

Academic Council Minutes
The University of Southern Mississippi
September 10, 2007

The Academic Council met at 3:30 p.m. on September 10, 2007, in Cook Library room 123 with Dr. Taralynn Hartsell, Chair of the Academic Council, presiding.

The following voting members were present: Dr. Mitchell Berman, Dr. Patricia Biesiot, Dr. Dan Capper, Dr. Jon Carr, Dr. Richard Conville, Dr. Elizabeth Haynes, Dr. Taralynn Hartsell, Dr. Jim Henderson, Dr. Myron Henry, Dr. Mary Lux, Dr. Douglas Masterson, Dr. James McGuire, Ms. Adrienne McPhaul, Dr. Shahdad Naghshpour, Dr. Steve Oshrin, Dr. Louise Perkins, Dr. Stacy Reischman, Dr. David Walker and Dr. Amy Young.

The following voting members were represented by proxies to constitute a quorum: Dr. Mitchell Berman for Dr. Lin-Miao Agler, Dr. Steve Oshrin for Dr. Patsy Anderson, Dr. James McGuire for Dr. Michael Forster, Dr. Jon Carr for Dr. Trellis Green, and Dr. Tammy Barry for Dr. Heather Turner.

The following non-voting members were present: Ms. Stacy Ahua, Ms. Carolyn Cawthon, Ms. Nancy Kaul, Mr. Greg Pierce and Dr. Joe Whitehead for Dr. Rex Gandy.

The following guests were present: Ms. Carolyn Cawthon, Mr. Houbin Fang, Dr. Jeanne Gillespie, Dr. Gwen Pate, Ms. Jodi Pettazzoni, Ms. Dawn Porter, Dr. William Powell, Ms. Sheri Rawls, Ms. Desiree Rodriguez, and Dr. Ron Styron.

1.0 Call to Order

The meeting was called to order at 3:30 p.m. with Dr. Taralynn presiding.
Dr. Hartsell asked for the new Academic Council members to introduce themselves.

2.0 Adoption of the Agenda

Dr. Hartsell presented the agenda for approval. Dr. Young moved and Dr. Walker seconded a motion to approve the agenda. The motion passed.

3.0 Approval of the minutes

Dr. Hartsell presented the minutes for approval. Dr. Walker moved and Dr. Oshrin seconded a motion to approve the minutes. The motion passed.

4.0 Course Proposals

4.1 Old "course" business

No old course business.

4.2 New course business

4.2.1 College of Arts and Letters

No new course business.

4.2.2 College of Business

No new course business.

4.2.3 College of Education and Psychology

No new course business.

4.2.4 College of Health
No new course business.

4.2.5 College of Science and Technology
No new course business.

5.0 Reports

5.1 Chair Report

1. Attendance Policy – The Provost has informed the Chair that Meredith from IHL is working on creating a statewide attendance policy with the Chief Academic Officers. Last year, IHL was inquiring as to whether USM had any kind of policy.
2. Articulation Coordinator – The Chair announced that the Provost has encouraged Mary Dane Gregg to come out from retirement to serve as the Articulation Agreement Coordinator.
3. College Hall – The Chair spoke about College Hall beginning its renovation in January 2009 that will eliminate the availability of 20 classrooms for instruction. She mentioned that the Provost is thinking that the campus may have to resort to portable trailers to house courses. She also mentioned that faculty and departments should be making plans to “spread” course offerings throughout the week and not just hold courses during “peak” hours.
4. Campus Dialogues – Announced that Dr. Saunders will be holding a series of focus groups to discuss ideas for Strategic Planning. The focus groups will be on a sign-up basis.
5. AC Committees - Discussed the various AC committees and also the topic came up as to whether the Ad-hoc Joint Councils Distance Learning Review Committee should be a standing committee.
6. Centennial Committee – The Chair asked for a volunteer to serve as the AC representative on the USM Centennial Steering Committee and Mitchell Berman volunteered.
7. AC Membership List – Asked for members to review the Membership List to make sure the information is correct and Patricia Biesiot mentioned that the Office Numbers/Locations should also be on the list. The Chair agreed and asked for members to provide Office Numbers.

5.2 Chair-Elect Report
No report.

5.3 Secretary –Report
No report.

5.4 SACS

5.4.1 SACS

Dr. Powell reported that Dr. Wendy Atkins-Sayre is now the Speaking Center Director. The speaking center is open in the reference room of Cook Library and the new writing center will be located in the space next to Starbucks. The new director of Composition Dr. Sheldon Walters is making changes to strengthen the first year of the composition series as well as English 099. Dr. Susan M. Ross will be establishing the speaking center on the gulf coast. Dr. Powell also stated that the QEP seminar is in full swing. Dr. Atkins-Sayre and Dr. Davis, QEP Seminar alumni, are

leading the seminar and always looking for new people to join. There is also a search for writing tutors to assist in the writing center.

Dr. Oshrin asked for Dr. Powell to comment on the IHL review of textbook costs. Dr. Powell commented that it was an IHL level initiative that formed a taskforce that didn't ask for input directly from the university. Dr. Oshrin stated that IHL formed a committee to look at the textbook costs in Mississippi and came forward with some proposals like having common textbooks for entry level courses along with other controversial issues. The committee planned to present the issues to the IHL board in September for action but faculty senate around the state have persuaded them to table the meeting until November. Dr. Oshrin then asked if it was something that the university should take a position on. Dr. Young stated that Faculty Senate had met concerning textbook costs and planned to talk to staff in the bookstore as well as financial aid about how students get their textbooks. While there is less financial aid available, Faculty Senate wants the students to know that they are concerned about the rising costs of textbooks alongside the rising costs of tuition.

5.5 Standing Committees – Review of Membership

5.5.1 Academic Standards – Dr. David Walker

Dr. Walker gave a report on grade inflation which is listed under 6.2 old business.

5.5.2 Bylaws – Dr. Mary Lux

No report.

5.5.3 Elections – Dr. James McGuire

No report.

5.5.4 General Education – Dr. Amy Young

1. The GEC committee discussed the possibility of redeveloping the core. President Saunders believes the core is too large.
2. The committee continues to collect assessment data. We recognize that while we passed a major hurdle in SACS, the assessment is not over.
3. The committee has discussed the possibility of asking the Provost to appoint a faculty member who will be responsible for reviewing, assessing, and redeveloping the core, reviewing and assessing programs, and reviewing faculty qualifications.

5.5.5 Intercollegiate – Dr. Stacy Reischman

No report.

5.5.6 Program Reviews-Dr. Elizabeth Haynes

Jodi Pettazzoni reported that an ad hoc group of seven faculty members came together during the summer to review and revise the program review process for graduate and undergraduate academic programs. They looked at both the Self-study document and the review process for the departments and the Councils. They determined that both needed changes, and so revised several aspects of program reviews.

1. The Self-Study document was revised to clarify wording and to add sections that the committee agreed are important.
 2. The timeline for a program review was changed, so that departments have a full twelve-month cycle to complete the self-study. The external review teams will be able to plan their visit for anytime in the fall semester, since the self-study will be done by Sept.1. Academic and Graduate Councils will have the entire fall semester to write their reviews of the self-study, and the entire month of March to write the executive summaries. Overall, the extended timeline gives all parties more time for their parts.
 3. A process was added for external reviewers. It includes new documents: the non-conflict of interest form, the Committee Charge template, and the Campus Visit guidelines. This is meant to give structure and consistency to the external review process.
 4. The dean's review becomes part of the program's response, so that the college and department present a unified approach for the department's planning.
 5. Minutes containing other decisions are provided with this report.
- All of these revisions will take place for the 2008-2009 program review cycle. The Academic Council must approve the Self-Study document changes and should approve the decisions by the committee.

6.0 Old Business

- 6.1 Academic Integrity Academic Integrity – Provost has informed the Chair that Eddie Holloway is working on revising this Academic Integrity Statement and should be coming forward to Academic Council for approval soon.
- 6.2 Grade Inflation- Dr. Walker stated that he has a meeting with JT Johnson on Grade Inflation. He commented that preliminary data has shown no grade inflation and that the number of A's given for courses has gone down.

7.0 New Business

- 7.1 Alternative learning formats- The alternative learning committee was concerned with forming a separate standing committee concerning Distance/Alternative Learning Review Committee. There will be more discussion on this issue at the next council meeting.
- 7.2 Course approval form for online delivery-Dr. Young moved and Dr. Henry seconded a motion to approve the Course approval form for online delivery. The motion passed.
- 7.3 Late Application Fee – The Chair spoke about the Late Application Fee for undergraduate applications of being \$100. She also talked about the reasons why the fee was initiated (without any idea as to how it came about). This late application fee needs to be revisited because certain programs have non-traditional students that really do not decide to enroll until a few weeks before the term or course begins (e.g., second term eight-week courses).

8.0 Adjourn

Dr. Hartsell adjourned the meeting at 4:50 p.m. The next Academic Council meeting is scheduled for October 1, 2007.

Greg Pierce, Recording Secretary

Taralynn Hartsell, Chair

Academic Council Minutes
The University of Southern Mississippi
October 1, 2007

The Academic Council met at 3:30 p.m. on October 1, 2007, in Cook Library room 123 with Dr. Taralynn Hartsell, Chair of the Academic Council, presiding.

The following voting members were present: Dr. Patsy Anderson, Dr. Tammy Barry, Dr. Mitchell Berman, Dr. Patricia Biesiot, Dr. Dan Capper, Dr. Richard Conville, Dr. Elizabeth Haynes, Dr. Taralynn Hartsell, Dr. Myron Henry, Dr. Mary Lux, Dr. Douglas Masterson, Dr. James McGuire, Ms. Adrienne McPhaul, Dr. Shahdad Naghshpour, Dr. Steve Oshrin, Dr. Louise Perkins, Dr. Stacy Reischman, Dr. David Walker and Dr. Amy Young.

The following voting members were represented by proxies to constitute a quorum:
Dr. James McGuire for Dr. Michael Forster.

The following non-voting members were present: Ms. Carolyn Cawthon, Ms. Nancy Kaul, Dr. William Powell and Dr. Joe Whitehead for Dr. Rex Gandy.

The following guests were present: Ms. Sonia Adams, Dr. Adel Ali, Ms. Mary Jane Barmettler, Mr. Steven Blesse, Ms. Dianne Coleman, Mr. Houbin Fang, Mr. Desmond Fletcher, Dr. Jeanne Gillespie, Ms. Julie Howdeshell, Ms. Jodi Pettazzoni, Ms. Dawn Porter, Ms. Desiree Rodriguez, and Dr. Kathy Yadrick.

1.0 Call to Order

The meeting was called to order at 3:30 p.m. with Dr. Taralynn Hartsell presiding.

2.0 Adoption of the Agenda

Dr. Hartsell presented the agenda for approval with the following modification:

- Under 4.2.5 remove the addition of ITC 417

Dr. Conville moved and Dr. Lux seconded a motion to approve the modified agenda. The motion passed.

3.0 Approval of the Minutes

Dr. Hartsell presented the September 10, 2007 minutes for approval. Dr. Oshrin moved and Dr. Berman seconded a motion to approve the minutes. The motion passed.

4.0 Course Proposals

4.1 Old "Course" Business

- 4.1.1 Department of Economic and Workforce Development
ED 410 Applied Technology –No action taken.

4.2 New "Course" Business

4.2.1 College of Arts and Letters

Department of Sociology and Anthropology

Dr. Hartsell presented the request to modify SOC 421. Dr. Young moved and Dr.

Conville seconded a motion to approve the modification of SOC 421. The motion passed.

4.2.2 College of Business

No new course business.

4.2.3 College of Education and Psychology

No new course business.

4.2.4 College of Health

Department of Nutrition and Food Systems

Dr. Hartsell presented the request to modify NFS 463, 476, and 477. Dr. Young moved and Dr. Capper seconded a motion to request modification of NFS 463, 476, and 477 as a group. The motion passed. Dr. Young moved and Dr. Anderson seconded a motion to approve the modifications of NFS 463, 476, and 477. The motion passed.

Dr. Hartsell presented the request to add NFS 463L, 476L, and 477L. Dr. Oshrin moved and Dr. Walker seconded a motion to request the addition of NFS 463L, 476L, and 477L as a group. The motion passed. Dr. Young moved and Dr. Walker seconded a motion to approve the additions of NFS 463L, 476L and 477L. The motion passed.

4.2.5 College of Science and Technology

School of Computing

Dr. Hartsell presented the request to add CSC 418. Dr. Young moved and Dr. Berman seconded a motion to approve the addition of CSC 418. The motion passed.

Dr. Hartsell presented the request to add ITC 350. Dr. Young moved and Dr. Anderson seconded a motion to approve the addition of ITC 350. The motion passed.

Dr. Hartsell presented the request to add EET 480. Dr. Anderson moved and Dr. Young seconded a motion to approve the addition of EET 480. The motion passed.

Dr. Hartsell presented the request to add EET 360. Dr. Oshrin moved and Dr. Anderson seconded a motion to approve the addition of EET 360. The motion passed.

School of Construction

Dr. Hartsell presented the request to add the emphasis in Logistics within Industrial Engineering Technology. Dr. Young moved and Dr. Anderson seconded a motion to approve the addition of the emphasis in Logistics within Industrial Engineering Technology. The motion passed.

5.0 Reports

5.1 Chair Report-Dr. Taralynn Hartsell

1. **Articulation** – Meeting with Dr. Reginald Sykes, Assistant Commissioner for Community and Junior College Relations, on Thursday, September 27, 2007. He said that programs need to make sure that their GEC meets current articulation requirements, especially after all the 124-hour program requirement changes. In addition, he mentioned that universities with similar programs will need to meet together to decide upon what goes into the GEC for particular programs (programs that exists between more than one universities such as mathematics, psychology, etc). Programs on campus will need to confer with Mary Dayne Gregg about requirements and concerns.
2. **Late Application Fee** – Dr. Joe Paul presented to Provost Council numbers/info about students registering late (e.g., total applications, their SAT scores, how many did not return). He did not present the results for those students who had applied earlier (July 1). He will return later with that information.

3. **Campus Dialogues** – These are occurring now (four hours long). There is room left: <http://www.usm.edu/strategicplanning>.
4. **AC Membership List** – Please review the membership list and give me your office room numbers.
5. **Receipt of Forms/Proposals** – If council members are not receiving the paperwork for courses and program changes from certain colleges, please let the Chair know which college(s) they are missing paperwork from.

5.2 Chair-Elect Report
No report.

5.3 Secretary –Report
No report.

5.4 SACS

5.4.1 SACS

Ms. Julie Howdeshell reported that the QEP is off to a great semester. There have been 56 faculty participate in the QEP seminar. There are two new facilitators, Dr. Wendy Atkins Sayre & Dr. Lajuan Davis. Ms. Howdeshell also passed out applications to the council so that they may participate in the seminar.

Dr. Powell is planning to interview different programs on campus and discuss what their interests are and whether or not they want to pursue an online program. He wants to find out their readiness to do so and then see what kind of support the University can provide for these programs. Dr. Powell also stated that more than likely he will have some questions for the council at the next meeting in regards to graduation requirements, in particular to the 124 degree maximum. He mentioned that the bulletin states the graduation requirements are that 64 hours must be completed at a senior institution. Dr. Powell feels this should to be revisited in order to find out where this policy initiated from.

5.5 Standing Committees – Review of Membership

5.5.1 Academic Standards – Dr. David Walker

The Chair of the Academic Standards Committee will be sending the results of a data analysis on grade inflation between fall semester 2001 and spring semester 2007 to the Academic Standards Committee in the next week. Committee members were asked to respond to the data analysis and send their reactions back to the chair via email. A report will be made to Academic Council at the November meeting.

5.5.2 Bylaws – Dr. Mary Lux

The Bylaws Committee determined that alternative learning issues, currently addressed by an ad hoc committee, are included in the description of the Academic Standards Committee. The Bylaws Committee does not recommend the formation of a new standing committee to address issues with alternative learning formats.

Dr. Lux also stated that she is the academic council representative on the committee that is searching for the Dean of Libraries. She also mentioned that their ad for the position is about to be finalized.

5.5.3 Elections – Dr. James McGuire

Dr. McGuire stated that there is plenty of time to conduct the elections to fill vacancies that will occur in May 08. He will be in touch with the election committee members to hold the elections in (probably) Feb. He also distributed the listing of AC members, showing those that will be ending their term in May.

5.5.4 General Education – Dr. Amy Young

Dr. Young reported that the GEC committee met on September 17th. The Committee is working on the bulletin to be revised so that the GEC section will be more user friendly and easier to read. Ms. Pettazoni stated that she has received positive feedback from the faculty regarding the new degree plan template.

Dr. Young presented to Academic Council that the committee voted to begin redeveloping the core. Dr. Young stated that this seems like a good time to modify the core without being excessive. The council approved the recommendation from the GEC committee to suggest to the Provost redeveloping the GEC.

The second recommendation from the GEC committee is changing the core learning outcome statements under essential skills. There is not a distinguishing factor between the writing assessment and the speaking assessment. The Committee recommends changing the language so that statement 1A would be specific to writing assignments, statement 1B would be specific to oral communication assignments and changing statement 1B, using standard English grammar, into statement 1C. The council approved the Committees recommendation.

