

Academic Council Minutes  
The University of Southern Mississippi  
September 13, 2004

The Academic Council met at 3:30 p.m. on September 13, 2004, in R.C. Cook Union, Room H, with Dr. Amy Young, Chair of the Academic Council, presiding.

The following voting members were present: Dr. Ann Blackwell, Dr. Jane Boudreaux, Dr. Donna Davis, Dr. Jeffrey Evans, Dr. Margaret Hall, Dr. Stan Hauer, Dr. Stephen Judd, Dr. Jerome Kolbo, Dr. Joseph Kolibal, Dr. Mary Lux, Dr. Bobby Middlebrooks, Dr. Edward Nissan, Dr. Ras Pandey, Dr. Bill Powell, Dr. Thelma J. Roberson, Dr. Ben Velasquez, and Ms. Kathleen Wells.

The following non-voting members were present: Ms. Nancy Kaul, and Mr. Greg Pierce.

The following guests were present: Ms. Donna Fielder, Ms. Janice Fletcher, Dr. Taralynn Hartsell, Dr. Shelton Houston, Dr. Ed Mann, Ms. Lydia McDowell, Ms. Dawn Porter, Dr. Bob Press, Dr. Wally Pye, Dr. Denise Von Herrmann, Dr. Shuyan Wang, Dr. Joe Whitehead, Dr. Alvin Williams, and Dr. Steve Yuen.

#### Call to Order

The meeting was called to order at 3:30 p.m. with Dr. Young presiding. Dr. Young welcomed all members. She stated that discussion would follow concerning chair-elect for the current year.

#### Adoption of the Agenda

Dr. Young presented the agenda for approval with the following modification:

- MIS courses removed from the agenda. These courses were approved last year.

Dr. Powell moved and Dr. Velasquez seconded a motion to approve the agenda as modified. The motion to accept the agenda passed.

#### 3.0 Reports from Chair

3.1 Dr. Young commented on committee assignments. At this time there has been no one assigned to a committee. Dr. Young asked if anyone had a preference of serving on one of the following committees: Academic Standards, By-Laws, General Education, Elections, and Intercollegiate. If you are interested, e-mail her at [Amy.Young@usm.edu](mailto:Amy.Young@usm.edu). She asked for those serving on a committee last year to consider chairing a committee this year so that there will be a little continuity from one year to the next. Dr. Young has no confirmation on the meeting time/date she and Dr. Evans will meet with the Provost.

#### 4.0 Approval of the Minutes

Dr. Young presented two sets of the May 3, 2004 minutes for approval.

Dr. Velasquez moved and Dr. Hall seconded a motion to approve the first set of the May 3, 2004 minutes under Dr. Tim Rehner. The motion passed.

Dr. Hall moved and Dr. Powell seconded a motion to approve the second set of the May 3, 2004 minutes under Dr. Amy Young. The motion passed.

## 5.0 Course Proposals

- 5.1 Old “Course” Business  
There was no old course business.
- 5.2 New “Course” Business

### **College of Arts & Letters**

#### *School of Mass Communication and Journalism*

Dr. Young represented the School of Mass Communication and Journalism and presented the request to modify the prefixes only for JOU 202, 203, 231, 240, 241, 241L, 301, 303, 311, 312, 330, 333, 341, 341L, 342, 402, 403, 405, 418, 421, 422, 424, 426, 428, 429, 431, 433, 441, 441L, 450, 452, 455, 460, 480, 492, 498, 499, and RTF 101, 111, 111L, 140, 140L, 170, 304, 304L, 305, 305L, 320, 340, 351, 360, 370, 371, 373, 407, 411, 416, 418, 425, 436, 440, 442, 447, 448, 470, 471, 472, 473, 474, 475, 476, 477, 478, 479, 481, 485, 489, and 492. Dr. Powell moved and Dr. Velasquez seconded a motion to modify the prefix changes above as a block. The motion passed.

Dr. Young represented the School of Mass Communication and Journalism and presented the request to modify the prefix and course numbers for RTF 402, 450, and 431. Dr. Hauer moved and Dr. Powell seconded a motion to approve these modifications as a block. The motion passed. Dr. Velasquez moved and Dr. Hall seconded a motion to modify RTF 402, 450, and 431. The motion passed.

Dr. Young represented the School of Mass Communication and Journalism and presented the request to delete RTF 303, 330, 418, 460, 480, and 499. Dr. Hauer moved and Dr. Velasquez seconded a motion to approve these deletions as a block. The motion passed. Dr. Velasquez moved and Dr. Powell seconded a motion to delete RTF 303, 330, 418, 460, 480, and 499. The motion passed.

#### *Department of Theatre and Dance*

Dr. Judd represented the Department of Theatre and Dance and presented the request to add THE 202 and THE 475. Dr. Velasquez moved and Dr. Powell seconded a motion to approve these additions as a block. The motion passed. Dr. Roberson moved and Dr. Powell seconded a motion to add THE 202 and THE 475. The motion passed.

#### *Department of Political Science*

Dr. Press represented the Department of Political Science and presented the request to add PS 459. Dr. Powell moved and Dr. Judd seconded a motion to add PS 459. The motion passed.

## **College of Business and Economic Development**

### *Department of Tourism Management*

Dr. Young represented the Department of Tourism Management and presented the request to modify the prefix, course numbers, and titles for HM 250, 283, 350, 470, 481, 482, 484, 485, and modify the prefix and titles for HM 345 and 445. Dr. Velasquez moved and Dr. Powell seconded a motion to table the request to modify HM 250, 283, 350, 470, 481, 482, 484, 485, and HM 345 and 445. The motion passed.

## **College of Education and Psychology**

### *Department of Technology Education*

Dr. Yuen represented the Department of Technology Education and presented the request to add IT 375. Dr. Powell moved and Dr. Evans seconded a motion to add IT 375. The motion passed.

Dr. Yuen represented the Department of Technology Education and presented the request to delete TOE 350. Dr. Roberson moved and Dr. Powell seconded a motion to delete TOE 350. The motion passed.

## **College of Science and Technology**

### *School of Construction*

Dr. Young represented the School of Construction and presented the request to modify the prefixes for ACT 132, 132L, 204, 204L, 315, 316, BCT 444, 454, 454L, and ESC 250, 405, 431, and 431L.

Dr. Powell moved and Dr. Judd seconded a motion to approve these modifications as a block. The motion passed. Dr. Judd moved and Dr. Hall seconded a motion to modify ACT 132, 132L, 204, 204L, 315, 316, BCT 444, 454, 454L, and ESC 250, 405, 431, and 431L. The motion passed.

Dr. Young represented the School of Construction and presented the request to modify the prefix and course number for ESC 430. Dr. Roberson moved and Dr. Velasquez seconded a motion to modify the prefix and course number for ESC 430. The motion passed.

Dr. Young represented the School of Construction and presented the request to modify the prefix and course number for ENT 444. Dr. Evans moved and Dr. Powell seconded a motion to modify the prefix and course number for ENT 444. The motion passed.

Dr. Young represented the School of Construction and presented the request to modify the prefix and course number for ENT 445. Dr. Roberson moved and Dr. Powell seconded a motion to modify the prefix and course number for ENT 445. The motion passed.

*Department of Mathematics*

Dr. McDowell represented the Department of Mathematics and presented the request to modify MAT 101 to on-line format. There was discussion of MAT 101 on-line course as a pilot program due to difficulty meeting student demand for that class. The goal of this course is to offer more options to students. Dr. Velasquez moved and Dr. Lux seconded a motion to modify MAT 101 to on-line format. The motion passed.

*School of Engineering Technology*

Dr. Young represented the School of Engineering Technology and presented the request to modify all SET prefixes. Dr. Lux moved and Dr. Powell seconded a motion to modify all SET prefixes. The motion passed.

*Department of Physics and Astronomy*

Dr. Whitehead represented the Department of Physics and Astronomy and presented the request to add a new degree program of Engineering Physics derived from the School of Engineering Technology and the Department of Physics. Dr. Powell moved and Dr. Evans seconded a motion to add this new degree program. The motion passed.

6.0 Old Business

6.1 General Education Curriculum and 124 Credit Hour Baccalaureate Degrees

Dr. Young stated that over the next couple of years the baccalaureate degree programs will be reduced to 124 credit-hour programs based on a new IHL policy. At first it was thought that there would be an impact to the core curriculum; however, there does not appear to be that directive from the IHL board. Even though we are going to 124 credit-hour degrees, this will not affect the current core curriculum. Dr. Powell suggested that a statement of some sort needs to be posted in order to reflect the change in the minimum number of hours required to graduate. There will be further discussion within the General Education Committee to consider how this issue can get through the Academic Council quickly.

7.0 New Business

7.1 Grading Method P/F and A-F

Dr. Young stated that both grading options P/F and A-F can be used. Mr. Pierce stated the third grading option can be implemented to the grading scheme. The option can only be applied to the course and not the section. Departments identify and inform the Registrar's Office which courses should have this option.

7.2 Election of New Chair Elect

Dr. Young indicated that Dr. Bill Powell has been voted in as the President-Elect of Faculty Senate and will have to decline his position as Chair of the Academic Council for 2005-2006. Dr. Young opened the floor for nominations for Chair-Elect for the 2004-2005 academic year. Dr. Jeffrey Evans was nominated. As there were no further nominees, Dr. Kolbo moved and Dr. Velasquez seconded a motion to close the nominations. The motion passed.

8.0 Adjourn

Dr. Young adjourned the meeting. The next meeting is scheduled for October 4, 2004 at 3:30 p.m. in the Union, Hall of Honors.

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Greg Pierce, Recording Secretary

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Amy Young, Chair

ACADEMIC COUNCIL MINUTES SUMMARY  
September 13, 2004

**College of Arts & Letters**

*School of Mass Communication and Journalism*

***Modification of Change of Prefix Only:  
Fall 2005***

*JOU 202 to MCJ 202  
JOU 203 to MCJ 203  
JOU 231 to MCJ 231  
JOU 240 to MCJ 240  
JOU 241 to MCJ 241  
JOU 241L to MCJ 241L  
JOU 301 to MCJ 301  
JOU 303 to MCJ 303  
JOU 311 to MCJ 311  
JOU 312 to MCJ 312  
JOU 330 to MCJ 330  
JOU 333 to MCJ 333  
JOU 341 to MCJ 341  
JOU 341L to MCJ 341L  
JOU 342 to MCJ 342  
JOU 402 to MCJ 402  
JOU 403 to MCJ 403  
JOU 405 to MCJ 405  
JOU 418 to MCJ 418  
JOU 421 to MCJ 421  
JOU 422 to MCJ 422  
JOU 424 to MCJ 424  
JOU 426 to MCJ 426  
JOU 428 to MCJ 428  
JOU 429 to MCJ 429  
JOU 431 to MCJ 431  
JOU 433 to MCJ 433  
JOU 441 to MCJ 441  
JOU 441L to MCJ 441L  
JOU 450 to MCJ 450  
JOU 452 to MCJ 452  
JOU 455 to MCJ 455  
JOU 460 to MCJ 460  
JOU 480 to MCJ 480  
JOU 492 to MCJ 492  
JOU 498 to MCJ 498  
JOU 499 to MCJ 499*

*RTF 101 to MCJ 101*  
*RTF 111 to MCJ 111*  
*RTF 111L to MCJ 111L*  
*RTF 140 to MCJ 140*  
*RTF 140L to MCJ 140L*  
*RTF 304 to MCJ 304*  
*RTF 304L to MCJ 304L*  
*RTF 305 to MCJ 305*  
*RTF 305L to MCJ 305L*  
*RTF 320 to MCJ 320*  
*RTF 340 to MCJ 340*  
*RTF 360 to MCJ 360*

*RTF 407 to MCJ 407*  
*RTF 411 to MCJ 411*  
*RTF 416 to MCJ 416*  
*RTF 418 to MCJ 418*  
*RTF 425 to MCJ 425*  
*RTF 440 to MCJ 440*  
*RTF 442 to MCJ 442*  
*RTF 447 to MCJ 447*  
*RTF 448 to MCJ 448*  
*RTF 481 to MCJ 481*  
*RTF 489 to MCJ 489*  
*RTF 492 to FLM 492*

*RTF 170 to FLM 170*  
*RTF 351 to FLM 351*  
*RTF 370 to FLM 370*  
*RTF 371 to FLM 371*  
*RTF 373 to FLM 373*  
*RTF 436 to FLM 436*  
*RTF 470 to FLM 470*  
*RTF 471 to FLM 471*  
*RTF 472 to FLM 472*  
*RTF 473 to FLM 473*  
*RTF 474 to FLM 474*  
*RTF 475 to FLM 475*  
*RTF 476 to FLM476*  
*RTF 477 to FLM 477*  
*RTF 478 to FLM 478*  
*RTF 479 to FLM 479*  
*RTF 485 to FLM 485*

Modify:	RTF 402	<u>Broadcast Journalism Workshop.</u>
To:	MCJ 306	<u>Broadcast Journalism Workshop.</u> Effective Fall 2005.
Modify:	RTF 450	<u>The Internet: The Online Electronic Media.</u>
To:	MCJ 451	<u>The Internet: The Online Electronic Media.</u> Effective Fall 2005.
Modify:	RTF 431	<u>Advertising Management and Sales.</u>
To:	MCJ 432	<u>Advertising Management and Sales.</u> Effective Fall 2005.
Delete:	RTF 303	<u>Internship in Radio, Television, and Film.</u> Effective Fall 2005.
Delete:	RTF 330	<u>Broadcast Advertising.</u> Effective Fall 2005.
Delete:	RTF 418	<u>Practicum in RTF.</u> Effective Fall 2005.
Delete:	RTF 460	<u>Issues in Telecommunication.</u> Effective Fall 2005.
Delete:	RTF 480	<u>Comparative Media Systems.</u> Effective Fall 2005.
Delete:	RTF 499	<u>British Studies: Comparative Mass Media.</u> Effective Fall 2005.

*Department of Theatre and Dance*

Add:	THE 202	<u>Intro to Technical Lighting and Sound.</u> Three hours. Effective Spring 2005.
Add:	THE 475	<u>From Idea to Action – Senior Capstone Exp.</u> Three hours. Effective Spring 2005.

*Department of Political Science*

Add:	PS 459	<u>Human Rights.</u> Three hours. Effective Fall 2005.
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**College of Business and Economic Development**

*Department of Tourism Management*

Tabled:	HM 250	<u>Introduction to Restaurant Operations Management.</u>
Tabled:	HM 283	<u>Intro to Travel &amp; Tourism.</u>
Tabled:	HM 345	<u>Quality Service Management in the Hospitality Industry.</u>
Tabled:	HM 350	<u>Advanced Restaurant Operations Management.</u>
Tabled:	HM 376	<u>Hotel Operations Management I.</u>
Tabled:	HM 445	<u>Hospitality Financial Management.</u>
Tabled:	HM 470	<u>Catering.</u>
Tabled:	HM 481	<u>Hospitality Law.</u>
Tabled:	HM 482	<u>Hospitality Marketing.</u>
Tabled:	HM 484	<u>Hotel Operations Mgt. II.</u>
Tabled:	HM 485	<u>Professional Meeting and Event Coordination.</u>

**College of Education and Psychology**  
*Department of Technology Education*

Add:	IT 375	<u>Web-based Instructional Tools.</u> Three hours. Effective Fall 2005.
Delete:	TOE 350	<u>Architectural Drawing.</u> Effective Fall 2004.

**College of Science and Technology**  
*School of Construction*

***Modification of Change of Prefix Only:  
Summer 2005***

ACT 132 to AEC 132  
ACT 132L to AEC 132L  
ACT 204 to AEC 204  
ACT 204L to AEC 204L  
ACT 315 to AEC 315  
ACT 316 to AEC 316  
BCT 444 to AEC 444  
BCT 454 to AEC 454  
BCT 454L to AEC 454L  
ENT 100 to AEC 100  
ENT 110 to AEC 110  
ENT 120 to AEC 120  
ENT 121 to AEC 121  
ENT 260 to AEC 260  
ENT 320 to AEC 320  
ENT 330 to AEC 330  
ENT 340 to AEC 340  
ENT 340L to AEC 340L  
ENT 360 to AEC 360  
ENT 360L to AEC 360L  
ENT 390 to AEC 390  
ENT 400 to AEC 400  
ENT 420 to AEC 420  
ENT 421 to AEC 421  
ENT 430 to AEC 430  
ENT 430L to AEC 430L  
ENT 470 to AEC 470  
ENT 470L to AEC 470L  
ENT 492 to AEC 492  
ENT 493 to AEC 493  
ENT 496 to AEC 496  
ESC 250 to AEC 250  
ESC 405 to AEC 405  
ESC 431 to AEC 431  
ESC 431L to AEC 431L

Modify:	ENT 444	<u>Fire Safety.</u>
To:	AEC 433	<u>Fire Safety.</u> Effective Summer 2005.
Modify:	ENT 445	<u>Ergonomics.</u>
To:	AEC 434	<u>Ergonomics.</u> Effective Summer 2005.
Modify:	ESC 430	<u>Env. Mgt. Systems-ISO 14000 in Industry.</u>
To:	AEC 432	<u>Env. Mgt. Systems-ISO 14000 in Industry.</u> Effective Summer 2005.

