. Select 2 courses, 1 History required
 - HIS 101
 - HIS 102
 - PHI 151
 - PHI 171
 - REL 131

GEC 04. Aesthetic Values (3 hours)

- 01. Select 1 course:
 - ART 130
 - DAN 130
 - MUS 165
 - THE 100

GEC 05. Social and Behavioral Sciences (6 hours)

- 01. Select 2 courses:
 - ANT 101
 - COH 100
 - ECO 101
 - GHY 101
 - PS 101
 - PSY 110
 - SOC 101

GEC 06. Computer Competency Requirement (Major Area)

- 01. MIS 300

GEC 07. Writing-Intensive Requirement (Major Area)

- 01. IT 380 (WI)
ENG 101 & ENG 102 prerequisites

GEC 08. Speaking-Intensive Requirement (3 hours)

- 01. CMS 111 (SI) or CMS 320 (SI) or CMS 330 (SI)

GEC 09. Capstone Requirement (Major Area)

- 01. MGT 400 (Capstone)
Must be taken Senior Year; ENG 101 & ENG 102 prerequisites

*This course satisfies both the GEC requirement and a program requirement for this major.

**This GEC course is recommended by this major.

***This course does not satisfy prerequisites for any other math course.

◇ GEC restrictions apply; see page XXX.

GEC 06 - GEC 09 courses are specific to the major.

For full description of the GEC, see page XXX.

PROGRAM CURRICULUM

DEG 01. Major Area of Study Requirements (21 hours)

- 01. MGT 364
- 02. MGT 454
- 03. MGT 455
- 04. MGT 468
- 05. MGT 470
- 06. MGT 472
- 07. Select 1 course:
MGT 465 or MGT 474 or MGT 475 or MGT 480 or MGT 495

DEG 02. Additional Requirements (55 hours)

College of Business Core Courses

- 01. ACC 200/L
- 02. ACC 220
- 03. BA 200
- 04. BA 201
- 05. BA 250
- 06. ECO 201
- 07. ECO 202
- 08. Select any approved College of Business international course
- 09. FIN 300
- 10. MGT 300
- 11. MGT 325
- 12. MGT 400 (Capstone)
- 13. MIS 300
- 14. MKT 300

Additional BSBA Requirements

- 15. Select 1 course:
ANT 221 or ANT 311 or ~~FL 401~~ or GHY 331 or GHY 341 or HIS 424 or PS 350 or Single foreign language course not used in BSBA Requirement #16 **331**
- 16. Select 1 course:
ENG 301 or IT 200 or IT 361 or Single foreign language course
- 17. IT 380 (WI)
- 18. Select 2 courses, MAT 102 required:
MAT 101** or MAT 102* or approved higher-level MAT course
- 19. PHI 300

BA 310 or

DEG 03. Electives

- 01. Choose electives as needed with adviser's approval.
Non-business courses recommended.
(See Hours to Degree below.)

HOURS TO DEGREE

12X hours are needed to graduate with a BX in XXXX. At least 50 percent of the hours applied to a degree at The University of Southern Mississippi must be earned from a senior college, and 45 of these hours must be in courses numbered 300 or above. The last 25 percent of course work must be earned from Southern Miss. The student must earn at least 12 hours in the major area of study from Southern Miss.

MANAGEMENT (SUPPLY CHAIN MANAGEMENT) BSBA
Degree Plan (MGTSCMBSBA)

GENERAL EDUCATION CURRICULUM

GEC 01. Written Communication (6 hours)

- 01. ENG 101
- 02. ENG 102

GEC 02. Natural Science and Mathematics (11 hours minimum)

Science Requirement (8 hours minimum)

- 01. Select 2 courses with labs:

- AST 111/L
- AST 112/L
- BSC 103/L◇
- BSC 110/L◇
- BSC 111/L◇
- BSC 250/L
- BSC 251/L
- CHE 104/L
- CHE 106/L
- CHE 107/L
- GHY 104/L
- GHY 105/L
- GLY 101/L
- GLY 103/L
- MAR 151/L
- PHY 103/L
- PHY 111/L
- PHY 112/L
- PHY 201/L
- PHY 202/L
- PSC 190/L

Mathematics Requirement (3 hours)

- 02. Select 1 course:

- MAT 100***
- MAT 101**
- Higher-level MAT course*

GEC 03. Humanities (9 hours)

- 01. ENG 203
- 03. Select 2 courses, 1 History required
 - HIS 101
 - HIS 102
 - PHI 151
 - PHI 171
 - REL 131

GEC 04. Aesthetic Values (3 hours)

- 01. Select 1 course:
 - ART 130
 - DAN 130
 - MUS 165
 - THE 100

GEC 05. Social and Behavioral Sciences (6 hours)

- 01. Select 2 courses:
 - ANT 101
 - COH 100
 - ECO 101
 - GHY 101
 - PS 101
 - PSY 110
 - SOC 101

GEC 06. Computer Competency Requirement (Major Area)

- 01. MIS 300

GEC 07. Writing-Intensive Requirement (Major Area)

- 01. IT 380 (WI)
ENG 101 & ENG 102 prerequisites

GEC 08. Speaking-Intensive Requirement (3 hours)

- 01. CMS 111 (SI) or CMS 320 (SI) or CMS 330 (SI)

GEC 09. Capstone Requirement (Major Area)

- 01. MGT 400 (Capstone)
Must be taken Senior Year; ENG 101 & ENG 102 prerequisites

*This course satisfies both the GEC requirement and a program requirement for this major.

**This GEC course is recommended by this major.

***This course does not satisfy prerequisites for any other math course.

◇ GEC restrictions apply; see page XXX.

GEC 06 - GEC 09 courses are specific to the major.

For full description of the GEC, see page XXX.

PROGRAM CURRICULUM

DEG 01. Major Area of Study Requirements (15 hours)

- 01. MGT 364
- 02. MGT 454
- 03. MGT 455
- 04. MGT 465
- 05. MGT 472

DEG 02. Additional Requirements (64-67 hours)

College of Business Core Courses

- 01. ACC 200/L
- 02. ACC 220
- 03. BA 200
- 04. BA 201
- 05. BA 250
- 06. ECO 201
- 07. ECO 202
- 08. Select any approved College of Business international course
- 09. FIN 300
- 10. MGT 300
- 11. MGT 325
- 12. MGT 400 (Capstone)
- 13. MIS 300
- 14. MKT 300

Additional BSBA Requirements

- 15. Select 1 course:
ANT 221 or ANT 311 or ~~FL 401~~ or GHY 331 or GHY 341 or HIS 424 or PS 350 or Single foreign language course not used in BSBA Requirement #16 **331**
- 16. Select 1 course:
ENG 301 or IT 200 or IT 361 or Single foreign language course
- 17. IT 380 (WI)
- 18. Select 2 courses, MAT 102 required:
MAT 101** or MAT 102* or approved higher-level MAT course

BA 310 or

Additional Program Requirements

- 19. PHI 300
- 20. IET 302
- 21. MAT 114
- 22. MKT 370

DEG 03. Electives

- 01. Choose electives as needed with adviser's approval.
Non-business courses recommended.
(See Hours to Degree below.)

HOURS TO DEGREE

12X hours are needed to graduate with a BX in XXXX. At least 50 percent of the hours applied to a degree at The University of Southern Mississippi must be earned from a senior college, and 45 of these hours must be in courses numbered 300 or above. The last 25 percent of course work must be earned from Southern Miss. The student must earn at least 12 hours in the major area of study from Southern Miss.

Academic Council Minutes
The University of Southern Mississippi
April 8, 2013

The Academic Council met at 3:00 p.m. on April 8, 2013, in Thad Cochran Center room 216 with Ms. Stacy Reischman Fletcher, Chair of the Academic Council, presiding.

The following voting members were present: Dr. Lin-Miao Agler (via conference phone), Dr. David Beckett, Dr. Randy Buchanan, Dr. Steven Cloud, Dr. David Daves, Ms. Stacy Reischman Fletcher, Ms. Linda Ginn, Dr. Heath Grames, Dr. Doug Masterson, Dr. Casey Maugh, Dr. Melissa Murray, Dr. William Odom, Dr. Louise Perkins, Dr. Paula Smithka, Dr. Heather Stur, Dr. Sharon Vincent, and Dr. Emily Yowell.

The following voting members were represented by proxies to constitute a quorum: Dr. Steven Cloud for Dr. James McGuire, Dr. Emily Yowell for Dr. Richard Mohn, Dr. Emily Yowell for Dr. Sarah Morgan, Dr. Heath Grames for Dr. W. Robert Smith, Dr. Emily Yowell for Dr. Ellen Weinauer, and Dr. Melissa Murray for Dr. Kathy Yadrick.

The following non-voting members were present: Ms. Carolyn Cawthon, Dr. Bill Powell, and Dr. Patricia Biesiot for Dr. Joe Whitehead.

The following guests were present: Dr. Susan Hubble Burchell, Ms. Leanne Cirlot, Dr. Jennifer Salgo Corie, Ms. Susan Dobson, Mr. John Hannon, Dr. Susan Hart, Dr. Julie Howdeshell, Ms. Kathryn Lowery, Ms. Dawn Porter, and Ms. Cindy Sheffield.

1.0 Call to Order

The meeting was called to order at 3:00 p.m. with Ms. Stacy Reischman Fletcher presiding.

2.0 Adoption of the Agenda

Ms. Reischman Fletcher presented the agenda for approval. Dr. Masterson moved and Dr. Smith seconded a motion to approve the agenda. The motion passed.

3.0 Approval of the minutes

Ms. Reischman Fletcher presented the March 18, 2013 minutes for approval. Dr. Masterson moved and Dr. Vincent seconded a motion to approve the March 18, 2013 minutes. The motion passed.

4.0 Proposals

4.1 Old Proposal Business

4.1.1 *Department of Political Science, International Development, and International Affairs*

Ms. Reischman Fletcher presented the request to have PS 400 remain tabled. Council is still waiting on documentation from the department clarifying the course number and course description. The Intercollegiate Committee is waiting on documentation from the Psychology department addressing the content of the course and if there is any duplication.

4.2 New Proposal Business

4.2.1 College of Arts and Letters

No proposals.

4.2.2 College of Business

No proposals.

4.2.3 College of Education and Psychology
No proposals.

4.2.4 College of Health

Department of Speech and Hearing Sciences

Ms. Reischman Fletcher presented the request to modify SHS 411. Dr. Masterson moved and Dr. Yowell seconded a motion to approve the modification of SHS 411. The motion passed.

