

Academic Council Minutes
The University of Southern Mississippi
September 8, 2008

The Academic Council met at 3:30 p.m. on September 8, 2008, in Cook Library room 123 with Dr. David Walker, Chair of the Academic Council, presiding.

The following voting members were present: Dr. David Beckett, Dr. Douglas Bristol, Dr. Dan Capper, Dr. Jon Carr, Dr. Richard Conville, Mr. Desmond Fletcher, Dr. Elizabeth Haynes, Dr. Taralynn Hartsell, Dr. Stanley Hauer, Dr. Mark Klinedinst, Dr. Mary Lux, Dr. David Marchman, Dr. Douglas Masterson, Dr. James McGuire, Ms. Adrienne McPhaul, Dr. Elaine Molaison, Dr. Sarah Morgan, Dr. Stephen Oshrin, Dr. Stacy Reischman, and Dr. David Walker.

The following voting members were represented by proxies to constitute a quorum:
Dr. Tammy Barry for Heather Turner-Sterling and Dr. Gwen Pate for Dr. Jim Henderson.

The following non-voting members were present: Ms. Carolyn Cawthon, Ms. Nancy Kaul, Dr. William Powell, Mr. Greg Pierce and Dr. Denise VonHermann.

The following guests were present: Dr. David Duhon, Ms. Julie Howdeshell, Mr. Akin Karatay, Dr. Jeff Kaufmann, Mr. Keith Long, Ms. Kathryn Lowery, Ms. Dawn Porter, and Ms. Desiree Rodriguez

1.0 Call to Order

The meeting was called to order at 3:30 p.m. with Dr. David Walker presiding.

2.0 Adoption of the Agenda

Dr. Walker presented the agenda for approval with the following modifications.

- The Chair for the School of Social Work requested that SWK 411 be withdrawn.
- Dr. Powell requested that an item under new business be added concerning the definition of online programs.

Dr. Oshrin moved and Dr. Masterson seconded a motion to approve the agenda. The motion passed.

3.0 Approval of the minutes

Dr. Walker presented the June 2, 2008 minutes for approval. Not all members received the June minutes therefore, approval of the minutes has been tabled until the October meeting.

4.0 Course Proposals

4.1 Old "Course" Business

4.1.1 No Old Course Business.

4.2 New "Course" Business

4.2.1 College of Arts & Letters

Department of Anthropology & Sociology

Dr. Walker presented the request to approve the addition of ANT 461. Dr. Lux moved and Dr. Capper seconded a motion to approve the addition of ANT 461. The motion passed.

4.2.2 College of Business

Department of Economics, Finance and International Business

Dr. Walker presented the request to approve the modification of FIN 300. Dr. Oshrin moved and Mr. Fletcher seconded a motion to approve the modification of FIN 300. The motion passed.

Department of Management and Marketing

Dr. Walker presented the request to approve offering a degree in Marketing on the Gulf Coast campus. Dr. Bristol moved and Mr. Fletcher seconded a motion to approve the approval of offering a degree in Marketing on the Gulf Coast campus. The motion passed.

Dr. Walker presented the request to approve offering a degree in Business Administration (Entrepreneurship emphasis) on the Stennis campus. Dr. Conville moved and Dr. Masterson seconded a motion to approve the approval of offering a degree in Business Administration (Entrepreneurship emphasis) on the Stennis campus. The motion passed.

5.0 Reports

5.1 Chair Report-Dr. David Walker
No report.

5.2 Chair-Elect Report-Dr. Elizabeth Haynes
No report.

5.3 Secretary Report
No report.

5.4 SACS/QEP/Alternative Learning

5.4.1 Dr. Powell made the comment to continue to check out the strategic planning website along with the strategic enrollment planning website for any new updates.

5.5 Standing Committees – Review of Membership

5.5.1 Academic Standards – Dr. Dan Capper
No report.

5.5.2 Bylaws – Dr. Jon Carr
No report.

5.5.3 Elections – Dr. Taralynn Hartsell
College of Education and Psychology will hold elections this semester.

5.5.4 General Education – Dr. Richard Conville.
Please see attached.

5.5.5 Intercollegiate – Dr. Stacy Reischman
No report.

5.5.6 Program Reviews-Dr. Doug Masterson
No report.

6.0 Old Business

6.1 No old business

7.0 New Business

7.1 Vacancy (College of Education and Psychology)

“2.5.1 A vacancy on the Council that arises after elections in April shall be filled by appointment from eligible faculty of the affected college or division by the Chair of the Academic Council with the advice and consent of the Council. Faculty appointed to fill a vacancy shall be regarded as full voting members of the Council and shall be eligible for one consecutive term if elected.” (Academic Council Constitution)

Dr. Walker requested to appoint Tammy Barry to replace Heather Sterling-Turner for her term. Council approved.

7.2 Definition of Online Program.

Dr. Powell presented to Council a change in the wording for the definition of online programs. In order to be in compliance with IHL and SACS Dr. Powell requested that the wording be changed to reflect **50% or more**. Dr. Walker presented this request to change the wording of the definition of online programs to reflect **50% or more**. Dr. Carr moved and Dr. Conville seconded a motion to approve the rewording of the definition of online programs to reflect **50% or more**. The motion passed.

8.0 Adjourn

Dr. Walker adjourned the meeting at 4:25 p.m. The next Academic Council meeting is scheduled for October 6, 2008.

Greg Pierce, Recording Secretary

David Walker, Chair

**Meeting Notes [REVISED], General Education Committee (GEC) of the Academic Council
meeting held Friday, 8/22/08 11 am, LAB 469, 11am-12:20pm**

Attendance: Members, Stacy Reischman, Doug Masterson, Elaine Moliason, Heather Sterling-Turner, and (GEC chair) Dick Conville; (AC chair) David Walker); (Provost Liaison) Bill Powell; (IE rep) Kathryn Lowery; (QEP Director) Julie Howdeshell

[I met with member, Doug Bristol (GC) at 4 pm that afternoon to bring him up to date—RLC]

After those present briefly introduced ourselves, I turned the meeting over to Julie H, and she guided us through the folder of materials prepared by her office, SACS-Quality Enhancement, and Institutional Effectiveness.

These included:

1. A list of all university courses required by any program to meet GEC requirements, GEC 01-GEC 09 (see Generic Degree Plan Template)
2. A list of all university courses required for meeting GEC 06, 07, 08, and 09, program by program
3. The General Education Curriculum copied from the 08-09 USM Bulletin, pp. 84-87
4. A copy of the Generic Degree Plan Template, 08-09
5. A copy of the Responsibilities and Duties of the GEC from the AC By-laws
6. A copy of The Principles of Accreditation, from SACS
7. A copy of Core Requirements for University Graduation from the IHL Policies and Bylaws (sec. 601.05)
8. A copy of chapter 4 from Assessment Clear and Simple, by B. E. Walvoord
9. A copy of a conference notice on assessment from the Association of American Colleges and Universities

As she presented each of these and commented on its place in our work, we briefly discussed each.

I had also asked Julie H to draw up a laundry list of tasks the QEP and IE offices needed GEC to address this year. [Included in this handout was a summary of a decision made at an August 18 work session (see attendance, p. 1) regarding labeling of GEC requirements in PeopleSoft. She handed this out, and we discussed those items too. Pages 2-4 of this handout listed and elaborated on 4 pressing issues QEP and IE need GEC to address: (see items 1-4, top of p. 2 for this priority list).

The GEC agreed to (1) start with reviewing and revising the GEC narrative in the Bulletin (including the 36 learning outcomes), and (2) undertake a review of GEC learning outcomes, *starting with the capstone courses* (and Julie H agreed to provide us with a list of items such a review would need to address).

A concern was voiced in the committee that some program administrators responsible for GEC 06, 07 08, 09 may be assigning these important courses to adjunct instructors. Bill Powell agreed to collect data for us on who is teaching these courses.

Kathryn L and Julie H shared information about conferences and other resources that would be helpful to the GEC committee for dealing with GEC issues successfully.

Summary by Dick Conville, GEC chair
082708; revised based on feedback 090608

A comment by Julie H regarding the learning outcomes: Revising the wording of the 36 outcomes will be a large task. I would recommend looking at the speaking outcome as it was initially not included at all, then inserted with the writing, then separated because it was being ignored. There are specifics in the GEC narrative regarding the speaking components that should be included (audience analysis, etc.) that might be useful to include in the outcome.

Academic Council Minutes
The University of Southern Mississippi
October 6, 2008

The Academic Council met at 3:30 p.m. on October 6, 2008, in Cook Library room 123 with Dr. David Walker, Chair of the Academic Council, presiding.

The following voting members were present: Dr. Tammy Barry, Dr. David Beckett, Dr. Douglas Bristol, Dr. Dan Capper, Dr. Richard Conville, Dr. Julie Cwickla, Dr. Elizabeth Haynes, Dr. Stanley Hauer, Dr. Mary Lux, Dr. David Marchman, Dr. Douglas Masterson, Dr. James McGuire, Ms. Adrienne McPhaul, Dr. Elaine Molaison, Dr. Sarah Morgan, and Dr. David Walker.

The following voting members were represented by proxies to constitute a quorum:
Dr. Gwen Pate for Dr. Jim Henderson, Dr. Stanley Hauer for Dr. Stephen Oshrin, Dr. Douglas Bristol for Dr. Shahdad Naghshpour, Dr. David Beckett for Mr. Desmond Fletcher, Dr. Richard Conville for Dr. Stacy Reichman, and Ms. Adrienne McPhaul for Dr. Taralynn Hartsell.

The following non-voting members were present: Ms. Carolyn Cawthon, Ms. Nancy Kaul, Dr. William Powell, Mr. Greg Pierce and Dr. Denise VonHermann.

The following guests were present: Ms. Sonia Adams, Ms. Mary Jane Barmettler, Dr. Patricia Biesiot, Dr. Chris Campbell, Ms. Kara Craig, Dr. Kelly Dial, Ms. Sonia Gaines-Littles, Dr. Sherry Herron, Mr. John House, Ms. Julie Howdeshell, Mr. Akin Karatay, Dr. Sandra Leal, Ms. Kathryn Lowery, Dr. Tom Osowski, Ms. Dawn Porter, Ms. Sheri Rawls, Dr. Tim Rehner, Ms. Desiree Rodriguez, and Dr. MD Sarder

1.0 Call to Order

The meeting was called to order at 3:30 p.m. with Dr. David Walker presiding.

2.0 Adoption of the Agenda

Dr. Walker presented the agenda for approval. Dr. Capper moved and Dr. Lux seconded a motion to approve the agenda. The motion passed.

3.0 Approval of the minutes

Dr. Walker presented the June 2, 2008 minutes for approval. Dr. McGuire moved and Dr. Capper seconded a motion to approve the June 2, 2008 minutes. The motion passed.

Dr. Walker presented the September 8, 2008 minutes for approval. Dr. Morgan moved and Dr. Masterson seconded a motion to approve the September 8, 2008 minutes. The motion passed.

4.0 Course Proposals

4.1 Old "Course" Business

4.1.1 No Old Course Business.

4.2 New "Course" Business

4.2.1 College of Arts & Letters

Department of Art & Design

Dr. Walker presented the request to approve the addition of ART 494. Dr. Hauer moved and Dr. Masterson seconded a motion not to take action on the addition of ART 494. The motion passed. Council was missing the proposal form to add this course.

Department of Mass Communication and Journalism

Dr. Walker presented the request for approval of the BA in Mass Communication being offered on the Gulf Coast campus. Dr. Hauer moved and Dr. Lux seconded a motion to approve the BA in Mass Communication being offered on the Gulf Coast campus. The motion passed.

Dr. Walker presented the request to modify MCJ 460. Dr. Barry moved and Dr. Capper seconded a motion to approve the modification of MCJ 460. The motion passed.

4.2.2 College of Health

School of Social Work

Dr. Walker presented the request to modify SWK 230. Dr. Capper moved and Dr. McGuire seconded a motion to approve the modification of SWK 230. The motion passed.

Dr. Walker presented the request to modify SWK 495. Dr. Conville moved and Dr. Barry seconded a motion to approve the modification of SWK 495. The motion passed.

Department of Community Health Sciences

Dr. Walker presented the request to modify the Allied Health B.S. degree requirements. Dr. Lux moved and Dr. Morgan seconded a motion to approve the modification of the Allied Health B.S. degree requirements. The motion passed.

School of Human Performance & Recreation

Dr. Walker presented the request to modify the Exercise Science Program. Dr. Lux moved and Dr. McGuire seconded a motion to approve the modification of the Exercise Science Program. The motion passed.

4.2.3 College of Science & Technology

Department of Biological Sciences

Dr. Walker presented the request to add BSC 399. Dr. Masterson moved and Dr. Beckett seconded a motion to approve the addition of BSC 399. The motion passed.

Dr. Walker presented the request to modify BSC 360. Dr. Capper moved and Dr. Lux seconded a motion to approve the modification of BSC 360. The motion passed.

Dr. Walker presented the request to modify BSC 469L. Dr. Beckett moved and Dr. Conville seconded a motion to approve the modification of BSC 469L. The motion passed.

School of Construction

Dr. Walker presented the request to modify IET 370 and add IET 413, 414, 470, 471, and 472. Dr. Marchman moved and Dr. Masterson seconded a motion to request modification of IET 370 and addition of IET 413, 414, 470, 471 and 472 as a group. The motion passed. Dr. Conville moved and Dr. Masterson seconded a motion to approve the modification of IET 370 and addition of IET 413, 414, 470, 471 and 472. The motion passed.

Dr. Walker presented the request to modify AEC 454 and BCT 336 and to remove AEC 454L and BCT 336L from the Construction Engineering Technology program. Dr. Masterson moved and Dr. Capper seconded a motion to request modification of AEC 454 and BCT 336 and to remove AEC 454L and BCT 336L from the Construction Engineering Technology program as a group. The motion passed. Dr. Capper moved and Dr. Morgan seconded a motion to approve the modification of AEC 454 and BCT 336 and to remove AEC 454L and BCT 336L from the Construction Engineering Technology program. The motion passed.

Center for Science and Mathematics Education

Dr. Walker presented the request to modify SME 432. Dr. Morgan moved and Dr. Barry seconded a motion to approve the modification of SME 432. The motion passed.

5.0 Reports

5.1 Chair Report-Dr. David Walker
No report.

5.2 Chair-Elect Report-Dr. Elizabeth Haynes
No report.

5.3 Secretary Report
No report.

5.4 SACS/QEP/Alternative Learning

5.4.1 Ms. Kathryn Lowery reported that the University Assessment Committee will meet to go over assessment reports. This process should take a month and then reports will be returned back to each department the first week of December.

5.5 Standing Committees – Review of Membership

5.5.1 Academic Standards – Dr. Dan Capper
No report.

5.5.2 Bylaws – Dr. Tammy Barry
No report.

5.5.3 Elections – Dr. Taralynn Hartsell
Dr. Barry reported that election ballots were due October 10th for Dr. Taralynn Hartsell's seat on Academic Council.

5.5.4 General Education – Dr. Richard Conville.
Please see attached.

5.5.5 Intercollegiate – Dr. Stacy Reischman
No report.

5.5.6 Program Reviews-Dr. Doug Masterson
No report.

6.0 Old Business

6.1 No old business

7.0 New Business

- 7.1 Faculty needing support for the printing of digital submissions to Academic Council. Dr. Walker requested that any council members needing support for the AC submissions please notify him.
- 7.2 Use of IVN room for AC meetings (meetings in OMH 102 and Gulf Park AEC 303, from 3:30-5:30 p.m.) Dr. Walker presented the request to move the next meeting to rooms OMH 102 and AEC 303 to be able to accommodate both the AC member meeting in Hattiesburg and Gulf Park. Dr. Barry moved and Dr. Marchman seconded a motion to approve the room changes to OMH 102 and AEC 303. The motion passed.

8.0 Adjourn

Dr. Walker adjourned the meeting at 4:25 p.m. The next Academic Council meeting is scheduled for October 6, 2008.

Greg Pierce, Recording Secretary

David Walker, Chair

ACADEMIC COUNCIL MINUTES SUMMARY
October 6, 2008

College of Arts & Letters

Department of Mass Communication and Journalism

Modify: MCJ 460 Press Law and Ethics.
To: MCJ 460 Press Law. Effective spring 2009.

College of Health

School of Social Work

Modify: SWK 230 Introduction to Social Work
To: SWK 301 Introduction to Social Work.
Effective spring 2009.
Modify: SWK 495 Social Welfare and Social Development
in Jamaica.
To: SWK 495 Human Rights and Social Development in
Jamaica. Effective spring 2009.

College of Science & Technology

Department of Biological Sciences

Add: BSC 399 MCAT Preparation. Two hours. Face to
face and interactive video delivery format.
Effective spring 2009.
Modify: BSC 360 Cell Physiology.
To: BSC 360 Cell Biology. Effective spring 2009.
Add: BSC 469L Developmental Biology Laboratory
One hour. Effective spring 2009.

School of Construction

Modify: IET 370 Introduction to Logistics. Face to face
format.
To: IET 370 Operations and Logistics Concepts.
Face to face and online delivery format.
Effective spring 2009.
Add: IET 413 Lean Production Systems. Three hours.
Face to face and online delivery format.
Effective spring 2009.

Add:	IET 414	<u>Engineering Project Management</u> . Three hours. Face to face and online delivery format. Effective spring 2009.
Add:	IET 470	<u>Logistics Transportation Systems</u> . Three hours. Face to face and online delivery format. Effective spring 2009.
Add:	IET 471	<u>Logistics Distribution Systems</u> . Three hours. Face to face and online delivery format. Effective spring 2009.
Add:	IET 472	<u>Global Supply Chain Management</u> . Three hours. Face to face and online delivery format. Effective spring 2009.
Modify:	AEC 454	<u>Estimating I</u> . Two hours. Face to face format.
To:	AEC 454	<u>Estimating I</u> . Three hours. Face to face and online delivery format. Effective spring 2009.
Modify:	BCT 336	<u>Building Systems II</u> . Two hours. Face to face format.
To:	BCT 336	<u>Building Systems II</u> . Three hours. Face to face and online delivery format. Effective spring 2009.