Dr. Young stated that the GEC committee was charged with providing a proposal to present to the Provost for adding a Coordinator of Undergraduate Curriculum within the office of the Provost. Dr. Young passed out the recommendation from the GEC committee regarding this position. The committee believes that this position should be held by a faculty member who has extensive experience in assessment and core development. This positions primary responsibility would be guiding the GEC in ongoing assessment, redevelopment of the core, helping to guide policy in Institutional Effectiveness, and act as liaison between Academic Council and the Office of the Provost. Dr. Myron Henry requested a substitute motion to take the committee's recommendation to the Provost for research on a possible part time position instead of the recommended full time position. Dr. Richard Conville seconded the motion. The motion was approved.

5.5.5 Intercollegiate – Dr. Stacy Reischman

No report.

5.5.6 Program Reviews-Dr. Elizabeth Haynes

The Program Review Committee submitted the revised documents for the program review process for approval by Academic Council. These documents were distributed at the September meeting. The Council approved in principle but requested that modifications be considered for the external reviewer selection process. Suggested modifications will be submitted at the November meeting.

6.0 Old Business

- 6.1 Revisit Approving Distance/Alternative Learning Review committee as a standing committee. Dr. Walker stated that the recommendation from the Academic Standards committee was that Academic Council did not need to create a new committee, but that the work could be done by the Academic Standards committee in work groups given an increase in membership on this committee.
- 6.2 Program Review Self-study and Process decisions. There was discussion on the Program Review Self-study and Process under 5.5.6.

7.0 New Business

- 7.1 Approve wording of transfer credits from two-year colleges
No Discussion.
- 7.2 Change of grade from “F” to “I” to “letter grade”.
Dr. Biesiot presented the grade change policy from the College of Science and Technology which is changing an “F” to “I” to “letter grade”. There was discussion about the change of grade policy and it was decided that there needs to be a university policy regarding change of grade. Dr. Hartsell then asked for Academic Standards to look into this policy.
- 7.3 Signatures on GEC Substitution Form.
No Discussion.

8.0 Adjourn

Dr. Hartsell adjourned the meeting at 4:50 p.m. The next Academic Council meeting is scheduled for October 1, 2007.

Greg Pierce, Recording Secretary

Taralynn Hartsell, Chair

ACADEMIC COUNCIL MINUTES SUMMARY

October 1, 2007

College of Arts and Letters

Department of Sociology and Anthropology

Modify:	SOC 421	<u>Special Sociological Topics.</u> No repeats allowed.
To:	SOC 421	<u>Special Sociological Topics.</u> Up to three repeats allowed. Effective spring 2008.

College of Health

Department of Nutrition and Food Systems

Modify:	NFS 463	<u>Community Nutrition.</u> Four hours.
To:	NFS 463	<u>Community Nutrition.</u> Three hours. Effective spring 2008.
Modify:	NFS 476	<u>Food Production Management II.</u> Three hours.
To:	NFS 476	<u>Food Production Management II.</u> One hour. Effective fall 2008.
Modify:	NFS 477	<u>Administrative Dietetics.</u> Three hours.
To:	NFS 477	<u>Administrative Dietetics.</u> One hour. Effective spring 2008.
Add:	NFS 463L	<u>Community Nutrition Lab.</u> Two hours. Effective spring 2008.
Add:	NFS 476L	<u>Food Production Management Lab.</u> Two hours. Effective summer 2008.
Add:	NFS 477L	<u>Administrative Dietetics Lab.</u> Two hours. Effective spring 2008.

College of Science and Technology

School of Computing

Add:	CSC 418	<u>Introduction to Cryptography.</u> Three hours. Effective spring 2008.
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Add: ITC 350 SQL Techniques for Applications.
Three hours. Effective spring 2008.

Add: EET 480 Antennas and Propagation.
Three hours. Effective spring 2008.

Add: EET 360 Electromagnetic Fields and Waves.
Three hours. Effective fall 2007.

School of Construction

Add: Emphasis in Logistics within Industrial Engineering
Technology. Effective spring 2008.

Academic Council Minutes
The University of Southern Mississippi
November 5, 2007

The Academic Council met at 3:30 p.m. on November 5, 2007, in Cook Library room 123 with Dr. Taralynn Hartsell, Chair of the Academic Council, presiding.

The following voting members were present: Dr. Lin Agler, Dr. Tammy Barry, Dr. Patricia Biesiot, Dr. Dan Capper, Dr. Jon Carr, Dr. Richard Conville, Dr. Elizabeth Haynes, Dr. Taralynn Hartsell, Dr. Jim Henderson, Dr. Myron Henry, Dr. Mary Lux, Dr. Douglas Masterson, Dr. James McGuire, Ms. Adrienne McPhaul, Dr. Shahdad Naghshpour, Dr. Steve Oshrin, Dr. Stacy Reischman, and Dr. David Walker.

The following voting members were represented by proxies to constitute a quorum:

Dr. Lin Agler for Dr. Mitchell Berman, Dr. James McGuire for Dr. Michael Forster and Dr. Jon Carr for Dr. Trellis Green, Dr. Jim Flanagan for Dr. Amy Young.

The following non-voting members were present: Ms. Carolyn Cawthon, Ms. Nancy Kaul, Dr. William Powell, Mr. Greg Pierce and Dr. Joe Whitehead for Dr. Rex Gandy.

The following guests were present: Ms. Sonia Adams, Ms. Mary Jane Barmettler, Dr. Robert Bateman, Dr. Kara Craig, Mr. Houbin Fang, Ms. Sonia Gaines, Dr. Jeanne Gillespie, Dr. Alvin Holder, Ms. Julie Howdeshell, Dr. Ed Mann, Ms. Jodi Pettazoni, Dr. Gwen Pate, Ms. Dawn Porter, Ms. Sheri Rawls, Ms. Desiree Rodriguez, and Dr. Kathy Yadrick.

1.0 Call to Order

The meeting was called to order at 3:30 p.m. with Dr. Taralynn Hartsell presiding.

2.0 Adoption of the Agenda

Dr. Hartsell presented the agenda for approval. Dr. Conville moved and Dr. Lux seconded a motion to approve the agenda. The motion passed.

3.0 Approval of the Minutes

Dr. Hartsell presented the October 1, 2007 minutes for approval. Dr. Oshrin moved and Dr. Capper seconded a motion to approve the minutes. The motion passed.

4.0 Course Proposals

4.1 Old "Course" Business

4.1.1 Department of Economic and Workforce Development
ED 410 Applied Technology –No action taken.

4.2 New "Course" Business

4.2.1 College of Arts and Letters

Department of Philosophy & Religion

Dr. Hartsell presented the request to add REL 322, REL 324, PHI 462, and PHI 407. Dr. Capper moved and Dr. Naghshpour seconded a motion to request the addition of REL 322, REL 324, PHI 462, and PHI 407 as a group. The motion passed. Dr. Oshrin moved and Dr. Walker seconded a motion to approve the addition of REL 322, REL 324, PHI 462 and PHI 407. The motion passed.

Dr. Hartsell presented the request to delete PHI 312, PHI 352, PHI 401, PHI 460H, and REL 436. Dr. Capper moved and Dr. Naghshpour seconded a motion to request the deletion of PHI 312, PHI 352, PHI 401, PHI 460H, and REL 436 as a group. The motion passed. Dr. Walker moved and Dr. Henry seconded a motion to approve the deletion of PHI 312, PHI 352, PHI 401, PHI 460H, and REL 436. The motion passed.

Department of History

Dr. Hartsell presented the request to delete HIS 303 and HIS 450. Dr. Walker moved and Dr. Reischman seconded a motion to request the deletion of HIS 303 and HIS 450 as a group. The motion passed. Dr. Walker moved and Dr. Reischman seconded a motion to approve the deletion of HIS 303 and HIS 450. The motion passed.

Dr. Hartsell presented the request to modify HIS 410, HIS 447, HIS 475, HIS 494, HIS 496, HIS 497, HIS 498, and HIS 499. Dr. Flanagan moved and Dr. Lux seconded a motion to request the modification of HIS 410, HIS 447, HIS 475, HIS 494, HIS 496, HIS 497, HIS 498 and HIS 499 as a group. The motion passed. Dr. Masterson moved and Dr. Capper seconded a motion to approve the modification of HIS 410, HIS 447, HIS 475, HIS 494, HIS 496, HIS 497, HIS 498, and HIS 499. The motion passed.

Dr. Hartsell presented the request to modify HIS 420 to HIS 340. Dr. Flanagan moved and Dr. Walker seconded a motion to approve the modification of HIS 420 to HIS 340. The motion passed.

Department of Anthropology & Sociology

Dr. Hartsell presented the request to modify ANT 335, ANT 336 and ANT 429. Dr. Conville moved and Dr. Walker seconded a motion to request the modification of ANT 335, ANT 336, and ANT 429 as a group. The motion passed. Dr. Haynes moved and Dr. Walker seconded a motion to approve the modification of ANT 335, ANT 336 and ANT 429. The motion passed.

4.2.2 College of Business

Dr. Hartsell presented the request to add a speech component to all existing majors in the College of Business. Dr. Oshrin moved and Dr. Henderson seconded a motion to approve the addition of a speech component to all existing majors in the College of Business. The motion passed.

Dr. Hartsell presented the request to add FL 401 as an option for all existing majors in the College of Business. Dr. Oshrin moved and Dr. Conville seconded a motion to approve the addition of FL 401 as an option for all existing majors in the College of Business. The motion passed.

4.2.3 College of Education and Psychology

Department of Technology Education

Dr. Hartsell presented the request to modify TOE 441, 442, 443, 444, 445, 446, 452, and 495. Dr. Oshrin moved and Dr. Carr seconded a motion to request the modification of TOE 441, 442, 443, 444, 445, 446, 452, and 495 as a group. Dr. Carr moved and Dr. Henderson seconded a motion to approve the modification of TOE 441, 442, 443, 444, 445, 446, 452, and 495. The motion passed.

Dr. Hartsell presented the request to modify the BS program in Technical and Occupational Education. Dr. Walker moved and Dr. Henderson seconded a motion to approve the modification of the BS program in Technical and Occupational Education. The motion passed.

Dr. Hartsell presented the request to add a minor in Instructional Technology. Dr. Haynes moved and Dr. Reischman seconded a motion to approve the addition of a minor in Instructional Technology undergraduate minor. The motion passed.

Dr. Hartsell presented the request to modify the BS program in Office Administration. Dr. Henderson moved and Dr. Walker seconded a motion to approve the modification of the BS program in Office Administration. The motion passed.

Dr. Hartsell presented the request to add a 24-hour minor in Office Administration. Dr. Capper moved and Dr. Carr seconded a motion to approve the addition of a 24-hour minor in Office Administration. The motion passed.

Dr. Hartsell presented the request to modify the BS program in Business Technology Education. Dr. Oshrin moved and Dr. Capper seconded a motion to approve the modification of the BS program in Business Technology. The motion passed.

4.2.4 College of Health

Department of Nutrition and Food Systems

Dr. Hartsell presented the request to approve the program modification for the BS in Nutrition and Dietetics. Dr. Flannigan moved and Dr. Lux seconded a motion to approve the program modification for the BS in Nutrition and Dietetics. The motion passed.

Department of Community Health Sciences

Dr. Hartsell presented the request to modify the BS program in Allied Health. Dr. Oshrin moved and Dr. Lux seconded a motion to approve the modification of the BS program in Allied Health. The motion passed.

4.2.5 College of Science and Technology

School of Computing

Dr. Hartsell presented the request to add CHE 332. Dr. Beisiot moved and Dr. Masterson seconded a motion to approve the addition of CHE 332. The motion passed.

5.0 Reports

5.1 Chair Report-Dr. Taralynn Hartsell

No report.

5.2 Chair-Elect Report

No report.

5.3 Secretary –Report

No report.

5.4 SACS

5.4.1 SACS

Ms. Jodi Pettazoni gave a presentation regarding the new bulletin revision for the degree plans. Carolyn Cawthon raised the concern that ACA's were having a problem with the biology requirement for graduation. The course descriptions for BSC 103, 110, and 111 clearly state that BSC 103 cannot be taken in conjunction with BSC 110 or 111 in order to satisfy the degree requirement. The concern that the ACA's have is that this may be misunderstood on the degree program plan sheet. Ms. Pettazoni responded by saying that a statement could be placed on the degree program plan sheet. Ms. Pettazoni commented that if this template does go forward any degree plan changes will have to go through Council through a proposed abbreviated process. This abbreviated process would allow a memo to show a summary of the changes to be considered instead of going through the whole degree program revision process. It would be at the discretion of the council to

approve this abbreviated process. After some discussion among the council, the overall consensus was very positive concerning these new bulletin revisions.

Ms. Julie Howdeshell handed out the November QEP Update. (See attached.)

Dr. Powell handed out some notes regarding the bulletin revisions. He states that a proposal has been made to establish a university wide committee to oversee the bulletin. He would like for this committee to be formed of members from Academic Council, Council of Chairs, Registrar's Office, Admissions Office, Enrollment Services as well as the Provost Office. He commented that although the Registrar's Office does maintain the bulletin, it is up to the departments to maintain the accuracy. Greg Pierce confirmed that this bulletin committee would be in the best interest of the University in order to provide adequate communication between these groups. (See attached.)

Dr. Powell also raised the question of whether or not the University hour requirements should change since our degree plans now have a 124 hour maximum. Dr. Hartsell delegated the concern to the Academic Standards committee.

5.5 Standing Committees – Review of Membership

5.5.1 Academic Standards – Dr. David Walker

Dr. Walker commented that the Academic Standards Committee will report on the results of the grade inflation study at the December meeting.

5.5.2 Bylaws – Dr. Mary Lux

Dr. Lux reported that Dr. Patricia Biesiot, Chair-elect of Academic Council has been appointed Associate Dean in the College of Science and Technology, effective January, 2008. The opinion of the committee is that Dr. Biesiot may continue to serve as a representative of the college, as she is first and foremost a faculty member. Although there is nothing in the Constitution or Bylaws to prevent Dr. Biesiot serving as Chair-elect or Chair, Dr. Biesiot stated that she intends to step down as Chair-elect. A new Chair-elect will be appointed by the current Chair.

The Intercollegiate Committee has noted a possible discrepancy between the charge of the committee and the manner in which the committee has functioned. Bylaws Article 7.1.1 states: "The Intercollegiate Curriculum Committee is a standing committee that shall be responsible for reviewing existing course and new course proposals submitted to the Academic Council in order to determine whether course duplication appears to exist. The Committee shall report to the Academic Council as needed."

The Intercollegiate Committee traditionally has reviewed courses only after a motion was made and seconded for discussion of the course, when there arose a potential duplication. The question has been raised whether the Intercollegiate Committee should review the courses before the course is brought before the full Council. The Bylaws Committee will discuss the issue.

5.5.3 Elections – Dr. James McGuire

No report.

5.5.4 General Education – Dr. Amy Young

No report.

5.5.5 Intercollegiate – Dr. Stacy Reischman

No report.

5.5.6 Program Reviews-Dr. Elizabeth Haynes

Dr. Haynes handed out a report in regards to choosing an external reviewer for the Program Review process. (See attached.)

6.0 Old Business

6.1 Signatures on GEC Substitution form.

Dr. Hartsell commented that an original signature is to be used for all academic related forms. A signature stamp could no longer be used. Someone could be appointed a signature authority but their initials should follow the approved signature.

6.2 Approve wording of transfer credits from two-year colleges.

No Discussion.

6.3 Change of grade form “F” to “I” to “letter grade.”

There was discussion among the council to have a university wide policy for grade changes. Dr. Hartsell requested that Academic Standards propose the policy and submit it at the next council meeting.

7.0 New Business

7.1 Lab fees and course fees.

Dr. Hartsell asked that everyone confirm with their departments that they are receiving the course fees being charged by students. Dr. Naghshpour commented that the Gulf Coast campus is not receiving the fees that are being charged by the students attending that campus. Dr. Hartsell responded by saying that this problem will be looked into.

7.2 Approval process for GEC courses taught in mini-session.

Dr. Hartsell stated that any GEC courses taught during the mini session will be brought before the Academic Council. The council will need to look at assessment procedures as well as the syllabi in order for a course to be approved. Dr. Hartsell requested Academic Standards write a proposal for the council to submit to department chairs and deans.

8.0 Adjourn

Dr. Hartsell adjourned the meeting at 5:40 p.m. The next Academic Council meeting is scheduled for December 3, 2007.

Greg Pierce, Recording Secretary

Taralynn Hartsell, Chair

ACADEMIC COUNCIL MINUTES SUMMARY

November 5, 2007

College of Arts and Letters

Department of Philosophy & Religion

Add:	REL 322	<u>Native American Religions</u> . Three hours. Effective fall 2008.
Add:	REL 324	<u>Religion and Animals</u> . Three hours. Effective fall 2008.
Add:	PHI 462	<u>Evil</u> . Three hours. Effective summer 2008.
Add:	PHI 407	<u>Critique of Christendom</u> . Three hours. Effective fall 2007.
Delete:	PHI 312	<u>Modern Philosophy</u> . Effective spring 2008.
Delete:	PHI 352	<u>Asian Thought</u> . Effective spring 2008.
Delete:	PHI 401	<u>Logic</u> . Effective spring 2008.
Delete:	PHI 460H	<u>Analytic Philosophy</u> . Effective spring 2008.
Delete:	REL 436	<u>Contemplative Theory and Practice</u> . Effective spring 2008.

Department of History

Delete:	HIS 303	<u>Studies in Non-Western History</u> . Effective fall 2008.
Delete:	HIS 450	<u>Southern Frontier</u> . Effective spring 2008.
Modify:	HIS 410	<u>History of Mexico and the Caribbean</u> .
To:	HIS 410	<u>History of Mexico</u> . Effective spring 2008.
Modify:	HIS 447	<u>Social History of Victorian Britain</u> .
To:	HIS 447	<u>Victorian Britain: Waterloo to the Great War</u> . Effective spring 2008.
Modify:	HIS 475	<u>Ethnohistory of Southeastern Indians</u> .
To:	HIS 475	<u>American Indians of the Southeast</u> . Effective fall 2008.
Modify:	HIS 494	<u>Topics in Mexican History</u> .
To:	HIS 494	<u>Mexican Studies</u> . Effective summer 2008.

Modify:	HIS 496	<u>Topics in French History.</u>
To:	HIS 496	<u>French Studies.</u> Effective summer 2008.
Modify:	HIS 497	<u>Asian History and Culture.</u>
To:	HIS 497	<u>Asian Studies.</u> Effective summer 2008.
Modify:	HIS 498	<u>Topics in Jamaican History.</u>
To:	HIS 498	<u>Jamaican Studies.</u> Effective summer 2008.
Modify:	HIS 499	<u>Topics in British History.</u>
To:	HIS 499	<u>British Studies.</u> Effective summer 2008.
Modify:	HIS 420	<u>Exploration and Discovery.</u>
To:	HIS 340	<u>Exploration and Discovery.</u> Effective fall 2008.

Department of Anthropology & Sociology

Modify:	ANT 335	<u>Biblical Archaeology.</u> Face to face format.
To:	ANT 335	<u>Biblical Archaeology.</u> Face to face and online correspondence format. Effective fall 2008.
Modify:	ANT 336	<u>Archaeology of Ancient Civilizations.</u> Face to face format.
To:	ANT 336	<u>Archaeology of Ancient Civilizations.</u> Face to face and online correspondence format. Effective spring 2008.
Modify:	ANT 429	<u>Topics in Cultural Anthropology.</u> Face to face format.
To:	ANT 429	<u>Topics in Cultural Anthropology.</u> Face to face and online correspondence format. Effective fall 2008.

College of Education & Psychology

Department of Technology Education

Modify:	TOE 441	<u>Philosophy and Principles of Occupational Instruction.</u>
To:	TOE 441	<u>Foundations of Career and Technical Education.</u> Effective fall 2008.

Modify:	TOE 442	<u>Management of the Occupational Learning Environment.</u>
To:	TOE 442	<u>Management of the CTE Learning Environment.</u> Effective fall 2008.
Modify:	TOE 443	<u>Design of the Occupational Based Instructional Program.</u>
To:	TOE 443	<u>Design of the CTE Based Instructional Program.</u> Effective fall 2008.
Modify:	TOE 444	<u>Development of Occupational Instructional Material.</u>
To:	TOE 444	<u>Development of CTE Instructional Material.</u> Effective fall 2008.
Modify:	TOE 445	<u>Delivery of the Occupational Instructional Program.</u>
To:	TOE 445	<u>Delivery of the CTE Instructional Program.</u> Effective fall 2008.
Modify:	TOE 446	<u>Evaluation of Occupational Training and Learner Performance.</u>
To:	TOE 446	<u>Evaluation of CTE Programs and learner Performance.</u> Effective fall 2008.
Modify:	TOE 452	<u>History and Philosophy of Vocational Education.</u>
To:	TOE 452	<u>History of Philosophy of Career & Technical Education.</u> Effective fall 2008.
Modify:	TOE 495	<u>Internship in Vocational-Technical Education.</u>
To:	TOE 495	<u>Internship in Career & Technical Education.</u> Effective fall 2008.
Add:	Minor in Instructional Technology. Effective fall 2008.	
Add:	24-hour minor in Office Administration. Effective fall 2008.	

College of Science and Technology

Department of Chemistry & Biochemistry

Add:	CHE 332	<u>Natural Products Chemistry in the Caribbean.</u> Four hours. Effective summer 2008.
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Academic Council Minutes
The University of Southern Mississippi
December 3, 2007

The Academic Council met at 3:30 p.m. on December 3, 2007, in Cook Library room 123 with Dr. Taralynn Hartsell, Chair of the Academic Council, presiding.

The following voting members were present: Dr. Lin Agler, Dr. Patsy Anderson, Dr. Tammy Barry, Dr. Patricia Biesiot, Dr. Dan Capper, Dr. Elizabeth Haynes, Dr. Taralynn Hartsell, Dr. Jim Henderson, Dr. Myron Henry, Dr. Mary Lux, Dr. Douglas Masterson, Ms. Adrienne McPhaul, Dr. Steve Oshrin, Dr. Louise Perkins, Dr. Stacy Reischman, and Dr. David Walker.

The following voting members were represented by proxies to constitute a quorum:

Dr. Myron Henry for Dr. Amy Young and Dr. Shahdad Naghshpour, and Dr. Steve Oshrin for Dr. James McGuire and Dr. Michael Forster

The following non-voting members were present: Ms. Carolyn Cawthon, Ms. Nancy Kaul, Dr. William Powell, Mr. Greg Pierce and Dr. Martha Saunders.

The following guests were present: Ms. Sonia Adams, Ms. Mary Jane Barmettler, Dr. Joyous Bethel, Dr. Kara Craig, Ms. Sonia Gaines, Dr. Jeanne Gillespie, Ms. Julie Howdeshell, Dr. Art Kaul, Dr. Ed Mann, Dr. Amy Chasteen Miller, Ms. Jodi Pettazzoni, Dr. Gwen Pate, and Ms. Dawn Porter.

1.0 Call to Order

The meeting was called to order at 3:30 p.m. with Dr. Taralynn Hartsell presiding.

Dr. Hartsell presented Dr. Saunders to the Academic Council to express her thoughts or expectations of Academic Council. A question and answer session was also held so that the council could ask any questions they had for her.

Dr. Saunders started off by commenting that she believes one of the key roles of Academic Council is communication. She encouraged communication between all colleges. She felt the lack of communication can lead to conflicting information among colleges which in turn leaves students feeling confused.

Question: Dr. Mary Lux commented that education does start in a classroom, but she feels it doesn't necessarily start in our classrooms. She believes many students are coming in so under prepared. Dr. Lux raises the question, what can we do to help these students be better prepared and get a better quality of students that can be successful in college work?

Answer: Dr. Saunders commented that the College Board in conjunction with the State Department of Education is publishing a survey of high school graduates and their success at the post secondary level. The survey also looks at the overall rating of the surrounding institutions. She believes this survey will provide a great deal of information and it would also show if the University is lacking in certain areas. She states that ultimately each student does need to be worked with one on one.

Question: Dr. Patsy Anderson states that many of our students are junior college transfer students and that seems to be where a lot of students are lacking.

Answer: Dr. Saunders commented that we are working harder on establishing relationships with the surrounding junior colleges. Dr. Saunders also stated that they are our competition though and they do a great job at making students believe that the two year experience may be just as good as the four year and we have not been able to disprove their case.

Question: Dr. Henry asks her feelings of the size of the core.

Answer: Dr. Saunders states that she was surprised by the size of the core and how big it is. With a 120 hour degree program and a 126 hour cap, it makes it difficult for the departments to put together a major. She knows there is a lot of room for discussion.

Question: Dr. Ed Mann asked what Dr. Saunders felt about 2 year colleges offering a 4 year degree on their campus.

Answer: Dr. Saunders mentioned that this is not a new idea. She stated that this is happening all over the country. She thinks this can be a bad idea for us. She explained that we started out as a teachers college and eventually evolved into a University. When you think about evolution of a University this can be the beginning stages.

Question: Dr. Ed Mann commented that several states have said that four year institutions can no longer offer remedial courses. These states feel remedial courses should be moved to the junior colleges. He asked if this was something that Mississippi has considered.

Answer: Dr. Saunders states that was the case when she lived in Florida, but that she has not heard that for the state of Mississippi.

Question: Dr. Oshrin asked is there any indication of what the budget will be like in the next year.

Answer: Dr. Saunders responded by saying that the Governor of Mississippi has asked us to prepare a plan for reducing 2 or 5 percent of the 2008 budget. The best prediction is that the budget will be flat. More than likely we will not have more money but hopefully not less money. The state has to assume 700 million in medical costs and they are looking for places to take that. Dr. Saunders stated that it is not encouraging but we are not in a panic yet. She also mentioned that if any departments want to start new projects they may want to plan that for the 2010 year and not 2009.

Question: Dr. Walker asked if she saw movement on the Boards part to reduce programs across the state at multiple campuses.

Answer: Dr. Saunders stated that she knows that the board is looking for ways to maximize resources but that she sees no indication that the Board is moving in that direction.

Question: Dr. Henry asked Dr. Saunders opinion about Jones Junior College and Mississippi Gulf Coast Community College relationship with Franklin College as far as offering and awarding four year degrees.

Answer: Dr. Saunders replied at the current time it is difficult to assess how it may impact USM, if it all.

2.0 Adoption of the Agenda

Dr. Hartsell presented the agenda for approval with the following modifications:

- Add ENG 23 under 4.2.1 for deletion
- Remove PS 311 from under 4.2.1
- Remove SWK 405 from under 4.2.4

Dr. Hartsell presented the agenda for approval. Dr. Capper moved and Dr. Walker seconded a motion to approve the modified agenda. The motion passed.

3.0 Approval of the Minutes

Dr. Hartsell presented the November 5, 2007 minutes for approval. Dr. Henry moved and Dr. Capper seconded a motion to approve the minutes. The motion passed.

4.0 Course Proposals

4.1 Old "Course" Business

4.1.1 Department of Economic and Workforce Development
ED 410 Applied Technology –No action taken.

4.2 New "Course" Business

4.2.1 College of Arts and Letters

Department of Anthropology & Sociology

Dr. Hartsell presented the request to modify ANT 317. Dr. Capper moved and Dr. Walker seconded a motion to approve the modification of ANT 317. The motion passed.

School of Mass Communications & Journalism

Dr. Hartsell presented the request to modify MCJ 451. Dr. Walker moved and Dr. Capper seconded a motion to approve the modification of MCJ 451. The motion passed.

Dr. Hartsell presented the request to add MCJ 200. Dr. Oshrin moved and Dr. Walker seconded a motion to approve the addition of MCJ 200. The motion passed.

Department of English

Dr. Hartsell presented the request to delete ENG 23, ENG 206, ENG 300, ENG 338, ENG 339, ENG 401, ENG 433, and ENG 444. Dr. Walker moved and Dr. Oshrin seconded a motion to request the deletion of ENG 23, ENG 206, ENG 300, ENG 338, ENG 339, ENG 401, ENG 433, and ENG 444 as a group. The motion passed. Dr. Walker moved and Dr. Anderson seconded a motion to approve the deletion of ENG 23, ENG 206, ENG 300, ENG 338, ENG 339, ENG 401, ENG 433, and ENG 444. The motion passed.

Department of Political Science

Dr. Hartsell presented the request to delete PS 411 and PS 412. Dr. Capper moved and Dr. Haynes seconded a motion to table the request to delete PS 411 and PS 412. The motion passed. These courses were tabled due to the fact that they coincide with the addition of PS 311 which was removed from the agenda.

Dr. Hartsell presented the request to modify PS 101 and PS 301. Dr. Walker moved and Dr. Oshrin seconded a motion to request the modification of PS 101 and PS 301 as a group. The motion passed. Dr. Walker moved and Dr. Capper seconded a motion to approve the modification of PS 101 and PS 301. The motion passed.

Interdisciplinary Programs

Dr. Hartsell presented the request to add WS 421. Dr. Capper moved and Dr. Walker seconded a motion to approve the addition of WS 421. The motion passed.

Dr. Hartsell presented the request to add a Black Studies Minor. Dr. Capper move and Dr. Anderson seconded a motion to approve the addition of a Black Studies Minor. The motion passed.

- 4.2.2 College of Business
School of Accountancy and Information Systems
Dr. Hartsell presented the request for a program modification to add ACC 407 as a requirement. Dr. Henderson moved and Dr. Anderson seconded a motion to approve the program modification to add ACC 407 as a requirement. The motion passed.
- 4.2.3 College of Education and Psychology
Department of Technology Education
Dr. Hartsell presented the request to modify TOE 443. Dr. Barry moved and Dr. Anderson seconded a motion to approve the modification of TOE 443. The motion passed.
- 4.2.4 College of Health
No new course business.
- 4.2.5 College of Science and Technology
No new course business.

5.0 Reports

5.1 Chair Report-Dr. Taralynn Hartsell

Dr. Hartsell discussed with the Academic Council members the process of approving the New Bulletin Revisions. She discussed a few options such as designating committees, having a very long February meeting, or holding a special meeting. Some members suggested that AC could vote online. She requested that if an online vote would be taken that all members vote in order to meet a quorum. The council left the process for the Executive Committee members to decide upon; therefore the Executive Committee decided that dividing AC members into groups/committees assigned to a particular College was more effective. The Executive Committee chose who will serve on what College Committee and also assigned a Chairperson who is a representative of that particular College. The Chairperson will serve as the liaison between Academic Council and the College's Curriculum Council. If members of a College Committee have issues/concerns, they need to communicate them to the designated Chairperson to be relayed back to the College Curriculum Committee. When this review process is complete, College Committees themselves will be able to bring forth recommendations to Academic Council on Feb. 11th concerning the Colleges' proposals.

5.2 Chair-Elect Report

No report.

5.3 Secretary –Report

No report.

5.4 SACS

5.4.1 SACS

Dr. Powell commented that there is a SACS meeting in New Orleans during the week of December 10, 2007. He states that there was an IHL workshop in Jackson that USM was well represented at. IHL is promoting different kinds of alternative learning projects especially in multi session classrooms. They will fund 15 academic transformation projects from 50,000 and possibly up to 100,000 dollars for each.

5.5 Standing Committees – Review of Membership

5.5.1 Academic Standards – Dr. David Walker

The Academic Standards Committee reported on the following issues:

1. On the issue of changing an "F" to an "I" to a letter grade the Academic Standards Committee recommends that the following policy statement be adopted.

Faculty members have the authority to change an "F" to an "I" and then later changed the "I" to a letter grade. However, departments have oversight to determine whether an individual faculty member is misusing this policy.

2. On the issue of initial approval of GEC mini-session courses the Academic Standards Committee recommends that the following policy statement be adopted.

"Departments that plan to offer GEC courses in the mini-sessions must bring forward to Academic Council a copy of the syllabus for the proposed course. In addition to the syllabus, the department must provide a statement of how the course will ensure the same "quality" as one offered during the regular term. The syllabus and the statement of quality must be submitted to Academic Council one semester prior to the mini-session during which the proposed course will be offered. GEC mini-session courses must also be approved by the department's faculty and College Council prior to being submitted to Academic Council for approval. This policy will go into effect beginning with any mini-session course being proposed for initial instruction during the spring 2008 intersession. In addition, min-session courses which have been offered in the past that will be offered during or any time later than the spring 2008 intersession must also be submitted for approval."

3. The Academic Standards Committee also reported the findings of the grade inflation study. The results of this study are attached.

5.5.2 Bylaws – Dr. Mary Lux

No report.

5.5.3 Elections – Dr. James McGuire

No report.

5.5.4 General Education – Dr. Amy Young

No report.

5.5.5 Intercollegiate – Dr. Stacy Reischman

No report.

5.5.6 Program Reviews-Dr. Elizabeth Haynes

Dr. Haynes stated that in November she provided Academic Council members with copies of procedures at selected universities for appointing members of external program review committees. These procedures were discussed and the Academic Council voted to adopt the proposed USM procedures as previously submitted. A copy of the pertinent document is attached.

6.0 Old Business

- 6.1 Approve wording of transfer credits from two-year colleges.
No discussion.
- 6.2 Change of grade from “F” to “I” to “letter grade”.
No discussion.
- 6.3 Approval process for GEC courses taught in mini-session.
No discussion.

7.0 New Business

- 7.1 Commencement Schedule (1:30 p.m. and 6:30 p.m.)
- 7.2 Chair-Elect
David Walker was nominated as chair-elect. Dr. Henry moved and Dr. Anderson seconded a motion to approve David Walker as Chair-Elect. The motion passed.
- 7.3 Dr. Hartsell raised the question of whether or not Dr. Biesiot will be able to remain on council as a representative from her college since her position has changed to associate dean. This charge was given for the bylaws committee to research

8.0 Adjourn

Dr. Hartsell adjourned the meeting at 5:20 p.m. The next Academic Council meeting is scheduled for February 11, 2007.