Department of Community Health Sciences

Ms. Reischman Fletcher presented the request to modify CHS 457. The Intercollegiate and General Education Committee recommended Council approve the modification of CHS 457. The motion passed.

Ms. Reischman Fletcher presented the request to modify the Community Health Sciences (Health Policy and Administration) BS degree plan. The Intercollegiate Committee recommended Council approve the modification of the Community Health Sciences (Health Policy and Administration) BS degree plan. The motion passed.

4.2.5 College of Nursing

Department of Collaborative Nursing Care

Ms. Reischman Fletcher presented the request to modify NSG 317, NSG 319, NSG 320, NSG 320L, NSG 357, NSG 438, NSG 463, NSG 464 and NSG 470. Dr. Masterson moved and Dr. Yowell seconded a motion to take these courses as a group. The motion passed. Dr. Masterson moved and Dr. Daves seconded a motion to approve the modification of NSG 317, NSG 319, NSG 320, NSG 320L, NSG 357, NSG 438, NSG 463, NSG 464 and NSG 470. The motion passed.

4.2.6 College of Science and Technology

School of Construction

Ms. Reischman Fletcher presented the request to suspend admission to the Construction Engineering Technology (Residential Construction) BS program. Dr. Masterson moved and Dr. Buchanan seconded a motion to approve the suspension of admission to the Construction Engineering Technology (Residential Construction) BS program. The motion passed.

5.0 Old Business

5.1 GEC Handbook sections on GEC 01-05 substitutions.
See General Education Report.

6.0 New Business

6.1 2013-2014 Degree plans

The General Education Curriculum Committee reviewed the new degree plans with the following points in mind:

1. Whereas all courses within a given GEC category 01-05 meet common General Education Curriculum Student Learning Outcomes, students are permitted free choice of courses within GEC categories 01-05. (**Recommendation for student choices in GEC categories 01-05; April 4, 2011 Academic Council minutes**)
2. Whereas clarity of degree plans is an important factor in a student completing his/her degree in a timely fashion, the revised General Education Curriculum template in the Bulletin will use an asterisk to annotate when a course satisfies a General Education

Curriculum requirement as well as a degree requirement. **(Recommendation for formatting GEC template; April 4, 2011 Academic Council minutes)**

3. Any required GEC course is to be accompanied by a rationale. These include:
 - a. Prerequisites
 - b. Accreditation Requirements
 - c. Licensure/Gold Card Requirements (note these are determined by the university's Professional Education Council)
 - d. Major Area of Study Course (a GEC course is a department-owned course)
4. A program can require a GEC course if there are sufficient hours available. (If a student satisfied the GEC category with courses not required, hours are available for the required course.)
5. Prerequisites for all required courses are represented in the degree plans.
6. DEG requirements may have been altered as a result of the template revision/degree plan review. Types of alterations include:
 - a. Deleted or suspended courses removed
 - b. Co-requisites and prerequisites added or course descriptions modified
 - c. Math requirements altered to reflect ACT Math sub score prerequisite options
 - d. DEG options reflect new GEC categories
7. DEG 01 and DEG 02 sections are standard and consistent across all degree programs, with Major Area of Study courses labeled as DEG 01 and Additional Requirements labeled as DEG 02. DEG 03 is labeled Teacher Licensure Requirements for licensure plans and Electives for all others.

The General Education Curriculum Committee recommended approval for all degree plans. Council approved all degree plans.

7.0 Reports

7.1 Chair Report – Ms. Stacy Reischman Fletcher

Ms. Reischman Fletcher reported the following:

1. Intra-college modifications to courses:
 - Course description for GLY (Geology) 301 and 310 were modified. MAT 103 or 167 replaces MAT 103.
 - School of Computing:
 - o Course descriptions for EET (Electronics Engineering Technology) 200/200L were modified. 200L changed description to say “An optional laboratory designed to accompany EET 200. Concurrent registration in EET 200 required.” Previous description said “Corequisite EET 200 only”.
 - o EET 200 added “Corequisite EET 200L” to course description.
 - School of Construction: Changed pre-req for AEC 390 from MAT 167 to MAT 101
 - CHS 440 changed pre-req for CHS 440 from “MAT 101 and 2.5 GPA” to “MAT 101 of higher and 2.5 GPA”
2. UNIVERSITY calendar: Spring 2015 raises an issue with respect to the minisession. I've been asked for your feedback about accommodating 2 week minisessions. These are the options: \
 - A split minisession with one week in December after the end of the Fall term and one week in January before the start of Spring term.
 - 2 week minisession all before the start of the spring term. This would push the Spring start date to a Wednesday and we would lose the Mardi Gras break.
 - Roll the entire calendar down and make up for the lost time in the summer session by shortening it by a week.

Faculty feedback was mixed, with most seeming to least prefer losing any time in summer. The Gulf Coast especially “needs the summer.” Also, students will still take Mardi Gras break, even if we don’t officially offer it.

7.2 Chair-Elect Report – Dr. Douglas Masterson
No report.

7.3 Secretary Report – Ms. Linda Ginn
No report.

7.4 Standing Committees

7.4.1 Academic Standards – Dr. David Daves
No report.

7.4.2 Bylaws – Dr. William Odom
Dr. Odom distributed the bylaws and constitution with some amendments made in red, specifically to reflect the formation of the General Education Curriculum Assessment Committee. Council approved the amendments. (See attached.)

7.4.3 General Education – Dr. Sarah Morgan
Dr. Morgan presented the GEC Handbook section on GEC 01-05 substitutions. Council approved the new section. (See attached.)

7.4.4 Intercollegiate – Dr. Heath Grames
No report.

7.4.5 Program Reviews-Dr. Louise Perkins
Dr. Perkins reported the Program Review Committee is reviewing the School of Computing self-study.

Programs to undergo program review in 2014 have been notified via memo. Undergraduate programs include Instructional Technology (Administrative Communication) BS, Instructional Technology (Instructional Technology and Design) BS, Special Education (Non-Licensure) BS. These undergraduate programs in the Department of Curriculum, Instruction, and Special Education do not submit NCATE SPAs and are not included in the NCATE review.

Programs to undergo program review in 2015:
Interdisciplinary Studies BIS
Entertainment Industry (Film) BA
Entertainment Industry (Recording Industry Management) BS
Entertainment Industry (Recording Industry Production) BS
Library and Information Science BA
Allied Health BS
Community Health Sciences (Health Policy and Administration) BS
Community Health Sciences (Health Promotion) BS

7.4.6 Elections – Dr. David Beckett
No report.

7.5 SACS/QEP/Alternative Learning – Dr. Bill Powell
No report.

- 7.6 University Assessment Committee (UAC) Liaison – Ms. Stacy Reischman Fletcher
No report.
- 7.7 General Education Curriculum Assessment Committee (GECAC) – Dr. Melissa Murray
No report.
- 7.8 eLearning Committee – Dr. Randy Buchanan
No report.
- 8.0 Adjourn
Ms. Reischman Fletcher adjourned the meeting at 4:30 p.m.

Greg Pierce, Recording Secretary

Stacy Reischman Fletcher, Chair

ACADEMIC COUNCIL MINUTES SUMMARY
April 8, 2013

College of Arts and Letters

Department of Political Science, International Development, and International Affairs

Tabled:

PS 400

Political Psychology.

College of Health

Department of Speech and Hearing Sciences

Modify: SHS 411 Articulation Disorders.
To: SHS 411 Speech Sound Disorders.
Effective fall 2014.

Department of Community Health Sciences

Modify: CHS 457 Health Care Financing.
Course Description. Effective fall 2013.
Modify: Community Health Sciences (Health Policy and Administration) BS
degree plan. Effective fall 2013. (See attached)

College of Nursing

Department of Collaborative Nursing Care

Modify: NSG 317 Introduction to Research and Theory in Nursing.
Course Description. Effective fall 2013.
Modify: NSG 319 Professional Communication.
Course Description. Effective fall 2013.
Modify: NSG 320 Health Promotion & Assessment.
Course Description. Effective fall 2013.
Modify: NSG 320L Health Promotion & Assessment Lab.
Course Description. Effective fall 2013.
Modify: NSG 357 Pathophysiology.
Course Description. Effective fall 2013.
Modify: NSG 438 Health Policy and Economics.
Course Description. Effective fall 2013.
Modify: NSG 463 Contemporary Issues & Trends in Nursing.
Course Description. Effective fall 2013.
Modify: NSG 464 Leadership and Management.
Course Description. Effective fall 2013.
Modify: NSG 470 Ethics & Critical Thinking.
Course Description. Effective fall 2013.

College of Science and Technology

School of Construction

Modify:

Suspend admission to the Construction Engineering Technology
(Residential Construction) B.S. degree program. Effective fall 2013.

Substitutions for GEC 01-05

The GEC course substitution and waiver process is intentionally broad enough to allow for interpretation and flexibility and specific enough to allow for decision making. In addition to this Handbook, another source of information about GEC substitutions in general is the document, "Advisement from a GEC Perspective" which can be found at: [Advisement from a GEC Perspective](#)

The substitution procedure for courses in sections 01-05 of the General Education Curriculum can be found in the *Undergraduate Bulletin*. In considering substitutions with GEC categories 01-05, it is important to remember that these courses must meet General Education Curriculum Student Learning Outcomes and curricular guidelines in accordance with the GEC philosophy such as writing requirements, scope and breadth of courses and level, etc. as determined by USM, SACS, and IHL. USM Student Learning Outcomes can be found on the Academic Council website as well as in the *Undergraduate Bulletin* at:

http://www.usm.edu/ac_council/ and http://www.usm.edu/media/registrar/2012-2013_complete_ugrd.pdf. IHL "core curriculum policies and bylaws" can be found on the Academic Council website at: http://www.usm.edu/ac_council/ SACS "general education requirements" can be found on the Academic Council website at: http://www.usm.edu/ac_council/

General Education student learning outcomes are in the Undergraduate Bulletin (and include a link to the Bulletin page of the Registrar) and that information regarding SACS and IHL requirements is available on the Academic Council website.

These are main factors used to determine if a proposed course is an equivalent and appropriate substitution. Because the General Education Curriculum is under the purview of the GEC subcommittee of Academic Council, the GEC committee acts upon requests for course waivers and substitutions.

The University Registrar determines which courses are transferrable into GEC and degree requirements when a student transfers into USM. <http://www.usm.edu/admissions/transfer-requirements> Any courses not accepted into GEC categories by the Registrar must be routed through the proper GEC substitution channels.

Policy and Process

It is essential to understand the general education component of the degree program within the context of the institution's mission and within the expectations of a college-level institution. Through general education, students encounter the basic content and methodology of the principal areas of knowledge: humanities and fine arts, social and behavioral sciences, and natural sciences and mathematics. Courses in each of these specific areas introduce a breadth of knowledge and reinforce cognitive skills and affective learning opportunities for each student. As stated in SACS-COC Core requirement 2.7.3, it is important that courses selected by students "do not focus on skills, techniques, and procedures specific to that student's occupation or profession." See SACS-COC Core requirement 2.7.3 at http://www.usm.edu/ac_council/SACS

The process for individual student substitution requests is stated in the section titled "Alternative Credit for the General Education Curriculum" in the *Undergraduate Bulletin* at <http://www.usm.edu/registrar/undergraduate-bulletins>. As stated in the *Undergraduate Bulletin*:

Additional requests for exemptions and substitutions for the requirements of the General Education Curriculum should be addressed to the provost.

Individual student requests are handled in the following manner:

1. The student's department (adviser, then chair/director) signs and then forwards the request to the dean of their major.
2. The major dean then forwards the request to the accepting department.
3. The accepting department forwards the request to the dean of its college.
4. The request is then forwarded to the provost.
5. The Provost forwards the request to the GEC committee for recommendation as appropriate.

This process applies to all sites and program modes of delivery.

The form can be found here: [GEC Course Substitution Form](#)

The Provost's office will seek the recommendations on the GEC committee as necessary on a case by case basis.

Will it be approved?

The most acceptable rationale for a GEC 01-05 substitution is that the proposed course meets the USM GEC Student Learning Outcomes and curricular guidelines in accordance with the GEC philosophy (<http://www.usm.edu/undergraduate/general-education-curriculum>). The evaluation of substitution requests will include such items as such as scope and breadth of courses and inclusion of writing requirements as they relate to the USM course for which the substitution is being requested, both of which are described in the original USM course proposal for inclusion in the GEC as determined by USM, IHL and SACS. USM Student Learning Outcomes can be found at http://www.usm.edu/ac_council/ IHL "core curriculum policies and bylaws" can be found at http://www.usm.edu/ac_council/ SACS "general education requirements" can be found at http://www.usm.edu/ac_council/

It is important to note that courses substitutions are not based on course prefix or title. That a course is of a higher level and of the same prefix for an approved GEC course is not an acceptable rationale. Courses in the General Education Curriculum are purposefully introductory in level and broad in scope. As mentioned above, general education curriculum courses "do not narrowly focus on those skills, techniques, and procedures specific to a particular occupation or profession."

Substitutions and courses in the Articulation Agreement

The Articulation Agreement indicates which courses are accepted as transfer courses into GEC categories 01-05 from junior colleges in the state. The Articulation Agreement can be found at:

http://www.mississippi.edu/cjc/downloads/articulation_agreement.pdf Course substitution paperwork need never be submitted in such cases. However, students who transfer from institutions not under the Articulation Agreement need to seek approval for GEC course substitutions.

Courses covered in the Articulation Agreement may be extended to similar courses from other institutions. This happens when a student transfers from another institution. Consideration is given to courses completed to meet the general education requirements at another institution and then transferred to USM. Paperwork will need to be submitted in these cases.

Standing Approvals for GEC 01-05 substitutions

There are some GEC course substitutions which are regular and expected and as such have “standing approval” to be substituted. These courses are substituted without the submission of paperwork and are dealt with in the Registrar’s Office. These courses do not need to be reviewed by the GEC committee. The reason for having standard approvals in place are to: 1) accommodate returning students who took coursework at USM in the past when it did meet certain GEC requirements and such courses are now not offered, 2) accommodate that the undergraduate curriculum has no limit on time of coursework and that credits earned do not expire after a certain date. The basis of standing approval is course content.

The following course substitutions are granted standing approval:

Courses approved for substitution for in GEC categories 01-05: (these substitutions do not need paperwork and will be re-evaluated every three years starting in 2013)

1. AA 100 for GEC 04: Aesthetic Values requirement (returning students)
2. ECO 201 or ECO 202 for GEC 05: ECO 101 (transfer students)
3. HIS 201 for GEC 03: HIS 101 (transfer students only)
4. HIS 202 for GEC 03: HIS 102 (transfer students only)
5. American Lit I or II for GEC 03: ENG 203 (transfer only)
6. British/English Lit I or II for GEC 03: ENG 203 (transfer only)
8. FS 104 for GEC 02 (lecture and lab). (returning students)
9. FS 105 for GEC 02 (lecture and lab). (returning students)
10. FS 106 for GEC 02 (lecture and lab). (returning students)
11. FS 107 for GEC 02 (lecture and lab). (returning students)
12. HIS 140 for GEC 03: HIS 101 (returning students)
13. HIS 141 for GEC 03: HIS 102 (returning students)
15. Architectural Appreciation for GEC 04: Aesthetic Values requirement (transfer students)

The above list of approved standing substitutions will be reaffirmed every three years by the General Education Curriculum committee.

Timeline for substitutions

As stated above, the University Registrar determines which courses are transferrable into GEC and degree requirements when a student transfers into USM. Any courses not accepted into GEC categories at this point must be approved for substitution. These substitutions must be submitted within two semesters of transferring. For students who enter USM as first-time freshmen and who do not have any course credits to transfer, substitutions and waivers are extremely rare. Any substitution or waiver should be completed as early as possible in a student’s career. Substitutions and waivers submitted at the time of application for graduation cannot be assured and could possibly delay graduation.

The GEC committee recognizes the linkages between proper academic advisement, the need for substitutions and waivers and the ability of students to graduate on time. This is explained in a document entitled, “Advisement and the General Education Curriculum: Best Practices from the GEC Committee of Academic Council” which can be found at: http://www.usm.edu/ac_council/GEC.htm

Any appeals should be submitted to the Office of the Provost. <http://www.usm.edu/institutional-effectiveness/student-grievance-appeal-procedures>

THE UNIVERSITY OF SOUTHERN MISSISSIPPI
BYLAWS OF THE ACADEMIC COUNCIL
Revised and approved by the Council on March 1, 2010
DIVISION I ACADEMIC COUNCIL ELECTIONS

Article 1 Elections Authority

Section 1.1.1 The Elections Committee of the Academic Council shall be responsible

for and conduct all elections of representatives to the Council according to the policies and procedures prescribed in the Constitution and the Bylaws of the Council.

Section 1.1.2 The Elections Committee of the Academic Council also shall be responsible for and conduct all the elections of representatives to the Grade Review Council. Members of the Grade Review council shall be elected in accordance with the requirements of the Grade Review Council Bylaws (Article 3) and with the election procedure requirements of the Academic Council Bylaws (Division 1, Articles 4, 5, 6, and 7).

Article 2 Membership Restrictions

Section 1.2.1 Membership on the Academic Council shall be restricted to one representative from any one department, subdivision of a school, or school without subdivisions within a college or division at any given time except for a college or division with fewer administrative subdivisions than the number of representatives apportioned to the college or division.

Section 1.2.2 For a college or division apportioned more representatives than there are

administrative subdivisions within the college or division, no department or other subdivision (as noted in Section 1.2.1) shall have more than two representatives at any given time. For undergraduate divisions created after the most recent reapportionment, as stated in the Constitution (Division 2, Article 1, Section 2.1.5.) they shall each be apportioned one representative until the time of the next scheduled apportionment. If an undergraduate division is merged with another, its representatives shall serve out the remainder of their term.

Article 3 Nominees for Council Representative

Section 1.3.1 All eligible faculty, as defined in Section 2.3.1 of the Constitution, assigned to a college or division for which an election of a Council representative or representatives is being held shall be considered as nominees.

Section 1.3.2 Consistent with the provisions of Section 2.4.2 of the Constitution, a faculty member holding joint appointment across academic divisions may be a nominee in any given election in only one of the divisions in which he or she holds appointments.

Section 1.3.3 Consistent with the provisions of Sections 2.1 and 2.2 of these Bylaws,

where a given department, subdivision of a school, or school without subdivisions within a college or division is represented on the Council by faculty members whose terms will continue the following year, members of that department or other subdivision shall not be eligible as nominees. Section 1.3.4 Consistent with the provisions of Section 2.2.1 of the Constitution, Council representatives serving the last year of their first terms as representatives at the time of an annual election in April shall be considered as nominees.

Article 4 Voter Eligibility

Section 1.4.1 As prescribed in Section 2.3.2 of the Constitution, to be eligible to vote for

representatives to the Academic Council, the individual must hold tenure-track academic rank as Assistant Professor, Associate Professor, Professor, Distinguished Professor without any qualifying designation such as "visiting," "special," or "adjunct."

Section 1.4.2 As prescribed in Section 2.4.2 of the Constitution:

An eligible faculty member holding joint appointments across academic divisions may vote for representatives in only one of the divisions in which he or she holds appointments and may be elected as a representative in only one of these divisions.

Section 1.4.3 Faculty of departments or other subdivisions excluded as nominees in an

election of Council representatives from their college or division under the provisions of Section 2.3 of these Bylaws shall be eligible to vote for Council representatives from their college or division.

Article 5 Preparation of Election Ballots

Section 1.5.1 Ballots for all elections of Council representatives shall be prepared by the

Elections Committee.

Section 1.5.2 The identification by the Elections Committee of individuals eligible as

nominees as well as individuals eligible to vote in a given election of a Council representative or representatives shall be determined from official personnel listings to be supplied by the office of the Provost **through the Department of Human Resources.**

Section 1.5.3 Ballots for a given round of balloting shall be in such printed form as

determined by the Elections Committee. The contents of the ballot shall include, but not be limited to, the following items: (1) identification of the college; (2) identification of the round of balloting; (3) instructions for voting to include the number of representatives to be elected, term of the office for each, and the number of nominees or candidates to vote for; (4) alphabetical listing of the names of the nominees or candidates,

arranged by department or division; and (5) deadline date for the receipt of completed ballots and instructions for returning them to the Chair of the Elections Committee.

Section 1.5.4 As prescribed in Section 2.4.1 of the Constitution, the election of Council

representatives shall be by secret ballot. In the process of conducting an election, the Elections Committee shall employ such safeguards as necessary to protect voter anonymity.

Article 6 Voting Procedures

Section 1.6.1 Ballots prepared by the Elections Committee for a given round of voting

in a Council representative election shall be forwarded by the Elections Committee to each eligible voter in the applicable college or division at least ten class days prior to the deadline date for the receipt of returned ballots. Ballots shall be distributed **electronically**.

Section 1.6.2 Individual voters shall return completed ballots to the Chair of the Elections Committee **electronically**.

Section 1.6.3 Unless a particular round of balloting is declared invalid by the Elections

Committee, no more than three rounds of balloting shall be conducted to close a given Council representative election.

