

Academic Council Minutes
The University of Southern Mississippi
September 11, 2006

The Academic Council met at 3:30 p.m. on September 11, 2006, in the Union, Rooms B & C with Dr. Donna Davis, Chair of the Academic Council, presiding.

The following voting members were present: Dr. Ann Blackwell, Dr. Donna Davis, Dr. Jeffrey Evans, Dr. Michael Forster, Dr. Taralynn Hartsell, Dr. Stanley Hauer, Dr. Myron Henry, Dr. James McGuire, Ms. Adrienne McPhaul, Dr. Bobby Middlebrooks, Dr. Steve Oshrin, and Dr. Amy Young.

The following voting members were represented by proxies to constitute a quorum: Dr. James McGuire for Dr. Jane Boudreaux, Dr. Stanley Hauer for Dr. William Powell, Dr. Ann Blackwell for Dr. Thelma Roberson, and Dr. Taralynn Hartsell for Dr. David Walker.

The following non-voting members were present: Ms. Nancy Kaul.

The following guests were present: Dr. David R. Davies, Dr. Joan Exline, Ms. Donna Fielder, Ms. Julie Howdeshell, and Ms. Dawn Porter.

1.0 Call to Order

The meeting was called to order at 3:30 p.m. with Dr. Davis presiding.

2.0 Adoption of the Agenda

Dr. Davis presented the agenda for approval. She stated that the agenda be modified as follows:

- Add 4.1.6 for discussion of QEP

Dr. Young moved and Dr. Evans seconded a motion to approve the agenda as modified. The motion passed.

3.0 Course Proposals

3.1 Old "course" business

3.2 New course business

3.2.1 College of Arts and Letters

3.2.1.1 *Department of Art and Design*

Dr. Davis presented the request to modify ART 309.

Dr. Young moved and Dr. Forster seconded a motion to approve the request to modify ART 309. The motion passed.

3.2.1.2 Dr. Davis presented the request to add ARE 457 and ARE 480.

Dr. Young moved and Dr. Oshrin seconded a motion to approve these courses as a group. The motion passed.

Dr. Young moved and Dr. Oshrin seconded a motion to approve the request to add ARE 457 and ARE 480. The

motion passed. (These courses were previously approved at the April 3, 2006 meeting.)

3.2.1.3 Addition of ARE 480 Psychology of Art
(Approved above)

3.2.1.4 Dr. Davis presented the request to modify ID 325 and ID 342. (Remove writing intensive)

Dr. Young moved and Dr. Forester seconded a motion to approve the modification of these courses as a group. The motion passed.

Dr. Young moved and Dr. Forester seconded a motion to approve the modification of ID 325 and ID 342. The motion passed.

3.2.1.5 Modification of ID 342.(Remove writing intensive)
(Approved above)

Concern was expressed regarding the approval of these courses due to the courses being writing intensive.

Dr. Davis requested that the GEC come forward with a requirement or procedure about writing intensive course requirements.

3.2.1.6 *Department of English*

Dr. Davis presented the request to modify ENG 099.

Dr. Hauer moved and Dr. Young seconded a motion to approve the modification of ENG 099. The motion passed.

3.2.2 College of Business
No courses presented.

3.2.3 College of Education and Psychology
No courses presented.

3.2.4 College of Health
No courses presented.

3.2.5 College of Science and Technology
No courses presented.

4.0 Reports

4.1 Chair Report

Dr. Davis reported on the meeting with Provost Grimes and several of the items discussed will be covered later in this meeting. One major concern discussed was Independent Study. Dr. Davis stated that other topics of discussion with Dr. Grimes will be presented and discussed at the October 2006 meeting due to the completion of elections.

4.1.1 Academic Council Functions

Dr. Davis stated that Academic Council's mission is to enhance, enforce, and guide the Academic Standards for this University.

This is a critical function. She felt that Council's function will become more important with changes occurring within the University.

Dr. Young expressed concern and asked for clarification regarding high expectations of the addition of online programs.

Dr. Exline stated that there is not an "expectation" but that she had been asked to direct the planning efforts related to Alternative and Distance Learning. Dr. Exline is going to every College this month to meet with Deans and Chairs, not to dictate what programs go online, but to talk with them about their interests in alternative programming and how her staff can help. Dr. Exline also stated that if units do not wish to add online programs then her department will move on to those that are interested. No one is being forced to offer online programs.

Dr. Davis wanted to know the difference between the LEC and what Dr. Exline is doing with online programs. Dr. Exline stated that the Learning Enhancement Center (LEC) focuses on faculty development and training, with WebCT and other delivery mechanisms. Dr. Exline is focusing on planning programs.

- 4.1.2 Dr. Davis asked that committee appointments be made after elections are completed. She asked Dr. James McGuire to chair the Elections Committee, to which he agreed. Dr. Davis stated that the College of Business has an opening for one representative and the College of Arts and Letters has an opening for two representatives. These positions need to be filled as soon as possible. She noted that only one member from the College of Business needs to be appointed for Grade Review. At this time, there are no outstanding grade reviews.

Dr. Young moved and Dr. Oshrin seconded a motion to temporarily supersede the bylaws for the elections for an Academic Council representative and for Grade Review such that in the first round the simple majority shall determine, and if there is no simple majority, the most votes in the second round.

Dr. Henry moved and Dr. Middlebrooks seconded a motion to table the above motion. The motion passed.

Dr. Davis requested that current representatives for the College of Arts and Letters recommend someone to serve as an interim representative.

Dr. Young recommended Dr. David R. Davies to serve as the interim representative for the College of Arts and Letters in which he agreed.

- 4.1.3 Meeting with the Provost

(Discussed under 4.1.1)

4.1.4 Independent Study Elimination

Dr. Davis stated that no action was taken on a written report presented to the Provost to bring together facts of the elimination of Independent Study. Dr. Davis will provide Council with a copy of the report and Dr. Exline will ensure that precise instructions are sent so that Council can further discuss. Dr. Davis charged the Academic Standards Committee with bringing forth any recommendations so that this can be discussed further with the Provost.

4.1.5 Academic Integrity Policy

Dr. Davis inquired on the proposed Academic Integrity Policy presented to Council by Dr. Eddie Holloway's office. The proposed policy was to be accepted pending revisions. A three person committee was appointed to work with Dr. Holloway regarding the revisions.

Dr. Exline will follow-up with Dr. Holloway regarding the policy and Dr. Davis will ask Dr. Holloway to attend the October 2006 Academic Council meeting to discuss the policy.

4.1.6 Quality Enhancement Program (QEP) Business

Ms. Julie Howdeshell stated that in order to ensure regular communication between the QEP and Academic Council, the QEP would like a liaison. Ms. Howdeshell will serve as the liaison and will report regularly to Council. She requested that the QEP be added to the agenda of the next GEC meeting to present its finding in an annual report. The QEP would like Academic Council to address the use of rubrics on campus in order to help with assessment efforts and to reduce duplication and confusion. Ms. Howdeshell reported that the QEP Seminars started September 11th with 8 participants representing the 5 colleges and the Gulf Coast. She added that both the Speaking and Writing Centers opened September 5, 2006.

4.2 Chair-Elect Report

Dr. Hartsell had no report.

4.3 SACS

4.3.1 SACS Status – Dr. Joan Exline

Dr. Exline reported that the final report is due by the end of this month. Her area has undergone some personnel changes, Ms. Jodi Pettazoni is now the Director of Institutional Effectiveness and Ms. Julie Howdeshell is Director of QEP.

There are two areas still being addressed as the final SACS report is written. One area is the assessment reports. Since everyone filed assessment plans, they must now submit the year-end reports. It is especially important to demonstrate the use of results from the plan. The other problem area is the University was flagged on the number of full-time faculty by program and teaching site. When

the number of full-time faculty for a program falls below 70%, it triggers a review. Data are being analyzed and action plans documented for the report. Dr. Exline noted that she is aware that faculty are somewhat stressed with the demands of assessment and those in her area are looking at ways to make this easier for all.

4.3.2 GEC/Assessment – Dr. Jeff Evans

Dr. Evans reported that he was responsible for setting deadlines for assessment documents this summer. SACs was concerned with what they felt was a lack of targeted assessments for our General Education Curriculum that demonstrated our students were learning college level competencies. The GEC had asked for assessment data for the 2005-2006 school year that was due early in June. All but two courses had submitted assessment results for lower level core courses. The GEC also asked for summer assessment results for core courses and received a few of those results. We requested all assessment plans by a September 1 deadline for GEC lower level courses, writing intensive courses, and capstone courses, along with describing how they are to be assessed this year. Included also was a request for syllabi for each course. Institutional Effectiveness has been collecting those plans. We did discover problems along the way that we need to work through this next year. As an example, a few assessment plans were turned in with grades as an assessment tool even though we have asked units not to use grades for core assessments. The chair of the GEC committee served, along with other Council members, on search committees for the Institutional Effectiveness and QEP Directors. He had weekly consultations with the QEP Director and the Office of Institutional Effectiveness. He and Dr. Donna Davis met twice with the Council of Chairs informing them of what the GEC and Academic Council were doing and informed them of planned meetings with the GEC core faculty. Dr. Evans and Dr. Davis gave a presentation to new faculty at Orientation and presented what Academic Council was, the GEC core, the need for core assessments, and the QEP. Dr. Davis and Dr. Evans, with the Director of Institutional Effectiveness and the Director of the QEP had a meeting with all core faculty for the lower level courses in Hattiesburg. They met together (60 out of 200 attended) and conducted a meeting on the Gulf Coast Campus, where about 20 faculty attended. The role of Academic Council, the core, the core assessment process and the use of assessment results were topics presented to the faculty.

Dr. Evans presented the Council's draft of possible new learning outcomes that the subcommittee chaired by Dr. Ann Blackwell developed.

He pointed out the plan of the Council from last spring to use this fall to collect feed-back about the draft of nine learning outcomes, then in the spring finalize learning outcomes with a review of courses that can meet those outcomes, and potential implementation of the new learning outcomes for the fall 2007

school year. Dr. Evans stated they are making sure courses meet the core learning outcomes because the outcomes may be changing. The new nine learning outcomes are not dramatically different from what we already have. Dr. Evans stated that there will be fine tuning to the core, not a complete reconstruction of the core. Dr. Evans will resend a copy of the draft of the nine new learning outcomes for all to review. These were also distributed in the June 2006 meeting. Dr. Blackwell stated that this is to make assessment more manageable. Dr. Evans is working on a draft of a response to the GEC recommendation of SACs. This has to be done in the final form in about two weeks.

Dr. Davis stated that Dr. Hauer has agreed to serve as representative for program reviews.

- 4.4 Standing Committees
 - 4.4.1 Academic Standards
No report.
 - 4.4.2 Bylaws – Dr. Thelma Roberson, Chair
No report.
 - 4.4.3 Elections
No report.
 - 4.4.4 General Education – Dr. Jeff Evans
 - 4.4.5 Intercollegiate
No report.
- 5.0 Approval of the Minutes
Dr. Young moved and Dr. Evans seconded a motion to approve the minutes of June 12, 2006. The motion passed.
- 6.0 New Business

Dr. Evans asked Dr. Exline if the University is going to implement the 124 hours or are we still with the old catalog. Dr. Exline stated that her understanding is that the 124 hours will be in the bulletin for fall 2007 .

Dr. Davis requested information on the deadline for getting course proposals in to get in the next year's bulletin. Ms. Dawn Porter reported that course proposals cannot be accepted past November 2006.

Dr. Young inquired about room assignments and Ad Astra. Dr. Exline stated that Mr. Greg Pierce will discuss this topic at President's Council on September 12, 2006.
- 7.0 Adjourn
Dr. Davis adjourned the meeting at 5:15 p.m. The next Academic Council meeting is scheduled for October 2, 2006.

Greg Pierce, Recording Secretary

Donna Davis, Chair

ACADEMIC COUNCIL MINUTES SUMMARY

September 11, 2006

College of Arts and Letters

Department of Art and Design

| | | |
|---------|---------|--|
| Modify: | ART 309 | <u>Visual Art Elements.</u> |
| To: | ARE 309 | <u>Art in the Elementary Schools.</u> Effective spring 2007. |
| Add: | ARE 457 | <u>Aesthetics & Art Criticism.</u> Three hours. Effective spring 2007. |
| Add: | ARE 480 | <u>Psychology of Art.</u> Three hours. Effective spring 2007. |
| Modify: | ID 325 | <u>History of Interior Furnishings and Decorative Art.</u> |
| To: | ID 325 | <u>History of Interior Furnishings and Decorative Art.</u> Writing intensive component removed. Effective spring 2007. |
| Modify: | ID 342 | <u>Residential Interior Design II.</u> |
| To: | ID 342 | <u>Residential Interior Design II.</u> Writing intensive component removed. Effective spring 2007. |

Department of English

| | | |
|---------|---------|---|
| Modify: | ENG 099 | <u>Introduction Composition.</u> Pass/Fail. |
| To: | ENG 099 | <u>Introduction Composition.</u> Graded (A-F). Effective spring 2007. |

Academic Council Minutes
The University of Southern Mississippi
October 2, 2006

The Academic Council met at 3:30 p.m. on October 2, 2006, in the Union, Hall of Honors with Dr. Donna Davis, Chair of the Academic Council, presiding.

The following voting members were present: Dr. Lin-Miao Agler, Dr. Ann Blackwell, Dr. Jane Boudreaux, Dr. David Davies, Dr. Donna Davis, Dr. Jeffrey Evans, Dr. Michael Forster, Dr. Trellis Green, Dr. Taralynn Hartsell, Dr. Stanley Hauer, Dr. Myron Henry, Dr. James McGuire, Ms. Adrienne McPhaul, Dr. Bobby Middlebrooks, Dr. Steve Oshrin, Dr. Thelma Roberson, Dr. James Pat Smith, and Dr. Amy Young.

The following voting members were represented by proxies to constitute a quorum: Ms. Nancy Kaul for Dr. Jon Carr, Dr. Stanley Hauer for Dr. William Powell, and Dr. Taralynn Hartsell for Dr. David Walker.

The following non-voting members were present: Ms. Carolyn Cawthon, Ms. Nancy Kaul, Mr. Greg Pierce, and Dr. Joe Whitehead.

The following guests were present: Dr. Patricia Biesiot, Dr. Gerald Buisson, Ms. Donna Fielder, Mr. Desmond Fletcher, Ms. Julie Howdeshell, Dr. Jodie Jawor, Dr. Ed Mann, Dr. Tom Pittman, Ms. Dawn Porter, and Dr. Steve Yeun.

1.0 Call to Order

The meeting was called to order at 3:30 p.m. with Dr. Davis presiding.

2.0 Adoption of the Agenda

Dr. Davis presented the agenda for approval. She stated that the agenda be modified as follows:

- Renumber the agenda starting with 4.2 through 7.0
 - Add the request to untable MIS 476 under 3.1 Old “course” Business
- Dr. Young moved and Dr. Evans seconded a motion to approve the agenda as modified. The motion passed.

3.0 Course Proposals

3.1 Old “course” business

3.1.1 College of Business

School of Accountancy and Information Systems

Dr. Davis presented the request to untable MIS 476.

Dr. Young moved and Dr. Evans seconded a motion to untable MIS 476. The motion passed.

Dr. Oshrin moved and Dr. Young seconded a motion to approve the addition of MIS 476. The motion passed.

3.2 New course business

3.2.1 College of Arts and Letters

3.2.1.1 *Department of History*

Dr. Davis presented the request to add HIS 405.

Dr. Young moved and Dr. Middlebrooks seconded a motion to approve the request to add HIS 405. The motion passed.

3.2.1.2 *Department of Art and Design*

Dr. Davis requested that ART 442 and ART 443 be tabled and forwarded to the Intercollegiate Committee for review.

Dr. Davis presented the request to add ART 464.

Dr. Young moved and Dr. Smith seconded a motion to approve the request to add ART 464. The motion passed.

3.2.2 College of Business

Moved and discussed under 3.1.

3.2.3 College of Education and Psychology

No courses presented.

3.2.4 College of Health

3.2.4.1 *Department of Speech & Hearing Sciences*

Dr. Davis presented the request to add SHS 451.

Dr. Boudreaux moved and Dr. Forester seconded a motion to approve the addition of SHS 451. The motion passed.

3.2.5 College of Science and Technology

3.2.5.1 *Department of Administration of Justice*

Dr. Davis presented the request to add FSC 435.

Dr. Oshrin moved and Dr. Young seconded a motion to approve the addition of FSC 435. The motion passed.

3.2.2.5 *Department of Biological Sciences*

Dr. Davis presented the request to add BSC 473, 480, and 480L.

Dr. Middlebrooks moved and Dr. Evans seconded a motion to approve the addition of BSC 473, 480, and 480L as a group. The motion passed.

Dr. Young moved and Dr. Middlebrooks seconded a motion to approve the addition of BSC 473, 480, and 480L. The motion passed.

