

USM AOP Executive Meeting Minutes November 7, 2024

- I. Call to Order and Roll Call
 - a. Meeting called to order at 11:32am.
- II. Recognition of Guests or New Members
 - a. No guests or new members in attendance.
- III. Adoption of Agenda
 - a. Cindy Walker made a motion to adopt the agenda, Cory Williams seconded the motion. Motion carried.
- IV. Approval of Minutes
 - a. Cindy Walker made a motion to approve the minutes of the October 3, 2024, executive board meeting, Cory Williams seconded the motion. Motion carried.
- V. Inspiration
 - a. Be the best version of you. Whatever that looks like for you is ok.
- VI. Communications
 - a. There were no communications to share.
- VII. Reports of Officers/Committee Chairs
 - a. Officer Reports
 - i. President Geneal Washam
 - 1. The newsletter came out and was very thorough and informative.
 - 2. The snack and share is tomorrow.
 - 3. T-shirt survey
 - a. There have been five responses so far. There have been questions.
 - b. The survey is about interest so we can get prices. The design in pending.
 - c. We will encourage people to wear the t-shirt at AOP events.
 - 4. Jennifer Lewis may be available on Nov. 20th for her service appreciation presentation. A kudo board will cost \$9. Cory will set it up and send it out.
 - 5. Spring Professional Development – Full Day Event
 - a. David Tolber as a speaker. 3-4 speakers.
 - b. Should we charge?
 - c. Office Organization speaker possible. Will reach out to Mayor Toby.
 - d. May 16, 2024. All day in the union.
 - ii. President-Elect Gayle Sollfrank
 - 1. Nov 20 – Healthy Eating workshop. Food drive for Eagles Nest Pantry and Southern Pines Animal Shelter.
 - 2. Dec 6 – Cocktails & Conversations with the CFD at Mahogany Bar.
 - 3. April – Stennis visit Date TBD
 - 4. Jan 16 – PSP workshop

- 5. Coursera – Working with Russ Willis on this topic.
 - iii. Vice President Aretas Squire
 - 1. Ten new members in October.
 - 2. Will be working on t-shirt design.
 - iv. Secretary Cory Williams
 - 1. October general meeting minutes were sent to the board this morning.
 - 2. The hospitality committee had a discussion via e-mail.
 - a. We plan to have door prizes at our in person meetings, such as the membership recognition luncheon. We unfortunately don't have anything for the snack and share tomorrow.
 - b. We plan to have a form on the website so people can share their good news with us for AOP to celebrate with them.
 - v. Treasurer Cindy Walker
 - 1. Financial Report 8/1/24-8/30/24
 - a. Total Accounts Balance: \$6,434.38
 - b. Detailed report attached.
 - vi. Immediate Past President Joyce Powell
 - 1. No report.
 - vii. Affiliations – Cindy Walker
 - 1. Awards submission is open.
 - viii. Community Service – Crystal Tolible
 - 1. No report.
 - ix. Publicity – Dena Temple
 - 1. Committee met Nov 1. The website has been updated.
 - 2. Alexis Cato plans to post weekly on social media.
 - 3. The fall newsletter has been posted.
 - x. Ways and Means – Aretas Squire
 - 1. Had McAlister's fundraiser, amount pending.
 - 2. Fundraiser at Fuzzy Taco on November 25th 5-9pm
 - 3. Go Fund Me for AOP is back up.
 - xi. PSP Advisory – Cory Williams
 - 1. A workshop will be held in January.
- VIII. Unfinished Business
 - a. Jennifer Lewis's presentation is planned for Nov 20.
 - b.
- IX. New Business
 - a. Dena Temple – We need to put something together for her retirement. Need final day so we can plan something. Kudo board to be set up in Dec.
 - b. Cancel December general meeting.
- X. Announcements
 - i. General meeting is Nov 14.
- XI. Adjournment
 - a. Meeting adjourned at 12:30 pm.

USM AOP Financial Report

November 7, 2024

Effective 10/1/24 thru 10/31/24

USM Budget	\$2,002.20
Checking Account	\$2,786.18
Comcast Funds	\$1,646.00
Total Balance of all accounts	\$6,434.38

Income to Checking:

Interest Earned for October	\$0.61
Membership Dues	\$130.00
Donation	\$25.00
Total Income to Checking:	\$155.61

Expenses from Checking

Fast Signs	\$150.00
Pine Belt Trophy	\$117.91
Total Expenses from Checking	\$267.91