Section 1.6.4 For the first round of balloting in a given election, voters shall be instructed to vote for twice as many nominees as there are representatives to be elected. If additional rounds of balloting are required, voters shall be instructed to vote for as many candidates as there are to be elected.

Section 1.6.5 Based on the distribution of votes cast for the first and second rounds of

balloting in a given Council representative election, the Election Committee shall exercise its collective judgment in determining the number of candidates to be listed on the next ballot.

Section 1.6.6 A majority vote (more than half of the valid votes cast) shall be required to

elect a Council representative on the first and second rounds of balloting.

If a third round is required, the candidate or candidates receiving the greatest number of valid votes cast shall be declared the representative or representatives. A tie vote on the third round of balloting shall be resolved by lot by the Elections Committee.

Article 7 Counting Votes and Certifying Results

Section 1.7.1 After each round of balloting in a Council representative election, the

Elections Committee shall tally the votes cast for each nominee or candidate. Ballots received after the deadline set for their receipt as well as those incorrectly executed shall not be included in the vote count.

Section 1.7.2 An individual may vote for fewer nominees or candidates than specified in

the instructions for voting for a given round of balloting but may not vote for more than the number specified or cast more than one vote for one person. Whenever possible, the Elections Committee will verify that candidates are willing to serve.

Section 1.7.3 Upon completion of the vote count for a final round of balloting for a

given Council representative election, the Elections Committee shall prepare an elections report (names of persons elected) for distribution by the corresponding secretary to all candidates listed on the ballot for the final round of voting and to all members of the Council.

Section 1.7.4 If the results of a given Council representative election are not contested in

writing to the Elections Committee within ten calendar days of the date of the Elections Committee report, the results of the election shall become official.

DIVISION 2 ELECTIONS COMMITTEE

Article 1 Duties

Section 2.1.1 In the exercise of its responsibility for conducting all elections of representatives to the Academic Council, the Elections Committee shall execute all designated duties as prescribed in Division I of the Bylaws.

Section 2.1.2 In the performance of its duties, the Elections Committee may prescribe

enabling policies and procedures which are compatible with those prescribed in the Constitution and Bylaws.

Article 2 Membership

Section 2.2.1 The Elections Committee of the Academic Council shall consist of five (5)

members appointed by the Chair of the Academic Council from the elected representatives of the Council. The Chair and Chair-Elect shall serve as non-voting ex officio members.

Section 2.2.2 Members of the Elections Committee shall serve for one year and shall be

reappointed by the Chair of the Academic Council together with the Chair-Elect and the Corresponding Secretary as often as they deem necessary to maintain continuity as well as representation according to colleges or comparable academic divisions.

Section 2.2.3 In establishing the initial Elections Committee, three appointees shall

serve two-year terms and two appointees shall serve one-year terms. All members subsequently appointed to regular terms shall serve one year and can be reappointed.

Section 2.2.4 Terms of members of the Elections Committee shall begin on the date of

appointment and end with the adjournment of the organizational meeting of the Academic Council in May at the end of their terms.

Section 2.2.5 If a position on the Elections Committee becomes vacant, the Chair of the

Academic Council shall appoint an eligible replacement to serve the remainder of the term of the member replaced. An individual appointed to serve the unexpired term of a member of the committee shall be eligible for appointment to his or her own term(s) of membership.

Article 3 Officers

Section 2.3.1 The officers of the Elections Committee shall consist of a Chair appointed

from the members of the Elections Committee by the Chair of the Academic Council.

Section 2.3.2 Officers of the Elections Committee shall serve one-year terms and may

be reappointed as often as deemed necessary.

Section 2.3.3 The term of office for the Chair shall begin on the date of appointment and

end with the adjournment of the organizational meeting of the Academic Council in May.

Section 2.3.4 If the office of Chair becomes vacant, the Chair of the Academic Council

shall appoint a replacement from the members of the Committee to serve the remainder of the term of the officer replaced.

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Article 4 Duties of Officers

Section 2.4.1 It shall be the duty of the Chair of the Elections Committee to (1) organize

for and provide general oversight over all elections of representatives to the Academic Council, (2) call and set the agenda for all meetings of the Committee, (3) preside at all meetings of the Committee, and (4) designate a member of the Committee to preside at meetings in his or her absence.

DIVISION 3 ELECTION OF ACADEMIC COUNCIL OFFICERS

Article 1 Elections Authority

Section 3.1.1 The Chair of the Academic Council shall be responsible for and conduct

the election of Council officers according to the policies and procedures prescribed in the Constitution and Bylaws of the Council. In his or her absence, the Chair-Elect shall conduct the election. If both the Chair and Chair-Elect are absent, the Corresponding Secretary shall conduct the election. If all others are absent, the Recording Secretary shall conduct the

election.

Section 3.1.2 Other officers of the Council shall assist the Chair of the Academic Council or other presiding officer in preparing for and conducting the election of officers.

Article 2 Officers to be Elected

Section 3.2.1 As prescribed in Section 3.2.1 of the Constitution:

The regular election of Council officers for the Academic Council year shall be held at the organizational meeting of the Council in May to fill all offices open at that time.

The May meeting shall generally be comprised of 2 parts: a meeting to conclude the Council's business for the academic year, and a second meeting of representatives for the following academic year to elect officers and conduct such other business as shall be necessary.

Section 3.2.2 As prescribed in Section 3.2.3 of the Constitution, special elections of Council officers shall be held to fill certain offices vacated during the Academic Council year as provided in Sections 3.3.2, 3.3.3, and 3.3.4 of the Constitution.

Article 3 Eligibility Requirements

Section 3.3.1 As provided in Section 3.1.2 of the Constitution:

Any elected representative to the Academic Council shall be eligible to hold elective office.

Section 3.3.2 The term of a representative elected as Chair-Elect with one year or less

remaining in his or her term as representative at the time of election shall be extended for one year if required to ensure his or her eligibility for service as Chair the following Academic Council year. The position as representative held by the incumbent shall subsequently be reduced for the next election to a two-year term to maintain the balance of staggered terms for Council representatives.

Article 4 Nominations

Section 3.4.1 Nominations to fill Academic Council offices shall be made by elected

representatives present at meetings of the Council to elect officers. The Elections Committee, whenever possible, shall bring preliminary nominations of representatives willing to serve in those offices.

Additional nominations may be made from the floor.

Section 3.4.2 The nomination and election of Council offices shall be conducted in the

following order: Chair-Elect and Corresponding Secretary.

Article 5 Voting Procedures

Section 3.5.1 The election of all officers of the Academic Council shall be by secret ballot from the Council membership by a majority vote (one more than half of the valid votes cast) of representatives present and voting.

Section 3.5.2 A majority vote shall be required to elect a Council officer on the first and second rounds of balloting.

Section 3.5.3 If no nominee for a Council office receives a majority vote on the first ballot, the second ballot shall be between and among the fewest number of nominees on the first ballot for whom votes cast constitute a majority of the total votes cast.

Section 3.5.4 If no nominee for a Council office receives a majority vote on the second

ballot, the third ballot shall be between the two nominees receiving the highest number of votes on the second ballot. The nominee receiving the higher number of votes on the third ballot shall be declared the elected officer. A tie vote on the third round of balloting shall be resolved by lot in a manner to be determined by the Chair of the Council.

Section 3.5.5 For each round of balloting for a given Council office, the Chair of the

Council shall announce the names of the nominees or candidates for that round of balloting and give instructions for voting. The new Chair shall, with consent of representatives, appoint two persons to distribute and collect the ballots. The Chair in turn shall announce the number of votes cast, the number of invalid votes, the number of votes required for election, and the number of votes received by each nominee or candidate.

Section 3.5.6 The tally sheets with ballots for a given election of a Council officer shall

be placed in an envelope, sealed, signed by the Chair-Elect and the Corresponding Secretary and retained by the Recording Secretary until it is certain that the Council will not order a recount.

DIVISION 4 EXECUTIVE COMMITTEE

Article 1 Administrative Authority

Section 4.1.1 The Executive Committee of the Academic Council shall be responsible

for coordinating the administrative functions of the Council and for conducting such business as necessary between meetings of the Council.

Article 2 Duties

Section 4.2.1 In exercising its responsibility as the administrative agency of the Academic Council, the Executive Committee shall perform the following duties:

- (1) Prepare and present an agenda for the Academic Council year for the consideration of the Council at its first meeting of the year.
- (2) Recommend to the Academic Council for its approval the necessary committees, committee members, and committee responsibilities required to accomplish agenda goals and objectives

for the Academic Council year.

(3) Prepare and distribute a schedule of monthly meetings of the Academic Council for the year and make the necessary arrangements for meetings.

(4) Schedule extra meetings as may be required to complete the unfinished business of the Council.

(5) Call the Academic Council into special session when required under the provisions of Section 4.1.1 of the Constitution.

(6) Prepare and distribute the agenda for each meeting of the Academic Council.

(7) Conduct such business as necessary between the monthly meetings of the Academic Council and apprise the Council of all substantive actions taken.

(8) Forward as recommendations all substantive actions of the Academic Council to the Provost for review and transmittal to the President of the University.

(9) Forward to other administrative authorities the recommendations, suggestions, and statements of concern approved by the Academic Council which affect their respective areas of responsibility and authority.

(10) Develop and administer a comprehensive plan which provides for and promotes effective two-way communication between the Academic Council and the various constituencies of The University.

(11) Establish and maintain liaison with the leadership of the Academic Councils of the other major universities of the state for the purpose of coordinating efforts in undergraduate areas of mutual concern.

(12) Advise the Chair of the Academic Council on matters not addressed elsewhere in the Constitution and Bylaws.

(13) Perform other duties as may be required to accomplish the business of the Academic Council.

Article 3 Meetings

Section 4.3.1 The Chair of the Executive Committee shall call meetings of the Committee on a regular basis as required to facilitate the business of the Academic Council.

Section 4.3.2 The meetings of the Executive Committee shall be open to all members of the faculty and such other persons as are invited by the Executive Committee.

Article 4 Membership

Section 4.4.1 As prescribed in Section 3.3.1 of the Constitution, the Chair, the Chair-

Elect, and the Corresponding Secretary shall constitute the voting

membership of the Executive Committee. The Recording Secretary of the Council and the designated representative from the Office of the Provost shall serve as non-voting members of the Committee.

Section 4.4.2 The Chair of the Academic Council may appoint the chairs of Council

committees as non-voting members to the Executive Committee to better coordinate and facilitate the business of the Council.