*Department of Mathematics*

Modify:	MAT 101	<u>College Algebra.</u>
To:	MAT 101	<u>College Algebra.</u> On-line correspondence format. Effective Spring 2005.

*School of Engineering Technology*

***Modification of Change of Prefix Only:  
Summer 2005***

SET 100 to ITC 100  
 SET 101 to ITC 101  
 SET 131 to ITC 131  
 SET 131L to ITC 131L  
 SET 132 to ITC 132  
 SET 132L to ITC 132L  
 SET 231 to ITC 231  
 SET 231L to ITC 231L  
 SET 232 to ITC 232  
 SET 232L to ITC 232L  
 SET 241 to ITC 241  
 SET 242 to ITC 242  
 SET 331 to ITC 331  
 SET 331L to ITC 331L  
 SET 332 to ITC 332  
 SET 332L to ITC 332L  
 SET 363 to ITC 363  
 SET 370 to ITC 370  
 SET 370L to ITC 370L

SET 371 to ITC 371  
SET 371L to ITC 371L  
SET 390 to ITC 390  
SET 392 to ITC 392  
SET 400 to ITC 400  
SET 401 to ITC 401  
SET 431 to ITC 431  
SET 432 to ITC 432  
SET 433 to ITC 433  
SET 453 to ITC 453  
SET 455 to ITC 455  
SET 463 to ITC 463  
SET 465 to ITC 465  
SET 483 to ITC 483  
SET 485 to ITC 485  
SET 486 to ITC 486  
SET 488 to ITC 488  
SET 489 to ITC 489  
SET 492 to ITC 492

*Department of Physics and Astronomy and  
School of Engineering Technology*

Add:

New Degree Program in Engineering Physics.  
Effective Fall 2005.  
**(Pending IHL approval)**

Academic Council Minutes  
The University of Southern Mississippi  
October 4, 2004

The Academic Council met at 3:30 p.m. on October 4, 2004, in R.C. Cook Union, Room H, with Dr. Amy Young, Chair of the Academic Council, presiding.

The following voting members were present: Dr. Ann Blackwell, Dr. Kathy Yadrick for Dr. Jane Boudreaux, Dr. Edward Nissan for Dr. Donna Davis, Dr. Jeffrey Evans, Dr. Margaret Hall, Dr. Stan Hauer, Dr. Stephen Judd, Dr. Joseph Kolibal, Dr. Mary Lux, Dr. Bobby Middlebrooks, Dr. Edward Nissan, Dr. Ras Pandey, Dr. Bill Powell, Dr. Thelma J. Roberson, Dr. Ben Velasquez, and Ms. Kathleen Wells.

The following non-voting members were present: Dr. Jay Grimes, Ms. Nancy Kaul, Mr. Greg Pierce, and Dr. Elliot Pood.

The following guests were present: Dr. Joan Exline, Mr. Desmond Fletcher, Dr. John Koeppel, Dr. Katherine Nugent, Ms. Dawn Porter, Dr. Andy Reese, Dr. Joe Whitehead, and Mr. Ernie Wilson.

#### Call to Order

The meeting was called to order at 3:30 p.m. with Dr. Young presiding.

#### Adoption of the Agenda

Dr. Young presented the agenda for approval with the following modifications:

- Add Entertainment Industry Degree (5.2) New “Course” Business, under College of Arts and Letters.
- Add HM 376 (5.1) Old “Course” Business, under Department of Tourism Management.
- New Business (7.0) moved and discussed following (2.0) Adoption of the Agenda.
- Remove COA 434L from the agenda.

Dr. Powell moved and Dr. Velasquez seconded a motion to approve the agenda as modified. The motion to accept the agenda as modified passed.

#### 3.0 Reports from Chair

- 3.1 Dr. Young presented Committee assignments for the next Academic Council year. She also stated that she will be setting up regular times to meet with the Provost to discuss issues from Council.

#### 4.0 Approval of the Minutes

Dr. Young presented the September 13, 2004 minutes for approval. Dr. Kolibal stated that the paragraph under 5.2, College of Science and Technology, Department of Mathematics should be modified to read as follows:

**Dr. McDowell represented the Department of Mathematics and presented the request to modify MAT 101 to on-line format. There was discussion of MAT 101 on-line course as a pilot program due to difficulty meeting student demand for that class. The goal of this course is to offer more options to students. As a consequence of the introduction by Dr. McDowell for the Department of Mathematics requesting to modify MAT 101 on-line format, I am requesting that Academic Council investigate the use of propriety, publisher provided software and software textbook bundling in order to assess its impact on the curriculum, and the possible difficulties associated with a reliance, or dependence on propriety software.**

Dr. Powell moved and Dr. Velasquez seconded a motion to approve the minutes as modified. The motion passed.

#### 5.0 Course Proposals

##### 5.1 Old "Course" Business

*Department of Tourism Management*

Mr. Wilson represented the Department of Tourism Management and presented the request to modify the prefix, course number, and title for HM 250, 283, 350, 376, 470, 481, 482, 484, and 485; also modify the prefix and title for HM 345 and 445. Dr. Anderson moved and Dr. Judd seconded a motion to accept these modifications as a group. The motion passed.

Dr. Roberson moved and Dr. Hall seconded a motion to approve the modification of HM 250, 283, 345, 350, 376, 445, 470, 481, 482, 484, and 485. The motion passed.

##### 5.2 New "Course" Business

###### **College of Arts and Letters**

Dr. Pood represented the College of Arts and Letters and presented the request to add a B.A./B.S. degree in Entertainment Industry with three emphases.

Dr. Judd moved and Dr. Anderson seconded a motion to approve the addition of the B.A. /B.S. degree in Entertainment Industry with three emphases. The motion passed.

###### *School of Mass Communication and Journalism*

Dr. Young represented the School of Mass Communication and Journalism and presented the request to add MCJ 102. Dr. Lux moved and Dr. Hall seconded a motion to approve the addition of MCJ 102. The motion passed.

###### *Department of English*

Dr. Young represented the Department of English and presented the request to add ENG 312. Dr. Powell moved and Dr. Judd seconded a motion to approve the addition of ENG 312. The motion passed.

*Department of Theatre and Dance*

Dr. Judd represented the Department of Theatre and Dance and presented the request to modify DAN 491. Dr. Judd moved and Dr. Powell seconded a motion to approve the modification of DAN 491. The motion passed.

*Department of Art and Design*

Dr. Young represented the Department of Art and Design and presented the request to modify ART 441 and delete ART 442 and 443. Mr. Pierce requested the department consult the College of Arts and Letters degree auditors to ensure this course meets graduation requirements. Dr. Powell moved and Dr. Hall seconded a motion to accept these courses as a group. The motion passed. Dr. Hall moved and Dr. Judd seconded a motion to approve the modification of ART 441 and the deletion of ART 442 and 443. The motion passed.

**College of Education and Psychology**

*Department of Psychology*

Dr. Koepfel represented the Department of Psychology and presented the request to add PSY 491. Dr. Roberson moved and Dr. Powell seconded a motion to approve the addition of PYS 491. The motion passed.

Dr. Young represented the Department of Psychology and presented the request to modify PSY 312 and 313 to an on-line format. Dr. Hauer moved and Dr. Judd seconded a motion to accept these modifications as a group. The motion passed.

Dr. Roberson moved and Dr. Anderson seconded a motion to approve the modification of PSY 312 and 313 to an on-line format. The motion passed.

**College of Health**

*Department of Nutrition and Food Systems*

Dr. Yadrick represented the Department of Nutrition and Food Systems and presented the request to add NFS 425, 473, and 490 and modify NFS 350.

Dr. Hall moved and Dr. Roberson seconded a motion to accept these courses as a group. The motion passed.

Dr. Hall moved and Dr. Anderson seconded a motion to approve the addition of NFS 425, 473, and 490 and the modification of NFS 350. The motion passed.

**College of Science and Technology**

*Department of Geography*

Dr. Reese represented the Department of Geography and presented the request to add GHY 103, 424, and 424L. Dr. Powell moved and Dr. Judd seconded a motion to accept these additions as a group. The motion passed.

Dr. Roberson moved and Dr. Powell seconded a motion to approve the addition of GHY 103, 424, and 424L. The motion passed.

*School of Engineering Technology*

Mr. Fletcher represented the School of Engineering Technology and presented the request to modify the prefix for CET 471 and 471L; also modify the titles for EET 100, 315, 315L, 461, and 477. Dr. Pandey moved and Dr. Powell seconded a motion to accept these modifications as a group. The motion passed.

Dr. Hall moved and Dr. Judd seconded a motion to approve the modification of CET 471, 471L and EET 100, 315, 315L, 461, and 477. The motion passed.

Mr. Fletcher represented the School of Engineering Technology and presented the request to add EET 478, 478L, 496, CET 496, and ITC 496. Dr. Pandey moved and Dr. Hall seconded a motion to accept these additions as a group. The motion passed.

Dr. Hall moved and Dr. Lux seconded a motion to approve the addition of EET 478, 478L, 496, CET 496, and ITC 496. The motion passed.

6.0 Old Business

There was no old business.

7.0 New Business

7.1 SACs Review

Dr. Exline reported changes in the SACs process. She informed Council of a self-study, by the University, before the on-site visit by SACs in 2006. She distributed a handout and welcomed input from Council regarding the process.

7.2 MWF Afternoon Classes

Dr. Young discussed a number of concerns regarding changing MW afternoon classes to MWF afternoon classes. As of this date, a change in class scheduling has not been proposed.

7.3 Two Hundred Fewer Contact Minutes and the Academic Calendar

Dr. Young asked Mr. Pierce to explain the reduction regarding contact minutes. She also inquired on the need for a representative from Academic Council on the Calendar Committee. Mr. Pierce explained IHL has reduced the number of required contact minutes from 2450 to 2250 for a three-hour course. This change allowed the University more flexibility with the academic calendar. Mr. Pierce stated that the Chair of Academic Council would be a member of the academic calendar committee. He then noted that changes in the academic calendar will be communicated to the University Community after final approval.

7.4 Scheduling Classrooms

Mr. Pierce discussed the new scheduling software, AdAstra. He informed Council the software will present many new features. The software set-up can accommodate specific courses being assigned to specific rooms. For example, the set-up will accommodate insuring an English class is not assigned to a Chemistry Lab. The project is being implemented through the following areas. The Registrar's Office, Provost Office, iTech, and the Physical Plant.

8.0 Adjourn

Dr. Young adjourned the meeting. The next meeting is scheduled for November 1, 2004 at 3:30 p.m. in the Union, Hall of Honors.

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Greg Pierce, Recording Secretary

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Amy Young, Chair

ACADEMIC COUNCIL MINUTES SUMMARY  
October 4, 2004

**College of Business and Economic Development**  
*Department of Tourism Management*

Modify:	HM 250	<u>Introduction to Restaurant Operations Management.</u>
To:	TM 358	<u>Basic Restaurant Operations Management.</u> Effective fall 2005.
Modify:	HM 283	<u>Intro to Travel &amp; Tourism.</u>
To:	TM 240	<u>Intro to Tourism.</u> Effective fall 2005.
Modify:	HM 345	<u>Quality Service Management in the Hospitality Industry.</u>
To:	TM 345	<u>Customer Services Management.</u> Effective fall 2005.
Modify:	HM 350	<u>Advanced Restaurant Operations Management.</u>
To:	TM 458	<u>Advanced Restaurant Operations Management.</u> Effective fall 2005.
Modify:	HM 376	<u>Hotel Operations Management I.</u>
To:	TM 368	<u>Hotel Operations Management I.</u> Effective fall 2005.
Modify:	HM 445	<u>Hospitality Financial Management.</u>
To:	TM 445	<u>Hotel and Restaurant Financial Analysis.</u> Effective fall 2005.

Modify:	HM 470	<u>Catering.</u>
To:	TM 457	<u>Catering and Buffet Management.</u> Effective fall 2005.
Modify:	HM 481	<u>Hospitality Law.</u>
To:	TM 441	<u>Hotel and Restaurant Law.</u> Effective fall 2005.
Modify:	HM 482	<u>Hospitality Marketing.</u>
To:	TM 442	<u>Hotel and Restaurant Marketing.</u> Effective fall 2005.
Modify:	HM 484	<u>Hotel Operations Management II.</u>
To:	TM 468	<u>Hotel Operations Management II.</u> Effective fall 2005.
Modify:	HM 485	<u>Professional Meeting and Event Coordination.</u>
To:	TM 467	<u>Conventions and Meetings Management.</u> Effective fall 2005.

**College of Arts and Letters**

Add: New Degree Program in Entertainment Industry.  
Effective fall 2005.  
**(Pending IHL approval)**

*School of Mass Communication and Journalism*

Add: MCJ 102 Introduction to Media Writing. Three hours.  
Effective fall 2005.

*Department of English*

Add: ENG 312 Survey of Postcolonial Literature. Three hours.

Effective fall 2005.

*Department of Art and Design*

Modify:	ART 441	<u>Graphic Communication I.</u>
To:	ART 441	<u>Graphic Communication.</u> Effective fall 2005.
Delete:	ART 442	<u>Graphic Communication II.</u> Effective fall 2005.
Delete:	ART 443	<u>Graphic Communication III.</u> Effective fall 2005.

*Department of Theatre and Dance*

Modify:	DAN 491	<u>Senior Seminar.</u> One hour.
To:	DAN 491	<u>Senior Capstone Experience.</u> Three hours. Effective spring 2005.

**College of Education and Psychology**

*Department of Psychology*

Add:	PSY 491	<u>Research in Psychology.</u> One to three hours. Effective spring 2005.
Modify:	PSY 312	<u>Counseling Theory and Practice.</u>
To:	PSY 312	<u>Counseling Theory and Practice.</u> On-line correspondence format. Effective spring 2005
Modify:	PSY 313	<u>Vocational Development.</u>
To:	PSY 313	<u>Vocational Development.</u> On-line correspondence format. Effective spring 2005.

**College of Health**

*Department of Nutrition and Food Systems*

Add:	NFS 425	<u>The Nutrition of Children.</u> (On-line format). Three hours. Effective spring 2005.
Add:	NFS 473	<u>Child Nutrition Program Management.</u> (On-line format). Three hours. Effective spring 2005.
Add:	NFS 490	<u>Current Topics in Child Nutrition Programs.</u> (On-line format). Three hours. Effective spring 2005.
Modify:	NFS 350	<u>Food Production Management.</u>
To:	NFS 475	<u>Food Production Management.</u> (On-line format). Effective spring 2005.

**College of Science and Technology**

*Department of Geography*

Add:	GHY 103	<u>World Regions Through Film.</u> One hour. Effective fall 2005.
Add:	GHY 424	<u>Quaternary Environments.</u> Three hours. Effective fall 2005.
Add:	GHY 424L	<u>Quaternary Environments Lab.</u> One hour. Effective fall 2005.

*School of Engineering Technology*

Modify:	CET 471	<u>Small Computer Systems.</u>
To:	ITC 471	<u>Small Computer Systems.</u> Effective summer 2005.
Modify:	CET 471L	<u>Small Computer Systems Lab.</u>

To:	ITC 471L	<u>Small Computer Systems Lab.</u> Effective summer 2005.
Modify:	EET 100	<u>Seminar in Electronics.</u>
To:	EET 100	<u>Seminar in Engineering.</u> Effective summer 2005.
Modify:	EET 315	<u>Design of High Frequency &amp; Communications Circuits.</u>
To:	EET 315	<u>Communications Systems.</u> Effective summer 2005.
Modify:	EET 315L	<u>High Frequency Communications Laboratory.</u>
To:	EET 315L	<u>Communications Systems Laboratory.</u> Effective summer 2005.
Modify:	EET 461	<u>Electrical Power Generation &amp; Distribution.</u>
To:	EET 461	<u>Electrical Power.</u> Effective summer 2005.
Modify:	EET 477	<u>Introduction to Control System Technology.</u>
To:	EET 477	<u>Control Systems.</u> Effective summer 2005.
Add:	EET 478L	<u>Digital Control Systems Laboratory.</u> One hour. fall 2005.
Add:	EET 496	<u>Industrial Internship.</u> One-six hours. Effective summer 2005.
Add:	CET 496	<u>Industrial Internship.</u> One-six hours. Effective summer 2005.
Add:	ITC 496	<u>Industrial Internship.</u> One-six hours. Effective

summer 2005.