Greg Pierce, Recording Secretary

Taralynn Hartsell, Chair

ACADEMIC COUNCIL MINUTES SUMMARY

December 3, 2007

College of Arts and Letters

Department of Anthropology & Sociology

Modify: ANT 317 Peoples and Cultures of Mesoamerica.
To: ANT 317 Culture and Power of Latin America.
Effective fall 2008.

School of Mass Communication

Modify: MCJ 451 The Internet: The Online Electronic Medium.
To: MCJ 451 Digital Culture and Communication.
Effective summer 2008.
Add: MCJ 200 Introduction to Digital Media Productions.
Two hours. Effective summer 2008.

Department of English

Delete: ENG 23 Writing Laboratory. Effective spring 2008.
Delete: ENG 206 Study of Language. Effective spring 2008.
Delete: ENG 300 Vocabulary Development.
Effective spring 2008.
Delete: ENG 338 Intro Creative Writing.
Effective spring 2008.
Delete: ENG 339 Intro Poetry Write. Effective spring 2008.
Delete: ENG 401 Advanced Grammar. Effective spring 2008.
Delete: ENG 433 Advanced Tech Write.
Effective spring 2008.
Delete: ENG 444 Read from W. Lit. Effective spring 2008.

Department of Political Science

Tabled: PS 411 **Research Methods.**
Tabled: PS 412 **Political Analysis.**

Modify: PS 101 American Government. Face to face format.

To: PS 101 American Government.
Online correspondence format.
Effective spring 2008.

Modify: PS 301 State and Local Government.
Face to Face format.

To: PS 301 State and Local Government.
Online Correspondence format.
Effective spring 2008.

Interdisciplinary Programs

Add: WS 421 Women and the Law. Three hours.
Effective fall 2008.

Add: Minor in Black Studies. Effective fall 2008.

College of Education & Psychology

Department of Technology Education

Modify: TOE 443 Design of the Occupational Based
Instructional Program. Face to face format.

To: TOE 443 Design of the CTE Based Instructional
Program. Face to face and online
correspondence format.
Effective spring 2008.

Academic Council Minutes
The University of Southern Mississippi
February 11, 2008

The Academic Council met at 3:30 p.m. on February 11, 2008, in Cook Library room 123 with Dr. Taralynn Hartsell, Chair of the Academic Council, presiding.

The following voting members were present: Dr. Lin Agler, Dr. Tammy Barry, Dr. Patricia Biesiot, Dr. Dan Capper, Dr. Jon Carr, Dr. Richard Conville, Dr. Michael Forster, Dr. Trellis Green, Dr. Elizabeth Haynes, Dr. Taralynn Hartsell, Dr. Myron Henry, Dr. Mary Lux, Dr. Douglas Masterson, Dr. James McGuire, Ms. Adrienne McPhaul, Dr. Louise Perkins, Dr. Stacy Reischman, and Dr. David Walker.

The following voting members were represented by proxies to constitute a quorum: Dr. Myron Henry for Dr. Shahdad Naghshpour, Dr. Michael Forster for Dr. Amy Young, Dr. Gwen Pate for Dr. Jim Henderson, Dr. James McGuire for Dr. Steve Oshrin

The following non-voting members were present: Ms. Carolyn Cawthon, Ms. Nancy Kaul, Dr. William Powell, Mr. Greg Pierce, Dr. Jeanne Gillespie for Dr. Denise Von Hermann, and Dr. Joe Whitehead for Dr. Rex Gandy.

The following guests were present: Ms. Sonia Adams, Ms. Mary Jane Barmettler, Dr. Ann Blackwell, Dr. Lindsey Blom, Mr. Bret Calhoun, Dr. Margaret Carlin, Dr. David Daves, Ms. Susan Fitzsimmons, Dr. Brett Kemker, Ms. Kathryn Lowery, Dr. Ed Mann, Dr. Kathleen Masters, Dr. Katherine Nugent, Ms. Jodi Pettazzoni, Ms. Dawn Porter, Ms. Sheri Rawls, Dr. Beth Richmond, Ms. Desiree Rodriguez, Dr. Ron Styron, Dr. Charles Tardy, Dr. Ben Velasquez, and Dr. Kathy Yadrick.

1.0 Call to Order

The meeting was called to order at 3:30 p.m. with Dr. Taralynn Hartsell presiding.

2.0 Adoption of the Agenda

Dr. Hartsell presented the agenda for approval. Dr. Walker moved and Dr. Capper seconded a motion to approve the agenda. The motion passed.

3.0 Approval of the Minutes

Dr. Hartsell presented the December 3, 2007 minutes for approval. Dr. Forster moved and Dr. Walker seconded a motion to approve the minutes. The motion passed.

4.0 Course Proposals

4.1 Old "Course" Business

4.1.1 Department of Political Science

PS 311 Research Methods – No action taken

PS 411 Research Methods – No action taken

PS 412 Political Analysis – No action taken

4.1.2 Department of Economic and Workforce Development

ED 410 Applied Technology –No action taken

4.2 New "Course" Business

Dr. Hartsell announced that the bulletin revisions are divided between level 1 and level 2 changes. The level 2 changes are ones that are done within a unit. Level 1 changes are those that affect other units.

4.2.1 College of Education & Psychology (affects other student teaching courses in different Colleges)

Dr. Hartsell presented the request to modify the total student teaching hours from 14hrs to 12hrs. These student teaching hours are represented by different colleges (e.g., ARE, ENG, MAT). Dr. Walker moved and Dr. Haynes seconded a motion to approve the modification of total credit hours for student teaching from 14hrs to 12hrs. The motion passed. The list of courses is located in the Summary.

4.2.2 College of Arts & Letters

Dr. Hartsell presented the request to approve the level 2 bulletin revisions. Dr. Capper moved and Dr. Masterson seconded a motion to accept approval of the level 2 bulletin revisions as a group. The motion passed. Dr. Biesiot moved and Dr. Capper seconded a motion to approve the level 2 bulletin revisions. The motion passed.

Dr. Hartsell presented the request to approve the level 1 bulletin revisions. Dr. Capper moved and Dr. Walker seconded a motion to accept approval of the level 1 bulletin revisions as a group. The motion passed. Dr. Henry moved and Dr. Walker seconded a motion for provisional approval subject to documentation being submitted to the units that are being affected by these bulletin changes. The motion passed.

4.2.3 College of Business

Dr. Hartsell presented the request to modify MKT 471 and MKT 473. Dr. Capper moved and Dr. Biesiot seconded a motion to accept the modification of MKT 471 and MKT 473 as a group. The motion passed. Dr. Conville moved and Dr. Barry seconded a motion to approve the modification of MKT 471 and MKT 473. The motion passed.

Dr. Harstell presented the request to approve the level 2 bulletin revisions. Dr. Pate made a recommendation from the committee to approve the level 2 changes of the bulletin revisions. The motion passed.

Dr. Hartsell presented the request to approve the level 1 bulletin revisions. Dr. Pate made a recommendation from the committee to provisionally approve the level 1 bulletin revisions subject to documentation being submitted to the units that are being affected by these bulletin changes. The motion passed.

4.2.4 College of Education & Psychology

Dr. Hartsell presented the request to modify BTE 456L. Dr. Barry moved and Dr. Walker seconded a motion to approve the modification of BTE 456L. The motion passed.

Dr. Hartsell presented the request to approve the level 2 bulletin revisions. Dr. Haynes made a recommendation from the committee to approve the level 2 changes for the bulletin revisions. The motion passed.

Dr. Harstell presented the request to approve the level 1 bulletin revisions. Dr. Haynes made a recommendation from the committee to provisionally approve the level 1 bulletin revisions subject to documentation being submitted to the units that are being affected by these bulletin changes. The motion passed.

4.2.5 College of Health

Dr. Hartsell presented the request to modify HPR 204, HPR 409, NFS 467L, and SHS 492. Dr. Lux moved and Dr. Capper seconded a motion to accept the modification of HPR 204, HPR 409, NFS 467L, and SHS 492 as a group. The motion passed.

Dr. Biesiot moved and Dr. Forster seconded a motion to approve the modification of HPR 204, HPR 409, NFS 467L and SHS 492. The motion passed.

Dr. Harstell presented the request to approve the level 2 bulletin revisions. Dr. McGuire made a recommendation from the committee to approve the level 2 changes for the bulletin revisions. The motion passed.

Dr. Hartsell presented the request to approve the level 1 bulletin revisions. Dr. Biesiot moved and Dr. Barry seconded a motion to provisionally approve the level 1 bulletin revisions subject to documentation being submitted to the units that are being affected by these bulletin changes. The motion passed.

4.2.6 College of Science & Technology

Dr. Hartsell presented the request to approve the level 2 bulletin revisions. Dr. Henry made a recommendation from the committee to approve the level 2 changes for the bulletin revisions. The motion passed.

Dr. Hartsell presented the request to approve the level 1 bulletin revisions. Dr. Henry made a recommendation from the committee to provisionally approve the level 1 bulletin revisions subject to documentation being submitted to the units that are being affected by these bulletin changes. The motion passed.

5.0 Reports

5.1 Chair Report-Dr. Taralynn Hartsell

Dr. Hartsell explained to Council members their role in reviewing and providing feedback concerning the Key Performance Indicators (KPI) collected by Dr. Martha Saunders for the University Strategic Planning Committee. The KPIs have measurable targets to demonstrate the achievement of the four strategic focus areas: image development, connection with community, top-flight education, and culture of healthy minds and bodies. Dr. Hartsell has asked that Council members return their thoughts, reflections, ranking of KPIs, etc. to her by February 20, 2008. She will then report the Academic Council's feedback back to the University Strategic Planning Committee on February 29, 2008.

5.2 Chair-Elect Report

No report.

5.3 Secretary –Report

No report.

5.4 SACS

5.4.1 SACS

No report.

5.5 Standing Committees – Review of Membership

5.5.1 Academic Standards – Dr. David Walker

No report.

5.5.2 Bylaws – Dr. Mary Lux

No report.

5.5.3 Elections – Dr. James McGuire

Dr. McGuire reported that the election committee met and all members are in the process of conducting the elections for their colleges.

- 5.5.4 General Education – Dr. Amy Young
Dr. Forster reported on behalf of Dr. Young that the committee is meeting and is continuing the review of program assessments. The committee has decided to defer any recommendation on revision of the core until the new provost is in position.
- 5.5.5 Intercollegiate – Dr. Stacy Reischman
No report.
- 5.5.6 Program Reviews-Dr. Elizabeth Haynes
No report.

6.0 Old Business

- 6.1 No Old Business.

7.0 New Business

- 7.1 Memo from Deans with Professional Education Programs for change of student teaching hour requirement. No action taken.

8.0 Adjourn

Dr. Hartsell adjourned the meeting at 5:30 p.m. The next Academic Council meeting is scheduled for March 3, 2008.

Greg Pierce, Recording Secretary

Taralynn Hartsell, Chair

ACADEMIC COUNCIL MINUTES SUMMARY

February 11, 2008

College of Arts and Letters

Bulletin Revisions

Level 1

Anthropology
Sociology
Art
Art (Drawing and Painting)
Art (Graphic Communication)
Art (Licensure)
Art (Sculpture)
Interior Design
Foreign Languages (French)
Foreign Languages (Licensure)
Foreign Languages (Spanish)
Foreign Languages (Two-Language)
International Studies
Entertainment Industry (Management)
Entertainment Industry (Production)
Music
Music (Jazz Studies)
Music (History and Literature)
Music (Performance-Percussion)
Music (Performance-Piano)
Music (Performance –Strings)
Music (Performance-Voice)
Music (Performance-Wind)
Music Education (Choral-Guitar) (Licensure)
Music Education (Choral-Keyboards) (Licensure)
Music Education (Choral – Vocal) (Licensure)
Music Education (Instrumental) (Licensure)
Philosophy
Religion
American Studies
Paralegal Studies
Political Science
Speech Communication
Dance (Licensure)
Dance (Performance and Choreography)
Theatre
Theatre (Acting)
Theatre (Design and Technical)

Level 2

English
English (Licensure)
History

History (Licensure in Social Studies)
International Studies (Comparative Americas)
Mass Communication and Journalism
Advertising
Journalism (News-Editorial)
Journalism (News-Editorial/Photojournalism)
Journalism (Public Relations)
Radio, Television, and Film (Broadcast Journalism)
Radio, Television, and Film (Film)
Radio, Television, and Film (Radio-Television Production)

College of Business

Department of Management and Marketing

Modify:	MKT 471	<u>Marketing in the Pharmaceutical Industry.</u>
To:	MKT 471	<u>Marketing in the Healthcare Industry.</u> Effective fall 2008.
Modify:	MKT 473	<u>Regulatory and Ethical Issues in the Pharmaceutical Industry.</u>
To:	MKT 473	<u>Regulatory and Ethical Issues in the Healthcare Industry.</u> Effective fall 2008.

Bulletin Revisions

Level 1

All BSBA programs
Accounting
Management Information Systems
Management Information Systems (Financial Information Systems)
Economics
Economics (Mathematics)
Economics (Social Studies)
Finance (Banking and Finance)
Finance (Personal Financial Planning)
Finance (Real Estate)
International Business
Business Administration (Entrepreneurship)
Fashion Merchandising and Apparel Studies
Healthcare Marketing
Management
Management (Human Resource Management)
Management (Supply Chain Management)
Marketing

Level 2

Tourism
Tourism (Casino/Resort Management)

College of Education & Psychology

Modify: Credit hours for student teaching. 14 hrs.

To: Credit hours for student teaching. 12 hrs. Effective fall 2008.

ARE 482	<u>Student Teaching in Art Education I, II.</u>
DED 460	<u>Student Teaching in Elementary Dance.</u>
ENG 494	<u>Practice Teaching in English I.</u>
ENG 495	<u>Practice Teaching in English II.</u>
FL 494	<u>Student Teaching in Foreign Language I.</u>
FL 495	<u>Student Teaching in Foreign Language II.</u>
HIS 490	<u>Student Teaching- Social Studies.</u>
HIS 491	<u>Student Teaching- Social Studies.</u>
MED 493	<u>Student Teaching in Music Education I.</u>
MED 494	<u>Student Teaching in Music Education II.</u>
BTE 493	<u>Student Teaching in Business Technology Education.</u>
CIE 480	<u>Student Teaching I. Lower Grades.</u>
CIE 482	<u>Student Teaching I: Upper Grades.</u>
CIP 480	<u>Student Teaching: Kindergarten.</u>
CIP 481	<u>Student Teaching: Primary Grades.</u>
LIS 494	<u>Student Teaching in Library Science I.</u>
LIS 495	<u>Student Teaching in Library Science II.</u>
SPE 481	<u>Student Teaching: High-Incidence Disabilities.</u>
CHS 494	<u>Student Teaching in Health Education.</u>
CHS 495	<u>Student Teaching in Health Education.</u>
HPR 490	<u>Student Teaching in Elementary Physical Education.</u>

HPR 491	<u>Student Teaching in Secondary Physical Education.</u>
MAT 489	<u>Student Teaching in Mathematics I.</u>
MAT 490	<u>Student Teaching in Mathematics II.</u>
SME 489	<u>Student Teaching in Science I.</u>
SME 490	<u>Student Teaching in Science II.</u>

Department of Technology Education

Modify:	BTE 456L	<u>Methods of General & Vocational Bus Ed Laboratory.</u> One hour.
To:	BTE 456L	<u>Methods of General & Vocational Bus Ed Laboratory.</u> Three hours. Effective fall 2008.

Bulletin Revisions
Level 1

Child and Family Studies (Child Development)
 Child and Family Studies (Child Life)
 Child and Family Studies (Family Relations)
 Elementary Education (Dual Licensure)
 Elementary Education (K-6)
 Special Education (K-12)
 Psychology

Level 2

Library and Information Science
 Library and Information Science (Licensure)
 Business Technology Education
 Office Administration
 Technology and Occupational Education

College of Health

School of Human Performance & Recreation

Modify:	HPR 204	<u>Introduction to Sport Coaching Education.</u> Face to face format.
To:	HPR 204	<u>Introduction to Sport Coaching Education.</u> Online correspondence format. Effective summer 2008.
Modify:	HPR 409	<u>Sport Psychology.</u> Face to face format.
To:	HPR 409	<u>Sport Psychology.</u> Online correspondence Format. Effective summer 2008.

Department of Nutrition and Food Systems

Modify:	NFS 467L	<u>Practicum in Dietetics</u> . Face to face format.
To:	NFS 467L	<u>Practicum in Dietetics</u> . Face to face format and face to face study abroad format. Effective summer 2008.

Department of Speech and Hearing Sciences

Modify:	SHS 492	<u>Special Problems</u> . Face to face format.
To:	SHS 492	<u>Special Problems</u> . Face to face study abroad format and clinical instruction face to face format. Effective spring 2008.

