

OFFICE OF RESEARCH ADMINISTRATION UNITS & STAFF

ORA is divided into units by function:

- **Funding & Information Services** — assistance with identification of funding sources, funding databases (Pivot & GrantSearch); information dissemination; limited submission coordination; ORA website; the *Reporter*, & more
- **Proposal & Award Management** — budget development, proposal submission, award negotiation & acceptance, subaward preparation, project modifications such as time extensions, training programs, & more
- **Financial Reporting & Audit** — expense review & approval, cost transfer approvals, invoice preparation, financial reporting, payment deposits, project closeout, audit management, F&A & salary recovery distributions, & more
- **Compliance & Technology** — salary verification, subrecipient monitoring, expense monitoring, ORA systems & desktop support, & more

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To Be Named

Contracts & Grants Coordinator

PAM staff are assigned by college, school, or unit.
Please call (601) 266-4119, if you are unsure of whom to contact.

COMPLIANCE & TECHNOLOGY

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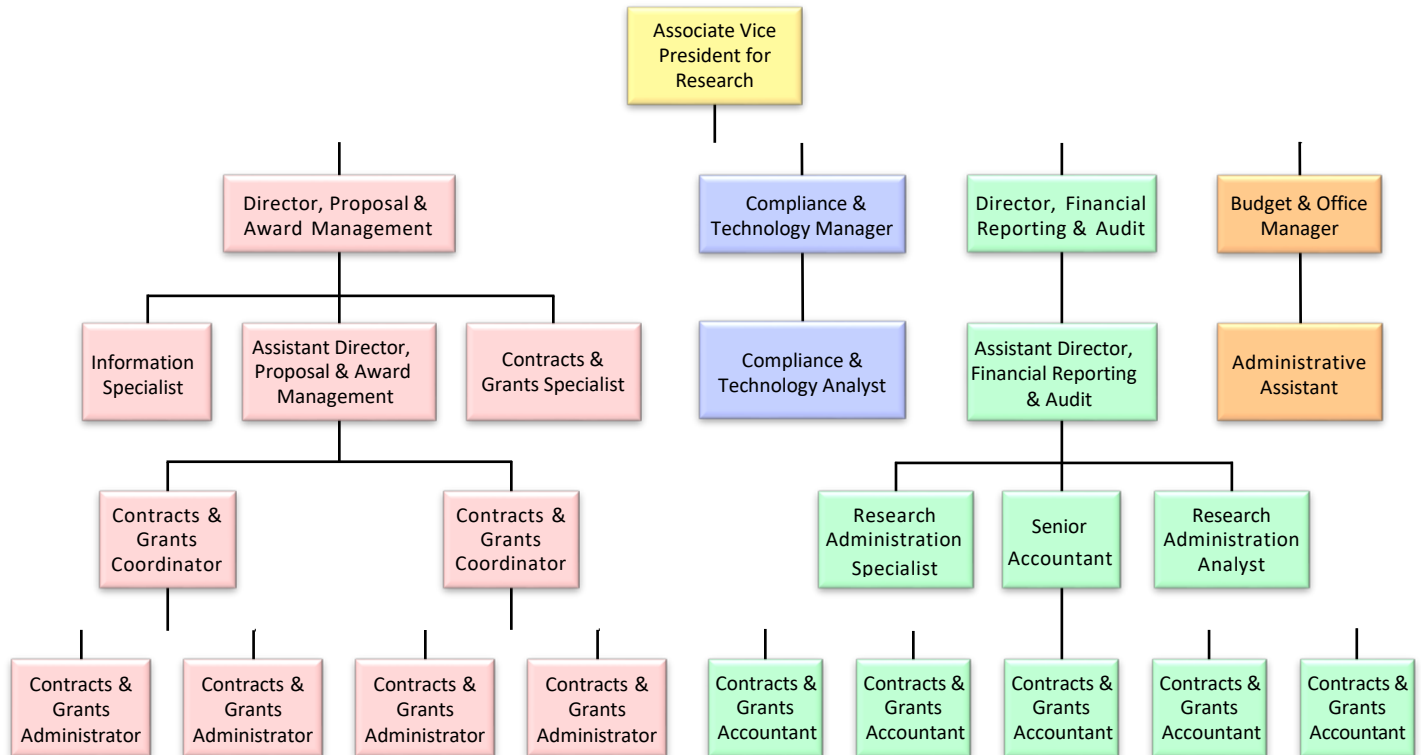
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OFFICE OF RESEARCH ADMINISTRATION ORGANIZATIONAL DIAGRAM



How to Locate the ORA Website, Staff Directory, and Proposal & Award Management Staff Area Assignments

1. On the USM home page, scroll down to the bottom, click the **A-Z Index**, then **R**
2. Click **Office of Research Administration** and scroll down to see the menu at left
3. Click **Directory and Services**; the headings and content explain how ORA functions and who does what.
4. A link to the proposal & award management staff **Area Assignments Chart** is provided under the subheading: **For assistance with proposals and contracts.**

Scan the QR Code below to access the ORA website with your smart phone:

