

Minutes 1999/2000
Academic Council
University of Southern Mississippi
September 14, 1999

The Academic Council met at 3:30 p.m. on September 14, 1999 in Room H of the University Union with Ms. Nancy Kaul, Chair of the Academic Council, presiding.

The following voting members were present: Dr. Patricia Biesiot, Dr. Sue Bowman, Dr. George Carter, Dr. Stanley Clark, Dr. Richard Conville, Dr. Michael DeArme y, Dr. Brad Bond, Mr. Desmond Fletcher, Dr. Ross Santell for Dr. William Forsythe, Dr. Frank Glamser, Dr. Sabine Heinhorst, Ms. Nancy Kaul, Mr. Francis Kuhn, Dr. Jameela Lares, Dr. Sabine Heinhorst for Dr. Thomas Lytle, Dr. April Miller, Dr. Joe Olmi, Dr. Kenneth Panton, Dr. Tim Rehner, Dr. Gail Russell, Dr. Richard Sanchez and Dr. Joe Olmi for Dr. Dana Thames.

The following voting members were absent: Dr. James (Pat) Smith.

The following non-voting member was present: Ms. Jayne Perkins.

The following guests were present: Dr. Michael Dalbor, Dr. Jan Drummond, Ms. Donna Fielder, Dr. Susan M. Hubble, Dr. W. Robert Smith, Dr. Jim McGuire, and Ms. Barbara A. Sanders.

There were no student members present.

- 1.0 The meeting was called to order by Ms. Kaul at 3:30 p.m. Ms. Kaul made comments on the following:
- Dr. Brad Bond is the appointed Liberal Arts representative to replace Dr. Ted Feldman for the next academic year.
 - If you are serving as a proxy be sure you get the handouts to share.
 - The "Guidelines for Proposals" booklet for Academic and Graduate Councils is being revised and updated by the Provost's office. A copy will be distributed to each member when ready.
 - Officers will be working on the construction of a home web page for the Academic Council this semester. Suggestions and comments concerning content are welcome.
 - The contact information on the roster (distributed in June) should be reviewed. If corrections need to be made please notify Nancy Kaul or Jameela Lares.
 - Meetings will be as informal as possible, governed by consensus and common sense (when they can prevail) and fall back on Roberts' Rules to help sort things out as needed.
 - Academic Council will need to be flexible and responsive in order to participate in the important work ahead, especially the committee charges.

2.0 Adoption of Agenda

Ms. Kaul presented the agenda for adoption. Dr. Conville made a motion to approve the agenda. The motion was seconded and passed. Dr. Rehner made a motion to postpone the deletion of THY 461 through THY 474 until the October meeting. The motion was seconded and passed.

3.0 Approval of the minutes of the meeting for May 3, 1999 and June 21, 1999.

Dr. Sanchez made a motion to approve the May 3, 1999 minutes as amended. The motion was seconded and passed.

CORRECTION:

Ms. Kaul stated in 3.0 her title should reflect Ms. not Dr.

Dr. Bowman made a motion to approve the June 21, 1999 minutes as amended. The motion was seconded and passed.

CORRECTION:

Dr. Heinhorst stated that she represented Dr. Biesiot by proxy.

4.0 Proposals From The Colleges

4.1 College of Business Administration

Dr. Carter moved that Council consider The College of Business Administration proposals in two blocks. The motion was seconded and passed.

4.1.1 Dr. Carter made a motion to modify Business Administration emphasis and Accounting emphasis. The motion was seconded.

Discussion followed on the following items.

- What about the Library requirements statement?

Response: It is not required since this is not a new program.

- Is MKT 458 Promotion Management a public relations course? Have you contacted the Journalism Department which teaches four public relations courses and had conversations about this course?

Response: Promotion Management is practical occupation integration with basic principles for areas of advertising personal sells, selling sells promotions, public relations, and publicity.

- Does an emphasis need Academic Council approval?

Response: Yes.

- What purpose does the Accounting emphasis serve?

Response: Add more content into courses and respond to accreditation issues.

The question was called. The motion was passed.

4.1.2 Dr. Carter made a motion to delete ACC 310, add ACC 327, delete ACC 400, and modify ACC 412. The motion was seconded.

- The use of a 1989 text was noted.

Dr. Olmi made a motion to table.

Dr. Conville made a motion to amend to postpone until departments reviewed together. The motion to postpone was seconded and passed.

4.2 Health and Human Sciences

Dr. Glamser made a motion that each course be handled separately. The motion was seconded and passed.

4.2.1 Dr. Rehner made a motion to add Double major in Community Health Sciences/ School Health Education Concentration (as primary major) and in Coaching and Sport Administration/Coaching Specialization (as secondary major). The motion was seconded.

Discussion followed on the following items:

- Is there any minimum numbers of hours for a major? Could you have a 20-hour major?

Response: No to both questions. The question was called. The motion was passed.

- 4.2.2. Dr. Rehner made a motion to add HM 335. The motion was seconded.

Discussion followed on the following items:

- Representatives from the College of Business Administration contended that the proposed course was unnecessary because the same issues were being covered in a 200-level accounting class in their college, although they had not discussed the matter with the College of Health and Human Sciences.

Response: Representatives from the College of Health and Human Services contended that the courses were not equivalent because HM 335 would not be accepted as a prerequisite for upper-level accounting. They also remarked that a 200-level class cannot be taught on the coast, and also that the course would not actually be in place for some time, and that they would be accepting the 200-level accounting course in the interim.

The standard procedure in something like this, when you have a conflict between two colleges is to try to get them to work it out formally to where they are both satisfied then come forward with it again or if that can't be worked out to give it the Intercollegiate Committee to study the matter and make the recommendation.

An additional question as to whether the statistics course offered to Business Majors within their college shouldn't be taught by CIS; Stan Clark replied that the statistics course was far more contextualized within the field of hospitality management, since statistical measurements vary greatly by discipline. The question was called. The motion was passed.

- 4.2.3 Dr. Rehner made a motion to add HM 385. The motion was seconded and passed.
- 4.2.4 Dr. Rehner made a motion to modify THY 421. The motion was seconded and passed.
- 4.2.5 Mr. Fletcher asked to revisit the motion for a double major in 4.2.1 It was clarified that was a double major, not a double degree. The motion died for lack of a second.

5.0 Committee Assignments

- 5.1 Ms. Kaul reviewed handouts, schedule of meetings, and council member listing.

5.1.1 The Elections Committee will conduct the election of members for the Grade Review Committee. Ms. Kaul noted the Academic Council may end up freezing the core and the review process until the special committee appointed to review the criteria for the core has completed its work. At that time that same committee could begin reviewing the existing courses.

5.1.2 The General Education Committee will examine the basic structure and purpose of the USM General Education Curriculum (Core).

Dr. DeArmey made a motion to suspend addition of new core courses and review of existing core courses while committee begins review of existing core criteria. The motion was seconded.

Discussion followed on these items:

- The 1998-99 General Education Committee was not sure of support from the administration.
- The Intercollegiate Committee is responsible for the review of existing courses and new course proposals submitted to the Academic Council in order to determine whether course duplications appear to exist.
- The Academic Standards Committee is responsible for initiating recommendations, or acting on recommendations already before the Council, which bear upon the academic excellence and integrity of The University. The 1999/2000 committee will review the issues surrounding the issuance of certificates and bring a proposal to the full Council for action.
- The Bylaws Committee reviews proposed changes to the Bylaws and proposes amendments when necessary. The Constitution and Bylaws need some updating.
- The Distance Education Committee will review the academic issues surrounding credit courses offered by "non-traditional" delivery methods; including, but not limited to: interactive video, Internet, correspondence.
- Per a meeting with the Provost, there was a general consensus that the Core needed to be frozen.

Dr. Carter made a motion to amend the motion to note it was effective for 1999-2000 academic year. The motion was passed.

5.1.3 Distance Education Committee

Discussion followed on the following items:

- The Academic course proposal form has a notation for Distance Learning.
- The committee should look into the existence of distance education courses being taught with consideration of consent of the department.
- The issue of faculty remuneration should be investigated.

6.0 Additional Business

6.1 Guidelines for Proposals see pages 6-10

Discussion followed on the following items:

- An issue was raised of the Professional Education Council taking review precedence over the Academic Council. This change was apparently effected in a memo from Dr. Fleming and now stands. The consensus was that the Academic Council should review courses after the PEC and not before.

Response: Memo from the President directed otherwise.

6.2 Ms. Kaul asked, that committee chairs advise her and Dr. Glamser of times and dates of first meetings so that they can attend if possible.

6.3 Council members were reminded to send in proxy forms.

7.0 Adjournment

Dr. Sanchez made a motion to adjourn meeting at 4:50 p.m. Motion was seconded and passed.

CHAIR

RECORDING SECRETARY

CORRESPONDING SECRETARY

ACADEMIC COUNCIL MINUTES SUMMARY

SEPTEMBER 13, 1999

College of Business Administration

School of Accountancy & Information Systems

- Del: ACC 310 Effective Fall 2000.
- Add: ACC 327 Intermediate Accounting II. Three hours.
Effective Fall 2000.
- Del: ACC 400 Effective Fall 2000.
- Modify: ACC 412 Seminar on Contemporary Accounting
Topics. 1.5 hours. Effective Fall 2000.
- To: ACC 412 Seminar on Contemporary Accounting
Topics. Three hours. Effective Fall
2000.

College of Health and Human Sciences

Department of Hospitality Management

- Add: Double major in
- Community Health Sciences/School Health Education Concentration (Primary Major).
 - Coaching and Sport Administration/Coaching Specialization (Secondary Major).
- Postpone: HM 335 Hospitality Financial Accounting.
- Add: HM 385 Introduction to the Convention
Industry. Three hours.
Effective Fall 2000.
- Modify: THY 421 Clinical Experience. One-Four hours.
Effective Fall 1999.
- To: THY 421 Clinical Experience Seminar. Two hours.
Effective Fall 1999.

Postpone: THY 461 Corrective Therapy & Rehabilitation
Medicine.

Postpone: THY 462 Spinal Cord Injuries and Muscle Disorder.

Postpone: THY 463 Normal Human Locomotion.

Postpone: THY 464 Cardiovascular & Respiratory Disorders.

Postpone: THY 471 Accelerated Corrective Therapy
Rehabilitation Ward Program.

Postpone: THY 472 Dynamics of Psychiatric Group
Rehabilitation.

Postpone: THY 473 Neuro-Psychiatric Geriatric Training.

Postpone: THY 474 Programs for the Severely Disturbed
Psychiatric Patient.

Minutes 1999-2000
Academic Council
University of Southern Mississippi
October 4, 1999

The Academic Council met at 3:30 p.m. on October 4, 1999 in the Hall of Honors, University Union with Ms. Nancy Kaul, Chair of the Academic Council presiding.