Academic Council Minutes  
The University of Southern Mississippi  
November 1, 2004

The Academic Council met at 3:30 p.m. on November 1, 2004, in R.C. Cook Union, Room H, with Dr. Amy Young, Chair of the Academic Council, presiding.

The following voting members were present: Dr. Patsy Anderson, Dr. Thelma Roberson for Dr. Ann Blackwell, Dr. Jane Boudreaux, Dr. Jon Carr, Dr. Donna Davis, Dr. Jeffrey Evans, Dr. Margaret Hall, Dr. Stan Hauer, Dr. Stephen Judd, Dr. Jerome Kolbo, Dr. Joseph Kolibal, Dr. Mary Lux, Dr. Bobby Middlebrooks, Dr. Edward Nissan, Dr. Ras Pandey, Dr. Bill Powell, Dr. Thelma Roberson, Dr. Thelma Roberson for Dr. Dana Thames, Dr. Ben Velasquez, Ms. Kathleen Wells, Dr. Judith Williams, and Dr. Amy Young.

The following non-voting members were present: Ms. Nancy Kaul and Mr. Greg Pierce.

The following guests were present: Dr. Carolyn Beck, Dr. Dan Capper, Ms. Donna Fielder, Ms. Dawn Porter, Dr. Denise VonHerrmann, Dr. Joe Whitehead, and Mr. Ernie Wilson.

#### Call to Order

The meeting was called to order at 3:30 p.m. with Dr. Young presiding.

#### Adoption of the Agenda

Dr. Young presented the agenda for approval with the following modifications:

- Tourism Management courses under the College of Business and Economic Development be discussed before courses under the College of Arts and Letters.
- Under New Business (7.0) add discussion of the statement from the course proposal guide stating no new GEC courses will be added until 2008.

Dr. Judd moved and Dr. Powell seconded a motion to approve the agenda as modified. The motion to accept the agenda as modified passed.

#### 3.0 Reports from Chair

- 3.1 Dr. Young reported that a regular meeting time with the Provost has been scheduled for the second Monday of each month at 2:30 p.m. Dr. Young proposed the appointment of a liaison between Graduate and Academic Councils. She asked for this topic to be reviewed by the Bylaws Committee. Dr. Bill Powell volunteered to serve as temporary liaison and Council confirmed this appointment.
- Dr. Young spoke of the need to step up the pace in terms of SACs review. She requested the GEC Committee begin looking at ways to evaluate the new CORE.

#### 4.0 Approval of the Minutes

Dr. Young presented the October 4, 2004 minutes for approval. Dr. Hall moved and Dr. Anderson seconded a motion to approve the minutes. The motion passed.

#### 5.0 Course Proposals

##### 5.1 Old "Course" Business

###### *Department of English*

English 312 was inadvertently placed on the agenda as an item needing action. This course was passed at the October 4, 2004 meeting.

##### 5.2 New "Course" Business

###### **College of Business and Economic Development**

###### *Department of Tourism Management*

Mr. Wilson represented the Department of Tourism Management and presented the request to add TM 378, 471, 472, 475, 476, and 478.

Dr. Boudreaux moved and Dr. Anderson seconded a motion to accept these courses as a group. The motion passed.

Dr. Powell moved and Dr. Anderson seconded a motion to approve the addition of TM 378, 471, 472, 475, 476, and 478. The motion passed.

###### **College of Arts and Letters**

###### *Department of Philosophy and Religion*

Dr. Capper represented the Department of Philosophy and Religion and presented the request to add Bachelor of Arts major in Religious Studies.

Dr. Evans moved and Dr. Hall seconded a motion to approve the Bachelor of Arts major in Religious Studies. The motion passed.

###### *Department of Anthropology and Sociology*

Dr. Young represented the Department of Anthropology and Sociology and presented the request to add ANT 336.

Dr. Velasquez moved and Dr. Judd seconded a motion to add ANT 336. The motion passed.

###### *Department of Military Science and Leadership*

Dr. Young represented the Department of Military Science and Leadership and presented the request to delete MSL 120 and MSL 200L.

Dr. Velasquez moved and Dr. Powell seconded a motion to accept these courses as a group. The motion passed.

Dr. Velasquez moved and Dr. Powell seconded a motion to approve the deletion of MSL 120 and MSL 200L. The motion passed.

Dr. Young represented the Department of Military and Leadership and presented the request to modify MSL 101, 102, 201, and 202.

Dr. Anderson moved and Dr. Powell seconded a motion to accept these courses as a group. The motion passed.

Dr. Velasquez moved and Dr. Anderson seconded a motion to approve the modification of MSL 101, 102, 201, and 202. The motion passed.

### **College of Education and Psychology**

#### *Department of Educational Leadership and Research*

Dr. Roberson represented the Department of Educational Leadership and Research and presented the request to modify REF 400.

Dr. Evans moved and Dr. Williams seconded a motion to table the modification of REF 400 due to no instructional memo for on-line courses. The motion passed.

### **College of Health**

#### *School of Nursing*

Dr. Anderson represented the School of Nursing and presented the request to modify NSG 439.

Dr. Anderson moved and Dr. Velasquez seconded a motion to table the modification of NSG 439 due to no instructional memo for on-line courses. The motion passed.

#### *Department of Medical Technology*

Dr. Beck represented the Department of Medical Technology and presented the request to add MTC 480, 481, 482, and 483.

Dr. Roberson moved and Dr. Powell seconded a motion to accept these courses as a group. The motion passed.

Dr. Roberson moved and Dr. Velasquez seconded a motion to approve the addition of MTC 480, 481, 482, and 483. The motion passed.

### **College of Science and Technology**

#### *Department of Coastal Sciences/Department of Biological Sciences/*

#### *Department of Marine Science*

Dr. Whitehead represented the Departments of Coastal Sciences, Biological Sciences, and Marine Sciences and presented the request to modify COA 434L and BSC 437L and delete MAR 421 and MAR 421L.

Dr. Boudreaux moved and Dr. Powell seconded a motion to accept these courses as a group. The motion passed.

Dr. Velasquez moved and Dr. Pandey seconded a motion to approve the modification of COA 434L and BSC 437L and the deletion of MAR 421 and MAR 421L. The motion passed.

## 6.0 Old Business

There was no old business.

## 7.0 New Business

7.1 Dr. Young opened discussion on reviewing the General Education Curriculum Committee's (GEC) statement that the CORE is frozen until 2008. This statement was passed by previous councils and affirmed by last year's council. Dr. Young gave background information about why the council should discuss the previous councils' statement on the CORE. The background was as follows:

"Dr. Young received a request to consider the addition of two new courses, MAR 151 and MAR 151L. She explained to the department that Academic Council does not approve additions to the CORE because it was frozen. She said Dr. Grimes requested later an explanation of why these courses were not approved. After discussing this request with the Chairs in the College of Science and Technology, it was pointed out that an exception cannot be made for just these two courses. In fairness, if the Council considered the two Marine Science courses, other exceptions must be allowed to be considered for all courses requesting GEC designation."

Dr. Velasquez moved and Dr. Judd seconded a motion to keep the CORE closed until study can be conducted by the GEC committee. The motion passed. A statement will be added to the Academic Council website to reflect this motion.

## 8.0 Adjourn

Dr. Young adjourned the meeting. The next meeting is scheduled for December 6, 2004 at 3:30 p.m. in the Union, Hall of Honors.

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Greg Pierce, Recording Secretary

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Amy Young, Chair

ACADEMIC COUNCIL MINUTES SUMMARY  
November 1, 2004

**College of Arts and Letters**

*Department of Philosophy and Religion*

Add: Degree Program in Religious Studies  
Effective Fall 2005.  
**(Pending IHL approval)**

*Department of Anthropology and Sociology*

Add: ANT 336 Archaeology of Ancient Civilizations. Three hours.  
Effective fall 2006.

*Department of Military Science and Leadership*

Delete: MSL 120 Military Fitness Principles.  
Effective fall 2005.

Delete: MSL 200L Leadership Laboratory.  
Effective fall 2005.

Modify: MSL 101 Foundations of Officership.  
Two hours.

To: MSL 101 Foundations of Officership.  
Four hours. Effective fall 2005.

Modify: MSL 102 Basic Leadership. Two hours.

To: MSL 102 Basic Leadership. Four hours. Effective spring 2006.

Modify: MSL 201 Individual Leadership Studies. Two hours.

To: MSL 201 Individual Leadership Studies. Four hours.  
Effective fall 2005.

Modify: MSL 202 Leadership and Teamwork.  
Two hours.

To: MSL 202 Leadership and Teamwork.  
Four hours. Effective  
spring 2006.

**College of Business and Economic Development**  
*Department of Tourism Management*

Add: TM 378 Casino and Resort  
Operations Management I.  
Three hours. Effective  
spring 2006.

Add: TM 471 Regulatory Legal Security  
Aspects of Casino  
Operations. Three hours.  
Effective spring 2006.

Add: TM 472 Casino and Resort  
Marketing. Three hours.  
Effective fall 2005.

Add: TM 475 Casino and Resort  
Financial Analysis.  
Three hours. Effective  
fall 2005.

Add: TM 476 The Use of Technology  
in Casino/Resort  
Operations. Three hours.  
Effective fall 2005.

Add: TM 478 Casino & Resort  
Operations Management II.  
Three hours. Effective  
spring 2006.

**College of Education and Psychology**  
*Department of Education Leadership and Research*

**Tabled: REF 400 Foundations of Education.**

**College of Health**  
*School of Nursing*

**Tabled: NSG 439 Legal-Ethical Issues in**  
**Nursing Practice.**

*Department of Medical Technology*

Add:	MTC 480	<u>Conquering the GRE Computer Adaptive Test.</u> One hour. Effective fall 2005.
Add:	MTC 481	<u>GRE Preparation: Quantitative.</u> One hour. Effective fall 2005.
Add:	MTC 482	<u>GRE Preparation: Verbal.</u> One hour. Effective fall 2005.
Add:	MTC 483	<u>GRE Preparation: Analytical Writing.</u> One hour. Effective fall 2005.

**College of Science and Technology**

*Department of Coastal Sciences*

Modify:	COA 434L	<u>Coastal Vegetation Laboratory.</u> One hour.
To:	COA 434L	<u>Coastal Vegetation Laboratory.</u> Two hours. Effective spring 2005.

*Department of Biological Sciences*

Modify:	BSC 437L	<u>Coastal Vegetation Laboratory.</u> One hour.
To:	BSC 437L	<u>Coastal Vegetation Laboratory.</u> Two hours. Effective spring 2005.

*Department of Marine Science*

Delete:	MAR 421	<u>Coastal Vegetation.</u> Effective spring 2005.
Delete:	MAR 421L	<u>Coastal Vegetation Laboratory.</u> Effective spring 2005.

Academic Council Minutes  
The University of Southern Mississippi  
December 6, 2004

The Academic Council met at 3:30 p.m. on December 6, 2004, in R.C. Cook Union, Hall of Honors, with Dr. Amy Young, Chair of the Academic Council, presiding.

The following voting members were present: Dr. Patsy Anderson, Dr. Ann Blackwell, Dr. Jane Boudreaux, Dr. Jon Carr, Dr. Donna Davis, Dr. Jeffrey Evans, Dr. Margaret Hall, Dr. Stan Hauer, Dr. Stephen Judd, Dr. Jerome Kolbo, Dr. Joseph Kolibal, Dr. Mary Lux, Dr. Bobby Middlebrooks, Dr. Donna Davis for Dr. Edward Nissan, Dr. Ras Pandey, Dr. Bill Powell, Dr. Thelma Roberson, Dr. Ann Blackwell for Dr. Dana Thames, Dr. Ben Velasquez, Ms. Kathleen Wells, Dr. Judith Williams, and Dr. Amy Young.

The following non-voting members were present: Dr. Rex Gandy, Ms. Nancy Kaul and Mr. Greg Pierce.

The following guests were present: Dr. Charlotte Brunner, Dr. Renee Falconer, Dr. Marilyn Foxworth, Mr. Patrick Heidingsfelder, Dr. Marilyn Larmar, Dr. Steven Lohrenz, Ms. Andrea Neu, Dr. Donald G. Redalje, Dr. Yvonne Unnold, Dr. Joe Whitehead, Dr. Kathy Yadrick, and Dr. Kyle Zelner.

#### Call to Order

The meeting was called to order at 3:30 p.m. with Dr. Young presiding.

#### Adoption of the Agenda

Dr. Young presented the agenda for approval with the following modifications:

- Remove MED 311 and 312. These courses do not require Council approval.
- Change CIE 300 to CIE 302 and CIP 300 to CIP 302 per department request.

Dr. Hall moved and Dr. Powell seconded a motion to approve the agenda as modified. The motion to accept the agenda as modified passed.

#### 3.0 Report from Chair

- 3.1 Dr. Young informed Council of a new program to monitor plagiarism. If anyone is interested in training, contact your College Representative or the Library.
- 3.2 Dr. Young discussed on-line courses being advertised on hand-outs that have not been approved by Council. She suggested Council consider monitoring courses being advertised in an on-line format.
- 3.3 Dr. Young reported that Dr. Exline has requested a representative from Academic Council to serve on the Compliance Leadership Team, a SACs Committee. Dr. Young will rotate off as Chair and a member of Academic Council at the end of the academic year (2005). However, she will be willing to serve as representative for the Academic Council.

Dr. Velasquez moved and Dr. Hall seconded a motion approving Dr. Young to serve as the representative for the Academic Council for the Compliance Leadership Team after her term has ended. The motion passed.

3.4 Dr. Young reported on the meeting with Provost Grimes. The following topics were discussed in the meeting.

- **Faculty Hiring Process** – Dr. Young voiced concerns with the advertising and hiring of unfilled positions across campus.
- **College Reorganization** – Dr. Young expressed concern with the recent reorganization of the College of Business and Economic Development without input from Academic and Graduate Councils. At this time, the procedure is that a proposal for a modification is reviewed by Academic Council. This allows Council to ensure the change will meet uniform standards. Dr. Grimes stated he believed that the University Committee was aware of this change and proper procedures were followed. Dr. Young expressed concern, on behalf of the Council, regarding quality assurance of on-line programs and courses. Dr. Grimes reported that Gregg Lassen was originally brought to USM because of his experience with on-line programs at University of Phoenix On-line. Mr. Lassen was invited to discuss on-line courses but was unable to attend.
- **Course Additions to the CORE**– Dr. Young discussed adding courses to the CORE curriculum, specifically MAR 151/151L. Dr. Young stated that Council considered the CORE frozen. During discussion of this topic, Dr. Grimes stated Academic Council was an advisory body and not a governing body. Because of this distinction, the Provost has the authority to implement the change. During the discussion of MAR 151/151L, Dr. Young referred to a memo she received regarding the addition of these courses to the CORE. It is Dr. Young’s understanding that Dr. Grimes believed a one-year wait would be appropriate to add these courses to the CORE.
- **Permission to Enter Classes in Progress** – Dr. Young discussed with Dr. Grime’s clarification of who has authority to enter a classroom while a course is being taught. Dr. Grimes stated that the administration has the authority. Dr. Young questioned the recent procedure used recently by administrators to review a class in session as it seemed to be an inappropriate assessment for administrators to follow.

Dr. Young was appointed liaison between Academic and Graduate Councils. It was suggested that Dr. Young draft a letter on behalf of Academic Council, Graduate Council, Council of Chairs, and Faculty Senate requesting the Provost to notify these bodies when the Provost rejects or modifies one of their proposals. He should inform the appropriate body of the change and an explanation of why the decision was altered. Dr. Velasquez moved and Dr. Powell seconded a motion to approve Dr. Young to act on behalf of Academic Council with regards to this letter. The motion passed.

#### 4.0 Approval of the Minutes

Dr. Young presented the November 1, 2004 minutes for approval. Dr. Powell moved and Dr. Velasquez seconded a motion to approve the minutes. The motion passed.

#### 5.0 Course Proposals

##### 5.1 Old "Course" Business

###### **College of Health**

###### *School of Nursing*

Dr. Anderson moved and Dr. Velasquez seconded a motion to remove NSG 439 from the table. The motion passed.

Dr. Anderson moved and Dr. Hall seconded a motion to approve the modification of NSG 439. The motion passed.

###### **College of Education and Psychology**

###### *Department of Educational Leadership and Research*

Dr. Roberson moved and Dr. Powell seconded a motion to remove REF 400 from the table. The motion passed.

Dr. Roberson moved and Dr. Powell seconded a motion to approve the modification of REF 400. The motion passed.

##### 5.2 New "Course" Business

###### **College of Arts and Letters**

###### *School of Music*

Dr. Young presented the request to add MED 303, 320, 321 and modify MED 412, 413, and MUS 448.

