



THE UNIVERSITY OF  
**SOUTHERN MISSISSIPPI**

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DUBARD SCHOOL FOR LANGUAGE DISORDERS  
SCHOOL OF SPEECH AND HEARING SCIENCES  
118 College Drive #5215 | Hattiesburg, MS 39406-0001  
Phone: 601.266.5223 | Fax: 601.266.6763 | [www.usm.edu/dubard](http://www.usm.edu/dubard)

Date:

Dear Parents and Guardians,

As the Social Worker at the DuBard School for Language Disorders, my duties may address a wide range of activities. These include time in the classroom addressing needed social skills. It also includes meeting with individuals and families to address concerns involving not only the children but the family as a whole. As we all are aware, everything that happens in the family unit, both good and not so good, affects the children. If you just have a need to talk, I welcome the opportunity to listen!

I am a part-time employee, and my work schedule varies. Please feel free to call to make an appointment with me if I may be of assistance to you or your child. I may be reached at 601.266.5650. I am excited to be at the DuBard School and truly look forward to getting to know you and your child.

The DuBard School for Language Disorders requests your permission for your child to meet with the social worker on an as needed basis. This meeting will come about as a referral from his or her teacher (or from you or your child). All information obtained in these meetings is confidential and will not be discussed outside of the DuBard School without your permission. If you have questions, please call me. If I am not in my office at the time of your call, please leave a message on my voice mail, and I will return your call when I am back in the office. I look forward to working with you and your child.

Sincerely,

, LSW (DuBard School Social Worker)

**Child's Name**

**I will allow my child to meet with the social worker choices:**

**Yes, you may speak to my child.**

**Call me before speaking to my child.**

**No, you may not speak to my child.**

**Parent or Guardian Name**

**Date**