The following voting members were present: Dr. Patricia Biesiot, Dr. Brad Bond, Dr. Sue Bowman, Dr. George Carter, Dr. Stanley Clark, Dr. Richard Conville, Mr. Desmond Fletcher, Dr. Ross Santell for Dr. William Forsythe, Dr. Frank Glamser, Dr. Sabine Heinhorst, Mr. Francis Kuhn, Dr. Jameela Lares, Dr. Thomas Lytle, Dr. Dana Thames for Dr. Joe Olmi, Dr. Kenneth Panton, Dr. Tim Rehner, Dr. Gail Russell, Dr. Richard Sanchez, Dr. James "Pat" Smith, and Dr. Dana Thames.

The following voting members were absent: Dr. Michael DeArmeay and Dr. April Miller.

The following non-voting members were present: Dr. Agnes Hinton for Dr. Jane Boudreaux and Ms. Jayne Perkins.

The following guests were present: Dr. Joanne Burnett, Dr. Jan Drummond, Dr. Shelton Houston, Dr. Mary Lux, Mr. Dave Marchman, Mr. Geoffrey Mitchell, Dr. Mylan Redfern, and Ms. Barbara Sanders.

1.0 Call to order

The meeting was called to order at 3:30 p.m.

2.0 Adoption of the agenda

Dr. Rehner made a motion to accept the agenda. It was noted that CSS 431, 444, and PSC 285 were not included in the agenda since forms were not complete. The motion was seconded and passed.

3.0 Approval of the minutes

Dr. Heinhorst made a motion to accept the September 13, 1999, minutes. The motion was amended to include the following corrections. The motion was seconded and passed.

CORRECTIONS:

Date should read September 13, 1999, not September 14, 1999.

4.1.2 Last two paragraphs should read:

Dr. Olmi made a motion to table. The motion failed for the lack of a second.

Dr. Conville made a motion to postpone until departments reviewed together. The motion failed for the lack of a second. The original motion to delete ACC 310, add ACC 327, delete ACC 400, and modify ACC 412 was passed.

4.2.2 Last paragraph should reflect Dr. George Carter, instead of Dr. Stan Clark.

4.0 Proposals from the colleges

4.1 College of Health and Human Sciences

Dr. Rehner made a motion to add HPR 218, THY 460, and THY 470 as a block. The motion was seconded. Dr. Biesiot questioned the 10 hours of credit and the reference to work hours per week. She noted that 10 hours will not constitute fulltime for those seeking financial aid. A representative from College of Health and Human Sciences responded that they offer a course with a 2 hour component that will allow students to create a fulltime load. It was further noted that the hours of credit is connected to accreditation of the program. The motion was passed.

Dr. Rehner made a motion to accept the deletions, THY 461, 462, 463, 464, 471, 472, 473, and 474, as a block. The motion was seconded and passed.

4.2 College of the Liberal Arts

Dr. Lares made a motion to add POR as a departmental prefix. The motion was seconded. Discussion focused on the issue of these courses as a core addition, since the core has been frozen for the 1999-2000 year. It was noted that the courses could be added, but that the courses could not be counted for core requirements at present. The motion was passed.

Dr. Conville made a motion to add POR 101, 102, 201, and 202 as a block. The motion was seconded. Geoffrey Mitchell, representative from the Department of Foreign Language, was asked if the department would accept the Council decision to add the courses without addition of being added to the core. He noted that these courses are in addition to current foreign language offerings.

He was asked how the Internet will be used. He stated that currently E-mail is being used for communication between members of the course and for posting prose composition assignments. A member requested that the minutes state that the POR courses were approved for the catalog but not for the core.

Dr. Bond made a motion to add FRE 434. The motion was seconded and passed.

4.3 College of Science and Technology

Dr. Russell made a motion to consider courses by prefixes. The motion was seconded and passed.

Dr. Russell made a motion to add MAT 305. The motion was seconded and passed.

Dr. Russell made a motion to add MTC 202, 203, and 315. The motion was seconded and passed.

Dr. Lares made a motion to delete MTC 300 and 300L. The motion was seconded and passed.

Mr. Fletcher made a motion to add BCT 337 and 337L. The motion was seconded and passed.

Mr. Fletcher made a motion to add SET 131, 131L, 132, 132L, 231, 231L, 232, and 232L. The motion was seconded. Discussion followed on SET 131 and 132 using the same text. It was noted that the courses are a sequence. The text offers a lot of material. Using the same text for the sequence of courses provides continuity of material. It was noted that the lecture courses reflect a 3 hour credit, but the syllabi reflect a 2 hour credit. Dr. Houston stated that the lectures should be 2 hours and that the labs are correct with 1 hour of lab credit. The lecture forms will be updated and submitted to the Registrar. The motion was passed.

CSS 431, 444, and PSC 285 were not included on the agenda, since the forms were not complete. No action was taken on these courses.

5.0 Comments from Dr. Myron Henry, Provost. Discussion of General Education Curriculum.

Dr. Henry introduced Dr. Mark Harris who was visiting on campus.

Dr. Henry referenced his memo to the Academic Council. He also referenced his comments from the Convocation on Thursday, September 30, 1999. He noted that the General Education Core or Curriculum was the appropriate place for the research by the Expanded General Education Committee to begin.

He asked for comments or questions on the fourteen points in his memo given to the Academic Council.

Dr. Rehner asked how the General Education Committee was related to the Expanded General Education Committee. Dr. Henry responded that Expanded General Education Committee was General Education Committee plus three members appointed by the Provost.

Dr. Glamser commented that it is not unknown to have outside members to expand Academic Council committees.

Dr. Kuhn asked for specifics on the consultant's task. Dr. Henry indicated that this was not clear, but that it could augment the assessment component of the core, which currently appears to be course linked and not across the curriculum.

Dr. Heinhorst asked about Point 9, the competency requirement. Dr. Henry commented that a competency requirement may not necessarily require a course but perhaps could be measured by some vehicle such as the CLEP.

Dr. Sanchez asked who determines what courses go into the core. Dr. Henry indicated that he did not see his role, as Provost, to be that of design, but rather that he would be involved in approving recommendations of the committee. Dr. Sanchez commented that most issues appear to focus on the number of credit hours involved, due to the link to credit hour generation. Dr. Henry stated that he would be hesitant to look at the total hours at this point, but rather would encourage the committee to review the package of learning and the impact on the university as a whole.

Ms. Kaul suggested that it would still be the committee looking at the overall structure of the core. Dr. Henry stated that in looking at the structure, for example, one item might include an assessment of the five categories as currently defined. He asked when the core was last reviewed. 1980 was the date given by council members.

Mr. Fletcher asked if, for example, a statistic course could be designed to meet the needs of the core, as opposed to multiple courses throughout the curriculum. Dr. Henry responded that he was thinking of courses in a learning program, as opposed to courses designed just for the major. He posed the question of counting a course in the major and core and asked if such was justified.

Dr. Carter stated that the catalog lists the purpose of the General Curriculum and asked if the purpose was also to be reviewed. Dr. Henry stated that all items related are on the table for review.

Dr. Lares referenced the article, General Education by Cecilia Lopez. Dr. Henry stated that the article provided references for other core review processes and claims to have interpreted what other teams have looked for in reviews.

Dr. Smith asked if the University had SACS assessment and knew what was wanted. Dr. Henry noted that the committee needed to plan what was wanted as an outcome of the General Education Core. Dr. Smith asked how costly it would be to administer a test such as the ACT at beginning of junior year to measure competency. Dr. Henry noted that there are several tools to measure which could be reviewed for usage.

Dr. Rehner noted Point 5. He asked if members would be removed from the committee if it were known that they had an agenda. Dr. Henry indicated that he had been involved in a good bit of discussion on this item. If a member had predisposed ideas or an agenda for the core or an expectation of what the core should look like, he felt that could limit the outcome of the deliberations. Ms. Kaul added that the committee should attempt to keep the process open to ideas. Dr. Rehner asked why there was a heavy presence on the committee of administrators. He added that the core helps courses survive. He asked if the committee would seek to move from the current number of hours to 36 hours. He felt there would be a challenge to accomplish the needed outcomes. Dr. Henry advised that he was looking for grounding in experiences by what may be accomplished by the core. He added that a lot of current departments and majors will still have a number of courses within the core. He hoped that from the outset the discussions would not be limited by the number of courses from a department and the number of credit hours. Dr. Rehner noted that Academic Council moved away from discussions of core due to the difficulty of resolution. Ms. Kaul noted the task was in accordance with the Strategic Plan.

Mr. Fletcher asked what impacts (such as enrollment) had been noted by other institutions with changes to their cores. Dr. Henry indicated that he was not sure, but that the present core with 46 hours was among the "tallest" in the country. He noted that Dr. Carter had researched other institutions and their core and could possibly share information.

Dr. Smith asked how the core would be financed. Many core courses are taught in large sections, yet smaller or distinctive courses might draw more freshmen. Dr. Henry noted that the core could be a distinctive recruitment possibility. The possibility of a "junior experience" for transfers was also discussed.

It was asked whether there is information available on the faculty/student ration in the core. Dr. Henry indicated that the ratio in Fall 1998 was a 15:1 average, that is, for all courses. He did not want to serve fewer students, as resources could be impacted.

Dr. Russell noted consideration of achieving Carnegie II status. We need to keep the value of assistantships in mind since they add to the production of Ph.Ds. We need to recognize the value of G.A.'s to the teaching component. Dr. Henry agreed.

Dr. Glamser indicated the need to communicate early with the community colleges on changes to the core.

Dr. Henry noted that under articulation agreements, the general education experiences of A.A.'s are accepted in toto; sophomore transfers present more problems, and advisement is the key.

Dr. Bond asked about the timetable. Dr. Henry stated that the committee should finish by the end of the spring semester 2000, and that new courses would not be considered until the fall of 2000.

Dr. Sanchez noted his experience with students complaining about having to learn and asked if there were any suggestions. Dr. Henry stated that today's students are perhaps stronger visual learners and have different expectations/experiences. They are in a more complex society, and thus face different challenges. They are more visually oriented and not writing oriented. Our challenge is to continue to challenge them to learn.

Dr. Kuhn asked if retention is an issue in adjusting the core. Dr. Henry noted that it is an issue, but he is not sure if it is an issue of the core. We retain 50%; some leave in good standing. We want to retain those who can succeed.

Dr. Henry quoted the last part of the memo as follows: "The assignment outlined above is an enormously important one for Southern Miss and its students. If the General Education Curriculum is really to be a learning experience that provides the foundation for education in the majors and prepares students for life-long learning, then it must be more than a collection of courses which appear to many to be unrelated to each other and merely hurdles to jump before one moves to 'real' education in the majors. The Southern Miss general education experience is already far more than a random collection of courses, but with appropriate revisions, a new General Education Curriculum can truly provide that foundation for subsequent learning, at upper division levels and long after graduation." This is an enormous task but needs to be put on the fast track.

Ms. Kaul noted it is helpful to get periodic reports from the eGEC Committee.