Dr. Hauer moved and Dr. Velasquez seconded a motion to accept these courses as a group. The motion passed.

Dr. Hall moved and Dr. Judd seconded a motion to approve the addition of MED 303, 320, 321 and the modification of MED 412, 413, and MUS 448. The motion passed.

*Department of Foreign Languages and Literatures*

Dr. Unnold represented the Department of Foreign Languages and Literatures and presented the request to add SPA 164, 165, 167, 168, 184, 185, 187, and 188. Dr. Hall moved and Dr. Judd seconded a motion to approve the addition of SPA 164, 165, 167, 168, 184, 185, 187, and 188. The motion passed.

*Department of History*

Dr. Zelner represented the Department of History and presented the request to add HIS 485 and modify HIS 462.

Dr. Roberson moved and Dr. Powell seconded a motion to add HIS 485. The motion passed.

Dr. Evans moved and Dr. Hall seconded a motion to modify HIS 462. The motion passed.

**College of Education and Psychology**

*Department of Curriculum, Instruction, and Special Education*

Dr. Young presented the request to add CIE 302, CIE 343L, CIP 302, CIR 308L, CIR 309L and to modify CIE 301L, 305L, 306L, SPE 301, and SPE 470.

Dr. Powell moved and Dr. Hall seconded a motion to add CIE 302. The motion passed.

Dr. Blackwell moved and Dr. Hall seconded a motion to add CIE 343L. The motion passed.

Dr. Evans moved and Dr. Blackwell seconded a motion to add CIP 302. The motion passed.

Dr. Roberson moved and Dr. Powell seconded a motion to add CIR 308L. The motion passed.

Dr. Blackwell moved and Dr. Powell seconded a motion to add CIR 309L. The motion passed.

Dr. Judd moved and Dr. Roberson seconded a motion to accept the modification of CIE 301L, 305L, and 306L as a group. The motion passed. Dr. Hall moved and Dr. Roberson seconded a motion to modify CIE 301L, 305L, and 306L. The motion passed.

Ms. Kaul, Council Parliamentarian, stated that bending the rule to accommodate adding courses after early registration is not permissible. In the past, the effective date would have to be the current acceptable semester date. Ms. Kaul recommended that Council revisit the additions of the CIE courses to reflect the effective date of summer 2005. Dr. Powell moved and Dr. Judd seconded a motion to reconsider the addition of CIE 302, 343L, CIP 302, CIR 308L, and CIR 309L. The motion passed. Dr. Powell moved and Dr. Hall seconded a motion to accept these courses as a group. The motion passed.

Dr. Roberson moved and Dr. Williams seconded a motion to change the effective date for CIE 302, 343L, CIP 302, CIR 308L, and CIR 309L to summer 2005. The motion passed.

Dr. Powell moved and Dr. Roberson seconded a motion to modify SPE 301.  
The motion passed.

Dr. Hall moved and Dr. Blackwell seconded a motion to waive the requirement for the effective date of spring 2005 for SPE 301. The motion passed.

Dr. Powell moved and Dr. Anderson seconded a motion to postpone the modification of SPE 470 due to no instructional memo for on-line courses.  
The motion passed.

### **College of Science and Technology**

#### *Department of Marine Science*

Dr. Lohrenz represented the Department of Marine Science and presented the request to add MAR 151 and 151L to the CORE. Dr. Judd moved and Dr. Powell seconded a motion to forward this request to the GEC Committee for consideration. Dr. Hauer made a point of clarification; there cannot be a motion when the topic of discussion is tabled. Dr. Judd withdrew his motion.

Dr. Middlebrooks moved and Dr. Hall seconded a motion to reconvene this discussion at the March 2005 meeting giving the GEC Committee time to come up with a basic time frame for assessment and unfreezing the CORE. The motion passed.

#### 6.0 Old Business

There was no old business.

#### 7.0 New Business

There was no new business.

#### 8.0 Adjourn

Dr. Young adjourned the meeting. The next meeting is scheduled for February 7, 2005 at 3:30 p.m. in the Union, Hall of Honors.

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Greg Pierce, Recording Secretary

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Amy Young, Chair

ACADEMIC COUNCIL MINUTES SUMMARY  
December 6, 2004

**College of Health**  
*School of Nursing*

Modify:	NSG 439	<u>Legal-Ethical Issues in Nursing Practice.</u>
To:	NSG 439	<u>Legal-Ethical Issues in Nursing Practice.</u> On-line correspondence format. Effective spring 2005.

**College of Arts and Letters**  
*School of Music*

Add:	MED 303	<u>Class Piano Review.</u> Three hours. Effective fall 2005.
Add:	MED 320	<u>Instrumental Methods.</u> Two hours. Effective fall 2005.
Add:	MED 321	<u>Instrumental Methods.</u> Two hours. Effective fall 2005.
Modify:	MED 412	<u>Instrumental Music Methods.</u> Three hours.
To:	MED 412	<u>Instrumental Music Methods.</u> Two hours. Effective fall 2005.
Modify:	MED 413	<u>Instrumental Music Methods.</u> Three hours.
To:	MED 413	<u>Instrumental Music Methods.</u> Two hours. Effective fall 2005.
Modify:	MUS 448	<u>Choral Music Methods.</u>
To:	MED 448	<u>Choral Music Methods.</u> Effective fall 2005.

*Department of Foreign Languages and Literatures*

Add:	SPA 164	<u>Spanish for Health Professionals I.</u> Three hours. Effective summer 2005.
Add:	SPA 165	<u>Spanish for Health Professionals II.</u> Three hours. Effective summer 2005.
Add:	SPA 167	<u>Spanish for Business Professionals I.</u> Three hours. Effective summer 2005.
Add:	SPA 168	<u>Spanish for Business Professionals II.</u> Three hours. Effective summer 2005.
Add:	SPA 184	<u>Spanish for Health Professional I Study Abroad.</u> Three hours. Effective summer 2005.
Add:	SPA 185	<u>Spanish for Health Professional II Study Abroad.</u> Three hours. Effective summer 2005.
Add:	SPA 187	<u>Spanish for Business Professionals I Study Abroad.</u> Three hours. Effective summer 2005.
Add:	SPA 188	<u>Spanish for Business Professionals II Study Abroad.</u> Three hours. Effective summer 2005.

*Department of History*

Add:	HIS 485	<u>Topics in the History of War and Society.</u> Three hours. Effective fall 2005.
Modify:	HIS 462	<u>The Emergence of American Democracy.</u>
To:	HIS 462	<u>The Early American Republic, 1789-1848.</u> Effective fall 2005.

**College of Education and Psychology**

*Department of Curriculum, Instruction, and Special Education*

Modify:	REF 400	<u>Foundations of Education.</u>
To:	REF 400	<u>Foundations of Education.</u> On-line correspondence format. Effective spring 2005.
Add:	CIE 302	<u>Classroom Management.</u> Three hours. Effective summer 2005.
Add:	CIE 343L	<u>Curriculum Methods Clinic.</u> One hour. Effective summer 2005.
Add:	CIP 302	<u>Classroom Management K-4.</u> Three hours. Effective summer 2005.
Add:	CIR 308L	<u>Literacy Development Clinic.</u> One hour. Effective summer 2005.
Add:	CIR 309L	<u>Literacy I Clinic.</u> One hour. Effective summer 2005.
Modify:	CIE 301L	<u>Mathematics: Primary and Middle Grades Laboratory.</u>
To:	CIE 301L	<u>Mathematics: Primary and Middle Grades Clinic.</u> Effective spring 2005.

Modify:	CIE 305L	<u>Social Studies: Primary and Middle Grades Laboratory.</u>
To:	CIE 305L	<u>Social Studies: Primary and Middle Grades Clinic.</u> Effective spring 2005.
Modify:	CIE 306L	<u>Language &amp; Cognitive Development in Elementary School Laboratory.</u>
To:	CIE 306L	<u>Language &amp; Cognitive Development in Elementary School Clinic.</u> Effective spring 2005.
Modify:	SPE 301	<u>Systematic Interventions Challenging Behaviors.</u> Three hours.
To:	SPE 301	<u>Systematic Interventions Challenging Behaviors.</u> One-three hours. Effective spring 2005.

Academic Council Minutes  
The University of Southern Mississippi  
Called Meeting - January 18, 2005

The Academic Council met at 3:30 p.m. on January 18, 2005, in R.C. Cook Union, Room B, with Dr. Amy Young, Chair of the Academic Council, presiding.

The following voting members were present: Dr. Patsy Anderson, Dr. Ann Blackwell, Dr. Jane Boudreaux, Dr. Jon Carr, Dr. Donna Davis, Dr. Jeffrey Evans, Dr. Margaret Hall, Dr. Stan Hauer, Mr. Stephen Judd, Dr. Jerome Kolbo, Dr. Joseph Kolibal, Dr. Mary Lux, Dr. Jeffrey Evans for Dr. Bobby Middlebrooks, Dr. Donna Davis for Dr. Edward Nissan, Dr. Joseph Kolibal for Dr. Ras Pandey, Dr. Bill Powell, Dr. Thelma Roberson, Dr. Ben Velasquez, Ms. Kathleen Wells, Dr. Judith Williams, and Dr. Amy Young.

The following non-voting members were present: Ms. Nancy Kaul and Mr. Greg Pierce.

The following guests were present: Ms. Donna Fielder, Dr. Lawrence Mead, and Ms. Dawn Porter.

#### Call to Order

The meeting was called to order at 3:30 p.m. with Dr. Young presiding.

#### Adoption of the Agenda

Dr. Young presented the agenda for approval with the following additions under 7.0 New Business.

- 7.1 Executive MBA Education and Conference Center.
- 7.2 Memo from Raymond F. Folsie, Professor – Changes in my Teaching Assignment.

Dr. Powell moved and Dr. Judd seconded a motion to approve the agenda as modified. The motion to accept the agenda as modified passed.

#### 3.0 Report from Chair

3.1 Dr. Young reported on the meeting with Provost Grimes. The following topics were discussed in the meeting.

- **Customer Service on the Gulf Coast and Class Caps**  
Concern was expressed regarding the registration process for students on the Gulf Coast campus. In the past, the Chair or Director had the discretion in consultation with the Instructor to determine course capacity. This allowed the instructor to determine if adequate resources are available to properly instruct the course without first consulting the Chair and Director. Also, factors such as accreditation requirements and resources were not taken into consideration when making the decision to over-ride classes.

Several Gulf Coast representatives expressed concern about how this policy adversely impacted their teaching capabilities. On behalf of Academic Council, Dr. Young will prepare a formal memorandum to the Provost stating Council's objection to the lack of being notified of the policy in progress.

- Dr. Evans spoke with Dr. Grimes about a list of eligible faculty that will be qualified for upcoming elections.
- Dr. Grimes requested that information for SACS be forwarded to himself and Dr. Exline.
- Dr. Evans asked the Provost if the University would continue to have a Provost on each campus.

## 3.2 SACS

### 3.2.1 Compliance Leadership Team

Dr. Young supplied Council with handouts of the various topics discussed during the first meeting of the Compliance Leadership Team. She expressed concern about the lack of senior professors on this team. She stated that subcommittees of the Compliance Leadership Team were formed within the group. She volunteered to serve on a subcommittee but has not received an answer. Dr. Young will keep Council informed of the various topics of discussion.

### 3.2.2 Assessment

Dr. Evans spoke of his role on the University Assessment Committee. He named the members and noted that Dr. Biesiot is Chair of this Committee. Dr. Exline charged the departments with submitting reports of their assessment plans. She requested a due date of February 1, 2005. This will allow the Assessment Committee time to evaluate each plan. The next meeting is scheduled for February 3, 2005. Dr. Evans passed out a hand-out that included portions of SACS pamphlet "Principles of Accreditation". He discussed the following key points as they related to Academic Council's mission.

- Integrity and Quality Enhancement
- Institutional Mission – The institution has a clear and comprehensive mission statement that guides it; it is approved by the governing board; is periodically reviewed by the board; and is communicated to the institution's constituencies.
- Institutional Effectiveness – The institution identifies expected outcomes for its educational programs and its administrative and educational support services; assesses whether it achieves these outcomes; and provides evidence of improvement based on analysis of those results.

- Programs – The institution demonstrates that each educational program for which academic credit is awarded (a) is approved by the faculty and the administration, and (b) establishes and evaluates program and learning outcomes. The institution places primary responsibility for the content, quality, and effectiveness of its curriculum with its faculty. Council raised concerns of whether the University is in compliance with SACS. Council may request an interview with the SACS on-site team.
- Educational Programs: Undergraduate Programs – The institution identifies college-level competencies within the general education core and provides evidence that graduates have attained those competencies.
- Faculty – The institution ensures adequate procedures for safeguarding and protecting academic freedom. The institution publishes policies on the responsibility and authority of faculty in academic and governance matters.

Dr. Evans stated that Dr. Exline was requesting information on why the Core was changed. The response was that, that was what SACS requested according to the 1998 report.

Academic Council may be charged to assist with faculty credentials and program reviews. There may be a need to create an ADHOC Committee to address these issues. Dr. Exline will attend the February 7, 2005 Academic Council meeting to make a presentation regarding SACS.

- 3.2.3 Dr. Lux made suggestions on assessing the CORE. She suggested that Council begin with the assessment of the basic Science and Mathematics section of the CORE. This would help with the request for the addition of MAR 151 and MAR 151L. Dr. Lux will present the full schedule of the CORE assessment at the March 2005 meeting.

#### 4.0 Approval of the Minutes

Dr. Young presented the December 6, 2004 minutes for approval. Dr. Roberson moved and Dr. Evans seconded a motion to approve the minutes. The motion passed.

#### 5.0 Course Proposals

##### 5.1 Old “Course” Business

There was no old course business to report at this time.

- 5.2 New “Course” Business  
There was no new course business to report at this time.
  
- 6.0 Old Business
  - 6.1 Role of the Academic Council in Restructuring and Renaming Departments (Political Science).  
There was discussion on Academic Council being out of the loop about additions or changes to new programs. It was pointed out that in renaming and restructuring programs, according to the Guidelines for Proposals, Council is to vote and recommend these changes. Dr. Powell moved and Dr. Williams seconded a motion for Dr. Young to prepare a formal letter of protest to the Provost addressing this issue. The motion passed.
  
  - 6.2 The Relationship between Academic Council and College Curriculum Committees  
Dr. Young stated that this topic will be discussed at the February 7, 2005 meeting.
  
- 7.0 New Business
  - 7.1 Library Modifications for Executive MBA from the Gulf Coast Library  
Discussion took place on how this would affect the Undergraduate curriculum on the Gulf Coast Campus. Dr. Young will draft a letter of concern on behalf of Academic Council in regards to the decision to utilize the library for Executive MBA.
  
  - 7.2 Memo from Raymond F. Folse, Professor – Changes in my Teaching Assignment  
A memo was presented to Council from Dr. Raymond F. Folse, Professor of Physics with information explaining events that led to the change in his teaching assignment.  
Dr. Lawrence Mead spoke to Council in support of Dr. Folse’s credentials. He also stated that grade distribution was within the range of other Physics faculty. This issue reflects on the discussion that took place during the December 2004 meeting on who has quality control in classrooms.  
Dr. Young asked that further discussion continue at the February 7, 2005 meeting.

8.0 Adjourn

Dr. Young adjourned the meeting. The next meeting is scheduled for February 7, 2005 at 3:30 p.m. in the Union, Hall of Honors.

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Greg Pierce, Recording Secretary

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Amy Young, Chair

Academic Council Minutes  
The University of Southern Mississippi  
February 7, 2005

The Academic Council met at 3:30 p.m. on February 7, 2005, in R.C. Cook Union, Room B, with Dr. Amy Young, Chair of the Academic Council, presiding.

The following voting members were present: Dr. Patsy Anderson, Dr. Ann Blackwell, Dr. Jane Boudreaux, Dr. Jon Carr, Dr. Donna Davis, Dr. Jeffrey Evans, Dr. Margaret Hall, Mr. Stephen Judd, Dr. Jerome Kolbo, Dr. Joseph Kolibal, Dr. Mary Lux, Dr. Bobby Middlebrooks, Dr. Donna Davis for Dr. Edward Nissan, Dr. Ras Pandey, Dr. Bill Powell, Dr. Ben Velasquez, Ms. Kathleen Wells, and Dr. Amy Young.

The following non-voting members were present: Ms. Nancy Kaul, Mr. Greg Pierce, and Dr. Elliott Pood.

The following guests were present: Dr. Joan Exline, Ms. Donna Fielder, Ms. Joy Hamilton, Dr. Denise VonHerrmann, and Ms. Dawn Porter.

#### Call to Order

The meeting was called to order at 3:30 p.m. with Dr. Young presiding.

#### Adoption of the Agenda

Dr. Young presented the agenda for approval. Dr. Lux moved and Dr. Hall seconded a motion to approve the agenda. The motion passed.