Center for Science and Mathematics Education

Modify:	SME 432	<u>Science for Elementary Teachers</u> . Face to face format.
To:	SME 432	<u>Science for Elementary Teachers</u> . Face to face and online delivery format. Effective spring 2009.

General Education Committee
Report: Progress towards the Revision of the GEC Narrative

In response to the many questions that the Office of Institutional Effectiveness receives about the General Education Curriculum (GEC) narrative, our committee is in the process of revising it. The following is a statement of the rationale that will guide us through the revision process. Since our work is ongoing, the committee members welcome feedback on this rationale from other members of the Academic Council along with suggestions of other issues that we should address.

1. Our main premise is that the GEC narrative embodies the thought and work of many faculty and should not be altered without good reasons.
2. The GEC narrative document is not linear, in that people rarely read it all the way through from start to finish. Therefore, its organization should facilitate locating specific elements of the narrative.
 - a. This may involve beginning with an over-arching summary of the GEC and including references to where more detail on specific parts of the narrative can be found (a type of linking of information).
 - b. Another aspect of this revision will be to consider establishing more consistency between the current degree plan template and the GEC narrative.
3. The wording of specific requirements should reflect actual practice (for example, do not state that courses must assign essays to fulfill the written competency requirement if other types of writing assignments are acceptable). This is especially the case in requirements linked to assessing how programs are complying with the GEC.
4. Terminology should be clearly defined to prevent ambiguities in how to interpret the narrative.
5. To facilitate locating the GEC narrative, move it out of the Student Life section of the Bulletin and into the Academics section.

Academic Council Minutes
The University of Southern Mississippi
November 3, 2008

The Academic Council met at 3:30 p.m. on November 3, 2008, in Owens McQuage Hall room 102 with Dr. David Walker, Chair of the Academic Council, presiding.

The following voting members were present: Dr. Tammy Barry, Dr. David Beckett, Dr. Douglas Bristol, Dr. Jon Carr, Dr. Richard Conville, Dr. Julie Cwickla, Mr. Desmond Fletcher, Dr. Elizabeth Haynes, Dr. Stanley Hauer, Dr. Mary Lux, Dr. David Marchman, Dr. Douglas Masterson, Ms. Adrienne McPhaul, Dr. Elaine Molaison, Dr. Sarah Morgan, Dr. Stephen Oshrin, Dr. Stacy Reischman, and Dr. David Walker.

The following voting members were represented by proxies to constitute a quorum:
Dr. Mary Lux for Dr. Dan Capper and Dr. James McGuire, Dr. Gwen Pate for Dr. Jim Henderson, Dr. Douglas Bristol for Dr. Shahdad Naghshpour, and Dr. Tammy Barry for Dr. Taralynn Hartsell.

The following non-voting members were present: Ms. Carolyn Cawthon, Ms. Nancy Kaul, Dr. William Powell, Mr. Greg Pierce, Dr. Denise VonHermann and Dr. Joe Whitehead for Dr. Rex Gandy.

The following guests were present: Dr. Kelly Dial, Ms. Sherry Finneran, Ms. Susan Fitzsimmons, Ms. Sonia Gaines-Littles, Mr. John House, Ms. Julie Howdeshell, Mr. Akin Karatay, Dr. Carole Kiehl, Ms. Kathryn Lowery, Ms. Dawn Porter, Ms. Desiree Rodriguez, and Ms. Jennifer Torres.

1.0 Call to Order

The meeting was called to order at 3:30 p.m. with Dr. David Walker presiding.

Dr. Walker introduced Dr. Keihl, Dean of University Libraries to Council. She recommended that Council allow the Library to be a part of a more rigorous assessment for accreditation of new courses and programs. She feels that this will allow them to assess the materials necessary to support these proposals and also that the necessary funds are available to support these courses and programs if more materials are needed. Mr. Fletcher moved and Dr. Masterson seconded a motion to send this recommendation from Dr. Keihl to the Academic Standards Committee for further review.

2.0 Adoption of the Agenda

Dr. Walker presented the agenda for approval. Dr. Oshrin moved and Dr. Conville seconded a motion to approve the agenda. The motion passed.

3.0 Approval of the minutes

Dr. Walker presented the October 6, 2008 minutes for approval. Dr. Lux moved and Mr. Fletcher seconded a motion to approve the October 6, 2008 minutes. The motion passed.

4.0 Course Proposals

4.1 Old "Course" Business

4.1.1 No Old Course Business.

4.2 New "Course" Business

4.2.1 College of Arts & Letters

Department of Art & Design

Dr. Walker presented the request to approve the addition of ART 494. Dr. Hauer moved and Dr. Masterson seconded a motion not to take action on the addition of ART 494. The motion passed. Council was missing the proposal form to add this course.

Dr. Walker presented the request of approval for a curriculum change for the Sculpture emphasis area which would reduce the hours for Art History. Dr. Oshrin moved and Mr. Fletcher seconded a motion to approve the curriculum change for the Sculpture emphasis area to reduce the number of hours for Art History. The motion passed.

Dr. Walker presented the request to approve a name change for the emphasis area Graphic Communications to Graphic Design. Dr. Masterson moved and Dr. Morgan seconded a motion to approve the name change of the emphasis area Graphic Communications to Graphic Design. The motion passed.

Department of Philosophy and Religion

Dr. Walker presented the request to approve the modification of REL 131. Mr. Fletcher moved and Dr. Barry seconded a motion to table REL 131. The motion passed. Before approval, Council is awaiting a recommendation from the Academic Standards Committee regarding guidelines of approving GEC courses to be taught in mini session format.

Interdisciplinary Studies

Dr. Walker presented the request to approve the program modification of Interdisciplinary Studies for online delivery. Mr. Fletcher moved and Dr. Haynes seconded a motion to approve the program modification of Interdisciplinary Studies for online delivery. The motion passed.

4.2.2 College of Business
No new course business.

4.2.3 College of Education & Psychology
No new course business.

4.2.4 College of Health
No new course business.

4.2.5 College of Science & Technology
Department of Administration of Justice

Dr. Walker presented the request to modify AJ 450 and AJ 482. Dr. Hauer moved and Dr. Masterson seconded a motion to request modification of AJ 450 and AJ 482 as a group. The motion passed. Dr. Oshrin moved and Dr. Marchman seconded a motion to approve the modification of AJ 450 and AJ 482. The motion passed.

5.0 Reports

5.1 Chair Report-Dr. David Walker
No report.

5.2 Chair-Elect Report-Dr. Elizabeth Haynes
No report.

5.3 Secretary Report
No report.

5.4 SACS/QEP/Alternative Learning

5.4.1 Dr. Powell commented that the Strategic Enrollment Planning Council met last Wednesday. Right now the focus of this council and Dr. Saunders is on retention and how all offices on campus are involved. Dr. Powell sent out an email to inquire about campus tutoring and learning support services that are supplied by our University and he has found out that there is no one place that supplies this information for the students. The University is currently working on a self assessment right now and ways to increase retention are being evaluated.

5.5 Standing Committees – Review of Membership

5.5.1 Academic Standards – Dr. Dan Capper

Dr. Lux presented the recommendations from the Academic Standards Committee. Council asked that issue number 1 be revamped by the Committee while issue numbers 2 & 3 were approved by Council. (Please see attached.)

5.5.2 Bylaws – Dr. Tammy Barry

No report.

5.5.3 Elections – Dr. Taralynn Hartsell

Dr. Barry reported that Mary Nell McNeese will be the new Academic Council member from the College of Education and Psychology.

5.5.4 General Education – Dr. Richard Conville.

Dr. Conville and Dr. Bristol presented changes to the GEC section of the undergraduate bulletin. He asked that council review these changes and be ready to vote on them at the December meeting.

5.5.5 Intercollegiate – Dr. Stacy Reischman

No report.

5.5.6 Program Reviews-Dr. Doug Masterson

Dr. Masterson stated that this committee will be meeting for the first time Wednesday, November 5th to assign what programs will be reviewed this year.

6.0 Old Business

6.1 No old business

7.0 New Business

7.1 Dr. Powell asked that Academic Council make a decision regarding whether or not students should be able to study a major and minor out of two different bulletin years. Dr. Walker presented this concern to council. Mr. Fletcher moved and Dr. Morgan seconded a motion to allow students the ability to study a major and minor out of two different bulletin years. The motion passed.

8.0 Adjourn

Dr. Walker adjourned the meeting at 5:30 p.m. The next Academic Council meeting is scheduled for December 1, 2008.

ACADEMIC COUNCIL MINUTES SUMMARY

November 3, 2008

College of Arts & Letters

Department of Art & Design

- Modify: Sculpture Emphasis area, number of required upper level art history credits. Nine hours.
- To: Sculpture Emphasis area, reduction of required upper level art history credits. Six hours. Effective spring 2009.
- Modify: Emphasis area name change. Graphic Communications.
- To: Emphasis area name change. Graphic Design. Effective spring 2009.

Department of Philosophy & Religion

Tabled: REL 131 Comparative Religion.

Bachelors of Interdisciplinary Studies

- Modify: Program modification from face to face format.
- To: Program modification to face to face and online delivery format. Effective spring 2009.

College of Science & Technology

Department of Administration of Justice

- Modify: AJ 450 Administration of Criminal Corrections. Face to face format.
- To: AJ 450 Administration of Criminal Corrections. Face to face and online delivery format. Effective spring 2009.
- Modify: AJ 482 Criminal Justice Ethics. Face to face format.
- To: AJ 482 Criminal Justice Ethics. Face to face and online delivery format. Effective spring 2009.

Report to Academic Council
From the Academic Standards committee
Report compiled by Daniel Capper, committee chair
October 31, 2008

Issue #1:

We have been charged by Academic Council to find standards for the acceptance or non-acceptance of GEC courses in minisessions. The Academic Standards committee proposes the following criteria:

To approve a GEC course (GEC 01-09) for offering in a minisession term, Academic Council requires:

- 1) a description of course GEC student learning outcomes and a detailed description of course activities for all minisession course proposals. This includes a syllabus for the course as taught in regular semesters, if one is available.
- 2) that in-class activities be appropriate for achieving stated GEC student learning outcomes.
- 3) that course readings and similar assignments be appropriate for achieving stated course GEC student learning outcomes.
- 4) that graded assignments be appropriate for achieving stated course GEC student learning outcomes.
- 5) that if the course is taught in regular semesters, the minisession version of the course must be substantially similar to the version of the course as taught in a regular semester.
- 6) that after a GEC course has been taught in the minisession three times, findings relevant to achieving GEC student learning outcomes from minisession sections must be compared to findings derived from regular session sections of the course. Should the minisession version of the course fail to compare favorably to the regular session version in terms of these findings, Academic Council retains the right to rescind course approval for the minisession version of the course.

Issue #2:

We have been charged with determining whether syllabi should be required for the acceptance of new courses. Currently the policy on course acceptance reads as follows:

“A detailed syllabus or list of daily assignments is not required, although the majority of requirements listed above probably would appear in a syllabus. Normally, documentation for a proposal can be encompassed within two pages of text.”

We propose changing the policy to read as follows:

“A detailed syllabus including assignments is required.”

Issue #3:

Dr. Stephen Judd has claimed that it is university policy to require a 2.0 GPA of students to change majors. He would like this policy to be changed, as he feels it creates a catch-22 for students, as students get stuck trying to raise their GPA's in majors where they already underperform.

However, we have been unable to find any evidence of such an official university policy. We think this policy has just been an informal tradition. But members of our committee seem to think that it is not a good idea, whether it is an official policy or not. A sticking point here is that some programs prefer to be selective in their acceptance of majors. So we offer the following statement on the issue:

The University of Southern Mississippi will not require students to have a 2.0 grade point average in order to change majors. Individual departments, however, are free to create their own standards regarding grade point averages and changes of majors. Should such policies prevent a student from declaring a major, that student can elect to change to General Studies until they academically are in a position to declare a major.

Academic Council Minutes
The University of Southern Mississippi
December 1, 2008

The Academic Council met at 3:30 p.m. on December 1, 2008, in Owens McQuage Hall room 102 with Dr. David Walker, Chair of the Academic Council, presiding.

The following voting members were present: Dr. Tammy Barry, Dr. David Beckett, Dr. Douglas Bristol, Dr. Dan Capper, Dr. Jon Carr, Dr. Richard Conville, Dr. Julie Cwikla, Mr. Desmond Fletcher, Dr. Elizabeth Haynes, Dr. Stanley Hauer, Dr. Mark Klinedinst, Dr. Mary Lux, Dr. David Marchman, Dr. Douglas Masterson, Dr. Mary Nell McNeese, Ms. Adrienne McPhaul, Dr. Elaine Molaison, Dr. Sarah Morgan, Dr. Stephen Oshrin, Dr. Stacy Reischman, and Dr. David Walker.

The following voting members were represented by proxies to constitute a quorum:
Dr. Gwen Pate for Dr. Jim Henderson and Dr. Douglas Bristol for Dr. Shahdad Naghshpour.

The following non-voting members were present: Ms. Nancy Kaul and Mr. Greg Pierce

The following guests were present: Ms. Sonia Adams, Dr. David Daves, Ms. Julie Howdeshell, Mr. Akin Karatay, Ms. Kathryn Lowery, Ms. Dawn Porter, Ms. Sheri Rawls, Ms. Desiree Rodriguez and Mr. Jerry Ross.

1.0 Call to Order

The meeting was called to order at 3:30 p.m. with Dr. David Walker presiding.

2.0 Adoption of the Agenda

Dr. Walker presented the agenda for approval. Dr. Oshrin moved and Dr. Masterson seconded a motion to approve the agenda. The motion passed.

3.0 Approval of the minutes

Dr. Walker presented the November 3, 2008 minutes for approval. Dr. Hauer moved and Dr. Haynes seconded a motion to approve the November 3, 2008 minutes. The motion passed.

4.0 Course Proposals

4.1 Old "Course" Business

4.1.1 College of Arts & Letters

Department of Art & Design

Dr. Walker presented the request to approve the addition of ART 494CA. Dr. Hauer moved and Dr. Oshrin seconded a motion to approve the addition of ART 494CA. The motion passed.

4.2 New "Course" Business

4.2.1 College of Arts & Letters

Department of Anthropology and Sociology

- ANT 221, Intro to Cultural and Linguistic Anthropology (course modification)
- ANT 231, Intro to Archaeology and Physical Anthropology (course modification)
- ANT 421, History of Anthropology (course modification)
- ANT 241, Intro to Physical Anthropology (course deletion)
- ANT 251, Intro to Linguistic Anthropology (course deletion)
- SOC 314 to SOC 214, The Family (course modification)
- SOC 433 to SOC 33, Field Research Practicum (course modification)
- SOC 343, American Immigration (course addition)

- SOC 414, Issues in the Family (course addition)
- SOC 425, Food, Culture, and Society (course addition)

Department of Foreign Languages and Literature

- ARA 101, Beginning Arabic I (course addition)
- ARA 102, Beginning Arabic II (course addition)
- LAT 411, Medieval Latin (course addition)
- SPA 491, Advanced Studies in Spanish Language (modify for online delivery)
- SPA 435, Spanish Culture and Civilization (modify for online delivery)

Department of History

- HIS 497, Asian Studies (course modification)

Department of Mass Communication and Journalism

- Proposal for curriculum revision of Mass Communication and Journalism undergraduate programs
 - Proposal to add courses:
 - MCJ 300, Multimedia Storytelling
 - MCJ 342, Photo Essay
 - MCJ 400, Multimedia Producing
 - MCJ 412, Visual Design
 - MCJ 437, Advanced Post Production
 - MCJ 454, Media Law and Ethics
 - MCJ 461, Mass Media History
 - MCJ 462, Media Criticism
 - MCJ 463, Media Management and Economics
 - Proposal to modify courses:
 - MCJ 306 to 406, Broadcast Journalism Workshop
 - MCJ 311, Editing to Editing and Design
 - ❖ **MCJ 330, Advertising Creative Strategy as writing intensive (needs to go through the GEC Committee)**
 - ❖ **MCJ 422, Public Relations Writing and Publications Design as writing intensive (needs to go through the GEC Committee)**
 - ❖ **MCJ 442, Writing for Radio and TV as writing intensive (needs to go through the GEC Committee)**
 - MCJ 460, Press Law to Media Law
 - Proposal to delete courses:
 - MCJ 431L, Photojournalism Laboratory
- ❖ **Dr. Conville moved and Dr. Hauer seconded a motion to request that MCJ 330, MCJ 422, and MCJ 442 be reviewed by the GEC Committee. The motion passed.**

Department of Philosophy and Religion

- Proposal to add courses:
 - REL 326, Religion of India

Department of Political Science

- Proposal to add new minor:
 - Legal Studies minor

The above courses from the College of Arts & Letters have been tabled until the February 2, 2009 meeting. Council did not have access to the required documentation.

4.2.2 College of Business

Dr. Walker presented the College of Business' request to reorganize the college from four academic departments to six departments. Dr. Haynes moved and Dr. Marchman seconded a motion to reject the reorganization of the College of Business. The question was raised regarding whether or not colleges had to submit plans for reorganization to Academic Council for approval. The Parliamentarian researched this issue during the discussion through Academic Council documents and informed the Council that there was nothing in Academic Council documents or policies that clearly gave Academic Council any authority related to this issue, nor was there anything in the Academic Council documentation that required colleges to submit plans for reorganization to Academic Council for approval. While it was determined Academic Council has not governing authority over this issue, a vote was taken not to endorse the proposal.