6.0 Additional Business

Mr. Fletcher asked why the CSS 431, 444, and PSC 285 courses were not on the agenda. Ms. Kaul stated that the courses were pulled by the Executive Committee. Dr. Glamser noted that if a course proposal had missing information that it would be removed from the agenda. The executive committee members agreed that incomplete proposals would in the future be so noted on the Agenda although not considered.

Dr. Carter asked the members of the General Education Core Committee to remain and discuss the first meeting date.

7.0 Adjournment

Dr. Glamser made a motion to adjourn. The motion was seconded and passed. The next Academic Council meeting is scheduled for November 1, 1999 at 3:30 p.m.

Nancy Kaul, Chair

Dr. Jameela Lares, Corresponding Secretary

Jayne Perkins, Recording Secretary

ACADEMIC COUNCIL MINUTES SUMMARY
OCTOBER 4, 1999

College of Health and Human Sciences
School of Human Performance and Recreation

Add:	HPR 218	<u>Athletic Training Terminology.</u> One hour. Effective Spring 2000.
Add:	THY 460	<u>Clinical Experience I.</u> Ten hours. Effective January 2000.
Delete:	THY 461	<u>Corrective Therapy & Rehabilitation Medicine.</u> Effective January 2000.
Delete:	THY 462	<u>Spinal Cord Injuries and Muscle Disorder.</u> Effective January 2000.
Delete:	THY 463	<u>Normal Human Locomotion.</u> Effective January 2000.
Delete:	THY 464	<u>Cardiovascular & Respiratory Disorders.</u> Effective January 2000.
Add:	THY 470	<u>Clinical Experience II.</u> Ten hours. Effective January 2000.
Delete:	THY 471	<u>Accelerated Corrective Therapy Rehabilitation Ward Program.</u> Effective January 2000.
Delete:	THY 472	<u>Dynamics of Psychiatric Group Rehabilitation Programs.</u> Effective January 2000.
Delete:	THY 473	<u>Neuro-Psychiatric Geriatric Training.</u> Effective January 2000.
Delete:	THY 474	<u>Programs for the Severely Disturbed Psychiatric Patient.</u> Effective January 2000.

College of Liberal Arts
Foreign Languages and Literatures

Add:	POR	<u>Portuguese Prefix.</u>
Add:	POR 101	<u>Beginning Portuguese I.</u> Three hours. Effective Spring 2000.
Add:	POR 102	<u>Beginning Portuguese II.</u> Three hours. Effective Spring 2000.
Add:	POR 201	<u>Intermediate Portuguese I.</u> Three hours. Effective Spring 2000.
Add:	POR 202	<u>Intermediate Portuguese II.</u> Three hours. Effective Spring 2000.
Add:	FRE 434	<u>France in the Fifth Republic.</u> Three hours. Effective Fall 1999.

College of Science and Technology
Department of Mathematics

Add:	MAT 305	<u>Mathematical Computing I.</u> Three hours. Effective Spring 2000.
Add:	MTC 202	<u>Safety for Health Care Settings.</u> One hour. Effective Fall 2000.
Add:	MTC 203	<u>Clinical Laboratory Calculations.</u> Two hours. Effective Fall 2000.

Delete:	MTC 300	<u>Applied Clinical Procedures.</u> Effective Fall 2000.
Delete:	MTC 300L	<u>Applied Clinical Procedures Laboratory.</u> Effective Fall 2000.
Add:	MTC 315	<u>Introduction to Clinical Immunology.</u> Three hours. Effective Fall 2000.
Add:	BCT 337	<u>Construction Materials.</u> Three hours. Effective Fall 2000.
Add:	BCT 377L	<u>Construction Materials Laboratory.</u> One hour. Effective Fall 2000.
Add:	SET 131	<u>Internetworking Technologies.</u> Three hours. Effective Spring 2000.
Add:	SET 131L	<u>Internetworking Technologies Laboratory.</u> One hour. Effective Spring 2000.
Add:	SET 132	<u>Introduction to Routers.</u> Three hours. Effective Spring 2000.
Add:	SET 132L	<u>Introduction to Routers.</u> One hour. Effective Spring 2000.
Add:	SET 231	<u>Routing and Switching.</u> Three hours. Effective Spring 2000.
Add:	SET 231L	<u>Routing and Switching Laboratory.</u> One hour. Effective Spring 2000.

Add:	SET 232	<u>Wan Switching and Dialup.</u> Three hours. Effective Spring 2000.
Add:	SET 232L	<u>Wan Switching and Dialup</u> <u>Laboratory.</u> One hour. Effective Spring 2000.
No Action:	CSS 431	<u>Advanced Visual Basic.</u>
No Action:	CSS 444	<u>The Java Environment.</u>
No Action:	PSC 285	<u>Problem Solving Techniques</u> <u>For Polymer Scientists.</u>

Minutes 1999-2000
Academic Council
University of Southern Mississippi
November 1, 1999

The Academic Council met at 3:30 p.m. on November 1, 1999, in the Hall of Honors, University Union with Ms. Nancy Kaul, Chair of the Academic Council presiding.

The following voting members were present: Dr. Patricia Biesiot, Dr. Bradley Bond, Dr. Sue Bowman, Dr. George Carter, Dr. Michael DeArme, Mr. Desmond Fletcher, Dr. Frank Glamser, Dr. Russ Santell for Dr. William Forsythe, Dr. Sabine Heinhorst, Mr. Francis Kuhn, Dr. Jameela Lares, Dr. Thomas Lytle, Dr. Joe Olmi, Dr. Kenneth Panton, Dr. Tim Rehner, Dr. Sabine Heinhorst for Dr. Gail Russell, Dr. Richard Sanchez, Dr. James "Pat" Smith, and Dr. Dana Thames.

The following voting members were absent: Dr. Stanley Clark, Dr. Richard Conville, and Dr. April Miller.

The following non-voting members were present: Ms. Donna Fielder, Ms. Jayne Perkins, and Ms. Barbara Sanders.

The following guest was present: Dr. Jerry Phillips.

1.0 Call to Order and Opening Remarks

The meeting was called to order at 3:30 p.m. Ms. Kaul noted the new Guidelines for Proposals booklet was sent to committee members. Ms. Kaul met with the Faculty Senate on October 22, 1999 and answered questions about the General Education Curriculum review process and the formation of committee charges.

2.0 Adoption of the Agenda

Ms. Kaul presented the agenda for adoption. Dr. Lytle made a motion to accept the agenda. Two additions were requested: 6.1/6.2 for Ms. Jayne Perkins. The motion to accept the agenda as amended was seconded and passed.

3.0 Approval of Minutes

Dr. Lares made a motion to accept the minutes of October 25, 1999, for approval. Ms. Kaul made a motion to accept the minutes as amended to reflect on page 5, paragraph 4 sentence 7, the word "departments" should read "courses". The motion was seconded and passed.

CORRECTION

See Academic Council Minutes Summary
BCT 377L should read BCT 337L.

4.0 Proposals from the Colleges

4.1 **Health and Human Sciences**

Dr. Rehner made a motion to modify requirements for a minor in Coaching and Sports Administration. Discussion followed that the requirements for minors were set in each department.

It was noted that the Guidelines for Proposals booklet states, "The addition, deletion, and modification of minors, majors, programs, and emphasis areas should be handled through a memorandum to the members of the proper council(s), explaining in as much detail as necessary the reasons for and nature of the action and indicating the date on which the change will become effective".

The motion to modify requirements for a minor in Coaching and Sports Administration was seconded and passed.

4.1 **Science and Technology**

Mr. Fletcher made a motion to add CSS 431 and CSS 444 as a block. The motion was seconded and passed.

Dr. Glamser made a motion to add PSC 285. The motion was seconded and passed.

Mr. Fletcher made a motion to modify BCT 101 and BCT 307 as a block. The motion was seconded and passed.

5.0 Reports from Committees

5.1 Elections Committee

Dr. Russ Santell represented Dr. Forsythe, Chair of the Elections Committee. Grade Review Committee election ballots will be mailed soon. Council election ballots should be mailed in early January 2000.

5.2 Dr. George Carter, Chair of the General Education Committee, stated that USM faculty, staff, and students have a public meeting on Thursday, November 4, 1999, in the Union Room C, 12:20 p.m. - 1:50 p.m.

5.3 Dr. Sabine Heinhorst, Chair of the Intercollegiate Curriculum Committee, noted that her committee has not received issues which warrant the meeting.

5.4 Mr. Desmond Fletcher, Chair of the Academic Standards Committee, noted this committee had not met. Research on certificate programs has begun.

- 5.5 Dr. Tim Rehner, Chair of the Constitution and Bylaws Committee, and his committee met on Monday, October 25, 1999. A draft for review will be provided to the Council.
- 5.6 Dr. Sabine Heinhorst represented Dr. Gail Russell, Chair of the Distance Education Committee. See attached report.
- 6.0 Additional Business
- 6.1 Proposal to use "W" Grade until formal Grades of WP/WF
Ms. Perkins advised that during the PeopleSoft prototyping two issues had surfaced. Currently a status line is all that is recorded for students who withdraw prior to the penalty date. The Registrar and financial Aid offices are reviewing the issue of maintaining class information. She proposed the use of a "W" grade for withdrawals prior to the end of the term when final grades are recorded. The "W" would be replaced by a "WP" or "WF". Ms. Perkins stated that she would provide council with a written proposal.
- 6.2 Proposal to automate the time lapse of "I" Grades
Ms. Perkins noted that a second issue of automating the time lapse of "I" grades had been reviewed. This issue involved implementing a standard time frame to allow an "I" grade to systematically change to an "F" after a period of time. Discussion included issues of number of days to allow for spring to fall semester and customization to distinguish variation of time. Ms. Perkins stated that she would provide council with a written proposal.
- 7.0 Adjournment
Ms. Kaul made a motion to adjourn. The motion was seconded and passed. The next Academic Council meeting is scheduled for December 6, 1999 at 3:30 p.m.

Recording Secretary, Ms. Jayne Perkins

Presiding Chair, Ms. Nancy Kaul

Minutes 1999-2000
Academic Council
University of Southern Mississippi
December 6, 1999

The Academic Council met at 3:35 p.m. on December 6, 1999, in the Hall of Honors, University Union with Ms. Nancy Kaul, Chair of the Academic Council presiding.

The following voting members were present: Dr. Patricia Biesiot, Dr. Bradley Bond, Dr. Sue Bowman, Dr. Stanley Clark, Dr. Richard Conville, Mr. Desmond Fletcher, Dr. Frank Glamser, Dr. Ross Santell for Dr. William Forsythe, Dr. Sabine Heinhorst, Ms. Nancy Kaul, Mr. Francis Kuhn, Dr. Jameela Lares, Dr. Thomas Lytle, Dr. Kenneth Panton, Dr. Tim Rehner, Dr. Gail Russell, Dr. Renee' Falconer for Dr. Dana Thames.

The following voting members were absent: Dr. George Carter, Dr. Michael DeArmeay, Dr. April Miller, Dr. Joe Olmi, Dr. Richard Sanchez, and Dr. James "Pat" Smith.