### 3.0 Report from Chair

#### 3.1 Dr. Joan Exline – SACS

Dr. Exline introduced Ms. Joy Hamilton, Director of Institutional Effectiveness. Dr. Exline spoke about the following issues:

Probation- Our written monitoring report is due August 2, 2005. A SACS team will visit September 6<sup>th</sup> and 7<sup>th</sup>. The action plan to address SACS' concerns about distance learning is on target and is posted at [www.usm.edu/ie](http://www.usm.edu/ie) for all to see. It is updated every 7-10 days. Other assessment activities related to distance learning include documenting achievement of learning objectives for various International Studies programs such as Caribbean Studies, British Studies, etc., and an assessment of Interactive Network technology in conjunction with Homer Coffman. The consultant was here January 25-26 and will return in March.

Reaffirmation- The compliance Leadership team is one of the key committees in the reaffirmation process. Committee members have developed teams for each SACS principle. The teams are conducting an internal audit. Ms. Joy Hamilton updated the Council on the University Assessment Committee (UAC). The UAC is reviewing all plans submitted by academic and administrative units. The

Quality Enhancement Leadership continues to develop a project on technology and student learning. She stated that materials for reaffirmation have to be in by November 2005. They will be available for all to view on the website. It is reviewed off-site by a committee, if they have a question they can ask for a focused report, if the documentation does not support what someone says it does, a focused report would have to be prepared and submitted. Six weeks prior to their site visit they want the final quality enhancement plan report. When they come in they will spend a lot of time on the QEP. The visit for that is spring 2006.

Dr. Lux worked with a committee to develop a way to assess the core. They selected the Collegiate Assessment of Academic Proficiency (CAAP) which is from the ACT Company. ACT scores can be used as a pretest and CAAP scores can be used as the post test. The results of testing will be made available at the May 2005 Academic Council meeting.

Dr. Young asked Dr. Exline for verification on adding programs. She encouraged program planning to continue, but implementation will need to follow SACS' substantive change later this week.

**\*PLEASE NOTE: The town hall meeting dates announced in Academic Council on February 7, 2005 have been postponed. There will be new dates announced for later in March.**

- 3.2 Letter Regarding Class Limits
- 3.3 Letter Regarding the Role of Academic Council in Moving/Renaming Programs, etc...
- 3.4 Letter regarding Coast Library

Dr. Young discussed the various letters listed above with Council as follows:

- The first letter was on customer service over-riding enrollment limits on classes.
- The second letter was a protest letter regarding being left out of the loop on a number of issues that Academic and Graduate Councils should have been in on and how this might effect SACS accreditation.
- The third letter was about the Library on the Gulf Coast Campus.

Dr. Young will send the letters that have been approved to Council via email. They also may be accessed by visiting the website at [http://www.usm.edu/ac\\_council/correspondence.htm](http://www.usm.edu/ac_council/correspondence.htm).

### 3.5 Potential Technical Problems with IVN Classes

Dr. Young reported on an email she received from an individual on the Gulf Coast campus regarding IVN classes. After further discussion, a request was made to form an Ad Hoc Committee to address this issue. The committee will be made up of council members who teach or have taught IVN classes.

### 3.6 SACS

3.6.1 Dr. Young spoke about the Compliance Leadership Team. She is serving on a subcommittee headed by Dr. Elliott Pood. This subcommittee is given the charge to ensure compliance with each of the subcommittees.

3.6.2 Dr. Evans spoke about assessment. Individual departments have turned in all of their assessment plans. The committee is evaluating these plans. Every plan is being evaluated by at least two people on the University Assessment Committee with each having about 40 plans to evaluate. He spoke of the evaluation process. The Assessment Committee's evaluation of plans should be completed by the end of February.

3.6.3 Dr. Lux reported on the assessment of the General Education Core (GEC). The General Education Committee of Academic Council (GECAC) recommended that assessment of the core be done by means of a commercial test, the Collegiate Assessment of Academic Proficiency (CAAP). This test was developed by ACT and can be used as a post test with the ACT exam results serving as a pretest. She urged all to participate. There are five different tests modules within the CAAP. The decision has been made not to try to get a single person to take all five modules but to have different students take the different components. The components include writing skills, critical thinking, science, and math with reading. There is not a module for social science or behavioral science. It will be important for the GECAC to monitor these courses and student outcomes in a different manner (than use of the CAAP). The GECAC will need to address the mechanism of how this process will continue over the long-term. There must be a universal policy. I would like this policy to be in the 2006-2007 bulletin. All the accreditation issues that have been discussed are from the 1986 "old core". The new GEC became policy in 2003. This year we are looking at courses in category II of the 2003 GEC, which includes science and math courses, as well as demonstration of computer competency.

### 3.7

#### Standing Committees

3.7.1 Academic Standards – No report.

3.7.2 Bylaws – No report.

3.7.3 Elections – No report.

3.7.4 General Education – See 3.4.3.

3.7.5 Intercollegiate – No report.

- 4.0 Approval of the Minutes  
Dr. Young presented the January 18, 2005 minutes (called meeting) for approval. Dr. Hall moved and Dr. Velasquez seconded a motion to approve the minutes. The motion passed.

5.0 Course Proposals

- 5.1 Old "Course" Business  
There was no old course business to report at this time.

- 5.2 New "Course" Business

**College of Arts and Letters**

*Department of Anthropology and Sociology*

Dr. Young presented the request to add ANT 401. Dr. Boudreaux moved and Dr. Powell seconded a motion to approve the addition of ANT 401. The motion passed.

*Department of Political Science*

Dr. VonHerrmann presented the request to add PS 305. Dr. Velasquez moved and Dr. Hall seconded a motion to approve the addition of PS 305. The motion passed.

*Department of Philosophy and Religion*

Dr. Young presented the request to add REL 303 and delete REL 435. Dr. Powell moved and Dr. Blackwell seconded a motion to accept these courses as a group. The motion passed.  
Dr. Powell moved and Dr. Middlebrooks seconded a motion to approve the addition of REL 303 and the deletion of REL 435. The motion passed.

**College of Health**

*School of Nursing*

Dr. Anderson presented the request to modify NSG 462. Dr. Velasquez moved and Dr. Powell seconded a motion to approve the modification of NSG 462. The motion passed.

**College of Science and Technology**

*Department of Coastal Sciences*

Dr. Young presented the request to add COA 306. Dr. Boudreaux moved and Dr. Velasquez seconded a motion to table COA 306.

## 6.0 Old Business

### 6.1 The Relationship between Academic Council and College Curriculum Committees

Dr. Young expressed concern about courses and programs filtering through the proper channels. There seems to be issues between Academic Council and various departments regarding this process. According to SACS, faculty need to be the primary body responsible for curriculum. Dr. Young suggested that if Council does not receive a cover memo explaining the department's intent, Council will not consider the proposal. She stated that Council needs to ensure the implementation of the process in the course proposal guidelines.

### 6.2 Memo from Raymond F. Folse, Professor – Changes in my Teaching Assignment

Dr. Young asked that discussion on this issue be moved to the March meeting.

Dr. Young will continue with the letter to the Provost via email. She discussed moving programs from one department to another, even if they are within the same college. This topic was discussed at Graduate Council, and they felt that this constitutes a program modification. Dr. Velasquez moved and Dr. Powell seconded a motion that moved programs are considered as modified programs. The motion passed.

## 7.0 New Business

There was no new business.

## 8.0 Adjourn

Dr. Young adjourned the meeting. The next meeting is scheduled for March 7, 2005 at 3:30 p.m. in the Union, Hall of Honors.

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Greg Pierce, Recording Secretary

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Amy Young, Chair

ACADEMIC COUNCIL MINUTES SUMMARY  
February 7, 2005

**College of Arts and Letters**

*Department of Anthropology and Sociology*

Add:                   ANT 401                   Senior Seminar in Anthropology. Three hours. Effective fall 2006.

*Department of Political Science*

Add:                   PS 305                   Religion and Politics. Three hours. Effective fall 2005.

*Department of Philosophy and Religion*

Add:                   REL 303                   Introduction to Islam. Three hours. Effective fall 2005.

Delete:               REL 435                   Religions of the Near East. Effective fall 2005.

**College of Health**

*School of Nursing*

Modify:               NSG 462                   Ethics, Critical Thinking, and Decision Making.

To:                    NSG 462                   Ethics, Critical Thinking, and Decision Making. On-line correspondence format. Effective summer 2005.

**College of Science and Technology**

*Department of Coastal Sciences*

Tabled:              COA 306                   Coastal Environments in Peril—Critical Issues.

Academic Council Minutes  
The University of Southern Mississippi  
March 7, 2005

The Academic Council met at 3:30 p.m. on March 7, 2005, in R.C. Cook Union, Hall of Honors, with Dr. Amy Young, Chair of the Academic Council, presiding.

The following voting members were present: Dr. Patsy Anderson, Dr. Ann Blackwell, Dr. Ben Velasquez for Dr. Jane Boudreaux, Dr. Jon Carr, Dr. Donna Davis, Dr. Jeffrey Evans, Dr. Margaret Hall, Dr. Stan Hauer, Dr. Joseph Kolibal, Dr. Mary Lux, Dr. Jeffrey Evans for Dr. Bobby Middlebrooks, Dr. Donna Davis for Dr. Edward Nissan, Dr. Ras Pandey, Dr. Stan Hauer for Dr. Bill Powell, Dr. Thelma Roberson, Dr. Ben Velasquez, Ms. Kathleen Wells, Dr. Jeffrey Evans for Dr. Judith Williams, and Dr. Amy Young.

The following non-voting members were present: Ms. Nancy Kaul and Mr. Greg Pierce.

The following guests were present: Dr. Samuel Bruton, Ms. Donna Fielder, Dr. Erwin Otvos, Ms. Dawn Porter, and Ms. Susan Steen.

1.0 Call to Order

The meeting was called to order at 3:30 p.m. with Dr. Young presiding.

2.0 Adoption of the Agenda

Dr. Young presented the agenda for approval. Dr. Roberson moved and Dr. Lux seconded a motion to approve the agenda. The motion passed.

3.0 Report from Chair

Dr. Young reported on the concern of faculty in a recent Hattiesburg American and Independent News article regarding the value humanities plays in the role of student instruction. Dean Pood will address the issues to the press in response to the article.

Dr. Young reported on her involvement with several committees around campus. Because of the amount of time needed to participate in these committees she requested fewer course load hours for the summer term. Her request was rejected and she declined to participate on these committees in the summer.

Dr. Young stated that there is a review of the grade review format for the Hattiesburg and Gulf Coast campuses. Currently, the committee on the Gulf Coast campus appoints members to the Committee. This is a different process than the Hattiesburg campus. A new guidelines and procedures manual is being devised to address these type of questions. A primary issue that is being reviewed is the Provost's role in the grade review policy and disallowing their ability to overturn grades.

- 3.1 Continuing Education – Dr. Young has been receiving emails from various members and non-member of Academic Council concerning Continuing Education. Dr. Young stated that this issue will be discussed at the April 4, 2005 meeting.

- 3.2 Susan Steen – Study Abroad  
Ms. Steen stated that Dr. Exline discussed with her the Study Abroad courses and how they are currently listed. Dr. Exline suggested that a system be put in place identifying courses as Study Abroad courses. There were two options; create a new series of numbers specific to Study Abroad or adding SA/CA designation after the course in the section and after the actual number, the same process used for Honors courses. Ms. Steen shared with Council the need to distinguish the Study Abroad courses from existing courses. Council agreed that SA or CA designation would be the most appropriate option.
- 3.3 Letter from Provost Grimes –  
As a result of our letters to the Provost, Dr. Young stated that Dr. Grimes has appointed Dr. Ed Mann and herself with others to write an academic policies and procedures manual.
- 3.4 Academic Policies and Procedures Manual –  
As a result of our letters to the Provost, Dr. Young along with Dr. Ed Mann were appointed by Dr. Grimes to write an academic policies and procedures manual. Dr. Young emailed Dr. Mann and Dr. Susan Siltanen suggesting that they schedule a meeting to discuss what to do to begin this process. Dr. Young and Dr. Siltanen have created a draft of a table of contents that has been semi approved by the Administration. Dr. Young passed out a copy of the table of contents for Councils consideration. She then stated that this manual will not only collect policies and procedures that are already written but writing new policies and procedures as well.
- 3.5 Potential Technical Problems with IVN Classes  
Dr. Young will discuss this issue under Old Business (6.0).
- 3.6 SACS
- 3.6.1 Compliance Leadership Team  
Dr. Young spoke about this topic in the Chair's report.
- 3.6.2 Assessment –  
Dr. Evans stated that departments are to revise their plans using the Assessment Committee's comments as a guide. These revisions are to be completed the end of March 2005. The overall assessment process is to be completed before the end of this school year (2004-2005).
- Dr. Evans stated that Mr. Russ Willis, Director of Human Resources, is in charge of forming a committee that will approve faculty credentials for teaching. Dr. Evans and other Academic Council members will serve on this committee.

Dr. Evans reported on unaccredited programs. Dr. Exline discussed with Dr. Evans and Dr. Young the University's process in reviewing unaccredited programs. Dr. Evans stated that a review is not necessary at this time but a plan should be put in place to begin reviews. He presented four choices for Council to choose.

1. To have a committee within Academic Council to develop the mechanism for review of unaccredited programs – eg. Academic Standards Committee, GEC, or a new Standing Assessment Committee.
  2. To have a committee as above from Academic Council but with Academic Council recruiting additional faculty to assist.
  3. To have a committee outside of Academic Council but with Academic Council member(s) involved.
  4. To have a committee not connected with the Academic Council.
- Dr. Lux moved and Dr. Anderson seconded a motion charging the Standards Committee to come up with a mechanism and set-up a cycle for reviewing programs. The motion passed.

### 3.7 Standing Committees

3.7.1 Academic Standards – No report.

3.7.2 Bylaws – No report.

3.7.3 Elections – Dr. Evans stated that elections were off to a late start last year due to work on the bylaws and constitution and will possibly be late again this year. Dr. Evans stated that all tenured track faculty are eligible to vote but only those in their third year or greater of full-time employment are eligible for election to Academic Council membership. Deans and assistant Deans are eligible to run for election. Rotating membership of three years each and service for on two sequential terms is allowed.

3.7.4 General Education – Dr. Lux reported that the GEC has had a lot of different things going on. Dr. Donna Davis is in the process of setting up a policy on the CAAP test and getting it in the next available undergraduate bulletin (2006-2007). Social Sciences, Behavior Sciences, and Computer Sciences are areas that are not included in the CAAP test. If we do go forward with using the cap there will be areas that will not be evaluated. These areas will be evaluated at a later time.

3.7.5 Intercollegiate – No report.

### 4.0 Approval of the Minutes

Dr. Young presented the February 7, 2005 minutes for approval.

Dr. Velasquez moved and Dr. Evans seconded a motion to approve the minutes. The motion passed.

5.0 Course Proposals

5.1 Old “Course” Business

**College of Science and Technology**

*Department of Coastal Sciences*

Dr. Young presented the request to remove COA 306 from the table.

Dr. Velasquez moved and Dr. Hall seconded a motion to remove COA 306 from the table. The motion passed.

Dr. Lux moved and Dr. Hall seconded a motion to add COA 306. The motion passed.

5.2 New “Course” Business

**College of Arts and Letters**

*Department of History/Department of Political Science*

Dr. Young presented the request to add an interdisciplinary minor in Human Rights. Dr. Roberson moved and Dr. Blackwell seconded a motion to add an interdisciplinary minor in Human Rights. The motion passed.

*Department of Foreign Languages and Literatures*

Dr. Young presented the request to modify SPA 305 and 341.

Dr. Velasquez moved and Dr. Blackwell seconded a motion to approve the modification of SPA 305 and 341 as a group. The motion passed.

Dr. Anderson moved and Dr. Blackwell seconded a motion to modify SPA 305 and 341. The motion passed.

**College of Health**

*School of Nursing*

Dr. Young presented the request to modify NSG 473. Dr. Velasquez moved and Dr. Roberson seconded a motion to table the modification of NSG 473. The motion passed.

6.0 Old Business

6.1 Ad Hoc Committee on Technology in the Classroom – IVN, et al. –

Dr. Young requested that an Ad Hoc Committee be formed to address this issue. Dr. Roberson, Dr. Davis, and Dr. Kolibal have volunteered to serve on this committee.

7.0 New Business  
Course Repeats –

Dr. Young was called to the Provost office to discuss course repeats. Dr. Young stated that the Provost requested Council review the course repeat/retake policy. She suggested that Academic Standards review the appeal process.

Streamlining the Process for the Shift to 124 Credit Hour Degrees

Dr. Young stated that Council can communicate on the list serve concerning this process.