4.2.3 College of Education & Psychology

Department of Curriculum, Instruction, and Special Education

Dr. Walker presented the request to Modify CIE 301, 301L, 302, 305, 343, 343L, CIR 309, 309L, 407, 407L, 412, 412L, and CISE 403. Dr. Capper moved and Dr. Morgan seconded a motion to request approval of modification for CIE 301, 301L, 302, 305, 343, 343L, CIR 309, 309L, 407, 407L, 412, 412L, and CISE 403 as a group. The motion passed. Dr. Cwikla moved and Mr. Fletcher seconded a motion to table CIE 301, 301L, 302, 305, 343, 343L, CIR 309, 309L, 407, 407L, 412, 412L, and CISE 403. The motion passed. Council requested more documentation prior to approval.

Department of Psychology

Dr. Walker presented the request to approve the mini-session format for PSY 361 and PSY 418. Dr. Barry moved and Dr. McNeese seconded a motion to request approval of the mini-session format for PSY 361 and PSY 418 as a group. The motion passed. Dr. Hauer moved and Dr. Barry seconded a motion to approve the mini-session format for PSY 361 and PSY 418 for the spring 2009 semester only. The motion passed. Council is requesting that in order to continue offering the mini-session format for future semesters, the Department of Psychology will need to resubmit the proposal.

4.2.4 College of Health

School of Nursing

Dr. Walker presented the request to change the degree plan to show that students may choose either BSC 380 and BSC 380L, or BSC 381 and BSC 381L. Dr. Haynes moved and Mr. Fletcher seconded a motion to table the request to change the degree plan to show that students may choose either BSC 380 and BSC 380L, or BSC 381 and BSC 381L. The motion passed. Dr. Beckett raised the concern that the requirements and the content of BSC 380 and BSC 381 are completely different. He also commented that the Nursing degree plan indicates BSC 380 as their required biology course when in fact BSC 381 was the biology course designed for the nursing program.

5.0 Reports

5.1 Chair Report-Dr. David Walker

No report.

5.2 Chair-Elect Report-Dr. Elizabeth Haynes

No report.

- 5.3 Secretary Report
No report.
- 5.4 SACS/QEP/Alternative Learning
 - 5.4.1 No report.
- 5.5 Standing Committees – Review of Membership
 - 5.5.1 Academic Standards – Dr. Dan Capper
(Look under Old Business.)
 - 5.5.2 Bylaws – Dr. Tammy Barry
No report.
 - 5.5.3 Elections – Dr. Taralynn Hartsell
No report.
 - 5.5.4 General Education – Dr. Richard Conville.
Dr. Conville submitted the GEC narrative to Council for review and will be presented during the February meeting for approval.
 - 5.5.5 Intercollegiate – Dr. Stacy Reischman
No report.
 - 5.5.6 Program Reviews-Dr. Doug Masterson
No report.
- 6.0 Old Business
 - 6.1 Standards for the acceptance or non-acceptance of GEC courses taught in non-traditional schedules. Dr. Capper submitted the Academic Standards report for approval. The report was approved by Council. (See attached).
 - 6.2 Bulletin narrative revision. Dr. Conville submitted the GEC narrative to Council for review and will be presented during the February meeting for approval.
- 7.0 New Business
 - 7.1 Gen Ed substitutions for transfer students who are not from one of the MS community colleges but from another educational institutions (i.e Ole Miss, South Alabama, Delgado Community College).
 - a. should USM accept these courses like we do in the articulation agreement,
 - b. do the departments and ACA’s need to continue with the GEN Ed Substitution form.
 - c. who approves Physical Science?

New Business was tabled for the February meeting. Representation was not present for discussion.

8.0 Adjourn

Dr. Walker adjourned the meeting at 5:30 p.m. The next Academic Council meeting is scheduled for February 2, 2009.

Greg Pierce, Recording Secretary

David Walker, Chair

ACADEMIC COUNCIL MINUTES SUMMARY
December 1, 2008

College of Arts & Letters

Department of Art & Design

Add: ART 494CA Caribbean Studies, Art Studio. Three hours.
Effective spring 2009.

Department of Anthropology & Sociology

Tabled: ANT 221 **Intro to Cultural and Linguistic Anthropology.**

Tabled: ANT 231 **Intro to Archaeology and Physical Anthropology.**

Tabled: ANT 421 **History of Anthropology.**

Tabled: ANT 241 **Intro to Physical Anthropology.**

Tabled: ANT 251 **Intro to Linguistic Anthropology.**

Tabled: SOC 314 **The Family.**

Tabled: SOC 433 **Field Research Practicum.**

Tabled: SOC 343 **American Immigration.**

Tabled: SOC 414 **Issues in the Family.**

Tabled: SOC 425 **Food, Culture, and Society.**

Department of Foreign Languages & Literature

Tabled: ARA 101 **Beginning Arabic I.**

Tabled: ARA 102 **Beginning Arabic II.**

Tabled: LAT 411 **Medieval Latin.**

Tabled: SPA 491 **Advanced Studies in Spanish Language.**

Tabled: SPA 435 **Spanish Culture and Civilization.**

Department of History

Tabled: HIS 497 **Asian Studies.**

Department of Mass Communication and Journalism

Tabled:	Proposal for curriculum revision of Mass Communication and Journalism undergraduate programs.
Tabled:	MCJ 300 <u>Multimedia Storytelling.</u>
Tabled:	MCJ 342 <u>Photo Essay.</u>
Tabled:	MCJ 400 <u>Multimedia Producing.</u>
Tabled:	MCJ 412 <u>Visual Design.</u>
Tabled:	MCJ 437 <u>Advanced Post Production.</u>
Tabled:	MCJ 454 <u>Media Law and Ethics.</u>
Tabled:	MCJ 461 <u>Mass Media History.</u>
Tabled:	MCJ 462 <u>Media Criticism.</u>
Tabled:	MCJ 463 <u>Media Management and Economics.</u>
Tabled:	MCJ 306 <u>Broadcast Journalism Workshop.</u>
Tabled:	MCJ 311 <u>Editing.</u>
Tabled:	MCJ 330 <u>Advertising Creative Strategy.</u>
Tabled:	MCJ 422 <u>Public Relations Writing and Publications Design.</u>
Tabled:	MCJ 460 <u>Press Law.</u>
Tabled:	MCJ 431L <u>Photojournalism Laboratory.</u>

Department of Philosophy and Religion

Tabled:	REL 326 <u>Religion of India.</u>
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Department of Political Science

Tabled:	Proposal to add new minor in Legal Studies.
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College of Business

Not Approved:	Reorganization of the College of Business from four academic departments to six departments.
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College of Education & Psychology

Department of Curriculum, Instruction, and Special Education

Tabled:	CIE 301	<u>Mathematics: Primary and Middle Grades.</u>
Tabled:	CIE 301L	<u>Mathematics Clinic.</u>
Tabled:	CIE 302	<u>Classroom Management.</u>
Tabled:	CIE 305	<u>Social Studies in the Primary and Middle Grades.</u>
Tabled:	CIE 343	<u>Curriculum: Primary and Middle Grades.</u>
Tabled:	CIE 343L	<u>Curriculum: Methods Clinic.</u>
Tabled:	CIR 407	<u>Early Literacy Instruction II.</u>
Tabled:	CIR 407L	<u>Early Literacy Instruction II Clinic.</u>
Tabled:	CIR 309	<u>Early Literacy Instruction I.</u>
Tabled:	CIR 309L	<u>Early Literacy Instruction I Clinic.</u>
Tabled:	CIR 412	<u>Literacy IV: Assessment and Instruction.</u>
Tabled:	CIR 412L	<u>Literacy IV: Assessment Instructional Clinic.</u>
Tabled:	CISE 403	<u>Educational Evaluation of the Exceptional Individual.</u>
Tabled:	Proposal for online delivery of Elementary Education (K-5) Program.	

Department of Psychology

Modify:	PSY 361	<u>Research Methods.</u>
To:	PSY 361	<u>Research Methods.</u> Mini-session format. Spring 2009 approval only.
Modify:	PSY 418	<u>History and Systems.</u>
To:	PSY 418	<u>History and Systems.</u> Mini-session format. Spring 2009 approval only.

College of Health

School of Nursing

Tabled:	Change in degree plan to make available the option for students to choose either BSC 380 and BSC 380L or BSC 381 and BSC 381L.	
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Report to Academic Council
From the Academic Standards committee
Report compiled by Daniel Capper, committee chair
November 20, 2008

Issue #1:

We have been charged by Academic Council to find standards for the acceptance or non-acceptance of GEC courses taught in non-traditional schedules. Such non-traditional courses include courses taught mini-sessions, five week summer sessions, three week sessions, and weekends-only sessions. The Academic Standards committee proposes the following criteria for acceptance of these courses:

To approve a GEC course (GEC 01-09) for offering in a non-traditional term, Academic Council requires:

- 1) a description of course GEC student learning outcomes and a detailed description of course activities for all non-traditional course proposals. This includes a syllabus for the course as taught in regular semesters, if one is available.
- 2) that in-class activities be appropriate for achieving stated GEC student learning outcomes.
- 3) that course readings and similar assignments be appropriate for achieving stated course GEC student learning outcomes.
- 4) that graded assignments be appropriate for achieving stated course GEC student learning outcomes.
- 5) that if the course is taught in regular semesters, the non-traditional version of the course must be substantially similar to the version of the course as taught in a regular semester.
- 6) that after a GEC course has been taught in the non-traditional three times, findings relevant to achieving GEC student learning outcomes from non-traditional sections must be compared to findings derived from regular session sections of the course. Should the non-traditional version of the course fail to compare favorably to the regular session version in terms of these findings, Academic Council retains the right to rescind course approval for the non-traditional version of the course.

Academic Council Minutes
The University of Southern Mississippi
February 2, 2009

The Academic Council met at 3:30 p.m. on February 2, 2009, in Owens McQuage Hall room 102 with Dr. David Walker, Chair of the Academic Council, presiding. The meeting was concluded on February 9, 2009.

The following voting members were present: Dr. Tammy Barry, Dr. David Beckett, Dr. Douglas Bristol, Dr. Dan Capper, Dr. Richard Conville, Dr. Julie Cwikla, Mr. Desmond Fletcher, Dr. Elizabeth Haynes, Dr. Stanley Hauer, Dr. Mary Lux, Dr. David Marchman, Dr. Douglas Masterson, Dr. James McGuire, Dr. Mary Nell McNeese, Ms. Adrienne McPhaul, Dr. Elaine Molaison, Dr. Shahdad Naghshpour, Dr. Stephen Oshrin, Dr. Stacy Reischman, and Dr. David Walker.

The following voting members were represented by proxies to constitute a quorum:
Dr. Richard Conville for Dr. Mark Klinedinst and Dr. Douglas Masterson for Dr. Sarah Morgan

The following non-voting members were present: Dr. Patricia Biesiot for Dr. Rex Gandy, Ms. Carolyn Cawthon, Mr. Greg Pierce and Dr. William Powell

The following guests were present: Ms. Sonia Adams, Dr. Randy Buchanan, Dr. Christopher Campbell, Dr. David Daves, Dr. James Flanagan, Dr. Jeanne Gillespie, Ms. Julie Howdeshell, Dr. Joyce Inman, Mr. Akin Karatay, Ms. Kathryn Lowery, Dr. Kathleen Masters, Dr. Gwen Pate, Ms. Dawn Porter, Mr. Louis Rackoff, Ms. Desiree Rodriguez and Dr. Sheldon Walcher

1.0 Call to Order

The meeting was called to order at 3:30 p.m. with Dr. David Walker presiding.

2.0 Adoption of the Agenda

Dr. Walker presented the agenda for approval. Dr. Masterson moved and Dr. Lux seconded a motion to approve the agenda. The motion passed.

3.0 Approval of the minutes

Dr. Walker presented the December 1, 2008 minutes for approval. Dr. Capper moved and Dr. Oshrin seconded a motion to approve the December 1, 2008 minutes. The motion passed.

4.0 Course Proposals

4.1 Old "Course" Business

4.1.1 College of Arts & Letters

Department of Anthropology & Sociology

Dr. Walker presented the request to modify ANT 221, ANT 231, ANT 421, SOC 314 and SOC 433. Dr. Hauer moved and Dr. Oshrin seconded a motion to request the modification of ANT 221, ANT 231, ANT 421, SOC 314, and SOC 433 as a group.

The motion passed. Dr. Hauer moved and Dr. Oshrin seconded a motion to approve the modification of ANT 221, ANT 231, ANT 421, SOC 314, and SOC 433. The motion passed.

Dr. Walker presented the request to add SOC 343, SOC 414, and SOC 425. Dr. Hauer moved and Dr. Oshrin seconded a motion to request the addition of SOC 343, SOC 414 and SOC 425 as a group. The motion passed. Dr. Hauer moved and Dr. Oshrin seconded a motion to approve the addition of SOC 343, SOC 414 and SOC 425. The motion passed.

Dr. Walker presented the request to delete ANT 241 and ANT 251. Dr. Hauer moved and Dr. Oshrin seconded a motion to request deletion of ANT 241 and ANT 251 as a group. The motion passed. Dr. Hauer moved and Dr. Oshrin seconded a motion to approve the deletion of ANT 241 and ANT 251. The motion passed.

Department of Foreign Languages and Literature

Dr. Walker presented the request to add ARA 101, ARA 102 and LAT 411. Dr. Hauer moved and Dr. Capper seconded a motion to request the addition of ARA 101, ARA 102 and LAT 411 as a group. The motion passed. Dr. Hauer moved and Dr. Capper seconded a motion to approve the addition of ARA 101, ARA 102 and LAT 411. The motion passed.

Dr. Walker presented the request to modify SPA 491 and SPA 435. Dr. Hauer moved and Dr. Capper seconded a motion to request modification of SPA 491 and SPA 435 as a group. The motion passed. Dr. Hauer moved and Dr. Capper seconded a motion to approve the modification of SPA 491 and SPA 435. The motion passed.

Department of History

Dr. Walker presented the request to modify HIS 497. Dr. Hauer moved and Dr. Capper seconded a motion to approve the modification of HIS 497. The motion passed.

School of Mass Communication and Journalism

Dr. Walker presented the request to add MCJ 300, MCJ 343, MCJ 400, MCJ 412, MCJ 437, MCJ 454, MCJ 461, MCJ 462 and MCJ 463. Dr. Hauer moved and Dr. Capper seconded a motion to request the addition of MCJ 300, MCJ 343, MCJ 400, MCJ 412, MCJ 437, MCJ 454, MCJ 461, MCJ 462, and MCJ 463 as a group. The motion passed. Dr. Hauer moved and Dr. Capper seconded a motion to approve the addition of MCJ 300, MCJ 343, MCJ 400, MCJ 412, MCJ 437, MCJ 454, MCJ 461, MCJ 462 and MCJ 463. The motion passed.

Dr. Walker presented the request to modify MCJ 306, MCJ 311, MCJ 330, MCJ 422, MCJ 442, and MCJ 460. Dr. Hauer moved and Dr. Capper seconded a motion to request modification of MCJ 306, MCJ 311, MCJ 330, MCJ 422, MCJ 442, and MCJ 460 as a group. The motion passed. Dr. Hauer moved and Dr. Capper seconded a motion to approve the modification of MCJ 306, MCJ 330, MCJ 422, MCJ 442, and MCJ 460. The motion passed.

Dr. Walker presented the request to delete MCJ 341L and MCJ 441L. Dr. Hauer moved and Dr. Capper seconded a motion to request the deletion of MCJ 341L and MCJ 441L as a group. The motion passed. Dr. Hauer moved and Dr. Capper seconded a motion to approve the deletion of MCJ 341L and MCJ 441L. The motion passed.

Academic Council approved the following changes for the School of Mass Communication and Journalism:

- The broadcast journalism emphasis to be moved from the radio-television-film major and listed under the journalism major
- The creation of a photojournalism emphasis within the journalism major.
- The renaming of the radio-television production emphasis within the radio-television-film major to media production

Department of Philosophy & Religion

Dr. Walker presented the request to add REL 326. Dr. Hauer moved and Dr Oshrin seconded a motion to approve the addition of REL 326. The motion passed.

Department of Political Science

Dr. Walker presented the request to add a Legal Studies minor. Dr. Hauer moved and Dr. Capper seconded a motion to approve the addition of a Legal Studies minor. The motion passed.

4.1.2 College of Business

No old course business.

4.1.3 College of Education and Psychology

Department of Curriculum, Instruction, and Special Education

Dr. Walker presented the request to modify CIE 301, CIE 301L, CIE 302, CIE 305, CIE 343, CIE 343L, CIR 407, CIR 407L, CIR 309, CIR 309L, CIR 412 CIR 412L and CISE 403. Dr. Haynes moved and Dr. Masterson seconded a motion to request modification of CIE 301, CIE 301L, CIE 302, CIE 305, CIE 343, CIE 343L, CIR 407, CIR 407L, CIR 309, CIR 309L, CIR 412 CIR 412L and CISE 403 as a group. The motion passed. Dr. Hauer moved and Dr. Haynes seconded a motion to approve the modification of CIE 301, CIE 301L, CIE 302, CIE 305, CIE 343, CIE 343L, CIR 407, CIR 407L, CIR 309, CIR 309L, CIR 412 CIR 412L and CISE 403. The motion passed.

Dr. Walker presented the request to modify the Elementary Education (K-5) program for online delivery. Dr. Hauer moved and Dr. Haynes seconded a motion to approve the modification of the Elementary Education (K-5) program for online delivery. The motion passed.

4.1.4 College of Health

School of Nursing

Dr. Walker presented the request to modify the degree plan to allow students the option to choose between BSC 380 and BSC 380L or BSC 381 and BSC 381L. Dr. Oshrin moved and Dr. Lux seconded a motion to approve the modification of the degree plan to allow students the option to choose between BSC 380 and BSC 380L or BSC 381 and BSC 381L. The motion passed.

4.1.5 College of Science & Technology

No old course business.

4.2 New Course Proposals

4.2.1 College of Arts & Letters

Department of English

Dr. Walker presented the request to modify ENG 100 and to add ENG 100e. Dr. Hauer moved and Dr. Barry seconded a motion to request modification of ENG 100 and the addition of ENG 100e as a group. The motion passed. Dr. Hauer moved and Dr. Barry seconded a motion to approve the modification of ENG 100 and the addition of ENG 100e. The motion passed.