3.2.5.3 *Department of Economic & Workforce Development*

Dr. Davis presented the request to add ED 400.

Dr. Young moved and Dr. Roberson seconded a motion to approve the addition of ED 400. The motion passed.

Dr. Davis presented the request to add ED 410.

Dr. Young moved and Dr. Oshrin seconded a motion to table the request to add ED 410. The motion passed.

Dr. Davis requested that WTD 425 be tabled and forwarded to the Intercollegiate Committee for review.

Dr. Davis requested that a new program, Bachelor of Science in Applied Technology be tabled.

3.2.5.4 *School of Construction*

Dr. Davis presented the request to modify AEC 315, 320, and 496.

Dr. Evans moved and Dr. Boudreaux seconded a motion to approve these modifications as a group. The motion passed.

Dr. Oshrin moved and Dr. Middlebrooks seconded a motion to approve the modification of AEC 315, 320, and 496. The motion passed.

4.0 Reports

4.1 Chair Report

Dr. Davis reported on the meeting with Provost Grimes. She listed several items of discussion as follows.

- Ad Astra – Dr. Davis stated that schedule guide entry will begin on October 2, 2006 and go through November 1, 2006. Departments can make adjustments. Dr. Davis inquired on the benefits of utilizing Ad Astra. The Registrar's Office responded that there was more efficient use of the facilities and ability to plan long term. Mr. Greg Pierce added that this software also gives the ability to analyze room data such as; number of percentages of classes being offered at same time frames.
- Academic Integrity Policy – Dr. Davis stated that this policy has been presented to the Academic and Graduate Council's. There are differences among these two bodies. These differences include primarily the requirement that students report violations of the Academic Integrity Policy. It was suggested by Provost Grimes with Dr. Davis in agreement, that a Conference Committee be formed from both Councils along with a student representative to resolve these differences. The proposal was made that the Council's overcome this concern by including a statement in the bulletin that a student is responsible for adhering to the Academic Integrity Policy and
- Independent Study – Dr. Davis stated that Independent Study is now administered by the separate departments. Departments have the capability of indicating Independent Study sections. Dr. Davis also added that a grade of "I" can be given at the end of a term and there not be a time lapse for the Independent Study sections. Being that these courses are under the control of the department, those offering these sections, will also be entering the grades.
- The "C" Grade – Dr. Davis stated that another topic of discussion was the ability to appeal a "C" grade. It was indicated that D's and F's can be appealed but not C grades. Mr. Greg Pierce stated that

the above statement is true and that Council passed during the overhaul in the fall of 1998, when they went to the time lapse of the I's as well as the two repeats. Dr. Davis will find out what is in the bylaws in regards to this issue and report at the November 2006 meeting.

- Switching Majors – Dr. Davis indicated that you cannot switch majors with less than a 2.0 GPA. She asked the Academic Standards Committee to review this policy.
- IHL – Dr. Davis reported that the newly appointed Assistant Commissioner for Academic of Student Affairs is to consider the matter of college readiness. There should be some standards for college readiness. Dr. Davis has asked the General Education Committee (GEC) to be the liaison with regards to this matter.
- Independent Study Elimination – Dr. Joan Exline answered questions of various concerns regarding Independent Study courses. A question was asked if the Department Chairs had overturned Academic Councils recommendation regarding education. No action has been taken per the Provost Office.
- Online Programming – Dr. Davis stated that Council questioned whether or not every College would be directed to develop an online program. The response from the Provost office is that Council should simply encourage the Deans to come forward with one or more programs, this is not a requirement.

4.2 Chair-Elect Report

No report.

4.3 SACS

4.3.1 SACS Status – Dr. Joan Exline

No report.

4.3.2 GEC/Assessment – Dr. Jeff Evans

Dr. Evans reported that the GEC met September 21, 2006 and the Quality Enhancement Program (QEP) Director, Ms. Julie Howdeshell, reported to the Committee on the status of the QEP and their plans. The GEC discussed the status of writing the SACS report due the end of September 2006. The Committee was planning for University wide comment this fall on the draft of the proposed new learning outcomes for the GEC curriculum.

4.4 Standing Committees

Dr. Davis named those serving on the following committees as follows.

- Intercollegiate

Dr. Ann Blackwell, Chair, Dr. Trellis Green, Dr. Myron Henry, and Dr. David Davies.

- Academic Standards
Dr. David Walker, who will be represented by a proxy for the next two Council meetings, Dr. Myron Henry, Dr. William Powell, Dr. Patsy Anderson, Dr. Michael Forester, and Dr. Jon Carr.
- Bylaws
Dr. Thelma Roberson, Chair, Dr. William Powell, Dr. James Pat Smith, Dr. Jane Boudreaux, Dr. Bobby Middlebrooks, and Dr. Jon Carr.
- Program Review
Dr. Stanley Hauer, Chair, Dr. Steve Oshrin, Dr. Thelma Roberson, and Dr. Lin-Miao Agler.

4.4.1 Academic Standards
No report.

4.4.2 Bylaws – Dr. Thelma Roberson, Chair
Dr. Roberson reported that she is waiting on the Elections’ Committee to send the recommended changes and asked that the Chair of other committees send any changes their committees would like to recommend.

4.4.3 Elections – Dr. James McGuire
Dr. McGuire and Dr. Young met last week and will meet with Dr. Davis October 3, 2006 to finalize issues discussed.

4.4.4 General Education – Dr. Jeff Evans
See report under 4.3.2.

4.4.5 Intercollegiate
No report.

5.0 Approval of the Minutes
Dr. Young moved and Dr. Evans seconded a motion to approve the minutes of September 11, 2006. The motion passed.

6.0 New Business
Dr. Davis presented Council with a draft of the policy for Evaluation and Proposal of the Online Programs. Dr. Davis stated that discussion of this policy will be conducted between voting members on the list serve. She will forward a copy of the policy to Council voting members. Dr. Davis will try to provide data on how many courses at Southern Miss are online and how many courses Community Colleges provide online.

Dr. Forester asked for Dr. Exline to report to Academic Council as to whether SACS or any other accreditation bodies plan to respond formerly to the Spellings Report.

7.0 Adjourn

Dr. Davis adjourned the meeting at 4:35 p.m. The next Academic Council meeting is scheduled for November 6, 2006.

Greg Pierce, Recording Secretary

Donna Davis, Chair

ACADEMIC COUNCIL MINUTES SUMMARY

October 2, 2006

College of Business

School of Accountancy and Information Systems

Add: MIS 476 Information Systems in Casino and Resort Operation. Three hours. Effective spring 2007.

College of Arts and Letters

Department of History

Add: HIS 405 History of the Middle East Since 1914. Three hours. Effective summer 2007.

Department of Art and Design

Add: ART 464 Contemporary Theory and Criticism. Three hours. Effective fall 2007.

College of Health

Department of Speech & Hearing Sciences

Add: SHS 451 Classroom Management in the Deaf Education Setting. Three hours. Effective spring 2007.

Department of Administration of Justice

Add: FSC 435 Forensic Laboratory Policies and Procedures. Three hours. Effective spring 2007.

Department of Biological Sciences

Add: BSC 473 General Endocrinology. Three hours. Effective spring 2007.

Add: BSC 480 Origins and Evolution of Microbial Life. Three hours. Effective spring 2007.

Add: BSC 480L Origins and Evolution of

Microbial Life. One hour.
Effective spring 2007.

Department of Economic & Workforce Development

Add: ED 400

Technology
Commercialization. Three
hours. Effective fall 2007.

Tabled: ED 410

Applied Technology.

School of Construction

Modify: AEC 315

Mechanical Systems.

To: AEC 315

Mechanical Systems.
Online correspondence
format. Effective spring
2007.

Modify: AEC 320

CADD I.

To: AEC 320

CADD I. Online
correspondence format.
Effective spring 2007.

Modify: AEC 496

Internship.

To: AEC 496

Internship. Online
correspondence format.
Effective spring 2007.

Academic Council Minutes
The University of Southern Mississippi
November 6, 2006

The Academic Council met at 3:30 p.m. on November 6, 2006, in the Union, Hall of Honors with Dr. Donna Davis, Chair of the Academic Council, presiding.

The following voting members were present: Dr. Lin-Miao Agler, Dr. Mitch Berman, Dr. Ann Blackwell, Dr. David Davies, Dr. Jon Carr, Dr. David Davies, Dr. Donna Davis, Dr. Jeffrey Evans, Dr. Michael Forster, Dr. Trellis Green, Dr. Taralynn Hartsell, Dr. James McGuire, Ms. Adrienne McPhaul, Dr. Bobby Middlebrooks, Dr. Steve Oshrin, Dr. James Pat Smith, and Dr. Amy Young.

The following voting members were represented by proxies to constitute a quorum: Dr. Michael Forster for Dr. Jane Boudreaux, Dr. Bobby Middlebrooks for Dr. Myron Henry, Dr. Amy Young for Dr. William Powell, and Dr. Taralynn Hartsell for Dr. David Walker.

The following non-voting members were present: Ms. Carolyn Cawthon, Ms. Nancy Kaul, Mr. Greg Pierce, and Dr. Joe Whitehead for Dr. Rex Gandy.

The following guests were present: Mr. Homer Coffman, Dr. Joan Exline, Ms. Donna Fielder, Ms. Julie Howdeshell, Dr. Art Kaul, Dr. Gwen Pate, Ms. Jodi Pettazoni, Ms. Dawn Porter, Ms. Sheri L. Rawls, and Dr. Beth Richmond.

1.0 Call to Order

The meeting was called to order at 3:30 p.m. with Dr. Davis presiding.

2.0 Adoption of the Agenda

Dr. Davis presented the agenda for approval. She stated that the agenda be modified as follows:

- Add under 3.2.2 College of Business-Combine separate concentrations in Hotel Management and Restaurant Management into a single concentration in Tourism Management.
- Add under 3.2.3 College of Education and Psychology-Addition of CIS 302

Dr. Young moved and Dr. Forester seconded a motion to approve the agenda as modified. The motion passed.

3.0 Course Proposals

3.1 Old "course" business

3.1.1 College of Science and Technology

Dr. Davis presented the request to add a Bachelor of Science in Applied Technology. Dr. Middlebrooks moved and Dr. Green seconded a motion to approve the addition of a Bachelor of Science in Applied Technology. The motion passed.

3.2 New course business

3.2.1 College of Arts and Letters

Department of History

Dr. Davis presented the request to add HIS 435.

Dr. Smith moved and Dr. Young seconded a motion to approve the request to add HIS 435. The motion passed.

Dr. Davis presented the request to add HIS 436.

Dr. McGuire moved and Dr. Smith seconded a motion to approve the request to add HIS 436. The motion passed.

Dr. Davis presented the request to add HIS 457 and HIS 470. Dr. Young moved and Dr. Forester seconded a motion to table the request to add HIS 457 and HIS 470. The motion passed.

Dr. Davis presented the request to modify HIS 411 and HIS 474.

Dr. Evans moved and Dr. Smith seconded a motion to approve the request to modify HIS 411 and HIS 474. The motion passed.

Department of Art and Design

Dr. Davis presented the request to add ID 242. Dr. Young moved and Dr. Blackwell seconded a motion to approve the request to add ID 242. The motion passed.

Dr. Davis presented the request to add ID 310. Dr. Evans moved and Dr. Forester seconded a motion to forward to the Intercollegiate Committee for review.

Dr. Davis presented the request to delete ID 221. Dr. Smith moved and Dr. Young seconded a motion to approve the deletion of ID 221. The motion passed.

Dr. Davis presented the request to substitute ART 493 for either ART 462 or ART 452. Dr. Young moved and Dr. Carr seconded a motion to approve the request to substitute ART 493 for either ART 462 or ART 452. The motion passed.

Dr. Davis presented the request to add curriculum changes for Sculpture Emphasis Area. Dr. Green moved and Dr. Carr seconded a motion to table the request to add curriculum changes for Sculpture Emphasis Area. The motion passed.

School of Mass Communication and Journalism

Dr. Davis presented the request to add MCJ 103. Dr. Forester moved and Dr. Young seconded a motion to approve the request to add MCJ 103. The motion passed.

Dr. Davis presented the request to modify MCJ 306. Dr. Forester moved and Dr. Young seconded a motion to approve the request to modify MCJ 306. The motion passed.

Department of Anthropology and Sociology

Dr. Davis presented the request to add SOC 401. Dr. Young moved and Dr. Forester seconded a motion to approve the request to add SOC 401. The motion passed.

Dr. Davis presented the request to modify SOC 421. Dr. Young moved and Dr. Blackwell seconded a motion to approve the request to modify SOC 421. The motion passed.

3.2.2 College of Business

Department of Tourism Management

Dr. Davis presented the request to add TM 377. Dr. Evans moved and Dr. Berman seconded a motion to approve the request to add TM 377. The motion passed.

Dr. Davis presented the request to modify TM 200. Dr. Young moved and Dr. Smith seconded a motion to approve the request to modify TM 200. The motion passed.

Dr. Davis presented the request to modify TM 358. Dr. Young moved and Dr. Evans seconded a motion to approve the request to modify TM 358. The motion passed.

Dr. Davis presented the request to approve the program modification to expand electives list. Dr. Green moved and Dr. Young seconded a motion to approve the request to approve the program modification to expand the electives list. The motion passed.

Dr. Davis presented the request to combine separate concentrations in Hotel Management and Restaurant Management into a single concentration in Tourism Management. Dr. Young moved and Dr. Smith seconded a motion to approve the request to combine separate concentrations in Hotel Management and Restaurant Management into a single concentration in Tourism Management. The motion passed.

3.2.3 College of Education and Psychology

Department of Child and Family Studies

Dr. Davis presented the request to modify CD 477. Dr. Blackwell moved and Dr. Young seconded a motion to approve the request to modify CD 477. The motion passed.

Department of Curriculum, Instruction, & Special Education

Dr. Davis presented the request to add CIS 302. Dr. Young moved and Dr. Blackwell seconded a motion to approve the request to add CIS 302. The motion passed.

3.2.4 College of Health

No course proposals.

3.2.5 College of Science and Technology

No course proposals.

4.0 Reports

4.1 Chair Report

4.1.1 Meeting with IHL

Dr. Davis reported on the meeting with Provost Grimes. Dr. Davis and Provost Grimes agreed that moving degree programs and their associated departments to/from colleges should be considered a program modification, and thus, Academic Council should be informed. Many of the items discussed at last month's council were included-promotion and tenure considerations, as well as department and program name changes. These modifications must be faculty driven, both in the moving and receiving departments/colleges.

At the Provost's invitation, Dr. Davis attended the Chief Academic Officers meeting at IHL on October 18, 2006. The major item was Dr. Dave Spence of SREB and his discussion was on the development on state wide college readiness standards. It is a primary importance for this body to pay attention and become proactive regarding these standards. She suggested that perhaps a task force be assembled in order to propose some guidelines. The main goal is that our students are prepared to enter the work force successfully.

Dr. Exline stated that Dr. Lynn House will be on campus November 29, 2006 for the kick-off. Dr. Exline stated that in order to prepare Council could look at state law, models, percentage, etc.

4.2 Chair-Elect Report

Dr. Hartsell reported on the following from the meeting with Provost Grimes.

- Substitutions for GEC courses is currently confusing to students and advisors. They are not sure who or where the forms are to go. Therefore, a more legible form will be created to help students and advisors know the levels of approvals they must obtain to substitute GEC courses.
- In some instances, the moving of programs between departments and colleges are bypassing approvals at internal levels (e.g., Academic Council, Graduate Council). These programs are reaching IHL before internal agencies approve of the move. Thus, procedures need to be developed and adhered to.
- A suggestion was made that GEC courses could follow a "theme" each year when applicable (e.g., Katrina).
- Institutional Effectiveness is trying to streamline Program Reviews to match current, existing accreditation requirements to reduce the time required to complete program assessments and the duplication of data.

4.3 SACS

4.3.1 SACS Status – Dr. Joan Exline

Dr. Exline stated that SACS has not asked any questions about the Response Report that was submitted in October. Their action will be announced at the SACS Annual Meeting on December 12, 2006 at the morning business meeting.

Ms. Jodi Pettazzoni thanked Council and the University for their efforts in creating the Response Report to the SACS visiting team.

Ms. Julie Howdeshell added that applications for the QEP Faculty Seminar are on the QEP website. She asked that Council encourage their colleagues to encourage students to utilize the speaking and writing centers.

4.3.2 GEC/Assessment – Dr. Jeff Evans

Dr. Evans reported that the GEC committee met to discuss GEC issues on November 6, 2006. One issue discussed was the handling of the draft from last spring's GEC subcommittee of new learning outcomes for the General Education Curriculum. The draft reduced the number of broad learning outcomes from 14 to 9 but it would still have 31 specific learning outcomes. The GEC committee decided that members of the committee would meet with each college curriculum council this fall to begin the solicitation of feedback on the draft. The feedback would be obtained in the Spring of 2007. One concern that will be expressed to each of the Colleges is that every student who graduates from USM must have attained each of those listed learning outcomes.