Dr. Young stated that she contacted Dr. Ed Mann and requested a joint meeting with Academic and Graduate Councils. She suggested that President Thames be invited to attend to explain what is going on with the outside business group.

8.0 Adjourn

Dr. Young adjourned the meeting. The next meeting is scheduled for April 4, 2005 at 3:30 p.m. in the Union, Hall of Honors.

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Greg Pierce, Recording Secretary

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Amy Young, Chair

ACADEMIC COUNCIL MINUTES SUMMARY  
March 7, 2005

**College of Science and Technology**

*Department of Coastal Sciences*

Add: COA 306 Coastal Environments in Peril-Critical Issues. Three hours. Effective fall 2005.

**College of Arts and Letters**

*Department of History/Department of Political Science*

Add: Interdisciplinary Minor in Human Rights.  
Effective fall 2005.  
**Requires Provost Approval.**

*Department of Foreign Languages*

Modify: SPA 305 Spanish Reading and Composition.

To: SPA 305 Writing in Spanish.  
Effective fall 2005.

Modify: SPA 341 Introduction to Spanish Literature.

To: SPA 341 Introduction to Hispanic Literature. Effective fall 2005.

**College of Health**

*School of Nursing*

**Tabled:** NSG 473 **Women's Health.**

Academic Council Minutes  
The University of Southern Mississippi  
April 4, 2005

The Academic Council met at 3:30 p.m. on April 4, 2005, in R.C. Cook Union, Hall of Honors, with Dr. Amy Young, Chair of the Academic Council, presiding.

The following voting members were present: Dr. Ann Blackwell, Dr. Donna Davis, Dr. Jeffrey Evans, Dr. Margaret Hall, Dr. Stan Hauer, Mr. Stephen Judd, Dr. Jerome Kolbo, Dr. Mary Lux, Dr. Bobby Middlebrooks, Dr. Bill Powell, Dr. Thelma Roberson, Dr. Ben Velasquez, Ms. Kathleen Wells, Dr. Judith Williams, and Dr. Amy Young.

The following voting members were represented by proxies to constitute a quorum: Dr. Ben Velasquez for Dr. Patsy Anderson and Dr. Donna Davis for Dr. Edward Nissan.

The following non-voting members were present: Dr. Rex Gandy and Ms. Nancy Kaul.

The following guests were present: Dr. Adel Ali, Dr. Don Cabana, Mr. Mathew Cox, Dr. Joan Exline, Ms. Donna Fielder, Ms. Joy Hamilton, Dr. Sherry Herron, Dr. Gary Krebs, Ms. Dawn Porter, and Dr. Joe Whitehead.

1.0 Call to Order

The meeting was called to order at 3:30 p.m. with Dr. Young presiding.

2.0 Adoption of the Agenda

Dr. Young presented the agenda for approval. Dr. Velasquez asked that the request for a new major, Sports and High Performance Materials, listed under 5.2.4 be removed from the agenda. Dr. Velasquez moved and Dr. Williams seconded a motion to approve the agenda as modified. The motion passed.

3.0 Reports

3.1 Dr. Joan Exline, GEC and QEP -

Dr. Exline gave an update on the evolution of the topic as developed by the Quality Enhancement Plan Leadership Team (QEPLT). The purpose of the QEP is to develop a project that is tied to our mission and also clearly relates to learning outcomes. The QEPLT began meeting in July 2004 with an initial focus to develop a long term project to assess the impact of technology on learning. They have learned that the literature is not clear regarding the role of technology and learning. As such, the QEPLT wanted to shift the focus to written and oral communication outcomes. The QEPLT discussed a way to incorporate technology within written and oral communication skills. The project will start small as a pilot and evolve over time. We would like to pilot an intervention to improve written and oral communication, possibly a course in each college this fall. The purpose of the pilot is not to decide if this intervention is good or bad but to look at systemic issues with the pilot and how we might improve it.

The QEPLT wanted to hold some open forums to see what faculty, students, and others think about learning objectives that are being developed. The QEPLT discussed hiring a part-time QEP coordinator to develop this intervention over the summer, work with the research design and be ready to go in the fall. This is consistent with what we have wanted to do with the CORE. Dr. Lux stated that she discussed what took place on the original plan for the CORE with the QEPLT, the writing competence part; this is an effort to reinstate this plan. Dr. Exline welcomed anyone interested to join the QEP Committee. The QEPLT will meet on Wednesday, April 6, 2005 at 11:30 in the Union, Room H.

- 3.2 Dual Enrollment and Teaching on High School Campuses –  
Mr. Mathew Cox, Manager of Recruitment, discussed his department’s communication with local high schools in offering University courses. This concept is currently being discussed as a possible pilot program. The course offerings will focus on the Humanities. The pilot program does not take the place of, but will supplement, the current dual enrollment program. Mr. Cox was invited to attend Academic Council on May 2, 2005 to address the following issues:
- Cost
  - Legalities
  - Library Resources
  - Site Issues
- 3.3 Back to Paper Forms with Signatures for Course Actions –  
Dr. Young stated that a decision has been made in Graduate Council, beginning fall 2005, to revert back to requiring paper copy submissions for course and program modifications, additions, and deletions made by individual departments. She was asked to present this change to Academic Council.
- 3.4 Communication with Commissioner Crofts -  
Dr. Young stated that Commissioner Crofts did not respond to an email sent to him expressing Councils concern regarding SACS accreditation. Further discussion will take place during the May 2005 meeting.
- 3.5 SACS
- 3.6.1 Compliance Leadership Team – No report.
- 3.6.2 Assessment – Dr. Evans asked that Joy Hamilton speak on behalf of the Assessment Team. Ms. Hamilton reported that the academic assessment plans have been distributed to Deans. She is available to assist all who may need assistance. Ms. Hamilton stated that the University Assessment Committee (UAC) will review and provide feedback for the probation report prior to submission. The UAC is currently reviewing administrative assessment plans for each of the administrative units on campus. These should be sent out by next week.
- 3.7 Standing Committees
- 3.7.1 Academic Standards – No report.
- 3.7.2 Bylaws – No report.
- 3.7.3 Elections – Dr. Evans stated that the elections process has begun.

3.7.4 General Education – Dr. Lux stated that the GEC is requesting a change in the undergraduate bulletin in the section on the General Education Curriculum as follows:

- Delete the X in ENG 102 due to no oral communication requirement.
- Change the writing intensive section from 5000 typewritten words to 5000 computer-generated words in the undergraduate bulletin.

Dr. Lux asked that the following sentences be inserted in the 2005-2006 bulletin to alert students to the fact that an assessment test will be administered.

“The University administers an assessment exam upon completion of the General Education Core courses. This exam measures the student’s achievements in the areas of writing skills, mathematical reasoning, scientific reasoning, and critical thinking”. Dr. Hall moved and Dr. Roberson seconded a motion to implement the changes listed above in the undergraduate bulletin and also insert the two sentences about the assessment test in the bulletin. The motion passed.

3.7.5 Intercollegiate – No report.

4.0 Approval of the Minutes

Dr. Young presented the March 7, 2005 minutes for approval. Dr. Powell moved and Dr. Williams seconded a motion to approve the minutes. The motion passed.

5.0 Course Proposals

5.1 Old “Course” Business

**5.1.1 College of Health**  
*School of Nursing*

Dr. Young presented the request to remove NSG 473 from the table. Dr. Velasquez moved and Dr. Kolbo seconded a motion to remove NSG 473 from the table. The motion passed.

Dr. Lux moved and Dr. Kolbo seconded a motion to add NSG 473. The motion passed.

5.2 New “Course” Business

**5.2.1 College of Arts and Letters**  
*Department of Foreign Languages and Literatures*

Dr. Young presented the request to add SPA 340. Dr. Velasquez moved and Dr. Kolbo seconded a motion to add SPA 340. The motion passed.

**5.2.2 College of Business**

There was no new course business.

**5.2.3 College of Health**  
*School of Human Performance and Recreation*

Dr. Young presented the request to add HPR 312, 402, and 430L.

Dr. Velasquez moved and Dr. Kolbo seconded a motion to approve these additions as a group. The motion passed.

Dr. Roberson moved and Dr. Velasquez seconded a motion to approve the addition of HPR 312, 402, and 430L. The motion passed.

Dr. Young presented the request to modify HPR 302 and 423L.

Dr. Velasquez moved and Dr. Roberson seconded a motion to approve these modifications as a group. The motion passed.

Dr. Hall moved and Dr. Powell seconded a motion to approve the modification of HPR 302 and 423L. The motion passed.

Dr. Young presented the request to delete HPR 422.

Dr. Velasquez moved and Dr. Kolbo seconded a motion to delete HPR 422. The motion passed.

### **5.2.3 College of Education and Psychology**

There was no new course business.

### **5.2.4 College of Science and Technology**

*Department of Geology and Department of Geography*

Dr. Young presented the request to merge the Department of Geography with the Department of Geology to form a new Department of Geography and Geology. Dr. Powell moved and Dr. Middlebrooks seconded a motion to approve the request to merge the Department of Geography with the Department of Geology to form a new Department of Geography and Geology. The motion passed.

*School of Computing*

Dr. Young presented the request to merge Computer Science with the remainder of Engineering Technology to form the School of Computing. Dr. Roberson moved and Dr. Davis seconded a motion to approve the request to merge Computer Science with the remainder of Engineering Technology to form the School of Computing. The motion passed.

*Department of Administration of Justice*

Dr. Young presented the request for a program modification for a name change **from:** Institute of Juvenile Justice Administration and Delinquency Prevention **to:** Institute For Justice Systems Management, Research and Training. Dr. Velasquez moved and Dr. Williams seconded a motion to approve the modification for the name change **from:** Institute of Juvenile Justice Administration and Delinquency Prevention **to:** Institute For Justice Systems Management, Research and Training. The motion passed.

*Department of Economic Development*

Dr. Young presented the request for a program modification for a name change **from:** Economic Development **to:** Economic and Workforce Development. Dr. Roberson moved and Dr. Williams seconded a motion to approve the program modification for a name change **from:** Economic Development **to:** Economic and Workforce Development. The motion passed.

**5.2.6 Other**

Discontinue Center for International and Continuing Education and Redistribute Programs as Follows:

- a. All credit courses will be placed in and administered by the appropriate college.
- b. The Office of International Programs will be placed in College of Arts and Letters.
- c. The Office of Non-Credit Programs, administered by the Office of the Provost, will provide non-credit courses, workshops, and certificate training.

Dr. Velasquez moved and Dr. Williams seconded a motion to table discussion on the Center for International and Continuing Education until the May 2, 2005 meeting.

6.0 Old Business

Streamlining the Process for the Shift to 124 Credit Hour Degrees

Dr. Young stated that a plan needs to be put in place concerning this process. This does not have to be in place until fall 2005 however; Dr. Young would like some input from Council.

7.0 New Business

8.0 Adjourn

Dr. Young adjourned the meeting. The next meeting is scheduled for May 2, 2005 at 3:30 p.m. in the Union, Hall of Honors.

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Greg Pierce, Recording Secretary

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Amy Young, Chair

ACADEMIC COUNCIL MINUTES SUMMARY  
April 4, 2005

**College of Health**

*School of Nursing*

Add: NSG 473 Women's Health. Three hours. Effective fall 2005.

*School of Human Performance and Recreation*

Add: HPR 312 Sports Products. Three hours. Effective fall 2006.

Add: HPR 402 Exercise Physiology II. Three hours. Effective fall 2006.

Add: HPR 430L Quantitative Biomechanics Laboratory. One hour. Effective fall 2006.

Modify: HPR 302 Techniques for Evaluating Fitness. Three hours.

To: HPR 302 Exercise Testing and Prescription. Four hours. Effective fall 2006.

Delete: HPR 422 Exercise Leadership. Effective fall 2006.

**College of Arts and Letters**

*Department of Foreign Languages and Literatures*

Add: SPA 340 Reading in Spanish. Three hours. Effective fall 2005.

**College of Science and Technology**

*Department of Geography and Department of Geology*

Add the Department of Geography and Geology which is a merger of the Department of Geography and the Department of Geology.

**Effective pending IHL approval.**

*School of Computing*

Merge Computer Science with the remainder of Engineering Technology to form the School of Computing.

**Effective date pending IHL approval.**

*Department of Administration of Justice*

Modify:                      Name Change                      Institute of Juvenile  
Justice Administration  
and Delinquency  
Prevention.

To:                                      Institute For Justice  
Systems Management,  
Research and Training.  
**Effective pending  
IHL approval.**

*Department of Economic Development*

Modify:                      Name Change                      Economic Development

To:                                      Economic and Workforce  
Development. **Effective  
pending IHL approval.**

Academic Council Minutes  
The University of Southern Mississippi  
May 2, 2005

The Academic Council met at 3:30 p.m. on May 2, 2005, in R.C. Cook Union, Hall of Honors, with Dr. Amy Young, Chair of the Academic Council, presiding.

The following voting members were present: Dr. Patsy Anderson, Dr. Ann Blackwell, Dr. Jon Carr, Dr. Donna Davis, Dr. Jeffrey Evans, Dr. Stan Hauer, Mr. Stephen Judd, Dr. Joseph Kolibal, Dr. Bobby Middlebrooks, Dr. Bill Powell, Dr. Thelma Roberson, Dr. Ben Velasquez, Ms. Kathleen Wells, Dr. Judith Williams, and Dr. Amy Young.

The following voting members were represented by proxies to constitute a quorum: Dr. Ben Velasquez for Dr. Jane Boudreaux, Dr. Bill Powell for Dr. Margaret Hall, Dr. Ben Velasquez for Dr. Jerome Kolbo, Dr. Amy Young for Dr. Mary Lux, Dr. Donna Davis for Dr. Edward Nissan and Dr. Joseph Kolibal for Dr. Ras Pandey.

The following non-voting members were present: Mr. Russell Anderson, Ms. Nancy Kaul, and Mr. Greg Pierce.

The following guests were present: Mr. Homer Coffman, Mr. Mathew Cox, Dr. Joan Exline, Ms. Donna Fielder, Mr. Christopher Giroir, Ms. Julie Howdeshell, Dr. Gary Krebs, Dr. Robert Lochhead, Dr. Louis Marciani, Dr. Dennis Phillips, Ms. Dawn Porter, Ms. Helen Rassier, Mr. Larry Sparkman, Ms. Mary Beth Walker, and Dr. Jeff Wiggins.

1.0 Call to Order

The meeting was called to order at 3:30 p.m. with Dr. Young presiding.

2.0 Adoption of the Agenda

Dr. Young presented the agenda for approval. Dr. Velasquez requested that under 5.2.4 College of Science and Technology, the credit hours for the following PSC courses be changed as follows:

- PSC 462 three (3) credit hours
- PSC 462L two (2) credit hours
- PSC 495 seven (7) credit

Ms. Porter stated that MED 412 should be added under the College of Arts and Letters and HPR 204 under the College of Health. Dr. Velasquez moved and Dr. Judd seconded a motion to approve the agenda as modified. The motion passed.

3.0 Reports

3.1 Mr. Homer Coffman – Chief Information Officer - iTech

Mr. Coffman stated his ideas on improving technology for the University Community. We are planning to present a portal by July 1, 2005. A portal is using only a single login anywhere within the University. We will be looking at how to streamline and customize peoplesoft to be more efficient for the academic areas.

There have been questions on email monitoring. The Attorney General has declared that email for the State of Mississippi is record business and is open to the general public. Concerns about policies are being addressed by the Compliance and Security Committee.

### 3.2 Mr. Mathew Cox – Dual Enrollment

Mr. Cox, Manager of Recruitment, addressed questions from the April 4, 2005 Academic Council meeting regarding Dual Enrollment. He distributed documentation that indicated the national trend in higher education is moving toward dual enrollment. After discussing the topic no action was taken by the Council. Mr. Cox reported the enrollment management division is researching successful methods with assisting non-traditional students. The current data verifies the need for more specialized attention developed for this cohort. Some ideas being explored are implementing an orientation specifically for non-traditional students. Also, using the Freshman Year Experience survey as a model to provide a means of non-traditional students an avenue to express what we can do to make their experience more successful. Mr. Cox also discussed developing a process to determine a non-traditional process at mid-term.

### 3.3 Chair's Report

Dr. Young reported on complaints of professors moving their final exams to the week before the actual exam scheduling time. If changes need to be made students can vote to change the time. A unanimous decision is required.

#### 3.3.1 Meeting with Commissioner Crofts

Dr. Young reported on the meeting with Commissioner Crofts. There were representatives from Graduate Council, Academic Council, and Faculty Senate present. The objective of the meeting was to get input for the President's evaluation.