Section 4.4.3 The terms of Executive Committee members who serve as officers of the

Academic Council shall be coterminous with their terms as officers of the Council. The terms of appointed members to the Executive Committee shall begin on the date of appointment and end with the adjournment of the organizational meeting of the Academic Council in May.

Article 5 Officers

Section 4.5.1 The officers of the Executive Committee shall consist of a Chair and a

Secretary. The Chair of the Academic Council shall serve as the Chair of the Committee and the Corresponding Secretary of the Academic Council shall serve as the Secretary of the Committee.

Section 4.5.2 If the office of Chair of the Executive Committee is vacated, the Chair-

Elect of the Academic Council shall serve as the Chair for the remainder of the Academic Council year. If the office of Secretary is vacated, the Recording Secretary of the Council shall serve as interim Secretary of the Executive Committee until such time as an Academic Council Corresponding Secretary is elected or appointed under the provisions of Section 3.3.1-3.3.4 of the Constitution.

Article 6 Duties of Officers

Section 4.6.1 It shall be the duty of the Executive Committee Chair to (1) organize for

and provide general oversight over all business of the Committee, (2) call and set the agenda for all Committee meetings, (3) preside at all Committee meetings, and (4) designate the Chair-Elect of the Council to preside at Committee meetings in his or her absence.

Section 4.6.2 It shall be the duty of the Executive Committee Secretary to (1) conduct

Committee correspondence as directed by the Chair, (2) notify all members of Committee meetings, (3) record the proceedings and substantive actions of all Committee meetings, (4) prepare and sign the official minutes of all Committee meetings, (5) make available the minutes of each meeting to Committee members, (6) record any amendatory changes to minutes approved by the Committee, (7) preserve and present all relevant documents and records of substantive actions of

the Committee to the Recording Secretary of the Academic Council for appropriate preservation, and (8) perform such other duties as directed by the Chair of the Committee.

Section 4.6.3 The Recording Secretary of the Academic Council shall serve as the Secretary at Executive Committee meetings in the absence of the Secretary.

DIVISION 5 GENERAL EDUCATION CURRICULUM COMMITTEE

Article 1 Responsibilities and Duties

Section 5.1.1 The General Education Committee shall be responsible for reviewing and

recommending to the Academic Council all courses proposed for inclusion in the General Education Curriculum and for monitoring the effectiveness of all courses included in the General Education Curriculum according to the policy, procedures, and criteria prescribed in Division 5 of these Bylaws.

Section 5.1.2 In exercising its responsibility, the General Education Committee shall

perform the following duties:

- (1) Establish and communicate to The University community the policies, procedures and criteria that will apply to courses proposed for consideration for the General Education Curriculum.
- (2) Require that syllabi of courses proposed for the General Education Curriculum include a statement or description of: (a) **General Education Curriculum** course objectives **and student learning outcomes**; (b) course content and related activities; (c) student writing requirements **and indication of their weight in final grading**; (d) **student reading assignments**; (e) instructional methods and resources **including assessment methods/instruments if applicable**; (f) student performance standards **and grading scales**.
- (3) Encourage departments and schools to develop new courses to include interdisciplinary courses, where appropriate, that might better serve the purpose and objectives of general education.
- (4) Scrutinize courses proposed for the General Education Curriculum in terms of established criteria and make approval or non-approval recommendations to the Academic Council.
- (5) Establish policies and procedures for and monitor the ongoing development of the General Education Curriculum through re-certification of courses included in the General Education Curriculum. **The General Education Curriculum Committee works in tandem with the General Education Curriculum Assessment Committee in undertaking the periodic review of the General Education Curriculum.**
- (6) Review and recommend to the Academic Council the approval or

non-approval of all program-specific requests from college curriculum committees for any changes of course and credit hours required for the various curricular components of the General Education Curriculum.

(7) Recommend to the Provost, with the approval of the Academic Council, measures bearing on the allocation of resources necessary for sustaining and enhancing the quality of general education course offerings.

(8) Reaffirm standing GEC01-05 substitutions every five years, starting in 2013.

Article 2 Membership

Section 5.2.1 The General Education Committee of the Academic Council shall consist

of no fewer than seven members appointed by the Chair of the Academic Council from the elected representatives of the Council. The Chair and Chair-Elect of the Academic Council shall serve as non-voting ex officio members.

Section 5.2.2 Members of the General Education Committee shall serve one-year terms

and may be reappointed as often deemed necessary.

Section 5.2.3 The Chair of the Academic Council shall be responsible for maintaining a

balance of members appointed to the General Education Committee to ensure representation according to colleges or comparable academic divisions.

Section 5.2.4 Terms of members of the General Education Committee shall begin on the

date of appointment and end with the adjournment of the organizational meeting of the Academic Council in May at the end of their terms.

Section 5.2.5 If a position on the General Education Committee becomes vacant, the

Chair of the Academic Council shall appoint an eligible replacement to serve the remainder of the term of the member replaced. An individual appointed to serve the unexpired term of a member of the Committee shall be eligible for appointment to his or her own term of membership.

Article 3 Officers

Section 5.3.1 The officers of the General Education Committee shall consist of a Chair

and a Secretary appointed for the members of the General Education Committee by the Chair of the Academic Council.

Section 5.3.2 Officers of the General Education Committee shall serve one-year terms

and may be reappointed to subsequent terms.

Section 5.3.3 The term of office for the Chair and the Secretary shall begin on the

date

of appointment and end with the adjournment of the organizational meeting of the Academic Council in May.

Section 5.3.4 If the office of Chair or Secretary becomes vacant, the Chair of the Academic Council shall appoint a replacement from the members of the Committee to serve the remainder of the term of the officer replaced.

Article 4 Duties of Officers

Section 5.4.1 It shall be the duty of the Chair of the General Education Committee to (1)

organize for and provide general oversight of the work of the Committee, (2) call and set agenda for all meetings of the Committee, (3) preside at all meetings of the Committee, (4) designate a member of the Committee to preside at meetings of the Committee in his or her absence, and (5) serve as an ex-officio member of the GECAC.

Section 5.4.2 It shall be the duty of the Secretary of the General Education Committee

to (1) conduct Committee correspondence as directed by the Chair, (2) notify all members of meetings of the Committee and distribute agenda for meetings, (3) record the substantive actions and proceedings of all meetings of the Committee, (4) prepare the official minutes of meetings of the Committee, (5) make available the minutes of each meeting to all members of the Committee, (6) record any amendatory changes to minutes approved by the Committee, (7) distribute the approved minutes of meetings to all members of the Executive Committee of the Academic Council, (8) preserve and present all relevant documents and records of substantive actions of the Committee to the Recording Secretary of the Academic Council for appropriate preservation, and (9) perform such other duties as directed by the Chair of the Committee.

DIVISION 6 GENERAL EDUCATION CURRICULUM ASSESSMENT COMMITTEE

Article 1 Purpose

The purpose of the General Education Curriculum Assessment Committee (GECAC) shall be to engage in the annual and periodic evaluations of the General Education Curriculum (GEC). The GECAC is responsible for systematic assessment and evaluation of courses within the GEC. The Committee will provide feedback and guidance to the university about the effectiveness of courses in the GEC in meeting GEC Student Learning Outcomes.

Article 2 Membership

The GECAC works in tandem with the GEC of Academic Council. Membership includes involvement from members of the Academic Council and the GEC Committee.

The Chair of the GECAC is appointed by the Chair of Academic Council in the

year of implementation (2012-2013). The Chair serves a one-year term and the Vice-Chair shall become the Chair in the following year. The Chair of Academic Council annually appoints a new Vice-Chair of the GEAC. The Chair and Vice-Chair of the GECAC shall have no other Academic Council committee obligations. The membership overlap served by the Chair and Vice Chair of the GECAC shall assure a direct line of communication between the Academic Council and the GECAC.

The Chair of the Academic Council and the Chair of the GEC Committee are ex-officio (non-voting, non-assessing) members of the GECAC.

Article 3 Organization

The Chair of Academic Council may call a special meeting of the GECAC as necessary.

Refer to GECAC bylaws for more information.

DIVISION 7 STANDING COMMITTEES

Article 1 Definition

Section 7.1.1 Standing committees as authorized in Section 3.5.4 of the Constitution are

defined here as those Academic Council committees named in the Bylaws to accomplish tasks or to perform functions on a continuing basis from year to year.

Section 7.1.2 With the recommendation of the Executive Committee, the Academic

Council may establish additional standing committees as may be considered necessary to more effectively accomplish the continuing business of the Academic Council.

Section 7.1.3 Whenever a new standing committee is established, the responsibilities,

membership composition, terms of members, officers, and their duties, and so forth, of the committee shall be defined in the Bylaws of the Academic Council.

DIVISION 8 INTERCOLLEGIATE CURRICULUM COMMITTEE

Article 1 Definition

Section 8.1.1 The Intercollegiate Curriculum Committee is a standing committee that

shall be responsible for reviewing existing course and new course proposals submitted to the Academic Council in order to determine whether course duplication appears to exist. The Intercollegiate Curriculum Committee will also review any degree plan proposals that impact departments in another college and gather information about the expected impact. The Committee shall report to the Academic Council as needed.

Article 2 Membership

Section 8.2.1 The Intercollegiate Curriculum Committee of the Academic Council shall

consist of members representing each of the Colleges of the University and appointed by the Chair of the Academic Council from the elected representatives of the Council.

Section 8.2.2 Members of the Intercollegiate Curriculum Committee shall serve for one

year with possibility of additional year(s) of reappointment.

Section 8.2.3 Terms of members of the Intercollegiate Curriculum Committee shall

begin on the date of appointment and end with the adjournment of the organizational meeting of the Academic Council in May at the end of their terms.

Section 8.2.4 If a position on the Intercollegiate Curriculum Committee becomes vacant,

the chair of the Academic Council shall appoint an eligible replacement to serve the remainder of the term of the member replaced. An individual appointed to serve the unexpired term of a member of the Committee shall be eligible for appointment to his or her own term of membership.

Article 3 Officers

Section 8.3.1 The officers of the Intercollegiate Curriculum Committee shall consist of a

chair appointed by the Chair of the Academic Council and a secretary if the Chair of the Committee deems necessary.

Section 8.3.2 The term of office for the Chair shall begin on the date of appointment and

end with the adjournment of the organizational meeting of the Academic Council in May.

Article 4 Duties of the Officers

Section 8.4.1 It shall be the duty of the Chair of the Intercollegiate Curriculum Committee to summarize the Committee's deliberations and present recommendations

DIVISION 9 ACADEMIC STANDARDS COMMITTEE

Article 1 Responsibility and Duties

Section 9.1.1 The Academic Standards Committee is a standing committee that shall be

responsible for initiating recommendations, or acting on recommendations already before the Council, which bear upon the academic excellence and integrity of the University.