Dr. Evans stated that there is concern with Institutional Effectiveness that the programs in the undergraduate bulletin do not list what is GEC core courses and non-core the same way. After discussion within this GEC committee, it was decided to make no changes in how the core courses/non-core courses are listed.

Ms. Pettazzoni stated that Program Reviews are being conducted for several programs this academic year. Efforts are being made to sync reviews from external program accrediting bodies with the University's internal program review cycle so as not to put additional burden on the departments. She is receiving feedback on the process for the reviews and will consider that information when making changes to the processes in the future.

4.4 Standing Committees – Review of Membership

4.4.1 Academic Standards – Dr. David Walker

Dr. Davis stated that Dr. Walker, Chair of the Academic Standards Committee, is teaching a class and has difficulties in Chairing this committee at this current time. If the Academic Standards Committee feels that an Interim Chair should be appointed please let Dr. Davis know.

4.4.2 Bylaws – Dr. Thelma Roberson

Dr. Davis stated that Dr. Roberson could not serve as the Bylaws Committee Chair. Dr. Davis asked the Bylaws Committee to elect someone to serve as Chair. She asked Dr. Carr if he would serve as Interim Chair for this committee until a new Chair is elected. Dr. Carr agreed to serve as the Interim Chair for the Bylaws Committee.

4.4.3 Elections – Dr. James McGuire

Dr. McGuire stated that ballots are ready for the first round.

4.4.4 General Education – Dr. Jeff Evans

See report under 4.3.2.

4.4.5 Intercollegiate – Dr. Ann Blackwell

Dr. Blackwell stated that the Intercollegiate Committee met on Wednesday, November 1, 2006 to discuss the concern regarding duplication of content in the proposals for ART 442 and ART 443 with existing courses in the School of Computing and Department of Technology Education. Representatives from the Department of Art and Design, School of Computing, Department of Technology Education, and the Intercollegiate Committee of the Academic Council attended the meeting. The major concern was the apparent focus on generic web design in the first 10 weeks of course instruction in the Art proposals. This content is covered in existing courses. It was decided that duplication does exist in the proposals as they now stand. Therefore, the Department of Art and Design will consider using one of the existing courses in web design in the curriculum for art students or resubmit another proposal to Academic Council.

5.0 Approval of the Minutes

Dr. Young moved and Dr. Berman seconded a motion to approve the minutes of October 2, 2006. The motion passed.

6.0 New Business

6.1 Approval of guidelines for on-line courses (draft approved last spring)

Dr. Davis is requesting with the final approval of the guidelines for on-line courses. Dr. Young moved and Dr. seconded a motion to approve these guidelines.

Dr. James “Pat” Smith asked if on-line courses could be identified as on-line courses on transcripts. Mr. Greg Pierce indicated that based on a national standard, established by the Mississippi Association of Collegiate Registrar’s and Admissions Officers, it is recommended that we do not distinguish between on-line and face-to-face/lecture format courses. Mr. Pierce agreed to discuss this with Council further.

6.2 Transfer within University with less than 2.0 GPA

Dr. Davis stated that this issue is a widely talked about topic across campus. She requested that the Academic Standards Committee look at the issues associated with the transfer within the University with less than a 2.0 GPA.

6.3 Enhance grading scale to A-, B+, B, B-, etc.

Dr. Davis asked each Council voting member to consider what the issues would be if the undergraduate programs were to go to an enhanced grading scale. The big issue here is the huge range of performance. Mr. Pierce agreed to research for any information he may have on the topic. Dr. Evans requested that the election results be inserted in the November 2006 minutes. Dr. Davis agreed to this request. See below.

Dr. Davies asked that the History courses tabled above be reconsidered. Dr. Davis presented the request to remove HIS 457 from the table.

Dr. Smith moved and Dr. Young seconded a motion to remove HIS 457 from the table. The motion passed.

Dr. Davis presented the request to change HIS 457 to HIS 452 and approve the addition of HIS 452. Dr. Smith moved and Dr. Young seconded a motion to approve the request to change HIS 457 to HIS 452 and approve the addition of HIS 452. The motion passed.

Dr. Davis presented the request to remove HIS 470 from the table.

Dr. Young moved and Dr. Smith seconded a motion to remove HIS 470 from the table. The motion passed.

Dr. Davis presented the request to change HIS 470 to HIS 484 and approve the addition of HIS 484. Dr. Young moved and Dr. Smith seconded a motion to approve the request to change HIS 470 to HIS 484 and approve the addition of HIS 484. The motion passed.

Dr. Davis presented the request to remove the request to add curriculum changes for Sculpture Emphasis Area from the table and approve the request to modify.

Dr. Smith moved and Dr. Young seconded a motion to remove the request to add curriculum changes for Sculpture Emphasis Area from the table and approve the modification. The motion passed.

7.0 Adjourn

Dr. Davis adjourned the meeting at 5:25 p.m. The next Academic Council meeting is scheduled for December 4, 2006.

Greg Pierce, Recording Secretary

Donna Davis, Chair

ACADEMIC COUNCIL MINUTES SUMMARY
November 6, 2006

College of Science and Technology

Add: Bachelor of Science in Applied Technology.
Effective fall 2007.

PENDING IHL APPROVAL

College of Arts and Letters

Department of History

Add: HIS 435 Ancient Greece. Three hours.
Effective summer 2007.

Add: HIS 436 Ancient Rome. Three hours.
Effective summer 2007.

Add: HIS 452 History of Russia, 1440-1894.
Three hours. Effective summer
2007.

Add: HIS 484 Working-class America. Three
hours. Effective summer 2007.

Modify: HIS 411 History of the Caribbean and
Central America.

To: HIS 411 History of the Caribbean. Effective
fall 2007.

Modify: HIS 474 History of American Indians.

To: HIS 474 American Indians and the Invasion
Of America. Effective fall 2007.

Department of Art & Design

Add: ID 242 Portfolio Development. Two hours.
Effective spring 2007.

School of Mass Communication and Journalism

Add: MCJ 103 Literacy Skills for the Mass Media.
One hour. Effective fall 2007.

Modify: MCJ 306 Broadcast Journalism Workshop.
One hour.

To: MCJ 306 Broadcast Journalism Workshop.
Three hours. Effective summer 2007.

Department of Anthropology and Sociology

Add: SOC 401 Senior Seminar in Sociology.
Three hours. Effective spring 2007.

Modify: SOC 421 Special Sociological Topics.
Three-nine hours.

To: SOC 421 Special Sociological Topics.
Three hours. Effective summer
2007.

College of Business

Department of Tourism Management

Add: TM 377 E-Commerce in the Tourism
Industry. Three hours. Effective
spring 2007.

Modify: TM 200 Introduction to Hospitality and
Tourism. Two hours.

To: TM 200 Introduction to Hospitality and
Tourism. Three hours. Effective
spring 2007.

Modify: TM 358 Restaurant Operations Management.
Four hours.

To: TM 358 Restaurant Operations Management.
Three hours. Effective spring 2007.

Modify: Hotel Management and Restaurant Management
Emphases. **(Combining two emphases into one)**

To: Tourism Management Emphasis.
Effective fall 2007.

College of Education and Psychology

Department of Child and Family Studies

Modify: CD 477 Developmental Disabilities in Early

Childhood. Face to face format.

To:

CD 477

Developmental Disabilities in Early Childhood. Face to face and online Correspondence format. Effective spring 2007.

Department of Curriculum, Instruction, & Special Education

Add:

CIS 302

Classroom Management. Three hours. Effective spring 2007.

Academic Council Minutes
The University of Southern Mississippi
December 4, 2006

The Academic Council met at 3:30 p.m. on December 4, 2006, in the Union, Hall of Honors with Dr. Donna Davis, Chair of the Academic Council, presiding.

The following voting members were present: Dr. Mitch Berman, Dr. Ann Blackwell, Dr. David R. Davies, Dr. Donna Davis, Dr. Jeffrey Evans, Dr. Michael Forster, Dr. Trellis Green, Dr. Taralynn Hartsell, Dr. Stanley Hauer, Dr. Myron Henry, Dr. James McGuire, Ms. Adrienne McPhaul, Dr. Bobby Middlebrooks, Dr. Steve Oshrin, and Dr. Amy Young.

The following voting members were represented by proxies to constitute a quorum: Dr. James McGuire for Dr. Jane Boudreaux, Dr. Trellis Green for Dr. Jon Carr, Dr. Stanley Hauer for Dr. William Powell, and Dr. Taralynn Hartsell for Dr. David Walker.

The following non-voting members were present: Ms. Carolyn Cawthon, Ms. Nancy Kaul, Mr. Greg Pierce, and Dr. Joe Whitehead for Dr. Rex Gandy.

The following guests were present: Ms. Michelle Arrington, Mr. William Baggett, Mr. Lance Blackwell, Dr. Chris Campbell, Ms. Deanna Douglas, Dr. Joan Exline, Ms. Susan Fitzsimmons, Dr. David Holley, Mr. John House, Ms. Julie Howdeshell, Dr. Gwen Pate, Ms. Jodi Pettazoni, Ms. Dawn Porter, Ms. Sheri L. Rawls, Dr. Beth Richmond, Ms. Amy Thornton, Dr. Ben Velasquez, Mr. Ping Xu.

1.0 Call to Order

The meeting was called to order at 3:30 p.m. with Dr. Davis presiding.

2.0 Adoption of the Agenda

Dr. Davis presented the agenda for approval. She stated that the agenda be modified as follows:

- Sheri Rawls would like to discuss Horizon WIMBA at the beginning of the meeting
- After 4.2 , discuss the clarification of the policy as to when changes can be made to courses
- Add 7.4 - Appoint two members to the Grade Review Council
- Add 7.5 – Discuss Plagiarism policy

Dr. Oshrin moved and Dr. Young seconded a motion to approve the agenda as modified. The motion passed.

3.0 Approval of the minutes

Dr. Forster moved and Dr. Young seconded a motion to approve the minutes of November 6, 2006. The motion passed.

Ms. Sheri Rawls and Ms. Amy Thornton presented a presentation on Horizon Wimba, a product for assisting WebCT with online delivery of courses. The University will be implementing Horizon Wimba, but they do not recommend that it be used outside of WebCT because of issues with authentication, privacy, staffing, copyright, and e-mail interfacing. The Committee recommended a pilot for Spring 2007, with 10 courses inside of WebCT and two courses outside of WebCT, so that a comparison could be made re: use, support, security, compliance, technical issues, etc. at the end of the pilot. It was also agreed that LEC and iTech should present this information to Academic and Graduate Council so that these groups are aware of the issues at hand.

4.0 Course Proposals

4.1 Old "course" business

4.1.1 College of Arts and Letters

Department of Art and Design

Dr. Davis stated the department will resubmit a course proposal at the February meeting for ID 310.

Dr. Davis presented the request to add ART 442. Dr. Oshrin moved and Dr. Blackwell seconded a motion to approved the addition of ART 442. The motion passed.

Dr. Davis presented the request to add ART 443. Dr. Hauer moved and Dr. Oshrin seconded a motion to approved the addition of ART 443. The motion passed.

4.2 New course business

4.2.1 College of Arts and Letters

Department of Mass Communication and Journalism

Dr. Davis presented the request to modify MCJ 305 and MCJ 305L. Dr. Davies moved and Dr. Oshrin seconded a motion to approve the modification of MCJ 305 and MCJ 305L as a group. The motion passed.

Dr. Davies moved and Dr. Hauer seconded a motion to approve the modification of MCJ 305 and MCJ 305L. The motion passed.

Dr. Campbell presented the request to relocate the film program to the Gulf Coast. Dr. Hauer moved and Dr. Young seconded a motion to approve the request to relocate the film program to the Gulf Coast. The motion passed.

Department of Philosophy and Religion

Dr. Davis presented the request to add REL 336, REL 338, and REL 460. Dr. Davies moved and Dr. Oshrin seconded a motion to approve the addition of REL 336, REL 338, and REL 460 as a group. The motion passed.

Dr. Hauer moved and Dr. Young seconded a motion to approve the addition of REL 336, REL 338, and REL 460. The motion passed.

Department of Political Science, International Development and Affairs

Dr. Davis presented the request to add electives (MCJ 480, ENG 312, and ENG 372) to the Human Rights minor. Dr. Oshrin moved and Dr. Forster seconded a motion to approve the request to add electives (MCJ 480, ENG 312, and ENG 372) to the Human Rights minor. The motion passed.

4.2.2 College of Business

Department of Tourism Management

Dr. Davis presented the request to modify TM 340, TM 345, and TM 378. Dr. Evans moved and Dr. Oshrin seconded a motion to table the request to modify TM 340, TM 345, and TM 378. The motion passed.

Department of Economics, Finance, and International Business

Dr. Davis presented the request to modify FIN 380. Dr. Green moved and Dr. Young seconded a motion to modify FIN 380. The motion passed.

Dr. Davis presented the request to modify ECO 201 and ECO 202. Dr. Green moved and Dr. Berman seconded a motion to approved the modification of ECO 201 and ECO 202 as a group. The motion passed.

Dr. Berman moved and Dr. Evans seconded a motion to approve the modification of ECO 201 and ECO 202. The motion passed.

Department of Management and Marketing

Dr. Davis presented the request to modify the General Management degree program and the Business Administration degree program.

Dr. Green moved and Dr. Davies seconded a motion to approve these modifications as a group. The motion passed.

Dr. McGuire moved and Dr. Berman seconded a motion to approved the modification of the General Management degree program and the Business Administration degree program. The motion passed.

4.2.3 College of Education and Psychology

Department of Curriculum, Instruction, & Special Education

Dr. Davis presented the request to add CISE 300. Dr. Blackwell moved and Dr. Oshrin seconded a motion to approve the request to add CISE 300. The motion passed.

4.2.3 College of Health

School of Social Work

Dr. Davis presented the request to add SWK 399. Dr. Forster moved and Dr. McGuire seconded a motion to approve the request to add SWK 399. The motion passed.

School of Nursing

Dr. Davis presented the request to delete NSG 315, 405, 411, 430L, 433, 433L, 435, 435L, and 460. Dr. Henry moved and Dr. Middlebrooks seconded a motion to approve the request to delete NSG 315, 405, 411, 430L, 433, 433L, 435, 435L, and 460 as a group. The motion passed.

Dr. Young moved and Dr. Henry seconded a motion to approve the deletion of NSG 315, 405, 411, 430L, 433, 433L, 435, 435L, and 460. The motion passed.

School of Human Performance and Recreation

Dr. Davis presented the request to modify HPR 380, 365, 364, 305, 300, 270, 241, 234, and 217. Dr. Green moved and Dr. Forster seconded a motion to approve the request to modify HPR 380, 365, 364, 305, 300, 270, 241, 234, and 217 as a group. The motion passed.

Dr. Berman moved and Dr. Davies seconded a motion to approve the modification of HPR 380, 365, 364, 305, 300, 270, 241, 234, and 217. The motion passed.

4.2.5 College of Science and Technology
No course proposals.

5.0 Reports

5.1 Chair Report
No report.

5.2 Chair-Elect Report
No report.

5.3 SACS

5.3.1 SACS Status – Dr. Joan Exline
Dr. Exline stated that SACS will be meeting on Tuesday, December 12, 2006.

4.3.2 GEC/Assessment – Dr. Jeff Evans
No report.

5.4 Standing Committees – Review of Membership

5.4.1 Academic Standards – Dr. David Walker
No report.

5.4.2 Bylaws – Dr. Thelma Roberson
No report.

5.4.3 Elections – Dr. James McGuire
Dr. McGuire stated that first round ballots will be mailed out this week.

5.4.4 General Education – Dr. Jeff Evans
No report.

5.4.5 Intercollegiate – Dr. Ann Blackwell
No report.

6.0 Old Business

- 6.1 Transfer within University with less than 2.0 GPA
Dr. Davis requested that this issue be revisited at the February 2007 meeting.
- 6.2 Enhance grading scale to A-, B+, B, B-, etc.
Dr. Hauer moved and Dr. McGuire seconded a motion to table this item. The motion passed.

7.0 New Business

- 7.1 Grant opportunity to support GEC computer competency
Ms. Jodi Pettazzoni discussed the opportunity for a grant to support the computer competency component of the GEC. More information will be given at a later date regarding the development of this grant.
- 7.2 Excessive repeats
At Council's request, Mr. Greg Pierce discussed the number of excessive repeats occurring over the previous year. Council felt the information Mr. Pierce provided was acceptable and no further discussion ensued.
- 7.3 Review process for moving independent study courses on-line
Dr. Davis discussed options for the procedures allowing independent study courses to be taught online. Council decided this issue required further discussion.

8.0 Adjourn

Dr. Davis adjourned the meeting at 5:25 p.m. The next Academic Council meeting is scheduled for February 5, 2007.