Bulletin Revisions

Level 1

Allied Health
Community Health Sciences (Health Promotion)
Human Performance –
Athletic Training
Human Performance (Exercise Science)
Human Performance (K-12 Physical Ed Licensure)
Human Performance (Kinesiotherapy)
Recreation (Recreation Administration)
Recreation (Therapeutic Recreation)
Sport and High Performance Materials
Sport Coaching Education
Sport Management.
Education of the Deaf
Speech Pathology and Audiology
Social Work

Level 2

Medical Technology
Nursing (Baccalaureate)
Nursing (RN Completion)
Nutrition and Dietetics

College of Science & Technology

Bulletin Revisions

Level 1

Forensics (Administration of Justice)
Forensics (Anthropology)
Forensics (Biological Sciences)
Forensics (Chemistry and Biochemistry)
Forensics (Physics)
Forensics (Polymer Science)
Applied Technology
Biological Sciences
Biological Sciences (Environmental Biology)
Biological Sciences (Microbiology)
Biological Sciences (Molecular Biology)
Biological Sciences (Licensure)

Marine Biology
Chemistry
Computer Engineering Technology
Computer Science
Electronics Engineering Technology
Marine Science
Polymer Science
Math Licensure
Math

Level 2

Administration of Justice
Administration of Justice (JJ)
Information Technology
Construction
Physics
Physics Licensure

Academic Council Minutes
The University of Southern Mississippi
March 3, 2008

The Academic Council met at 3:30 p.m. on March 3, 2008, in Cook Library room 123 with Dr. Taralynn Hartsell, Chair of the Academic Council, presiding.

The following voting members were present: Dr. Tammy Barry, Dr. Patricia Biesiot, Dr. Dan Capper, Dr. Michael Forster, Dr. Trellis Green, Dr. Elizabeth Haynes, Dr. Taralynn Hartsell, Dr. Myron Henry, Dr. Douglas Masterson, Ms. Adrienne McPhaul, Dr. Shahdad Naghshpour, Dr. Stacy Reischman, Dr. David Walker and Dr. Amy Young.

The following voting members were represented by proxies to constitute a quorum: Dr. Myron Henry for Dr. Louise Perkins, Dr. Michael Forster for Dr. Jim McGuire, Dr. Gwen Pate for Dr. Jim Henderson, Dr. David Walker for Dr. Steve Oshrin and Ms. Adrienne McPhaul for Dr. Lin-Miao Agler.

The following non-voting members were present: Ms. Carolyn Cawthon, Mr. Greg Pierce, Dr. William Powell, Dr. Jeanne Gillespie for Dr. Denise Von Hermann, and Dr. Joe Whitehead for Dr. Rex Gandy.

The following guests were present: Ms. Sonia Adams, Ms. Mary Jane Barmettler, Dr. Carley Causey, Dr. Anita Davis, Mr. Desmond Fletcher, Ms. Julie Howedeshell, Ms. Deidra Minor, Dr. Thomas McIlwain, Ms. Dawn Porter, and Ms. Desiree Rodriguez.

1.0 Call to Order

The meeting was called to order at 3:30 p.m. with Dr. Taralynn Hartsell presiding.

2.0 Adoption of the Agenda

Dr. Hartsell presented the agenda for approval. Dr. Biesiot moved and Dr. Capper seconded a motion to approve the agenda. The motion passed.

3.0 Approval of the Minutes

Dr. Hartsell presented the February 11, 2008 minutes for approval. Dr. Biesiot requested that all the course prefixes, numbers and titles of the student teaching courses that are being modified from seven to six hours be listed in the minutes. Dr. Young moved and Dr. Masterson seconded a motion to approve the minutes with this modification. The motion passed.

4.0 Course Proposals

4.1 Old "Course" Business

4.1.1 Interdepartmental memos regarding major change in the bulletin.

Dr. Hartsell commented that all memos were sent out to departments that were being affected by level one bulletin changes.

4.2 New "Course" Business

4.2.1 College of Arts & Letters

School of Mass Communications & Journalism

Dr. Hartsell presented the request to modify MCJ 425. Dr. Young moved and Dr. Biesiot seconded a motion to approve the modification of MCJ 425. The motion passed.

Interdisciplinary Studies Program

Dr. Hartsell presented the request to modify the BIS of Interdisciplinary Studies Program. Dr. Naghshpour moved and Dr. Biesiot seconded a motion to approve the modification of the BIS of Interdisciplinary Studies Program. The motion passed.

(Pending IHL approval)

Dr. Harstell presented the request to add IDS 301 and IDS 302. Dr. Biesiot moved and Dr. Forester seconded a motion to request the addition of IDS 301 and IDS 302 as a group. The motion passed. Dr. Capper moved and Dr. Biesiot seconded a motion to approve the addition of IDS 301 and IDS 302 without the writing intensive designation. The motion passed.

Dr. Harstell presented the request to add IDS 401. Dr. Capper moved and Dr. Biesiot seconded a motion to table IDS 401. The motion passed. The council is requesting that the online approval form be submitted.

Dr. Harstell presented the request to add IDS 402. Dr. Haynes moved and Dr. Naghshpour seconded a motion to approve the addition IDS 402 with the stipulation of the writing intensive designation be added. The motion passed.

Department of Political Science, International Development and International Affairs

Dr. Hartsell presented the request to add PS 311. Dr. Capper moved and Dr. Forester seconded a motion to approve the addition of PS 311. The motion passed.

Dr. Hartsell presented the request to delete PS 411 and PS 412. Dr. Biesiot moved and Dr. Capper seconded a motion to request the deletion of PS 411 and PS 412 as a group. The motion passed. Dr. Biesiot moved and Dr. Naghshpour seconded a motion to approve the deletion of PS 411 and PS 412. The motion passed.

Department of Theatre & Dance

Dr. Hartsell presented the request to delete THE 306L. Dr. Young moved and Dr. Forester seconded a motion to approve the deletion of THE 306L. The motion passed.

Dr. Hartsell presented the request to modify THE 361. Dr. Capper moved and Dr. Biesiot seconded a motion to approve the modification of THE 361. The motion passed.

Dr. Hartsell presented the request to modify THE 306, THE 427, and THE 428. Dr. Capper moved and Dr. Barry seconded a motion to request the modification of THE 306, THE 427, and THE 428 as a group. The motion passed. Dr. Capper moved and Dr. Masterson seconded a motion to approve the modification of THE 306, THE 427, and THE 428. The motion passed.

Department of Art & Design

Dr. Hartsell presented the request to add ARE 498. Dr. Forester moved and Dr. Capper seconded a motion to approve the addition of ARE 498 provided that the grade weights are added to the syllabus and that this course is specified as a writing intensive course. The motion passed.

Dr. Hartsell presented the request to add ARE 492. Dr. Forester moved and Dr. Barry seconded a motion to approve the addition of ARE 492 provided that the grade weights are added to the syllabus. The motion passed.

4.2.3 College of Business

Department of Economics, Finance and International Business

Dr. Hartsell presented the request to modify BA 303. Dr. Young moved and Dr. Biesiot seconded a motion to approve the modification of BA 303. The motion passed.

4.2.4 College of Health

Department of Community Health Sciences

Dr. Hartsell presented the request to modify CHS 415. Dr. Forester moved and Dr. Young seconded a motion to approve the modification of CHS 415. The motion passed.

Dr. Hartsell presented the request to add CHS 347, CHS 428, CHS 433, and CHS 457. Dr. Forrester moved and Dr. Capper seconded a motion to request the addition of CHS 428, CHS 433 and CHS 457 as a group. The motion passed. Dr. Forester moved and Dr. Barry seconded a motion to approve the addition of CHS 428, CHS 433 and CHS 457. The motion passed. The council issued CHS 347 to the Intercollegiate Committee for review.

4.2.5 College of Science & Technology

Department of Biological Sciences

Dr. Hartsell presented the request to modify BSC 495. Dr. Biesiot moved and Dr. Forester seconded a motion to approve the modification of BSC 495 to reflect writing intensive. The motion passed.

Department of Economic Workforce Development

Dr. Hartsell presented the request to add ED 410. Dr. Biesiot moved and Dr. Capper seconded a motion to approve the addition of ED 410 provided that the course is specified as writing intensive. The motion passed.

Department of Geography & Geology

Dr. Hartsell presented the request to approve GHY 104 and GHY 104L for Mini-session format. Dr. Biesiot moved and Dr. Young seconded a motion to approve GHY 104 and GHY 104L for Mini-session format. The motion passed.

School of Construction

Dr. Hartsell presented the request to modify AEC 132, AEC 132L, ACT 426, BCT 455, BCT 455L, BCT 478, BCT 486, BCT 486L. Dr. Green moved and Dr. Biesiot seconded a motion to request the modification of AEC 132, AEC 132L, ACT 426, BCT 455, BCT 455L, BCT 478, BCT 486, BCT 486L as a group. The motion passed. Dr. Young moved and Dr. Capper seconded a motion to approve the modification of AEC 132, AEC 132L, ACT 426, BCT 455, BCT 455L, BCT 478, BCT 486, BCT 486L. The motion passed. Dr. Henry did raise a concern on behalf of Dr. Perkins that the online course proposal forms were not specific to each course. After some discussion the council approved the modification.

5.0 Reports

5.1 Chair Report-Dr. Taralynn Hartsell

No report.

5.2 Chair-Elect Report
No report.

5.3 Secretary –Report
No report.

5.4 SACS

5.4.1 SACS

Dr. Powell announced that 35 faculty and staff participated in phase 2 of the IHL Course Redesign initiative. There will be 18 programs statewide in this phase 2 and 15 of these programs will receive 50,000 dollars as support money for these projects. Of the 18 programs USM has 7.

5.5 Standing Committees – Review of Membership

5.5.1 Academic Standards – Dr. David Walker
(See attached report)

5.5.2 Bylaws – Dr. Mary Lux

Dr. Reischman presented two amendments to the bylaws. One reflects a rewording on the description of the Intercollegiate Committee to reflect its actual practice; the other pertains to the administrative rank of AC members. They will be voted on at the next AC meeting.

5.5.3 Elections – Dr. James McGuire
No report.

5.5.4 General Education – Dr. Amy Young
No report.

5.5.5 Intercollegiate – Dr. Stacy Reischman
No report.

5.5.6 Program Reviews-Dr. Elizabeth Haynes
No report.

6.0 Old Business

6.1 Number/percent of hours taken at USM to meet undergraduate degree requirements.
No action taken.

7.0 New Business

7.1 No new business.

8.0 Adjourn

Dr. Hartsell adjourned the meeting at 5:50 p.m. The next Academic Council meeting is scheduled for April 7, 2008.

Greg Pierce, Recording Secretary

Taralynn Hartsell, Chair

ACADEMIC COUNCIL MINUTES SUMMARY
March 3, 2008

College of Arts and Letters

School of Mass Communication & Journalism

Modify: MCJ 425 Telecommunications Media Research.
To: MCJ 425 Mass Media Research Methods.
Effective spring 2008.

Interdisciplinary Studies Program

Modify: BIS of Interdisciplinary Studies Program. Effective fall 2008.
(Pending IHL approval)
Add: IDS 301 Foundations of Interdisciplinary Studies.
Three hours. Effective fall 2008.
Add: IDS 302 Interdisciplinary Studies Seminar.
Three hours. Effective fall 2008.
Add: IDS 401 Applied Interdisciplinary Studies.
Three hours. Effective fall 2008.
Add: IDS 402 Internship in Interdisciplinary Studies-
Capstone. Three hours. Effective fall 2008.

Department of Political Science, International Development & International Affairs

Add: PS 311 Research Methods. Three hours.
Effective fall 2008.
Delete: PS 411 Research Methods. Effective fall 2008.
Delete: PS 412 Political Analysis. Effective fall 2008.

Department of Theatre & Dance

Delete: THE 306L Introduction to Scenery Lab.
Effective fall 2008.
Modify: THE 306 Introduction to Scenery and Lighting.
To: THE 306 Advanced Stagecraft. Effective fall 2008.
Modify: THE 361 Stage Movement. Two hours.
To: THE 361 Stage Movement. Three hours.
Effective fall 2008.

Modify: THE 427 Survey of Theatre History.
To: THE 427 Survey of Theatre History Part I.
Effective fall 2008.
Modify: THE 428 History of Theatre Production.
To: THE 428 Survey of Theatre History Part II.
Effective spring 2009.

Department of Art

Add: ARE 498 Art Education Project. Three hours.
Effective fall 2008.
Add: ARE 492 Special Problems in Art Education.
Three hours. Effective fall 2008.

College of Business

Department of Economics, Finance & International Business

Modify: BA 303 Regression Analysis. One and a half hours.
To: BA 303 Regression Analysis. One hour.
Effective fall 2008.

College of Health

Department of Community Health Sciences

Modify: CHS 415 School Health Program. Face to face
format.
To: CHS 415 School Health Program. Face to face and
online correspondence format.
Effective summer 2008.
Add: CHS 428 Health Care Organization. Three hours.
Effective fall 2008.
Add: CHS 433 Health Care Planning. Three hours.
Effective fall 2008.
Add: CHS 457 Health Care Financing. Three hours.
Effective fall 2008.

College of Science & Technology

Department of Economic & Workforce Development

Add: ED 410 Applied Technology. Three hours.
Effective fall 2008.

School of Construction

Modify:	AEC 132	<u>Architectural Graphics</u> . Face to face format.
To:	AEC 132	<u>Architectural Graphics</u> . Face to face and online correspondence format. Effective fall 2008.
Modify:	AEC 132L	<u>Architectural Graphics Lab</u> . Face to face format.
To:	AEC 132L	<u>Architectural Graphics Lab</u> . Face to face and online correspondence format. Effective fall 2008.
Modify:	ACT 426	<u>Specifications</u> . Face to face format.
To:	ACT 426	<u>Specifications</u> . Face to face and online correspondence format. Effective fall 2008.
Modify:	BCT 455	<u>Estimating II</u> . Face to face format.
To:	BCT 455	<u>Estimating II</u> . Face to face and online correspondence format. Effective fall 2008.
Modify:	BCT 455L	<u>Estimating II Lab</u> . Face to face format.
To:	BCT 455L	<u>Estimating II Lab</u> . Face to face format and online correspondence format. Effective fall 2008.
Modify:	BCT 478	<u>Construction Law</u> . Face to face format.
To:	BCT 478	<u>Construction Law</u> . Face to face format and online correspondence format. Effective fall 2008.
Modify:	BCT 486	<u>Project Controls</u> . Face to face format.
To:	BCT 486	<u>Project Controls</u> . Face to face format and online correspondence format. Effective fall 2008.
Modify:	BCT 486L	<u>Project Controls Lab</u> . Face to face format.
To:	BCT 486L	<u>Project Controls Lab</u> . Face to face format and online correspondence format. Effective fall 2008.

Academic Standards Committee David Walker

Questions from Bill Powell to the Academic Standards Committee regarding hour's listings in the Bulletin:

It would be helpful if AC could render an opinion vis-à-vis the following types of statements in the Bulletin:

- **Hours at a senior college**
 - in the last bulletin, the statement was that “of the total 124 hours, 62 must be earned in a senior college”
 - However, not all degrees are 124; some are 120.
 - AC: Should the statement be something to the effect “of the total hours required for a degree, the last half/50% must be earned through/from a senior college” ???
 - Or, it could read “50% must be earned from a senior college.”

I support the statement “at least 50% must be earned from a senior college.” (Dan Capper)

- **Hours at 300+ Level**
 - Current bulletin reads “45 of the last 62 hours must be in courses numbered 300 and above”
 - 62 hours would be half of 124. Some degrees are 120.
 - the 45 hour requirement dates back to the 128-hour minimum for a degree
 - AC: Should the 45-hour requirement be adjusted?

I support “42 of the last 60 hours ...” (Dan Capper)

- **Minimum in residence**
 - “Residence” itself is misleading, since hours could be earned online, through study abroad, etc.
 - Current bulletin reads “the last 32 hours at The University of Southern Mississippi”
 - 32 hours represents 25% of the old minimum of 128 hours for a degree; now we have a 124 maximum
 - the 25% figure comes from the SACS requirement that a fourth of the degree hours come from the degree granting institution (though the SACS requirement does not have any reference to the last 25%)
 - AC: Should the statement read “the last 25% of the course work applied to the degree must be earned from The University of Southern Mississippi”

I support the statement as proposed that is “the last 25% of the course work applied to the degree must be earned from The University of Southern Mississippi” (Dan Capper)

- **Hours in major in residence**
 - Current bulletin reads “a student must earn his or her last 32 hours at [USM], of which 12 hours must be in upper-division in his or her major”
 - AC: If there is a change for the 32 hours, is there a need to change the 12-hour requirement?

Keep 12 hours (Dan Capper)

- **Prepositions**

- The bulletin is peppered with statements like “a student must earn his or her last 32 hours **at** The University of Southern Mississippi
- The **at** is somewhat misleading, in that hours can be earned online, in practicum/internship positions off-campus, through study abroad, etc.
- AC: Can **at** be changed to **from** or **through**, as appropriate.

I do not think “through” or “from,” rather than “at”, in any way clarifies the problem engendered by the vague term “residency”. We can change the prepositions, or not – either way the problem remains unsolved. (Dan Capper)

- **Consistency**

- AC: If any or all of the changes proposed above are accepted, that related instances in the bulletin be similarly adjusted
 - For example, under Transfer Credit Policy, the bulletin reads “a maximum of 64 hours of credit may be earned through credit by examination, independent study courses, extension courses, and educational experiences in the armed forces.”