Office of Interdisciplinary Studies

Dr. Walker presented the request to delete IDS 302. Mr. Fletcher moved and Dr. Capper seconded a motion to delete IDS 302. The motion passed.

Department of Theatre & Dance

Dr. Walker presented the request to modify THE 403. Dr. Lux moved and Dr. Capper seconded a motion to approve the modification of THE 403. The motion passed.

4.2.2 College of Business

No new course business.

4.2.3 College of Education and Psychology

Department of Technology Education

Dr. Walker presented the request to modify the DEG 03. Major Area: 08 requirement for the Business Technology Education degree from BTE 485 to IT 375. Dr. Capper moved and Dr. Masterson seconded a motion to approve the modification of DEG 03. Major Area: 08 requirement for the Business Technology Education degree from BTE 485 to IT 375. The motion passed.

Dr. Walker presented the request to modify the DEG 03. Additional Requirement: for the Technology and Occupational Education degree from 14-15 hours to 11-12- hours and change ECO 101 and PS 101 to ECO 101 or PS 101. Dr. Barry moved and Dr. Capper seconded a motion to approve the modification of DEG 03. Additional Requirement: for the Technology and Occupational Education degree from 14-15 hours to 11-12- hours and change ECO 101 and PS 101 to ECO 101 or PS 101. The motion passed.

4.2.4 College of Health

School of Nursing

Dr. Walker presented the request to initiate a Concurrent Enrollment program between area community college schools of nursing and the USM School of Nursing. Dr. Lux moved and Dr. Masterson seconded a motion to approve the initiation of a Concurrent Enrollment program between area community college schools of nursing and the USM School of Nursing. The motion passed.

Dr. Walker presented the request to add NSG 480. Dr. Lux moved and Dr. McGuire seconded a motion to approve the addition of NSG 480. The motion passed.

Dr. Walker presented the request to add NSG 481L. Dr. Haynes moved and Dr. Capper seconded a motion to approve the addition of NSG 481L. The motion passed.

School of Human Performance and Recreation

Dr. Walker presented the request to modify the Sport Coaching Education degree plan by adding HPR 306 and moving HPR 273 to Elective category while reducing the elective hours to maintain 124 hour minimum requirement. Mr. Fletcher moved and Dr. Haynes seconded a motion to accept these modifications as a group. The motion passed. Dr. Masterson moved and Dr. Capper seconded to approve the modification of the Sport Coaching Education degree plan by adding HPR 306 and moving HPR 273 to Elective category while reducing the elective hours to maintain 124 hour minimum requirement. The motion passed.

4.2.5 College of Science and Technology

Department of Biological Sciences

Dr. Walker presented the request to modify the Biological Sciences (Licensure) Degree Plan by adding the requirement “successful completion of the BTLE (Basic Technology Literacy Examination) or IC3 Certification (Internet and Computing Core Certification)”, by deleting the requirement “Select one course: CSS 240 or CSS 330 or CSS 333 or CSS 211 or PSY 360”, and changing the elective hours to include recommending a second licensure option. If physics licensure is chosen as the second option, students would take PHY 201/L and PHY 202/L. Dr. Capper moved and Dr. Barry seconded a motion to accept this modification as a group. The motion passed. Mr. Fletcher moved and Dr. Haynes seconded a motion to accept the modification of the Biological Sciences (Licensure) Degree Plan by adding the requirement “successful completion of the BTLE (Basic Technology Literacy Examination) or IC3 Certification (Internet and Computing Core Certification)”, by deleting the requirement “Select one course: CSS 240 or CSS 330 or CSS 333 or CSS 211 or PSY 360”, and changing the elective hours to include recommending a second licensure option. If physics licensure is chosen as the second option, students would take PHY 201/L and PHY 202/L. The motion passed.

Department of Coastal Sciences

Dr. Walker presented the request to modify COA 490 from “course can be taken up to 6 times” to “course may be taken up to 3 times for a total of 9 hours”. Dr. Conville moved and Dr. Capper seconded a motion to approve the modification of COA 490 from “course can be taken up to 6 times” to “course may be taken up to 3 times for a total of 9 hours”. The motion passed.

Center for Science and Mathematics Education

Dr. Walker presented the request to modify SME 492 to add the study abroad delivery method. Dr. Capper moved and Dr. Barry seconded a motion to approve the modification of SME 492 to add the study abroad delivery method. The motion passed.

School of Computing

Dr. Walker presented the request the addition of a new degree plan in Automation and Sustainability Engineering. Dr. Barry moved and Dr. Masterson seconded a motion to approve the addition of a new degree plan in Automation and Sustainability Engineering. The motion passed.

5.0 Reports

5.1 Chair Report-Dr. David Walker
No report.

5.2 Chair-Elect Report-Dr. Elizabeth Haynes
No report.

5.3 Secretary Report
No report.

5.4 SACS/QEP/Alternative Learning
5.4.1 No report.

5.5 Standing Committees – Review of Membership

5.5.1 Academic Standards – Dr. Dan Capper
(Look under Old Business.)

5.5.2 Bylaws – Dr. Tammy Barry

The Bylaws committee is preparing a final version of an addition to the Bylaws outlining the responsibilities of the Program Review committee because this standing committee was not included in the current Bylaws. This will be presented to the AC for approval at the March meeting.

5.5.3 Elections – Dr. Tammy Barry

Per the Bylaws, it was confirmed that the Chair of the AC will appoint replacements for vacated AC positions (College of Business currently has 2 vacated positions). These appointments will be made in consultation with the appropriate College and will have to be approved by the AC.

5.5.4 General Education – Dr. Richard Conville.

Dr. Conville stated the GEC has settled on three priorities for the spring term, a GEC handbook, transfer of Gen Ed courses from 4 year institutions, and the efficient routing of GEC-related courses to GEC prior to consideration by the AC.

5.5.5 Intercollegiate – Dr. Stacy Reischman
No report.

5.5.6 Program Reviews-Dr. Doug Masterson
No report.

6.0 Old Business

- 6.1 Standards for the acceptance or non-acceptance of GEC courses taught in non-traditional schedules. Dr. Capper submitted the Academic Standards report for approval. The report was approved by Council. (See attached).
- 6.2 Bulletin narrative revision. Dr. Conville submitted the GEC narrative to Council for approval. The report was approved by Council (See attached).
- 6.3 Gen Ed substitutions for transfer students who are not from one of the MS community colleges but from another educational institutions (i.e Ole Miss, South Alabama, Delgado Community College).
 - a. should USM accept these courses like we do in the articulation agreement,
 - b. do the departments and ACA's need to continue with the GEN Ed Substitution form.
 - c. who approves Physical Science?

The General Education Committee is working on policies regarding these issues and will bring forth recommendations at the March Academic Council meeting.

- 6.4 Action regarding The Department of Administration of Justice seeking to create a School of Criminal Justice was approved by a vote of 13-1-11 (non-voting).

7.0 New Business

- 7.1 Choice of Bulletin. Dr. Walker submitted a narrative to Council regarding clarifications concerning the choice of Bulletin. Dr. Conville moved and Dr. Barry seconded a motion to approve this narrative. The motion passed. (See attached)
- 7.2 Second Baccalaureate Degree. Dr. Walker submitted a narrative regarding updating requirements for a second degree in light of change in the number of hours to a degree from the 128 minimum. Dr. Capper moved and Mr. Fletcher seconded a motion to table the narrative updating requirements for a second degree in light of change in the number of hours to a degree from the 128 minimum. The motion passed.
- 7.3 Requirements – online lab courses. Dr. Walker has recommended that this be a charge given to the Academic Standards Committee. LEC has been asked, and has agreed, to do a literature search of data-based studies on this topic. The Associate Provost has been asked to talk with Graduate Council to see if they would be interested in working with Academic Council on this issue. Dr. Conville moved and Dr. Barry seconded a motion to accept this recommendation. The motion passed.

8.0 Announcements

Budget meetings – Dr. Walker announced that a website will be developed and will incorporate a suggestion box where the University community can submit ideas for responding to the current budget challenges. There will also be a page where selected/consolidated suggestions are published and a frequently-asked-questions page. The plan is to have links off the USM main page and the Office of Provost page as well.

9.0 Adjourn

Dr. Walker adjourned the meeting at 5:00 p.m. The next Academic Council meeting is scheduled for March 2, 2009.

Greg Pierce, Recording Secretary

David Walker, Chair

ACADEMIC COUNCIL MINUTES SUMMARY
February 2, 2009

College of Arts & Letters

Department of Anthropology & Sociology

Modify:	ANT 221	<u>Cultural Anthropology.</u>
To:	ANT 221	<u>Intro to Cultural and Linguistic Anthropology.</u> Effective fall 2009.
Modify:	ANT 231	<u>Discovering our Past: an Archaeological Odyssey.</u>
To:	ANT 231	<u>Intro to Archaeology and Physical Anthropology.</u> Effective fall 2009.
Modify:	ANT 421	<u>Anthropological Theory.</u>
To:	ANT 421	<u>History of Anthropology.</u> Effective fall 2009.
Delete:	ANT 241	<u>Intro to Physical Anthropology.</u> Effective fall 2009.
Delete:	ANT 251	<u>Intro to Linguistic Anthropology.</u> Effective fall 2009.
Modify:	SOC 314	<u>The Family.</u>
To:	SOC 214	<u>The Family.</u> Effective fall 2009.
Modify:	SOC 433	<u>Field Research Practicum.</u> Three to nine hours.
To:	SOC 333	<u>Practicum in Sociology Careers.</u> Three hours. Effective spring 2010.
Add:	SOC 343	<u>American Immigration.</u> Three hours. Face to face format. Effective spring 2010.
Add:	SOC 414	<u>Issues in the Family.</u> Three hours. Face to face format. Effective spring 2010.
Add:	SOC 425	<u>Food, Culture, and Society.</u> Three hours. Face to face format. Effective summer 2009.

Department of Foreign Languages & Literature

Add:	ARA 101	<u>Beginning Arabic I.</u> Three to four hours. Face to face and online delivery format. Effective fall 2009.
Add:	ARA 102	<u>Beginning Arabic II.</u> Three to four hours. Face to face and online delivery format. Effective fall 2009.
Add:	LAT 411	<u>Medieval Latin.</u> Three hours. Face to face format. Effective summer 2009.
Modify:	SPA 491	<u>Advanced Studies in the Spanish Language.</u> Face to face format.
To:	SPA 491	<u>Advanced Studies in the Spanish Language.</u> Face to face and online delivery format. Effective summer 2009.
Modify:	SPA 435	<u>Spanish Culture and Civilization.</u> Face to face format.
To:	SPA 435	<u>Spanish Culture and Civilization.</u> Face to face and online delivery format. Effective summer 2009.

Department of History

Modify:	HIS 497	<u>Asian Studies.</u> Three hours.
To:	HIS 497	<u>Asian Studies.</u> One to six hours. Effective summer 2009.

School of Mass Communication and Journalism

Approved:	Proposal for curriculum revision of Mass Communication and Journalism undergraduate programs.	
Add:	MCJ 300	<u>Multimedia Storytelling.</u> Three hours. Face to face format. Effective summer 2009.
Add:	MCJ 343	<u>Photo Essay.</u> Three hours. Face to face format. Effective summer 2009.
Add:	MCJ 400	<u>Multimedia Producing.</u> Three hours. Face to face format. Effective summer 2009.

Add:	MCJ 412	<u>Visual Design</u> . Three hours. Face to face format. Effective summer 2009.
Add:	MCJ 437	<u>Advanced Post Production</u> . Three hours. Face to face format. Effective summer 2009.
Add:	MCJ 454	<u>Media Law and Ethics</u> . Three hours. Face to face format. Effective summer 2009.
Add:	MCJ 461	<u>Mass Media History</u> . Three hours. Face to face format. Effective summer 2009.
Add:	MCJ 462	<u>Media Criticism</u> . Three hours. Face to face format. Effective summer 2009.
Add:	MCJ 463	<u>Media Management and Economics</u> . Three hours. Face to face format. Effective summer 2009.
Modify:	MCJ 306	<u>Broadcast Journalism Workshop</u> .
To:	MCJ 406	<u>Broadcast Journalism Workshop</u> . Effective summer 2009.
Modify:	MCJ 311	<u>Editing</u> .
To:	MCJ 311	<u>News Editing and Design</u> . Effective summer 2009.
Modify:	MCJ 330	<u>Advertising Creative Strategy</u> . Non writing intensive.
To:	MCJ 330	<u>Advertising Creative Strategy</u> . Writing intensive. Effective summer 2009.
Modify:	MCJ 422	<u>Public Relations Writing and Publications Design</u> . Non writing intensive.
To:	MCJ 422	<u>Public Relations Writing and Publications Design</u> . Writing intensive. Effective summer 2009.
Modify:	MCJ 442	<u>Writing for Radio-TV</u> . Non writing intensive.
To:	MCJ 442	<u>Writing for Radio-TV</u> . Writing intensive. Effective summer 2009.
Modify:	MCJ 460	<u>Press Law</u> .
To:	MCJ 460	<u>Media Law</u> . Effective summer 2009.

- Delete: MCJ 341L Photojournalism Laboratory.
Effective summer 2009.
- Delete: MCJ 441L Photojournalism Portfolio Laboratory.
Effective summer 2009.
- Modify: The broadcast journalism emphasis to be moved from the radio-television-film major and listed under the journalism major
- Add: The creation of a photojournalism emphasis within the journalism major.
- Modify: The renaming of the radio-television production emphasis within the radio-television-film major to media production

Department of Philosophy and Religion

- Add: REL 326 Religion of India. Three hours. Face to face format. Effective summer 2009.

Department of Political Science

- Approved: Proposal to add new minor in Legal Studies.

College of Education & Psychology

Department of Curriculum, Instruction, and Special Education

- Modify: CIE 301 Mathematics: Primary and Middle Grades.
Face to face format.
- To: CIE 301 Mathematics: Primary and Middle Grades.
Face to face and online delivery format.
Effective summer 2009.
- Modify: CIE 301L Mathematics Clinic. Face to face format.
- To: CIE 301L Mathematics Clinic. Face to face and online delivery format. Effective summer 2009.
- Modify: CIE 302 Classroom Management. Face to face format.
- To: CIE 302 Classroom Management. Face to face and online delivery format. Effective summer 2009.
- Modify: CIE 305 Social Studies in the Primary and Middle Grades. Face to face format.
- To: CIE 305 Social Studies in the Primary and Middle Grades. Face to face and online delivery format.
Effective summer 2009.

Modify:	CIE 343	<u>Curriculum: Primary and Middle Grades.</u> Face to face format.
To:	CIE 343	<u>Curriculum: Primary and Middle Grades.</u> Face to face and online delivery format. Effective summer 2009.
Modify:	CIE 343L	<u>Curriculum: Methods Clinic.</u> Face to face format.
To:	CIE 343L	<u>Curriculum: Methods Clinic.</u> Face to face and online delivery format. Effective summer 2009.
Modify:	CIR 407	<u>Early Literacy Instruction II.</u> Face to face format.
To:	CIR 407	<u>Early Literacy Instruction II.</u> Face to face and online delivery format. Effective summer 2009.
Modify:	CIR 407L	<u>Early Literacy Instruction II Clinic.</u> Face to face format.
To:	CIR 407L	<u>Early Literacy Instruction II Clinic.</u> Face to face and online delivery format. Effective summer 2009.
Modify:	CIR 309	<u>Early Literacy Instruction I.</u> Face to face format.
To:	CIR 309	<u>Early Literacy Instruction I.</u> Face to face and online delivery format. Effective summer 2009.
Modify:	CIR 309L	<u>Early Literacy Instruction I Clinic.</u> Face to face format.
To:	CIR 309L	<u>Early Literacy Instruction I Clinic.</u> Face to face and online delivery format. Effective summer 2009
Modify:	CIR 412	<u>Literacy IV: Assessment and Instruction.</u> Face to face format.
To:	CIR 412	<u>Literacy IV: Assessment and Instruction.</u> Face to face and online delivery format. Effective summer 2009
Modify:	CIR 412L	<u>Literacy IV: Assessment Instructional Clinic.</u> Face to face format.
To:	CIR 412L	<u>Literacy IV: Assessment Instructional Clinic.</u> Face to face and online delivery format. Effective summer 2009.

Modify: CISE 403 Educational Evaluation of the Exceptional Individual. Face to face format.

To: CISE 403 Educational Evaluation of the Exceptional Individual. Face to face and online delivery format. Effective summer 2009.

Approved: Proposal for online delivery of Elementary Education (K-5) Program.

Department of Technology Education

Approved: Change in Business Technology Education degree plan to change BTE 485 to IT 375

Approved: Change in Technical and Occupational Education degree plan to change from 14-15 hours to 11-12 hours and change ECO 101 and PS 101 to ECO 101 or PS 101

College of Health
School of Nursing

Approved: Change in degree plan to make available the option for students to choose either BSC 380 and BSC 380L or BSC 381 and BSC 381L.

Add: NSG 480 Critical Care Elective. Three hours. Face to face format. Effective summer 2009.

Add: NSG 481L Summer Student Nurse Externship. Three hours. Face to face format. Effective summer 2009.

School of Human Performance and Recreation

Approved: Change in Sport Coaching Education degree plan to add HPR 306 and no longer require HPR 273 (moved to Elective Category).

College of Science and Technology
Department of Biological Sciences

Approved: Change in licensure degree plan by adding the requirement “successful completion of the BTLE (Basic Technology Literacy Examination) or IC3 Certification (Internet and Computing Core Certification)”, by deleting the requirement “Select one course: CSS 240 or CSS 330 or CSS 333 or CSS 211 or PSY 360”, and changing the elective hours to include recommending a second licensure option.

Department of Coastal Sciences

Modify:	COA 490	<u>Special Topics in Coastal Sciences.</u> Repeats up to 6 times
To:	COA 490	<u>Special Topics in Coastal Sciences.</u> Repeats up to 3 times for a total of 9 hours. Effective summer 2009.