Greg Pierce, Recording Secretary

Donna Davis, Chair

ACADEMIC COUNCIL MINUTES SUMMARY
December 4, 2006

College of Arts and Letters
Department of Art and Design

| | | |
|----------------|---------------|--|
| Tabled: | ID 310 | <u>Visual Literacy in Interior Design.</u> |
| Add: | ART 442 | <u>Interactive Design I.</u> Three hours. Effective fall 2007. |
| Add: | ART 443 | <u>Interactive Design II.</u> Three hours. Effective fall 2007. |

School of Mass Communication and Journalism

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|---------|----------|---|
| Modify: | MCJ 305 | <u>Broadcast Reporting II.</u> |
| To: | MCJ 404 | <u>Broadcast Reporting II.</u> Effective fall 2007. |
| Modify: | MCJ 305L | <u>Broadcast Reporting II Laboratory.</u> |
| To: | MCJ 404L | <u>Broadcast Reporting II Laboratory.</u> Effective fall 2007. |

Department of Philosophy and Religion

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|------|---------|--|
| Add: | REL 336 | <u>The Christian Tradition.</u> Three hours. Effective spring 2008. |
| Add: | REL 338 | <u>The American Religious Experience.</u> Three hours. Effective fall 2007. |
| Add: | REL 460 | <u>Global Religious Ethics.</u> Three hours. Effective spring 2008. |

College of Business
Department of Tourism Management

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|----------------|---------------|--|
| Tabled: | TM 340 | <u>Dimensions of Tourism.</u> |
| Tabled: | TM 345 | <u>Customer Services Management.</u> |
| Tabled: | TM 378 | <u>Casino and Resort Operations Management.</u> |

Department of Economics, Finance, and International Business

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|---------|---------|---|
| Modify: | FIN 380 | <u>Financial Analysis.</u> Face to face format. |
| To: | FIN 380 | <u>Financial Analysis.</u> Face to face and online Correspondence format. Effective spring 2007. |
| Modify: | ECO 201 | <u>Principles of Economics I.</u> |
| To: | ECO 201 | <u>Principles of Macroeconomics.</u> Effective spring 2007. |
| Modify: | ECO 202 | <u>Principles of Economics II.</u> |
| To: | ECO 202 | <u>Principles of Microeconomics.</u> Effective spring 2007. |

Department of Management and Marketing

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|---------|---|
| Modify: | General Management degree program. |
| To: | Business Administration Management degree Program. Effective fall 2007. |
| Modify: | Business Administration degree program. |
| To: | Entrepreneurship degree program. Effective fall 2007. |

College of Education and Psychology

Department of Curriculum, Instruction, & Special Education

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| Add: | CISE 300 | <u>Introduction to Teacher Candidate Literacies.</u> Three hours. Effective spring 2007. |
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College of Health

School of Social Work

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|------|---------|---|
| Add: | SWK 399 | <u>Civic Engagement/Social Justice: The Service Route.</u> Six hours. Effective spring 2007. |
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School of Nursing

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|---------|---------|---|
| Delete: | NSG 315 | <u>Professional Development II.</u> Effective spring 2007. |
|---------|---------|---|

| | | |
|---------|----------|--|
| Delete: | NSG 405 | <u>Professional Development III.</u> Effective summer 2007. |
| Delete: | NSG 411 | <u>Health Care of Older Adults.</u> Effective spring 2007. |
| Delete: | NSG 430L | <u>Preceptorship.</u> Effective summer 2007. |
| Delete: | NSG 433 | <u>Psychiatric Mental Health Nursing.</u> Effective summer 2007. |
| Delete: | NSG 433L | <u>Psychiatric Mental Health Nursing Lab.</u> Effective summer 2007. |
| Delete: | NSG 435 | <u>Community Health Nursing.</u> Effective summer 2007. |
| Delete: | NSG 435L | <u>Community Health Nursing Lab.</u> Effective summer 2007. |
| Delete: | NSG 460 | <u>Senior Studies.</u> Effective summer 2007. |

School of Human Performance and Recreation

| | | |
|---------|---------|---|
| Modify: | HPR 217 | <u>First Aid.</u> |
| To: | HPR 109 | <u>First Aid.</u> Effective spring 2007. |
| Modify: | HPR 234 | <u>Intermediate Golf.</u> |
| To: | HPR 137 | <u>Intermediate Golf.</u> Effective spring 2007. |
| Modify: | HPR 241 | <u>Intermediate Tennis.</u> |
| To: | HPR 142 | <u>Intermediate Tennis.</u> Effective spring 2007. |
| Modify: | HPR 270 | <u>Intermediate Karate.</u> |
| To: | HPR 175 | <u>Intermediate Karate.</u> Effective spring 2007. |
| Modify: | HPR 300 | <u>Recreational SCUBA.</u> |
| To: | HPR 103 | <u>Recreational SCUBA.</u> Effective spring 2007. |
| Modify: | HPR 305 | <u>Adventure Training.</u> |

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|---------|---------|---|
| To: | HPR 106 | <u>Adventure Training.</u> Effective spring 2007. |
| Modify: | HPR 364 | <u>Lifeguard Training.</u> |
| To: | HPR 164 | <u>Lifeguard Training.</u> Effective spring 2007. |
| Modify: | HPR 365 | <u>Lifeguard Training Instructor.</u> |
| To: | HPR 165 | <u>Lifeguard Training Instructor.</u> Effective spring 2007. |
| Modify: | HPR 380 | <u>Advanced SCUBA.</u> |
| To: | HPR 280 | <u>Advanced SCUBA.</u> Effective spring 2007. |

Academic Council Minutes

The University of Southern Mississippi
February 5, 2007

The Academic Council met at 3:30 p.m. on February 5, 2007, in the Union, Hall of Honors with Dr. Taralynn Hartsell, Chair-Elect of the Academic Council, presiding.

The following voting members were present: Dr. Lin-Miao Agler, Dr. Mitch Berman, Dr. Ann Blackwell, Dr. Jane Boudreaux, Dr. David R. Davies, Dr. Jeffrey Evans, Dr. Michael Forster, Dr. Trellis Green, Dr. Taralynn Hartsell, Dr. Stanley Hauer, Dr. Myron Henry, Dr. James McGuire, Ms. Adrienne McPhaul, Dr. Bobby Middlebrooks, Dr. Steve Oshrin, Dr. William Powell, Dr. James Smith, Dr. David Walker and Dr. Amy Young.

The following voting members were represented by proxies to constitute a quorum:
Dr. Ann Blackwell for Dr. Donna Davis

The following non-voting members were present: Ms. Carolyn Cawthon, Ms. Nancy Kaul, Mr. Greg Pierce, and Dr. Joe Whitehead for Dr. Rex Gandy.

The following guests were present: Ms. Sonia Adams, Dr. Kuppareddi Balamurugan, Ms. Mary Jane Barmettler, Mr. Desmond Fletcher, Dr. Tammy Greer, Ms. Julie Howdeshell, Dr. Stanley Kuczaj, Dr. Elizabeth Haynes, Mr. David Marchman, Mr. James Myers, Dr. Joe Olmi, Ms. Gwen Pate, Ms. Sheri Rawls, Dr. Tim Rehner, Ms. Desiree Rodriguez, Dr. Ronald Styron, Dr. Heather Sterling-Turner, and Dr. Ben Velasquez.

1.0 Call to Order

The meeting was called to order at 3:30 p.m. with Dr. Hartsell presiding in the absence of Dr. Donna Davis.

2.0 Adoption of the Agenda

Dr. Hartsell presented the agenda for approval. She stated that the agenda be modified as follows:

- Remove 4.1 CISE 124 hour program proposal until March
- Under 4.2.5 Remove the courses FSC 310, 310L and 430L

Dr. Oshrin moved and Dr. Powell seconded a motion to approve the agenda as modified. The motion passed.

2.1 Mr. David Marchman and Mr. James Myers gave a presentation on the effectiveness of capstone courses via distance learning. The course being presented was BCT 400 Construction Senior Project and it was offered fully online fall 2006.

3.0 Approval of the minutes

Dr. Young moved and Dr. Powell seconded a motion to approve the minutes of December 4, 2006. The motion passed.

4.0 Course Proposals

4.1 Old "course" business

A request was made to withdraw the CISE 124 hour program proposal. No action was taken on ID 310.

4.2 New course business

4.2.1 College of Arts and Letters

None

4.2.2 College of Business

None

4.2.3 College of Education and Psychology

School of Library and Information Science

Dr. Hartsell presented the request to modify the BA LIS Licensure curriculum. Dr. Blackwell moved and Dr. Walker seconded a motion to approve the modification of the BA LIS licensure curriculum. The motion passed.

Department of Psychology

Dr. Hartsell presented the request to modify PSY 491 and PSY 492. Dr. Blackwell moved and Dr. Walker seconded a motion to approve the modification of these courses as a group. The motion passed. Dr. Boudreaux moved and Dr. Berman seconded a motion to approve the request to modify PSY 491 and PSY 492. The motion passed.

4.2.4 College of Health

School of Social Work

None

School of Nursing

None

School of Human Performance and Recreation

Dr. Hartsell presented the request to add HPR 194.

Dr. Young moved and Dr. Powell seconded a motion to approve the addition of HPR 194. The motion passed.

Dr. Hartsell presented the request to modify HPR 414 and HPR 468. Dr. Berman moved and Dr. Boudreaux seconded a motion to approve the modification of these courses as a group. The motion passed.

Dr. Young moved and Dr. Evans seconded a motion to approve the request to modify HPR 414 and HPR 468. The motion passed.

Dr. Hartsell presented the request to modify the minor in Physical Education. Dr. Boudreaux moved and Dr. Berman seconded a motion to approve the request to modify the minor in Physical Education. The motion passed.

4.2.5 College of Science and Technology

Department of Administration of Justice

A request was made to withdraw FSC 310, 310L and 430L.

Dr. Hartsell presented the request to add FSC 440L.

Dr. Forster moved and Dr. Young seconded a motion to approve the request to add FSC 440L. The motion passed.

5.0 Reports

5.1 Chair Report

No report.

5.2 Chair-Elect Report

Dr. Hartsell requested on behalf of Dr. Myron Henry for volunteers from Academic Council to serve on the Adcock Advising Committee. Dr. Young, Dr. Davies, and Dr. Hauer agreed to serve on this committee.

5.3 SACS

5.3.1 SACS

According to Dr. David Carter from SACS, 77 institutions were considered for reaffirmation from December 2005 – June 2006. Of these, 24 institutions had QEP monitoring. Southern Miss has no QEP follow-ups or monitoring. **Every QEP is required to submit a 5 year impact report detailing the implementation of the plan and its impact on student learning.**

FACULTY SEMINAR

- Originally we planned to conduct one seminar this semester and one for the summer. For numerous reasons, we decided to conduct two sections this spring (one in Hattiesburg and one on the Gulf Coast) and will not hold the seminar this summer. We have 14 participants representing a broad range of disciplines and have two participants that primarily work with first-year students so that we can affect students earlier in the curriculum.
- **We are currently accepting applications for the fall 2007 seminar.** The application is available on the QEP Web site (www.usm.edu/qep) and has been announced via USMMail. The seminar will meet Wednesdays from 1 – 3:15 on the Hattiesburg campus. **This is not limited to capstones**, but if your department has not yet had a seminar participant, we encourage your capstone or writing-intensive course instructor to participate. We are also interested in working with faculty who oversee a group of instructors (such as TAs) teaching general education courses. We plan to take up to 16 participants for the fall.

WRITING CENTER and LAB

- Under the direction of Dr. Melanie Barthelme, the Writing Center recorded 806 visits (representing 50 different course prefixes) during the fall 2006 semester up from 465 in fall 2005 (Katrina) and 641 in fall 2004.
- Plans are underway to move the Writing Center and Lab to Cook Library this fall creating a comprehensive student writing service in one central location.
- **We are seeking graduate students from each college on campus to tutor in the Writing Center.** If you have recommendations or are

interested in developing course writing tutors, please contact the QEP Office or the Writing Center (266-4821).

SPEAKING CENTER

- The Speaking Center recorded 95 visits for the fall 2006 semester up from 65 last spring.
- Dr. Tardy is leading the search for the first permanent Speaking Center Director. The Director will hold ½ appointment as a faculty member in the Dept. of Speech Communication and ½ appointment as Speaking Center Director under the administrative umbrella of the QEP. In addition to leading the Speaking Center, the Director will serve as a facilitator for the faculty development seminar. We have several outstanding candidates and interviews will be completed early next week.
- **Encourage use of the Speaking Center!** Students can receive assistance at any stage of developing an oral communication assignment. The Center also offers students the opportunity to rehearse, record, and observe a speech, presentation, interview, etc.

ASSESSMENT

- **It is important that alumni of the faculty seminar participate in the assessment process and submit their data.** Without it, we will not have the evidence we need for the 5 year impact report. Currently, this consists of: Pre/Post of Personal Report of Communication Apprehension, one-page faculty survey asking which strategies they used, one-page student survey asking the students which strategies they used, rubric scores, and sample papers.

5.3.2 GEC/Assessment – Dr. Jeff Evans
No report.

5.4 Standing Committees – Review of Membership

5.4.1 Academic Standards – Dr. David Walker
No report.

5.4.2 Bylaws – Dr. Thelma Roberson
No report.

5.4.3 Elections – Dr. James McGuire
Dr. McGuire stated that elections should be held in order to fill current vacancies. Those elected would only serve until May. New elections will take place in May in order for those candidates to serve a full term. There was discussion over this matter among the council and Dr. McGuire determined he would talk more in depth with Dr. Davis about the elections.

5.4.4 General Education – Dr. Jeff Evans

1. I want to thank all the different departments and colleges who submitted their assessment plans, assessment results, and use of

assessment results for their General Education Curriculum courses. All that hard work, thought, and assessment reports contributed to us passing SACS reaffirmation.

2. GEC Committee in its last meeting in the fall of 2006 was committed to meeting with the different Colleges and getting feedback on the draft of revised GEC student learning outcomes. With the reaffirmation we have begun that process. The Provost was consulted and agreed that we should go ahead and seek feedback from the University community.

3. Means of obtaining feedback

- a. Letter and GEC learning outcomes sent electronically to each College requesting ranking of importance of each of the proposed learning outcomes. (copy distributed to Academic Council today)
- b. Letter and GEC learning outcomes sent electronically to each administrative unit that relates to Academics requesting ranking of each proposed learning outcome.
- c. Meeting with College Curriculum Committees to discuss the need for feedback. Already met with College of Science and Technology and am scheduled to meet with College of Education and Psychology and College of Health.
- d. Feedback due back to Institution Effectiveness – Assessment Coordinator – Kathryn Lowery by Friday, March 9.
- e. Open Meeting on Friday, February 15th at 2pm to explain to faculty/chairs/administrative unit personnel about the GEC learning outcomes and feedback.
- f. Second open meeting to be scheduled at Gulf Park Campus
- g. Post feedback open meeting after March 9 to go over results of feedback
- h. Student feedback needed – student government to be contacted
- i. community?

4. Reminder we are still requiring core courses to do their assessments for those courses and report the results to the GEC committee at the end of the semester via Institutional Effectiveness.

5.4.4 Intercollegiate – Dr. Ann Blackwell
No report.

6.0 Old Business
None

7.0 New Business

7.1 Substitutions and ACA's

Dr. Tim Rehner proposed that the ACA group should be incorporated into Academic Standards. Dr. Michael Forster moved and Dr. William Powell

seconded a motion for the ACA group to be incorporated into Academic Standards. The motion passed.

7.2 Alternative pay proposal

Dr. Hartsell presented the alternative pay proposal to council.

Dr. Forester moved and Dr. Berman seconded a motion to approve the alternative pay proposal. The motion passed.

8.0 Adjourn

Dr. Hartsell adjourned the meeting at 5:25 p.m. The next Academic Council meeting is scheduled for March 5, 2007.

Greg Pierce, Recording Secretary

Donna Davis, Chair

ACADEMIC COUNCIL MINUTES SUMMARY
February 5, 2007

College of Education and Psychology

Department of Psychology

| | | |
|---------|---------|---|
| Modify: | PSY 491 | <u>Research in Psychology.</u> Variable one to three hours. |
| To: | PSY 491 | <u>Research in Psychology.</u> Variable one to twelve hours. Effective summer 2007. |
| Modify: | PSY 492 | <u>Special Problems in Psychology.</u> Variable one to six hours. |
| To: | PSY 492 | <u>Special Problems in Psychology.</u> Variable one to twelve hours. Effective summer 2007. |

College of Health

School of Human Performance and Recreation

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| Add: | HPR 194 | <u>Group Exercise Instructor Preparation.</u> Three hours. Effective fall 2007. |
| Modify: | HPR 414 | <u>Personal and Organizational Ethics in sport.</u> Face to face format. |
| To: | HPR 414 | <u>Personal and Organizational Ethics in sport.</u> On-line correspondence format. Effective summer 2007. |
| Modify: | HPR 468 | <u>Sport Law.</u> Face to face format. |
| To: | HPR 468 | <u>Sport Law.</u> On-line correspondence format. Effective summer 2007. |

College of Science and Technology

Department of Administration of Justice

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|------|----------|--|
| Add: | FSC 440L | <u>Drug Identification Laboratory.</u> One hour. Effective fall 2007. |
|------|----------|--|

Academic Council Minutes

The University of Southern Mississippi
March 5, 2007

The Academic Council met at 3:30 p.m. on March 5, 2007, in the Union, Hall of Honors with Dr. Donna Davis, Chair of the Academic Council, presiding.