The following non-voting members were present: Ms. Donna Fielder, Ms. Debbie Blackwell for Ms. Jayne Perkins, and Ms. Barbara Sanders.

The following guests were present: Mr. Greg Pierce and Dr. Joe Whitehead.

1.0 Call to Order and Opening Remarks

The meeting was called to order at 3:35 p.m. Ms. Kaul had no opening remarks.

2.0 Adoption of the Agenda

Ms. Kaul presented the agenda for adoption. Mr. Fletcher made a motion to accept the agenda. The motion to accept the agenda was seconded and passed.

3.0 Approval of Minutes

Dr. Panton made a motion to accept the minutes of November 1, 1999, for approval. Dr. Santell asked that his name be corrected from Russ to Ross. The motion to approve the corrected minutes was seconded and passed.

CORRECTION

See Academic Council Minutes Page One, Paragraph Two,
Dr. Russ Santell for Dr. William Forsythe should read Dr. Ross Santell for Dr.
William Forsythe.

4.0 Proposals from the Colleges

4.1 **Arts**

Dr. Glamser made a motion to modify THE 103 and THR 450 as a block. The motion was seconded and passed.

4.2 **Business Administration**

Dr. Russell made a motion to rename the following within the College of Business Administration, **From** Accounting; Economics and International Business; Management and Management Information Systems; and Marketing and Finance, **To** Accounting and Information Systems; Economics, Finance, and International Business; and Management and Marketing. The motion was seconded and passed.

4.3 **Education and Psychology**

Dr. Lares made a motion to add CIS 410. Dr. Faulkner withdrew the motion due to the presentation of the wrong syllabus. She will attach the correct syllabus to the proposal for the February 7, 2000 meeting.

4.4 **Liberal Arts**

Dr. Russell made a motion to add SHS 404. Council requested that the Registrar's Office find out if there is a limit of 180 spaces for the course title.

Dr. Russell made a motion to have a contingency statement, including the bulletin description and the abbreviated title. The motion was seconded, but not approved.

Dr. Lares made a motion to send the addition of SHS 404 back for a 180-space bulletin description and a 19 space abbreviated title. The motion was seconded and passed.

Mr. Fletcher made a motion to postpone the deletion of SHS 310. The motion was seconded and passed.

Dr. Conville made a motion to add SCM 310. The effective date should reflect Summer 2000 instead of Spring 2000. The effective date should have been changed per Dr. Conville. The motion was seconded and passed.

- 4.5 **Science and Technology**
Mr. Fletcher made a motion to add PHY 190, PHY 362, and to modify PHY 332 and PHY 461 as a block. The motion was seconded and passed.
- 5.0 Reports from Committees
- 5.1 Elections Committee
Dr. Ross Santell represented Dr. Forsythe, Chair of the Elections Committee. The committee had no report.
- 5.2 Dr. Russell represented Dr. George Carter, Chair of the General Education Committee. She stated that progress had been made on the mission statement, which generated considerably less controversy. She noted that there was a lot of work to do in the second semester compared to what has been accomplished so far.
- 5.3 Dr. Sabine Heinhorst, Chair of the Intercollegiate Curriculum Committee, stated that her committee had no issues to consider.
- 5.4 Mr. Desmond Fletcher, Chair of the Academic Standards Committee, requested a list of members new to the Academic Council this year. He stated that since documentation pertaining to the issue of certificates, which will be revisited next semester, was mailed to all members last academic year, perhaps it could be sent only to new members. Chair Kaul and others felt it would be best to do a full redistribution in case remaining members had not saved their paper work.
- 5.5 Dr. Tim Rehner, Chair of the Constitution and Bylaws Committee, noted his committee had almost completed their work on the Constitution. A draft of the Constitution will circulate in January for council review. Concurrently they will begin work on the by-laws.
- 5.6 Dr. Gail Russell, Chair of the Distance Education Committee, stated that a meeting had been scheduled on January 14, 1999 at 2:00 p.m. Sue Pace, Director of Credit Programming Continuing Education, and two of her staff members will attend a meeting that Dr. Russell has scheduled on January 28, 2000.

6.0 Additional Business

There was no additional business.

7.0 Adjournment

Ms. Kaul made a motion to adjourn. The motion was seconded and passed. The next Academic Council meeting is scheduled for February 7, 2000 at 3:30 p.m.

Recording Secretary, Ms. Jayne Perkins

Presiding Chair, Ms. Nancy Kaul

**ACADEMIC COUNCIL MINUTES SUMMARY
DECEMBER 6, 1999**

College of The Arts
Theatre

Modify:	THE 103	<u>Introduction to Theatre.</u> Five hours. Effective Fall 2000.
To:	THE 103	<u>Introduction to Theatre.</u> Four hours. Effective Fall 2000.
Modify:	THE 450	<u>Auition Process.</u> Two hours. Effective Fall 2000.
To:	THE 450	<u>Audition Process.</u> Three hours. Effective Fall 2000.

College of Business
Department of Business Administration

Modify:	Names of Departments	Accounting; Economics and International Business; Management And Management Information Systems; and Marketing and Finance.
To:		Accounting and Information Systems; Economics, Finance, and International Business; and Management and Marketing.

College of Liberal Arts
Department of Speech and Hearing Sciences

No Action	SHS 310 SHS 404	
Add:	SCM 310	<u>Research Methods in Speech Communication.</u> Three hours. Effective Summer 2000.

College of Science and Technology
Physics

Add:	PHY 190	<u>Foundations and Frontiers in Physics.</u> Two hours. Effective Fall 2000.
Add:	PHY 362	<u>Elementary Modern Physics II.</u> Three hours. Effective Fall 2000.
Modify:	PHY 332	<u>Thermodynamics and Statistical Mechanics.</u> Five hours.
To:	PHY 332	<u>Thermodynamics and Statistical Mechanics.</u> Three hours. Effective Fall 2000.
Modify:	PHY 461	<u>Quantum Mechanics.</u> Five hours.
To:	PHY 461	<u>Quantum Mechanics.</u> Three hours. Effective Fall 2000.

Minutes 1999-2000
Academic Council
University of Southern Mississippi
February 7, 2000

The Academic Council met at 3:30 p.m. on February 7, 2000, in the Hall of Honors, University Union with Ms. Nancy Kaul, Chair of the Academic Council presiding.

The following voting members were present: Dr. Patricia Biesiot, Dr. Bradley Bond, Dr. Sue Bowman, Dr. George Carter, Dr. Stanley Clark, Dr. Richard Conville, Mr. Desmond Fletcher, Dr. William Forsythe, Dr. Frank Glamser, Dr. Sabine Heinhorst, Ms. Nancy Kaul, Dr. Gail Russell for Mr. Francis Kuhn, Dr. Jameela Lares, Dr. Sabine Heinhorst for Dr. Thomas Lytle, Dr. Dana Thames for Dr. April Miller, Dr. Joe Olmi, Dr. Bob Wales for Dr. Ken Panton, Dr. Lisa Avery for Dr. Tim Rehner, Dr. Gail Russell, Dr. James "Pat" Smith, and Dr. Dana Thames.

The following voting members were absent: Dr. Michael DeArmey and Dr. Richard Sanchez.

The following non-voting members were present: Ms. Donna Fielder, Dr. Agnes Hinton for Dr. Jane Boudreaux, and Ms. B.J. Davis for Dr. Jayne Perkins.

The following guests were present: Ms. Joan Brashears, Dr. Walt Bumgardner, Dr. Joan Exline, Mr. Jim Gallaspy, Dr. Jim McGuire, and Ms. Julie C. Parker.

1.0 Call to Order and Opening Remarks

The meeting was called to order at 3:30 p.m. Ms. Kaul stated that the tabled Interdisciplinary Degree Program had been substantially revamped. She added that she and Dr. Glamser had reviewed the new and improved draft.

2.0 Adoption of the Agenda

Ms. Kaul presented the agenda for adoption. Dr. Gail Russell made a motion to accept the agenda. The motion was seconded and passed.

3.0 Approval of Minutes

Mr. Fletcher made a motion to approve the minutes of December 6, 1999. The motion was seconded and passed.

4.0 Proposals from the Colleges

4.1 **Health and Human Sciences**

Dr. Lares made a motion to approve the name change from Center for Community Health to School of Community Health Sciences and Administration. The motion was seconded and passed.

Dr. Forsythe made a motion to add a double major in Health Education and Athletic Training. The motion was seconded and passed.

Dr. Glamser made a motion to add CD 400 and NSF 480 as a block. The motion was seconded and passed.

4.2 **International and Continuing Education**

Dr. Russell made a motion to approve name changes from Department of Economic Development to Department of Economic Development and Planning and Department of Geography and Planning to Department of Geography as a block. The motion was seconded and passed.

4.3 **Liberal Arts**

Dr. Conville made a motion to add ANT 438. Dr. Glamser made a motion to table the addition of ANT 438 due to failure to meet minimum requirements pertaining to accompanying materials. The motion was seconded and passed.

Dr. Lares made a motion to add SPA 433. The motion was seconded and passed.

Dr. Glamser made a motion to add HIS 307. The motion was seconded and passed.

Dr. Lares made a motion to add HIS 403. The motion was seconded and passed.

Dr. Smith made a motion to add HIS 422. The motion was seconded and passed.

Dr. Glamser made a motion to table the addition of HIS 424 due to failure to meet minimum requirements pertaining to accompanying materials. The motion was seconded and passed.

Dr. Lares made a motion to add HIS 457. The motion was seconded and passed.

Dr. Heinhorst made a motion to add HIS 472. The motion was seconded and passed.

Dr. Lares made a motion to add HIS 475. The motion was seconded and passed.

Dr. Carter made a motion to table HIS 480 due to bulletin description not meeting requirements. The motion was seconded and passed.

Dr. Smith made a motion to delete HIS 438. The motion was seconded and passed.

Dr. Russell made a motion to add PS 454. The motion was seconded and passed.

Dr. Forsythe made a motion to delete RTF 302. The motion was seconded and passed.

4.4

Science and Technology

Dr. Glamser made a motion to delete GLY 311 and to add GLY 480 as a block. The motion was seconded and passed.

Mr. Fletcher made a motion to delete ENT 422, ENT 425, ENT 425, and to add SET 422, SET 425, ENT 426, and SET 426 as a set. The motion was seconded and passed.

5.0

Reports from Committees

5.1

Elections Committee

Dr. Forsythe, Chair of the Elections Committee, noted that ballots for Council elections hopefully should be sent this week. Each college is allowed to have one representative for every 25 faculty FTE.

Ms. Kaul noted that the Constitution states, "Academic Council shall be reapportioned according to official University statistics March 1984, and at three-year intervals thereafter." This did not occur in 1999; therefore, it has been completed for the year 2000. No changes in representation will occur as a result of the limitations to four faculty representatives according to Division 2, Article 1, Section 107.