We have to change all of the parts of the Bulletin if we change any. Consistency is a no-brainer. (Dan Capper)

BYLAWS COMMITTEE

ACADEMIC COUNCIL CONSITUTION

2 DIVISION 2 MEMBERSHIP

2.1 Article 1 Membership Scope and Classes

2.1.1 The Academic Council shall be composed of elected representatives from the full-time faculties of designated academic divisions of the University, designated administrative officers of the University, and appointed undergraduate students.

Proposed amendment to Article 2.1.1 of Constitution

2.1.1 The Academic Council shall be composed of elected representatives from the full-time faculties of designated academic divisions of the University **with administrative rank no higher than Chair**, designated administrative officers of the University, and appointed undergraduate students.

ACADEMIC COUNCIL BYLAWS

DIVISION 7 INTERCOLLEGIATE CURRICULUM COMMITTEE

Article 1 Definition

Section 7.1.1 The Intercollegiate Curriculum Committee is a standing committee that shall be responsible for reviewing existing course and new course proposals submitted to the Academic Council in order to determine whether course duplication appears to exist. The Committee shall report to the Academic Council as needed.

Proposed change to Section 7.1.1 of Bylaws

Section 7.1.1 The Intercollegiate Curriculum Committee is a standing committee that shall be responsible for reviewing existing course and new course proposals **after submission to and consideration by** the Academic Council in order to determine whether course duplication appears to exist. The Committee shall report to the Academic Council as needed.

From the CONSTITUTION of Academic Council

6 DIVISION 6 AMENDMENTS AND BYLAWS

6.1 Article 1 Amendments to the Constitution

6.1.1 Amendments to the Constitution shall be initiated by the Academic Council. An amendment becomes effective when approved by (a) a two-thirds vote of the total voting membership of the Academic Council and (b) the Provost.

6.2 **Article 2** **Bylaws**

- 6.2.1 The Academic Council by a two-thirds vote of its total voting membership and with the approval of the Provost shall establish Bylaws, not inconsistent with this Constitution, governing the conduct of the business of the Council and such matters as may be within its competence.
- 6.2.2 Any voting member or committee of the Academic Council may propose additions, amendments or deletions to the Bylaws by submitting a written text of the proposal to the Chair of the Council at least fourteen days before a regular meeting at which it is to be considered. The Corresponding Secretary shall circulate the proposal to all members of the Council prior to the meeting.
- 6.2.3 Bylaws of the Academic Council may be amended by a majority vote of its total voting membership and with the approval of the Provost.

Academic Council Minutes
The University of Southern Mississippi
April 7, 2008

The Academic Council met at 3:30 p.m. on April 7, 2008, in Cook Library room 123 with Dr. Taralynn Hartsell, Chair of the Academic Council, presiding.

The following voting members were present: Dr. Tammy Barry, Dr. Patricia Biesiot, Dr. Richard Conville, Dr. Michael Forster, Dr. Trellis Green, Dr. Elizabeth Haynes, Dr. Taralynn Hartsell, Dr. Myron Henry, Dr. Mary Lux, Dr. James Mcguire, Dr. Stephen Oshrin, Dr. Louise Perkins, Dr. David Walker and Dr. Amy Young.

The following voting members were represented by proxies to constitute a quorum:

Dr. Tammy Barry for Dr. Lin-Miao Agler, Ms. Jennifer Brannock for Ms. Adrienne McPhaul Dr. Joyous Bethel for Dr. Mitchell Berman, Dr. Patricia Biesiot for Dr. Douglas Masterson, and Dr. James McGuire for Dr. Shahdad Naghshpour.

The following non-voting members were present: Dr. William Powell, Dr. Jeanne Gillespie for Dr. Denise Von Hermann, and Ms. Nancy Kaul.

The following guests were present: Ms. Sonia Adams, Ms. Mary Jane Barmettler, Ms. Linda Bass, Dr. Joanne Burnett, Ms. Robin Carr, Dr. Subrina Cooper, Mr. Houbin Fang, Ms. Susan Fitzsimmons, Dr. Jane Hudson, Dr. Allan McBride, Ms. Jodi Pettazzoni, Ms. Dawn Porter, Ms. Desiree Rodriguez, Ms. Michelle Rose, Mr. Jerry Ross, and Dr. Sharon Rouse.

1.0 Call to Order

The meeting was called to order at 3:30 p.m. with Dr. Taralynn Hartsell presiding.

2.0 Adoption of the Agenda

Dr. Hartsell presented the agenda for approval. Dr. Forster moved and Dr. Young seconded a motion to approve the agenda. The motion passed.

3.0 Approval of the Minutes

Dr. Hartsell presented the March 3, 2008 minutes for approval. Dr. Forster moved and Dr. Young seconded a motion to approve the minutes. The motion passed.

4.0 Course Proposals

4.1 Old "Course" Business

4.1.1 Dr. Hartsell presented the request to add CHS 347. Dr. Young moved and Dr. Oshrin seconded a motion to untable CHS 347. The motion passed. Dr. Haynes moved and Dr. Barry seconded a motion to approve the addition of CHS 347. The motion passed.

4.1.2 Dr. Hartsell presented the request to add IDS 401. Dr. Gillespie requested that IDS 401 remain tabled.

4.2 New "Course" Business

4.2.1 College of Arts & Letters

Department of Anthropology and Sociology

Dr. Hartsell presented the request to approve SOC 101 for mini-session format. Dr. Forster moved and Dr. Barry seconded a motion to approve SOC 101 for mini-session format. The motion passed.

Department of Art and Interior Design

Dr. Hartsell presented the request to add ID 311. Dr. Haynes moved and Dr. Forster seconded a motion to approve the addition of ID 311. The motion passed.

Dr. Hartsell presented the request to approve ART 130 for mini-session format. Dr. Oshrin moved and Dr. Lux seconded a motion to approve ART 130 for mini-session format. The motion passed.

Department of Foreign Languages and Literatures

Dr. Hartsell presented the request to modify FRE 436. Dr. Young moved and Dr. Green seconded a motion to approve the modification of FRE 436. The motion passed.

Dr. Hartsell presented the request to modify FRE 491. Dr. Forster moved and Dr. Young seconded a motion to approve the modification of FRE 491. The motion passed.

Department of Mass Communication and Journalism

Dr. Hartsell presented the request to delete MCJ 202. Dr. Young moved and Dr. Oshrin seconded a motion to approve the deletion of MCJ 202. The motion passed.

School of Music

Dr. Hartsell presented the request to approve MUS 365 for mini-session format. Dr. Forster moved and Dr. Perkins seconded a motion to approve MUS 365 for mini-session format. The motion passed.

Department of Political Science, International Development and International Affairs

Dr. Hartsell presented the request to approve PS 101 for mini-session format. Dr. Lux moved and Dr. Green seconded a motion to approve PS 101 for mini-session format. The motion passed.

Dr. Hartsell presented the request to approve PLS 490 for mini-session format. Dr. Forster moved and Dr. Lux seconded a motion to approve PLS 490 for mini-session format. The motion passed.

Dr. Hartsell presented the request to add PS 428. Dr. Young moved and Dr. Forster seconded a motion to approve the addition of PS 428. The motion passed.

Department of Theatre and Dance

Dr. Hartsell presented the request to approve THE 100 for mini-session format. Dr. Young moved and Dr. Lux seconded a motion to approve THE 100 for mini-session format.

4.2.3 College of Education & Psychology

Department of Psychology

Dr. Hartsell presented the request to approve PSY 110 and PSY 360 for mini-session format. Dr. Green moved and Dr. Forster seconded a motion to consider PSY 110 and PSY 360 for mini-session format as a group. The motion passed. Dr. Forster moved and Dr. Oshrin seconded a motion to approve PSY 110 and PSY 360 for mini-session format.

Department of Technology Education

Dr. Hartsell presented the request to modify BTE 361 and BTE 363. Dr. Young moved and Dr. Forster seconded a motion to consider BTE 361 and BTE 363 as a group. The motion passed. Dr. Forster moved and Dr. Young seconded a motion to approve the modification of BTE 361 and BTE 363. The motion passed.

Dr. Hartsell presented the request to modify TOE 441 and TOE 445. Dr. Young moved and Dr. Forster seconded a motion to consider TOE 441 and TOE 445 as a group. The motion passed. Dr. Young moved and Dr. Lux seconded a motion to approve the modification of TOE 441 and TOE 445. The motion passed.

4.2.4 College of Health

Department of Medical Technology

Dr. Hartsell presented the request to modify MTC 101 and MTC 202. Dr. Lux moved and Dr. Biesiot seconded a motion to consider MTC 101 and MTC 202 as a group. The motion passed. Dr. Haynes moved and Dr. Green seconded a motion to approve the modification of MTC 101 and MTC 202. The motion passed.

5.0 Reports

5.1 Chair Report-Dr. Taralynn Hartsell

Dr. Hartsell asked individuals to nominate members of Academic Council for Chair-elect so that a vote can be held at the May meeting.

5.2 Chair-Elect Report

Dr. Walker passed out a document from the Strategic Enrollment Planning Committee. He also stated that if anyone would like to email him their questions or comments that he would bring them to the attention of the Committee at the next meeting.

5.3 Secretary –Report

No report.

5.4 SACS

5.4.1 SACS

Dr. Powell passed out a document from the Strategic Planning Committee. The document listed various Key Performance Indicators that eventually will be reduced to 4-6 under each category. Dr. Powell stated that any input from the campus community is welcomed.

5.5 Standing Committees – Review of Membership

5.5.1 Academic Standards – Dr. David Walker

5.5.1a Ad Hoc Joint council ACGC Distance Learning

Dr. Haynes presented the recommendations from the Ad Hoc Distance Education Committee to Academic Council for review and will be voted on during the May meeting. (See attachment.)

5.5.1b Dr. Walker stated that any changes that need to be made regarding the number or percent of hours taken at USM will be reviewed next fall semester.

5.5.2 Bylaws – Dr. Mary Lux

Dr. Lux presented the recommendations from the Constitution and Bylaws Committee to the Academic Council for review and will be voted on during the May meeting. (See attachment.)

5.5.3 Elections – Dr. James McGuire

Dr. Hartsell stated that elections have not yet been completed.

5.5.4 General Education – Dr. Amy Young

No report.

5.5.5 Intercollegiate – Dr. Stacy Reischman
No report.

5.5.6 Program Reviews-Dr. Elizabeth Haynes
Dr. Haynes distributed Program Reviews for Physics and Speech Communication that are going to be reviewed by the council and then voted on at the June Meeting.
(See attachments.)

6.0 Old Business

6.1 Number/percent of hours taken at USM to meet undergraduate degree requirements.
No action taken.

7.0 New Business

7.1 No new business.

8.0 Adjourn

Dr. Hartsell recessed the original April meeting at 5:25 p.m. on April 7, 2008 to be continued at the May 5, 2008 meeting. The meeting was then adjourned on May 5, 2008 at 3:50 p.m.

Greg Pierce, Recording Secretary

Taralynn Hartsell, Chair

ACADEMIC COUNCIL MINUTES SUMMARY

April 7, 2008

College of Arts and Letters

Department of Anthropology and Sociology

Approved: SOC 101 Understanding Society. Mini Session format. Effective summer 2008.

Department of Art and Interior Design

Add: ID 311 Advanced Visual Literacy in Interior Design. Three hours. Effective fall 2008.

Approved: ART 130 Art Appreciation. Mini Session format. Effective summer 2008.

Department of Foreign Languages and Literatures

Modify: FRE 436 Francophone Civilization and Culture. Face to face format.

To: FRE 436 Francophone Civilization and Culture. Face to face and online correspondence format. Effective summer 2009.

Modify: FRE 491 Advanced Studies in the French Language. Face to face format.

To: FRE 491 Advanced Studies in the French Language. Face to face format and online correspondence. Effective summer 2008.

Interdisciplinary Studies Program

Tabled: IDS 401 Applied Interdisciplinary Studies.

Department of Mass Communication and Journalism

Delete: MCJ 202 Basic News Writing. Effective fall 2008.

School of Music

Approved: MUS 365 The Enjoyment of Music. Mini Session format. Effective summer 2008.

Department of Political Science, International Development and International Affairs

Approved: PS 101 American Government and Politics. Mini Session format. Effective summer 2008.

Approved: PS 490 Advanced Paralegalism. Mini Session format. Effective summer 2008.

Add: PS 428 Topics in Political Philosophy. Three hours.
Effective spring 2009.

Department of Theatre and Dance

Approved: THE 100 Theatre Appreciation. Mini Session format.
Effective summer 2008.

College of Education & Psychology

Department of Psychology

Approved: PSY 110 General Psychology. Mini Session format.
Effective summer 2008.

Approved: PSY 360 Introduction to Statistics for the Behavioral
Sciences. Mini Session format.
Effective summer 2008.

Department of Technology Education

Modify: BTE 361 Computer Applications in Business
Education I. Face to face format.

To: BTE 361 Computer Applications in Business
Education I. Face to face and online
correspondence format.
Effective summer 2008.

Modify: BTE 363 Computer Applications in Business
Education II. Face to face format.

To: BTE 363 Computer Applications in Business
Education II. Face to face and online
correspondence format.
Effective summer 2008.

Modify: TOE 441 Foundations of Career and Technical
Education. Face to face format.

To: TOE 441 Foundation of Career and Technical
Education. Face to face and online
correspondence format.
Effective summer 2008.

Modify: TOE 445 Delivery of the CTE Instructional Program.
Face to face format.

To: TOE 445 Delivery of the CTE Instructional Program.
Face to face and online correspondence
format. Effective summer 2008.

College of Health

Department of Medical Technology

Modify:	MTC 101	<u>Introduction to Medical Technology.</u> Face to face format.
To:	MTC 101	<u>Introduction to Medical Technology.</u> Face to face and online correspondence format. Effective fall 2008.
Modify:	MTC 202	<u>Safety in a Healthcare Setting.</u> Face to face format.
To:	MTC 202	<u>Safety in a Healthcare Setting.</u> Face to face and online correspondence format. Effective fall 2008.

Department of Community Health Sciences

Add:	CHS 347	<u>Foundations of Health Care Marketing.</u> Three hours. Effective fall 2008.
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**Recommendations of the Ad Hoc Distance Education Committee
Academic and Graduate Councils**

1. Variable topics courses, including seminars, special problems, and independent study courses, must have initial approval for online delivery but do not have to seek approval by the Councils for each change of topic.
2. Faculty must have received training in the Web-based course management system before teaching an online course. Faculty members now teaching online courses are exempted from this requirement.
3. The decision whether variable topics courses, independent study, special problems, thesis and dissertation courses should be changed and approved to an online course format should be left up to the individual department.
4. If a student can obtain more than 50% of the major requirements through online courses, regardless of whether those courses are in or outside the department, the program must seek approval by the College Council and Academic Council to be offered as an online undergraduate program (the over 50% criteria does not pertain to GEC courses).
5. A department must seek approval as an online graduate program if a student can take more than 50% of the degree requirements through online graduate courses.
6. A question should be added to the Add Course and Modify Course approval forms that addresses whether the program will become over 50% online with approval of that particular course.
7. Courses that consist of more than 50% online delivery are classified as online courses and must be approved as such.
8. Courses designated as online must use the University Web-based course management system or must have an alternative delivery system approved by the Provost.
9. Online courses must have the X section designation or exceptions must be approved by the Provost.
10. The Academic and Graduate Councils should initiate a process whereby courses using alternative instructional delivery methods (e.g., eight week, five week,, Saturday, minisession) be reviewed over time.

Members of the committee were Dr. Taralynn Hartsell, Dr. Elizabeth Haynes, Dr. Steve Oshrin, Dr. David Walker representing Academic Council and Dr. Ann Blackwell, Dr. Denise Brown, Dr. Sharon Rouse representing Graduate Council.

ACADEMIC COUNCIL CONSITUTION

2 DIVISION 2 MEMBERSHIP

2.1 Article 1 Membership Scope and Classes

2.1.1 The Academic Council shall be composed of elected representatives from the full-time faculties of designated academic divisions of the University, designated administrative officers of the University, and appointed undergraduate students.

Proposed amendment to Article 2.1.1 of Constitution

2.1.1 The Academic Council shall be composed of elected representatives from the full-time faculties of designated academic divisions of the University **with administrative rank no higher than Chair**, designated administrative officers of the University, and appointed undergraduate students.

ACADEMIC COUNCIL BYLAWS

DIVISION 7 INTERCOLLEGIATE CURRICULUM COMMITTEE

Article 1 Definition

Section 7.1.1 The Intercollegiate Curriculum Committee is a standing committee that shall be responsible for reviewing existing course and new course proposals submitted to the Academic Council in order to determine whether course duplication appears to exist. The Committee shall report to the Academic Council as needed.

Proposed change to Section 7.1.1 of Bylaws

Section 7.1.1 The Intercollegiate Curriculum Committee is a standing committee that shall be responsible for reviewing existing course and new course proposals **after submission to and consideration by** the Academic Council in order to determine whether course duplication appears to exist. The Committee shall report to the Academic Council as needed.

Physics and Astronomy Program Review
Academic Council Recommendations
May, 2008

Draft

The Department of Physics and Astronomy carried out a self-study in the fall of 2007. The program underwent an external review as well as review of the self-study by members of the Program Review Committee of Academic Council. The department responded to initial recommendations and the Dean of the College of Science and Technology also prepared a response with recommendations. These final recommendations are based on the above-listed documents.