Section 9.1.2 Academic excellence includes, but is not limited to, the integrity of the

curriculum and the procedures, grades, policies, and academic environment affecting undergraduate education.

Article 2 Membership

Section 9.2.1 The Academic Standards Committee of the Academic Council shall consist of members appointed by the Chair of the Academic Council from the elected representatives of the Council.

Section 9.2.2 The Academic Standards Committee shall have no fewer than five members with no more than one member from any college.

Section 9.2.3 Terms of the members on the Academic Standards Committee shall begin

on the date of appointment and end with the adjournment of the organizational meeting of the Academic Council in May.

Section 9.2.4 If a position on the Academic Standards Committee becomes vacant, the

Chair of the Academic Council shall appoint an eligible replacement to serve the remainder of the term of the member replaced. An individual appointed to serve the unexpired term of a member of the Committee shall be eligible for appointment to his or her own term of membership.

Article 3 Officers

Section 9.3.1 The officers of the Academic Standards Committee shall consist of a Chair appointed from members of the Academic Standards Committee by the Chair of the Academic Council. The Committee may appoint other Committee officers as Committee activity dictates.

Section 9.3.2 Officers of the Academic Standards Committee shall be for one academic year.

Section 9.3.3 Service on the Academic Standards Committee shall be for no more than

two consecutive years. After two consecutive years of service, members must rotate off for at least one year. Under extenuating circumstances, the Chair of the Academic Council together with the Chair-Elect and the Corresponding Secretary may override the rotation provision.

Article 4 Duties of Officers

Section 9.4.1 It shall be the duty of the Chair of the Academic Standards Committee to:

(1) Convene the Committee when needed to examine and discuss any matter reflecting upon the academic integrity of the institution and (2) Summarize the Committee's deliberations and present a report to the Council.

DIVISION 10 BYLAWS COMMITTEE

Article 1 Responsibility and Duties

Section 10.1.1 The Bylaws Committee is a standing committee that shall review proposed

changes to the Constitution and Bylaws (of the Academic Council) and propose amendments when necessary.

Article 2 Membership

Section 10.2.1 The Bylaws Committee of the Academic Council shall consist of members

appointed by the Chair of the Academic Council from the elected representatives of the Council.

Section 10.2.2 Terms of the members of the Bylaws Committee shall begin on the date of

appointment and end with the adjournment of the organizational meeting of the Academic Council in May at the end of their term.

Section 10.2.3 If a position on the Bylaws Committee becomes vacant, the Chair of

Academic Council shall appoint an eligible replacement to serve the remainder of the term of the member replaced. An individual appointed to serve the unexpired term of a member of the Committee shall be eligible for appointment to his or her own term of membership.

Article 3 Officers

Section 10.3.1 The officers of the Bylaws Committee shall consist of a Chair appointed

by the Chair of the Academic Council and a secretary if the Chair of the Committee deems necessary.

Section 10.3.2 Officers of the Bylaws Committee shall serve one-year terms.

Section 10.3.3 The term of office for the Chair shall begin on the date of appointment and

end with the adjournment of the organizational meeting of the Academic Council in May.

Article 4 Duties of the Officers

Section 10.4.1 It shall be the duty of the Chair of the Bylaws Committee to: (1) convene

the Committee when needed to review proposed changes to the Bylaws and (2) summarize the Committee's deliberations and present reports to the Council.

DIVISION 11 SPECIAL COMMITTEES

Article 1 Definition

Section 11.1.1 Special committees as authorized in Section 3.5.4 of the Constitution are

defined here as those Academic Council committees established by the Council to accomplish specific tasks or to perform specific functions that are not continuing in nature in accomplishing the business of the Academic Council.

Section 11.1.2 With the recommendation of the Executive Committee, the Academic

Council may establish special committees as required to accomplish the business of the Academic Council.

Article 2 Duties

Section 11.2.1 Each special committee at the time of appointment shall receive specific instructions from the Chair of the Academic Council with regard to its responsibilities.

Article 3 Membership

Section 11.3.1 Special committees of the Academic Council shall consist of an appropriate number of members appointed by the Chair of the Academic Council with the advice and consent of the Council. The Chair and Chair-Elect of the Academic Council shall serve as non-voting ex officio members.

Section 11.3.2 The terms of office of members of a special committee shall begin at the time of appointment and continue until the completion of the assigned task.

Section 11.3.3 If a position on a special committee becomes vacant, the Chair of the Academic Council shall appoint a replacement.

Article 4 Officers

Section 11.4.1 The officers of a special committee shall consist of a Chair and a Secretary appointed from the members of the committee by the Chair of the Academic Council.

Article 5 Duties of Officers

Section 11.5.1 It shall be the duty of the Chair of a special committee to (1) organize for and provide general oversight over the work of the committee, (2) call and set agenda for all committee meetings, (3) preside at all committee meetings, and (4) designate a member of the committee to preside at committee meetings in his or her absence.

Section 11.5.2 It shall be the duty of the Secretary of a special committee to (1) conduct committee correspondence as directed by the Chair, (2) notify all members of meetings of the committee and distribute agenda for meetings, (3) record the substantive proceedings and actions of all committee meetings, (4) prepare and sign the official minutes of committee meetings, (5) make available the minutes of each meeting to all members of the committee, (6) record any amendatory changes to the minutes as approved by the committee, (7) distribute the approved minutes of meetings to all members of the Executive Committee of the Academic Council, (8) preserve and present all relevant documents and records of substantive actions of the committee to the Recording Secretary of the Academic Council for appropriate preservation, and (9) perform such other duties as directed by

the Chair of the committee.

DIVISION 12 PROGRAM REVIEW COMMITTEE

Article 1 Definition and Responsibilities and Duties

Section 12.1.1 The Program Review Committee is a standing committee that shall be

responsible for reviewing self studies for programs requiring internal review and completing the Academic Council Reviewer's Rating Form. They are also responsible for presenting the Executive Summary to the Academic Council for all programs receiving internal review, as well as presenting an Executive Summary of programs receiving external accreditation.

Section 12.1.2 In exercising its responsibility, the Program Review Committee shall

perform the following duties:

1. Consult with the Office of Institutional Effectiveness regarding matters related to program review.
2. In September, the Program Review Committee of the Academic Council with the Office of Institutional Effectiveness will draft a memorandum for the Provost to send to those programs which are to begin the 2-year internal review process.
3. At the September meeting of the Academic Council, the Program Review Committee will present a list of programs to be reported on in that academic year's Academic Council Recommendation Report.
4. In May, the Program Review Committee will present the Academic Council Recommendation Report. This report will document the external accreditation activities occurring in the previous academic year. It will include an Executive Summary of all programs that have received accreditation or re-accreditation through an external accreditation agency in the previous academic year. The Executive Summaries should adhere closely to those guidelines put forth by the IHL (which are available from the Office of Institutional Effectiveness). In addition, the Academic Council Recommendation Report presented in May will include an Executive Summary of each program completing internal program review, adhering closely to those guidelines put forth by the IHL.

Article 2 Membership

Section 12.2.1 The Program Review Committee of the Academic Council shall consist of

members representing each of the Colleges of the University and appointed by the Chair of the Academic Council from the elected representatives of the Council.

Section 12.2.2 Members of the Program Review Committee shall serve for two years.

Section 12.2.3 Terms of members of the Program Review Committee shall begin

on the date of appointment and end with the adjournment of the organizational meeting of the Academic Council in May at the end of their terms.
Section 12.2.4 If a position on the Program Review Committee becomes vacant, the Chair of the Academic Council shall appoint an eligible replacement to serve the remainder of the term of the member replaced. An individual appointed to serve the unexpired term of a member of the Committee shall be eligible for appointment to his or her own term of membership.

Article 3 Officers

Section 12.3.1 The officers of the Program Review Committee shall consist of a Chair

and a Chair-Elect appointed by the Chair of the Academic Council and a Secretary if the Chair of Committee deems necessary.

Section 12.3.2 The term of office for the Chair and the Chair-Elect shall begin on the date

of appointment and end with the adjournment of the organizational meeting of the Academic Council in May.

Section 12.3.3 If the office of Chair becomes vacant, it shall be filled by the Chair-Elect.

If the office of the Chair-Elect becomes vacant, the Chair of the Academic Council shall appoint a replacement from the members of the Committee to serve the remainder of the term of the officer replaced.

Article 4 Duties of Officers

Section 12.4.1 It shall be the duty of the Chair of the Program Review Committee to

preside at meetings of the Program Review Committee, assign review duties among the members of the Program Review Committee, summarize the Committee's deliberations and present recommendations, compile the Executive Summary from the individual review reports, and compile the final Academic Council Recommendation Report.

Section 12.4.2 It shall be the duty of the Chair-Elect to assist the Chair in the execution of his or her responsibilities and to preside at meetings of the Program Review Committee in the Chair's absence.

[end]

[The proper format for any such addendum shall be determined later.]

CONSTITUTION OF THE ACADEMIC COUNCIL
Revised September 2011

1 DIVISION I GENERAL PROVISIONS

1.1 Article 1 Name and Purpose

1.1.1 The name of this organization shall be the Academic Council.

1.1.2 The purpose of the Academic Council shall be to provide general supervision over undergraduate academic affairs of The University such as curricula, retention requirements, degree requirements, **General Education Curriculum and assessments**, and major, minor, and emphasis area requirements. Changes in undergraduate academic programs normally originate at the departmental level and carry the endorsement of the relevant college or school curriculum committees. It shall be the responsibility of the Academic Council to review all suggested changes and to recommend approval or disapproval and, if appropriate, return the proposal to the college or unit for revisions. The Academic Council may also initiate changes in the academic program that seem conducive to the welfare of the institution. All actions of the Academic Council shall be forwarded as recommendations to the Provost for review and transmittal to the President of the University for final action.

2 DIVISION 2 MEMBERSHIP

2.1 Article 1 Membership Scope and Classes

2.1.1 The Academic Council shall be composed of elected representatives from the full-time faculties of designated academic divisions of the University with administrative rank no higher than Chair, designated administrative officers of the University, and appointed undergraduate students.

2.1.2 Each of the following divisions of The University shall be entitled to representatives to the Academic Council:

College of the Arts and Letters,
College of Business,
College of Education and Psychology,
College of Health,
Honors College,
College of Nursing
College of Science and Technology,
University Libraries,
USM Gulf Coast.