- 5.2 General Education Committee
Dr. Carter, Chair of the General Education Committee, noted that his committee would bring their report to the May 1, 2000 meeting. They will have a public meeting for guidance on February 28, 2000, from 12:10 - 1:30 in the Union Room H. April 3, 2000, there will be another public meeting for feedback in the Union Room H, from 12:10 - 1:30. They will then attempt to finalize the report and submit on May 1, 2000.
- 5.3 Intercollegiate Curriculum Committee
Dr. Heinhorst, Chair of the Intercollegiate Curriculum Committee. The committee had no report.
- 5.4 Academic Standards Committee
Mr. Fletcher, Chair of the Academic Standards Committee, submitted a joint report to Academic and Graduate Councils on proposed protocol for development and implementation of Certificate Programs at USM. Mr. Fletcher asked to put this report forth for Council to study in an effort to adopt this proposal. Ms. Kaul suggested that the adoption of this proposal be placed on the agenda for the March meeting.
- 5.5 Constitution and Bylaws Committee
Dr. Bond represented Dr. Rehner, Chair of the Constitution and Bylaws Committee. He submitted a draft revision of the Constitution of the Academic Council. There was a problem with the printing of this draft. Ms. Kaul asked that committee make new copies for voting members. There will be further discussion at the March meeting.
- 5.6 Distance Education Committee
Dr. Russell, Chair of the Distance Education Committee, stated that a meeting was held Friday, January 28, 2000, with Sue Pace, Director, Continuing Education. The next meeting is scheduled for Monday, February 14, 2000, at 3:45 p.m.
- 6.0 Additional Business
There was no additional business.

7.0 Adjournment

Ms. Kaul made a motion to adjourn at 4:58 p.m. The motion was seconded and passed. The next Academic Council meeting was scheduled for March 13, 2000 at 3:30 p.m.

Recording Secretary, Jayne Perkins

Presiding Chair, Nancy Kaul

**ACADEMIC COUNCIL MINUTES SUMMARY
FEBRUARY 7, 2000**

Health and Human Sciences

Proposal	Name Change From:	<u>Center for Community Health.</u>
	To:	<u>School of Community Health Sciences and Administration.</u>

(Effective upon final approval by Provost, President and IHL. See Guidelines for Proposals page 15.)

Add:	Double Major in
	<ul style="list-style-type: none">• Health Education and Athletic Training/ Health Education and Administration, School Health Education Concentration (Primary Major). • Human Performance Sports Medicine/ Athletic Training (Secondary Major).

(Effective upon final approval by Provost, President, and IHL. See Guidelines for Proposals page 15.)

Add:	CD 400	<u>Child Life Clinical Rotation.</u> Three hours. Effective Summer 2000.
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Add:	NSF 480	<u>Current Issues in Nutrition and Food Systems.</u> Two hours. Effective Fall 2000.
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International and Continuing Education

Proposal	Name Change From:	<u>Department of Economic Development.</u>
	To:	<u>Department of Economic Development and Planning.</u>

(Effective upon final approval by Provost, President, and IHL. See Guidelines for Proposals page 15.)

Proposal Name Change From: Department of Geography and Planning.
To: Department of Geography.

Effective upon final approval by Provost, President, and IHL. See Guidelines for Proposals page 15.)

Liberal Arts

Tabled:	ANT 438	<u>Archeological Field Laboratory.</u>
Add:	SPA 433	<u>Hispanic Film.</u> Three hours. Effective Summer 2000.
Add:	HIS 307	<u>Survey of African History, 1500-Present.</u> Three hours. Effective Fall 2000.
Add:	HIS 403	<u>Africa, History & Cinema.</u> Three hours. Effective Fall 2000.
Add:	HIS 422	<u>The History of Medicine.</u> Three hours. Effective Fall 2000.
Tabled:	HIS 424	<u>The World in the 20th Century.</u>
Add:	HIS 457	<u>History of Religion in America.</u> Three hours. Effective Fall 2000.
Add:	HIS 472	<u>American Environmental History.</u> Three hours. Effective Fall 2000.
Add:	HIS 475	<u>The Ethnohistory of Southeastern Indians: Pre-Contact Through The Twentieth Century.</u> Three hours. Effective Fall 2000.

Tabled:	HIS 480	<u>Topics in African History.</u>
Delete:	HIS 438	<u>Family & Society in Medieval & Early Modern Europe.</u> Effective Spring 2000.
Add:	PS 454	<u>Government and Politics in Africa.</u> Three hours. Effective Spring 2001.
Delete:	RTF 302	<u>Broadcast New Writing.</u> Effective January 2000.

Science and Technology

Delete:	GLY 311	<u>Field Geology.</u> Effective Summer 2000.
Add:	GLY 480	<u>Field Geology.</u> Six hours. Effective Summer 2000.
Delete:	ENT 422	<u>Modeling and Animation I.</u> Effective Fall 2000.
Add:	SET 422	<u>Modeling and Animation I.</u> Three hours. Effective Fall 2000.
Delete:	ENT 425	<u>Virtual Reality I.</u> Effective Fall 2000.
Add:	SET 425	<u>Virtual Reality I.</u> Three hours. Effective Fall 2000.
Delete:	ENT 426	<u>Virtual Reality II.</u> Effective Fall 2000.
Add:	SET 426	<u>Virtual Reality II.</u> Three hours. Effective Fall 2000.

Minutes 1999-2000
Academic Council
University of Southern Mississippi
February 7, 2000

The Academic Council met at 3:30 p.m. on February 7, 2000, in the Hall of Honors, University Union with Ms. Nancy Kaul, Chair of the Academic Council presiding.

The following voting members were present: Dr. Patricia Biesiot, Dr. Bradley Bond, Dr. Sue Bowman, Dr. George Carter, Dr. Stanley Clark, Dr. Richard Conville, Mr. Desmond Fletcher, Dr. William Forsythe, Dr. Frank Glamser, Dr. Sabine Heinhorst, Ms. Nancy Kaul, Dr. Gail Russell for Mr. Francis Kuhn, Dr. Jameela Lares, Dr. Sabine Heinhorst for Dr. Thomas Lytle, Dr. Dana Thames for Dr. April Miller, Dr. Joe Olmi, Dr. Bob Wales for Dr. Ken Panton, Dr. Lisa Avery for Dr. Tim Rehner, Dr. Gail Russell, Dr. James "Pat" Smith, and Dr. Dana Thames.

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The following guests were present: Ms. Joan Brashears, Dr. Walt Bumgardner, Dr. Joan Exline, Mr. Jim Gallaspy, Dr. Jim McGuire, and Ms. Julie C. Parker.

1.0 Call to Order and Opening Remarks

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Ms. Kaul presented the agenda for adoption. Dr. Gail Russell made a motion to accept the agenda. The motion was seconded and passed.

3.0 Approval of Minutes

Mr. Fletcher made a motion to approve the minutes of December 6, 1999. The motion was seconded and passed.

4.0 Proposals from the Colleges

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Science and Technology

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Mr. Fletcher made a motion to delete ENT 422, ENT 425, ENT 425, and to add SET 422, SET 425, ENT 426, and SET 426 as a set. The motion was seconded and passed.

5.0

Reports from Committees

5.1

Elections Committee

Dr. Forsythe, Chair of the Elections Committee, noted that ballots for Council elections hopefully should be sent this week. Each college is allowed to have one representative for every 25 faculty FTE.

Ms. Kaul noted that the Constitution states, "Academic Council shall be reapportioned according to official University statistics March 1984, and at three-year intervals thereafter." This did not occur in 1999; therefore, it has been completed for the year 2000. No changes in representation will occur as a result of the limitations to four faculty representatives according to Division 2, Article 1, Section 107.

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- 6.0 Additional Business
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7.0 Adjournment

Ms. Kaul made a motion to adjourn at 4:58 p.m. The motion was seconded and passed. The next Academic Council meeting was scheduled for March 13, 2000 at 3:30 p.m.

Recording Secretary, Jayne Perkins

Presiding Chair, Nancy Kaul

**ACADEMIC COUNCIL MINUTES SUMMARY
FEBRUARY 7, 2000**

Health and Human Sciences

Proposal	Name Change From:	<u>Center for Community Health.</u>
	To:	<u>School of Community Health Sciences and Administration.</u>

(Effective upon final approval by Provost, President and IHL. See Guidelines for Proposals page 15.)

Add:	Double Major in
	<ul style="list-style-type: none">• Health Education and Athletic Training/ Health Education and Administration, School Health Education Concentration (Primary Major). • Human Performance Sports Medicine/ Athletic Training (Secondary Major).

(Effective upon final approval by Provost, President, and IHL. See Guidelines for Proposals page 15.)

Add:	CD 400	<u>Child Life Clinical Rotation.</u> Three hours. Effective Summer 2000.
------	--------	---

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International and Continuing Education

Proposal	Name Change From:	<u>Department of Economic Development.</u>
	To:	<u>Department of Economic Development and Planning.</u>

(Effective upon final approval by Provost, President, and IHL. See Guidelines for Proposals page 15.)

Proposal Name Change From: Department of Geography and Planning.
To: Department of Geography.

Effective upon final approval by Provost, President, and IHL. See Guidelines for Proposals page 15.)

Liberal Arts

Tabled:	ANT 438	<u>Archeological Field Laboratory.</u>
Add:	SPA 433	<u>Hispanic Film.</u> Three hours. Effective Summer 2000.
Add:	HIS 307	<u>Survey of African History, 1500-Present.</u> Three hours. Effective Fall 2000.
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Add:	SET 422	<u>Modeling and Animation I.</u> Three hours. Effective Fall 2000.
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Add:	SET 426	<u>Virtual Reality II.</u> Three hours. Effective Fall 2000.

Minutes 1999-2000
Academic Council
University of Southern Mississippi
March 13, 2000

The Academic Council met at 3:35 p.m. on March 13, 2000, in the Hall of Honors, University Union with Ms. Nancy Kaul, Chair of the Academic Council, presiding.

The following voting members were present: Dr. Patricia Biesiot, Dr. Bradley Bond, Dr. George Carter, Dr. Stanley Clark, Mr. Desmond Fletcher, Dr. William Forsythe, Dr. Frank Glamser, Dr. Sabine Heinhorst, Ms. Nancy Kaul, Mr. Francis Kuhn, Dr. Jameela Lares, Dr. Thomas Lytle, Dr. Dana Thames for Dr. April Miller, Dr. Joe Olmi, Dr. Ken Panton, Dr. Tim Rehner, Dr. Gail Russell, Dr. James "Pat" Smith, and Dr. Dana Thames.

The following voting members were absent: Dr. Sue Bowman, Dr. Richard Conville, Dr. Michael DeArmey, Dr. April Miller, and Dr. Richard Sanchez.

The following non-voting members were present: Ms. Donna Fielder, Dr. Joe Hill, and Mr. Greg Pierce for Dr. Jayne Perkins.

The following guests were present: Dr. Al Ellard, Dr. Gloria Beal, Dr. Ed Mann, Dr. Sue Pace, and Dr. Joe Thrash.

