

On Instructions and Videos Page

**Under “Instructions”:

1. Replace “**Graduate School Document Guidelines (PDF)**” w/ attached “USM Formatting Guidelines_June 24”
 - Change parenthesis text to (updated June 2024)
2. Click on “Turnitin Instructions”
 - Originality reports should first be submitted to your committee chair for review and approval. Once approved, the committee chair should then submit the signed document approval form ([link attached](#)) to the Document Specialist. In the event the originality report exceeds 25%, the committee chair will need to provide justification in the provided text box.
- 3.

**Under “Videos”:

1. **Aquila Initial Submission** - Replace Video with attached doc
2. **Aquila How to Upload your Revisions** – Replace with attached doc

On the Templates page:

- Update templates 1-4, June 2024 versions (attached)
 - At the bottom of the page, note: Templates updated as of June 2024