- 2.1.3 The number of elected representatives apportioned to an academic division shall be based on a ratio of one representative for each 25 full-time equivalent teaching positions in that division. Each division shall be entitled to at least one but not more than four faculty representatives.
- 2.1.4 Faculty assigned to regional campuses shall be included in the count of full-time faculties of academic divisions according to where their position is budgeted within the University.
- 2.1.5 Whenever an undergraduate academic division is created, it shall be apportioned one representative until the time of the next scheduled apportionment.
- 2.1.6 The Academic Council shall be reapportioned according to official University statistics beginning July 2003, and at three-year intervals thereafter.
- 2.1.7 Whenever the number of representatives allocated to an academic division is reduced, all faculty representatives on the Council from that division shall serve out the remainder of their terms in office.
- 2.1.8 The President of the University, the Provost(s), the vice presidents, the deans of the academic divisions of the University entitled to representatives, the University Librarian, and the Registrar shall serve as non-voting ex-officio members of the Academic Council.
- 2.1.9 The undergraduate student body shall be entitled to three non-voting representatives (two from Hattiesburg and one from USM Gulf Coast Campus on the Academic Council).

2.2 **Article 2 Term of office**

- 2.2.1 Faculty representatives shall serve staggered three-year terms and may be re-elected to a second term of three years. Following one or more years of absence from the Council, a faculty member becomes eligible once more to serve two consecutive terms.
- 2.2.2 Student representatives shall be appointed for one-year terms and be reappointed for additional terms if eligible.
- 2.2.3 Terms of faculty and student representatives shall begin and end with the organizational meeting of the Council in May.
- 2.2.4 The terms of Council representatives appointed by the Chair of the Academic Council under the provisions of Sections 2.5.1, 2.5.4, and 2.5.5 of this constitution shall begin on the date of their appointments and end with the seating of the new Council in May.

2.2.5 The term of a Council representative elected to fill a position vacated shall be for the unexpired term of the representative vacating the position.

2.3 **Article 3 Eligibility Requirements**

2.3.1 To be eligible as a candidate for a faculty position on the Academic Council, the individual must be in at least his or her third year of service as a full-time tenure-track faculty member of the University and hold academic rank as Assistant Professor, Associate Professor, Professor, or Distinguished Professor without any qualifying designation such as “visiting,” “special,” or “adjunct.”

2.3.2 To be eligible to vote for candidates for the Academic Council, faculty must hold academic rank as Assistant Professor, Associate Professor, Professor, or Distinguished Professor without any qualifying designation such as “visiting,” “special,” or “adjunct.”

2.3.3 To be eligible for appointment and to serve as a student representative to the Academic Council, the individual must (1) be a full-time student on a campus of The University at the time of and during the term of his or her appointment, (b) have a 2.75 cumulative grade point average at the time of and during the term of his or her appointment, and (c) be a member of the sophomore, junior, or senior class. The Recording Secretary shall be responsible for ensuring that student representatives are eligible to serve on Academic Council.

2.4 **Article 4 Election of Representatives to the Council**

2.4.1 Council representatives from each academic division shall be elected in April by the eligible faculty assigned to that division. The eligible faculty of each division as defined in Section 2.3.1 of this Constitution shall elect the appropriate number of representatives by secret ballot, according to the procedures prescribed in the Bylaws. In order to complete the election of Council representatives in April, the elections process shall be initiated no later than the second week in February.

2.4.2 An eligible faculty member holding joint appointment across academic divisions may vote for representatives in only one of the divisions in which he or she holds appointments and may be elected as a representative in only one of these divisions.

2.4.3 The voting member of the Council representing the Honors College shall be the chair elect of the Honors College Advisory Council. The term of the Honors College representative shall be one year (though he or she may be appointed for one consecutive term). Faculty appointed to fill a vacancy shall be regarded as full voting members of the Council.

2.4.4 The voting member(s) of the Council representing the USM Gulf Coast Campus shall be selected by eligible faculty whose positions are budgeted through the regional

campus. Faculty eligible to vote for a USMGC representative shall not be eligible to vote for representatives chosen from among faculty budgeted through the Hattiesburg campus.

- 2.4.5 Student representatives appointed to the Academic Council shall be appointed by the President of the Student Government Association, ratified by the Student Senate, and recommended by the Vice President for Student Affairs to the President of The University for appointment.

2.5 **Article 5 Vacancies and Leaves of Absence**

- 2.5.1 A vacancy on the Council that arises after elections in April shall be filled by appointment from eligible faculty of the affected college or division by the Chair of the Academic Council with the advice and consent of the Council. Faculty appointed to fill a vacancy shall be regarded as full voting members of the Council and shall be eligible for one consecutive term if elected.
- 2.5.2 If a vacancy for one year or more on the Council is in prospect at the time of the annual elections in April, the vacancy shall be filled by regular election procedures as prescribed in the Constitution and Bylaws of the Council.
- 2.5.3 If an elected representative of the Council takes a leave of absence for a year or less, he or she shall appoint a proxy from his or her college who is eligible for membership as an elected representative or who is a current elected council representative from his or her college or division.
- 2.5.4 If an elected representative on leave fails to designate a proxy or his or her leave of absence extends beyond one year, the position shall be declared vacant by the Chair of the Academic Council and filled in the interim by appointment from eligible faculty of the affected college or division by the Chair of the Academic Council with the advice and consent of the Council.
- 2.5.5 If an elected Council representative fails to attend two consecutive regularly scheduled meetings without supplying a proxy, the Recording Secretary shall notify the chair, who shall notify said representative that his or her position will be declared vacant in the event of a third consecutive absence without a proxy. Upon his or her third consecutive absence without a proxy, his or her position shall be declared vacant by the Chair and filled in the interim by appointment from eligible faculty of the affected college or division by the chair with the advice and consent of the Council.

3 **DIVISION 3 OFFICERS AND COMMITTEES**

3.1 **Article 1 Officers, Eligibility, and Term of Office**

- 3.1.1 The officers of the Academic Council shall consist of Chair, Chair-Elect, Corresponding Secretary, and Recording Secretary who shall be the University Registrar.
- 3.1.2 Any elected representative to the Academic Council shall be eligible to hold elective office.
- 3.1.3 The terms of Council officers shall be for one year or less. The terms of officers elected to serve one-year terms shall begin and end with the adjournment of the Council at its organizational meeting in May. The terms of Council officers elected or appointed to fill positions vacated during the Academic Council year shall begin at the time of their election or appointment to office and end with the adjournment of the Council at its organizational meeting in May.

3.2 **Article 2 Election of Officers**

- 3.2.1 The regular election of Council officers for the Academic Council shall be held at the organizational meeting of the Council in May to fill all offices open at that time.
- 3.2.2 With the exception prescribed in Section 3.3.1 of this Constitution, the Chair shall be the person whose term as Chair-Elect is ending at the time of the organizational meeting of the Council in May.
- 3.2.3 As prescribed in Section 3.3.3 of the Constitution, special elections of Council officers shall be held to fill Council offices vacated during the Academic Council year.
- 3.2.4 The Chair, Chair Elect, and Corresponding Secretary shall be elected by secret ballot according to the procedures prescribed in the Bylaws.
- 3.2.5 No person may hold two offices simultaneously.

3.3 **Article 3 Vacancies and Leaves of Absence**

- 3.3.1 If the office of Chair becomes vacant, the Chair-Elect shall become chair for the remainder of that term and remain chair for the following term.
- 3.3.2 If the office of Chair-Elect becomes vacant before the end of the academic year, the Council at its next meeting shall elect an eligible voting member to serve as Chair-Elect for the remainder of that term.
- 3.3.3 If the office of Chair becomes vacant when the office of Chair-Elect is also vacant, the Corresponding Secretary shall convene a special meeting of the Council within fourteen days (unless the organizational meeting of the Council in May is sooner) to elect a Chair and Chair Elect from its eligible voting members to serve the remainder of the term.

- 3.3.4 If the office of Corresponding Secretary becomes vacant the Council at its next meeting shall elect an eligible voting member to serve as Secretary for the remainder of the term.
- 3.3.5 If an elected officer of the Academic Council takes a leave of absence or is physically incapacitated for more than three consecutive months, the office shall be considered vacant and shall be filled according to the provisions of this Constitution and its Bylaws.

3.4 **Article 4 Duties of Officers**

- 3.4.1 It shall be the duty of the Chair (a) to provide general supervision of all business of the Council, (b) to open and preside at all meetings of the Council, (c) to preside at all meetings of the Executive Committee, (d) to be an ex officio of all committees, and (e) to perform such other duties as are prescribed in the Bylaws.
- 3.4.2 It shall be the duty of the Chair-Elect (a) to assist the Chair (when asked) in the execution of his or her responsibilities, (b) to preside at meetings of the Academic Council in the Chair's absence, (c) to serve as the Council's financial officer and signature authority, (d) to maintain all financial records of the Council, and (e) to perform such other duties as are prescribed in the Bylaws.
- 3.4.3 It shall be the duty of the Corresponding Secretary (a) to conduct Council correspondence as directed by the Chair, (b) to notify all members of meeting of the Council and to distribute the agenda, (c) to inform the Council when a quorum is present at meetings, (d) read or summarize important correspondence at meetings, (e) to assist the recording secretary in the preparation of the minutes of the Council's meetings, (f) to serve as secretary at meetings of the Executive Committee, and (g) to perform such other duties as are prescribed in the Bylaws.
- 3.4.4 It shall be the duty of the Recording Secretary (a) to record the substantive actions and proceedings of all meetings of the Academic Council, (b) prepare the official minutes of each meeting (including a statement of members present and absent) and secure the signature of the Chair of the Council, (c) to distribute the minutes of each meeting to all members of the Council (elected and ex officio), appropriate administrative and staff personnel of The University, and to other individuals as directed by the Chair of the Council and the Provost, (d) to take the roll call of members and proxies and/or record members present and absent at all meetings of the Council, (e) to read the minutes of the previous meeting, if requested, and record any emendatory changes approved by the Council, (f) to preserve and have available the official documents and records of the Academic Council, (g) notify Chair of two successive absences without proxy by any representative, and (h) to perform such other duties as are prescribed in the Bylaws.

3.5 **Article 5** **Committees**

- 3.5.1 The Executive Committee of the Academic Council shall consist of the officers of the Council and a representative to be designated from the office of and by the Provost. The latter shall be non-voting ex officio. The Committee shall perform such duties as prescribed in this Constitution and its Bylaws.
- 3.5.2 An Elections Committee shall be established by the Council. This committee shall provide general oversight of all elections of Council representatives according to the provisions specified in the Bylaws.
- 3.5.3 A General Education **Curriculum** Committee shall be established by the Council. This committee shall be responsible for reviewing and recommending to the Academic Council all courses proposed for inclusion in The University's undergraduate General Education Curriculum and for monitoring the effectiveness of all courses included in the General Education Curriculum according to the policy, procedures, and criteria specified in the Bylaws.
- 3.5.4 The Academic Council may establish such other standing and special committees as its business may require. The members and officers of these committees shall be appointed by the Chair of the Academic Council with the advice and consent of the Council.