1.0 Call to Order and Opening Remarks

The meeting was called to order at 3:35 p.m. Ms. Kaul stated that this was the last meeting to ratify changes for the summer and fall terms. She added that council should consider officer nominees.

2.0 Adoption of the Agenda

Ms. Kaul presented the agenda for adoption. Mr. Fletcher made a motion to accept the agenda. The motion was seconded and passed.

3.0 Approval of Minutes

Dr. Lares made a motion to approve the minutes of February 7, 2000. Dr. Glamser noted that 4.4 should reflect the additional changes under Science and Technology, 2nd paragraph to delete ENT 426, and add SET 422, SET 425, and SET 426. (These are listed on the minutes summary). Dr. Forsythe requested that 5.1, 1st paragraph be corrected to read, "FTE, up to a maximum of four." Dr. Carter requested that 5.2, 4th sentence read, "They will finalize the report and submit on

May 1, 2000." Ms. Kaul made a motion to accept the minutes as revised. The motion was seconded and passed. Corrected statements follow.

CORRECTIONS:

- 4.4 Mr. Fletcher made a motion to delete ENT 422, ENT 425, ENT 426, and to add SET 422, SET 425, and SET 426 as a set. The motion was seconded and passed.
- 5.1 Dr. Forsythe, Chair of the Elections Committee, noted that ballots for Council elections hopefully should be sent this week. Each college is allowed to have one representative for every 25 faculty FTE, up to a maximum of four.
- 5.2 Dr. Carter, Chair of the General Education Committee, noted that his committee would bring their report to the May 1, 2000, meeting. They will have a public meeting for guidance on February 28, 2000, from 12:10 - 1:30 in the Union Room H. April 3, 2000, there will be another public meeting for feedback in the Union Room H, from 12:10 - 1:30. They will finalize the report and submit on May 1, 2000.

4.0 Proposals from the Colleges

4.1 **Liberal Arts**

Dr. Lares made a motion to consider the addition of HIS 424 and HIS 480 as a block. Dr. Lytle asked that the title for HIS 424 be changed from The World in the 20th Century to The World in the 20th Cent. The motion was seconded and passed.

4.2 **USM Gulf Coast**

Dr. Smith made a motion to accept the proposal for Baccalaureate Degree in Interdisciplinary Studies (BIS) effective Fall 2000 pending IHL approval. Dr. Hill stated that this proposal replaces The College of International and Continuing Education proposal tabled in June. The motion was seconded and passed.

5.0 New Proposals From Colleges

5.1 **Education and Psychology**

Dr. Glamser made a motion to approve addition of CIS 410 as a single item. Dr. Lytle suggested that the abbreviated title for CIS 410 be changed from Foundations of Multicultural Education to Multicultural Education. Dr. Thames agreed to that suggestion. The motion was seconded and passed.

Dr. Bond made a motion to accept the addition of the IT ("Instructional Technology") prefix. Mr. Fletcher stated that he objected to the IT prefix.

Dr. Ruth Ann Cade, Professor/Director of The School of Engineering Technology, sent a memo dated February 18, 2000, to Dr. Ed Mann, Chair/Associate Professor of Technology Education, stating concern with the department's request to add the IT prefix. She stated in her memo that, "In the field of Science and Technology the IT prefix is commonly used in reference to Industrial Technology or Information Technology. It is requested that a different prefix be considered."

Dr. Glamser stated that when there is an objection raised by another college, Academic Council asks that the two colleges get together and come to an agreement. If they cannot come to an agreement, there is a standing committee to review these issues. Dr. Rehner made a motion to send the IT Prefix issue to the Intercollegiate Committee. The motion was seconded and passed.

Ms. Kaul noted that addition of IT 365, IT 467, and IT 469 and the deletion of TOE 465, TOE 467, BTE 467, TOE 469, and BTE 469 will be tabled until April 3, 2000.

5.2 **Health and Human Sciences**

Dr. Forsythe made a motion to accept the modification of HPR 495. The motion was seconded and passed.

5.3 **Science and Technology**

Mr. Fletcher made a motion to accept the addition of CSS 460, SET 331, SET 331L, SET 332, SET 332L, SET 363, SET 423, SET 431, SET 432, SET 433, SET 453, SET 455, SET 463, and SET 465 as a block. The motion was seconded and passed.

6.0 Reports From Committees

6.1 Academic Standards Committee

Mr. Fletcher, Chair of the Academic Standards Committee, made a motion to accept the joint report to council on the proposed protocol for Development and Implementation of Certificate Programs at USM (See Attached). The motion was seconded and passed.

- 6.2 Constitution and Bylaws Committee
Dr. Rehner, Chair of the Constitution and Bylaws Committee, made a motion to table closure on the report until the next Academic Council meeting, April 3, 2000, and 2/3 of voting council is present.
- 6.3 Distance Education Committee
Dr. Russell, Chair of the Distance Education Committee, stated that a meeting would be held on Wednesday, March 15, 2000, at 3:45 p.m. in the Union Room B.
- 6.4 Elections Committee
Dr. Forsythe, Chair of the Elections Committee, noted that he had counted votes some candidates were elected and some were in run-offs.
- 6.5 General Education Committee
Dr. Carter, Chair of the General Education Committee, noted that a public meeting will be held April 3, 2000, 12:10 - 1:30 at the Polymer Science Auditorium. The committee will submit the finalized report on May 1, 2000.
- Dr. Smith, member of the General Education Committee representing the Gulf Park Campus, stated that a public meeting will be held on April 6, 2000, 2:00 p.m. at the Holloway Complex, Gulf Park Campus.
- 6.6 Intercollegiate Curriculum Committee
Dr. Heinhorst, Chair of the Intercollegiate Curriculum Committee, stated that the committee had no report.

7.0 Additional Business
There was no additional business.

8.0 Adjournment
Ms. Kaul made a motion to adjourn at 5:12 p.m. The motion was seconded and passed. The next Academic Council meeting was scheduled for April 3, 2000, at 3:30 p.m.

Recording Secretary, Jayne Perkins

Presiding Officer:

Nancy Kaul, Chair

**ACADEMIC COUNCIL MINUTES SUMMARY
MARCH 13, 2000**

Liberal Arts

Add:	HIS 424	<u>The World in the 20th Cent.</u> Three hours. Effective Fall 2000.
Add:	HIS 480	<u>Topics in African History.</u> Three hours. Effective Fall 2000.

USM Gulf Coast

Proposal	Baccalaureate Degree in Interdisciplinary Studies (BIS). (Effective upon final approval by Provost, President, and IHL. See Guidelines for Proposals page 15.)
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Education and Psychology

Add:	CIS 410	<u>Multicultural Education.</u> Three hours. Effective Fall 2000.
Tabled:	PREFIX	IT ("Instructional Technology")
Tabled:	IT 365	<u>Microcomputer Applications in Education.</u>
Tabled:	TOE 465	<u>Microcomputer Applications in Education.</u>
Tabled:	IT 467	<u>Desktop Publishing.</u>
Tabled:	TOE 467	<u>Desktop Publishing.</u>
Tabled:	BTE 467	<u>Desktop Publishing.</u>
Tabled:	IT 469	<u>Computer Based Instructional Technology.</u>
Tabled:	TOE 469	<u>Computer Based Instructional Technology.</u>

Tabled:

BTE 469

**Computer Based Instructional
Technology.**

Health and Human Sciences

Modify:

HPR 495

Internship in Recreation. Nine hours.

To:

HPR 495

Internship in Recreation. Nine-Twelve hours. Effective Fall 2000.

Science and Technology

Modify:

CSC 102

Computer Science II. Three hours.

To:

CSC 102

Computer Science II. Four hours. Effective Fall 2000.

Add:

CSS 460

Unix System and Network Administration. Three hours. Effective Fall 2000.

Add:

SET 331

Scalable Networks. Two hours. Effective Fall 2000.

Add:

SET 331L

Scalable Networks Lab. One hour. Effective Fall 2000.

Add:

SET 332

Multilayer Switched Networks. Two hours. Effective Fall 2000.

Add:

SET 332L

Multilayer Switched Networks Lab. One hour. Effective Fall 2000.

Add:

SET 363

Telecommunication Systems. Three hours. Effective Fall 2000.

Add:

SET 423

Advanced Modeling and Animation II. Three hours. Effective Fall 2000.

Add:

SET 431

Remote Access Networks. Three hours. Effective Fall 2000.

Add:	SET 432	<u>Internetwork Troubleshooting.</u> Three hours. Effective Fall 2000.
Add:	SET 433	<u>Internetwork Design.</u> Three hours. Effective Fall 2000.
Add:	SET 453	<u>Communications Server Administration.</u> Three hours. Effective Fall 2000.
Add:	SET 455	<u>E-Commerce Server Administration.</u> Three hours. Effective Fall 2000.
Add:	SET 463	<u>Wireless and Personal Communication Systems.</u> Three hours. Effective Fall 2000.
Add:	SET 465	<u>Satellite Communication System.</u> Three hours. Effective Fall 2000.

Minutes 1999-2000
Academic Council
University of Southern Mississippi
April 3, 2000

The Academic Council met at 3:37 p.m. on April 3, 2000, in the Hall of Honors, University Union with Ms. Nancy Kaul, Chair of the Academic Council, presiding.

The following voting members were present: Dr. Patricia Biesiot, Dr. Bradley Bond, Dr. George Carter, Dr. Stanley Clark, Dr. Richard Conville, Mr. Desmond Fletcher, Dr. Tim Rehner for Dr. William Forsythe, Dr. Frank Glamser, Dr. Sabine Heinhorst, Ms. Nancy Kaul, Dr. Francis Kuhn, Dr. Jameela Lares, Dr. Thomas Lytle, Dr. Joe Olmi, Dr. Jameela Lares for Dr. Ken Panton, Dr. Tim Rehner, and Dr. Gail Russell.

The following voting members were absent: Dr. Sue Bowman, Dr. Michael DeArme, Dr. April Miller, Dr. Richard Sanchez, Dr. James "Pat" Smith, and Dr. Dana Thames.

The following non-voting members were present: Ms. Donna Fielder and Ms. Debbie Blackwell for Dr. Jayne Perkins.

The following guests were present: Dr. Hugh Garraway, Dr. Ed Mann, and Dr. Genevieve West.

1.0 Call to Order and Open Remarks

The meeting was called to order at 3:37 p.m. Ms. Kaul stated that the May 1, 2000, council is the last for the Academic year. Council will be notified of a possible time change for the May 1, 2000, meeting.

2.0 Adoption of Agenda

Ms. Kaul presented the agenda for adoption. Dr. Carter made a motion to accept the agenda. The motion was seconded and passed.

3.0 Approval of Minutes

Ms. Kaul presented the minutes for approval. Mr. Fletcher made a motion to approve the minutes for March 13, 2000. The motion was seconded and passed.