Dr. Young made the following statement to Council. "The Board of Trustees has a policy of evaluating President's during the mid-term of the President's four year contract. Under the new governance model, it is anticipated that the Commissioner will be evaluating the President and reporting on those evaluations to the Board of Trustees. The Board of Trustees has asked me to prepare a report for their use in evaluating President Thames as part of the process of determining if this contract will be renewed. The new policy of annual evaluations of the President offered the opportunity for input into the evaluation. The report was divided into three sections. Section one was academics, section two was labeled intimidation, and section three was labeled integrity.

Dr. Velasquez moved and Dr. Williams seconded a motion to table discussion of this issue until the end of business. The motion passed.

- 3.3.2 Request for WI, SI, Online, Correspondence Codes on Transcripts  
Dr. Young expressed an interest to add WI (Writing Intensive), SI (Speech Intensive), On-line and Correspondence courses on transcripts. Mr. Pierce stated WI is currently indicated on the transcript. He advised not to differentiate between non-traditional and traditional teaching formats. This recommendation is based on AACRAO (American Association of Collegiate Registrar's and Admissions Officers) guidelines which comply with all federal and state laws governing student records. Mr. Pierce will forward the request to the appropriate department to determine if a process can be developed to indicate non-traditional delivery formats on the S.M.A.R.T. advisement sheet.
- 3.3.3 Diplomas and Residence Hour Requirements  
Dr. Young stated that she received a memo from the Provost in reference to diplomas and residence hour requirements. All diplomas will simply confer a degree through the appropriate college at Southern Miss. Also, the current 12-hour stipulation referenced in the graduate bulletin (page 91) will only apply to transfer students and not to students who opt to move from one campus or location to another within Southern Miss.
- 3.3.4 Ad-Hoc Committee (with Graduate Council) for Program Reviews  
Dr. Young stated that an Ad Hoc Committee will consist of members from the Academic and Graduate Councils.
- 3.3.5 GRE Workshop  
Dr. Young stated that changes are coming up for the GRE. They will be focusing on the verbal writing skills, rather than the vocabulary.
- 3.3.6 QEP Brown Bag  
Dr. Young discussed the QEP Brown Bag on the Hattiesburg and Gulf Coast campuses. Dr. Exline stated that they were asking for input regarding written and oral learning outcomes, the proposed interventions, and how we might go about the testing the training and the second one targeting students with some type of lab that would assist them in taking speeches and writing papers. There will be a meeting on Friday, May 6, 2005 in the Union, room H around 11:30. All are invited to attend.

Dr. Young stated that Council will need to discuss changes to The Guidelines and Proposals Form as well as finalizing a vote for the approval of the Academic Procedures and Policies manual. These issues will be discussed during the continuation of this meeting scheduled on June 6, 2005 in the Union, room A at 3:00 p.m.

- 3.4 Chair-Elect Report – No report.
- 3.5 SACS
  - 3.5.1 Compliance Leadership Team – No report.
  - 3.5.2 Assessment – Dr. Jeff Evans stated that the final revisions for academic plans for different programs are due April 30, 2005. Dr. Exline noted that the revisions are currently in the Provost’s Office and then will be given to her and the consultant to review. She then stated that final reports for 04-05 activities are due June 1, 2005. Dr. Evans added that the Assessment Committee is reviewing the probation report.
- 3.7 Standing Committees
  - 3.7.1 Academic Standards – No report.
  - 3.7.2 Bylaws – No report.
  - 3.7.3 Elections – Dr. Evans stated that elections are almost complete. Third round run-offs are due by May 11, 2005. Winners will be announced on May 12, 2005. The Elections Committee was asked to conduct elections for the Grade Review Committee on the Gulf Coast Campus.
  - 3.7.4 General Education – No report.
  - 3.7.5 Intercollegiate – No report.
- 4.0 Approval of the Minutes

Dr. Young presented the April 4, 2005 minutes for approval. Dr. Anderson moved and Dr. Powell seconded a motion to approve the minutes. The motion passed.
- 5.0 Course Proposals
  - 5.1 Old “Course” Business – There was no old course business.
  - 5.2 New “Course” Business
    - 5.2.1 **College of Arts and Letters**
      - Department of Philosophy and Religion*

Dr. Young presented the request to extend the minor in religion to the Gulf Park Campus. Dr. Anderson moved and Dr. Velasquez seconded a motion to table this request. The motion passed.
      - Department of English*

Dr. Young presented the request to add ENG 345. Dr. Velasquez moved and Dr. Roberson seconded a motion to approve the addition of ENG 345. The motion passed.

Dr. Young presented the request to add ENG 445. Dr. Blackwell moved and Dr. Roberson seconded a motion to approve the addition of ENG 445. The motion passed.

*School of Mass Communication and Journalism &  
Department of Speech Communication*

Dr. Young presented the request to suspend admission into the Communication B.A. degree major. Dr. Roberson moved and Dr. Velasquez seconded a motion to approve the suspension of admission into the Communication B.A. degree major. The motion passed.

Dr. Young requested that this program suspension be re-evaluated in January/February 2006. Dr. Williams moved and Dr. Judd seconded a motion recommending that the Department of Speech Communication contact Council in January/February 2006 to re-evaluate this program suspension. The motion passed.

*School of Music*

Dr. Young presented the request to modify MED 412, 413, and MUS 365. Dr. Velasquez moved and Dr. Judd seconded a motion to approve the modification of MED 412, 413, and MUS 365 as a group. The motion passed. Dr. Blackwell moved and Dr. Williams seconded a motion to approve the modification of MED 412, 413, and MUS 365. The motion passed.

*Office of Undergraduate Studies*

Dr. Young presented the request to add UNV 120, 122, 310, and 315. Dr. Roberson moved and Dr. Velasquez seconded a motion to add UNV 120, 122, 310, and 315 as a group. The motion passed. Dr. Anderson moved and Dr. Powell seconded a motion to approve the addition of UNV 120, 122, 310, and 315. The motion passed.

5.2.2 **College of Business**

*Department of Management and Marketing*

Dr. Young presented the request to add MGT 470 and 474 and MKT 471 and 473. Dr. Roberson moved and Dr. Blackwell seconded a motion to add MGT 470 and 474 and MKT 471 and 473 as a group. The motion was denied.

Dr. Velasquez moved and Dr. Williams seconded a motion to add MGT 470. The motion passed.

Dr. Roberson moved and Dr. Velasquez seconded a motion to add MGT 474. The motion passed.

Dr. Williams moved and Dr. Anderson seconded a motion to table the addition of MKT 471 and 473. The motion passed.

Dr. Young presented the request to modify MGT 480.  
Dr. Roberson moved and Dr. Velasquez seconded a motion to approve the modification of MGT 480. The motion passed.

*Department of Economics, Finance, and International Business*  
Dr. Young presented the request to modify the core requirement for Banking & Finance emphasis. (Replacing ACC 300 [Managerial Accounting] with ACC 352 [Intermediate Accounting I]) Dr. Davis moved and Dr. Anderson seconded a motion to approve the modification of the core requirement for Banking & Finance emphasis. (Replacing ACC 300 with ACC 352.) The motion passed.

Dr. Young presented the request to delete FIN 380 (Financial Analysis) as an elective for credit toward the degree program for Banking & Finance and Financial Planning emphasis areas.  
Dr. Davis moved and Dr. Evans seconded a motion to approve the deletion of FIN 380 as an elective for credit toward the degree program for Banking & Finance and Financial Planning emphasis areas. The motion passed.

*School of Accountancy and Information Systems*  
Dr. Young presented the request to add ACC 392. Dr. Davis moved and Dr. Williams seconded a motion to approve the addition of ACC 392. The motion passed.

Dr. Young presented the request to modify MIS 401. Dr. Powell moved and Dr. Anderson seconded a motion to approve the modification of MIS 401. The motion passed.

*Department of Tourism Management*  
Dr. Young presented the request to modify HM 342. Dr. Davis moved and Dr. Kolibal seconded a motion to approve the modification of HM 342. The motion passed.

Dr. Young presented the request to reduce the required hours in the degree program from 128 to 120 hours for the College of Business Degree. Dr. Williams moved and Dr. Velasquez seconded a motion to table the request to reduce the required hours in the degree program from 128 to 120 hours for the College of Business Degree. The motion passed.

### 5.2.3 **College of Education and Psychology**

*Department of Child and Family Studies*  
Dr. Young presented the request to add FAM 352, 455, and 456. Dr. Velasquez moved and Dr. Blackwell seconded a motion to approve the additions of FAM 352, 455, and 456 as a group.

The motion passed. Dr. Blackwell moved and Dr. Powell seconded a motion to approve the addition of FAM 352, 455, and 456. The motion passed.

#### 5.2.4 **College of Science and Technology**

##### *School of Polymers and High Performance Materials*

Dr. Young presented the request to add PSC 192, 292, 475, delete PSC 342L, and modify PSC 191, 291, 341L, 402, and 450L.

Dr. Evans moved and Dr. Anderson seconded a motion to table the addition of PSC 192, 292, 475, deletion of PSC 342L, and modification of PSC 191, 291, 341L, 402, and 450L. The motion passed.

Dr. Young presented the request to remove the Speech Communication requirement from section 01 written and oral communication from the undergraduate curriculum. Dr. Velasquez moved and Dr. Anderson seconded a motion to approve the removal of the Speech Communication requirement from section 01 written and oral communication from the undergraduate curriculum. The motion passed.

Dr. Young presented the request to remove the CSS 240 or CSS 330 or CSS 333 requirement from section 07 as required courses in undergraduate degree program. Dr. Williams moved and Dr. Powell seconded a motion to remove the CSS 240 or CSS 330 or CSS 333 requirement from section 07 as required courses in undergraduate degree program. The motion passed.

Dr. Young presented the request to add a New Academic Major: Sports and High Performance Materials. Dr. Velasquez moved and Dr. Davis seconded a motion to approve the request to add a New Academic Major: Sports and High Performance Materials. The motion passed.

Dr. Young presented the request to add PSC 460 and 460L. Dr. Velasquez moved and Dr. Powell seconded a motion to add PSC 460 and 460L as a group. The motion passed.

Dr. Velasquez moved and Dr. Powell seconded a motion to approve the addition of PSC 460 and 460L. The motion passed.

Dr. Young presented the request to add PSC 462 and 462L. Dr. Velasquez moved and Dr. Anderson seconded a motion to add PSC 462 and 462L as a group. The motion passed. Dr. Anderson moved and Dr. Williams seconded a motion to approve the addition of PSC 462 and 462L. The motion passed.

Dr. Young presented the request to add PSC 495. Dr. Anderson moved and Dr. Powell seconded a motion to approve the addition of PSC 495. The motion passed.

#### 5.2.5 **College of Health**

##### *School of Human Performance and Recreation*

Dr. Young presented the request to add a new major in Sports and High Performance Materials. Dr. Velasquez moved and Dr. Anderson seconded a motion to approve the request to add a new academic major in Sports and High Performance Materials. The motion passed.

Dr. Young presented the request to add HPR 143. Dr. Velasquez moved and Dr. Anderson seconded a motion to approve the addition of HPR 143. The motion passed.

Dr. Young presented the request to add HPR 204. Dr. Velasquez moved and Dr. Anderson seconded a motion to approve the addition of HPR 204. The motion passed.

Dr. Young presented the request to add HPR 474. Dr. Velasquez moved and Dr. Evans seconded a motion to approve the addition of HPR 474. The motion passed.

Dr. Young presented the request to modify HPR 406. Dr. Velasquez moved and Dr. Williams seconded a motion to approve the modification of HPR 406. The motion passed.

Dr. Young presented the request to modify the title from Coaching Sports Administration with two academic emphases to Sport Management and to add a new academic major Sports Coaching Education. Dr. Velasquez moved and Dr. Evans seconded a motion to table the request to modify the title from Coaching Sports Administration with two academic emphases to Sport Management and to add a new academic major, Sports Coaching Education. The motion passed.

6.0 New Business – There was no new business.

7.0 Adjourn

Dr. Young recessed the meeting at 6:35 p.m. The next meeting is scheduled for June 6, 2005 at 3:00 p.m. in the Union, room H.

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Greg Pierce, Recording Secretary

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Amy Young, Chair

ACADEMIC COUNCIL MINUTES SUMMARY  
May 2, 2005

**College Arts and Letters**

*Department of Philosophy and Religion*

**Tabled:                      Extend the minor in Religion to the Gulf Park Campus.**

*Department of English*

Add:                      ENG 345                      Introduction to Children's Literature. Three hours.  
Effective fall 2005.

Add:                      ENG 445                      Studies in Children's and Young Adult Literature.  
Three hours. Effective fall 2005.

*School of Mass Communication and Journalism &  
Department of Speech Communication*

Suspend Admission into the Communication B.A. Degree Major. Effective summer 2005.

*School of Music*

Modify:                      MED 412                      Instrumental Music Methods.  
Two hours.

To:                              MED 412                      Instrumental Music Methods.  
One hour. Effective fall 2005.

Modify:                      MED 413                      Instrumental Music Methods.  
Two hours.

To:                              MED 413                      Instrumental Music Methods.  
One hour. Effective fall 2005.

Modify:                      MUS 365                      Music Appreciation.

To:                              MUS 365                      Music Appreciation. On-line  
correspondence format.  
Effective fall 2005.

*Office of Undergraduate Studies*

Add:	UNV 120	<u>Leadership Seminar.</u> One hour. Effective fall 2005.
Add:	UNV 122	<u>Luckyday Citizenship Seminar.</u> One hour. Effective fall 2005.
Add:	UNV 310	<u>Introduction to Job Seeking.</u> One hour. Effective fall 2005.
Add:	UNV 315	<u>Paraprofessionals in Residence Hall Environment.</u> Three hours. Effective fall 2005.

**College of Business**

*Department of Management and Marketing*

Add:	MGT 470	<u>Organization Staffing.</u> Three hours. Effective spring 2006.
Add:	MGT 474	<u>Negotiation.</u> Three hours. Effective spring 2006.
<b>Tabled:</b>	<b>MKT 471</b>	<b><u>Marketing in the Pharmaceutical Industry.</u></b>
<b>Tabled:</b>	<b>MKT 473</b>	<b><u>Regulatory Issues in the Pharmaceutical Industry.</u></b>
Modify:	MGT 480	<u>Current Issues in Management.</u>
To:	MGT 480	<u>Leadership.</u> Effective spring 2006.

*Department of Economics, Finance, and International Business*

Modify:	Core Requirement for Banking & Finance (ACC 300, Managerial Accounting).
To:	Core Requirement for Banking & Finance (ACC 352, Intermediate Accounting I). Effective fall 2005.

Delete: FIN 380 (Financial Analysis) an Elective for Credit Toward the Degree Program for Banking & Finance and Financial Planning Emphasis Areas.  
Effective fall 2005.

*School of Accountancy and Information Systems*

Add: ACC 392 Accounting Internship.  
Three-six hours. Effective spring 2006.

Modify: MIS 401 Database Management Systems.

To: MIS 301 Database Management Systems. Effective spring 2006.

*Department of Tourism Management*

Modify: HM 342 Hospitality Tourism Management.

To: TM 342 Hospitality Tourism Management. Effective spring 2006.

**Tabled: Reduction in College of Business Degree Program Hours from 128 to 120.**

**College of Education and Psychology**  
*Department of Child and Family Studies*

Add: FAM 352 Families and Adolescents.  
Three hours. Effective spring 2006.

Add: FAM 455 Family Theories. Three hours. Effective spring 2006.

Add: FAM 456 Introduction to Marriage and Family Therapy. Three hours. Effective spring 2006.

**College of Science and Technology**

*School of Polymers and High Performance Materials*

<b>Tabled:</b>	<b>PSC 191</b>	<b><u>Introduction to Polymers.</u></b>
<b>Tabled:</b>	<b>PSC 192</b>	<b><u>Introduction to Polymers II.</u></b>
<b>Tabled:</b>	<b>PSC 291</b>	<b><u>Physical Aspects of Polymers.</u></b>
<b>Tabled:</b>	<b>PSC 292</b>	<b><u>Applications of Polymers II.</u></b>
<b>Tabled:</b>	<b>PSC 341L</b>	<b><u>Polymer Techniques I.</u></b>
<b>Tabled:</b>	<b>PSC 342L</b>	<b><u>Polymer Techniques II.</u></b>
<b>Tabled:</b>	<b>PSC 402</b>	<b><u>Physical Chemistry of Polymers II.</u></b>
<b>Tabled:</b>	<b>PSC 450L</b>	<b><u>Laboratory for Polymer Science 450.</u></b>
<b>Tabled:</b>	<b>PSC 475</b>	<b><u>Biomaterials.</u></b>
Delete:	Speech Communication Requirement from Section 01 Written and Oral Communication from the Undergraduate Curriculum. Effective fall 2005.	
Delete:	CSS 240 or CSS 330 or CSS 333 Requirement from Section 07 as Required Courses in the Undergraduate Program. Effective fall 2005.	
Add:	New Academic Major: Sports and High Performance Materials. Effective fall 2006. <b>Pending IHL Approval.</b>	
Add:	<b>PSC 460</b>	<b><u>Structure &amp; Property Analysis of Polymer/ Composite Materials.</u></b> Three hours. Effective fall 2007.
Add:	<b>PSC 460L</b>	<b><u>Laboratory for PSC 460.</u></b> One hour. Effective fall 2007.