Strengths

1. The department has a strong, well-coordinated program
2. The faculty is qualified and productive.
3. The department sustains an environment for student that is conducive to research and study and in which both faculty and students feel comfortable.
4. External support and collaboration have increased and are contributing to enhanced program quality.
5. The department provides research opportunities for undergraduate students

Recommendations (Source given in parentheses following each recommendation)

1. Address increased pay for adjuncts. (AC Program Review Committee, External reviewer). **This issue goes beyond this department and needs to be addressed by the University.**
2. Review and refine department mission, goals and objectives (External review). The department accepted this charge in their response.
3. Aggressive recruitment efforts are needed to increase undergraduate enrollment and efforts made to retain and graduate more students. (External review). The department is addressing this issue through high school recruiting visits and other methods.
4. The department needs to continue to work on assessing learning outcomes for program evaluation. (AC Program Review Committee, External review).
5. The department needs to continue to work on assessing program outcomes through such means as alumni surveys, employer surveys, advisory board, etc. (AC Program Review Committee, External review).
6. The budget for library acquisitions needs to be increased (AC Program Review Committee). **This issue was raised in every program review report and needs to be addressed by the University.**

Speech Communication Program Review
Academic Council Recommendations
May, 2008

Draft

The department of Speech Communication carried out a self-study in the fall of 2007. The program underwent an external review as well as review of the self-study by members of the Program Review Committee of Academic Council. The department responded to initial recommendations and the Dean of the College of Arts and Letters also prepared a response with recommendations. These final recommendations are based on the above-listed documents.

Strengths

1. The department has a strong, well-coordinated program
2. Student retention rates are high and students appear to be satisfied with the program.
3. Students have strong employment opportunities.
4. The curriculum compares well to that of similar institutions.
5. The faculty is qualified and productive.

Recommendations (Source given in parentheses following each recommendation)

1. Address salary compression issues for faculty and increased pay for adjuncts. (AC Program Review Committee, External reviewer). The College of Arts and Letters has committed to increasing adjunct pay over time. **The issue of faculty salary compression goes beyond this department and needs to be addressed by the University.**
2. Provide consistent and reliable research start-up funds for new faculty. (AC Program Review Committee, External reviewer). The College of Arts and Letters is addressing this issue through a plan to provide five percent of annual salary as a basic start-up package. **This issue goes beyond this department and needs to be addressed at the University level.**
3. Continue to review and refine learning outcomes assessments (AC Program Review Committee, External reviewer). The department is addressing this issue through assigned committees that have already developed recommendations.
4. The Speaking Center should be renovated and improved (External reviewer). Plans have been drawn up to address this but resources must come from the University.
5. The budget line for the Speaking Center Director should be located in the department where the Director holds tenure (External reviewer). This would be consistent with practice in other universities and would only require reallocation of the budget line.
6. Facilities needed include a research lab and classrooms equipped with appropriate technology. (AC Program Review Committee, External reviewer). Support for this needs to come from the University.
7. Department operating budget needs to be increased (AC Program Review Committee, External reviewer). The College of Arts and Letters has embarked on a plan whereby operating budgets of units within the College will be increased over time through reallocation of unused salary monies. Other support would have to come from the University.
8. The budget for library acquisitions needs to be increased (AC Program Review Committee, External reviewer). **This issue was raised in every program review report and needs to be addressed by the University.**
9. A stable cycle of technology replacement should be implemented outside of the departmental operating budget (External reviewer). The College of Arts and Letters is looking at several models for doing this but has no firm plans in place at this time.

Academic Council Minutes
The University of Southern Mississippi
May 5, 2008

The Academic Council met at 3:30 p.m. on May 5, 2008, in Cook Library room 123 with Dr. Taralynn Hartsell, Chair of the Academic Council, presiding.

The following voting members were present: Dr. Lin-Miao Agler, Dr. Tammy Barry, Dr. Patricia Biesiot, Dr. Dan Capper, Dr. Richard Conville, Dr. Michael Forster, Dr. Trellis Green, Dr. Elizabeth Haynes, Dr. Taralynn Hartsell, Dr. Myron Henry, Dr. Mary Lux, Dr. Douglas Masterson, Ms. Adrienne McPhaul, Dr. Stephen Oshrin, Dr. Louise Perkins, Dr. Stacy Reischman, and Dr. David Walker.

The following voting members were represented by proxies to constitute a quorum:
Dr. Joyous Bethel for Dr. Mitchell Berman, and Dr. Richard Conville for Dr. Amy Young

The following non-voting members were present: Dr. William Powell, Dr. Jeanne Gillespie for Dr. Denise Von Hermann, and Mr. Greg Pierce.

The following guests were present: Ms. Amanda Belsom, Dr. Kara Craig, Dr. Dave Davies, Dr. Jay Dean, Ms. Kathryn Lowery, Ms. Jodi Pettazzoni, Ms. Dawn Porter, Ms. Sheri Rawls, Mr. Larry Sparkman, and Ms. Desiree Rodriguez

1.0 Call to Order

The meeting was called to order at 3:50 p.m. with Dr. Taralynn Hartsell presiding.

2.0 Adoption of the Agenda

Dr. Hartsell presented the agenda for approval. Dr. Forster moved and Dr. Young seconded a motion to approve the agenda. The motion passed.

3.0 Course Proposals

3.1 Old "Course" Business

3.1.1 Dr. Hartsell presented the request to add IDS 401. Dr. Walker moved and Dr. Masterson seconded a motion to untable IDS 401. The motion passed. Dr. Oshrin moved and Dr. Biesiot seconded a motion to approve the addition of IDS 401. The motion passed.

3.2 New "Course" Business

3.2.1 College of Arts & Letters

Department of Foreign Languages and Literatures

Dr. Hartsell presented the request to approve awarding retroactive academic credit for basic foreign language courses. Dr. Conville moved and Dr. Biesiot seconded a motion to table the request of awarding retroactive academic credit for basic foreign language courses. The motion passed.

Dr. Hartsell presented the request to modify the degree plan description for the Two-Language BA. Dr. Walker moved and Dr. Biesiot seconded a motion to approve the modification of the degree plan description for the Two-Language BA. The motion passed.

Dr. Hartsell presented the request to modify SPA 436 and SPA 406. Dr. Walker moved and Dr. Masterson seconded a motion to consider modification of SPA 436 and SPA 406 as a group. The motion passed. Dr. Oshrin moved and Dr. Walker seconded a motion to approve the modification of SPA 436 and SPA 406. The motion passed.

Dr. Hartsell presented the request to approve the addition of GER 181. Dr. Gillespie requested on behalf of the department that this course be removed from the agenda.

School of Music

Dr. Hartsell presented the request to approve the modification of MUS 499. Dr. Walker moved and Dr. Masterson seconded a motion to approve the modification of MUS 499. The motion passed.

Dr. Hartsell presented the request to approve the addition of MUS 411. Dr. Oshrin moved and Dr. Masterson seconded a motion to approve the addition of MUS 411. The motion passed.

Department of Philosophy and Religion

Dr. Hartsell presented the request to approve the addition of PHI 411. Dr. Haynes moved and Dr. Lux seconded a motion to approve the addition of PHI 411. The motion passed.

Division of Undergraduate Studies

Dr. Hartsell presented the request to approve the addition of UNV 312. Dr. Walker moved and Dr. Conville seconded a motion to approve the addition of UNV 312. The motion passed.

3.2.2 College of Education & Psychology

Department of Curriculum, Instruction and Special Education

Dr. Hartsell presented the request to approve the modification of CIP 340 and CIR 306. Dr. Walker moved and Dr. Capper seconded a motion to consider the modification of CIP 340 and CIR 306 as a group. The motion passed. Dr. Walker moved and Dr. Forster seconded a motion to approve the modification of CIP 340 and CIR 306. The motion passed.

Department of Child and Family Studies

Dr. Hartsell presented the request to approve the modification of FAM 450. Dr. Forster moved and Dr. Walker seconded a motion to approve the modification of FAM 450. The motion passed.

4.0 Reports

4.1 Chair Report-Dr. Taralynn Hartsell

Dr. Hartsell discussed the status of the Dean's searches on campus. The College Arts and Letters Dean was the only position finalized, with Dr. Denise von Herrmann as the new Dean.

4.2 Chair-Elect Report

Dr. Walker attended a meeting that discussed resource allocation. The university brought in a consultant to discuss the process of allocating financial resources. Dr. Walker stated that the consultant stressed the need for transparency and the need to involve all constituents including faculty in that process. The consultant also talked about long range planning. With dwindling state allocation it is really important for universities to decide which are key programs and then prioritizing them by allocating resources to those programs that the University really wants to support.

4.3 Secretary –Report

No report.

4.4 SACS/QEP/Alternative Learning

5.4.1 Dr. Powell stated that the Writing Center is about to open up. He also commented that Strategic Planning and Strategic Enrollment websites are up and that any feedback would be helpful.

4.5 Standing Committees – Review of Membership

4.5.1 Academic Standards – Dr. David Walker
No report.

4.5.2 Bylaws – Dr. Mary Lux
No report.

4.5.3 Elections – Dr. James McGuire
No report.

4.5.4 General Education – Dr. Amy Young
No report.

4.5.5 Intercollegiate – Dr. Stacy Reischman
No report.

4.5.6 Program Reviews-Dr. Elizabeth Haynes
No report.

5.0 Old Business

5.1 No old business

6.0 New Business

6.1 The Bylaws Committee made the recommendation to move the final meeting of the Academic Council year from May to June. Council approved this recommendation.

6.2 Dr. Haynes presented the recommendations of the Ad Hoc Distance Education Committee. Council approved their recommendations. (See attached.)

6.3 Dr. Lux presented the recommendations of the Bylaws Committee on the change of wording to the constitution and bylaws. Council approved both changes. (See. attached.)

7.0 Adjourn

Dr. Hartsell adjourned the meeting at 5:25 p.m. The next Academic Council meeting is scheduled for June 2, 2008.

Greg Pierce, Recording Secretary

Taralynn Hartsell, Chair

ACADEMIC COUNCIL MINUTES SUMMARY

May 5, 2008

College of Arts and Letters

Department of Foreign Languages and Literatures

- Tabled:** **Awarding retroactive academic credit for basic Foreign Language courses.**
- Modify: Degree plan description for the Two-Language BA:
“GEC 09 (Capstone) has been identified as FRE 434, FRE 435, FRE 436, FRE 437, FRE 445, FRE 481, FRE 491, SPA 406, SPA 433, SPA 436, SPA 445, SPA 481, or SPA 491”
- To: Degree plan description for the Two-Language BA:
“GEC 09 (Capstone) *for Spanish and French* has been identified as FRE 434, FRE 435, FRE 436, FRE 437, FRE 445, FRE 481, FRE 491, SPA 406, SPA 433, SPA 436, SPA 445, SPA 481, or SPA 491; *for other Languages, see advisor.*”
- Modify: SPA 436 Latin American Culture and Civilization.
Face to face format.
- To: SPA 436 Latin American Culture and Civilization.
Face to face and online correspondence format. Effective spring 2009.
- Modify: SPA 406 Advanced Grammar and Composition.
Face to face format.
- To: SPA 406 Advanced Grammar and Composition.
Face to face format and online correspondence. Effective spring 2009.

Interdisciplinary Studies Program

- Add: IDS 401 Applied Interdisciplinary Studies.
Three hours. Effective spring 2009.

School of Music

- Modify: MUS 499 British Studies in Music.
- To: MUS 499 International Studies in Music.
Effective summer 2008.
- Add: MUS 411 Philosophy of Music. Three hours.
Effective spring 2009.

Department of Philosophy & Religion

Add: PHI 411 Philosophy of Music. Three hours.
Effective spring 2009.

Division of Undergraduate Studies

Add: UNV 312 Mentoring Students in the University.
One to three hours. Effective fall 2008.

College of Education & Psychology

Department of Curriculum, Instruction and Special Education

Modify: CIP 340 Foundations Study in Early Childhood
Education. Face to face format.

To: CIP 340 Foundations Study in Early Childhood
Education. Face to face and online
correspondence format. Effective fall 2008.

Modify: CIR 306 Language and Cognitive Development in the
Elementary School. Face to face format.

To: CIR 306 Language and Cognitive Development in the
Elementary School. Face to face and online
correspondence format. Effective fall 2008.

Department of Child and Family Studies

Modify: FAM 450 Sexuality in the Family.

To: FAM 450 Sexuality in the Family System.
Effective spring 2009.

Recommendations of the Ad Hoc Distance Education Committee Academic and Graduate Councils

1. Variable topics courses, including seminars, special problems, and independent study courses, must have initial approval for online delivery but do not have to seek approval by the Councils for each change of topic.
2. Faculty must have received training in the Web-based course management system before teaching an online course. Faculty members now teaching online courses are exempted from this requirement.
3. The decision whether variable topics courses, independent study, special problems, thesis and dissertation courses should be changed and approved to an online course format should be left up to the individual department.
4. If a student can obtain more than 50% of the major requirements through online courses, regardless of whether those courses are in or outside the department, the program must seek approval by the College Council and Academic Council to be offered as an online undergraduate program (the over 50% criteria does not pertain to GEC courses).
5. A department must seek approval as an online graduate program if a student can take more than 50% of the degree requirements through online graduate courses.
6. A question should be added to the Add Course and Modify Course approval forms that addresses whether the program will become over 50% online with approval of that particular course.
7. Courses that consist of more than 50% online delivery are classified as online courses and must be approved as such.
8. Courses designated as online must use the University Web-based course management system or must have an alternative delivery system approved by the Provost.
9. Online courses must have the X section designation or exceptions must be approved by the Provost.
10. The Academic and Graduate Councils should initiate a process whereby courses using alternative instructional delivery methods (e.g., eight week, five week,, Saturday, minisession) be reviewed over time.

Members of the committee were Dr. Taralynn Hartsell, Dr. Elizabeth Haynes, Dr. Steve Oshrin, Dr. David Walker representing Academic Council and Dr. Ann Blackwell, Dr. Denise Brown, Dr. Sharon Rouse representing Graduate Council.

ACADEMIC COUNCIL CONSITUTION

2 DIVISION 2 MEMBERSHIP

2.1 Article 1 Membership Scope and Classes

2.1.1 The Academic Council shall be composed of elected representatives from the full-time faculties of designated academic divisions of the University, designated administrative officers of the University, and appointed undergraduate students.

Proposed amendment to Article 2.1.1 of Constitution

2.1.1 The Academic Council shall be composed of elected representatives from the full-time faculties of designated academic divisions of the University **with administrative rank no higher than Chair**, designated administrative officers of the University, and appointed undergraduate students.

ACADEMIC COUNCIL BYLAWS

DIVISION 7 INTERCOLLEGIATE CURRICULUM COMMITTEE

Article 1 Definition

Section 7.1.1 The Intercollegiate Curriculum Committee is a standing committee that shall be responsible for reviewing existing course and new course proposals submitted to the Academic Council in order to determine whether course duplication appears to exist. The Committee shall report to the Academic Council as needed.

Proposed change to Section 7.1.1 of Bylaws

Section 7.1.1 The Intercollegiate Curriculum Committee is a standing committee that shall be responsible for reviewing existing course and new course proposals **after submission to and consideration by** the Academic Council in order to determine whether course duplication appears to exist. The Committee shall report to the Academic Council as needed.

Academic Council Minutes
The University of Southern Mississippi
June 2, 2008

The Academic Council met at 3:30 p.m. on June 2, 2008, in Cook Library room 123 with Dr. Taralynn Hartsell, Chair of the Academic Council, presiding.

The following voting members were present: Dr. Tammy Barry, Dr. Richard Conville, Dr. Michael Forster, Dr. Elizabeth Haynes, Dr. Taralynn Hartsell, Dr. Douglas Masterson, Dr. James McGuire, Ms. Adrienne McPhaul, Dr. Shahdad Naghshpour, Dr. Stephen Oshrin, Dr. Louise Perkins, Dr. Stacy Reischman, and Dr. David Walker.

The following voting members were represented by proxies to constitute a quorum:

Dr. Joyous Bethel for Dr. Mitchell Berman, Dr. Louise Perkins for Dr. Lin-Miao Agler, Dr. Douglas Masterson for Dr. Patricia Biesiot, Dr. David Beckett for Dr. Myron Henry, and Ms. Adrienne McPhaul for Dr. Mary Lux.

The following non-voting members were present: Ms. Nancy Kaul, Dr. Bob Lyman, Dr. William Powell, and Mr. Greg Pierce.

The following guests were present: Dr. Douglas Bristol, Dr. Mark Klinedinst, Ms. Kathryn Lowery, Dr. Elaine Molaison, Ms. Dawn Porter, and Ms. Desiree Rodriguez

1.0 Call to Order

The meeting was called to order at 3:30 p.m. with Dr. Taralynn Hartsell presiding. To begin the meeting she introduced Dr. Bob Lyman to the council. Dr. Lyman expressed his excitement to be at the University of Southern Mississippi and encouraged Academic Council to continue the good work.