4.0 Tabled proposals from the Colleges

4.1 **Education and Psychology**

Dr. Heinhorst, Chair of the Intercollegiate Curriculum Committee recommended that the IT ("Instructional Technology") prefix be granted to the Department of Technology Education for the proposed courses. The committee felt that the bulletin description

should suffice to prevent any confusion between Industrial Technology or Information Technology and Instructional Technology. Since Graduate Council had already granted the IT prefix for one of the courses, having a double prefix would even be more open for confusion by students. The IT prefix is not in use anywhere on this campus and there are no plans for future use by any department. The committee felt that the Department of Technology Education had a legitimate claim to add that prefix.

Dr. Glamser made a motion to approve the addition of the IT prefix. The motion was seconded and passed.

Dr. Lares made a motion to add IT 365, IT 467, and IT 469 as a block. The motion was seconded and passed.

Dr. Russell made a motion to delete TOE 465, TOE 467, BTE 467, TOE 469, and BTE 469 as a block. The motion was seconded and passed.

5.0 New proposals from the Colleges

5.1 **Institute of Marine Sciences**

Dr. Biesiot made a motion to add COA 417. The motion was seconded and passed.

5.2 **College of Science and Technology**

Dr. Russell made a motion to delete Path A of the Teacher Licensure Degree Program in Computer Science. The motion was seconded and passed.

6.0 Reports from Committees

6.1 Constitution and Bylaws Committee

Dr. Rehner, Chair of the Constitution and Bylaws committee, presented the proposed revisions to the Academic Council Constitution, which were tabled March 13, 2000, due to the number of members present to vote. He presented the proposed revisions to the Academic Council Constitution as attached.

Mr. Fletcher made a motion to take the proposed revisions to the Academic Council Constitution off the table. The motion was seconded and passed.

Dr. Biesiot asked that 2.4.4, first sentence, be changed from U.S.M. to USM as noted in section 2.1.2.

Dr. Olmi made a motion to accept the modification in 2.4.4. The motion was seconded and passed.

Mr. Fletcher made a motion to accept the revisions to the Academic Council Constitution as a whole. The motion was seconded and passed.

6.2 Academic Standards Committee

The Academic Standards Committee had no report.

6.3 Distance Education Committee

Dr. Russell, Chair of the Distance Education Committee, presented the report of the *ad hoc* Committee on Distance Education as attached.

Dr. Glamser made a motion to accept and endorse the attached report. The motion was seconded and passed.

6.4 Elections

Ms. Kaul stated that officers had been working on a slate of officers for the 2000-2001 Academic year. There are slots still open for anyone who would like to volunteer nominate another member. Four members have agreed to be on the ballot. Two for chair elect; Mr. Desmond Fletcher and Dr. Tim Rehner and two for corresponding secretary; Dr. Dana Thames and Dr. Stan Clark, additions are welcome. She noted that nominations could go out from the floor.

Ms. Kaul stated that the results from the member elections are as follows:

- Health and Human Sciences, Dr. Tim Rehner
- Human Performance and Recreation, Dr. Benito Velasquez
- College of the Arts, Dr. Mary Ann Stringer
- Education and Psychology, Dr. Brian Rabian
- Libraries, Ms. Nancy Kaul
- Liberal Arts, Dr. Brad Bond
- Liberal Arts, Dr. Kate Green
- Science and Technology, Mr. Desmond Fletcher
- Science and Technology, Dr. Mary Lux

Elections will take place at the May 1, 2000, meeting.

6.5 General Education

Dr. Carter, Chair of the General Education committee, stated that there was a public meeting today, April 3, 2000, and there will be a public meeting on Thursday, April 6, 2000, on the Gulf Coast. A report will be submitted to the Academic Council on May 1, 2000. That report will be available on the web on Wednesday, April 26, 2000.

The charge for the committee is to propose a curriculum structure including the overall size of the general education curriculum. Next year Academic Council will convene a committee which will look at specific course proposals to meet the objectives that the current committee will provide.

6.6 Intercollegiate Curriculum Committee

Dr. Heinhorst, Chair of the Intercollegiate Curriculum Committee, stated there were no other charges at this time.

7.0 Additional business

There was no additional business.

8.0 Adjournment

Ms. Kaul made a motion to adjourn at 4:42 p.m. The motion was seconded and passed. The next Academic Council meeting was scheduled for May 1, 2000, time to be announced.

Jayne Perkins, Recording Secretary

Presiding Officer

Nancy Kaul, Chair

**ACADEMIC COUNCIL MINUTES SUMMARY
APRIL 3, 2000**

Education and Psychology

Add:	Prefix	<u>IT ("Instructional Technology")</u>
Add:	IT 365	<u>Microcomputer Applications in Education.</u> Three hours. Effective Spring 2001.
Add:	IT 467	<u>Desktop Publishing.</u> Three hours. Effective Spring 2001.
Add:	IT 469	<u>Computer Based Instructional Technology.</u> Three hours. Effective Spring 2001.
Delete:	TOE 465	<u>Microcomputer Applications in Education.</u> Effective Spring 2001.
Delete:	TOE 467	<u>Desktop Publishing and Presentation Graphics.</u> Effective Spring 2001.
Delete:	BTE 467	<u>Desktop Publishing.</u> Effective Spring 2001.
Delete:	TOE 469	<u>Computer Based Instructional Technology.</u> Effective Spring 2001.
Delete:	BTE 469	<u>Computer Based Instructional Technology.</u> Effective Spring 2001.

Institute of Marine Sciences

Add:	COA 417	<u>Field and Laboratory Techniques In Marine Fisheries Science.</u> Three hours. Effective Spring 2001.
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College of Science and Technology

Delete:	Teacher Licensure Program in Science	("Path A," requiring a degree in Computer Science plus professional education courses)
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Minutes 1999-2000
Academic Council
University of Southern Mississippi
May 1, 2000

The Academic Council met at 3:00 p.m. on May 1, 2000, in the Hall of Honors, University Union with Ms. Nancy Kaul, Chair of the Academic Council, presiding.

The following voting members were present: Dr. Patricia Biesiot, Dr. Bradley Bond, Dr. Sue Bowman, Dr. George Carter, Dr. Stanley Clark, Dr. Richard Conville, Dr. Michael DeArme, Mr. Desmond Fletcher, Dr. William Forsythe, Dr. Frank Glamser, Dr. Sabine Heinhorst, Ms. Nancy Kaul, Dr. Francis Kuhn, Dr. Jameela Lares, Dr. Thomas Lytle, Dr. Joe Olmi for Dr. April Miller, Dr. Joe Olmi, Dr. Ken Panton, Dr. Tim Rehner, Dr. Gail Russell, Dr. James Pat Smith, and Dr. Dana Thames.

The following voting members were absent: Dr. Richard Sanchez.

The following non-voting members were present: Dr. Peter Alexander, Ms. Donna Fielder, Dr. Myron Henry, Mr. Greg Pierce, and Dr. Jayne Perkins.

The following guests were present: Dr. Gloria Beal, Ms. Joan Brashears, Dr. Renee Falconer, Dr. Kate Green, Dr. Mary Lux, Dr. Jerry Mattson, Dr. Margaret Smith, Dr. MaryAnn Stringer, and Dr. Benito Velasquez.

1.0 Call to Order and Open Remarks

The meeting was called to order at 3:00 p.m. Ms. Kaul welcomed newly elected members of the council. She noted that the report from the General Education Curriculum Committee, will be a main focus in the meeting.

2.0 Adoption of Agenda

Ms. Kaul presented the agenda for adoption. She requested that the order for Education and Psychology Proposals be changed as follows:

- ADD PREFIX
- ADD COURSES
- ADD PROGRAM

Dr. Bowman made a motion to accept the agenda as amended. The motion was seconded and passed.

3.0 Approval of Minutes

Ms. Kaul presented the minutes for approval. Dr. Rehner made a motion to approve the minutes for April 3, 2000. Dr. Bowman stated that she was present for council meetings for the months of March 2000 and April 2000. Ms. Kaul noted that the second sentence in 6.4 be corrected as follows.

CORRECTION

There are slots still open for anyone who would like to volunteer or nominate another member.

The motion to approve the minutes as modified was seconded and passed.

4.0 Proposals from the Colleges

4.1 **Business Administration**

Dr. Glamser made a motion to add FIN 392, MGT 325, MGT 392, MKT 392, MKT 400, and FIN 301 as a block. The motion was seconded and passed.

Dr. Lares made a motion to delete FIN 480, MGT 304, and MGT 350 as a block. The motion was seconded and passed.

Dr. Carter made a motion to modify FIN 380. The motion was seconded and passed.

4.2 **Education and Psychology**

Dr. Smith made a motion to add CIP (Curriculum and Instruction Primary) as a prefix. The motion was seconded and passed.

Dr. Bond made a motion to add CIP 300, CIP 340, CIP 403, CIP 450, CIP 480, CIP 481, CIR 308, and CIR 408 as a block. The motion was seconded. Dr. Lytle stated that the bulletin description for CIR 308 was too long. Dr. Lares suggested that "with implications for the best practice" be omitted. Dr. Heinhorst questioned CIP 300 as a 300 level course. It was noted that in the Licensure Program it is listed as CIP 100. Dr. Thames agreed that CIP 300 should be changed to CIP 100. The motion to add CIP 100, CIP 340, CIP 403, CIP 450, CIP 480, CIP 481, CIR 308, and CIR 408 as modified was passed.

Dr. Bond made a motion to add the Interdisciplinary K-4 Licensure Program. The motion was seconded and passed.

4.3 **Health and Human Sciences**

Dr. Rehner made a motion to add HPR 273 and HPR 373 as a block. The motion was seconded.

Dr. Rehner made a motion to modify HPR 372 and HPR 378 as a block. The motion was seconded and passed.

5.0 Reports from Committees

5.1 General Education Committee

Dr. Carter presented the General Education report; a handout was provided. He stated that the committee began by addressing:

- Approaches to Arrangement of General Education
- Vision
- Mission
- Measurable Objectives
- Next Year Items

He next discussed the possible approaches to the arrangement of General Education which include:

- Secondary
- Secondary and Post Secondary
- Horizontal
- Vertical
- Intentional Integration
- Horizontal/Vertical

He reviewed the vision that the committee proposes for students who graduate from undergraduate programs at the University. The General Education Curriculum at the University of Southern Mississippi is committed to educating students who upon graduation:

- Enjoy lives enriched by a broad range of knowledge, critical thinking, analytical skills, aesthetic appreciation, historical and social awareness, scientific literacy, and effectiveness in oral and written communication
- Are energized by a spirit of inquiry and enthusiasm for problem solving
- Assume leadership roles
- Are engaged local, national, and global citizens
- Are flexible and resourceful in adapting to professional and social change
- Integrate knowledge across subjects and disciplines
- Assess information and make choices conscious of intellectual, social, and ethical contexts

He next referenced from the report:

- The Mission
- Organizational Objectives

He noted that the committee relied on the statement of the Southern Association for Colleges and Schools (SAC's) accreditation guidelines for the skills that demonstrate the five objectives: reading, writing, oral communication, fundamental use of mathematics, and use of computers.