Center for Science and Mathematics Education

Modify:	SME 492	<u>Special Topics.</u> Individual face to face format.
To:	SME 492	<u>Special Topics.</u> Individual face to face format and out of the country face to face format. Effective summer 2009.

School of Computing

Add:	B.S. Degree in Automation and Sustainability Engineering Effective fall 2010 Pending IHL approval
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Report to Academic Council
From the Academic Standards committee
Report compiled by Daniel Capper, committee chair
November 20, 2008

Issue #1:

We have been charged by Academic Council to find standards for the acceptance or non-acceptance of GEC courses taught in non-traditional schedules. Such non-traditional courses include courses taught mini-sessions, five week summer sessions, three week sessions, and weekends-only sessions. The Academic Standards committee proposes the following criteria for acceptance of these courses:

To approve a GEC course (GEC 01-09) for offering in a non-traditional term, Academic Council requires:

- 1) a description of course GEC student learning outcomes and a detailed description of course activities for all non-traditional course proposals. This includes a syllabus for the course as taught in regular semesters, if one is available.
- 2) that in-class activities be appropriate for achieving stated GEC student learning outcomes.
- 3) that course readings and similar assignments be appropriate for achieving stated course GEC student learning outcomes.
- 4) that graded assignments be appropriate for achieving stated course GEC student learning outcomes.
- 5) that if the course is taught in regular semesters, the non-traditional version of the course must be substantially similar to the version of the course as taught in a regular semester.
- 6) that after a GEC course has been taught in the non-traditional three times, findings relevant to achieving GEC student learning outcomes from non-traditional sections must be compared to findings derived from regular session sections of the course. Should the non-traditional version of the course fail to compare favorably to the regular session version in terms of these findings, Academic Council retains the right to rescind course approval for the non-traditional version of the course.

Issue #2:

We have been charged with determining a policy regarding requiring library impact statements for all new course proposals. We need information from Carole Kiehl, Dean of Libraries, to gain information towards a better understanding of this issue. Unfortunately Dean Kiehl suffered a major death in her family recently. Therefore we will return to this issue at a later date.

THE UNIVERSITY OF SOUTHERN MISSISSIPPI

General Education Curriculum 2009-2010

General Education Mission: The General Education Curriculum (GEC) of The University of Southern Mississippi is designed to equip its graduates with a broad range of knowledge and skills and the wisdom to deploy them appropriately. In order to build lives of dignity and purpose, University graduates in the twenty-first century will need to

- analyze and evaluate private, public and professional discourse
- assume leadership roles, making use of effective oral and written communication
- engage their local, national and global communities as responsible citizens
- integrate knowledge across subject matters and disciplines
- approach problems with enthusiasm, energized by a spirit of inquiry
- adapt to professional, technological and social change with flexibility and resourcefulness
- make choices, conscious of intellectual, social, and ethical contexts
- see themselves, their communities and their nation in historical context
- assess scientific data and conclusions
- appreciate the arts and their contribution to enlarging the human spirit, and
- collaborate with others to create a humane world

The faculty and administration of The University of Southern Mississippi are committed to providing educational experiences that empower our students not only to meet these challenges, but also to engage the future using the habits of learning acquired during their University education.

General Education Curriculum Oversight

The University of Southern Mississippi Academic Council provides general supervision over the undergraduate academic affairs of the University including the General Education Curriculum. The General Education Committee of the Academic Council is responsible for reviewing and recommending to the Academic Council all courses proposed for inclusion in the University's undergraduate General Education Curriculum. The Committee is also responsible for monitoring the effectiveness of all courses included in the General Education Curriculum according to the policy, procedures, and criteria specified in the Academic Council Bylaws. The Office of Institutional Effectiveness provides administrative support to the Academic Council.

General Education Curriculum Student Learning Outcomes: The General Education Curriculum is structured for students to attain specific learning outcomes organized around five broad principles.

Essential Skills

- 1a. Students will demonstrate the ability to develop and focus on one topic in writing assignments and present ideas in an organized, logical and coherent form.
- 1b. Students will demonstrate the ability to develop and focus on one topic in speaking assignments and present ideas in an organized, logical and coherent form.
- 1c. Students will demonstrate the ability to use Standard English grammar, punctuation, spelling and usage.
- 2a. Students shall model real-world situations with linear, quadratic, exponential or logarithmic functions and solve equations related to these situations.
- 2b. Students will demonstrate fundamental math skills.
- 2c. Students will demonstrate skill in electronic collaboration.
- 2d. Students will demonstrate the ability to create structured electronic documents.
- 2e. Students will demonstrate the ability to do online research and evaluation.
- 2f. Students will demonstrate competency in the operation of a computer.

Acquisition and Integration of Knowledge

- 3a. Students will have a good understanding of the scientific method.
- 3b. Students will have good knowledge of the basic concepts of at least one science discipline.
- 3c. Students will have a good understanding of the current areas of concerns or emphasis within at least one science discipline.
- 3d. Students will be able to interpret scientific data and reach a plausible conclusion.
- 3e. Students will have a good understanding of the techniques used in science.
- 4a. Students will demonstrate a basic awareness of current issues and concerns.

- 4b. Students will demonstrate an understanding of the manner societies address or develop solutions to current issues and concerns.
- 5a. Students will demonstrate an understanding of the development of at least one society.
- 5b. Students will demonstrate an understanding of the interrelationships between societies.
- 6a. Students will demonstrate an understanding that social institutions, such as the family, religion, education and formal organizations are closely related to each other and are evidence of the integration of our complex global social systems.
- 6b. Students will demonstrate an understanding that governments and economics are closely related to each other and are evidence of the integration of our complex global social system.
- 7a. Students will demonstrate the ability to connect ideas in a coherent essay.
- 7b. Students will demonstrate the ability to connect course content to other disciplines and/or to real world situations.

Aesthetic Understanding

- 8a. Students will demonstrate an understanding of the influence of art, music, literature, theatre or dance on culture.
- 8b. Students will demonstrate an appreciation for art, music, literature, theatre, and/or dance.

Development of Logical and Critical Thinking

- 9a. Students will demonstrate the ability to write an analytical essay.
- 9b. Students will demonstrate the ability to find and use (and cite) relevant sources.
- 9c. Students will be able to analyze the components of an argument.

Responsibility, Self and Society

- 10a. Students will demonstrate an understanding of at least one historical and one contemporary theory of human behavior and their application to "real world" problems.
- 10b. Students will demonstrate an understanding of ethical behavior in social contexts throughout the understanding and application of academic honesty and the ethical codes and guidelines relevant to two or more disciplines.
- 11a. Students will demonstrate an understanding of at least two theories of morality or moral development, and their application to "real world" situations.
- 11b. Students will demonstrate an understanding of at least two theories of group or social processes, and the role they play in ethics, morality or justice.
- 12a. Students will explain implications of diversity among individuals.
- 12b. Students will be able to explain the implications of familial, sexual or religious diversity among individuals.
- 13a. Students will be able to explain the implications of political diversity within or among social systems.
- 13b. Students will be able to explain the implications of familial, sexual or religious diversity within or among social systems.
- 14a. Students will be able to discuss (in speaking or writing) major developments in world history.
- 14b. Students will demonstrate knowledge of the literary and creative contributions of world cultures.

General Education Curriculum Student Learning Outcome Assessment

All GEC courses are required to be assessed based on the GEC student learning outcomes. An annual GEC assessment report must be submitted by the academic unit. Additionally, selected students may participate in the administration of a national, standardized General Education Assessment Exam.

Writing and Speaking in the General Education Curriculum

Fluency in communication is the hallmark of an educated person. Therefore, the General Education Curriculum emphasizes the development of college-level communication skills of all students.

Writing. Courses in the first five GEC categories, with the exception of Mathematics, require students to write a minimum of 2500 words. In addition, English 102 requires students to write at least 5000 words. Each degree plan specifies: (1) an upper-level course that is writing intensive and (2) a Capstone. In each of these courses, students are required to write a minimum of 5000 words.

Speaking. Each degree plan specifies: (1) an Oral Communication course and (2) a Capstone. At least one of these courses requires the successful completion of a minimum of two graded speeches. The other course may substitute two appropriate graded oral communication equivalents.

Writing and Speaking Resources for Students and Faculty. The University of Southern Mississippi is committed to providing a learning environment that offers enhanced support for strengthening speaking and writing skills. Students have access to individualized assistance with writing and speaking assignments for any course through the University's Writing Center and Speaking Center on both the Hattiesburg and Gulf Coast campuses. The centers offer free, personalized assistance at any stage of the process with the goal of helping students become more effective writers and speakers. The Speaking Center also includes a presentation rehearsal studio with the tools and space to rehearse, record, and view a presentation. Faculty members have the opportunity to participate in a faculty development seminar designed to enhance student learning outcomes in oral and written communication across the curriculum. Faculty resources for incorporating writing and speaking assignments are also available through the centers.

General Education Curriculum Syllabi

Syllabi of courses in the General Education Curriculum must include a statement or description of: (a) GEC Student Learning Outcomes addressed in the course; (b) course content and related activities; (c) student reading and writing requirements, where appropriate; (d) instructional methods and resources; and (e) student performance standards (including rubric if applicable).

Final Exams or Projects in the General Education Curriculum

All courses in the first five General Education Curriculum categories require a significant final project or proctored final examination.

General Education Curriculum in the Degree Programs

Students should check the degree plan for their major for specific courses that satisfy the GEC requirements.

GEC 01. Written Communication (6 hours)

Students complete:

ENG 101: English 101 (Composition 1) - *taken the first semester at the University*

ENG 102: English 102 (Composition 2) - *taken the semester immediately following*

ENG 101

ACT Requirement. Students scoring 17 or above on the English language portion of the ACT must enroll in English 101 during their first semester at the university. Students scoring 16 or below on the English language portion of the ACT must complete an appropriate developmental course or courses and immediately thereafter enroll in English 101. In the semester immediately following completion of English 101, students must enroll in English 102.

GEC 02. Basic Science and Mathematics (11 hours minimum)

Students complete a Science Requirement and a Mathematics Requirement.

Science (8 hours minimum)

Students complete two lecture courses with the co-requisite laboratories from the following list:

AST 111/AST 111L: Astronomy 111/L (General Astronomy I with lab)

AST 112/AST 112L: Astronomy 112/L (General Astronomy II with lab)

BSC 103/BSC 103L: Biology 103/L (Biology and Society with lab) ◇

BSC 110/BSC 110L: Biology 110/L (Principles of Biology I with lab) ◇

BSC 111/BSC 111L: Biology 111/L (Principles of Biology II with lab) ◇

BSC 250/BSC 250L: Biology 250/L (Anatomy and Physiology I with lab)

BSC 251/BSC 251L: Biology 251/L (Anatomy and Physiology II with lab)

CHE 104/CHE 104L: Chemistry 104/L (Chemistry in our Environment with lab)

CHE 106/CHE 106L: Chemistry 106/L (General Chemistry I with lab)

CHE 107/CHE 107L: Chemistry 107/L (General Chemistry II with lab)

GHY 104/GHY 104L: Geography 104/L (Weather and Climate with lab) ◇◇

GHY 105/GHY 105L: Geography 105/L (Landforms, Hydrology, Biogeography with lab) ◇◇

GLY 101/GLY 101L: Geology 101/L (Physical Geology with lab)

GLY 103/GLY 103L: Geology 103/L (Historical Geology with lab)

MAR 151/MAR 151L: Marine Science 151/L (Introduction to Ocean Science with lab)

PHY 111/PHY 111L: Physics 111/L (General Physics [Algebra-based] I with lab)

PHY 112/PHY 112L: Physics 112/L (General Physics [Algebra-based] II with lab)

PHY 201/PHY 201L: Physics 201/L (General Physics [Calculus-based] I with lab) – 5 hours total

PHY 202/PHY 202L: Physics 202/L (General Physics [Calculus-based] II with lab) – 5 hours total

PSC 190/PSC 190L: Polymer Science 190/L (Living in a Material World with lab)

◇ Biology 103/L cannot be taken in combination with Biology 110/L or Biology 111/L to meet the GEC Science Requirement.

◇◇ Students who take Geography 104/L or Geography 105/L to fulfill the GEC Science Requirement may not take Geography 101 to fulfill the Social Science Requirement.

Mathematics (3 hours)

Students complete:

MAT 101: Mathematics 101 (College Algebra) or higher-numbered mathematics course

ACT Recommendation. Students with an ACT Mathematics subtest score of 17, 18, or 19 are strongly encouraged to take Mathematics 99 (Intermediate Algebra) before enrolling in Mathematics 101 (College Algebra).

GEC 03. Global History and Culture (12 hours)

Students complete a Social Sciences Requirement and a Humanities Requirement.

Social Sciences (3 hours)

Students complete one course:

ANT 101: Anthropology 101 (The Human Experience)

GHY 101: Geography 101 (World Regional Geography) ◇◇

SOC 101: Sociology 101 (Understanding Society)

Humanities (9 hours)

Students complete:

ENG 203: English 203 (Literatures of the World)

Students complete two courses; one History course required:

HIS 101: History 101 (World Civilizations I)

HIS 102: History 102 (World Civilizations II)

PHI 151: Philosophy 151 (Introduction to Philosophy)

REL 131: Religion 131 (Comparative Religion)

◇◇ Students who take Geography 101 to fulfill the social science requirement may not fulfill their Science requirement by taking Geography 104/104L or Geography 105/105L.

GEC 04. Aesthetic Values (3 hours)

Students complete one course:

ART 130: Art 130 (The Art Experience)

DAN 130: Dance 130 (Dance Appreciation)

MUS 365: Music 365 (Enjoyment of Music)

THE 100: Theater 100 (Theatrical Expressions)

GEC 05. Decision Making and Responsibility (3 hours)

Students complete one course:

COH 100: College of Health 100 (Concepts of Wellness)

ECO 101: Economics 101 (Basic Economics)

PHI 171: Philosophy 171 (Ethics and Good Living)

PS 101: Political Science 101 (American Government)

PSY 110: Psychology 110 (General Psychology)

GEC 06. Computer Competency Requirement

Each degree plan specifies a GEC Computer Competency course or exam.

GEC 07. Writing-Intensive Requirement (Prerequisite: ENG 101 and ENG 102)

Each degree plan specifies an upper-level GEC Writing-Intensive course. Departments may elect to develop a program-specific writing-intensive course within major courses or have students take an appropriate writing-intensive course in another department. GEC writing-intensive courses are defined as those that, while focusing on a specific subject matter (with corresponding readings and discussions), encourage students to think critically and creatively, outline a subject matter or theme, and produce drafts. In writing-intensive courses, students write a minimum of 5,000 words (approximately 20 pages of double-spaced typed text) in discipline-specific papers and assignments. Class enrollment is capped at 24.

GEC 08. Oral Communication Requirement

Each degree plan specifies a GEC Oral Communication course. Departments may elect to develop a program-specific oral communication course within major courses or have students take an appropriate oral communication course in another department. GEC oral communication courses are defined as those that require students to earn satisfactory grades for two or more oral presentations or equivalents. The oral communication components of these courses should teach rhetorical reasoning, audience adaptation, professionalism, and presentation skills including clarity of expression, ideas and voice, as well as prepare students to be critical consumers of public discourse.

GEC 09. Capstone Requirement

Each degree plan identifies a program-specific communication-intensive GEC Capstone. The Capstone must be taken the senior year and must meet the written and oral communication requirements outlined below. The program utilizes the Capstone as a means of assessing student achievement of the program's student learning outcomes. To receive credit for the Capstone, students must receive a grade of C or better. Class enrollment is capped at 24.

Capstone written and oral communication requirements:

The writing component of the Capstone requires students to write a minimum of 5,000 words (approximately 20 pages of double-spaced typed text) in discipline-specific papers and assignments. The written communication component should teach students to focus on a specific subject matter (with corresponding readings and discussions), encourage students to think critically and creatively, outline a subject matter or theme, and produce drafts.

The oral communication component of the Capstone requires the successful completion of a minimum of two graded speeches or two appropriate graded oral communication equivalents. The oral communication component should teach rhetorical reasoning, audience adaptation, professionalism and presentation skills including clarity of expression, ideas and voice, as well as prepare students to be critical consumers of public discourse.

Alternative Credit for the General Education Curriculum

A student may receive credits for a GEC course if he or she is able to demonstrate mastery of the course material. Credit can be received for any GEC course in one of the following three ways: the student 1) completes an equivalent course with an acceptable score through the College Entrance Examinations Board's Advanced Placement Testing Program before entering The University of Southern Mississippi; 2) passes an appropriate CLEP examination or 3) passes a departmental challenge examination on the relevant course material. The detailed procedures and regulations regarding these three methods of obtaining up to 30 hours credit toward a degree at The University of Southern Mississippi are described in the General Academic Information section of this *Bulletin*.

Additional requests for exemptions and substitutions for the requirements of the General Education Curriculum should be addressed to the Provost.

Individual student requests are handled in the following manner:

1. The student's department (advisor, then chair/director) sign and then forward the request to the dean of their major.
2. The major dean then forwards the request to the accepting department.
3. The accepting department forwards the request to the dean of the accepting major.
4. The request is then forwarded to the Provost.

Choice of Bulletin (approved 2-9-2009)

Current (p. 74)

Graduation requirements must be met under a bulletin that is not more than six years old at the time of the student's graduation (exclude the current year's bulletin in counting the six) and that carries announcements for a year during which the student earned some credit at The University of Southern Mississippi or another accredited institution of higher learning, including community and junior colleges.

Proposed

Graduation requirements for any degree program must be met under a bulletin of the student's choice that is not more than six years old at the time of the student's graduation (exclude the current year's bulletin in counting the six) and that carries announcements for a year during which the student earned some credit at The University of Southern Mississippi or another accredited institution of higher learning, including community and junior colleges. When students are pursuing a degree that leads to external licensure, the student must meet the licensure requirements regardless of *Bulletin* year selected.