2.0 Adoption of the Agenda

Dr. Hartsell presented the agenda for approval. Dr. Forster moved and Dr. Oshrin seconded a motion to approve the agenda. The motion passed.

3.0 Approval of the Minutes

Dr. Hartsell presented the April 7, 2008 and May 5, 2008 minutes for approval. Dr. Haynes moved and Dr. Forster seconded a motion to approve the minutes. The motion passed.

4.0 Course Proposals

4.1 Old "Course" Business

4.1.1 Dr. Hartsell presented the retroactive credit for foreign language courses and requested that they remain tabled.

4.2 New "Course" Business

4.2.1 College of Arts & Letters
No new business.

4.2.2 College of Business
No new business.

4.2.3 College of Education & Psychology
Department of Child and Family Studies

Dr. Hartsell presented the request to approve the modification of FAM 490. Dr. Barry moved and Dr. Perkins seconded a motion to approve the modification of FAM 490. The motion passed.

4.2.4 College of Health
Department of Community Health Sciences
Dr. Hartsell presented the request to approve the addition of the Health Policy and Administration emphasis area. Dr. Oshrin moved and Dr. Forster seconded a motion to approve the addition of the Health Policy and Administration emphasis area.
The motion passed.

4.2.5 College of Science & Technology
No new business.

5.0 Reports

5.1 Chair Report-Dr. Taralynn Hartsell
(See attached.)

5.2 Chair-Elect Report
Dr. Walker stated that he has an appointment to meet with the resource allocation consultant. He expressed to the council that if anyone had any questions or comments that he would be more than willing to present them to the consultant. Dr. Walker also commented that he is a representative on the Strategic Enrollment Planning committee and encourages feedback for him to take back to this committee.

5.3 Secretary –Report
No report.

5.4 SACS/QEP/Alternative Learning
Dr. Powell announced that the writing center is now open and that the speaking center is well on its way. Dr. Powell wanted the council to remind their respective departments that all program changes do need to be approved through council before being offered to the campus community. Dr. Powell also announced that on June 18th there will be a showcase of distance education possibilities in the Thad Cochran Center. Along those lines he stated that the IHL course redesign is on its way with currently 18 programs across the state being reviewed. Of the 18 programs USM has 7 to be considered. Dr. Powell is very confident that we will have at least one of our programs be endorsed for the course redesign.

5.5 Standing Committees – Review of Membership

5.5.1 Academic Standards – Dr. David Walker
No report.

5.5.2 Bylaws – Dr. Mary Lux
No report.

5.5.3 Elections – Dr. James McGuire
Dr. McGuire stated that all elections for the new AC members were complete and many of them were present today. He also stated that the elections for the Grade Review Council were currently being completed.

5.5.4 General Education – Dr. Amy Young
No report.

5.5.5 Intercollegiate – Dr. Stacy Reischman
No report.

5.5.6 Program Reviews-Dr. Elizabeth Haynes

Dr. Haynes stated that three Program Reviews were emailed to the council last week. Two out of the three were presented last month. Dr. Haynes commented that these programs are very strong programs. There were some concerns associated with money. Some issues could be solved at the department level but others were university wide concerns that could not be resolved as easily. After council approves these program reviews they will then be forwarded to the Provosts Office.

6.0 Old Business

6.1 Program Review Summaries

Dr. Haynes recommended on behalf of the Program Review Committee three program reviews for approval: Anthropology & Sociology, Physics & Astronomy and Speech Communication. Council approved all three program review summaries. (See attached.)

7.0 New Business

7.1 No new business.

8.0 Adjourn

Dr. Hartsell adjourned the meeting at 4:10 p.m. This concludes the 2007-2008 Academic year.

Greg Pierce, Recording Secretary

Taralynn Hartsell, Chair

ACADEMIC COUNCIL MINUTES SUMMARY
June 2, 2008

College of Arts and Letters

Department of Foreign Languages and Literatures

Tabled: **Awarding retroactive academic credit for basic Foreign Language courses.**

College of Education & Psychology

Department of Child and Family Studies

Modify: FAM 490 Practicum. Three to nine hours.

To: FAM 490 Practicum. One to nine hours.
Effective spring 2009.

College of Health

Department of Community Health Sciences

Add: New emphasis area of Health Policy and Administration.
Effective

I would like to express my final words as this year's Academic Council chair in a quote:

It seems that we learn lessons when we least expect them but always when we need them the most, and, the true "gift" in these lessons always lies in the LEARNING process itself (Cathy Lee Crosby).

This year has certainly been a LEARNING experience for me. Serving as Chair, I have been involved in academic-related issues on campus concerning undergraduate education that I would not have experienced before.

Therefore, I appreciate the opportunity to become involved with Academic Council because I have become aware of the issues involved in planning undergraduate education, and also how the University views undergraduate education. I see promising results for the future of undergraduate education at Southern Miss along with the help of the new administration, and I do hope that the programs here will continue to grow.

There are many people I would like to thank. First, Pat Biesiot you served the Chair-elect position VERY well in the first half of the year. I valued your LONG HISTORY at the University and you provided me with guidance and advice. I also have to say that it appears you LIVE by the computer because as soon as I throw you an e-mail, you were there with a response. I wish you well in your endeavors as administrator.

David Walker, I would like to thank you for your support and feedback as Chair-elect for the second half. I know that being "thrown to the fire" has not been easy this year, but I am expecting that you will serve Academic Council well next year. Your background at the University and involvement with service committees will provide you with the foundation that you need to become successful. So, all I can say is, "go for it!"

Adrienne McPhaul, you and I have had two years together. I am grateful for your willingness to help us whenever possible and to also organize the meetings for Academic Council. Your input and feedback on Academic Council matters have been VERY much appreciated, and I know that you will continue to succeed in this area. Thus, continue what you do and you will be successful.

To the Chairs of the various committees, we have had a busy year in 2007-2008 and you have all done your jobs well! Without your help, issues and tasks would not have been taken care of and your leadership on the committees is very much appreciated for "Leadership is action, not position." As for the committee members themselves, all I have to say is "jobs well done and thank you for your time and efforts."

Finally, I would like to thank Nancy Kaul and the individuals from the Registrar's office for being there at meetings to keep me straight in terms of protocol, and also for answering questions that I have not had an answer for.

For Academic Council, I see change in the future. Change is necessary, and this requires leadership. Academic Council serves as part of that leadership, and its role should not be downplayed. Next year, I anticipate Academic Council to become heavily involved in:

- (1) *Overseeing assessment of courses, programs, and instruction.* This will be a continuing effort for members of Academic Council. Faculty, staff, and administrators need to be reminded that meeting certain learning outcomes and standards specified by the program is an important step of ensuring quality education to the students at Southern Miss. Continuous review of course and program proposals is vital toward proper assessment and curriculum improvement.
- (2) *Restructuring of the General Education Program (GEC).* IHL has been exploring ways to manage how the General Education Curriculum is being interpreted by various higher education institutions in Mississippi. The GEC standing committee, as well as members of Academic Council, will be heavily involved during this restructuring effort. Maintaining consistency and reducing course hours required for the GEC will become two major issues as Academic Council and other interested bodies revisit the GEC at Southern Miss.
- (3) *Ensuring that programs meet and address quality standards.* This will always be an important role for Academic Council.
- (4) *Evaluating alternative delivery methods (e.g., distance learning, mini-sessions, compressed courses, hybrid) and dual-campus offerings.* Because more programs and courses are transitioning toward alternative delivery formats, assessing quality will be a major concern for Academic Council. Making sure that the instructor, staff, and department are ready to offer such courses needs to be periodically assessed. Also, because there is interest to offer identical degree programs on more than one campus, ensuring consistency of course content, instructional strategies, delivery modes, and the availability of comparable resources (e.g., library access) will become major concerns during decision-making.

Thus, to the future members of Academic Council (and past), please continue your efforts in making Southern Miss a great place to obtain a quality education, and to continue striving in assessing AND reassessing programs/courses for excellence and appropriateness. Your jobs are never done!

Thank you.

Taralynn Hartsell, Academic Council Chair 2007-2008

Anthropology and Sociology Program Review
Academic Council Recommendations
May, 2008

The department of Anthropology and Sociology carried out a self-study in the fall of 2007. The program underwent an external review as well as review of the self-study by members of the Program Review Committee of Academic Council. The department responded to initial recommendations and the Dean of the College of Arts and Letters also prepared a response with recommendations. The final recommendations given below are based on the above-listed documents.

Strengths

1. The department has strong programs that were lauded by the external reviewers.
2. Students in both programs are generally of high caliber. Graduates typically are placed in good professional positions and/or attend highly regarded graduate programs
3. The faculty is qualified and productive.
4. There is a strong sense of collegiality and good will within the department.

Recommendations (Source given in parentheses following each recommendation)

1. Address salary compression issues for faculty. (External reviewers). The College of Arts and Letters has committed to increasing adjunct pay over time. **The issue of faculty salary compression goes beyond this department and needs to be addressed by the University.**
2. Provide consistent and reliable research start-up funds for new faculty as well as increased travel support. (External reviewer). The College of Arts and Letters is addressing this issue through a plan to provide five percent of annual salary as a basic start-up package. Travel support remains problematic. **This issue goes beyond this department and needs to be addressed at the University level.**
3. Faculty are perceived as being overloaded with teaching and service responsibilities at the expense of scholarship. (AC Program Review Committee, External reviewers). New faculty lines have been added in Sociology, attention to course rotations will be given with the expectation of somewhat reduced teaching loads, and a review of service commitments are steps that have been taken in this area by the department and the College. Continued attention needs to be devoted to this area.
4. Provide and equip additional laboratory spaces. (AC Program Review Committee, External reviewers, Dean of CoAL). External reviewers judged laboratory facilities as inadequate to very poor. Some laboratory space was lost to Katrina and has not been replaced. The department will seek grants for equipment, but space and additional support for equipment needs to come from the University. **This issue needs to be addressed at the University level.**
5. The administrative assistant's position needs to be reclassified and upgraded. (External reviewers) The College of Arts and Letters is reviewing support staff in each department and will be reclassifying where appropriate. The department has hired two work-study students to assist with clerical duties.
6. Department operating budget needs to be increased (AC Program Review Committee, External reviewer). The College of Arts and Letters has embarked on a plan whereby operating budgets of units within the College will be increased over time through reallocation of unused salary monies. Other support would have to come from the University.

Other issues identified in the various reviews are being addressed by the Department and/or College.

Physics and Astronomy Program Review
Academic Council Recommendations
May, 2008

The Department of Physics and Astronomy carried out a self-study in the fall of 2007. The program underwent an external review as well as review of the self-study by members of the Program Review Committee of Academic Council. The department responded to initial recommendations and the Dean of the College of Science and Technology also prepared a response with recommendations. These final recommendations are based on the above-listed documents.

Strengths

5. The department has a strong, well-coordinated program
6. The faculty is qualified and productive.
7. The department sustains an environment for student that is conducive to research and study and in which both faculty and students feel comfortable.
8. External support and collaboration have increased and are contributing to enhanced program quality.
9. The department provides research opportunities for undergraduate students

Recommendations (Source given in parentheses following each recommendation)

7. Address increased pay for adjuncts. (AC Program Review Committee, External reviewer). **This issue goes beyond this department and needs to be addressed by the University.**
8. Review and refine department mission, goals and objectives (External review). The department accepted this charge in their response.
9. Aggressive recruitment efforts are needed to increase undergraduate enrollment and efforts made to retain and graduate more students. (External review). The department is addressing this issue through high school recruiting visits and other methods.
10. The department needs to continue to work on assessing learning outcomes for program evaluation. (AC Program Review Committee, External review).
11. The department needs to continue to work on assessing program outcomes through such means as alumni surveys, employer surveys, advisory board, etc. (AC Program Review Committee, External review).
12. The budget for library acquisitions needs to be increased (AC Program Review Committee). **This issue needs to be addressed by the University.**

Other issues identified in the various reviews are being addressed by the Department and/or College.

Speech Communication Program Review
Academic Council Recommendations
May, 2008

The department of Speech Communication carried out a self-study in the fall of 2007. The program underwent an external review as well as review of the self-study by members of the Program Review Committee of Academic Council. The department responded to initial recommendations and the Dean of the College of Arts and Letters also prepared a response with recommendations. These final recommendations are based on the above-listed documents.

Strengths

1. The department has a strong, well-coordinated program
2. Student retention rates are high and students appear to be satisfied with the program.
3. Students have strong employment opportunities.
4. The curriculum compares well to that of similar institutions.
5. The faculty is qualified and productive.

Recommendations (Source given in parentheses following each recommendation)

6. Address salary compression issues for faculty and increased pay for adjuncts. (AC Program Review Committee, External reviewer). The College of Arts and Letters has committed to increasing adjunct pay over time. **The issue of faculty salary compression goes beyond this department and needs to be addressed by the University.**
7. Provide consistent and reliable research start-up funds for new faculty. (AC Program Review Committee, External reviewer). The College of Arts and Letters is addressing this issue through a plan to provide five percent of annual salary as a basic start-up package. **This issue goes beyond this department and needs to be addressed at the University level.**
8. Continue to review and refine learning outcomes assessments (AC Program Review Committee, External reviewer). The department is addressing this issue through assigned committees that have already developed recommendations.
9. The Speaking Center should be renovated and improved (External reviewer). Plans have been drawn up to address this but resources must come from the University.
10. The budget line for the Speaking Center Director should be located in the department where the Director holds tenure (External reviewer). This would be consistent with practice in other universities and would only require reallocation of the budget line.
11. Facilities needed include a research lab and classrooms equipped with appropriate technology. (AC Program Review Committee, External reviewer). Support for this needs to come from the University.
12. Department operating budget needs to be increased (AC Program Review Committee, External reviewer). The College of Arts and Letters has embarked on a plan whereby operating budgets of units within the College will be increased over time through reallocation of unused salary monies. Other support would have to come from the University.
13. The budget for library acquisitions needs to be increased (AC Program Review Committee, External reviewer). **This issue needs to be addressed by the University.**
14. A stable cycle of technology replacement should be implemented outside of the departmental operating budget (External reviewer). The College of Arts and Letters is looking at several models for doing this but has no firm plans in place at this time.

Other issues identified in the various reviews are being addressed by the Department and/or College.

Academic Council Minutes
The University of Southern Mississippi
June 2, 2008

The Academic Council met at 4:10 p.m. on June 2, 2008, in Cook Library room 123 with Dr. David Walker, Chair of the Academic Council, presiding.

The following voting members were present: Dr. David Beckett, Dr. Douglas Bristol, Dr. Richard Conville, Mr. Desmond Fletcher, Dr. Elizabeth Haynes, Dr. Taralynn Hartsell, Dr. Mark Klindedinst, Dr. Douglas Masterson, Dr. James McGuire, Ms. Adrienne McPhaul, Dr. Elaine Molaison, Dr. Shahdad Naghshpour, Dr. Stephen Oshrin, Dr. Stacy Reischman, and Dr. David Walker.

The following voting members were represented by proxies to constitute a quorum:
Dr. Michael Forster for Dr. Joyous Bethel and Ms. Adrienne McPhaul for Dr. Mary Lux.

The following non-voting members were present: Ms. Nancy Kaul, Dr. William Powell, and Mr. Greg Pierce.

The following guests were present: Dr. Tammy Barry, Dr. Michael Forster, Ms. Kathryn Lowery, Dr. Louise Perkins, Ms. Dawn Porter, and Ms. Desiree Rodriguez.

1.0 Call to Order

The meeting was called to order at 4:10 p.m. with Dr. David Walker presiding.

2.0 Adoption of the Agenda

Dr. Walker presented the agenda for approval. Dr. Conville moved and Dr. Haynes seconded a motion to approve the agenda. The motion passed.

3.0 Course Proposals

3.1 Old "Course" Business

3.1.1 No old course business.

3.2 New "Course" Business

3.2.1 No new course business.

5.0 Reports

5.1 Chair Report-Dr. David Walker

Dr. Walker stated that he believes in one hour meetings. He requested that the council give him ideas on how to shorten meetings yet still making them productive and efficient.

5.2 Chair-Elect Report

No report.

5.3 Secretary –Report

No report.

5.4 SACS/QEP/Alternative Learning

No report.

5.5 Standing Committees – Review of Membership

5.5.1 Academic Standards –

No report.

5.5.2 Bylaws –

No report.

5.5.3 Elections – Jim McGuire, Chair
No report.

5.5.4 General Education – Dr. Richard Conville, Chair
No report.

5.5.5 Intercollegiate – Dr. Stacy Reischmann, Chair
No report.

5.5.6 Program Reviews-
No report.

6.0 Old Business

6.1 No old business.

7.0 New Business

7.1 Elect new Chair-Elect

Dr. Hartsell nominated Dr. Elizabeth Haynes. Dr. Forster moved and Dr. Conville seconded a motion to close nominations. The motion passed.

7.2 Elect new Corresponding Secretary

Dr. Hartsell nominated Ms. Adrienne McPhaul. Dr. Haynes moved and Dr. Oshrin seconded a motion to close nominations. The motion passed.

8.0 Adjourn

Dr. Hartsell adjourned the meeting at 4:20 p.m.

Greg Pierce, Recording Secretary

David Walker, Chair