The following voting members were present: Dr. Lin-Miao Agler, Dr. Mitch Berman, Dr. Jon Carr, Dr. David R. Davies, Dr. Donna Davis, Dr. Jeffrey Evans, Dr. Michael Forster, Dr. Taralynn Hartsell, Dr. Stanley Hauer, Dr. Myron Henry, Dr. James McGuire, Ms. Adrienne McPhaul, Dr. Bobby Middlebrooks, Dr. Steve Oshrin, Dr. William Powell, Dr. David Walker and Dr. Amy Young.

The following voting members were represented by proxies to constitute a quorum: Dr. Steve Oshrin for Dr. Patsy Anderson, Dr. David Walker for Dr. Ann Blackwell, and Dr. Jon Carr for Dr. Trellis Green

The following non-voting members were present: Ms. Carolyn Cawthon, Ms. Nancy Kaul, Mr. Greg Pierce, and Dr. Joe Whitehead for Dr. Rex Gandy.

The following guests were present: Ms. Sonia Adams, Ms. Michelle Arrington, Ms. Mary Jane Barnettler, Ms. Linda Bass, Dr. Patricia Beisiot, Dr. Kara Craig, Ms. Wynde Fitts, Ms. Lorie Fulton, Ms. Shea Houze, Ms. Julie Howdeshell, Dr. Jane Hudson, Dr. Gwen Pate, Ms. Jodi Pettazzoni, Mr. Thomas Pittman, Ms. Dawn Porter, Ms. Sheri Rawls, Ms. Desiree Rodriguez, Ms. Michelle Rose, Ms. Joan Traylor, and Dr. Mark Wagner.

1.0 Call to Order

The meeting was called to order at 3:30 p.m. with Dr. Donna Davis presiding.

2.0 Adoption of the Agenda

Dr. Davis presented the agenda for approval. She stated that the agenda be modified as follows:

- Under 4.2.1 Add in place of Modify course SOC 464
- Under 4.2.1 Modify the Paralegal Program
- Under 4.2.4 Add the Certificate of Phlebotomy
- Under 4.2.5 Add the courses FSC 320, 320L and 430L

Dr. Oshrin moved and Dr. Henry seconded a motion to approve the agenda as modified. The motion passed.

Dr. Henry stated that the presidential search is progressing very well. The representatives of the Social Advisory Committee have been fully engaged in this process. The Social Advisory board committee now is a committee of 12. The search is moving right along and there are still 2 or 3 steps before the process is completed. Dr. Evans questioned who sets the schedule for the candidate when he arrives at the University. Dr. Henry commented that it has not yet been established but that there would more in depth conversation about that in the future.

3.0 Approval of the minutes

Dr. Powell requested that the minutes reflect his concern as to whether or not the BCT 400 capstone course that was presented at the last business meeting by Dr. Marchman is as effective online with only four students as compared to the hybrid course. He is apprehensive that a single online capstone course can prove that it is okay to do these courses online. Dr. Powell moved and Dr. Young seconded a motion to approve the minutes of February 5, 2007. The motion passed.

4.0 Course Proposals

4.1 Old "course" business

CISE 124 Hour Program for Curriculum and Instruction was approved by the Provost as the prerequisite to their major for their remainder of their program for 2007 and 2008 academic years only. At a later date this request can be reconsidered or there will be a modified request during the next academic year which would be the 2008 academic year. Dr. Hauer moved and Dr. Powell seconded a motion that the executive officers of the Academic Council send a letter in outrage to the Provost. The motion passed. Dr. Young mentioned that SACS states that faculty has the major role in curriculum and that what the Provost did could jeopardize accreditation. Dr. Davis asked that anyone that has points that want to be included in this letter to email her.

Dr. Davis made a motion to untable ID 310. Dr. Young moved and Dr. Davies seconded a motion to untable ID 310.

The motion passed.

Dr. Davis made a motion to approve the addition of ID 310. Dr. Oshrin moved and Dr. Davies seconded a motion to approve ID 310. The motion passed.

4.2 New course business

4.2.1 College of Arts and Letters

School of Mass Communication and Journalism

Dr. Davis presented the request to modify MCJ 306. Dr. Hauer moved and Dr. Davies seconded a motion to approve the modification of MCJ 306. The motion passed.

Dr. Davis presented the request to Add MCJ 355. Dr. Powell moved and Dr. Davies seconded a motion to approve the addition of MCJ 355. The motion passed.

Department of Anthropology and Sociology

Dr. Davis presented the request to add SOC 464. Dr. Young moved and Dr. Carr seconded a motion to approve the addition of SOC 464 subject to the change allowing 3 completions. The motion passed.

Department of Philosophy and Religion

Dr. Davis presented the request to add REL 448. Dr. Hauer moved and Dr. Young seconded a motion to approve the addition of REL 448. The motion passed.

Division of Undergraduate Studies

Dr. Davis presented the request to add UNV 301. Dr. Evans moved and Dr. Powell seconded a motion to approve the addition of UNV 301 subject to the restriction that only new transfer students may take this course. The motion passed.

Department of Political Science, International Development and International Affairs.

Dr. Davis presented the request to modify the Paralegal Program. Dr. Davies moved and Dr. Walker seconded a motion to approve the modification of the Paralegal Program. The motion passed.

4.2.2 College of Business
None

4.2.3 College of Education and Psychology
None

4.2.4 College of Health

Department of Medical Technology

Dr. Davis presented the request to add MTC 110. Dr. Forster moved and Dr. McGuire seconded a motion to approve the addition of MTC 110. The motion passed.

Dr. Davis presented the request to add MTC 111. Dr. Powell moved and Dr. Young seconded a motion to approve the addition of MTC 111. The motion passed.

Dr. Davis presented the request to approve the addition of the Phlebotomy Certificate Program. Dr. Carr moved and Dr. Oshrin seconded a motion to approve the addition of the Phlebotomy Certificate Program. The motion passed.

Department of Community Health Sciences

Dr. Davis presented the request to Modify CHS 422. Dr. Forrester moved and Dr. Powell seconded a motion to approve the modification of CHS 422. The motion passed.

4.2.5 College of Science and Technology

Department of Administration of Justice

Dr. Davis presented the request to add FSC 320, FSC 320L, and FSC 430 L as a group. Dr. Powell moved and Dr. Young seconded a motion to approve FSC 320, FSC 320L, and FSC 430L as a group. The motion passed. Dr. Young and Dr. Berman seconded a motion to approve the additions of FSC 320, FSC 320L and FSC 430L. The motion passed.

Department of Biological Sciences

Dr. Davis presented the request to renumber BSC 280 to BSC 381. Dr. Walker moved and Dr. Berman seconded a motion to approve the renumbering of BSC 280 to BSC 381. The motion passed.

Dr. Davis presented the request to modify BSC 201, 226, 280, 401, 402, 408, 409, 411, 413, 414L, 427L, 428, 430L, 432L, 441 and 444

as a group. Dr. Young moved and Dr. Powell seconded to modify BSC 201, 226, 280, 401, 402, 408, 409, 411, 413, 414L, 427L, 428, 430L, 432L, 441 and 444 as a group. The motion passed. Dr. Middlebrooks moved and Dr. Young seconded a motion to approve the modification of BSC 201, 226, 280, 401, 402, 408, 409, 411, 413, 414L, 427L, 428, 430L, 432L, 441 and 444. The motion passed.

Dr. Davis presented the request to add BSC 381L. Dr. Berman moved and Dr. Evans seconded a motion to approve the Addition of BSC 381L. The motion passed.

Dr. Davis presented the request to add BSC 491 and BSC 491L. Dr. Hauer moved and Dr. Powell seconded a motion to approve the addition of BSC 491 and BSC 491L. The motion passed.

School of Construction

Dr. Davis presented the request to modify AEC 444. Dr. Middlebrooks moved and Dr. Henry seconded a motion to approve the modification of AEC 444. The motion passed.

Dr. Davis presented the request to add BCT 300. Dr. Young moved and Dr. Evans seconded a motion to approve the addition of BCT 300. The motion passed.

5.0 Reports

5.1 Chair Report

Dr. Davis mentioned that at Provost Council, the College of Arts and Letters is going to request through Academic Council for a new academic minor in Humanics that could be attached to any major. Humanics is the program that has a focus placement in the nonprofit industries. Also the MS court of appeals will be meeting in the Thad Cochran Center on March 7, 2007 to hold a criminal trial and a civil trial and on March 6, the Budget meetings will begin.

5.2 Chair-Elect Report

No report

5.3 SACS

5.3.1 SACS

Ms. Julie G Howdeshell stated that there is a transition from a QEP leadership team to a finding the voice QEP advisory board. This is to transition this process and also to institutionalize these initiatives to ensure that even after this has been a QEP designated topic that they will be institutionalized. It is comprised of a cross section of two faculty from each college and representation from student affairs and so forth. Ms. Howdeshell also commented that they are still taking applications for the faculty development seminar and she encouraged the faculty to apply for this seminar since there needs to be at least two sections in the fall semester. The deadline is March 9th to apply and the application is on the QEP website.

5.3.2 GEC/Assessment – Dr. Jeff Evans

March 9th is the deadline for each department to give a collective response or feedback on the proposed learning outcomes for the GEC. Individual faculty can give individual comments. There was a university wide open meeting on February 16, 2007 where faculty and any other interested constituents were welcome to make comments or ask questions about the proposed GEC student learning outcomes. There were a number of comments made by faculty which were transcribed for the whole university to see. There were a number of GEC committee members that attended to hear and discuss the faculty feedback. The Office of Institutional Effectiveness agreed to compile and categorize the comments and university feedback for the committee. After spring break the GEC committee will examine these comments and report back to the University for further feedback and then meet again to see what action to take.

5.4 Standing Committees – Review of Membership

5.4.1 Academic Standards – Dr. David Walker

No report.

5.4.2 Bylaws – Dr. Thelma Roberson

No report. Dr. Davis stated the Dr. Roberson has resigned from this chairmanship. Dr. Davis asked that the bylaws group meet and elect a new chair for the remainder of the year. John Carr.

5.4.3 Elections – Dr. James McGuire

Dr. McGuire stated the elections committee met and that there were representatives from each college and it was decided that elections would be held within each college of those representatives. Most ballots were mailed; those that were not will be mailed out soon. He claimed that elections should be completed in the next month.

5.4.4 General Education – Dr. Jeff Evans

No report.

5.4.4 Intercollegiate – Dr. Ann Blackwell

No report.

6.0 Old Business

Department of Curriculum, Instruction and Special Education

Dr. Davis presented the request to approve the modification of PSY 491 and 492 from 1-3 hours repeatable up to 12 hours. Dr. Evans moved and Dr. Powell seconded a motion to approve the modification of PSY 491 and PSY 492.

The motion passed.

7.0 New Business

7.1 Grade Inflation

Dr. Davis asked that the Academic Standards committee investigate the grade inflation problem. She asked that it be reported at the next meeting what kind of methodology was used and what results were received from the data found.

7.2 New prerequisites for Math 101
Ms. Carolyn Cawthon reported that the math department established new prerequisites effective fall 2007 for new and continuing students. In order to take Math 101 there will be a required subscore of at least a 20 on the ACT or a grade of C or higher in Math 99. They have also raised the ACT score for math 103, 128, 167, 102, 136 and 314. The Act score varies for each of these courses. The math Department will grandfather in students graduating in December, however, in the Spring Semester everyone will be affected by this new prerequisite.

7.3 TK20
Ms. Jodi Pettazzoni commented that this is owned by the office of professional education is an assessment tool to assess the course level. On March 13 TK 20 will be on campus to assess using it university wide as a program level assessment tool. TK 20 is only being evaluated and assessed for possible future use. If adopted Weave and TK 20 will not both be used.

7.4 Review online process
Dr. Davis picked 3 people to review the online process. She stated that she would like for this group to determine what steps need to be taken in order to put a course online. They need to have experience with the online process and have some recommendations on how to improve the approval process. The objective is to determine what steps are to be taken to ensure quality in the online courses, and this should at least include the criteria for putting the course online, the bodies that should review the request, the information to facilitate the review, the intervals for review, and the role of the alternative learning coordinators in that proposal and review process. The volunteers for this committee are Oshrin, Walker and Hartzell.

8.0 Adjourn
Dr. Davis adjourned the meeting at 5:25 p.m. The next Academic Council meeting is scheduled for April 2, 2007.

Greg Pierce, Recording Secretary

Donna Davis, Chair

ACADEMIC COUNCIL MINUTES SUMMARY

March 5, 2007

College of Arts and Letters

Department of Art and Design

Add: ID 310 Visual Literacy in Interior Design. Three hours. Effective summer 2007.

School of Mass Communication and Journalism

Modify: MCJ 306 Natural History of Animals. One hour.

To: MCJ 306 Natural History of Animals. Three hours. Effective summer 2007.

Add: MCJ 355 Gender, Race and Media. Three hours. Effective fall 2007.

Department of Anthropology/Sociology

Add: SOC 464 Qualitative Research Methods. Three hours. Effective summer 2007.

Department of Philosophy and Religion

Add: REL 448 The Arabian Nights. Three hours. Effective summer 2007.

Division of Undergraduate Studies

Add: UNV 301 Transfer Student Success at Southern Miss. Two hours. Effective fall 2007.

College of Education and Psychology

Department of Psychology

Modify: PSY 491 Research in Psychology. Variable one to three hours.

To: PSY 491 Research in Psychology. Variable one to three hours, with repeats up to twelve hours. Effective summer 2007.

Modify: PSY 492 Special Problems in

Psychology. Variable one to six hours.

To: PSY 492 Special Problems in Psychology. Variable one to six hours, with repeats up to twelve hours. Effective summer 2007.

College of Health

Department of Medical Technology

Add: MTC 110 Phlebotomy I. One hour. Effective summer 2007.

Add: MTC 111 Phlebotomy Practicum. One hour. Effective summer 2007.

Add: Phlebotomy Certificate program. Effective summer 2007.
Pending IHL approval

Department of Community Health Sciences

Modify: CHS 422 Drugs and the Whole Person. Face to face format.

To: CHS 422 Drugs and the Whole Person. On-line correspondence format. Effective summer 2007.

College of Science and Technology

Department of Administration of Justice

Add: FSC 320 Forensic Analysis. Three hours. Effective fall 2007.

Add: FSC 320L Forensic Analysis Laboratory. One hour. Effective fall 2007.

Add: FSC 430L Survey of Forensic Toxicology Laboratory. One hour. Effective fall 2007.

Department of Biological Sciences

Modify: BSC 280 Microorganisms in Health and Disease.