Add:	PSC 462	<u>Sports Goods New Product Development.</u> Three hours. Effective spring 2007.
Add:	PSC 462L	<u>Laboratory for PSC 462.</u> Two hours. Effective spring 2007.
Add:	PSC 495	<u>Sports Industry Internship.</u> Seven hours. Effective spring 2007.

**College of Health**

*School of Human Performance and Recreation*

Add:	New Academic Major: Sports and High Performance Materials. Effective fall 2006. <b>Pending IHL approval.</b>	
Add:	HPR 143	<u>In-Line Skating.</u> One hour. Effective spring 2006.
Add:	HPR 204	<u>Introduction to Sport Coaching/Technology.</u> Three hours. Effective spring 2007.
Add:	HPR 474	<u>Senior Capstone Experience (WI).</u> Three hours. Effective spring 2007.
Modify:	HPR 406	<u>Physiology of Aging.</u> Three hours.
To:	HPR 406	<u>Physiology of Aging &amp; Chronic Disease Management.</u> Four hours. Effective fall 2005.
<b>Tabled:</b>	<b>Modification of the Title from Sports Administration with two Academic Emphases to Sport Management and add a new Academic Major, Sports Coaching Education.</b>	

Academic Council Minutes  
The University of Southern Mississippi  
June 6, 2005

The Academic Council met at 3:00 p.m. on June 6, 2005, in R.C. Cook Union, Room H, with Dr. Jeff Evans, Chair-Elect of the Academic Council, presiding.

The following voting members were present: Dr. Patsy Anderson, Dr. Ann Blackwell, Dr. Jon Carr, Dr. Donna Davis, Dr. Jeffrey Evans, Dr. Margaret Hall, Dr. Stan Hauer, Mr. Stephen Judd, Dr. Joseph Kolibal, Dr. Bobby Middlebrooks, Dr. Bill Powell, Dr. Thelma Roberson, Dr. Ben Velasquez, Ms. Kathleen Wells, and Dr. Judith Williams.

The following voting members were represented by proxies to constitute a quorum: Dr. Wendy Bounds for Dr. Jane Boudreaux, Dr. Ben Velasquez for Dr. Jerome Kolbo, Dr. Donna Davis for Dr. Mary Lux, and Dr. Donna Davis for Dr. Edward Nissan.

The following non-voting members were present: Ms. Nancy Kaul and Mr. Greg Pierce.

The following guests were present: Dr. Lin-Miao Agler, Dr. Joan Exline, Ms. Donna Fielder, Dr. Trellis Green, Ms. Joy Hamilton, Dr. Taralynn Hartsell, Dr. Myron Henry, Dr. Eddie Holloway, Dr. Robert Lochhead, Dr. Dennis Phillips, Ms. Helen Rassier, Ms. Kathryn Stringer, Dr. David Walker, Dr. Joe Whitehead, and Dr. Douglas Wicks.

1.0 Call to Order

The meeting was called to order at 3:10 p.m. with Dr. Evans presiding in the absence of Dr. Amy Young. This meeting is a continuation of the May 9, 2005 meeting. A new agenda and a new attendee list are provided.

2.0 Adoption of the Agenda

Dr. Evans presented the agenda for approval. Dr. Velasquez moved and Dr. Hall seconded a motion to approve the agenda. The motion passed.

3.0 Reports

3.1 Chair Report

3.1.1 Joint Academic Council – Graduate Council Committee

Dr. Evans presented Council with a draft of the guidelines for reviewing academic programs. Dr. Velasquez recommended, as Chair of the Academic Standards Committee, this draft be adopted. Dr. Hauer moved and Dr. Roberson seconded a motion to approve the draft. The motion passed.

3.1.2 Withdraw Passing

Mr. Pierce stated that the grade of WP defaults on the final roster upon a student withdrawing. A grade is required to process a roster. The instructors have the discretion to assign a WF by change of grade processes. The default can be changed to WF upon the request of the Academic Council.

Dr. Davis moved and Dr. Velasquez seconded a motion that Council appoint two individuals to develop a procedure to resolve this issue. The motion passed.

### 3.1.3 Plagiarism Policy

Dr. Holloway discussed with Council establishing a proposed Academic Integrity Policy. Dr. Holloway stated that the University does not have a Code of Honor at this time. However, Dr. Joe Paul, Dr. Kristi Motter, and Dr. Holloway met during the 04-05 year to review standards of behavior. There has been an increase in problems related to inappropriate behavior. We set forth to establish some given measures of expectation in excessive of what is in the code of student conduct or behaviors listed in the Student Handbook. In addition, there is a need to implement a process. Dr. Hauer moved and Dr. Roberson seconded a motion to accept the proposed policy pending some revisions. The Council asked the chair to appoint a committee of three to work with Dr. Holloway on the policy. The motion passed.

## 3.2 Chair-Elect Report

Dr. Evans asked for a volunteer to serve as an academic representative to a Review Committee to review non-credit programs. Dr. Roberson volunteered to serve on this committee.

## 3.3 SACS

### 3.3.1 Compliance Leadership Team – Dr. Amy Young

Dr. Exline reported that the Compliance Leadership Team has been working hard and the narratives have been drafted to support compliance with the SACS principles. The narratives are reviewed at several levels to include the Compliance Leadership Team, Executive Cabinet, and the SACS consultant. The SACS reaffirmation report will be submitted by September 1, 2005.

3.3.2 Assessment – Dr. Jeff Evans stated that the Assessment Committee has been reviewing the probation report. Ms. Hamilton added that the June 1, 2005 deadline for submitting academic assessment plans has been extended to June 15, 2005.

## 3.4 Standing Committees

3.4.1 Academic Standards – No report.

3.4.2 Bylaws – No report.

3.4.3 Elections – Dr. Evans presented Council with the results of the last run-off rounds of the Academic Council Elections. Members for the 2005-2006 academic year are as follows:

College of Arts and Letters: Bill Powell, Stanley Hauer, Elizabeth Drummund, Amy Young; College of Health: Jane Boudreaux, Jerome Kolbo, Ben Velasquez, Mary Lux;

College of Business & Economic Development: Donna Davis, Jon Carr, Trellis Green; College of Education & Psychology: Taralynn Hartsell, Ann Blackwell, David Walker, Thelma Roberson;

College of Science Technology & GCRL: Myron Henry, Jeffrey Evans, Bobby Middlebrooks, Ras Pandey; Gulf Coast: Patsy Anderson, Judith Williams, Lin-Miao Agler, James Pat Smith;

Library: Kathleen Wells; Honors College: Michael Forster.

3.4.4 General Education – Dr. Davis reported on behalf of Dr. Lux the results of the CAAP testing. Dr. Davis stated that Institutional Effectiveness performed well in class selection and administering exams under difficult conditions as well as bringing together this report of information. Dr. Davis turned over discussion to Ms. Joy Hamilton, Director of Institutional Effectiveness. Ms. Hamilton gave a brief overview of the CAAP Analysis Highlights report. After being reviewed by Council, Ms. Hamilton will submit the report to the Deans. Institutional Effectiveness would like to have approval to move forward and expand testing during 2005-2006.

3.4.5 Intercollegiate – No report.

4.0 Approval of the Minutes  
No minutes to approve.

5.0 Course Proposals

5.1 Old “Course” Business – There was no old course business.

5.2 New “Course” Business

5.2.2 **College of Business**

*Department of Management and Marketing*

Dr. Evans presented the request to add MKT 471 and 473.

Dr. Hall moved and Dr. Carr seconded a motion to remove MKT 471 and 473 from the table. The motion passed.

Dr. Velasquez moved and Dr. Blackwell seconded a motion to approve the addition of MKT 471 and 473 as a group. The motion passed.

Dr. Evans presented the request to reduce the required hours in the degree programs from 128 to 120 hours for the College of Business. Dr. Carr moved and Dr. Hall seconded a motion to remove from the table the request to reduce the required hours in the degree programs from 128 to 120 hours for the College of Business. The motion passed.

Dr. Blackwell moved and Dr. Velasquez seconded a motion to accept the request to reduce the required hours in the degree programs from 128 to 120 hours for the College of Business. The motion passed.

#### *Department of Management and Marketing*

Dr. Evans presented the request to implement a new College of Business degree program in Pharmaceutical Sales. Dr. Velasquez moved and Ms. Wells seconded a motion to accept the request to implement a new College of Business degree program in Pharmaceutical Sales pending the Library statement. The motion passed.

Dr. Evans presented the request to change the degree program emphasis name **from** Fashion Merchandising and Apparel Studies **to** Fashion Merchandising.

Dr. Roberson moved and Dr. Anderson seconded a motion to accept the request to change the degree program emphasis name **from** Fashion Merchandising and Apparel Studies **to** Fashion Merchandising. The motion passed.

#### 5.2.4 **College of Science and Technology**

##### *School of Polymers and High Performance Materials*

Dr. Evans presented the request to add PSC 192, 292, 475; delete PSC 342L; and modify PSC 191, 291, 341L, 402, and 450L.

Dr. Velasquez moved and Dr. Roberson seconded a motion to remove PSC 192, 292, 475, 342L, PSC 191, 291, 341L, 402, and 450L from the table. The motion passed.

Dr. Velasquez moved and Dr. Roberson seconded a motion to approve the addition of PSC 192, 292, 475; deletion of PSC 342L; and modification of PSC 191, 291, 341L, 402, and 450L as a group. The motion passed.

#### 5.2.5 **College of Health**

##### *School of Human Performance and Recreation*

Dr. Evans presented the request to add a new academic major, Sports Coaching Education and modify the title **from** Coaching and Sports Administration **to** Sports Management.

Dr. Hall moved and Dr. Roberson seconded a motion to approve the addition of a new academic major, Sports Coaching Education and the modification of the title from Coaching and Sports Administration to Sports Management as a group. The motion passed.

6.0 New Business

6.1 Teaching Evaluation Committee

Dr. Powell stated that a new committee is being formed with representatives from Academic Council, Graduate Council, Faculty Senate, Council of Chairs, and past committees that have worked on the issue on teaching evaluations of faculty. Each of those bodies will have two representatives. The committee will begin working to address all aspects of teaching evaluations. Dr. Hauer volunteered to serve on this committee. Dr. Evans will appoint another representative.

6.2 FLC – Faculty Leadership Council

Dr. Evans introduced formation of a new organization, Faculty Leadership Council (FLC), comprised of past, current, and incoming chairs of Academic Council, Faculty Senate, Graduate Council and Council of Chairs.

Dr. Evans requested Council endorse the FLC proposal that the Gulf Coast Library remain a library (there are plans to convert some of the library to classroom space). Dr. Williams moved and Dr. Anderson seconded a motion that Academic Council supports a joint resolution that the Gulf Coast Library to remain dedicated to library functions. The motion passed.

7.0 Adjourn

Dr. Evans adjourned the meeting at 5:10 p.m.

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Greg Pierce, Recording Secretary

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Jeffrey Evans, Chair

ACADEMIC COUNCIL MINUTES SUMMARY  
June 6, 2005

**College of Business**

*Department of Management and Marketing*

- Add:                   MKT 471                   Marketing in the  
Pharmaceutical Industry.  
Three hours. Effective  
fall 2006.
- Add:                   MKT 473                   Regulatory Issues in the  
Pharmaceutical Industry.  
Three hours. Effective  
fall 2006.
- Modify:                College of Business Degree Programs  
128 hours.
- To:                     College of Business Degree Programs  
120 hours. Effective fall 2006.  
**Pending IHL approval.**

*Department of Management and Marketing*

- Add:                                           College of Business degree program  
in Pharmaceutical Sales.  
(BSBA in Pharmaceutical Sales).  
Effective fall 2007.  
**Pending IHL approval.**
- Modify:                                        Fashion Merchandising and Apparel  
Studies.
- To:                                             Fashion Merchandising.  
Effective fall 2005.

**College of Science and Technology**

*School of Polymers and High Performance Materials*

- Add:                   PSC 192                   Introduction to  
Polymers II. One hour.  
Effective spring 2007.

Add:	PSC 292	<u>Applications of Polymers II.</u> One hour. Effective spring 2007.
Add:	PSC 475	<u>Biomaterials.</u> Two hours. Effective spring 2007.
Delete:	PSC 342L	<u>Polymer Techniques II.</u> Effective fall 2006.
Modify:	PSC 191	<u>Introduction to Polymers.</u> Two hours.
To:	PSC 191	<u>Introduction to Polymers.</u> One hour. Effective fall 2006.
Modify:	PSC 291	<u>Physical Aspects of Polymers.</u> Two hours.
To:	PSC 291	<u>Physical Aspects of Polymers.</u> One hour. Effective fall 2006.
Modify:	PSC 341L	<u>Polymer Techniques I.</u> Two hours.
To:	PSC 341L	<u>Polymer Techniques I.</u> Three hours. Effective Fall 2006.
Modify:	PSC 402	<u>Physical Chemistry of Polymers II.</u> Three hours.
To:	PSC 402	<u>Physical Chemistry of Polymers II.</u> Four hours. Effective spring 2007.
Modify:	PSC 450L	<u>Laboratory for Polymer Science 450.</u> One hour.
To:	PSC 450L	<u>Laboratory for Polymer Science 450.</u> Two hours. Effective spring 2007.

**College of Health**

*School of Human Performance and Recreation*

Add:		New Academic Major; Sports Coaching Education. Effective fall 2006. <b>Pending IHL approval.</b>
Modify:		Coaching and Sports Administration.
To:		Sports Management. Effective fall 2006. <b>Pending IHL approval.</b>
Add:	HPR 395	<u>Sport Sales Methods and Techniques.</u> Three hours. Effective spring 2006.
Add:	HPR 441	<u>Practicum in Sport Administration.</u> Three hours. Effective spring 2006.
Add:	HPR 493	<u>Senior Seminar in Sport Administration.</u> Three hours. Effective spring 2006.
Modify:	HPR 327	<u>Coaching Volleyball.</u> Two hours.
To:	HPR 327	<u>Coaching Volleyball.</u> Three hours. Effective spring 2006.
Modify:	HPR 419	<u>Practicum in Coaching and Sport Administration.</u>
To:	HPR 419	<u>Practicum in Coaching Education.</u> Effective spring 2006.

Academic Council Minutes  
The University of Southern Mississippi  
June 6, 2005

Academic Council for the year 2005-2006 met at 5:15 p.m. on June 6, 2005 in R.C. Cook Union, room H. Dr. Jeffrey Evans, Chair for the 2005-2006 Academic Council, presiding.

The following voting members were present: Dr. Lin-Miao Agler, Dr. Patsy Anderson, Dr. Ann Blackwell, Dr. Jon Carr, Dr. Donna Davis, Dr. Jeffrey Evans, Dr. Trellis Green, Dr. Taralynn Hartsell, Dr. Stan Hauer, Dr. Myron Henry, Dr. Bobby Middlebrooks, Dr. William W. (Bill) Powell, Dr. Thelma Roberson, Dr. Ben Velasquez, Dr. David Walker, Ms. Kathleen Wells, and Dr. Judith Williams.

The following voting members were represented by proxies to constitute a quorum: Dr. Wendy Bounds for Dr. Jane Boudreaux, Dr. Ben Velasquez for Dr. Jerome Kolbo, and Dr. Donna Davis for Dr. Mary Lux.

1.0 Chairs Report

Dr. Evans stated that Council has had a busy year and will continue to be busy during 2005-2006.

2.0 Election of Officers

Dr. Evans indicated that elections needed to take place for a Chair-Elect and Corresponding Secretary for the 2005-2006 academic year.

Dr. Evans opened the floor for nominations for Chair-Elect for the 2005-2006 academic year. Dr. Donna Davis was nominated. As there were no other nominees, Dr. Velasquez moved and Dr. Anderson seconded a motion to close the nominations. The motion passed. Dr. Davis was elected Chair-Elect for 2005-2006.

Dr. Evans opened the floor for nominations for Corresponding Secretary for the 2005-2006 academic year. Ms. Kathleen Wells was nominated. As there were no other nominees, Dr. Blackwell moved and Dr. Williams seconded a motion to close the nominations. The motion passed. Ms. Wells was re-elected as Corresponding Secretary for the 2005-2006 academic year.

3.0 Adjourn

Dr. Evans adjourned the meeting.

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Greg Pierce, Recording Secretary

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Jeffrey Evans, Chair