4 **DIVISION 4 MEETINGS OF THE ACADEMIC COUNCIL**

4.1 **Article 1** **Schedule of Meetings**

- 4.1.1 The Academic Council shall normally meet in regular session once each month during the nine (9) month academic year, except for the month of January. Special sessions of the Council may be called as required (a) by the Chair of the Council, (b) at the request of a majority of its voting members, (c) by the Provost, or (d) by the President of The University.
- 4.1.2 The Academic Council shall establish a schedule of regular meetings for the Academic Council at its first organizational meeting in May. The schedule shall be published and distributed promptly to all members of the Council and to appropriate administrative and staff personnel of The University.

4.2 **Article 2** **Submission of Proposals**

- 4.2.1 Submission of proposals for changes in the undergraduate academic programs of colleges and schools will normally come from their respective curriculum committees. Proposals shall be presented in both form and content to the Academic Council as prescribed by the Executive Committee and approved by the Provost.

- 4.2.2 Submission of proposals for changes affecting undergraduate academic programs University-wide will normally come from (a) elected and ex officio members of the Academic Council, (b) any standing or special committee of the Council, or (c) college and school curriculum committees. Proposals shall be presented in both form and content to the Academic Council as prescribed by the Executive Committee and approved by the Provost.
- 4.2.3 Proposals for changes in undergraduate academic programs must be submitted to the Corresponding Secretary of the Academic Council at least ten days in advance of meetings.
- 4.2.4 Academic Council (and specifically the Intercollegiate Curriculum Committee of Academic Council) is charged with reviewing new course proposals and determining whether similar courses already exist in the University curriculum. Academic Council relies on a two-tiered approach for determining if such similarities or duplications exist. First, developers of new courses should determine if similar courses are already present in the curriculum prior to proposing the new courses to Academic Council. Second, members of the Intercollegiate Curriculum Committee should also check for duplication/similarities with existing courses.
- 4.2.5 If a proposed course is similar to or duplicates an existing course in the University curriculum the proposer should provide: 1) a detailed course outline, 2) clear and substantive reasons why the proposed course is needed, 3) a rationale differentiating the proposed course from existing courses, and 4) a list of possible texts for the proposed course.
- 4.2.6 If a proposed course is similar to an existing one in another college (or colleges), or if a change in a degree plan affects another college, the chairs and deans of the affected programs must be notified of the proposal a minimum of two weeks prior to the Academic Council's discussion of the proposed course. A substantive, definitive response from the chairs and/or deans of the affected programs to the Chair of Academic Council and the Chair of the Intercollegiate Curriculum Committee is required, stating whether the proposed change will have a significant negative effect. Chairs and deans from affected programs are encouraged to attend Academic Council meetings on the date of the discussion of the proposed course to aid in informing members of Academic Council.

4.3 **Article 3 Meeting Agenda**

- 4.3.1 Agenda for meetings shall be prepared by the Executive Committee of the Academic Council, which shall establish the priority of topics on the agenda.
- 4.3.2 The Corresponding Secretary shall mail announcements and agendas for all regular and special meetings to council members and appropriate administrative and staff personnel of The University at least five class days in advance of such meetings.

4.3.3 The agenda prepared by the Executive Committee for a meeting may be changed at the meeting by a majority vote of the voting membership present. A call for non-agenda items shall be made at each meeting.

4.4 **Article 4 Meeting Procedures**

4.4.1 The meetings of the Academic Council shall be open.

4.4.2 The Chair shall serve as the presiding officer of all meetings of the Academic Council. In his or her absence, the Chair-Elect shall preside. If both are absent, the Corresponding Secretary shall preside.

4.4.3 A quorum of the Academic Council shall consist of more than one-half of its voting members.

4.4.4 Meetings of the Academic Council shall be conducted according to the latest edition of *Robert's Rules of Order* (as interpreted by the Chair), except insofar as the Constitution and the Bylaws make expressed provisions to the contrary. The Chair may appoint a parliamentarian outside the Council membership to counsel about interpretations of parliamentary procedures.

4.4.5 The right of the floor at meetings of the Academic Council shall be afforded to (a) members of the Council, (b) heads of administrative divisions of The University or persons designated by them to present agenda items, (c) other persons invited by the Council to address specific items on the agenda, and (d) any other person recognized by the Chair.

4.4.6 Actions of the Academic Council that require voting, except amendments to the Constitution or the Bylaws, may be enacted by a majority vote of its voting members (elected representatives), a quorum being present. Voting shall be by voice or a show of hands unless a secret ballot is requested by a voting member.

4.4.7 Any voting member of the Academic Council unable to attend a meeting may designate in a signed statement a proxy. The proxy must be eligible for membership as an elected representative or be a voting member of the Academic Council. The Corresponding Secretary shall ensure that all proxies meet Academic Council membership requirements (Section 2.3.1).

5 **DIVISION 5 FINANCES**

5.1 **Article 1 Budget**

5.1.1 The Academic Council may request an annual budget from The University to conduct business. Expenditures may be authorized either by the Academic Council or by the Executive Committee.

- 5.1.2 The Chair-Elect shall serve as the Academic Council's financial officer and signature authority. All financial records of the Council shall be maintained by the Chair-Elect and made available to members of the Council for examination.

6 **DIVISION 6 AMENDMENTS AND BYLAWS**

6.1 **Article 1 Amendments to the Constitution**

- 6.1.1 Amendments to the Constitution shall be initiated by the Academic Council. An amendment becomes effective when approved by (a) a two-thirds vote of the total voting membership of the Academic Council and (b) the Provost.

6.2 **Article 2 Bylaws**

- 6.2.1 The Academic Council by a two-thirds vote of its total voting membership and with the approval of the Provost shall establish Bylaws, not inconsistent with this Constitution, governing the conduct of the business of the Council and such matters as may be within its competence.
- 6.2.2 Any voting member or committee of the Academic Council may propose additions, amendments or deletions to the Bylaws by submitting a written text of the proposal to the Chair of the Council at least fourteen days before a regular meeting at which it is to be considered. The Corresponding Secretary shall circulate the proposal to all members of the Council prior to the meeting.
- 6.2.3 Bylaws of the Academic Council may be amended by a majority vote of its total voting membership and with the approval of the Provost.

[end]

COMMUNITY HEALTH SCIENCES (HEALTH POLICY AND ADMINISTRATION) BS
Degree Plan (CHSHPABS)

GENERAL EDUCATION CURRICULUM

GEC 01. Written Communication (6 hours)

- 01. ENG 101
- 02. ENG 102

GEC 02. Natural Science and Mathematics (11 hours minimum)

Science Requirement (8 hours minimum)

- 01. Select 2 courses with labs:

- AST 111/L
- AST 112/L
- BSC 103/L ◊
- BSC 110/L ◊
- BSC 111/L ◊
- BSC 250/L**
- BSC 251/L**
- CHE 104/L
- CHE 106/L
- CHE 107/L
- GHY 104/L
- GHY 105/L
- GLY 101/L
- GLY 103/L
- MAR 151/L
- PHY 103/L
- PHY 111/L
- PHY 112/L
- PHY 201/L
- PHY 202/L
- PSC 190/L

Mathematics Requirement (3 hours)

- 02. Select 1 course:

- MAT 100***
- MAT 101*
- Higher-level MAT course*

MAT 101 is a prerequisite for CHS 440. Course description is being modified to "MAT 101 or higher" to reflect practice.

GEC 03. Humanities (9 hours)

- 01. ENG 203
- 02. Select 2 courses, 1 History required:
 - HIS 101
 - HIS 102
 - PHI 151
 - PHI 171
 - REL 131

GEC 04. Aesthetic Values (3 hours)

- 01. Select 1 course:
 - ART 130
 - DAN 130
 - MUS 165
 - THE 100

GEC 05. Social and Behavioral Sciences (6 hours)

- 01. Select 2 courses:
 - ANT 101
 - COH 100
 - ECO 101 *
 - GHY 101
 - PS 101
 - PSY 110
 - SOC 101

GEC 06. Computer Competency Requirement (3 hours)

- 01. LIS 201

GEC 07. Writing-Intensive Requirement (3 hours)

- 01. ENG 333 (WI)
ENG 101 & ENG 102 prerequisites

GEC 08. Speaking-Intensive Requirement (3 hours)

- 01. CMS 320 (SI)

GEC 09. Capstone Requirement (Major Area)

- 01. CHS 433 (Capstone)
Must be taken Senior Year; ENG 101 & ENG 102 prerequisites

*This course satisfies both the GEC requirement and a program requirement for this major.

**This GEC course is recommended by this major.

***This course does not satisfy prerequisites for any other math course.

◊ GEC restrictions apply; see page XXX.

GEC 06 - GEC 09 courses are specific to the major.

For full description of the GEC, see page XXX.

PROGRAM CURRICULUM

DEG 01. Major Area of Study Requirements (57 hours)

- 01. CHS 101
- 02. CHS 210
- 03. CHS 321
- 04. CHS 347
- 05. CHS 420
- 06. CHS 422
- 07. CHS 425
- 08. CHS 427
- 09. CHS 428
- 10. CHS 432
- 11. CHS 433 (Capstone)
- 12. CHS 440
- 13. CHS 457
- 14. CHS 470
- 15. CHS 485
- 16. CHS 493
- 17. Choose 6 additional hours of CHS electives (2 courses).
Students interested in careers in long-term care should take CHS 460 (Long Term Care Policy and Administration)

DEG 02. Additional Requirements (9-12 hours)

- 01. ACC 200
- 02. ~~ECO 201~~ ECO 101*
- 03. Select 1 course:
 - MAT 101*
 - Higher-level MAT course*
- 04. NFS 362

DEG 03. Electives

- 01. Choose electives as needed with adviser's approval.
(See Hours to Degree below.)

HOURS TO DEGREE

124 hours are needed to graduate with a BS in Community Health Sciences with an emphasis in Health Policy and Administration. At least 50 percent of the hours applied to a degree at The University of Southern Mississippi must be earned from a senior college, and 45 of these hours must be in courses numbered 300 or above. The last 25 percent of course work must be earned from Southern Miss. The student must earn at least 12 hours in the major area of study from Southern Miss.