

Request for Graduate Program Course Waiver

Utilizing Coursework from an Awarded Graduate Degree to Meet Competencies in a Second, Higher Graduate Degree

Please complete this form to request coursework used from a previously earned degree be considered to meet content course competencies towards requirements of a second, higher graduate degree.

Please ensure the coursework meets the following stipulations of the policy:

- Coursework used to meet competencies will include graded (A-F) *content* courses only and exclude such courses as thesis/capstone, untitled variable-content courses, seminars, research courses, and similar non-content courses. Courses assigned grades of “satisfactory” or “pass” may not be used to meet competencies.
- A grade of “B” or better was earned in the course.
- Coursework that will be beyond the time limit at the time of graduation with the second degree cannot be counted toward competency.

Date: _____

Student Name (First, Last): _____ Student ID: _____

Current Degree Program: _____

Required Course to be Waived

Completed Course/Date Taken/Hours/Grade

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

Advisor Name: _____ Advisor Signature: _____

Director/Coordinator Name: _____ Director/Coordinator Signature: _____

Degree Auditor Name: _____

Date Processed: _____