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| To: | BSC 371 | <u>Microorganisms in Health and Disease.</u> |
| Modify: | BSC 201 | <u>General Zoology.</u> Two hours. |
| To: | BSC 201 | <u>General Zoology.</u> Three hours. Effective fall 2007. |
| Modify: | BSC 226 | <u>General Botany.</u> Two hours. |
| To: | BSC 226 | <u>General Botany.</u> Three hours. Effective fall 2007. |
| Modify: | BSC 401 | <u>Natural History of Animals.</u> One hour. |
| To: | BSC 401 | <u>Natural History of Animals.</u> Two hours. Effective fall 2007. |
| Modify: | BSC 402 | <u>Natural History of Plants.</u> One hour. |
| To: | BSC 402 | <u>Natural History of Plants.</u> Two hours. Effective fall 2007. |
| Modify: | BSC 408 | <u>Invertebrate Zoology I.</u> Two hours. |
| To: | BSC 408 | <u>Invertebrate Zoology I.</u> Three hours. Effective fall 2007. |
| Modify: | BSC 409 | <u>Invertebrate Zoology II.</u> Two hours. |
| To: | BSC 409 | <u>Invertebrate Zoology II.</u> Three hours. Effective fall 2007. |
| Modify: | BSC 411 | <u>Entomology.</u> Two hours. |
| To: | BSC 411 | <u>Entomology.</u> Three hours. Effective fall 2007. |

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| Modify: | BSC 413 | <u>Arachnida Biology.</u> Two hours. |
| To: | BSC 413 | <u>Arachnida Biology.</u> Three hours. Effective fall 2007. |
| Modify: | BSC 414L | <u>Ichthyology Laboratory.</u> One hour. |
| To: | BSC 414L | <u>Ichthyology Laboratory.</u> Two hours. Effective fall 2007. |
| Modify: | BSC 427L | <u>Introductory Phycology Laboratory.</u> One hour. |
| To: | BSC 427L | <u>Introductory Phycology Laboratory.</u> Two hours. Effective fall 2007. |
| Modify: | BSC 428 | <u>Plant Anatomy.</u> Two hours. |
| To: | BSC 428 | <u>Plant Anatomy.</u> Three hours. Effective fall 2007. |
| Modify: | BSC 430L | <u>Aquatic and Marsh Plants Laboratory.</u> One hour. |
| To: | BSC 430L | <u>Aquatic and Marsh Plants Laboratory.</u> Two hours. Effective fall 2007. |
| Modify: | BSC 432L | <u>Economic Botany Laboratory.</u> One hour. |
| To: | BSC 432L | <u>Economic Botany Laboratory.</u> Two hours. Effective fall 2007. |
| Modify: | BSC 441 | <u>Population and Community Ecology.</u> Two hours. |
| To: | BSC 441 | <u>Population and Community Ecology.</u> Three hours. Effective fall 2007. |
| Modify: | BSC 444 | <u>Limnology.</u> Two hours. |

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| To: | BSC 444 | <u>Limnology</u> . Three hours. Effective fall 2007. |
| Add: | BSC 381L | <u>Microorganisms in Health and Disease Laboratory</u> . One hour. Effective fall 2007. |
| Add: | BSC 491 | <u>Introduction to Bioinformatics</u> . Three hours. Effective fall 2007. |
| Add: | BSC 491L | <u>Introduction to Bioinformatics Laboratory</u> . One hour. Effective fall 2007. |

School of Construction

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| Modify: | AEC 444 | <u>Structural Design</u> . Face to face format. |
| To: | AEC 444 | <u>Structural Design</u> . Face to face and on-line correspondence format. Effective fall 2007. |
| Add: | BCT 300 | <u>Seminar</u> . One hour. Effective fall 2007. |

Academic Council Minutes
The University of Southern Mississippi
April 2, 2007

The Academic Council met at 3:30 p.m. on April 2, 2007, in the Union, Hall of Honors with Dr. Donna Davis, Chair of the Academic Council, presiding.

The following voting members were present: Dr. Ann Blackwell, Dr. Jon Carr, Dr. Donna Davis, Dr. Jeffrey Evans, Dr. Michael Forster, Dr. Trellis Green, Dr. Taralynn Hartsell, Dr. Stanley Hauer, Dr. Myron Henry, Dr. James McGuire, Ms. Adrienne McPhaul, Dr. Bobby Middlebrooks, Dr. Steve Oshrin, Dr. William Powell, and Dr. James Pat Smith.

The following voting members were represented by proxies to constitute a quorum: Ms. Adrienne McPhaul for Dr. Lin-Miao Agler, Dr. Steve Oshrin for Dr. Patsy Anderson, and Dr. Heather Sterling-Turner for Dr. Mitch Berman.

The following non-voting members were present: Ms. Nancy Kaul, and Dr. Joe Whitehead for Dr. Rex Gandy.

The following guests were present: Ms. Sonia Adams, Dr. Joan Exline, Ms. Julie Howdeshell, Ms. Jodi Pettazzoni, Ms. Dawn Porter, Dr. Robert Press, Ms. Sheri Rawls, Ms. Desiree Rodriguez, Dr. Jerry Ross, Dr. Ron Styron, and Dr. Ben Velasquez.

1.0 Call to Order

The meeting was called to order at 3:30 p.m. with Dr. Donna Davis presiding.

2.0 Adoption of the Agenda

Dr. Davis presented the agenda for approval with the following amendments:

- Under 6.0 Old Business, Program Reviews need to be added to agenda.
- Under 7.1 Grade Inflation will be removed
- Under 7.2 New Prerequisites for Math 101 Council will have a closed session.

Dr. Forster moved and Dr. Smith seconded a motion to approve the agenda with these amendments. The motion passed.

3.0 Approval of the minutes

Dr. Davis presented the minutes for approval. Dr. Forster moved and Dr. Carr seconded a motion to approve the minutes. The motion passed.

4.0 Course Proposals

4.1 Old "course" business

4.2 New course business

The College of Arts and Letters would like to request approval of a new GPA requirement. They are requesting that a student must have an overall 2.0 GPA, which would include all transfer work as well as USM work, when being considered for graduation. Dr. Smith moved and Dr. Powell seconded a motion to approve the GPA requirement. The motion passed.

This topic will be sent to the Provost for approval and it will also be assigned to Academic Standards.

4.2.1 College of Arts and Letters

Department of Foreign Languages and Literatures

Dr. Davis presented the request to modify FRE 437. Dr. Powell moved and Dr. Forester seconded a motion to approve the modification of FRE 437. The motion passed.

The Center for Human Rights and Civil Liberties

Dr. Davis presented the request to add GHY 331, MCJ 448, and ANT 317 to the Human Rights minor. Dr. Hauer moved and Dr. Powell seconded a motion to approve the additions of GHY 331, MCJ 448, and ANT 317 to the Human Rights minor. The motion passed.

School of Mass Communication and Journalism

Dr. Davis presented the request to add MCJ 482. Dr. Hauer moved and Dr. Sterling-Turner seconded a motion to approve the addition of MCJ 482. The motion passed.

Dr. Davis presented the request to Add MCJ 483. Dr. Oshrin moved and Dr. Green seconded a motion to approve the addition of MCJ 483. The motion passed.

School of Music

Dr. Davis presented the request to modify MUS 099. Dr. Forster moved and Dr. Evans seconded a motion to approve the modification of MUS 099.

Dr. Davis presented the request to modify the Entertainment Industry degree plan to reflect that ECO 202 not be a requirement. Dr. Carr moved and Dr. Green seconded a motion to approve the modification of not making ECO 202 a requirement for the Entertainment Industry degree program. The motion passed.

Department of Political Science, International Development and International Affairs.

Dr. Davis presented the request to add PS 453. Dr. Powell moved and Dr. Forster seconded a motion to approve the addition of PS 453. The motion passed.

Dr. Davis presented the request to add PS 488. Dr. Powell moved and Dr. Sterling-Turner seconded a motion to approve the addition of PS 488, subject to the clarification that this will be a 5,000 word writing-intensive course. The motion passed.

Dr. Davis presented the request to modify PS 454. Dr. Green moved and Dr. Henry seconded a motion to approve the modification of PS 454. The motion passed.

4.2.2 College of Business

Department of Management and Marketing

Dr. Davis presented the request to rename the major Pharmaceutical Sales to Health Care Sales. Dr. Forester moved and Dr. Evans seconded a motion to approve the renaming of the major Pharmaceutical Sales to Health Care Sales. The motion passed.

Dr. Davis presented the request to ask the College of Business to examine their core requirements in order to determine if a student can avoid taking the second speech intensive course and then report back to Academic Council. Dr. Evans moved and Dr. Blackwell seconded a motion to approve asking the College of Business to examine their core requirements in order to determine if a student can avoid taking the second speech intensive course and then report back to Academic Council. The motion passed.

Dr. Davis presented the request to rename the emphasis from Production and Operations Management to Supply Chain Management. Dr. Smith moved and Dr. Green seconded a motion to approve the renaming of the emphasis from Production and Operations Management to Supply Chain Management. The motion passed.

4.2.3 College of Education and Psychology

None

4.2.4 College of Health

School of Human Performance and Recreation

Dr. Davis presented the motion to add HPR 476. Dr. Forster moved and Dr. Carr seconded a motion to approve the addition of HPR 476. The motion passed.

Dr. Davis presented the request to modify HPR 330. Dr. Forster moved and Dr. Henry seconded a motion to approve the modification of HPR 330. The motion passed.

Dr. Davis presented the request to modify HPR 405. Dr. Forster moved and Dr. Carr seconded a motion to approve the modification of HPR 405. The motion passed.

Dr. Davis presented the request to modify HPR 409. Dr. Forster moved and Dr. Evans seconded a motion to approve the modification of HPR 409. The motion passed.

4.2.5 College of Science and Technology

Department of Biological Sciences

Dr. Davis presented the request to modify BSC 433 and BSC 433L. Dr. Powell moved and Dr. Blackwell seconded a motion to accept BSC 433 and BSC 433L as a group. The motion passed. Dr. Middlebrooks moved and Dr. Evans seconded a motion to approve the modification of BSC 433 and BSC 433L. The motion passed.

5.0 Reports

5.1 Chair Report

Dr. Davis announced that there is a meeting scheduled with Dr. Saunders, the preferred candidate for President on Thursday, April, 5 2007. The meeting time for Academic Council is scheduled for 2:45 to 3:40 in the Thad Cochran Center, room 218. She stated that during the closed session among the council that they would discuss what questions should be asked during the meeting with Dr. Saunders.

5.2 Chair-Elect Report

No report

5.3 SACS

5.3.1 SACS

No Report.

5.3.2 GEC/Assessment – Dr. Jeff Evans

Dr. Evans reported that the GEC committee met last Monday and discussed the process of receiving feedback on the draft of proposed GEC student learning outcomes. Although they received a lot of feedback about the learning outcomes, the committee decided to allow the campus until the end of the semester to submit any further feedback. The feedback that has been received thus far will be put on the Institutional Effectiveness website for people to review or make comments. The committee stated that this summer they, along with their new GEC committee chair, would review comments about the student learning outcomes and revise the student learning outcomes. Since this last meeting Dr. Evans helped set the due dates for assessment materials. These due dates will fall in line with the university's departmental assessment deadlines. On May 31st the GEC assessment data for the core courses will be due and on June 30 department plans for the next years GEC assessments and how to use results of assessments will be due. Dr. Evans requested that feedback on the proposed student learning outcomes be part of the Academic Council minutes. By being a part of the minutes a permanent record is kept for future SACS reaffirmation and assessment efforts. The following is the website of the GEC feedback: http://www.usm.edu/ie/gec_feedback.htm The feedback is also attached to these minutes.

5.4 Standing Committees – Review of Membership

5.4.1 Academic Standards – Dr. David Walker

No report.

5.4.2 Bylaws – Dr. Thelma Roberson

No report.

5.4.3 Elections – Dr. James McGuire

Dr. McGuire stated that all first round ballots have been sent out and received back. He also stated that the Colleges should have sent out all the ballots for the second round. Dr. Evans confirmed that his second round ballots were due back today and that his round three ballots should be sent out by the end of the current week.

5.4.4 General Education – Dr. Jeff Evans

No report.

5.4.4 Intercollegiate – Dr. Ann Blackwell

No report.

6.0 Old Business

Dr. Hauer presented the Executive Summary Program Reviews in English, Mathematics, Philosophy & Religion, and Psychology for acceptance. Dr. Smith moved and Dr. Oshrin seconded a motion to accept the Executive Summary Program Reviews in English, Mathematics, Philosophy & Religion, and Psychology. The motion passed.

7.0 New Business

7.1 New prerequisites for Math 101

The Academic Council will go into a closed session regarding these prerequisites.

7.2 TK20

It was announced that TK20 is in the process of being worked on.

7.3 Review online process

Dr. Davis asked for the committee which is comprised of Dr. Hartsell, Dr. Walker, Dr. Oshrin, Dr. Lares and Dr. Powell to have a meeting and to elect a chair.

8.0 Adjourn

Dr. Davis adjourned the meeting at 4:35 p.m. at which time the council then went into a closed session that lasted until 5:00 p.m. The next Academic Council meeting is scheduled for May 7, 2007.

Greg Pierce, Recording Secretary

Donna Davis, Chair

ACADEMIC COUNCIL MINUTES SUMMARY
April 2, 2007

College of Arts and Letters

Department of Foreign Languages and Literatures

| | | |
|---------|---------|---|
| Modify: | FRE 437 | <u>Topics in French Culture.</u> Face to face format. |
| To: | FRE 437 | <u>Topics in French Culture.</u> Face to face and online correspondence format. Effective summer 2007. |

School of Mass Communication & Journalism

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|------|---------|---|
| Add: | MCJ 482 | <u>Seminar in Advertising.</u> Three hours. Effective fall 2007. |
| Add: | MCJ 483 | <u>Seminar in Public Relations.</u> Three hours. Effective fall 2007. |

School of Music

| | | |
|---------|---------|---|
| Modify: | MUS 099 | <u>Music Theory Fundamentals.</u> |
| To: | MUS 100 | <u>Music Theory Fundamentals.</u> Effective fall 2007. |

Department of Political Science, International Development and Affairs

| | | |
|---------|--------|---|
| Add: | PS 453 | <u>Politics and Protests.</u> Three hours. Effective fall 2007. |
| Add: | PS 488 | <u>Women and the Law.</u> Three hours. Effective fall 2007. |
| Modify: | PS 454 | <u>African Politics.</u> |
| To: | PS 454 | <u>African Politics and Culture.</u> Effective fall 2007. |

College of Business

Department of Management & Marketing

Modify: Major of Pharmaceutical Sales.
To: Major of Health Care Sales. Effective fall 2007.
Modify: Emphasis in Production and Operations
Management.
To: Emphasis in Supply Chain Management.
Effective fall 2007.

College of Health

School of Human Performance and Recreation

Add: HPR 476 Exercise Psychology.
Three hours.
Effective summer 2007.
Modify: HPR 330 Issues in Sport Administration.
Face to face format.
To: HPR 330 Issues in Sport Administration.
Face to face and Online
correspondence format.
Effective fall 2007.
Modify: HPR 405 Governance and Policy in
Sport Organizations.
Face to face format.
To: HPR 405 Governance and Policy in
Sport Organizations.
Face to face and online
correspondence format.
Effective fall 2007.
Modify: HPR 409 Sport and Exercise
Psychology.
To: HPR 409 Sport Psychology.
Effective fall 2007.

College of Science and Technology
Department of Biological Sciences

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|---------|----------|--|
| Modify: | BSC 433 | <u>Taxonomy of Local Flora.</u> |
| To: | BSC 433 | <u>Plant Systematics.</u> Effective fall 2007. |
| Modify: | BSC 433L | <u>Taxonomy of Local Flora.</u> |
| To: | BSC 433L | <u>Plant Systematics Laboratory.</u> Effective fall 2007. |

Academic Council Minutes
The University of Southern Mississippi
May 7, 2007

The Academic Council met at 3:30 p.m. on May 7, 2007, in the Union Hall of Honors with Dr. Donna Davis, Chair of the Academic Council, presiding.

The following voting members were present: Dr. Patsy Anderson, Dr. Ann Blackwell, Dr. Jon Carr, Dr. Donna Davis, Dr. David Davies, Dr. Jeffrey Evans, Dr. Michael Forster, Dr. Trellis Green, Dr. Taralynn Hartsell, Dr. Stanley Hauer, Dr. Myron Henry, Dr. James McGuire, Ms. Adrienne McPhaul, Dr. Bobby Middlebrooks, Dr. Steve Oshrin, Dr. James Pat Smith, Dr. David Walker and Dr. Amy Young.

The following voting members were represented by proxies to constitute a quorum: Ms. Adrienne McPhaul for Dr. Lin-Miao Agler, Dr. James McGuire for Dr. Jane Boudreaux, Dr. James McGuire for Dr. Mike Forster, Dr. Stan Hauer for Dr. William Powell.

The following non-voting members were present: Ms. Nancy Kaul, Dr. Ron Styron for Dr. Wanda Maulding and Dr. Joe Whitehead for Dr. Rex Gandy.

The following guests were present: Ms. Linda Bass, Dr. Randy Buchanan, Ms. Valerie Craig, Dr. Joan Exline, Dr. Diane Fisher, Ms. Julie Howdeshell, Mr. Stephen Judd, Dr. Karen Juneau, Dr. Ed Mann, Dr. Joe Olmi, Dr. Gwen Pate, Ms. Jodi Pettazzoni, Dr. Dennis Phillips, Ms. Dawn Porter, Ms. Sheri Rawls, Dr. Beth Richmond, Ms. Desiree Rodriguez, Dr. Sharon Rouse, Ms. Shannon Smith, Dr. Ben Velasquez, Dr. Shuyan Wang, and Dr. Steve Yuen.

1.0 Call to Order

The meeting was called to order at 3:30 p.m. with Dr. Donna Davis presiding.

2.0 Adoption of the Agenda

Dr. Davis presented the agenda for approval with the following amendment:

- Under New Business 7.5 Class Attendance

Dr. Evans moved and Dr. Oshrin seconded a motion to approve the agenda with this amendment. The motion passed.

3.0 Approval of the minutes

Dr. Davis presented the minutes for approval. Dr. Evans stated that he would like for the GEC feedback reports to be added to the minutes. Dr. Walker moved and Dr. Carr seconded a motion to approve the minutes with this addition. The motion passed.

4.0 Course Proposals

4.1 Old "course" business

No old course business.

4.2 New course business

4.2.1 College of Arts and Letters

Department of Anthropology & Sociology

Dr. Davis presented the request to add SOC 405. Dr. Walker moved and Dr. Oshrin seconded a motion to approve the addition of SOC 405. The motion passed.