He commented that this is not a complete project. He proposed two questions:

- What needs to be done to make it complete?
- What will the council have to do next year assuming that it goes forward with this?

He added that some of the learning objectives have yet to have measurements developed. There still needs to be a procedure developed on a day-to-day basis on how this has actually been worked out. Then the courses that are to satisfy these objectives have to be selected for the actual instruments to convey the knowledge and experience. He concluded by noting that this report is for Council consideration.

DISCUSSION

A concern with the current core was stated. Students may enter courses who do not have the educational foundation to do the work required for these courses. Any meaningful revision of the core should address this problem. It was suggested there probably needs to be a separate committee to handle this issue. Ms. Kaul stated that recommendation would be made to Provost Henry.

Additional items of discussion included:

- How often to assess, how this is working with individual students. The report mentioned every semester, but the curriculum is reviewed every five years. Once a year might be more reasonable.
- If the curriculum is reviewed every five years, does that mean any new course or change could only be once every five years? Courses for addition to the curriculum would not be handled each year by a committee which does just assessment. It would not look at enlarging, reducing, or changing the curriculum, but just assess. Then every five years a separate committee would review the curriculum.
- The committee did not define what the infrastructure was going to be for assessment. There was a lot of discussion about Academic Council appointing a committee who would really be capable of patrolling and managing all of this, which is going to require a formal infrastructure.
- Does this mean that one of those four courses, three of those twelve hours of writing intensive courses would be required to be a senior level capstone course taught interdisciplinary?

- A review of writing components was done of the ten most prestigious universities in the US, and a subsection of those prestigious universities in the south. Cornell University has a freshman seminar reading, discussion, and writing, at the senior level. These were required courses and in addition to that, they had twelve (12) hours of writing intensive courses. There were no more than twenty (20) students and many of these courses were at the sophomore, junior, and senior levels. These students were writing all the way through their four (4) year experiences. One of the universal complaints is English composition courses in the past not having subject matter. The students find the courses boring. The most developed, sophisticated writing intensive course in the United States is at Cornell University. Their intensive writing courses are labeled WI in the class schedule; any department can offer an intensive writing course. This is in place at many universities.

Discussion continued on various points: wording, productivity, job experience, culture, SACS flexibility.

Dr. Glamser moved that the council accept the report. The motion was seconded.

The following concerns were stated:

- A question was raised as to the meaning of the phrase "accept the report." Dr. Henry stated that a second committee is going to be an implementation committee, they a firm foundation.

Dr. Smith made a motion to change the word "accept" to "endorse the framework of this report." The motion was seconded and passed.

Dr. Henry stated that this is not something ready to be implemented.

Dr. Carter made a motion to commend the committee for their service. The motion was seconded and approved with applause. Dr. Russell made a motion to commend Dr. Carter on a job well done. The motion was seconded and approved with applause. Dr. Henry commended Dr. Carter and committee members for their hard work. He hopes council seeks continuity on committee for next year.

The objectives for next year's General Education Committee are as follows.

- Measurement
- Procedure
- Courses for Curriculum
- Paperwork for Implementation

5.2 All Other Committees

5.2.1 Academic Standards

The committee had no report.

5.2.2 Constitution and Bylaws

The committee had no report.

5.2.3 Distance Education

Dr. Russell stated that at the beginning of the process they were focusing on courses rather than on degrees offered completely through Distance Education. The point was made at a recent Graduate Council meeting that not only do we need to look at Distance Education courses through the process which we outlined but that the University residence requirements of both undergraduate and graduate students needs to be clearly examined in view of on-line courses. Dr. Russell will be sending Ms. Kaul and Dr. Villeponteaux a letter to that affect.

5.2.4 Elections

The committee had no report.

5.2.5 Intercollegiate Curriculum

The committee had no report.

6.0 Closing Remarks and Passing of the Gavel

The following were Ms. Kaul's closing remarks:

We've had a very successful year. In addition to the degree and course proposals and other changes, we've advocated for higher standards, proposed a process for the issuance of certificates, examined timely issues surrounding distance education, reworked our constitution, and proposed and approved a general education curriculum based on the University's new mission and vision. This level of accomplishment can only be a team effort. Therefore, several thank-yous are in order:

First, thanks to the current members for giving me this leadership opportunity. I hope I've served you well. I've certainly learned a lot in the process and this kind of service provides a unique chance to get to know and work with faculty member from all across campus. Your hard work and diligence in helping me keep the "i"s dotted and the "t"s crossed is much appreciated.

My thanks to the other officers. They've been full team players all year long-intelligent, hard workers, and best of all, really nice folks with a sense of humor.

A big thanks goes to our committee chairs, all of whom said yes when called upon to serve and have served us well. Some bravely accepted and accomplished extraordinary amounts of work. They and their committee members, especially the curriculum committee, endured many long meetings, conquered copious amounts of reading material and participated in arduous discussions. People of good will studied, debated, re-examined, compromised, and made tough decisions, all without a single punch being thrown!

A thank you is also in order to those from outside the Academic Council membership who were appointed to two of our committees. They joined right in and did their share.

Together, we've made a difference. The Academic Council has a strong leader in place for next Year [Frank Glamser] and we've been planning for a seamless transition. Let's keep up the momentum and continue to stand for the very best that Southern Miss can offer her graduates. Thank you.

Ms. Kaul gave the gavel to Dr. Frank Glamser, incoming Chair. Dr. Glamser stated that he would like to thank the people that are going off the council. He presented Jameela Lares, Corresponding Secretary, with a plaque in appreciation of her service.

He then presented Nancy Kaul with a plaque as an acknowledgement of her service.

7.0 Adjournment

The meeting was adjourned at 4:40 p.m. The motion was seconded and passed.

Jayne Perkins, Recording Secretary

Presiding Officer

Nancy Kaul, Chair

2000-2001 Academic Council Organizational Meeting
The University of Southern Mississippi
May 1, 2000

The new Academic Council committee members met at 4:40 p.m. on May 5, 2000 in Room H of the University Union with Dr. Frank Glamser, Chair of the Academic Council presiding.

1.0 Call to Order

The meeting was called to order at 4:40 p.m. by Dr. Glamser, Chair of the Academic Council.

2.0 Introduction and Seating of New Members

The new members of the Council are as follows:

- College of The Arts, Mary Ann Stringer
- College of Health and Human Sciences, Benito Velasquez
- Education Psychology, Brian Rabian
- Michael McDonald, Education and Psychology
- Liberal Arts, Kate Green
- Science and Technology, Mary Lux
- Jerry Matson, Science and Technology

According to the constitution, if someone resigns right after an election they are appointed by the Chair to serve until the next election. There were two resignations, Dr. Peggy Smith from Education and Psychology and Dr. Jerry Matson from Science and Technology. Dr. Gail Russell and Dr. April Miller have been appointed to fill the vacancies. The constitution requires that the council endorse those appointments. Dr. Carter made a motion to endorse the appointments. The motion was seconded and passed.

3.0 Remarks

The only business is the election of officers. The nominating committee came up with a couple of volunteers for Chair Elect and Corresponding Secretary we will also accept nominations from the floor. The Chair Elect nominees were Desmond Fletcher and Tim Rehner. There were no other nominations from the floor for Chair Elect. The nominees for Corresponding Secretary were Stan Clark and Dana Thames. There were no other nominations for Corresponding Secretary.

4.0 Election of new officers

4.1 Chair Elect

Dr. Glamser distributed ballots to the council. Mr. Desmond Fletcher was elected Chair Elect for the 2000-2001 academic year.

4.2 Corresponding Secretary

Dr. Stan Clark was elected Corresponding Secretary for the 2000-2001 academic year.

5.0 Adjournment

Dr. Bond made a motion to adjourn the meeting at 5:00 p.m. The motion was seconded and passed.

The next meeting will be held September 11, 2000.

Jayne Perkins, Recording Secretary

Dr. Frank Glamser, Chair

ACADEMIC COUNCIL MINUTES SUMMARY
May 1, 2000

College of Business Administration
Department of Economics, Finance, & International Business

Add:	FIN 301	<u>Financial Management</u> . Three hours. Effective Spring 2001.
Modify:	FIN 380	<u>Small Business Finance</u> .
To:	FIN 380	<u>Financial Analysis</u> . Effective Fall 2000.
Add:	FIN 392	<u>Supervised Field Experience in Finance</u> . One-three hours. Effective Spring 2001.
Delete:	FIN 480	<u>Financial Management</u> . Effective Spring 2001.
Add:	MGT 325	<u>Operations Management</u> . Three hours. Effective Fall 2001.
Delete:	MGT 350	<u>Quality Management</u> . Effective Fall 2001.
Add:	MGT 392	<u>Supervised Field Experience in Management</u> . One-three hours. Effective Spring 2001.
Add:	MKT 392	<u>Supervised Field Experience in Marketing</u> . One-three hours. Effective Spring 2001.
Add:	MKT 400	<u>Marketing Issues in Electronic Commerce</u> . Three hours. Effective Spring 2001.

College of Education and Psychology
Department of Curriculum and Instruction

Add:	PREFIX	<u>CIP ("Curriculum and Instruction Primary")</u> . Effective Spring 2001.
Add:	CIP 100	<u>K-4 Professional Orientation And Practicum</u> . One hour. Effective Spring 2001.
Add:	CIP 340	<u>Foundational Studies in Early Childhood Education</u> . Three hours. Effective Spring 2001.
Add:	CIP 403	<u>Curriculum Methods for K- Primary Grades</u> . Three hours. Effective Spring 2001.
Add:	CIP 450	<u>K-4 Clinic</u> . Three hours. Effective Spring 2001.
Add:	CIP 480	<u>Student Teaching: Kindergarten</u> . Seven hours. Effective Spring 2001.
Add:	CIP 481	<u>Student Teaching: Primary Grades</u> . Seven hours. Effective Spring 2001.
Add:	CIR 308	<u>Language and Literacy Development</u> . Three hours. Effective Spring 2001.
Add:	CIR 408	<u>Literature and Literacy Methods in K-4</u> . Three hours. Effective Spring 2001.
Add:	PROGRAM	<u>Interdisciplinary K-4 Licensure Program</u> . Effective Spring 2001.

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Add:	HPR 273	<u>Taping and Wrapping for Coaches.</u> Two hours. Effective Fall 2000.
Modify:	HPR 372	<u>Athletic Therapy Modalities.</u> Two hours.
To:	HPR 372	<u>Athletic Therapy Modalities.</u> Three hours. Effective Spring 2001.
Add:	HPR 373	<u>Evaluation & Assessment Of Physical Trauma.</u> Three hours. Effective Spring 2001.
Modify:	HPR 378	<u>Rehabilitation of Sports Injuries.</u> Two hours.
To:	HPR 378	<u>Rehabilitation of Sports Injuries.</u> Three hours. Effective Fall 2000.