Academic Council Minutes
The University of Southern Mississippi
March 2, 2009

The Academic Council met at 3:30 p.m. on March 2, 2009, in Owens McQuage Hall room 102 with Dr. David Walker, Chair of the Academic Council, presiding.

The following voting members were present: Dr. Tammy Barry, Dr. David Beckett, Dr. Douglas Bristol, Dr. Dan Capper, Dr. Stan Clark, Dr. Richard Conville, Dr. Stanley Hauer, Dr. Elizabeth Haynes, Dr. Mary Lux, Dr. David Marchman, Dr. Douglas Masterson, Dr. James McGuire, Dr. Mary McNeese, Ms. Adrienne McPhaul, Dr. Elaine Molaison, Dr. Sarah Morgan, Dr. Sharon Topping, and Dr. David Walker.

The following voting members were represented by proxies to constitute a quorum:
Dr. Stanley Hauer for Dr. Stephen Oshrin and Dr. Tammy Barry for Dr. Stacy Reischman

The following non-voting members were present: Dr. Joe Whitehead for Dr. Rex Gandy, Ms. Nancy Kaul, Mr. Greg Pierce and Dr. William Powell

The following guests were present: Ms. Sonia Adams, Ms. Mary Jane Barmettler, Dr. James Flanagan, Ms. Sonia Gaines-Littles, Ms. Julie Howdeshell, Mr. Akin Karatay, Ms. Kathryn Lowery, Dr. Heidi Lucas, Dr. Allan McBride, Dr. Frank Moore, Dr. Gwen Pate, Ms. Dawn Porter, Ms. Desiree Rodriguez, Dr. Charles Tardy, and Dr. Mike Wittmann.

1.0 Call to Order

The meeting was called to order at 3:30 p.m. with Dr. David Walker presiding.

2.0 Adoption of the Agenda

Dr. Walker presented the agenda for approval. Dr. Masterson moved and Dr. Oshrin seconded a motion to approve the agenda. The motion passed.

3.0 Approval of the minutes

Dr. Walker presented the February 2, 2009 minutes for approval. Dr. Haynes moved and Dr. Conville seconded a motion to approve the February 2, 2009 minutes. The motion passed.

4.0 Course Proposals

4.1 Old "Course" Business
No old course business.

4.2 New Course Proposals

4.2.1 College of Arts & Letters

Department of History

Dr. Walker presented the request to add HIS 333, HIS 334, HIS 420 and modify HIS 351. Dr. Hauer moved and Dr. Masterson seconded a motion to request additions of HIS 333, HIS 334, HIS 420 and modification of HIS 351 as a group. The motion passed.

Dr. Hauer moved and Dr. Oshrin seconded a motion to accept the additions of HIS 333, HIS 334, HIS 420 and modification of HIS 351. The motion passed.

Office of Interdisciplinary Studies

Dr. Walker presented the request to add IDS 101, IDS 490, IDS 492, modify the Interdisciplinary Studies program, and rename the degree plan code from “General Studies to “Undeclared”. Dr. Oshrin moved and Dr. Morgan seconded a motion to add IDS 101, IDS 490, IDS 492, modify the Interdisciplinary Studies program, and rename the degree plan code from “General Studies to “Undeclared” as a group. The motion passed.

Dr. Oshrin moved and Dr. Bristol seconded a motion to accept the additions of IDS 101, IDS 490, IDS 492, the modification of the Interdisciplinary Studies program, and renaming the degree plan code from “General Studies” to “Undeclared”. The motion passed.

School of Music

Dr. Walker presented the request to modify MED 320, MED 321, MED 332, MED 427, MED 448, add MED 313, MED 334, MUS 199 and modify requirements for all of the Bachelor of Music and Bachelor of Music Education degrees. Dr. Hauer moved and Dr. Morgan seconded a motion to approve the modifications of MED 320, MED 321, MED 332, MED 427, MED 448, the additions of MED 313, MED 334, MUS 199 and the modifications of the requirements for all of the Bachelor of Music and Bachelor of Music Education degrees as a group. The motion passed.

Dr. Hauer moved and Dr. Bristol seconded a motion to accept the modifications of MED 320, MED 321, MED 332, MED 427, MED 448, the additions of MED 313, MED 334, MUS 199 and the modifications of the requirements for all of the Bachelor of Music and Bachelor of Music Education degrees. The motion passed.

4.2.2 College of Business

Department of Economics, Finance, and International Business

Dr. Walker presented the request to add REI 492 without the required materials (syllabus). Dr. Bristol moved and Dr. Morgan seconded a motion to allow REI 492 to be presented without the course syllabus. The motion passed.

Dr. Oshrin moved and Dr. Conville seconded a motion to accept the addition of REI 492. The motion passed.

Department of Tourism Management

Dr. Walker presented the request to modify TM 200, TM 358, TM 368, and TM 441.

Dr. Haynes moved and Dr. Masterson seconded a motion to approve the modifications of TM 200, TM 358, TM 368, and TM 441 as a group. The motion passed.

Dr. Oshrin moved and Dr. Bristol seconded a motion to accept the modifications of TM 200, TM 358, TM 368, and TM 441. The motion passed.

School of Accountancy and Information Systems

Dr. Walker presented the request to modify MIS 406. Dr. Bristol moved and Dr. Conville seconded a motion to accept the modification of MIS 406. The motion passed.

4.2.3 College of Education and Psychology

No new course business.

4.2.4 College of Health

School of Human Performance and Recreation

Dr. Walker presented the request to modify HPR 401 for online delivery. Dr. Morgan moved and Dr. Conville seconded a motion to accept the modification of HPR 401 for online delivery. The motion passed.

Dr. Walker presented the request to modify the Athletic Training Education program curriculum to include HPR 303 or PSY 360, HPR 471, omit HPR 109, HPR 274, HPR 311L and HPR 470, add HPR 456L and modify HPR 311 to match content of HPR 274, HPR 311 and HPR 311L. Dr. Conville moved and Mr. Fletcher seconded a motion to accept these modifications as a group. The motion passed.

Dr. Bristol moved and Dr. Haynes seconded a motion to approve the modification of the Athletic Training Education program curriculum to include HPR 303 or PSY 360, HPR 471, omit HPR 109, HPR 274, HPR 311L and HPR 470, add HPR 456L and modify HPR 311 to match content of HPR 274, HPR 311 and HPR 311L. The motion passed.

School of Nursing

Dr. Walker presented the request to add NSG 101. Dr. Haynes moved and Dr. Masterson seconded a motion to approve the addition of NSG 101. The motion passed.

4.2.5 College of Science and Technology

School of Computing

Dr. Walker presented the request to add EET 396, EET 499, ITC 215, ITC 261, ITC 415, and ITC 417. Dr. Oshrin moved and Dr. Beckett seconded a motion to approve the addition of EET 396, EET 499, ITC 215, ITC 261, ITC 415, and ITC 417 as a group. The motion passed.

Dr. Oshrin moved and Dr. Masterson seconded a motion to approve the addition of EET 396, EET 499, ITC 215, ITC 261, ITC 415, and ITC 417. The motion passed.

School of Construction

Dr. Walker presented the request to add AEC 270. Mr. Fletcher moved and Dr. Masterson seconded a motion to approve the addition of AEC 270. The motion passed.

5.0 Reports

5.1 Chair Report-Dr. David Walker

No report.

5.2 Chair-Elect Report-Dr. Elizabeth Haynes

No report.

5.3 Secretary Report

No report.

5.4 SACS/QEP/Alternative Learning

5.4.1 Dr. Powell reported the Strategic Enrollment Plan is now listed on the Provost's website. Ms. Julie Howdeshell reported the Speaking Center on the Hattiesburg campus now has four individual rehearsal rooms available for student use. The Gulf Coast Speaking Center also has rehearsal/recording capabilities. Appointments can be made online at www.usm.edu/speakingcenter. She asked that you please share this with your colleagues.

5.5 Standing Committees – Review of Membership

5.5.1 Academic Standards – Dr. Dan Capper
No report.

5.5.2 Bylaws – Dr. Tammy Barry
No report.

5.5.3 Elections – Dr. Mary Nell McNeese
No report.

5.5.4 General Education – Dr. Richard Conville.

Dr. Conville stated the GEC is at work on its three priorities for the spring term: (1) GEC handbook (Stacy Reischman, chair, with Doug Masterson and Tammy Barry); (2) transfer of Gen Ed courses (Mark Klinedinst); and (3) routing of GEC-related courses (Doug Bristol).

5.5.5 Intercollegiate – Dr. Stacy Reischman
No report.

5.5.6 Program Reviews-Dr. Doug Masterson

Dr. Masterson presented the program review for Political Science. Council approved the program review on the recommendation of the committee. (See attached).

6.0 Old Business

6.1 Gen Ed substitutions for transfer students who are not from one of the MS community colleges but from another educational institutions (i.e Ole Miss, South Alabama, Delgado Community College).

- a. should USM accept these courses like we do in the articulation agreement,
- b. do the departments and ACA's need to continue with the GEN Ed Substitution form.
- c. who approves Physical Science?

The General Education Committee is working on policies regarding these issues and will bring forth recommendations at the April Academic Council meeting.

6.2 Second Baccalaureate Degree. Dr. Walker submitted a narrative regarding updating requirements for a second degree in light of change in the number of hours to a degree from the 128 minimum. Mr. Fletcher moved and Dr. Beckett seconded a motion to approve the narrative updating requirements for a second degree in light of change in the number of hours to a degree from the 128 minimum. The motion passed. (See attached).

7.0 New Business

- 7.1 Dr. Walker presented Dr. Stanley Clark for Council's approval to serve out the remaining term of Dr. Jim Henderson. Dr. Hauer moved and Dr. Oshrin seconded a motion to approve the nomination. The motion passed.
- 7.2 Dr. Walker presented Dr. Sharon Topping for Council's approval to fill the vacancy for College of Business caused by Dr. Jon Carr's retirement. Dr. Masterson moved and Dr. Barry seconded a motion to approve the nomination. The motion passed.
- 7.3 Policy –Students earning other grades the opportunity to repeat courses. Current policies regarding repeats as outlined in the bulletin states that a student can mark a repeat on “courses in which a student initially earned a grade of D or F, but does not apply to courses for which a grade was assigned for reasons of academic dishonesty.” Dr. Walker presented a revision of the policy that would allow students to mark a repeat on any grade. Dr. Oshrin moved and Dr. Masterson seconded a motion to accept the policy that would allow students to mark a repeat on any grade. The motion passed. (See attached).
- 7.4 Choice of Bulletin. Dr. Walker stated the Choice of Bulletin narrative was approved at the February 2009 meeting.
- 7.5 Second Baccalaureate Degree. This policy was approved under Old Business.
- 7.6 Pre-requisites for introductory mathematics courses. Dr. Walker presented a request from the College of Science and Technology which would make MAT 099 a required prerequisite for MAT 101 for all students with math ACT sub-score of 19 or less. Dr. Oshrin moved and Dr. Morgan seconded a motion to approve the request from the College of Science and Technology which would make MAT 099 a required prerequisite for MAT 101 for all students with math ACT sub-score of 19 or less. The motion passed. (See attached).

8.0 Adjourn

Dr. Walker adjourned the meeting at 5:00 p.m. The next Academic Council meeting is scheduled for April 6, 2009.

Greg Pierce, Recording Secretary

David Walker, Chair

ACADEMIC COUNCIL MINUTES SUMMARY
March 2, 2009

College of Arts & Letters

Department of History

Add:	HIS 333	<u>Nineteenth-Century Europe.</u> 3 hours. Effective fall 2009.
Add:	HIS 334	<u>Twentieth-Century Europe.</u> 3 hours. Effective spring 2010.
Add:	HIS 420	<u>The History of Women and War.</u> 3 hours. Effective fall 2009.
Modify:	HIS 351	<u>U.S. Military History 1860 to the Present.</u>
To:	HIS 351	<u>Themes in U.S. Military History.</u> Effective fall 2009.

Office of Interdisciplinary Studies

Add:	IDS 101	<u>Introduction to Interdisciplinary Inquiry.</u> 3 hours. Effective spring 2010.
Add:	IDS 490	<u>Topics in Interdisciplinary Studies.</u> 3 hours. Effective spring 2010.
Add:	IDS 492	<u>Special Problems in Interdisciplinary Studies.</u> 3 hours. Effective spring 2010.

School of Music

Modify:	MED 320	<u>Instrumental Methods.</u> 2 hours.
To:	MED 320	<u>Instrumental Methods.</u> 3 hours. Effective fall 2009.
Modify:	MED 321	<u>Instrumental Methods.</u> 2 hours.
To:	MED 321	<u>Instrumental Methods.</u> 3 hours. Effective fall 2009.
Modify:	MED 332	<u>Instrumental Conducting.</u> 3 hours.
To:	MED 332	<u>Instrumental Conducting I.</u> 2 hours. Effective fall 2009.

Modify:	MED 427	<u>Percussion Class.</u> 1 hour.
To:	MED 427	<u>Percussion Class.</u> 2 hours. Effective fall 2009.
Modify:	MED 448	<u>Choral Literature I.</u> 3 hours.
To:	MED 448	<u>Choral Literature I.</u> 2 hours. Effective fall 2009.
Add:	MED 313	<u>Choral Procedures.</u> 2 hours. Effective spring 2010.
Add:	MED 334	<u>Instrumental Conducting II.</u> 2 hours. Effective fall 2009.
Add:	MUS 199	<u>Success for Music Majors.</u> 2 hours. Effective fall 2009.

College of Business

Department of Economics, Finance, and International Business

Add:	REI 492	<u>Special Problems in Real Estate and Insurance.</u> 3 hours. Effective fall 2009.
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Department of Tourism Management

Modify:	TM 358	<u>Restaurant Management.</u>
To:	TM 358	<u>Food and Beverage Operations Management.</u> Effective summer 2009.
Modify:	TM 368	<u>Hotel Operations Management.</u>
To:	TM 368	<u>Lodging Operations Management.</u> Effective summer 2009.
Modify:	TM 441	<u>Hotel and Restaurant Law.</u>
To:	TM 441	<u>Legal Aspects of Hospitality and Tourism.</u> Effective summer 2009.
Modify:	TM 200	<u>Introduction to Hospitality and Tourism.</u>
To:	TM 100	<u>Introduction to Hospitality and Tourism.</u> Effective summer 2009.

Delete: TM 471 Regulatory Legal Security Aspects of Casino/Resort. Effective summer 2009.

School of Accountancy and Information Systems

Modify: MIS 406 Data Communications, Network Security.

To: MIS 406 Management of Security in Networked E-Commerce.Effective summer 2009

College of Health

School of Nursing

Add: NSG 101 Introduction to Nursing Studies. 2 hours Effective fall 2009.

School of Human Performance and Recreation

Modify: HPR 401 Corrective and Adaptive Physical Education. Face to face format.

To: HPR 401 Corrective and Adaptive Physical Education. Face to face format and online delivery. Effective fall 2009.

Add: HPR 456L Athletic Training Clinical V. 3 hours. Effective fall 2009.

College of Science and Technology

School of Computing

Add: EET 396 Engineering Laboratory Internship. 1- 3 hours. Effective fall 2009.

Add: EET 499 Undergraduate Research. 1-3 hours. Effective fall 2009.

Add: ITC 215 Visual Studio Environment. 3 hours. Effective fall 2009.

Add: ITC 261 Dynamic Web Application Development. 3 hours. Effective fall 2009.

Add: ITC 415 Visual Studio Environment.3 hours. Effective fall 2009.

Add:

ITC 417

Internet Application Development.
3 hours. Effective fall 2009.

School of Construction

Add:

AEC 270

Statics & Strengths of Materials. 3 hours.
Effective summer 2009.

Academic Council

Program Review Committee Executive Report

Political Science, International Development and International Affairs

Stanley Hauer, Program Review Committee member (reviewer)
Douglas Masterson, Program Review Committee Chair (executive report)

The Political Science Department conducted a self-study using the external review process. The external review reports were checked by the Program Review Committee of Academic council. The external reviewers (Professors Livingston and Jilson) report describes a department with good future prospects and identifies obstacles needing to be addressed. The self-study documents were short on data and the Graduate Council reviewer commented on the need for a “more positive” approach to the self-study. Some examples of the “negatives” in the self-study document include:

- The assessment plan-noted as only marginal by both councils-has no current effort to improve it (5.2).
- There are no plans at present for the establishment of an external advisory board(9.1)
- External funding is not at an appropriate level (10.2).
- Technology transfer is not applicable to the department (10.3).
- There exists no departmental program for faculty development (10.4).
- The department has no formal governance document (11.1).
- Collaboration across disciplines is “not...a priority” (11.3.1.3).

The following are excerpts from the external review report from their visit in May 2008:
(Professor Livingston-Middle Tennessee State University, Professor Jilson-SMU)

The external reviewers note the problems for the department of the dual campus-system. “Though there is no lack of willingness..., miscommunication and inadequate preparation are rife.” They also report problems in the undue burden of administration borne by junior faculty. (it should be noted that since this study was published in April 2008 the department hired a competent and experienced department chair, a move expected to alleviate of the governance issues in the PSIDIA unit.) They also acknowledge the tentative nature of the union of disparate disciplines (especially on the graduate level) in a traditionally political science department. Their sharpest criticism concerns the curriculum, notably a lack of broad, international polity and the absence of a course in race and politics. The lack of a structured program supporting student internships is also a noted weakness. The department has at present a “skewed focus”, they fell, with too many undergraduates in the paralegal program and too few students in the traditional political science discipline. The budget is “insufficient” and teaching loads are “heavy”. The reviewers note that the department’s prospects are good: “There are some obstacles to this future, but given some tough decisions and the necessary resources, there is also great promise.”

The Academic and Graduate Councils both note a lack of specificity and data in the documentation. The AC regrets that goals are not specified and that objectives are not “overtly aligned” with those of the college and university.

The following is a summary of the departmental response:

The department frets over the lack of a 100-level introductory course, feeling that the peculiar placement of its lower level course in the GEC is largely to blame for declining number of majors. The need for a course on race and politics might be solved by colluding with the new program in black studies; however the reviewers’ demand for a wider international scope “can only be solved with a new hire.” The department agrees to address the problem of internships by creating a new course and designating a faculty member to take responsibility for this important issue.