Dr. Davis presented the request to add a new minor in Nonprofit Studies. Dr. Hauer moved and Dr. Green seconded a motion to approve the addition of the new minor in Nonprofit Studies. The motion passed.

Department of Philosophy & Religion

Dr. Davis presented the request to modify REL 333. Dr. Oshrin moved and Dr. Hauer seconded a motion to approve the modification of REL 333. The motion passed.

4.2.2 College of Business

Department of Management and Marketing

Dr. Davis presented the request to add a new Business Administration Certificate Program. Dr. Green moved and Dr. Blackwell seconded a motion to approve the addition of the new Business Administration Certificate Program. The motion passed.

4.2.3 College of Education and Psychology

Department of Curriculum, Instruction & Special Education

Dr. Davis presented the request to modify SPE 403 to CISE 403. Dr. Blackwell moved and Dr. Walker seconded a motion to approve the modification of SPE 403 to CISE 403. The motion passed.

Dr. Davis presented the request to modify the program by adding REF 469 & SPE 403. Dr. Blackwell moved and Dr. Walker seconded a motion to approve the modification of the program by adding REF 469 & SPE 403. The motion passed.

Dr. Davis presented the request to modify the program by deleting PSY 374. Dr. Henry moved and Dr. Middlebrooks seconded a motion to defer discussion of deletion until the next meeting. The motion passed.

Department of Child & Family Studies

Dr. Davis presented the request to add CD 351 and CD 351L. Dr. Oshrin moved and Dr. Anderson seconded a motion to accept these additions as a group. The motion passed. Dr. Young moved and Dr. Walker seconded a motion to approve the additions of CD 351 and CD 351L. The motion passed.

Department of Technology Education

Dr. Davis presented the request to add IT 201, IT 395, IT 468, and IT 492. Dr. Walker moved and Dr. Young seconded a motion to accept these additions as a group. The motion passed. Dr. Walker moved and Dr. Anderson seconded a motion to approve the additions of IT 201, IT 395, IT 468, and IT 492. The motion passed.

Dr. Davis presented the request to modify BTE 200, BTE 410, and BTE 465. Dr. Walker moved and Dr. Green seconded a motion to accept these modifications as a group. The motion passed. Dr. Walker moved and Dr. Green seconded a motion to approve the modifications of BTE 200, BTE 410, and BTE 465. The motion passed.

Dr. Davis presented the request to modify TOE 442, TOE 444, and TOE 446. Dr. Walker moved and Dr. Anderson seconded a motion to accept these modifications as a group. The motion passed. Dr. Walker moved and Dr. Evans seconded a motion to approve the modifications of TOE 442, TOE 444, and TOE 446. The motion passed.

4.2.4 College of Health

School of Human Performance and Recreation

Dr. Davis presented the request to add HPR 471. Dr. McGuire moved and Dr. Anderson seconded a motion to approve the addition of HPR 471. The motion passed.

Dr. Davis presented the request to add HPR 465. Dr. Walker moved and Dr. Carr seconded a motion to approve the addition of HPR 465. The motion passed.

Dr. Davis presented the request to modify HPR 203, HPR 220, HPR 332, HPR 342, HPR 395, HPR 410, HPR 412, and HPR 466. Dr. Walker moved and Dr. Anderson seconded a motion to accept these modifications as a group. The motion passed. Dr. Walker moved and Dr. Anderson seconded a motion to approve the modifications of HPR 203, HPR 220, HPR 332, HPR 342, HPR 395, HPR 410, HPR 412, and HPR 466. The motion passed.

Dr. Davis presented the request to modify HPR 441. Dr. Walker moved and Dr. Young seconded a motion to approve the modification of HPR 441. The motion passed.

4.2.5 College of Science and Technology

School of Computing

Dr. Davis presented the request to modify ITC 131, 131L, 132, 132L, 231, 231L, 232, 232L, 331, 331L, 332, 332L, 431, and 432. Dr. Walker moved and Dr. Carr seconded a motion to accept these modifications as a group. The motion passed. Dr. Walker moved and Dr. Young seconded a motion to approve the modifications of ITC 131, 131L, 132, 132L, 231, 231L, 232, 232L, 331, 331L, 332, 332L, 431, and 432. The motion passed.

Dr. Davis presented the request to add a program in Automation Engineering. Dr. Joe Whitehead stated that IHL requires a preliminary proposal for any new program and a full proposal will be presented in the fall after IHL approves this preliminary proposal. Dr. Young moved and Dr. Anderson seconded a motion to approve the preliminary proposal for the program in Automation Engineering. The motion passed.

Dr. Stan Hauer raised the question of what is required for a proposal on behalf of Dr. Bill Powell. There was discussion among the council and Dr. Davis stated there needs to be an investigation for better guidelines when submitting modification proposals.

5.0 Reports

5.1 Chair Report

No report submitted.

5.2 Chair-Elect Report

Dr. Hartsell explained that medical school programs and pharmacy programs were considering NOT allowing pre-med students to take science courses online. However, Dr. Joan Exline stated that that they were reconsidering this recommendation.

5.3 SACS

5.3.1 SACS

Dr. Exline raised the question on whether or not there should be a committee made up of Academic, Graduate and Planning council members in order to talk about calendar and budget issues. She also asked if this committee could discuss the approval process for conversion of a degree program online when a student takes more than fifty percent of their classes online. It was discussed among the council to add these charges to the committee that was formed previously to review the online process.

5.3.2 GEC/Assessment – Dr. Jeff Evans

A report of the May 3, 2007 GEC committee meeting.

Members in Attendance: Jeffrey Evans, Chair; Michael Forster, Stanley Hauer, and Bobby Middlebrooks

Invited guests: Kathryn Lowery, University Assessment Coordinator; Jodi Pettazoni, Director of Office of Institutional Effectiveness; Julie Howdeshell, Director of the Quality Enhancement Plan (QEP)

Minutes of the meeting were kept and written by the Chair, Jeffrey Evans, and were not yet the approved minutes of the meeting.

Announcements

Feedback from university faculty about the proposed GEC student learning outcomes was handed out to the committee at its last meeting. The feedback is also available online at the institutional effectiveness website www.usm.edu/ie Faculty and staff are encouraged to look at the feedback and make further comments.

Agenda Items

A. Undergraduate Bulletin

The chair of the committee introduced a written proposal to standardize the format of degree requirements in the undergraduate bulletin. The committee's advice on the written format of degree programs was being sought by the Office of Institutional Effectiveness. They said they were given responsibility for the final draft of the bulletin. The proposal was to list the GEC courses and requirements separately (different columns) from

degree specific requirements. The rationale for this, in the eyes of the Committee chair, was that it would lead to standardization of format for presenting degree programs, students who often switch majors could compare degree requirements easier, it would make each program aware of whether their programs were meeting GEC requirements, and it would improve listing of GEC courses that needed assessment. Five examples of degree formats from the old bulletin and possibly new format were given. Kathryn Lowery, University Assessment Coordinator, distributed these examples and talked about them.

After a lengthy discussion, no committee consensus was reached as to whether the proposed format change should be done. Ideas brought up during the discussion include:

1. The whole undergraduate bulletin is not student friendly and contains too much extraneous information and should be redone.
2. The old and new undergraduate bulletin format for programs is not useful to students and that “smart” sheets are more effective in some cases. The example given was that the English Department has revamped their “smart” sheets into a more useable format.
3. Smart sheets in some departments were found by committee members not to be useable.
4. The values of the GEC courses being separate were introduced.
5. Some committee members felt we did not have a real GEC core.
6. It was pointed out that the GEC core was being redone and that it might be good to wait until the core was revamped before changing bulletin formats.
7. It was pointed out that an advising task force was being assembled through Dr. Exline’s office and that the format of the bulletin could be discussed by them.
8. A recommendation was made by Dr. Stanley Hauer that a good technical writer be hired to work on improving the university’s Undergraduate Bulletin

B. CAAP Test Issues

The committee chair presented an overview of the CAAP issues and some possible solutions to the issues.

Issues: CAAP is part of our assessment plan accepted by SACS

Not taken seriously by “volunteer” classes

Only 800 of expected 1300 test takers took the test

“loud” objections by some students

Possible Solutions for consideration:

1. Make CAAP tests a requirement for graduation
 - a. for everyone?
 - b. for everyone as a possibility but only a random sampling done

eg. The students would be required to participate by taking the CAAP, if asked, in assessment of student competencies attained through the General Education Curriculum. This may include in-class or out of class testing.
2. If CAAP required – do we set a passing score
3. Eliminate CAAP tests is another option but,

- a. valuable tool to see where we stand compared to other Universities
- b. its what we told SACS we were doing

After a discussion by the committee it was decided to pass this question to the next GEC committee after we get back the CAAP results for this year.

C. Items that need attention in future

- 1. Learning outcomes revision continued,
- 2. Assessment deficiencies
 - writing and speaking intensive and capstones, computer competencies – only a minority of these were turned in last year, many faculty were apparently unaware that they were teaching a GEC course with assessment requirements.
- 3. Assessment of courses just because someone is using it for a GEC course,
- 4. More than one person on the GEC committee should look at GEC assessment data and uses,
- 5. Relation of QEP to GEC,
- 6. Setting GEC so that each student would be covered by all learning outcomes,
- 7. Possible separating lower GEC from upper GEC in assessment responsibilities.

Ms. Jodi Pettazoni commented that they are attempting to standardize the bulletin similar to the smart sheet. Dr. Stan Hauer asked that the minutes show his motion to hire a technical writer to assist in the rewriting of the bulletin. Ms. Pettazoni also said that alternative methods of measuring the general education curriculum are being sought out.

5.4 Standing Committees – Review of Membership

5.4.1 Academic Standards – Dr. David Walker

No report submitted.

5.4.2 Bylaws – Dr. Thelma Roberson

No report submitted.

5.4.3 Elections – Dr. James McGuire

Dr. McGuire stated that all of the elections were complete except Arts and Letters and the Gulf Coast. Dr. Young as well as D. Walker responded by saying that they were completing the final round soon.

5.4.4 General Education – Dr. Jeff Evans

No report submitted.

5.4.4 Intercollegiate – Dr. Ann Blackwell

No report submitted.

6.0 Old Business

No old business.

7.0 New Business

7.1 SGA request for dead week

Dr. Davis stated that the Student Government Association had a resolution in regards to dead week. Dr. Henry explained that on behalf Faculty Senate and Academic Council he thanked the Association for their input but stated that they were not able to considerate it at this time, it would have to be at a later date.

7.2 Status of Ocean server

Ms. Valerie Craig was very grateful of Dr. Bill Powell and Dr. Barton Spencer in taking the lead to create a survey to send out for faculty, to faculty, in order to request what the needs of the faculty are. She appreciated their help and their participation in gathering the requirements for an alternative solution to the current ocean server. They will currently keep the same server until a better solution is resolved that matches the requests. The survey has ended and 71 submissions have been received. Some input was also received from the IT planner list that also addressed what students needs are, since they also use the ocean server for projects or other materials. The submissions that were received will be reviewed to come up with a solution and she will hold a meeting with Dr. Powell and Dr. Spencer in order to see what some of the recommendations were. Then this information will be reported to committees that would find this information beneficial. The hope of this group is be able to facilitate all of the requests that the faculty have in order make some additions to what is currently available through the Ocean Server. There was discussion that students use the ocean server in order to avoid the supplemental cost associated with using WEBCT. Dr. Exline stated that all fees were reviewed but the supplemental cost for WEBCT still remains.

7.3 David Walker-Grade Inflation

Dr. Walker stated that The Academic Standards Committee will meet to discuss how to conduct the grade inflation study which it was charged with doing by Academic Council. The committee will request that Institutional Research run a data analysis for undergraduate data from 1988 through spring semester of 2007. This analysis will include a trend analysis, along with the percentage of grades for each possible grade (i.e., A- F), as well as measures of central tendency and variability. This request will be made at the beginning of the summer 2007 semester.

7.4 Review Online Process

Dr. Hartsell commented that it was agreed that any critical or new courses will have to go through same process that currently stands. Dr. Powell is working on a new form that is more like a checklist that will also include a few open ended questions as opposed to the five question form that is currently being used. Dr. Oshrin is working on course evaluation to include additional questions pertaining to online courses. Ms. Sheri Rawls made a clarification that the Syllabus that are sent to Sheri only go as high as the IHL office while the course approval form signed by the provost actually end up being sent on to the SREB.

7.5 Class Attendance

Dr. Davis received an email asking what the Universities policy is regarding class attendance. There was a survey mentioned in this email were it was not uncommon to allow students to miss 25% of class and with some degree allowing the professor to decide how much a student actually needs to attend class. There was some concern that this could be problematic for freshman and sophomores that need more structure as a new student. At the beginning of their academic career students should not be missing class at their discretion. There will be a meeting with the chief academic officers in regards to this situation. Dr. Davis asked that the council submit their thoughts on the listserv with regard to this subject.

8.0 Adjourn

Dr. Davis adjourned the meeting at 5:30 p.m. The next Academic Council meeting is scheduled for June 4, 2007.

Greg Pierce, Recording Secretary

Donna Davis, Chair

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|---------|---------|---|
| Add: | IT 395 | <u>Interactive Instructional Presentation Design.</u> Three hours. Effective fall 2007. |
| Add: | IT 468 | <u>Instructional Animation Development.</u> Three hours. Effective fall 2007. |
| Add: | IT 492 | <u>Special Problems in Instructional Technology.</u> Three hours. Effective fall 2007. |
| Modify: | BTE 200 | <u>Business English.</u> Face to face format. |
| To: | BTE 200 | <u>Business English.</u> Face to face and online correspondence format. Effective fall 2007. |
| Modify: | BTE 410 | <u>Production and Integration Design.</u> Face to face format. |
| To: | BTE 410 | <u>Production and Integration Design.</u> Face to face and online correspondence format. Effective fall 2007. |
| Modify: | BTE 465 | <u>Multimedia Design in Business Technology Education.</u> Face to face format. |
| To: | BTE 465 | <u>Multimedia Design in Business Technology Education.</u> Face to face format and online correspondence format. Effective fall 2007. |
| Modify: | TOE 442 | <u>Management of the Occupational Learning Environment.</u> Face to face format. |
| To: | TOE 442 | <u>Management of the Occupational Learning Environment.</u> Face to face format and online correspondence format. Effective fall 2007. |
| Modify: | TOE 444 | <u>Development of Occupational Instructional Materials.</u> Face to face format. |

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|---------|---------|--|
| To: | TOE 444 | <u>Development of Occupational Instructional Materials.</u> Face to face and online correspondence format. Effective fall 2007. |
| Modify: | TOE 446 | <u>Evaluation of Vocational-Technical Student Performance.</u> Face to face format. |
| To: | TOE 446 | <u>Evaluation of Vocational-Technical Student Performance.</u> Face to face and online correspondence format. Effective fall 2007. |

College of Health

School of Human Performance and Recreation

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|---------|---------|---|
| Modify: | HPR 203 | <u>Introduction to Sport Management.</u> Face to face format. |
| To: | HPR 203 | <u>Introduction to Sport Management.</u> Face to face and online correspondence format. Effective fall 2007. |
| Modify: | HPR 220 | <u>Introduction to Human Performance.</u> Face to face format. |
| To: | HPR 220 | <u>Introduction to Human Performance.</u> Face to face and online correspondence format. Effective fall 2007. |
| Modify: | HPR 332 | <u>Sport Information Management.</u> Face to face format. |
| To: | HPR 332 | <u>Sport Information Management.</u> Face to face and online correspondence format. Effective fall 2007. |
| Modify: | HPR 342 | <u>Management Leadership in Sport.</u> Face to face format. |

| | | |
|---------|---------|--|
| To: | HPR 342 | <u>Management Leadership in Sport.</u> Face to face and online correspondence format. Effective fall 2007. |
| Modify: | HPR 395 | <u>Sport Sales Methods and Techniques.</u> Face to face format. |
| To: | HPR 395 | <u>Sport Sales Methods and Techniques.</u> Face to face and online correspondence format. Effective fall 2007. |
| Modify: | HPR 410 | <u>Introduction to Sport Marketing.</u> Face to face format. |
| To: | HPR 410 | <u>Introduction to Sport Marketing.</u> Face to face and online correspondence format. Effective fall 2007. |
| Modify: | HPR 412 | <u>Sport Economics.</u> Face to face format. |
| To: | HPR 412 | <u>Sport Economics.</u> Face to face and online correspondence format. Effective fall 2007. |
| Modify: | HPR 441 | <u>Practicum.</u> Face to face format. |
| To: | HPR 441 | <u>Practicum.</u> Face to face and online correspondence format. Effective fall 2007. |
| Add: | HPR 465 | <u>Internship in Sports Management.</u> Nine to twelve hours. Effective spring 2008. |
| Modify: | HPR 466 | <u>Sport Facilities and Event Management.</u> Face to face format. |
| To: | HPR 466 | <u>Sport Facilities and Event Management.</u> Face to face and online correspondence format. Effective fall 2007. |

Add: HPR 471 Physiological Principles of Resistance Training.
Three hours.
Effective fall 2007.

