



Revision Responsibility: Professional Education Council (PEC)
Responsible Employee: University Supervisors and Instructors of Record

Purpose:

To outline the policy for grade input into SOAR based on grade sheets as outlined on Tk20 for all student teaching experiences in the professional education unit at The University of Southern Mississippi.

Policy:

- During each experience, the University Supervisor will record points on the grade sheet for each candidate. The point value for each assignment is determined by the rubrics.
- The total point value for all assignments including mentor and supervisor observations as well as SPA points will then be tabulated. SPA points should never be increased high enough to compensate for a failing field experience.
- The letter grade for each experience will be determined by the grading scale listed.
- The letter grade from Tk20 will then be entered into SOAR by the instructor of record. Grades must always be based on the Tk20 grade sheet.