The following is a summary of the response from Dean Von Herrmann:

A political scientist herself, the dean differs sharply with her colleagues in certain regards during the course of her response. Not surprisingly, this difference in opinion is most notable in budgeting: “I do not believe the department is in a serious need of either new faculty or other substantial new resources”, writes Dean Von Herrmann. She finds evidence that the self-study was “hastily prepared” but acknowledges the department’s growing pains with its recent additions of new programs. Dean Von Herrmann believes “the department’s problems appear to be relatively simple to overcome, if the department is willing to put aside past issues or concerns and move forward in a positive direction.” The dean pledges her time and full commitment to lead the department in achieving its new goals.

Special note on paralegal studies:

The PLS program is accredited separately by the American bar Association. PLS prepares a separate self-study and undergoes a different process. The self-study was written twice, once for a visit that failed to occur in 2007 and then a year later for a visit in February 2008. Professors Gibbs (Avila University) and Schoebel (Capital University Law School) prepared an extensive response, recommending reapproval of the program’s national accreditation. However, they did make recommendations which include a separate budget for PLS, improved coordination between the campuses, greater racial diversity in faculty, more support for the program director, further professional development of faculty. The reviewers also note the need for training students and faculty in “Westlaw”, a program widely used throughout the legal profession.

Proposed Changes to 2009-2010 Bulletin

Academic Council meeting – March 2, 2009

Second Baccalaureate Degree

Current: Based on 128-hour minimum (p. 76)

Students who have earned a baccalaureate degree may be granted by The University of Southern Mississippi a second baccalaureate degree based upon requirements of an applicable bulletin, provided the program for the second degree includes at least 32 semester hours in residence with at least 64 quality points (equivalent to a 2.0 average on a 4.0 scale). The actual number of hours to be taken, which may exceed 32 as well as the specific degree requirements, will be established by the academic department responsible for the area of study in which the second baccalaureate is sought. In all cases, a 2.0 grade point average is required. The 32 semester hours must be related to a specific major separate from the first major, and the 32 semester hours must be completed after the first degree has been conferred.

Proposed:

Students who have earned a baccalaureate degree may be granted by The University of Southern Mississippi a second baccalaureate degree based upon requirements of an applicable bulletin, provided the program for the second degree includes at least 30 semester hours in residence. The actual number of hours to be taken, which may exceed 30, as well as the specific degree requirements, will be established by the academic department responsible for the area of study in which the second baccalaureate is sought and will represent at least 25% of the credit hours required for a first degree in the major. Prior to the start of the program, it is the student's responsibility to obtain a signed, approved program of study from the specific academic department for any second baccalaureate degree. In all cases, a 2.0 grade point average is required. Hours required must be related to a specific major separate from the first major. Additionally all of the hours applied to the second degree must be earned after the first degree has been awarded.



THE UNIVERSITY OF SOUTHERN MISSISSIPPI

The Office of the Provost

Date: February 24, 2009

To: David Walker, Chair
Academic Council

From: Bob Lyman
Provost and Vice President for Academic Affairs

RE: Request for Academic Council to Review

As we discussed earlier, I would like for the Academic Council to review the current university policy regarding repeated courses in which students initially earn a grade of “D” or “F”. It has been suggested by others that we allow students to repeat courses, no matter what grade the student has earned. Thus, delete the statement in the policy as shown in red below. Would you please present this to Academic Council at your earliest convenience?

Listed below is what is currently in the University *Bulletin*:

Repeating of courses taken from the 2008-2009 University Bulletin, page 67 **Computation of Grade Point Averages**

“Grade point averages are based on the number of hours undertaken rather than the number of hours passed in determining whether a student meets minimum standards. The total hours attempted, for suspension purposes, will include credit undertaken at the university and credit transferred; the grade point average will involve only credit for courses attempted at The University of Southern Mississippi.

Courses in which a student receives an “E” will not be counted as part of “total hours attempted” for grade point average computation. These courses will, however, be counted in determining eligibility for financial aid.

An undergraduate student will be permitted to repeat courses a total of two times or a total of six semester hours in order to improve his or her grade point average. (That is, he or she may repeat one 3 hour course twice; or two 3 hour courses once each.) The first two repeats used shall stand. The grade for the second attempt will be used in grade point average calculations. This policy ~~is limited to courses in which a student initially earned a grade of "D" or "F," but~~ does not apply to courses for which a grade was assigned for reasons of academic dishonesty. Courses must be retaken at The University of Southern Mississippi. Students are free to retake additional courses, but all attempts will be included in the calculation of the GPA. Exceptions to this policy must be approved by the provost. Prior to graduation, a request for an excessive repeat must be made by the student and recommended by the department and college dean before being considered by the provost. Excessive repeats will not be considered after graduation”.

Office of the Provost

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College of Science and Technology

New Mathematics Pre-Requisites

Effective Fall 2009 for All Southern Miss Students*

Course Wanted	Prerequisite Class Grade	ACT Math Sub-score	SAT Math Sub-score	Compass Placement Test Module Scores
MAT 101 MAT 101E	“C” or better in MAT 099 or an equivalent course	≥ 20	≥ 490	Algebra ≥ 42
MAT 102 MAT 103 MAT 128 MAT 314	“C” or better in MAT 101 or an equivalent course	≥ 24	≥ 560	Algebra ≥ 42 and College Algebra ≥ 52
MAT 136	“C” or better in MAT 103, MAT 128, or an equivalent course	≥ 24	≥ 560	Algebra ≥ 42 , College Algebra ≥ 52 , and Trigonometry ≥ 46
MAT 167	“C” or better in MAT 103, MAT 128, or an equivalent course	≥ 26	≥ 600	Algebra ≥ 42 , College Algebra ≥ 52 , and Trigonometry ≥ 46

Placement Tests will be available. Please contact the Math Department at 601-266-4289 for further information

*If you are graduating in the fall 2009 semester and have not met your math requirements, please see your academic advisor as soon as possible.

Academic Council Minutes
The University of Southern Mississippi
April 6, 2009

The Academic Council met at 3:30 p.m. on April 6, 2009, in Owens McQuage Hall room 102 with Dr. David Walker, Chair of the Academic Council, presiding.

The following voting members were present: Dr. Tammy Barry, Dr. David Beckett, Dr. Douglas Bristol, Dr. Dan Capper, Dr. Stan Clark, Dr. Richard Conville, Dr. Stanley Hauer, Dr. Elizabeth Haynes, Dr. Mary Lux, Dr. David Marchman, Dr. Douglas Masterson, Dr. James McGuire, Dr. Mary McNeese, Ms. Adrienne McPhaul, Dr. Elaine Molaison, Dr. Sarah Morgan, Dr. Sharon Topping, and Dr. David Walker.

The following voting members were represented by proxies to constitute a quorum:
Dr. Stanley Hauer for Dr. Stephen Oshrin and Dr. Tammy Barry for Dr. Stacy Reischman

The following non-voting members were present: Dr. Joe Whitehead for Dr. Rex Gandy, Ms. Nancy Kaul, Mr. Greg Pierce and Dr. William Powell

The following guests were present: Ms. Sonia Adams, Ms. Mary Jane Barmettler, Dr. James Flanagan, Ms. Sonia Gaines-Littles, Ms. Julie Howdeshell, Mr. Akin Karatay, Ms. Kathryn Lowery, Dr. Heidi Lucas, Dr. Allan McBride, Dr. Frank Moore, Dr. Gwen Pate, Ms. Dawn Porter, Ms. Desiree Rodriguez, Dr. Charles Tardy, and Dr. Mike Wittmann.

1.0 Call to Order

The meeting was called to order at 3:30 p.m. with Dr. David Walker presiding.

2.0 Adoption of the Agenda

Dr. Walker presented the agenda for approval. Dr. Masterson moved and Dr. Capper seconded a motion to approve the agenda. The motion passed.

3.0 Approval of the minutes

Dr. Walker presented the March 2, 2009 minutes for approval. Dr. McNeese moved and Dr. Masterson seconded a motion to approve the March 2, 2009 minutes. The motion passed.

4.0 Course Proposals

4.1 Old "Course" Business
No old course business.

4.2 New Course Proposals

4.2.1 College of Arts & Letters

Department of Anthropology & Sociology

Dr. Walker presented the request to modify the degree plan for the Bachelor of Arts in Anthropology. Dr. Hauer moved and Dr. Capper seconded a motion to approve the modification of the degree plan for the Bachelor of Arts in Anthropology. The motion passed.

School of Music

Dr. Walker presented the request to modify the degree plan for the Bachelor of Arts in Music. Dr. Hauer moved and Dr. Capper seconded a motion to approve the modification of the degree plan for the Bachelor of Arts in Music. The motion passed.

Department of Philosophy & Religion

Dr. Walker presented the request to add REL 480 as a new capstone course for the Bachelor of Arts in Religion. Dr. Hauer moved and Dr. Capper seconded a motion to approve the addition of REL 480 as a new capstone course for the Bachelor of Arts in Religion. The motion passed. With this addition REL 480 will satisfy the GEC requirement of Computer Competency and the GEC Capstone requirement for the Bachelor of Arts in Religion degree plan.

Department of Political Science

Dr. Walker presented the request to add PS 493. Dr. Hauer moved and Dr. Morgan seconded a motion to approve the addition of PS 493. The motion passed.

Department of Speech Communication

Dr. Walker presented the request to change the department name from Department of Speech Communication to Communication Studies Department. Dr. Hauer moved and Dr. Capper seconded a motion to approve the request to change the department name from Department of Speech Communication to Communication Studies Department. The motion passed.

4.2.2 College of Business

Department of Management & Marketing

Dr. Walker presented the request to modify MKT 400. Dr. Topping moved and Dr. Masterson seconded a motion to approve the modification of MKT 400. The motion passed.

Department of Economics, Finance, & International Business

Dr. Walker presented the request to modify BA 300. Dr. Topping moved and Dr. Capper seconded a motion to approve the modification of BA 300. The motion passed.

4.2.3 College of Education & Psychology

Department of Technology Education

Dr. Walker presented the request to add IT 465. Dr. Haynes moved and Dr. McNeese seconded a motion to approve the addition of IT 465. The motion passed.

4.2.4 College of Health

No course business.

4.2.5 College of Science & Technology

Department of Biological Sciences

Dr. Walker presented the request to add BSC 197. Dr. Morgan moved and Dr. Beckett seconded a motion to approve the addition of BSC 197. The motion passed.

5.0 Reports

5.1 Chair Report-Dr. David Walker
No report.

5.2 Chair-Elect Report-Dr. Elizabeth Haynes
No report.

5.3 Secretary Report
No report.

5.4 SACS/QEP/Alternative Learning
No report.

5.5 Standing Committees – Review of Membership

5.5.1 Academic Standards – Dr. Dan Capper
No report.

5.5.2 Bylaws – Dr. Tammy Barry

The addendum to the Bylaws to address the charge of the Program Review Committee (a standing AC committee) was reviewed and approved. The addendum was forwarded to Dr. Walker to be officially added to the Bylaws. (See attached.)

5.5.3 Elections – Dr. Mary Nell McNeese

A list of eligible faculty nominees has been received from the Office of Institutional Research. Additionally, Dr Jalyynn Roberts from the Office of Institutional Effectiveness is placing the Election online and Round 1 will be released shortly.

5.5.4 General Education – Dr. Richard Conville.

The GEC committee presented a detailed overview of the types of information that will be included in the comprehensive GEC handbook which is being developed over the next several semesters. An electronic version of this overview was sent out to AC members and any feedback for additional areas to be covered is invited. The GEC committee plans to regularly update the AC on progress on the handbook as they work toward an initial draft.

5.5.5 Intercollegiate – Dr. Stacy Reischman
No report.

5.5.6 Program Reviews-Dr. Doug Masterson
No report.

6.0 Old Business

6.1 Gen Ed substitutions for transfer students who are not from one of the MS community colleges but from another educational institutions (i.e Ole Miss, South Alabama, Delgado Community College).

- a. should USM accept these courses like we do in the articulation agreement,
- b. do the departments and ACA's need to continue with the GEN Ed Substitution form.
- c. who approves Physical Science?

Academic Council took no action on this issue.

7.0 New Business

7.1 AP Credit-20 hour limit on awarding AP credit- The Academic Standards Committee recommends that Advanced Placement credits can be uncapped in terms of hours earned towards a USM degree.

Academic Council approved this recommendation from the Academic Standards Committee.

- 7.2 The Guidelines for Academic Council Proposals for Minors, Majors, Programs, and Emphasis Areas state that supporting documentation for new programs and emphasis areas must include the program assessment plan including proposed student learning outcomes and assessment methods.

In order to ensure this requirement is followed appropriately, The University Assessment Committee requests the Academic Council adopt a procedure of requiring new proposals to acquire UAC-approval of the proposed assessment plan prior to submission to Academic Council. The UAC requests a statement similar to the "University Librarian statement" be included in the Guidelines:

All proposals for new programs and emphasis areas must include a statement from the University Assessment Committee indicating the proposed assessment plan is in compliance with the Academic Program Assessment Plan Guidelines. Statement requests should be directed to the Office of Institutional Effectiveness – ie@usm.edu or Box 9667 – for submission to the UAC.

This item was rejected by Academic Council.

- 7.3 Academic integrity of laboratory courses and field practicum's proposed for online delivery.

Recommendation from Academic Standards Committee:

New course proposals for online laboratory and field practicum must contain the following information:

- 1) a description of the manner in which the course instructor will demonstrate relevant skills (such as demonstration through web cam, video, etc.)
- 2) a description of the manner in which students will demonstrate mastery of the relevant skills (such as demonstration through web cam, video, etc.)
- 3) a description of how such instructor and student demonstrations of skills compare to skill demonstrations in face-to-face versions of the same course, where a face-to-face version of the course exists

Academic Council approved this recommendation from the Academic Standards Committee.

8.0 Adjourn

Dr. Walker adjourned the meeting at 5:00 p.m. The next Academic Council meeting is scheduled for May 4, 2009.

Greg Pierce, Recording Secretary

David Walker, Chair

ACADEMIC COUNCIL MINUTES SUMMARY
April 6, 2009

College of Arts & Letters

Department of Anthropology & Sociology

Modify: Degree Plan for the Bachelor of Arts in Anthropology.

School of Music

Modify: Degree Plan for the Bachelor of Arts in Music.

Department of Philosophy & Religion

Add: REL 480 Senior Capstone in Religion. Three hours.
Face to face format. Effective spring 2010.

Modify: Degree Plan for the Bachelor of Arts in Religion. The addition of REL 480 will satisfy the GEC requirement of Computer Competency and the GEC Capstone requirement.

Department of Political Science

Add: PS 493 Political Science Internship. Three hours.
Face to face format. Effective fall 2009.

Department of Speech Communication

Modify: Department of Speech Communication.

To: Communication Studies Department. Effective fall 2009.

College of Business

Department of Management & Marketing

Modify: MKT 400 Marketing Issues in Electronic Commerce.

To: MKT 400 Advanced Professional Selling.
Effective fall 2009.

Department of Economics, Finance, and International Business

Modify: BA 300 Business Administration Junior Seminar.
To: BA 250 Business School Experience. Effective fall 2009.

College of Education & Psychology

Department of Technology Education

Add: IT 465 Educational Technology Applications. Three hours. Face to face and online delivery format. Effective fall 2009.

College of Science and Technology

Department of Biological Sciences

Add: BSC 197 First Year Foundations. One hour. Face to face and interactive video format. Effective fall 2009.

DIVISION 11

PROGRAM REVIEW COMMITTEE

Article 1

Definition and Responsibilities and Duties

Section 11.1.1

The Program Review Committee is a standing committee that shall be responsible for reviewing self studies for programs requiring internal review and completing the Academic Council Reviewer's Rating Form. They are also responsible for presenting the Executive Summary to the Academic Council for all programs receiving internal review, as well as presenting an Executive Summary of programs receiving external accreditation.

Section 11.1.2

In exercising its responsibility, the Program Review Committee shall perform the following duties:

- (1) Consult with the Office of Institutional Effectiveness regarding matters related to program review.
- (2) In September, the Program Review Committee of the Academic Council with the Office of Institutional Effectiveness will draft a memorandum for the Provost to send to those programs which are to begin the 2-year internal review process.
- (3) At the September meeting of the Academic Council, the Program Review Committee will present a list of programs to be reported on in that academic year's Academic Council Recommendation Report.
- (4) In May, the Program Review Committee will present the Academic Council Recommendation Report. This report will document the external accreditation activities occurring in the previous academic year. It will include an Executive Summary of all programs that have received accreditation or re-accreditation through an external accreditation agency in the previous academic year. The Executive Summaries should adhere closely to those guidelines put forth by the IHL (which are available from the Office of Institutional Effectiveness). In addition, the Academic Council Recommendation Report presented in May will include an Executive Summary of each program completing internal program review, adhering closely to those guidelines put forth by the IHL.

Article 2

Membership

Section 11.2.1

The Program Review Committee of the Academic Council shall consist of members representing each of the Colleges of the University and appointed by the Chair of the Academic Council from the elected representatives of the Council.

Section 11.2.2

Members of the Program Review Committee shall serve for two years.

Section 11.2.3

Terms of members of the Program Review Committee shall begin on the date of appointment and end with the adjournment of the organizational meeting of the Academic Council in May at the end of their terms.

Section 11.2.5 If a position on the Program Review Committee becomes vacant, the Chair of the Academic Council shall appoint an eligible replacement to serve the remainder of the term of the member replaced. An individual appointed to serve the unexpired term of a member of the Committee shall be eligible for appointment to his or her own term of membership.

Article 3 **Officers**

Section 11.3.1 The officers of the Program Review Committee shall consist of a Chair and a Chair-Elect appointed by the Chair of the Academic Council and a Secretary if the Chair of Committee deems necessary.

Section 11.3.2 The term of office for the Chair and the Chair-Elect shall begin on the date of appointment and end with the adjournment of the organizational meeting of the Academic Council in May.

Section 11.3.3 If the office of Chair becomes vacant, it shall be filled by the Chair-Elect. If the office of the Chair-Elect becomes vacant, the Chair of the Academic Council shall appoint a replacement from the members of the Committee to serve the remainder of the term of the officer replaced.

Article 4 **Duties of Officers**

Section 11.4.1 It shall be the duty of the Chair of the Program Review Committee to preside at meetings of the Program Review Committee, assign review duties among the members of the Program Review Committee, summarize the Committee's deliberations and present recommendations, compile the Executive Summary from the individual review reports, and compile the final Academic Council Recommendation Report.

Section 11.4.2 It shall be the duty of the Chair-Elect to assist the Chair in the execution of his or her responsibilities and to preside at meetings of the Program Review Committee in the Chair's absence.

Academic Council Minutes
The University of Southern Mississippi
May 4, 2009

The Academic Council met at 3:30 p.m. on May 4, 2009, in Owens McQuage Hall room 102 with Dr. David Walker, Chair of the Academic Council, presiding.

The following voting members were present: Dr. Tammy Barry, Dr. David Beckett, Dr. Stan Clark, Mr. Desmond Fletcher, Dr. Stanley Hauer, Dr. Elizabeth Haynes, Dr. Mary Lux, Dr. David Marchman, Dr. Douglas Masterson, Dr. Mary McNeese, Ms. Adrienne McPhaul, Dr. Elaine Molaison, Dr. Sarah Morgan, Dr. Shahded Naghshpour, Dr. Stephen Oshrin, Dr. Stacy Reischman and Dr. David Walker.

The following voting members were represented by proxies to constitute a quorum:
Dr. Stacy Reischman for Dr. Richard Conville, Dr. Mary Lux for Dr. James McGuire and Dr. Stan Clark for Dr. Sharon Topping.

The following non-voting members were present: Dr. Joe Whitehead for Dr. Rex Gandy, Ms. Nancy Kaul, Mr. Greg Pierce, Dr. Jeanne Gillespie for Dr. Denise VonHermann and Dr. William Powell.

The following guests were present: Dr. Kate Cochran, Ms. Julie Howdeshell, Mr. Akin Karatay, Ms. Kathryn Lowery, Dr. Heidi Lucas, Dr. Michael Miles, Dr. Gwen Pate, Ms. Dawn Porter, Ms. Sheri Rawls, Ms. Desiree Rodriguez, Dr. Leah Fonder-Solano, Dr. Casey Turnage, Mr. Darko Velichkovski and Dr. Joe Zhang.

1.0 Call to Order

The meeting was called to order at 3:30 p.m. with Dr. David Walker presiding.

2.0 Adoption of the Agenda

Dr. Walker presented the agenda with the following amendments for approval:

- Remove item number 4.2.3 for the proposal to add IT 465
- Remove item number 4.2.5.1 for the proposal of add BSC 197

Dr. Masterson moved and Dr. Oshrin seconded a motion to approve the amended agenda.
The motion passed.

3.0 Approval of the minutes

Dr. Walker presented the April 6, 2009 minutes for approval. Mr. Fletcher moved and Dr. Haynes seconded a motion to approve the April 6, 2009 minutes. The motion passed.

4.0 Course Proposals

4.1 Old "Course" Business
No old course business.

4.2 New Course Proposals
4.2.1 College of Arts & Letters
Interdisciplinary Studies

Dr. Walker presented the request to add IDS 351. Mr. Fletcher moved and Dr. Masterson seconded a motion to approve the addition of IDS 351. The motion passed.

Dr. Walker presented the request to create an AIS prefix. Dr. Oshrin moved and Dr. Masterson seconded a motion to approve the creation of the AIS prefix. The motion passed.

Dr. Walker presented the request to add AIS 301. Dr. Oshrin moved and Dr. Masterson seconded a motion to approve the addition of AIS 301. The motion passed.

Department of Art and Interior Design

Dr. Walker presented the request to modify ID 310. Dr. Hauer moved and Dr. Oshrin seconded a motion to approve the modification of ID 310. The motion passed.

Department of English

Dr. Walker presented the request to add ENG 330, ENG 401 and ENG 402. Dr. Hauer moved and Dr. Masterson seconded a motion to request consideration of ENG 330, ENG 401 and ENG 402 as a group. The motion passed. Dr. Hauer moved and Dr. Oshrin seconded a motion to approve the addition of ENG 330, ENG 401 and ENG 402. The motion passed.

Dr. Walker presented the request to modify ENG 491. Dr. Hauer moved and Dr. Oshrin seconded a motion to approve the modification of ENG 491. The motion passed.

Dr. Walker presented the request to modify the B.A. in English with Licensure degree plan. Dr. Hauer moved and Dr. Oshrin seconded a motion to approve the modification of the B.A. in English with Licensure degree plan. The motion passed.

Department of Foreign Languages

Dr. Walker presented the request to add ARA 201, ARA 305 and ARA 321. Mr. Fletcher moved and Dr. Lux seconded a motion to request consideration of ARA 201, ARA 305 and ARA 321 as a group. The motion passed. Dr. Hauer moved and Dr. Masterson seconded a motion to approve the addition of ARA 201, ARA 305 and ARA 321. The motion passed. The department withdrew ARA 202.

School of Music

Dr. Walker presented the request to add MUS 205. Dr. Barry moved and Dr. Morgan seconded a motion to approve the addition of MUS 205. The motion passed.

Dr. Walker presented the request to add EI 100. Mr. Fletcher moved and Dr. Morgan seconded a motion to approve the addition of EI 100. The motion passed.

Dr. Walker presented the request to modify the following degree plans: Entertainment Industry: Production BS and Entertainment Industry: Management BS. Dr. Lux moved and Dr. Haynes seconded to a motion to request consideration of the degree plans as a group. The motion passed. Dr. Oshrin moved and Dr. Haynes seconded a motion to approve the modification of the Entertainment Industry: Production BS degree plan and the Entertainment Industry: Management BS degree plan. The motion passed.

4.2.2 College of Business

Dr. Walker presented the request to modify the current business core requirement of the ECO 336 course (DEG.01.08) to “any approved international course taught in the College of Business”. Mr. Fletcher moved and Dr. Reischman seconded a motion to approve the modification of the current business core requirement of the ECO 336 course (DEG.01.08) to “any approved international course taught in the College of Business”. The motion passed.

4.2.3 College of Health

Department of Speech & Hearing Sciences

Dr. Walker presented the request to add SHS 350. Dr. Reischman moved and Dr. Barry seconded a motion to approve the addition of SHS 350. The motion passed.

4.2.4 College of Science & Technology

School of Computing

Dr. Walker presented the request to add CSC 099, CSC 440, CSC 441, CSC 442 and the addition of the minor in Web-centric Computing. Dr. Oshrin moved and Dr. Lux seconded a motion to request consideration of CSC 099, CSC 440, CSC 441, CSC 442 and the minor in Web-centric Computing as a group. The motion passed. Dr. Oshrin moved and DR. Lux seconded a motion to approve the addition of CSC 099, CSC 440, CSC 441, CSC 442 and the minor in Web-centric Computing. The motion passed.

School of Criminal Justice

Dr. Walker presented the request to modify (1) the names of its degree programs, (2) course prefixes, (3) the number of foreign language hours required and (3) the number of electives required within the college. Dr. Oshrin moved and Dr. Barry seconded a motion to request consideration of its degree programs and course prefixes, the number of foreign language hours required and the number of electives required within the college as a group. The motion passed. Mr. Fletcher moved and Dr. Reischman seconded a motion to approve the modification of (1) the names of its degree programs, (2) course prefixes, (3) the number of foreign language hours and (4) the number of electives required within the college. The motion passed.

4.2.5 Honors College

Dr. Walker presented the request to add HON 300. Dr. Masterson moved and Dr. Resichman seconded a motion to approve the addition of HON 300. The motion passed.

5.0 Reports

5.1 Chair Report-Dr. David Walker
No report.

5.2 Chair-Elect Report-Dr. Elizabeth Haynes
No report.

5.3 Secretary Report
No report.

5.4 SACS/QEP/Alternative Learning
No report.

5.5 Standing Committees – Review of Membership

5.5.1 Academic Standards – Dr. Dan Capper
No report.

5.5.2 Bylaws – Dr. Tammy Barry
No report.

5.5.3 Elections – Dr. Mary Nell McNeese
Dr. McNeese reported that Stephen Turner has been elected as the Library representative in the first round. The second round of A/C elections is currently active. We are electing 1 representative from the Honors College and 1 from the College of Education and Psychology. Two representatives are being elected from the College of Health. Hopefully, those 4 representatives will be elected by May 7th. If a third round of elections is necessary, it will run in the first 10 days of the summer term.

5.5.4 General Education – Dr. Richard Conville.
Please see item 7.2.

5.5.5 Intercollegiate – Dr. Stacy Reischman
No report.

5.5.6 Program Reviews-Dr. Doug Masterson
No report.

6.0 Old Business

6.1 Gen Ed substitutions for transfer students who are not from one of the MS community colleges but from another educational institutions (i.e. Ole Miss, South Alabama, Delgado Community College).

- a. should USM accept these courses like we do in the articulation agreement,
- b. do the departments and ACA's need to continue with the GEN Ed Substitution form.
- c. who approves Physical Science?

The GEC Committee is proposing a policy to streamline the process for accepting substitutions for GEC courses. The following courses would be affected by the policy:

- ENG 350, 351, 352, 370, 371 for ENG 203
- HIS 201, 202 for HIS 101, 102
- Science Lectures and Labs for GEC Science requirements.

These substitutions will be sent to the director of the department. A substitution will be automatically approved only after a 15 business day limit to contest them.

The Registrar's Office will work out the formal approval process for these courses.

Dr. Walker presented this proposal to the Council. Dr. Barry moved and Dr. Masterson seconded a motion to approve the proposal. The motion passed. Council did not discuss the Physical Science issue.

7.0 New Business

- 7.1 From the Professional Education Council – Request to approve adding the following requirement to all teacher education licensure degree plans “Teacher education majors are required to take Praxis II content and PLT tests and have scores reported to Southern Miss (code # 1479) prior to graduation” This would take effect fall 2009.
Dr. Walker presented this request to the Council. Dr. Haynes moved and Dr. Lux seconded a motion to approve it. The motion passed.
- 7.2 GEC Proposed Additions to Course Proposals & Guidelines
Council approved these proposed additions. Please see attached.
- 7.3 Program Review Recommendations
- a. College of Business
 - b. School of Accountancy and Information Systems
- Council approved these program reviews.

8.0 Adjourn

Dr. Walker adjourned the meeting at 5:00 p.m.

Greg Pierce, Recording Secretary

David Walker, Chair

ACADEMIC COUNCIL MINUTES SUMMARY
May 4, 2009

College of Arts & Letters
Interdisciplinary Studies

Add: IDS 351 Leadership Development for Community Living. 3 hours. Online delivery format. Effective spring 2010.

Add: Creation of AIS prefix

Add: AIS 301 Contemporary Issues in Indian Country. 3 hours. Face to face format. Effective spring 2010.

Department of Art & Interior Design

Modify: ID 310 Visual Literacy in Interior Design.

To: ID 210 Visual Literacy in Interior Design. Effective spring 2010.

Department of English

Add: ENG 330 Writing and Education. 3 hours. Face to face format. Effective fall 2009.

Add: ENG 401 Composition Study for Teachers. 3 hours. Face to face format. Effective fall 2009.

Add: ENG 402 Literature Study for Teachers. 3 hours. Face to face format. Effective fall 2009.

Modify: ENG 491 Methods in English-Secondary.

To: ENG 491 Secondary English Practicum. Effective fall 2009.

Modify: Degree Plan for the B.A. in English with Licensure. To remove PSY 374 and REF 400, remove ENG 490 to add ENG 401 and ENG 402, restructure ENG 491, and to remove ENG 301, ENG 406, ENG 311, ENG 418, ENG 454 and ENG 455 in order to allow students to select 15 hours of upper-level electives, with at least 3 hours in Language study and 3 hours in writing.

Department of Foreign Languages & Literature

- Add: ARA 201 Intermediate Arabic I. 3 hours. Face to face format. Effective fall 2009.
- Add: ARA 305 Reading in Arabic. 3 hours. Face to face format. Effective fall 2009.
- Add: ARA 321 Intermediate Arabic Conversations. 3 hours. Face to face format. Effective fall 2009.

School of Music

- Add: MUS 205 Entertainment Industry Collegium. 1 hour. Face to face format. Effective fall 2009.
- Add: EI 100 Introduction to Audio Production. 3 hours. Face to face format. Effective fall 2009.
- Modify: The Entertainment Industry: Production BS degree plan to include MUS 205 and EI 100.
- Modify: The Entertainment Industry: Management BS degree plan to include MUS 205 and EI 100.

College of Business

- Modify: The current business core requirement of the ECO 336 course (DEG. 01.08) a college core course, to “any approved international course taught in the College of Business” Effective fall 2009.

College of Health

Department of Speech & Hearing Sciences

- Add: SHS 350 Academic Signing: Science and Social Studies. 3 hours. Face to face format. Effective fall 2009.

College of Science and Technology

School of Computing

- Add: CSC 099 Programming Concepts. 3 hours. Face to face format. Effective fall 2009.
- Add: CSC 440 Client Side Web Programming. 3 hours. Face to face format. Effective fall 2009.
- Add: CSC 441 Web Server Side Programming. 3 hours. Face to face format. Effective fall 2009.
- Add: CSC 442 Open Source Web Services. 3 hours. Face to face format. Effective fall 2009.
- Add: Minor in Web-centric Computing. Effective fall 2009.

School of Criminal Justice

- Modify: B.A. in Administration of Justice.
- To: B.A. in Criminal Justice. Effective fall 2009.
- Modify: B.A. in Administration of Justice (Juvenile Justice).
- To: B.A. in Criminal Justice (Juvenile Justice). Effective fall 2009.
- Modify: Prefix change from AJ to CJ for following Courses:
AJ 200, 325, 330, 341, 342, 352, 360, 364, 400, 420, 426, 430, 431, 433,
435, 440, 442, 450, 460, 461, 463, 464, 470, 471, 472, 475, 480, 482,
489, 492, 497, 498 and 499. Effective fall 2009.
- Modify: 12 hours of Foreign Language credit hours for the B.A.
degrees in Administration of Justice and Administration of Justice
(Juvenile Justice). .
- To: 6 hours of Foreign Language credit hours for the B.A. degrees in
Administration of Justice and Administration of Justice (Juvenile
Justice).
- Modify: The number of electives within the major be increased to 12 hours for
the B.A. in Administration of Justice.
- Modify: The number of electives within the major be increased to 6 hours for the
B.A. in Administration of Justice (Juvenile Justice).

Honors College

- Add: HON 300 Research Forum. 1 hour. Face to face format.
Effective fall 2009.

Recommendations to Academic Council
General Education Curriculum Committee

1. GEC courses referred from Academic Council

- A proposal was presented to create REL 480 as a capstone course. The change would reflect changes to GEC 06 and 09.
- The recommendation was made to withdraw the proposal for REL 480 and modify REL 432 as a senior capstone with variable topics. All students are currently required to take REL 432 and it is designated as a capstone course.

2. Proposed Additions to Course Proposals and Guidelines

PURPOSE: These additions are suggested to ensure that courses meeting the **computer competency**, writing-intensive, oral communication, or senior capstone experience requirements are submitted to the GEC committee for review.

I. Additions to the Proposals to Add, **to Delete**, and to Modify a Course

(Immediately following the question, “Does this request affect a course in the General Education **Core Curriculum?**”) (*Recommend “Core” terminology is consistently replaced with the word “Curriculum” on all Academic Council documents.*)

Yes No

If yes, indicate all relative GEC categories:

- Lower-level GEC Categories (GEC 01-GEC 05)
- Computer Competency Requirement (GEC 06)
- Writing-Intensive Requirement (GEC 07)
- Oral Communication Requirement (GEC 08)
- Capstone Requirement (GEC 09)

~~1. Does this request affect a course that is writing intensive or that meets the oral communications requirement?~~

~~2. Does this request affect a course that meets the Senior Capstone experience requirement?~~

II. Additions to the Guidelines for Proposals

A. To the “General Suggestions for Preparing Proposals”

(Make this instruction number four) All requests for new courses, **deletion of courses**, or modifications of courses that are part of the General Education Curriculum (GEC) must be forwarded to the GEC committee before Academic Council will consider the proposal. **Please note that courses fulfilling the computer competency requirement, writing-intensive requirement, oral communication requirement, and capstone requirement are part of the GEC and must be reviewed by the GEC committee. See the guidelines for submitting courses for the General Education Curriculum below.**

B. To the guidelines for “Submitting Courses for the General Education Curriculum”

(To be added to the introductory paragraph) Please note that courses fulfilling the computer competency requirement, writing-intensive requirement, oral communication requirement, and capstone requirement are part of the GEC and must be reviewed by the GEC committee.

3. Transfer Course Credits for GEC Courses

- The GEC Committee is proposing a policy to streamline the process for accepting substitutions for GEC courses. The following courses would be affected by the policy:
 - ENG 351, 352, 370, 371 for ENG 203
 - HIS 201, 202 for HIS 101, 102
 - Science Lectures and Labs for GEC Science requirements
- These substitutions will be sent to the director of the department. A substitution will be automatically approved only after a set time limit to contest them [AC decision].
- The registrar’s office will work out the formal approval process for these courses

4. Issues Related to Courses Referred to the GEC Committee from Academic Council.

The GEC committee is asking Academic Council to support the following:

- Standardized requirements on GEC syllabi
 1. GEC number(s) addressed by the course
 2. Student Learning Outcomes addressed
 3. Assessment Methods
 4. WI/SI designation
- To have someone from the department requesting a change/addition of a GEC course present at the GEC meeting when the proposals are discussed.