College of Science and Technology
School of Computing

Modify: ITC 131 Internetworking Fundamentals.
Face to face format.

To: ITC 131 Internetworking Fundamentals.
Face to face and online
correspondence format.
Effective spring 2008.

Modify: ITC 131L Internetworking Technologies Lab.
Face to face format.

To: ITC 131L Internetworking Technologies Lab.
Face to face and online
correspondence format.
Effective spring 2008.

Modify: ITC 132 Introduction to Routing.
Face to face format.

To: ITC 132 Introduction to Routing.
Face to face and online
correspondence format.
Effective spring 2008.

Modify: ITC 132L Introduction to Routing Lab.
Face to face format.

To: ITC 132L Introduction to Routing Lab.
Face to face and online
correspondence format.
Effective spring 2008.

Modify: ITC 231 Introduction to Switching.
Face to face format.

To: ITC 231L Introduction to Switching Lab.
Face to face and online
correspondence format.
Effective spring 2008.

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|---------|----------|---|
| Modify: | ITC 232 | <u>Introduction to RRAS.</u> Face to face format. |
| To: | ITC 232 | <u>Introduction to RRAS.</u> Face to face and online correspondence format. Effective spring 2008. |
| Modify: | ITC 232L | <u>Introduction to RRAS Lab.</u> Face to face format. |
| To: | ITC 232L | <u>Introduction to RRAS Lab.</u> Face to face and online correspondence format. Effective spring 2008. |
| Modify: | ITC 331 | <u>Advanced Routing.</u> Face to face format. |
| To: | ITC 331 | <u>Advanced Routing.</u> Face to face and online correspondence format. Effective spring 2008. |
| Modify: | ITC 331L | <u>Advanced Routing Lab.</u> Face to face format. |
| To: | ITC 331L | <u>Advanced Routing Lab.</u> Face to face and online correspondence format. Effective spring 2008. |
| Modify: | ITC 332 | <u>Multilayer Switching.</u> Face to face format. |
| To: | ITC 332 | <u>Multilayer Switching.</u> Face to face and online correspondence format. Effective spring 2008. |
| Modify | ITC 332L | <u>Multilayer Switching Lab.</u> Face to face format. |
| To: | ITC 332L | <u>Multilayer Switching Lab.</u> Face to face and online correspondence format. Effective spring 2008. |
| Modify: | ITC 431 | <u>Advanced RRAS.</u> Face to face format. |

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| To: | ITC 431 | <u>Advanced RRAS.</u> Face to face and online correspondence format. Effective spring 2008. |
| Modify: | ITC 432 | <u>Advanced TS and Support.</u> Face to face format. |
| To: | ITC 432 | <u>Advanced TS and Support.</u> Face to face and online correspondence format. Effective spring 2008. |

Academic Council Minutes
The University of Southern Mississippi
June 4, 2007

The Academic Council met at 3:30 p.m. on June 4, 2007, in Cook Library room 123 with Dr. Donna Davis, Chair of the Academic Council, presiding.

The following voting members were present: Dr. Mitchell Berman, Dr. Jon Carr, Dr. Donna Davis, Dr. David Davies, Dr. Jeffrey Evans, Dr. Michael Forster, Dr. Trellis Green, Dr. Taralynn Hartsell, Dr. Stanley Hauer, Dr. Myron Henry, Dr. James McGuire, Ms. Adrienne McPhaul, Dr. Bobby Middlebrooks, Dr. Steve Oshrin, Dr. William Powell, Dr. James Pat Smith, Dr. David Walker and Dr. Amy Young.

The following voting members were represented by proxies to constitute a quorum: Ms. Adrienne McPhaul for Dr. Lin-Miao Agler, Dr. David Walker for Dr. Ann Blackwell.

The following non-voting members were present: Ms. Debby Hill for Mr. Greg Pierce.

The following guests were present: Dr. Susan Hubble-Burchell, Dr. Joan Exline, Ms. Julie Howdeshell, Ms. Dawn Porter, Dr. Ben Velasquez, Dr. Brent Wolfe.

1.0 Call to Order

The meeting was called to order at 3:30 p.m. with Dr. Donna Davis presiding. Dr. Davis introduced the new student member Ronnie Hebert.

2.0 Adoption of the Agenda

Dr. Davis presented the agenda for approval. Dr. Oshrin moved and Dr. Powell seconded a motion to approve the agenda. The motion passed.

3.0 Approval of the minutes

Dr. Davis presented the minutes for approval. Dr. Young moved and Powell seconded a motion to approve the minutes. The motion passed.

4.0 Course Proposals

4.1 Old "course" business

No old course business.

4.2 New course business

4.2.1 College of Arts and Letters

No new course business.

4.2.2 College of Business

No new course business.

4.2.3 College of Education and Psychology

No new course business.

4.2.4 College of Health

School of Social Work

Dr. Davis presented the request to add SWK 405, SWK 421, and SWK 435. Dr. Forster moved and Dr. Smith seconded a motion to accept these additions as a group. The motion passed. Dr. Powell moved and Dr. Henry seconded a motion to approve the additions of SWK 405, SWK 421, and SWK 435. The motion passed.

School of Human Performance and Recreation

Dr. Davis presented the request to modify the Recreation Administration program as well as the Therapeutic Recreation program. Dr. Evans moved and Dr. Walker seconded a motion to accept these modifications as a group. The motion passed. Dr. Evans moved and Dr. Walker seconded a motion to approve the modifications of the Recreation Administration program as well as the Therapeutic Recreation program. The motion passed.

Dr. Davis presented the request to modify HPR 344, HPR 400, HPR 413, HPR 433. Dr. Walker moved and Dr. Carr seconded a motion to accept these modifications as a group. The motion passed. Dr. Young moved and Dr. Powell seconded a motion to approve the modifications of HPR 344, HPR 400, HPR 413, HPR 433. The motion passed.

Dr. Davis presented the request to modify the start date of HPR 465 from spring 2008 to fall 2007. Dr. Powell moved and Dr. Young seconded a motion to approve the modification of the start date of HPR 465 from spring 2008 to fall 2007. The motion passed.

4.2.5 College of Science and Technology

No new course business.

5.0 Reports

5.1 Chair Report

It has been an honor to serve as the chair of this council for the past year. As a group, you have been knowledgeable about the issues we are charged with, and have made good decisions concerning the quality of this university's academic offerings. The discussions have been open, and for the most part scholarly in tone. There have been several persons whose outstanding contributions to our efforts should be recognized:

Nancy Kaul, as parliamentarian has kept us on track and has pointed out our errors in procedures, and has corrected my goofs. Thank you very much Nancy.

All of the committee chairs have completed their assignments in an exemplary manner. Thanks to each of you.

Taralynn Hartsell has been a very involved chair-elect, and has contributed endless "to-do" lists to me. This council will be very pleased to enter into the era of organization rather than chaos this coming year. Thanks, Taralynn.

Very importantly, we should, as a group, thank Jeff Evans for this unselfish dedication to the GEC efforts and to the effective functioning of this body. Nothing escapes his eagle eye and vast knowledge about the general education component. Thanks, Jeff, you have been a wonderful colleague.

Now to other matters: The items left undone which should be addressed by the 2007-2008 body.

1. The Academic Integrity policy has not yet been ratified by both Graduate and Academic Council. The conference committee concerning the differences between the two versions needs to create a compromise on the issue early in the next term.
2. There is still one program which has not met the 124 hour requirement, and has not come before the council with a proposal.
3. The grade inflation committee should prepare a report on this subject.
4. The class attendance policy requested by commissioner Meredith must be brought before the council.
5. The GEC will no doubt undergo modification as the new administration begins to set direction for USM. Amy Young has agreed to chair this important committee for the coming year, and I ask that each of you contribute to that group.
6. The Construction Technology program will report to the Academic Council again next year about the effectiveness of the capstone course in the on-line environment. There were only a very limited number of graduates this year, and thus we would ask for more data in the following year.
7. Given the revised timelines and process to be utilized by IHL for new programs, there needs to be a major change to the manner by which the councils, Graduate and Academic, approve these programs. This process must be developed and approved very early in the next term.
8. The work on the on-line course approval process should proceed rapidly. This whole environment is evolving quickly, and the attendant process should also evolve.
9. Articulation.

5.2 Chair-Elect Report
No report submitted.

5.3 SACS

5.3.1 SACS

Ms. Julie Howdeshell presented the QEP update.

QEP Update – June 2007

Julie Howdeshell, Director of Quality Enhancement
qep@usm.edu • 601.266.4525

WRITING CENTER and LAB

- Under the direction of Dr. Melanie Barthelme, the Writing Center recorded 904 visits and the Writing Lab recorded 748 visits during the spring semester up from 806 and 687 respectively from fall 2006.

- **Summer hours for the Writing Center are: Monday, Tuesday, Thursday, and Friday from 10-4 and Wednesday from 6-8 pm.**
- Plans are underway to move the Writing Center and Lab to Cook Library this fall creating a comprehensive student writing service in **one central location**. This is tentatively scheduled for late October.

SPEAKING CENTER

- The Speaking Center recorded 164 visits during the spring semester up from 95 visits in fall 2006 and 65 last spring.
- Dr. Wendy Atkins-Sayre has been hired as our first, permanent Speaking Center Director and will begin duties this fall. We welcome her to this position and thank Dr. Charles Tardy, Chair of Speech Communication, for leading this search effort.
- **The Center is open this summer Tuesday 2-6, Wednesday 9-1, and Thursday 2-6.** Students can receive assistance at any stage of developing an oral communication assignment. The Center also offers students the opportunity to rehearse, record, and observe a speech, presentation, interview, etc.
- **The Speaking Center on the Gulf Coast** is scheduled to open this fall.

FACULTY SEMINAR

- **We continue to accept applications for the fall 2007 seminar. Participants receive either a \$1500 stipend or course-reassigned time. Departments receive \$500.**
- The application is available on the QEP Web site (www.usm.edu/qep). The seminar will meet Wednesdays from 1 – 3:15 on the Hattiesburg campus. **This is not limited to capstones**, but if your department has not yet had a seminar participant, we encourage your capstone or writing-intensive course instructor to participate. We are also interested in working with faculty who oversee a group of instructors (such as TAs) teaching general education courses.
- We have **two new co-facilitators**, Dr. Wendy Atkins-Sayre and Dr. Lajuan Davis-Bisnette, who are currently revising the seminar to enhance its strengths and include more practical elements based on faculty feedback.

NEW INITIATIVE WITHIN THE QEP

The QEP has partnered with the English Dept. to strengthen the ENG 99 (Intro to Basic Comp) course currently required of students earning a 16 or below on the ACT sub-score in English and recommended of those with scores of 17-19. The course will be enhanced by having a faculty member dedicated to overseeing and serving as lead instructor of the course. Plans are to include a writing proficiency test which will be used as a pre and post measure and create a standard for preparation for ENG 101.

In addition, our new Director of Composition, Dr. Sheldon Walcher will begin duties this fall overseeing ENG 101 and 102, and working closely with other writing efforts on campus.

- 5.3.2 GEC/Assessment – Dr. Jeff Evans
No report submitted.

- 5.4 Standing Committees – Review of Membership
 - 5.4.1 Academic Standards – Dr. David Walker
No report submitted.
 - 5.4.2 Bylaws – Dr. Thelma Roberson
No report submitted.
 - 5.4.3 Elections – Dr. James McGuire
No report submitted.
 - 5.4.4 General Education – Dr. Jeff Evans
No report submitted.
 - 5.4.4 Intercollegiate – Dr. Ann Blackwell
No report submitted.

6.0 Old Business

- 6.1 Discussion of Elementary Education B.S. Degree Program
The council held discussion over the Elementary Education B.S. Degree Program. The result of the discussion is that Dr. Smith moved and Dr. Powell seconded a motion for Dr. Stan Hauer to write a brief narrative with a timeline in response to the CISE memos. There will also be a request to meet with the president along with other officers to discuss this issue. The motion passed.
- 6.2 Elect new Chair-Elect
Election of the new Chair-Elect will take place at the next meeting.
- 6.3 SGA proposal for Dead Week
Mr. Ronnie Hebert suggested a proposal on behalf of the SGA that during the last week of school that there are no tests, no projects due, and no new material introduced. He then asked for some feedback from the council. The council went into discussion about this proposal. The result of this discussion was that there will be a committee formed during the next school year in order to work with the SGA to come up with the best possible solution for the students and faculty.

7.0 New Business

No new business.

8.0 Adjourn

Dr. Davis adjourned the meeting at 4:30 p.m. The next Academic Council meeting is scheduled for June 4, 2007.

Greg Pierce, Recording Secretary

Donna Davis, Chair

ACADEMIC COUNCIL MINUTES SUMMARY

June 4, 2007

College of Health

School of Social Work

- Add: SWK 405 Social Work with High Risk Populations. Three hours. Effective spring 2008.
- Add: SWK 421 Social Work: Grief and Bereavement. Three hours. Effective summer 2008.
- Add: SWK 435 Grant Writing for Social Workers. Three hours. Effective spring 2008.

School of Human Performance and Recreation

- Modify: HPR 344 Commercial Recreation.
- To: HPR 344 Introduction to Public and Private Recreation. Effective fall 2007.
- Modify: HPR 400 Seminar in Recreation. One hour.
- To: HPR 400 Seminar in Recreation. Three hours. Effective fall 2008.
- Modify: HPR 413 Organization and Administration of Recreation.
- To: HPR 413 Organization and Administration of Recreation I. Effective fall 2008.
- Modify: HPR 433 Advanced Management in Recreation.
- To: HPR 433 Organization and Administration of Recreation II. Effective spring 2008.
- Modify: HPR 465 Internship in Sports Management. Effective spring 2008.
- To: HPR 465 Internship in Sports Management. Effective fall 2007.

Academic Council Minutes
The University of Southern Mississippi
June 4, 2007

The Academic Council met at 4:40 p.m. on June 4, 2007, in Cook Library room 123 with Dr. Taralynn Hartsell, Chair of the Academic Council, presiding.

The following voting members were present: Dr. Mitchell Berman, Dr. Patricia Biesiot, Dr. Jon Carr, Dr. Richard Conville, Dr. Michael Forster, Dr. Trellis Green, Dr. Taralynn Hartsell, Dr. Myron Henry, Dr. Douglas Masterson, Ms. Adrienne McPhaul, Dr. Shahdad Naghshpour, Dr. Stephen Oshrin, Dr. Stacey Reischman, Dr. David Walker, and Dr. Amy Young

The following voting members were represented by proxies to constitute a quorum: Ms. Adrienne McPhaul for Dr. Lin-Miao Agler, Dr. David Walker for Dr. Dorothy Haynes, Ms. Adrienne McPhaul for Dr. Mary Lux, and Dr. Patricia Biesiot for Dr. David Ufnar.

The following non-voting members were present: Ms. Debby Hill for Mr. Greg Pierce.

The following guests were present: Dr. Joan Exline and Ms. Dawn Porter.

1.0 Call to Order

The meeting was called to order at 4:40 p.m. with Dr. Taralynn Hartsell presiding.

2.0 Adoption of the Agenda

Dr. Hartsell presented the agenda for approval. Dr. Walker moved and Dr. Young seconded a motion to approve the agenda. The motion passed.

3.0 Approval of the minutes

No minutes to approve.

4.0 Reports

4.1 Chair Report

Dr. Hartsell welcomed all new members of the council and introduced herself as Chair. She discussed that she will be involved in setting up all committees for the 2007-2008 year. It was mentioned that all meeting's next year will be held in room 123 of the Cook library. Dr. Walker requested that the format of the room be changed so that during discussion everyone can be seen face to face. The response to his request was that it could be changed, however it would need to be changed back after every meeting.

5.0 Old Business

5.1 Report from Distance Education Committee

Dr. Hartsell submitted a questionnaire regarding online course proposals. The council reviewed the questionnaire and then discussed on whether or not e-journals are a must. Dr Hartsell noted the discussion and stated that she would discuss this with the committee and that there would be a new questionnaire draft submitted in the fall semester.

6.0 New Business

6.1 Electing Chair-Elect and Secretary

Dr. Hartsell nominated Dr. Patricia Biesiot for Chair-Elect and Dr. Young seconded the motion. There were no other nominations among the council which appointed Dr. Biesiot as Chair-Elect by acclamation.

Dr. Hartsell nominated that Adrienne McPhaul be reappointed as secretary and Dr. Young seconded the motion. There were no other nominations among the council which appointed Ms. McPhaul as secretary by acclamation.

7.0 Adjourn

7.1 Dr. Hartsell adjourned the meeting at 4:55 p.m. The next Academic Council meeting is scheduled for September 10, 2007.

Greg Pierce, Recording Secretary

Taralynn Hartsell, Chair